

VILLAGE OF BARTLETT
BOARD AGENDA
JANUARY 4, 2018
7:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. INVOCATION
4. PLEDGE OF ALLEGIANCE
5. *CONSENT AGENDA*
All items listed with an asterisk are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the General Order of Business and considered at the appropriate point on the agenda.*
- *6. MINUTES: Board and Committee Minutes – December 19, 2017
- *7. BILL LIST: January 4, 2018
8. TREASURER'S REPORT: None
9. PRESIDENT'S REPORT: None
10. QUESTION/ANSWER: PRESIDENT & TRUSTEES
11. TOWN HALL: (Note: Three (3) minute time limit per person)
12. STANDING COMMITTEE REPORTS:
 - A. PLANNING & ZONING COMMITTEE, CHAIRMAN HOPKINS
 1. None
 - B. BUILDING COMMITTEE, CHAIRMAN GABRENYA
 1. None
 - C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE
 1. None
 - D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN CAMERER
 1. Village of Bartlett Social Media Policy for the Public
 - E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARONARO
 1. Approval of the Training Services Agreement Between the Village of Bartlett and Full Circle K9 Solutions, Inc
 - F. PUBLIC WORKS COMMITTEE, CHAIRMAN REINKE
 1. AT&T License Agreement Amendment No. 2 at Kent Circle Water Tower
13. NEW BUSINESS:
14. QUESTION/ANSWER: PRESIDENT & TRUSTEES
15. ADJOURNMENT



VILLAGE OF BARTLETT
BOARD MINUTES
December 19, 2017

1. CALL TO ORDER

President Wallace called the regular meeting of December 19, 2017 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m. in the Council Chambers.

2. ROLL CALL

PRESENT: Trustee Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, and President Wallace

ABSENT: Trustee Reinke

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Finance Director Todd Dowden, Assistant Community Development Director Roberta Grill, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Building Director Brian Goralski, Food & Beverage Manger Paul Petersen, Chief Patrick Ullrich, Deputy Chief Chuck Snider, Deputy Chief Geoff Pretkelis, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

3. INVOCATION – Reverend Andrew Weiss from Faith World Outreach Church gave the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the Agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a Board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the Agenda. He asked if there were any items a Board member wished to remove from the Consent Agenda, or any items a Board member wished to add to the Consent Agenda.

Trustee Carbonaro stated that he would like to add item 1 under Police & Health (Resolution 2017-160-R, a Resolution Awarding Contract and Approving the Standard Form of Agreement Between the Village of Bartlett and Interior Investments, LLC for Furniture, Furnishings and Equipment for the New Bartlett Police Facility) to the Consent Agenda.

Trustee Hopkins in the absence of Trustee Reinke stated that he would like to add item 1 under Public Works (Resolution 2017-161-R, a Resolution Approving of the Agreement



VILLAGE OF BARTLETT
BOARD MINUTES
December 19, 2017

for Design Engineering Services Between the Village of Bartlett and Engineering Resource Associates, Inc.) to the Consent Agenda.

President Wallace then recited each item that was originally on the Consent Agenda and each item that was added to the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon on the Amended Consent Agenda. He then stated that he would entertain a motion to approve the Amended Consent Agenda, and the items designated to be approved by consent therein.

Trustee Hopkins moved to amend the Consent Agenda to add item 1 under Police & Health (Resolution 2017-160-R, a Resolution Awarding Contract and Approving the Standard Form of Agreement Between the Village of Bartlett and Interior Investments, LLC for Furniture, Furnishings and Equipment for the New Bartlett Police Facility) and item 1 under Public Works (Resolution 2017-161-R, a Resolution Approving of the Agreement for Design Engineering Services Between the Village of Bartlett and Engineering Resource Associates, Inc.) and that motion was seconded by Trustee Carbonaro.

ROLL CALL VOTE TO AMEND THE CONSENT AGENDA

AYES: Trustees Camerer, Carbonaro, Deyne, Gabrenya, Hopkins
NAYS: None
ABSENT: Trustee Reinke
MOTION CARRIED

Trustee Carbonaro moved to approve the Amended Consent Agenda, and all items designated to be approved by consent therein as amended, and that motion was seconded by Trustee Deyne.

ROLL CALL VOTE TO APPROVE THE AMENDED CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Camerer, Carbonaro, Deyne, Gabrenya, Hopkins
NAYS: None
ABSENT: Trustee Reinke
MOTION CARRIED

6. MINUTES – Covered and approved under the Consent Agenda.
7. BILL LIST – Covered and approved under the Consent Agenda.



VILLAGE OF BARTLETT
BOARD MINUTES
December 19, 2017

8. TREASURER'S REPORT

Village Treasurer/Finance Director Todd Dowden stated that this was the October Treasurer's Report. Motor Fuel Tax distribution through September, 2017 totaled \$79,527. That is up \$495 over September of last year. He then presented the Municipal Sales Tax Report through August, 2017, and stated it totaled \$215,328 which is up \$5,398 from the prior year or 2.57% which is pretty close to what they budgeted.

9. PRESIDENT'S REPORT

President Wallace wished everyone a very Merry Christmas and Happy New Year. He reminded the Board that the next meeting will be on Thursday, January 4th.

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Deyne thanked staff for fixing the pothole on West Bartlett Road and Route 59.

11. TOWN HALL

Joseph Olsen, 1117 Independence Drive

Mr. Olsen stated that he was a 40 year resident of Bartlett. On the 10th of this month, he saw SWAT units blocking his driveway. They were in front of 1116 Independence Drive with assault rifles. This incident started at 5:20 AM and concluded around 10:00 AM. The only notice he got about what was happening was around 10:00 AM when he got the Code Red call. He stated that the police knocked on his neighbors doors at 5:30 AM. After this concluded and the police left his neighborhood, he called the police department and asked to speak with the Chief. He was not available and he spoke with a Deputy Chief and was not happy with his response. He asked him to have the Chief give him a call. As of today, no one ever called him back. He did not believe that public servants should treat residents in that fashion. He was approached this evening after he talked with three counsel men and tried to apologize. He is not accepting apologies for that kind of behavior. He still doesn't know what happened and is not sure if they are safe in their homes. There were weapons supposedly involved in this incident, we don't know if those weapons were confiscated or not. He was a very concerned citizen.

The second issue he has is with water billing. When he got his bill for November, which came on the 8th of December, it stated that the October bills may have been lost in the mail. A week after he received that, he received a letter from the finance director saying that his bill was not paid and he would be shut off. He stated that there is no common sense with that kind of letter going out and he has no respect for the director of finance. If he exercised good judgment, those letters would not have gone out. He valued his 800+ credit score and does not appreciate that kind of behavior on the part of people whose salaries come from his taxes.



**VILLAGE OF BARTLETT
BOARD MINUTES
December 19, 2017**

12. STANDING COMMITTEE REPORTS:

A. PLANNING & ZONING COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that the 2018 Annual Meeting Schedule was covered and approved under the Consent Agenda.

B. BUILDING COMMITTEE, CHAIRMAN GABRENYA

Trustee Gabrenya stated that there was no report.

C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne presented Ordinance 2017-158, an Ordinance for the Levy and Assessment of Taxes for the General Corporate and other Purposes of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, for the fiscal Year Beginning May 1, 2017 and Ending April 30, 2018.

Finance Director Todd Dowden stated they discussed the proposed levy at the last meeting and set the estimated levy. Tonight is the final step in approving the Levy Ordinance which will be filed with the counties immediately this week.

Trustee Deyne moved to approve Ordinance 2017-158, an Ordinance for the Levy and Assessment of Taxes for the General Corporate and other Purposes of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, for the fiscal Year Beginning May 1, 2017 and Ending April 30, 2018 and that motion was seconded by Trustee Camerer.

Trustee Hopkins asked if a 1.55% increase, would be considered a flat levy?

Mr. Dowden stated "yes". The corporate levy is flat and they are levying the same amount as last year. What has increased a little is the property taxes and pension funds.

