



**VILLAGE OF BARTLETT
COMMITTEE MINUTES
March 20, 2018**

President Wallace called the Committee of the Whole meeting to order at 7:30 p.m.

PRESENT: Chairmen Camerer, Carbonaro, Deyne, Hopkins, Reinke and President Wallace

ABSENT: Chairman Gabrenya

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Human Resources Director Janelle Terrance, Finance Director Todd Dowden, Community Development Director Jim Plonczynski, Assistant Community Development Director Roberta Grill, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Building Director Brian Goralski, Food & Beverage Manager Paul Petersen, Chief Patrick Ullrich, Deputy Chief Geoff Pretkelis, Deputy Chief Chuck Snider, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

COMMUNITY & ECONOMIC DEVELOPMENT, CHAIRMAN GABRENYA

1. Victory Centre Amendments to the Annexation Agreement and PUD Ordinance

President Wallace stated that in the absence of Chairman the Gabrenya he asked Community Development Director Jim Plonczynski to take over this item.

Community Development Director Jim Plonczynski stated that this is the second time the Board is seeing this. Victory Centre is looking to refinance their existing facility, both the independent living and the supportive living centers. With the particular type of financing they are getting from HUD, the current covenant needs to be changed in order for the covenants to be revised to be subordinate to the main financing. The petitioner has drafted the covenants and this has gone to the Plan Commission whom recommended approval. Because of the structure, there is also an annexation agreement that also needs to be amended to include a reference to the change in the covenants.

The Board recommended that this item be moved for a public hearing and then a final vote.

FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

1. 2018-19 Proposed Budget Review

Chairman Deyne stated that the finance director included a summary sheet of the adjustments that were recommended from the March 6th and 14th budget review meetings.



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Chairman Hopkins talked about the municipal parking lot paving and asked if it could be funded through the MFT funds instead of the general fund?

Public Works Director Dan Dinges stated that they can use it on public lots but not employee lots. They could use it on the front parking lot but not on the south lot.

Chairman Hopkins talked about two large dump trucks that were in the capital outlay request of the Streets budget. He asked if they were able to push this off for a year?

Mr. Dinges stated that they could push it off but if those trucks break down (typically in the middle of a snow event); yes they could push it off another year. You run into higher risk of down time with older vehicles.

Chairman Reinke stated that as general principle, we should extend all of our vehicle replacement periods. Squad cars should go from three years to four years. There is always the fear of reliability but if we could stretch those expenses out, he thought it was worth it. He suggested pushing off one of the large dump trucks.

Chairman Hopkins asked what the process was for elimination of old vehicles.

Mr. Dinges stated that they are put on the Obenauf auction where they are resold. That money goes into the vehicle replacement fund.

Chairman Reinke asked if they get a better deal if they buy two trucks at one time?

Mr. Dinges stated that they do not.

Chairman Camerer talked about the tuition reimbursement program and asked if it was being utilized by employees.

Ms. Schumacher stated that the program is at the discretion of the Board and the Administration to determine if the budget can support the tuition program for the year. It is not a guarantee for reimbursement. She stated that they had two applications and she just thought it was something they could cut.

Chairman Camerer stated that they need to revert back to her recommendations in cutting this benefit and he thought it would be money well saved for this year's budget.

Chairman Reinke stated that they invest a tremendous amount of money in training and professional memberships. He felt like they heavily invest (perhaps too heavily) on those types of things. He was very comfortable cutting the tuition reimbursement.

President Wallace agreed.



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Chairman Deyne totally disagreed with curtailing anything with tuition reimbursement. He thought it stimulates the staff members to continue their education and then bring that to the Village. The IT department was able to save the Village approximately \$70,000 by implementing a new program. This may not be relative to tuition reimbursement, but the fact remains that we have to train our people, our Police Department, our staff. Taking that away from the individuals is wrong.

Chairman Hopkins stated that he agreed, but he has to understand that the State cut their funding by \$400,000 and we can't just keep on spending like this.

Chairman Deyne stated that they will be implementing a sales tax.

Chairman Camerer stated that it was something they could revisit in future years. He was taking the Village Administrator's recommendation and that is what they do as a Board.

Chairman Reinke stated that he thought they should cut some of the civic funding by a modest percentage. If they are going to be asking for a sales tax then they should think about cutting this back some.

Chairman Carbonaro agreed. They originally put this program together because there was not any structure for application. The reason he voted for it was because it was going to be a declining balance.

President Wallace stated that it has declined and he recalls it being in the \$50,000-\$60,000 range in past years.

Chairman Reinke stated that he didn't think it was a stretch to cut this and he thought all the civic groups have a sense that they wanted to cut it. He suggested cutting it by 10%.

President Wallace disagreed because they have cut this number (probably) in half since we started the request program. He totally agreed with the premise of having them be self-sufficient at some point, but some of these groups do a lot for the downtown. He suggested cutting the \$12,000 to the Fourth of July committee since they are very self-sufficient. The goal of these civic organizations is the hope that they will become self-sufficient. He was okay with leaving the amount the same.

