



**VILLAGE OF BARTLETT
PUBLIC HEARING MINUTES
April 17, 2018**

1. CALL TO ORDER

President Wallace called the Victory Centre Public Hearing to order on the above date at 7:00 PM in the Council Chambers.

2. ROLL CALL

PRESENT: Trustee Camerer, Deyne, Gabrenya, Hopkins, Reinke, and President Wallace

ABSENT: Trustee Carbonaro

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Economic Development Coordinator Tony Fradin, Management Analyst Sam Hughes, Management Analyst Tyler Isham, Finance Director Todd Dowden, Community Development Director Jim Plonczynski, Assistant Community Development Director Roberta Grill, Public Works Engineer Bob Allen, Building Director Brian Goralski, Grounds Superintendent Kevin DeRoo, Chief Patrick Ullrich, Deputy Chief Geoff Pretkelis, Deputy Chief Chuck Snider, Village Attorney Bryan Mraz and Village Clerk Lorna Gilles.

Community Development Director Jim Plonczynski stated that this is the required Public Hearing for the Amendment to their Annexation Agreement. They are amending the Annexation Agreement due to some covenants for their ability to refinance.

He stated that the Certificate of Publication from the Daily Herald which evidences that the notice of this Public Hearing was duly published on March 28, 2018, which meets the statutory pre-requisites which require that the notice of the Public Hearing be published between 7 and 30 days before the Public Hearing, be entered into the record.

President Wallace asked if any member of the public wished to offer written or oral testimony on the budget. There were none.



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3. ADJOURNMENT

It was moved by Trustee Camerer to adjourn the Victory Centre Public Hearing and seconded by Trustee Hopkins.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Camerer, Deyne, Gabrenya, Hopkins, Reinke

NAYS: None

ABSENT: Trustee Carbonaro

MOTION CARRIED

The Public Hearing was adjourned at 7:01 p.m.

Lorna Giles
Village Clerk



VILLAGE OF BARTLETT
BOARD MINUTES
April 17, 2018

1. CALL TO ORDER

President Wallace called the regular meeting of April 17, 2018 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:02 p.m. in the Council Chambers.

2. ROLL CALL

PRESENT: Trustees Camerer, Deyne, Gabrenya, Hopkins, Reinke, and President Wallace

ABSENT: Trustee Carbonaro

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Economic Development Coordinator Tony Fradin, Management Analyst Sam Hughes, Management Analyst Tyler Isham, Finance Director Todd Dowden, Community Development Director Jim Plonczynski, Assistant Community Development Director Roberta Grill, Public Works Engineer Bob Allen, Building Director Brian Goralski, Grounds Superintendent Kevin DeRoo, Chief Patrick Ullrich, Deputy Chief Geoff Pretkelis, Deputy Chief Chuck Snider, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

3. INVOCATION – Pastor Tim Chinn from the Village Church of Bartlett gave the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the Agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a Board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the Agenda. He asked if there were any items a Board member wished to remove from the Consent Agenda, or any items a Board member wished to add to the Consent Agenda.

Trustee Hopkins stated that he would like to add items 1-4 under Building & Zoning Resolution 2018-36-R, a Resolution Approving of the Asbestos Abatement Contract Between the Village of Bartlett and Husar Abatement, Ltd. for 117-121 Railroad Avenue (Lucky Jack's); Resolution 2018-37-R, a Resolution Approving of the Demolition Contract Between the Village of Bartlett and Delta Demolition, Inc. for 117-121 Railroad Avenue (Lucky Jack's); Ordinance 2018-38, an Ordinance Approving and Directing the Execution



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of Amendment Three to the Annexation and Development Agreement for the Bartlett Senior Living Campus (Victory Centre); Ordinance 2018-39, an Ordinance Amending Ordinance #2004-115 and Approving an Amended Planned Unit Development Covenant Condition for the Bartlett Senior Living Campus (Victory Centre) to the Consent Agenda.