ROLL CALL VOTE TO APPROVE ORDINANCE 2017-158, LEVY AND ASSESSMENT OF TAXES FOR THE GENERAL CORPORATE AND OTHER PURPOSES

AYES: Trustees Camerer, Carbonaro, Deyne, Gabrenya, Hopkins

NAYS: None

ABSENT: Trustee Reinke

MOTION CARRIED



VILLAGE OF BARTLETT
BOARD MINUTES
December 19, 2017

Trustee Deyne presented Ordinance 2017-159, an Ordinance Abating a Portion of Taxes Heretofore, Levied for the Year 2017 to Pay Debt Service on: General Obligation Refunding Bonds Series 2017 of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois.

Mr. Dowden stated that this year they only have one abatement which is the 2017 refunding bonds for the fire station. This is being abated for the portion of the Fire District pays that is outside of the Village boundaries and also the portion that the TIF District pays.

Trustee Deyne moved to approve Ordinance 2017-159, an Ordinance Abating a Portion of Taxes Heretofore, Levied for the Year 2017 to Pay Debt Service on: General Obligation Refunding Bonds Series 2017 of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois and that motion was seconded by Trustee Hopkins.

Trustee Hopkins asked if they would have any more payments for the Fire Station bonds beyond this one.

Mr. Dowden stated that they make annual payments. It boils down to about 13% of the debt service.

ROLL CALL VOTE TO APPROVE ORDINANCE 2017-159, ABATING A PORTION OF TAXES TO PAY DEBT SERVICE ON REFUNDING BONDS

AYES: Trustees Camerer, Carbonaro, Deyne, Gabrenya, Hopkins

NAYS: None

ABSENT: Trustee Reinke

MOTION CARRIED

Trustee Deyne stated that the Lauterbach & Amen LLP Auditor Extension Proposal was covered and approved under the Consent Agenda.

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN CAMERER

Trustee Camerer stated that (Ordinance 2017-162, an Ordinance Approving and Establishing the Village of Bartlett Anti-Harassment and Anti-Discrimination Policy) and the NSSEO Open Burn Request at Sunrise Lake was covered and approved under the Consent Agenda.



VILLAGE OF BARTLETT
BOARD MINUTES
December 19, 2017

E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARBONARO

Trustee Carbonaro stated that Resolution 2017-160-R, a Resolution Awarding Contract and Approving the Standard Form of Agreement Between the Village of Bartlett and Interior Investments, LLC for Furniture, Furnishings and Equipment for the New Bartlett Police Facility and Ordinance 2017-163, an Ordinance Authorizing the Sale of Personal Property Owned by the Village of Bartlett on eBay were covered and approved under the Consent Agenda.

F. PUBLIC WORKS COMMITTEE, CHAIRMAN REINKE

Trustee Hopkins in the absence of Trustee Reinke stated that Resolution 2017-161-R, a Resolution Approving of the Agreement for Design Engineering Services Between the Village of Bartlett and Engineering Resource Associates, Inc. was covered and approved under the Consent Agenda.

13. NEW BUSINESS - None

14. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Hopkins stated that they had IDOT give a presentation in the past regarding the 390 extension and possibly connecting it into North Avenue. He asked if they have finalized any of the plans yet. He stated that three Trustees had serious concerns with their plan as it was written.

Assistant Community Development Director Roberta Grill stated that it has not been finalized. They are still having discussions.

15. ADJOURNMENT

President Wallace stated that upon adjournment of this meeting, the Board will be moving into the Committee of the Whole meeting.

There being no further business to discuss, Trustee Camerer moved to adjourn the regular Board meeting and that motion was seconded by Trustee Deyne.



**VILLAGE OF BARTLETT
BOARD MINUTES
December 19, 2017**

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Camerer, Carbonaro, Deyne, Gabrenya, Hopkins

NAYS: None

ABSENT: Trustee Reinke

MOTION CARRIED

The meeting was adjourned at 7:15 p.m.

Lorna Giles
Village Clerk



**VILLAGE OF BARTLETT
COMMITTEE MINUTES
December 19, 2017**

President Wallace called the Committee of the Whole meeting to order at 7:15 p.m.

PRESENT: Chairman Camerer, Carbonaro, Deyne, Gabrenya, Hopkins Reinke, and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Finance Director Todd Dowden, Community Development Director Jim Plonczynski, Assistant Community Development Director Roberta Grill, Economic Development Coordinator Tony Fradin, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Building Director Brian Goralski, Food & Beverage Manger Paul Petersen, Chief Patrick Ullrich, Deputy Chief Chuck Snider, Deputy Chief Geoff Pretkelis, Village Attorney Bryan Mraz and Village Clerk Lorna Giless.

FINANCE & GOLF COMMITTEE

1. Six Month Budget Review

Chairman Deyne introduced the Six Month Budget Review and asked the finance director to proceed.

Finance Director Todd Dowden presented the projections for our major operating funds based upon actual activity through October 2017. Below is a highlight of the funds:

General Fund

Overall, the General Fund is projected to have an operating deficit at year-end of \$507,694 compared with a deficit budget of \$413,016. Revenues in total are expected to be under budget by approximately \$457,100. Changes to the State shared income tax is the as main reason for the revenues being under budget and are expected to be short by \$465,000. The State reduced the amount to be distributed to municipalities by 10% with its fiscal 2018 budget.

Revenues that are doing well in the General Fund include:

- Real Estate Transfer Tax – 15% ahead of budget
- Building Permits – 5% ahead of budget
- Gaming Tax – 10% ahead of budget



VILLAGE OF BARTLETT COMMITTEE MINUTES December 19, 2017

Revenues that are projected to finish the year under budget include:

- State Income Tax – 11% below budget
- Local Use Tax – 2% below budget
- Telecommunications Tax – 5% below budget

Expenditures are projected to be \$362,422 under budget. This Police Department is projected to be under by about \$200,000 mainly due to open positions during the year. The Streets Department is under budget for tree purchases by about \$50,000. Other departments also had positions open that contributed to the lower costs. The Building Department again has increased plan review fees which are billed to the developer and recorded as revenue. Community Development is over due to the health inspector expense being moved from the Administration Department.

Water Fund

The Water Fund is projected to have an operating surplus of \$831,725 based on the first six months of activity. The operating surplus is being used for capital projects including water tower painting, main replacement, and the Lake Michigan water transition. Water sales are very close to budget at this point in the year. Expenses are also projected to be close to the amounts budgeted. Service Agreements for maintaining the wells and water purchases from Elgin are being closely monitored.

Sewer Fund

The Sewer Fund is projected to finish the year very close to the budgeted surplus of \$394,308. Like the Water Fund, the surplus operating revenue will be used for capital projects. Revenue for the Sewer Fund is expected to finish about \$18,000 over the amount budget. The projected operating expenses are expected to be over budget mainly for chemical supplies.

Parking Fund

The Parking Fund is projected to end the year with an operating surplus of approximately \$26,000 as a result of not needing to replace two parking meters.

Golf Fund

The Golf Fund is projected to end the year with an operating surplus of approximately \$17,900. Revenues for the Golf Course and food & beverage divisions combined are projected to be about \$3,550 over budget. Operating expenses for all divisions of the Golf Course are expected to be over budget by \$32,345.



**VILLAGE OF BARTLETT
COMMITTEE MINUTES
December 19, 2017**

Mr. Dowden stated that there are a few parts to the fund balance policy and stated that for the General Fund the main part is to have between 25% and 35% of the operating expenditures. Average increase in the property tax levy is another piece to the fund balance policy and they have not been raising it. Annual current liabilities is another piece and covers accounts payable and accrued payroll for an average total of \$900,000. Designated reserves include funds earmarked for projects are added to the policy amounts. Currently, \$1.2 million is designated to be used for the police building. He stated that 2016/17 unassigned fund balance ended with \$10.5 million. For 16/17 the minimum fund balance is \$7.5 million and the top of the fund balance policy would be \$9.6 million. With the projection of using \$507,000 in 17/18, it will bring the unassigned fund balance to just over \$10 million. We are projected to be \$250,000 over the fund balance policy. In 2018/19, we are transferring the \$1.2 million out of the General Fund to the Municipal Building Fund. This will drop the policy amounts. Projections are assuming an increase of 2% for expenditures and no increases to revenue. 2% or \$450,000 is very conservative for an annual increase. It would increase the use of fund balance to \$945,000 for 2018/19 and by the 19/20 year, if there were no increases in revenue and we continue with the 2% increase, the ending unassigned balance would be under the minimum fund balance of \$6.5 million.