Chairman Camerer agreed that they are a value to the community and hoped they would be self-sufficient in the future. Heritage Days and the Fourth of July bring a lot of people to the community which benefits us as a village. He would like for the amount to stay the same.

Chairman Deyne agreed that they should not cut this. One of the problems they would have is that some of these organizations have already made plans for the activities



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occurring this year. It leaves them in a bad situation. He is not in favor of cutting this amount at this time.

Chairman Reinke stated that he did not find it to be a valid point at all since we have had that same conversation every year. At some point, these organizations need to be on notice. He did not get the sense that a 10% reduction would shut these organizations down and if we apply that 10% cut across the board, he didn't think anyone would be particularly hurt by it.

Chairman Carbonaro agreed. Next year if we do make any contributions, it should be for their fund raising company so they get the message. He stated that it will be 100 years before the State fixes itself and who knows how much more they are taking out of our pockets.

Ms. Schumacher stated that a 10% cut, as Chairman Reinke suggested, is \$3,000 spread across all those organizations and she did not think it would be difficult for those organizations to continue. Therefore, they know that we are trying to reduce this and it is not a shock to their programming. The application form clearly states that this is not a guarantee of the amount they are requesting. She was comfortable spreading that \$3,000 cut across all the groups.

Chairman Deyne stated that the general consensus of the Board is not to cut this amount.

Chairman Hopkins stated that he would be in favor of cutting it 5-10%.

Chairman Reinke stated that this will not cut out the fireworks on the Fourth of July.

President Wallace stated that these people put in a lot of work for these programs. It is difficult to find funding sources. He suggested a 5% reduction across the board.

There were no objections.

Chairman Reinke asked about the removal of the \$60,000 from the Back Up and Disaster Recovery System as well as the Council Chamber projector.

Mr. Dowden stated that it is being removed from the budget.

Chairman Hopkins asked if they could hold off on the three police squad vehicles and extend the life of these vehicles another year. He asked what other municipalities do and how often they replace their vehicles.

Chief Ullrich stated that he has not looked at other municipalities. He stated that it is not just mileage but the wear and tear on the vehicles. The more we delay replacement, the



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more it costs in maintenance. It raises the likelihood that we have to buy more vehicles in future years. They try to spread them out as much as they can and project the mileage. When Dan Palmer was Chief, they replaced half of the vehicles every year. They are only replacing the vehicles that they feel really need to be replaced.

Chairman Camerer stated that with new technology, cars last longer and longer. People are driving cars for 150,000 miles, day in and day out. He thought they should be pushing the mileage even further.

Chairman Reinke stated that even if they stretch the lifespan out another year it would be helpful. He has talked to communities and the lifespan seems to be 3 to 7 years before replacing their vehicles. He asked them to stretch it out another year and stated that we did just buy them a new \$19 million dollar police station.

Chief Ullrich stated that you are talking about emergency vehicles. When there is an emergency, they need to be able to have the vehicles to respond. They try to keep the vehicles maintained as best as they could and only replace what they feel is necessary.

Chairman Carbonaro asked how many officers are assigned to one car?

Chief Ullrich stated there are two from opposite (12 hour) shifts so the cars run about 3 days in a row.

Chairman Carbonaro stated that he understands that they are trying to save money but these are emergency vehicles that run 24 hours a day for several days. He thought they should leave that alone.

Chairman Camerer stated that at no point in the conversation did he ever mention that he would want vehicles to be unsafe. He did state that technology advances and cars are built better than they were in the past and therefore, capable of lasting longer than we are giving them credit for.

President Wallace stated that the total cost of these vehicles does not include the \$5,000 per vehicle credit when they sell the old cars. If we wait until next year we will get \$2,000 per vehicle and the new trucks will be \$36,000.

Chairman Reinke stated that there is also the cost of equipping them.

President Wallace asked if it jeopardizes the safety of the community by not replacing these three vehicles?

Chief Ullrich stated that he can't answer that question with any certainty because he can't predict if they will break down or not.



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Administrator Schumacher suggested they get rid of the two Ford Taurus' and keep the Explorer. It will give them some time to take a look at the maintenance records and do some research on the length that they think would be optimal and come back with the policy for next year.

President Wallace stated that was a great idea.

Chairman Reinke stated that it was a reasonable compromise.

There being no further business to discuss, Chairman Deyne moved to adjourn the Committee meeting and that motion was seconded by Chairman Carbonaro.

ROLL CALL VOTE TO ADJOURN

AYES: Chairmen Camerer, Carbonaro, Deyne, Hopkins, Reinke

NAYS: None

ABSENT: Trustee Gabrenya

MOTION CARRIED

The meeting adjourned at 8:12 p.m.

Lorna Giles
Village Clerk