Trustee Hopkins moved to amend the Consent Agenda to add items 1-4 under Building & Zoning Resolution 2018-36-R, a Resolution Approving of the Asbestos Abatement Contract Between the Village of Bartlett and Husar Abatement, Ltd. for 117-121 Railroad Avenue (Lucky Jack's); Resolution 2018-37-R, a Resolution Approving of the Demolition Contract Between the Village of Bartlett and Delta Demolition, Inc. for 117-121 Railroad Avenue (Lucky Jack's); Ordinance 2018-38, an Ordinance Approving and Directing the Execution of Amendment Three to the Annexation and Development Agreement for the Bartlett Senior Living Campus (Victory Centre); Ordinance 2018-39, an Ordinance Amending Ordinance #2004-115 and Approving an Amended Planned Unit Development Covenant Condition for the Bartlett Senior Living Campus (Victory Centre), and that motion was seconded by Trustee Deyne.

ROLL CALL VOTE TO AMEND THE CONSENT AGENDA

AYES: Trustees Camerer, Deyne, Gabrenya, Hopkins, Reinke
NAYS: None
ABSENT: Trustee Carbonaro
MOTION CARRIED

President Wallace then recited each item that was originally on the Consent Agenda and each item that was added to the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon on the Amended Consent Agenda. He then stated that he would entertain a motion to approve the Amended Consent Agenda, and the items designated to be approved by consent therein.

Trustee Camerer moved to approve the Amended Consent Agenda, and all items designated to be approved by consent therein as amended, and that motion was seconded by Trustee Deyne.

ROLL CALL VOTE TO APPROVE THE AMENDED CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Camerer, Deyne, Gabrenya, Hopkins, Reinke
NAYS: None
ABSENT: Trustee Carbonaro
MOTION CARRIED



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6. MINUTES – Covered and approved under the Consent Agenda.
7. BILL LIST – Covered and approved under the Consent Agenda.
8. TREASURER'S REPORT

Finance Director Todd Dowden stated that this was the February Treasurer's Report. Motor Fuel Tax distribution through January, 2018 totaled \$93,233 compared to last year at \$92,929. He then presented the Municipal Sales Tax Report through December, 2017, and stated it totaled \$206,836, compared to \$201,075 last year. It is still up and on budget for this year.

9. PRESIDENT'S REPORT

President Wallace presented a proclamation for Building Safety and declared the month of May, 2018 as Building Safety Month.

President Wallace presented a proclamation for Arbor Day and urged all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands.

Village Arborist Sarah Perry stated that this is the first time that Bartlett has received this award. As a community, Bartlett has been doing the standards to be a Tree City USA for a long time. We finally put in the work to apply for it and it was awarded to us. One of the main criteria is that they do a tree planting event and have a community tree ordinance. Last year, they participated in the Park District's Earth Day event where they passed out tree seedlings. To be a Tree City for 2018, they will be planting a new evergreen tree in Bartlett Park. Another criteria is to spend at least \$2 per capita on urban forestry and celebrating Arbor Day as well as having a professional arborist. A plaque commemorating the event was presented to the Mayor.

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Hopkins asked how the Stearns Road bridge project was going?

Engineer Bob Allen stated that it is going pretty well. They probably lost a day or two with the weather. The base of the culvert extension is in and they are making progress. He would consider the project to still be on target to finish early.

President Wallace asked if there were any other traffic related incidents.

Chief Ullrich stated that he was not aware of any. His staff is out there and visible and enforcing the speed limits. They have also had their speed trailers out there. The



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neighbors that have spoken to the officers have been very appreciative of the police presence. There have been no delays in the bus routes.

Trustee Deyne stated that they are doing sewer work on Morse and Williamsburg and asked how it was going.

Mr. Allen stated that the four repairs are completed but they have found some additional items that they are working on.

11. TOWN HALL

John Eallonardo, Frederick Quinn Company

Mr. Eallonardo stated that they are in the last month of the first phase of the police department construction. They are putting in carpet, light fixtures, ceilings, toilet fixtures and all the things they need to do in the last month of the project. Things are moving along quickly and it is a very busy place inside the building. Concrete curbs and gutters and the improvements on the north side of the building are starting to come into place so they could be open for vehicle parking. They are scheduled to be substantially complete by the third week of May and the move is scheduled for May 24 for the police department to occupy the first phase.