Chairman Carbonaro asked why they are transferring \$1.2 million and where is it going?

Mr. Dowden stated that it was for the police building. It is going from the General Fund to the Municipal Building Fund.

President Wallace stated that if nothing happens, in a few years our fund balance is going to be under the minimum guidelines.

Chairman Hopkins stated that we definitely should not let that happen.

Chairman Deyne agreed.

President Wallace questioned Mr. Dowden if 2% is a good number?

Mr. Dowden stated that 2% is very low, very conservative.

President Wallace stated that it is too conservative when you talk about the general cost-of-living. Everyone should keep this in mind that this was based on a really conservative cost of operating anything. He did not know any business that could keep operating with a 2% increase annually. He did not think it was realistic.

Chairman Hopkins asked how much salt they had on hand.

Public Works Director Dan Dinges stated that they are full.



**VILLAGE OF BARTLETT
COMMITTEE MINUTES
December 19, 2017**

President Wallace stated that he has heard some rave reviews from staff about not having to do the brush pickup. He thought they would see some real benefit to that in regards to injuries, etc.

Chairman Camerer moved to adjourn the Committee of the Whole meeting and that motion was seconded by Chairman Hopkins.

ROLL CALL VOTE TO ADJOURN

AYES: Chairman Camerer, Carbonaro, Deyne, Gabrenya, Hopkins

NAYS: None

ABSENT: Chairman Reinke

MOTION CARRIED

The meeting adjourned at 7:32 p.m.

Lorna Giles
Village Clerk

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/4/2018

100000-GENERAL FUND

210002-GROUP INSURANCE PAYABLE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DELTA DENTAL OF ILLINOIS - RISK	MONTHLY INSURANCE - JAN 2018	15,200.22
** 1 DELTA DENTAL OF ILLINOIS - RISK	MONTHLY INSURANCE - JAN 2018	141.35
INVOICES TOTAL:		15,341.57

1100-VILLAGE BOARD/ADMINISTRATION

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	231.06
INVOICES TOTAL:		231.06

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	32.22
INVOICES TOTAL:		32.22

543900-COMMUNITY RELATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NEW ALBERTSONS INC	CHRISTMAS TREE LIGHTS	65.50
INVOICES TOTAL:		65.50

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FLAGS USA LLC	FLAG POLE	40.00
INVOICES TOTAL:		40.00

1200-PROFESSIONAL SERVICES

523400-LEGAL SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 BRYAN E MRAZ & ASSOCIATES P.C.	PROFESSIONAL SERVICES	18,330.60
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	300.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	925.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	225.00
1 STORINO RAMELLO & DURKIN	PROFESSIONAL SERVICES	637.50
INVOICES TOTAL:		20,418.10

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHRISTOPHER B BURKE ENG LTD	SPAULDING ROAD QUIET ZONE	434.00
INVOICES TOTAL:		434.00

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/4/2018**

1210-LIABILITY INSURANCE

544200-LIABILITY INS DEDUCTIBLE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTERGOVERNMENTAL RISK	CREDIT - OCTOBER DEDUCTIBLE	-2,978.29
1 INTERGOVERNMENTAL RISK	NOVEMBER DEDUCTIBLE	26,772.32
INVOICES TOTAL:		23,794.03

1400-FINANCE

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	63.72
INVOICES TOTAL:		63.72

529000-OTHER CONTRACTUAL SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 RYDIN DECAL	DOG TAGS/VENDING DECALS	774.02
INVOICES TOTAL:		774.02

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	PAPER/OFFICE SUPPLIES	272.43
1 WAREHOUSE DIRECT	HAND SOAP/BATTERIES/PAPER TOWELS	15.24
INVOICES TOTAL:		287.67

532300-POSTAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FEDERAL EXPRESS CORP	DELIVERY CHARGES	15.59
INVOICES TOTAL:		15.59

1500-COMMUNITY DEVELOPMENT

523100-ADVERTISING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST SPOTLIGHT	ADVERTISING	2,143.15
INVOICES TOTAL:		2,143.15

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CENTURY PRINT & GRAPHICS	BUSINESS CARDS	60.00
INVOICES TOTAL:		60.00

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES	39.54

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/4/2018**

INVOICES TOTAL: 39.54

532300-POSTAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FEDERAL EXPRESS CORP	DELIVERY CHARGES	35.81
<u>INVOICES TOTAL:</u>		<u>35.81</u>

1600-BUILDING

511200-TEMPORARY SALARIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MATTHEW BURRIS	PLUMBING INSPECTION	30.00
<u>INVOICES TOTAL:</u>		<u>30.00</u>

526000-VEHICLE MAINTENANCE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	32.22
<u>INVOICES TOTAL:</u>		<u>32.22</u>

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES	195.77
<u>INVOICES TOTAL:</u>		<u>195.77</u>

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTERNATIONAL CODE COUNCIL INC	MEMBERSHIP RENEWAL	135.00
<u>INVOICES TOTAL:</u>		<u>135.00</u>

1700-POLICE

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 LIVEVIEWGPS INC	SERVICE AGREEMENT RENEWAL	958.80
1 TYCO INTEGRATED SECURITY LLC	QUARTERLY BILLING	255.00
1 VERIZON WIRELESS	WIRELESS SERVICES	385.73
<u>INVOICES TOTAL:</u>		<u>1,599.53</u>

526000-VEHICLE MAINTENANCE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	22.90
1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	22.90
1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	22.90
1 HAWK FORD OF ST CHARLES	VEHICLE MAINTENANCE	1,238.63
1 MR CAR WASH	NOV 2017 CAR WASHES	113.64

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/4/2018

INVOICES TOTAL: 1,420.97

526050-VEHICLE SET UP

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BARTLETT TIRE LTD	VEHICLE INSPECTION/EBAY	30.00
1 ULTRA STROBE COMMUNICATIONS INC	EQUIPMENT INSTALLATION	2,050.00
1 ULTRA STROBE COMMUNICATIONS INC	EQUIPMENT INSTALLATION	99.95
INVOICES TOTAL:		2,179.95

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMERICAN FIRST AID SERVICES INC	FIRST AID SUPPLIES	221.05
1 INTOXIMETERS INC	MATERIALS & SUPPLIES	119.00
1 MICHAEL KMIECIK	LUTHER K9 FOOD	68.53
1 NEW ALBERTSONS INC	FOOD PURCHASES/SUPPLIES	5.00
1 ORION SAFETY PRODUCTS	FLARES	496.13
1 WAREHOUSE DIRECT	TONER	128.43
1 WAREHOUSE DIRECT	STYROFOAM CUPS/MARKERS	78.02
INVOICES TOTAL:		1,116.16

530110-UNIFORMS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 P F PETTIBONE & CO	SHOULDER PATCHES	335.85
1 STREICHER'S INC	BADGE REPAIR	45.00
INVOICES TOTAL:		380.85

530115-SUBSCRIPTIONS/PUBLICATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THOMSON REUTERS - WEST	MONTHLY SUBSCRIPTION	195.78
INVOICES TOTAL:		195.78

530125-SHOOTING RANGE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AXON ENTERPRISE INC	TASER SUPPLIES	4,747.95
1 STREICHER'S INC	RANGE SUPPLIES	134.95
INVOICES TOTAL:		4,882.90

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES	9,459.56
INVOICES TOTAL:		9,459.56

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	STYROFOAM CUPS/MARKERS	12.37
INVOICES TOTAL:		12.37

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/4/2018**

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CALIBRE PRESS INC	TRAINING REGISTRATION	318.00
1 DUPAGE JUVENILE OFFICERS ASSOCIATION	TRAINING FEES/BOSH & WALSH	46.00
1 MIREYA FLORES	TRAINING EXPENSES	32.40
1 NORTHWESTERN UNIVERSITY	TRAINING COURSE	1,000.00
INVOICES TOTAL:		1,396.40

542810-SAFETY PROGRAM EXPENSES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALEXIAN BROTHERS CORPORATE	PERSONNEL TESTING	430.00
INVOICES TOTAL:		430.00