Teresa Daniello, 271 E. Railroad

Ms. Daniello is a resident, owner and board member of the homeowners association. She wanted to express her concern over the apartment building that is proposed to be built next to the building. They are concerned that an apartment building that size is going to negatively impact the value of their units and they would like the board to take their opinions and concerns into consideration in moving forward with that proposal. They understand that it would bring in more patrons to the businesses but her concerns are not only the additional traffic but how it would impact the value of their homes.

12. STANDING COMMITTEE REPORTS:

A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that Resolution 2018-36-R, a Resolution Approving of the Asbestos Abatement Contract Between the Village of Bartlett and Husar Abatement, Ltd. for 117-121 Railroad Avenue (Lucky Jack's); Resolution 2018-37-R, a Resolution Approving of the Demolition Contract Between the Village of Bartlett and Delta Demolition, Inc. for 117-121 Railroad Avenue (Lucky Jack's); Ordinance 2018-38, an Ordinance Approving and Directing the Execution of Amendment Three to the Annexation and Development Agreement for the Bartlett Senior Living Campus (Victory Centre); Ordinance 2018-39, an Ordinance Amending Ordinance #2004-115 and Approving an Amended Planned Unit Development Covenant Condition for the Bartlett Senior Living



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Campus (Victory Centre); Ordinance 2018-41, an Ordinance Annexing 3.6 Acres at the Southwest Corner of West Lake Street and Route 59 to the Village of Bartlett were covered and approved under the Consent Agenda.

B. BUILDING COMMITTEE, CHAIRMAN GABRENYA

Trustee Gabrenya presented Ordinance 2018-40, an Ordinance Authorizing the Sale of Real Estate Owned by the Village of Bartlett and Approving Contract to Sell Vacant Land Located at the Southwest Corner of East Railroad and Berteau Avenues.

Trustee Gabrenya moved to approve Ordinance 2018-40, an Ordinance Authorizing the Sale of Real Estate Owned by the Village of Bartlett Which is No Longer Necessary, Appropriate, Required for the Use of, Profitable to the Village, or for the Best interest of the Village, and Approving a Contract to Sell Such Vacant Land Located at the Southwest Corner of East Railroad and Berteau Avenues and that motion was seconded by Trustee Reinke.

Trustee Hopkins stated that this was just to authorize the sale and did not include any building permits, development, a new PUD or anything like that – correct?

Village Administrator Paula Schumacher stated that it just moves it on to the formal process for the site plan review where they would hold a public hearing just like any other development.

Attorney Mraz stated that this is the first step to authorize the sale of municipal property ordinance. It requires a three fourths vote of the corporate authorities but the contract itself is contingent on zoning approval. The petitioner has to go through the process. Even though they are approving of the sale, it does not lock the Village into approving the zoning request. Trustee Reinke raised concerns at the last meeting with the credit of \$8,000 for an ALTA survey. It has been modified and they got a quote from their surveyor which was \$5,700. The Village agreed on an ALTA survey or a credit for the \$5,700 and this will expedite the process because they can use the same surveyor to do their topographic survey for engineering. They also added a timeframe of 150 days to get those plans reviewed and go through the zoning process. There are steps that they have to take and they will ultimately come before the Board with an ordinance for the rezoning and approval of the final development plans, or the transaction will not close. If it does not close, they will get their earnest money back and the Village would start over.

Trustee Camerer stated that he wanted to be reassured that the residents on Railroad Avenue would be notified.

Mr. Plonczynski stated that the notification for this PUD amendment is like any other zoning. Anyone who owns property within 250 feet of the property gets a written notice. There will be a notice published in the newspaper of general circulation and there will be a sign placed on the property when the public hearing comes to light. He thought it would be a pretty broad swath of notice.



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Trustee Camerer was concerned that all of the condo owners (who are all owners) were notified as diligently as possible so they know what is going on.