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COOK COUNTY CLERK	NOTARY FEE/S NIEBALA	10.00
1 CRITICAL REACH INC	ANNUAL MEMBERSHIP DUES	565.00
1 KANE COUNTY CLERK	NOTARY FEE/H ATKINSON	11.00
INVOICES TOTAL:		586.00

543900-COMMUNITY RELATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NEW ALBERTSONS INC	FOOD PURCHASES/SUPPLIES	12.48
1 JEAN WALSH	MIDDLE SCHOOL SOS CLUB EXPENSES	218.23
INVOICES TOTAL:		230.71

545100-EMERGENCY MANAGEMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	VPN SERVICE	2.10
INVOICES TOTAL:		2.10

1800-STREET MAINTENANCE

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	18.44
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	2,166.65
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	400.11
1 NICOR GAS	GAS BILL	374.81
1 NICOR GAS	GAS BILL	227.52
1 NICOR GAS	GAS BILL	896.46
INVOICES TOTAL:		4,083.99

526000-VEHICLE MAINTENANCE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMERCIAL TIRE SERVICE	TIRE REPLACEMENTS	1,335.50

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/4/2018**

1 HAWK FORD OF ST CHARLES	VEHICLE MAINTENANCE SUPPLIES	109.67
1 MONROE TRUCK EQUIPMENT INC	VEHICLE MAINTENANCE SUPPLIES	37.54
1 MONROE TRUCK EQUIPMENT INC	VEHICLE MAINTENANCE SUPPLIES	47.33
1 SAFETY-KLEEN SYSTEMS INC	PARTS WASHER SOLVENT	346.87
	<u>INVOICES TOTAL:</u>	<u>1,876.91</u>

527100-SERVICES TO MAINTAIN STREETS

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 HAMPTON LENZINI AND RENWICK INC	BRIDGE INSPECTIONS	1,088.00
	<u>INVOICES TOTAL:</u>	<u>1,088.00</u>

527110-SVCS TO MAINTAIN TRAFFIC SIGS

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 MEADE ELECTRIC CO INC	TRAFFIC SIGNAL/STREET LIGHT MAINT	1,001.00
	<u>INVOICES TOTAL:</u>	<u>1,001.00</u>

527112-SERVICE TO MAINTAIN STR LIGHTS

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 ELMUND & NELSON CO	STREET LIGHT REPAIRS	300.00
	<u>INVOICES TOTAL:</u>	<u>300.00</u>

527113-SERVICES TO MAINT. GROUNDS

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 C E SMITH LAWN MAINTENANCE INC	LANDSCAPING SERVICES - NOV 2017	386.00
1 WAUKEGAN ROOFING CO INC	ROOF REPAIRS	1,600.00
1 WEBMARC DOORS INC	COMMERCIAL DOOR REPAIRS	342.50
	<u>INVOICES TOTAL:</u>	<u>2,328.50</u>

530100-MATERIALS & SUPPLIES

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 AIRGAS NORTH CENTRAL	CYLINDER RENTAL	153.63
1 GRIMCO INC	CUTTING BLADES	37.28
1 JSN CONTRACTORS SUPPLY	UTILITY MARKING FLAGS/PAINT	215.55
	<u>INVOICES TOTAL:</u>	<u>406.46</u>

530110-UNIFORMS

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 CUTLER WORKWEAR	UNIFORMS	131.37
	<u>INVOICES TOTAL:</u>	<u>131.37</u>

530150-SMALL TOOLS

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 RUSSO'S POWER EQUIPMENT INC	SAW BLADES/RAKES/SUPPLIES	119.91
1 RUSSO'S POWER EQUIPMENT INC	CHAIN LOOPS	156.80
	<u>INVOICES TOTAL:</u>	<u>276.71</u>

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/4/2018**

530160-SAFETY EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FULLIFE SAFETY CENTER	LOCKOUT KITS/CAUTION SIGNS	80.34
1 TRAFFIC CONTROL & PROTECTION INC	TRAFFIC SIGNS	1,921.70
INVOICES TOTAL:		2,002.04

532010-FUEL PURCHASES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES	4,132.65
INVOICES TOTAL:		4,132.65

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	CALENDARS/BATH TISSUE/SUPPLIES	341.51
INVOICES TOTAL:		341.51

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AUTOZONE INC	EQUIPMENT MAINTENANCE SUPPLIES	642.02
1 GRAINGER	MAINTENANCE SUPPLIES	53.48
1 GRAINGER	MAINTENANCE SUPPLIES	91.76
1 GRAINGER	EQUIPMENT MAINTENANCE SUPPLIES	14.80
1 GRAINGER	EQUIPMENT MAINTENANCE SUPPLIES	142.94
1 INTERSTATE BILLING SERVICE INC	EQUIPMENT MAINTENANCE SUPPLIES	61.83
1 INTERSTATE BILLING SERVICE INC	EQUIPMENT MAINTENANCE SUPPLIES	29.67
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	25.26
1 MIDWEST SALT LLC	EQUIPMENT MAINTENANCE SUPPLIES	105.54
1 NAPA AUTO PARTS	EQUIPMENT MAINTENANCE SUPPLIES	63.96
1 POMP'S TIRE SERVICE INC	TIRE REPAIRS	46.00
1 STEINER ELECTRIC COMPANY	ELECTRICAL SUPPLIES	44.70
1 TERMINAL SUPPLY CO	EQUIPMENT MAINTENANCE SUPPLIES	214.08
1 WELCH BROS INC	EQUIPMENT MAINTENANCE SUPPLIES	154.00
1 WEST SIDE TRACTOR SALES CO	EQUIPMENT MAINTENANCE SUPPLIES	419.51
1 WEST SIDE TRACTOR SALES CO	EQUIPMENT MAINTENANCE SUPPLIES	115.86
INVOICES TOTAL:		2,225.41

534400-STREET MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ELMHURST CHICAGO STONE CO	MAINTENANCE MATERIALS	910.00
INVOICES TOTAL:		910.00

534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CRESCENT ELECTRIC SUPPLY CO	STREET LIGHTING MATERIALS	1,452.00
1 CRESCENT ELECTRIC SUPPLY CO	STREET LIGHTING MATERIALS	57.00
1 TYCO INTEGRATED SECURITY LLC	QUARTERLY BILLING	99.00

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/4/2018**

1 TYCO INTEGRATED SECURITY LLC	QUARTERLY BILLING	69.00
1 UNIFIRST CORPORATION	MATS	12.38
1 UNIFIRST CORPORATION	MATS	12.38
INVOICES TOTAL:		1,701.76

534800-STREET LIGHTS MAINT MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMPERAGE ELECTRICAL SUPPLY INC	CIRCUIT BREAKERS	44.38
1 CONSTANT LIGHTING & DESIGN	LED FIXTURES	10,199.00
INVOICES TOTAL:		10,243.38

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMERICAN PUBLIC WORKS ASSOC	CONFERENCE REGISTRATION	231.66
INVOICES TOTAL:		231.66

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMERICAN PUBLIC WORKS ASSOC	ANNUAL MEMBERSHIP RENEWAL	824.00
INVOICES TOTAL:		824.00

543800-STORMWATER FACILITIES MAINT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EARTH INC	HAULED MATERIALS	400.00
INVOICES TOTAL:		400.00

3000-DEBT SERVICE EXPENDITURES

523700-AGENTS FEES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WELLS FARGO BANK	AGENT FEES/SERIES 2007	150.00
INVOICES TOTAL:		150.00

4200-MUNICIPAL BLDG PROJECTS EXP

585058-2016 POLICE STATION

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BRADFORD SYSTEMS CORPORATION	DOWN PYMT/EQUIPMENT RELOCATION	27,836.67
1 WILLIAMS ARCHITECTS	POLICE STATION	30,033.05
INVOICES TOTAL:		57,869.72

430000-DEVELOPER DEPOSITS FUND

262099-DEPOSIT-ORDINANCE 89-49

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HASNAA HUSSEIN	VBR BOND REFUND	1,000.00

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/4/2018**

INVOICES TOTAL: 1,000.00

5000-WATER OPERATING EXPENSES

522720-PRINTING SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	DECEMBER 2017 BILLING	425.72
<u>INVOICES TOTAL:</u>		<u>425.72</u>

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	42.04
1 NICOR GAS	GAS BILL	239.70
<u>INVOICES TOTAL:</u>		<u>281.74</u>

527120-SVCS TO MAINT MAINS/STORM LINE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EARTH INC	HAULED MATERIALS	400.00
<u>INVOICES TOTAL:</u>		<u>400.00</u>

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CORE & MAIN LP	MAIN VALVE/HYDRANT GREASE	449.88
<u>INVOICES TOTAL:</u>		<u>449.88</u>

530110-UNIFORMS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CUTLER WORKWEAR	UNIFORMS	57.58
<u>INVOICES TOTAL:</u>		<u>57.58</u>

530150-SMALL TOOLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRAINGER	PIPE WRENCH	88.48
<u>INVOICES TOTAL:</u>		<u>88.48</u>

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES	1,033.16
<u>INVOICES TOTAL:</u>		<u>1,033.16</u>

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	CALENDARS/BATH TISSUE/SUPPLIES	313.60
<u>INVOICES TOTAL:</u>		<u>313.60</u>

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/4/2018**

532300-POSTAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 SEBIS DIRECT INC	DECEMBER BILLS POSTAGE	1,663.01
	INVOICES TOTAL:	1,663.01

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BATTERIES PLUS	BATTERIES	15.98
1 GRAINGER	EQUIPMENT MAINTENANCE SUPPLIES	90.90
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	25.26
	INVOICES TOTAL:	132.14

534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TYCO INTEGRATED SECURITY LLC	QUARTERLY BILLING	99.00
1 TYCO INTEGRATED SECURITY LLC	QUARTERLY BILLING	69.00
1 UNIFIRST CORPORATION	MATS	12.38
1 UNIFIRST CORPORATION	MATS	12.38
	INVOICES TOTAL:	192.76

534810-METER MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WATER RESOURCES INC	WATER METER	735.00
	INVOICES TOTAL:	735.00

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMERICAN PUBLIC WORKS ASSOC	CONFERENCE REGISTRATION	231.67
	INVOICES TOTAL:	231.67

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMERICAN PUBLIC WORKS ASSOC	ANNUAL MEMBERSHIP RENEWAL	170.00
	INVOICES TOTAL:	170.00

500000-WATER FUND

121054-WATER/SEWER BILLING A/R

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JILLIAN CHUNG	REFUND/WATER BILL OVERPAYMENT	76.14
1 JONATHON HOFF	REFUND/WATER BILL OVERPAYMENT	98.40
	INVOICES TOTAL:	174.54

5090-WATER CAPITAL PROJECTS EXP

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/4/2018

581038-VILLAGE SYSTEM IMPROVMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 REMPE-SHARPE & ASSOCIATES INC	BARTLETT TRANSMISSION MAIN	16,805.49
INVOICES TOTAL:		16,805.49

5100-SEWER OPERATING EXPENSES

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 LIFT WORKS INC	EQUIPMENT RENTAL	737.00
INVOICES TOTAL:		737.00

522720-PRINTING SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	DECEMBER 2017 BILLING	425.72
INVOICES TOTAL:		425.72

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	103.61
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	81.84
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	159.64
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	234.20
1 NICOR GAS	GAS BILL	58.03
1 NICOR GAS	GAS BILL	26.97
1 NICOR GAS	GAS BILL	393.45
1 NICOR GAS	GAS BILL	570.39
1 NICOR GAS	GAS BILL	86.72
1 NICOR GAS	GAS BILL	26.36
INVOICES TOTAL:		1,741.21

527120-SVCS TO MAINT MAINS/STORM LINE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KENNETH BURRIS	OVERHEAD SEWER INSTALLATION	13,825.00
1 EARTH INC	HAULED MATERIALS	400.00
INVOICES TOTAL:		14,225.00

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AIRGAS NORTH CENTRAL	CYLINDER RENTAL	153.63
1 CALCO LTD	DEMINERALIZER	133.00
1 HINCKLEY SPRING WATER CO	DISTILLED WATER	101.20
1 NORTH CENTRAL LABORATORIES	LAB SUPPLIES	1,080.42
INVOICES TOTAL:		1,468.25

530110-UNIFORMS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/4/2018

1 CUTLER WORKWEAR	UNIFORMS	543.00
	INVOICES TOTAL:	543.00

530160-SAFETY EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FULLIFE SAFETY CENTER	LOCKOUT KITS/CAUTION SIGNS	549.94
	INVOICES TOTAL:	549.94

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES	1,067.74
	INVOICES TOTAL:	1,067.74

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	CALENDARS/BATH TISSUE/SUPPLIES	103.71
	INVOICES TOTAL:	103.71

532300-POSTAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 SEBIS DIRECT INC	DECEMBER BILLS POSTAGE	1,663.00
	INVOICES TOTAL:	1,663.00

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AUTOZONE INC	EQUIPMENT MAINTENANCE SUPPLIES	44.75
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	25.27
1 MARC KRESMERY CONSTRUCTION LLC	DRAINAGE PUMP REPLACEMENT	14,978.52
1 USA BLUE BOOK	EQUIPMENT MAINTENANCE SUPPLIES	249.79
1 WEST SIDE ELECTRIC SUPPLY INC	ELECTRICAL SUPPLIES	16.22
	INVOICES TOTAL:	15,314.55

534500-GROUNDS MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 C E SMITH LAWN MAINTENANCE INC	LANDSCAPING SERVICES - NOV 2017	60.00
	INVOICES TOTAL:	60.00

534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMPERAGE ELECTRICAL SUPPLY INC	MAINTENANCE SUPPLIES	1,413.36
1 AMPERAGE ELECTRICAL SUPPLY INC	MAINTENANCE SUPPLIES	1,728.00
1 TYCO INTEGRATED SECURITY LLC	QUARTERLY BILLING	99.00
1 UNIFIRST CORPORATION	MATS	12.39
1 UNIFIRST CORPORATION	MATS	12.39
	INVOICES TOTAL:	3,265.14

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/4/2018

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMERICAN PUBLIC WORKS ASSOC	CONFERENCE REGISTRATION	231.67
	INVOICES TOTAL:	231.67

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMERICAN PUBLIC WORKS ASSOC	ANNUAL MEMBERSHIP RENEWAL	161.00
	INVOICES TOTAL:	161.00

570100-MACHINERY & EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAUKEGAN ROOFING CO INC	ROOF REPAIRS	2,500.00
	INVOICES TOTAL:	2,500.00

5190-SEWER CAPITAL PROJECTS EXP

582023-PHOSPHORUS REMOVAL SYSTEM

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STRAND ASSOCIATES INC	WASTEWATER FACILITY PLAN UPDATE	1,253.97
	INVOICES TOTAL:	1,253.97

582025-SANITARY SEWER EVALUATION

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ENGINEERING ENTERPRISES INC	BASIN	2,334.00
	INVOICES TOTAL:	2,334.00

582028-DEVON EXCESS FLOW PLANT REHB

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ENGINEERING ENTERPRISES INC	EXCESS FLOW FACILITY EVALUATION	9,133.75
	INVOICES TOTAL:	9,133.75

5200-PARKING OPERATING EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNIFIRST CORPORATION	MATS	14.10
1 UNIFIRST CORPORATION	MATS	14.10
	INVOICES TOTAL:	28.20

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	VPN SERVICE	124.90
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	305.85
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	13.47

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/4/2018**

INVOICES TOTAL: 444.22

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AUTOMATED PARKING TECHNOLOGIES LLC	PAY STATION REPAIRS	965.50
		<u>INVOICES TOTAL: 965.50</u>

570200-BLDG & GROUNDS IMPROVEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 C E SMITH LAWN MAINTENANCE INC	LANDSCAPING SERVICES - NOV 2017	1,281.00
		<u>INVOICES TOTAL: 1,281.00</u>

5500-GOLF PROGRAM EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ANDERSON PEST SOLUTIONS	PEST CONTROL SERVICES	98.76
1 ROSCOE CO	MATS	108.98
		<u>INVOICES TOTAL: 207.74</u>