Mr. Plonczynski stated that they would and if the condo has renters, they will also be notified.

Trustee Camerer asked the owners that are present there this evening, go to the condo associations and stay aware of what is going on so they can be at meetings to represent the homeowners.

ROLL CALL VOTE TO APPROVE ORDINANCE 2018-40, AUTHORIZING THE SALE OF REAL ESTATE OWNED BY THE VILLAGE OF BARTLETT AND CONTRACT TO SELL SUCH VACANT LAND

AYES: Trustees Camerer, Deyne, Gabrenya, Hopkins, Reinke

NAYS: None

ABSENT: Trustee Carbonaro

MOTION CARRIED

Trustee Gabrenya stated that the Ignite the Courage Road Closure Request was covered and approved under the Consent Agenda.

C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne stated that Ordinance 2018-42, an Ordinance Reserving 2018 Volume Cap for Private Activity Bond Issues and Related Matters; and Resolution 2018-43-R, a Resolution Repealing Procedures for Municipal Utility Tax Rebates for Senior Citizens (Electric and Natural Gas) were covered and approved under the Consent Agenda.

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN CAMERER

Trustee Camerer stated that the Apple Blossom Run Parade Permit and Resolution 2018-44-R, a Resolution Approving the Removal of a Dangerous Tree in the Heritage Oaks Tree Preservation Easement at 340 S. Oak Avenue were covered and approved under the Consent Agenda.

E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARBONARO

President Wallace in the absence of Trustee Carbonaro stated that there was no report.

F. PUBLIC WORKS COMMITTEE, CHAIRMAN REINKE

Trustee Reinke stated that Resolution 2018-45-R, a Resolution Approving of the Temporary Construction Easement Agreement Between the Bartlett Park District and the



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Village of Bartlett for the Construction of Water Main Improvements Along the Apple Orchard Park District Property; Resolution 2018-46-R, a Resolution Approving of the Permanent Easement Agreement Between the Bartlett Park District and the Village of Bartlett for the Construction, Operation and Maintenance of Water Main Improvements Along the Apple Orchard Park District Property; Resolution 2018-47-R, a Resolution Approving of the Transmission Main Intergovernmental Agreement Between the Village of Bartlett and the Bartlett Park District; Resolution 2018-48-R, a Resolution Approving the Construction Engineering Services Agreement Between the Village of Bartlett and Christopher B. Burke Engineering Ltd.; Resolution 2018-49-R, a Resolution Approving Public Water Supply Loan Program Application Documents (Receiving Station & Storage Tanks) and Authorizing Village Administrator to Sign; Resolution 2018-50-R, a Resolution Approving Public Water Supply Loan Program Application Documents (Transmission Mains) and Authorizing Village Administrator to Sign; Resolution 2018-51-R, a Resolution Approving the Amendment to the Multi-County Municipality Intergovernmental Agreement Between the Village of Bartlett and the Metropolitan Water Reclamation District of Greater Chicago; Ordinance 2018-52, an Ordinance Authorizing the Sale by Internet Auction of Surplus Personal Property Owned by the Village of Bartlett were covered and approved under the Consent Agenda.

13. NEW BUSINESS - None

14. QUESTION/ANSWER: PRESIDENT & TRUSTEES

President Wallace stated that he would like to have a moment of silence recognizing one of the long-standing Trustees of the Board, TL Arends. It had been one year since her passing and the entire room stood for a moment of silence in her memory. He thanked her family for all the years of dedicated service to the Village.

15. ADJOURNMENT

There being no further business to discuss, Trustee Deyne moved to adjourn to the Committee of the Whole meeting and that motion was seconded by Trustee Camerer.

ROLL CALL VOTE TO ADJOURN TO COMMITTEE

AYES: Trustees Camerer, Deyne, Gabrenya, Hopkins, Reinke

NAYS: None

ABSENT: Trustee Carbonaro

MOTION CARRIED

The meeting was adjourned at 7:30 p.m.

Lorna Giles
Village Clerk