524100-BUILDING MAINTENANCE SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CINTAS FIRE PROTECTION	FIRE SPRINKLER REPAIRS	1,400.00
		<u>INVOICES TOTAL: 1,400.00</u>

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	12.60
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	2,250.03
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	978.55
		<u>INVOICES TOTAL: 3,241.18</u>

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	686.85
		<u>INVOICES TOTAL: 686.85</u>

534333-PURCHASES - GOLF CLUBS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ATRADIUS COLLECTIONS	BALANCE DUE/CALLAWAY GOLF	1,127.13
		<u>INVOICES TOTAL: 1,127.13</u>

5510-GOLF MAINTENANCE EXPENSES

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/4/2018

1 O'LEARY'S CONTRACTORS	EQUIPMENT RENTAL	359.50
	INVOICES TOTAL:	359.50

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	4.20
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	750.00
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	326.18
	INVOICES TOTAL:	1,080.38

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	836.63
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	686.85
	INVOICES TOTAL:	1,523.48

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 REINDERS INC	EQUIPMENT MAINTENANCE SUPPLIES	684.10
	INVOICES TOTAL:	684.10

534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WEST SIDE ELECTRIC SUPPLY INC	FLUORESCENT LIGHTS	85.32
	INVOICES TOTAL:	85.32

5560-GOLF RESTAURANT EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMPLETE BAR SYSTEMS INC	CLEANED BEER LINES	50.00
	INVOICES TOTAL:	50.00

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	2.10
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	375.00
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	163.09
	INVOICES TOTAL:	540.19

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	65.00
	INVOICES TOTAL:	65.00

534320-PURCHASES - FOOD & BEVERAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/4/2018

1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	120.00
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	85.05
INVOICES TOTAL:		205.05

5570-GOLF BANQUET EXPENSES

511200-TEMPORARY SALARIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CAROL'S EVENT STAFFING INC	TEMPORARY STAFFING	636.00
1 CAROL'S EVENT STAFFING INC	TEMPORARY STAFFING	482.00
INVOICES TOTAL:		1,118.00

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A MAESTRANZI SONS	KNIFE RENTAL/SHARPENING	17.00
1 BB CHAIR COVERS INC	CHAIR COVER RENTAL	210.00
1 MICKEY'S LINEN & TOWEL SUPPLY	LINEN SERVICES	122.79
1 MICKEY'S LINEN & TOWEL SUPPLY	LINEN SERVICES	16.00
1 MICKEY'S LINEN & TOWEL SUPPLY	LINEN SERVICES	431.67
1 MICKEY'S LINEN & TOWEL SUPPLY	LINEN SERVICES	26.57
INVOICES TOTAL:		824.03

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BB CHAIR COVERS INC	CHAIR RENTAL	593.75
INVOICES TOTAL:		593.75

523100-ADVERTISING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HONEYBOOK INC	ADVERTISING	1,800.00
1 HOPSCOTCH PRESS INC	ADVERTISING	680.00
1 NEI-TURNER MEDIA GROUP INC	ADVERTISING	1,300.00
INVOICES TOTAL:		3,780.00

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	2.10
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	375.00
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	163.08
INVOICES TOTAL:		540.18

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	100.00
1 GRECO AND SONS INC	FOOD SERVICE SUPPLIES	31.25
1 MLA WHOLESALE INC	FLOWERS	28.65
1 MLA WHOLESALE INC	GLITTER SPRAY	5.95

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/4/2018**

1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	25.15
		INVOICES TOTAL: 191.00

534320-PURCHASES - FOOD & BEVERAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	358.01
1 GRECO AND SONS INC	FOOD PURCHASE	31.99
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	936.64
1 GRECO AND SONS INC	FOOD PURCHASE	1,370.31
1 GRECO AND SONS INC	FOOD PURCHASE	24.99
1 GRECO AND SONS INC	FOOD PURCHASE	57.90
1 GRECO AND SONS INC	FOOD PURCHASE	3.99
1 IL GIARDINO DEL DOLCE INC	BAKERY PURCHASE	176.35
1 LAKESHORE BEVERAGE	CREDIT - RETURN	-21.20
1 LAKESHORE BEVERAGE	BEER PURCHASE	77.45
1 LAKESHORE BEVERAGE	CREDIT - RETURNS	-69.35
1 LAKESHORE BEVERAGE	BEER PURCHASE	39.95
1 NEW ALBERTSONS INC	FOOD PURCHASES	437.59
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	1,003.35
1 TURANO BAKING CO	FOOD PURCHASE	109.36
1 WABASH SEAFOOD INC	FOOD PURCHASE	265.00
		INVOICES TOTAL: 4,802.33

6000-CENTRAL SERVICES EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MIDWEST MECHANICAL	MAINTENANCE AGREEMENT	2,616.00
1 SIMPLEXGRINNELL	FIRE ALARM TEST/INSPECTION	888.02
1 THYSSENKRUPP ELEVATOR CORP	ELEVATOR MAINTENANCE	2,120.90
1 TYCO INTEGRATED SECURITY LLC	QUARTERLY BILLING	255.00
		INVOICES TOTAL: 5,879.92

522720-PRINTING SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CREEKSIDE PRINTING	DEC/JAN BARTLETTER	3,768.00
		INVOICES TOTAL: 3,768.00

524100-BUILDING MAINTENANCE SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ANDERSON PEST SOLUTIONS	PEST CONTROL SERVICES	206.51
1 LIONHEART CRITICAL POWER	CONTROLLER REPAIRS	3,593.00
1 UNIFIRST CORPORATION	MATS	46.30
1 UNIFIRST CORPORATION	MATS	46.30
		INVOICES TOTAL: 3,892.11

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/4/2018**

524110-TELEPHONE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	TELEPHONE BILL	4,001.86
1 COMCAST	TELEPHONE BILL	4,010.48
	INVOICES TOTAL:	8,012.34

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	5.24
	INVOICES TOTAL:	5.24

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMERICAN FIRST AID SERVICES INC	FIRST AID SUPPLIES	155.65
1 CENTURY PRINT & GRAPHICS	WINDOW ENVELOPES	868.23
1 GREAT LAKES COCA-COLA	SOFT DRINK PURCHASE	157.22
1 GREAT LAKES COCA-COLA	SOFT DRINK PURCHASE	44.92
1 WAREHOUSE DIRECT	PAPER TOWELS/KLEENEX	90.91
1 WAREHOUSE DIRECT	HAND SOAP	52.98
1 WAREHOUSE DIRECT	PAPER/OFFICE SUPPLIES	488.95
1 WAREHOUSE DIRECT	DINNER NAPKINS	27.60
1 WAREHOUSE DIRECT	HAND SOAP/BATTERIES/PAPER TOWELS	52.98
1 WAREHOUSE DIRECT	HAND SOAP	54.09
1 WAREHOUSE DIRECT	TRASH BAGS	21.03
1 WAREHOUSE DIRECT	CREDIT - RETURN	-54.09
	INVOICES TOTAL:	1,960.47

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TOWN & COUNTRY GARDENS	FLOWERS	409.95
	INVOICES TOTAL:	409.95

570100-MACHINERY & EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DELL MARKETING L.P.	COMPUTER REPLACEMENTS	33,540.00
1 DELL MARKETING L.P.	MONITOR REPLACEMENTS	5,421.00
	INVOICES TOTAL:	38,961.00

6100-VEHICLE REPLACEMENT EXPENSES

570510-SEWER VEHICLE REPLACEMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STANDARD EQUIPMENT CO	VECTOR TRUCK	377,872.66
1 STANDARD EQUIPMENT CO	TOOL BOX FOR VECTOR	1,360.00
	INVOICES TOTAL:	379,232.66

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/4/2018**

7000-POLICE PENSION EXPENDITURES

523001-PERSONNEL TESTING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THE CENTER FOR SPORTS	PHYSICAL EXAM FEES	1,115.00
INVOICES TOTAL:		1,115.00

900000-POOLED CASH & INVESTMENT FUND

100002-CASH - MONEY MARKET

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FISERV/BASTOGNE INC	FISERV ONLINE NSF	50.00
INVOICES TOTAL:		50.00

GRAND TOTAL: 730,631.56

GENERAL FUND	122,567.60
DEBT SERVICE FUND	150.00
MUNICIPAL BUILDING FUND	57,869.72
DEVELOPER DEPOSITS FUND	1,000.00
WATER FUND	23,154.77
SEWER FUND	56,778.65
PARKING FUND	2,718.92
GOLF FUND	23,105.21
CENTRAL SERVICES FUND	62,889.03
VEHICLE REPLACEMENT FUND	379,232.66
POLICE PENSION FUND	1,115.00
POOLED CASH & INVESTMENT FUND	50.00
GRAND TOTAL	730,631.56

** Indicates pre-issue check.



Agenda Item Executive Summary

Item Name Village of Bartlett Social Media Policy for the Public Committee or Board Board

BUDGET IMPACT			
Amount:	N/A	Budgeted	N/A
List what fund	N/A		

EXECUTIVE SUMMARY
By the posting of this Policy on the Village's websites, users and visitors to the Village's social media accounts are hereby notified that the intended purpose of the site is to serve as a mechanism for communication of Village news, services and events, that it is a limited public forum, and of the content restrictions as set forth in this social media policy.

ATTACHMENTS (PLEASE LIST)
Executive Summary
Resolution
Social Media Policy for the Public

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

I move to approve Resolution 2018-_____, a Resolution Approving of the Village of Bartlett Social Media Policy for the Public.

Staff: Bryan Mraz, Village Attorney Date: 12/22/17

Memorandum

To: Paula Schumacher, Village Administrator
From: Scott Skrycki, Assistant Village Administrator
Date: 12/22/2017
Re: Social Media Policy

As the Village continues to expand its outreach via social media, it was determined that a formal written social media policy should be executed. By the posting of this policy on the Village's websites, users and visitors to the Village social media accounts are hereby notified that the intended purpose of the site is to serve as a mechanism for communication of the Village news, services, and events that is a limited public forum, and of the content restrictions as set forth in this social media policy.

The attached policy was formulated by Village Attorney Bryan Mraz, with input from staff. Also, attached is a resolution approving the social media policy.

RESOLUTION 2018 - _____

**A RESOLUTION APPROVING OF THE VILLAGE OF BARTLETT
SOCIAL MEDIA POLICY FOR THE PUBLIC**

BE IT RESOLVED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

SECTION ONE: That the Village of Bartlett Social Median Policy for the Public, a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: SEVERABILITY. The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION THREE: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FOUR: EFFECTIVE DATE. This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: January 4, 2018

APPROVED: January 4, 2018

Kevin Wallace, Village President

ATTEST:

Lorna Gilles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2018 - _____ enacted on January 4, 2018, and approved on January 4, 2018, as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk

VILLAGE OF BARTLETT SOCIAL MEDIA POLICY FOR THE PUBLIC

I. Applicability

This policy applies to the use of the Village of Bartlett (the "Village") social media accounts by the Public. (This policy does not apply to Village of Bartlett employees, elected officials or individuals that represent the Village, and are governed by the separate Village of Bartlett social media policies.

II. Purpose

The Village understands that social networking, such as Facebook and Twitter, have become a common form of communication among residents, media outlets and other stakeholders. Social networks are online communities of people or organizations that share interests and/or activities and use a wide variety of technology to make the interaction a rich and robust experience; while fostering openness and transparency. Using this technology, the Village has various websites that provide it with the ability to publish news releases, highlight events, ordinances and positive media coverage as well as other information that supports the goals and mission of the Village, and receive public comment on a variety of Village related topics.

III. Definitions

Blog: A self-published diary or commentary on a particular topic that may allow visitors to post responses, reactions, or comments. The term is short for "Web log".

Page: The specific portion of a social media website where content is displayed, and managed by an individual or individuals with administrator rights.

Post: Content an individual shares on a social media site or the act of publishing content on a site.

Profile: Information that a user provides about himself or herself on a social networking site.

Social Media: A category of Internet-based resources that integrate user-generated content and user participation. This includes, but is not limited to, websites tied to an individual's or an entity's social media account (e.g., www.vbartlett.org), social network sites (e.g., Facebook, LinkedIn, MySpace), microblogging sites (e.g., Twitter, Nixle), photo- and video-sharing sites (e.g., Flickr, You Tube), wikis (e.g., Wikipedia), blogs, and news sites (e.g., Digg, Reddit).

Social Media Account: Any of the Village's accounts on online services that allow for interaction with the Village, its appointed and elected officials and employees, and the general public.

Social Networks: Online platforms where users can create profiles, share information, and socialize with others using a range of technologies.

Speech: Expression or communication of thoughts or opinion in spoken words, in writing, by expressive conduct, symbolism, photographs, videotape, or related forms of communication.

Web 2.0: The second generation of the World Wide Web focused on shareable, user-generated content, rather than static web pages. Some use this term inter-changeably with social media.

Wiki: Web page(s) that can be edited collaboratively.

IV. Limited Public Forum

The Village's social media accounts are limited public forums. The Village does not make its social media accounts available for general public discourse, but rather reserves and limits the topics that may be discussed on the social media accounts.

V. Content Restrictions

Because communications via the Village's social media accounts constitute a limited public forum, the Village reserves the right to restrict or remove any content that is deemed in violation of this policy or any applicable law. The Village Administrator and/or her designees, including, without limitation, the Bartlett Police Department, is/are responsible for monitoring all postings to the Village's social media accounts and pages, and may take appropriate action to remove content that is deemed not suitable for posting because it is not topically related to Village business or Bartlett community matters, or the particular subject being commented upon, or is deemed prohibited content based on the criteria defined below. Any content removed from the Village's social media account or pages shall be retained by the Village pursuant to a records retention schedule along with a description of the reason the specific content was deleted. The Village social media account content and comments containing any of the following forms of content shall not be allowed for posting:

1. Any libelous, slanderous, malicious, obscene or otherwise unlawful information or materials of any kind or which involve the privacy or rights of a third party. References to the personality of individuals or personal attacks on individuals will not be permitted.
2. Harassing, intimidating, threatening, profane or otherwise unlawful materials or content.
3. Comments not topically related to the particular site or blog article being commented upon.
4. Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation.

5. Obscene, pornographic, or sexually explicit images, cartoons, jokes or content, or links to obscene, pornographic, or sexually explicit images, cartoons, jokes or content.
6. Solicitations of commerce or industry.
7. Personally identifiable information, such as an address, phone number, social security number or other sensitive information.
8. Comments cannot represent a person other than the one posting the comment.
9. Links to outside websites, including Facebook tags.
10. Content in support of or opposition to political campaigns or ballot measures, or political links.
11. Conduct or encouragement of illegal activity.
12. Information that may tend to compromise the safety or security of the public or public systems.
13. Content that violates a legal ownership interest of any other party.

By the posting of this Policy on the Village's websites, users and visitors to the Village's social media accounts are hereby notified that the intended purpose of the site is to serve as a mechanism for communication of Village news, services and events, that it is a limited public forum, and of the content restrictions as set forth in this social media policy.

VI. No Expectation of Privacy.

All communications on the Village's social media accounts are subject to being accessed and reviewed by the Village management without notice and may be viewed publicly. Users should not assume that any such communications are or shall remain private.

VII. Disclaimer of Liability.

The Village shall not be responsible for any losses or damages resulting from or relating to any use of the Village's social media accounts which violate this policy. The Village will not be responsible for any damages whatsoever which individuals or entities may suffer arising from or related to their use of any Village social media accounts or other Village electronic information resources, whether such damages be incidental, consequential or otherwise, or whether such damages include loss of data resulting from delays, non-deliveries, mistaken deliveries, service interruptions or damages to third parties, whether caused by the Village's negligence, errors or omissions. Users must recognize that the use of the Village's social media accounts is a limited public forum and that the policies implementing usage are requirements that mandate adherence. The Village makes no warranties of any kind, whether express or implied, for the Village social media accounts that is the subject of this Policy.



Agenda Item Executive Summary

Item Name: Approval Of The Training Services Agreement Between The Village Of Bartlett And Full Circle K9 Solutions, Inc.
 Committee or Board
Board

BUDGET IMPACT			
Amount:	\$3,000	Budgeted	Yes
List what fund	General Fund		
EXECUTIVE SUMMARY			
<p>Attached is a Resolution Approving The Training Services Agreement Between The Village Of Bartlett And Full Circle K9 Solutions, Inc. Choosing Full Circle K9 Solutions as the canine team's training provider will fulfill the minimum standards of 16 hours of in-service training per month to maintain and improve the canine team's proficiency level. The proposed fee for the training agreement is \$50/month less than we were paying for our prior training provider, which will save the Village \$600/year.</p>			
ATTACHMENTS (PLEASE LIST)			
Police Department Memo Resolution Full Circle K9 Solutions, Inc. Training Services Agreement			

ACTION REQUESTED

- Resolution
- Motion

Motion: I Move To Approve Resolution 2018-___, A RESOLUTION APPROVING OF THE TRAINING SERVICES AGREEMENT BETWEEN THE VILLAGE OF BARTLETT AND FULL CIRCLE K9 SOLUTIONS, INC.



Staff: Patrick Ullrich, Chief of Police Date: December 21, 2017
 Charles Snider, Deputy Chief of Police

**POLICE DEPARTMENT MEMORANDUM
17-90**

DATE: December 20, 2017

TO: Paula Schumacher, Village Administrator

FROM: Patrick Ullrich, Chief of Police

RE: Resolution Approving of the Training Services Agreement Between the Village of Bartlett and Full Circle K9 Solutions, Inc.

Ofc. Kmiecik, our canine officer, recently presented our command staff with concerns he had regarding the police service dog training provider we had been utilizing. My command staff reviewed Ofc. Kmiecik's concerns and agreed with him. As a result, the committee researched several alternative options for the continued in-service training of our police service dog.

After exploring all of the options, the command staff recommended entering into a contract with Full Circle K9 Solutions to provide the in-service training for our canine team. Their recommendation was based on cost, availability, proximity, instructor accreditation, instructor credentials, and adherence to industry standards.

Choosing Full Circle K9 Solutions will fulfill the minimum standards of 16 hours of in-service training per month to maintain and improve the canine team's proficiency level. These standards are set by Scientific Working Group on Dog and Orthogonal Detection (SWGDOG) guidelines, as well as the Illinois Compiled Statutes. The training will be supervised or conducted by a North American Police Work Dog Association (NAPWADA) accredited Master Trainer. Annual compliance courses will be completed through our local Mobile Training Unit (MTU), or an approved academy. Independent annual certification will be obtained through NAPWADA.

The monthly training fee for Full Circle K9 Solutions is \$250.00, which is budgeted and is \$50.00/month less than our previous canine training provider.

Full Circle K9 Solutions' training agreement was reviewed by Village Attorney Bryan Mraz and is attached for your review and approval.

Motion: I Move To Approve Resolution 2018-___, A RESOLUTION APPROVING OF THE TRAINING SERVICES AGREEMENT BETWEEN THE VILLAGE OF BARTLETT AND FULL CIRCLE K9 SOLUTIONS, INC.

PBU/hma

RESOLUTION 2018 - _____

**A RESOLUTION APPROVING OF THE TRAINING SERVICES
AGREEMENT BETWEEN THE VILLAGE OF BARTLETT
AND FULL CIRCLE K9 SOLUTIONS, INC.**

BE IT RESOLVED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

SECTION ONE: The Training Services Agreement dated January 4, 2018, between the Village of Bartlett and Full Circle K9 Solutions, Inc. (the "Agreement"), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: That the Village Administrator is hereby authorized and directed to sign the Agreement on behalf of the Village of Bartlett.

SECTION THREE: SEVERABILITY. The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: January 4, 2018

APPROVED: January 4, 2018

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2018 - _____ enacted on January 4, 2018, and approved on January 4, 2018, as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk

FULL CIRCLE K9 SOLUTIONS, INC.
TRAINING SERVICES AGREEMENT

THIS AGREEMENT, by and between the Full Circle K9 Solutions, Inc., hereinafter referred to as the "Contractor", and the "**Village of Bartlett**" hereinafter referred to as the "Client", with the Contractor and Client referred to collectively as "Parties", is entered into as of the date set forth below, with the Contractor and Client agreeing as follows:

A. Services:

Contractor agrees to furnish to the Client the following services:

See attached Exhibit A

Contractor represents that it possesses the skills and knowledge necessary to provide all such services. Client acknowledges that Exhibit A is an integral part of this Agreement and may not be modified except in accordance with a modification to the terms of this Agreement.

B. Initial Term:

Services will be provided as needed and directed by the Client beginning on the date of execution of this Agreement hereof (the "Initial Term") and continuing, until terminated. Either party may terminate this Agreement upon the provision of ninety (90) days written notice and delivered by certified mail. Upon termination the Contractor shall be compensated for all work performed for the Client prior to termination.

Automatic Renewal: At the end of the Initial Term this Agreement shall automatically renew for additional one (1) year period (each, a "Renewal Period") unless written notice, delivered by certified mail, of non-renewal is provided to either party at least ninety (90) days prior to the expiration of the then-current Initial Term or Renewal Period.

C. Compensation:

Contractor shall receive as compensation for all work and services to be performed herein, an amount based on the fee schedule attached hereto as Exhibit B. All payments will be made according to the Illinois State Prompt Payment Act. Contractor may adopt revisions to the fee schedule on a not more frequent than annual basis, and shall provide Client with not less than one hundred twenty (120) days written notice of such revisions. No such fee increase shall exceed more than 20 percent per year. In the event that Client seeks additional services, Exhibit A and Exhibit B may be modified by the mutual agreement of the parties, and shall be updated and appended hereto. The Parties acknowledge that the services provided

hereunder are not subject to the Illinois Prevailing Wage Act or the Professional Services Selection Act.

In the event that Client has a police officer participating in Contractor's training who is injured and unable to participate in Contractor's training for a period of three months or less, there shall be no credit or offset for such period. In the event that Client has a police officer participating in Contractor's training who is injured and unable to participate in Contractor's training for a period of more than three months, the Parties may, by agreement, either continue this agreement, suspend payments or receive a credit for future services. In the event that Client's employee is so injured but Client's K9 is available for training, Client shall use its best efforts to assign personnel to continue bringing the K9 to Contractor's training, to maintain the readiness and abilities of Contractor's K9.

D. Ownership of Records and Documents / Confidential Information:

Client shall be provided access to Contractor's training methods and related intellectual property through the receipt of Contractor's services. Client agrees to keep such information confidential and not to disclose or disseminate the information to third parties without the consent of the Contractor, except to the extent required by law to disclose any such information. Client further agrees to keep as confidential any information belonging or relating to the Contractor which is of a confidential nature, including without limitation information which is proprietary, personal, required by law to be confidential, or relates to the business, operations or accounts of the Contractor, except to the extent required by law to disclose any such information. This confidentiality shall not apply to material or information, which would otherwise be subject to public disclosure through the Freedom of Information Act, lawful subpoena, or if already previously disclosed by a third party. Client shall notify Contractor of any request for information relating to Contractor pursuant to the Freedom of Information Act, lawful subpoena, or any other related or similar statute, and shall assert any objections or exemptions reasonably raised by Contractor in response to or review of such requests.

E. Governing Law:

This contract shall be governed and construed in accordance with the laws of the State of Illinois. Venue and jurisdiction for any legal action arising out of or related to this Agreement shall be exclusively fixed in the Will County Circuit Court, Will County, Illinois.

F. Independent Contractor:

The Parties acknowledges that neither Contractor nor its personnel shall be acting as an employee or official representative of the Client, and Contractor shall act solely as an independent contractor. Contractor shall have sole control over the manner and means of providing the work and services performed under this agreement. The

parties agree that the Contractor is exclusively responsible for the determination of what work is required to complete the tasks outlined in Exhibit A, and for the means and methods of completing such work. The Client's compensation to Contractor shall be limited to that described in Exhibit B, and the Client shall not reimburse any expenses, provide any benefits, withhold any employment taxes or otherwise have a financial relationship with Contractor other than payment of the stated compensation. The Contractor shall be solely responsible for withholding of taxes, providing employee benefits, or otherwise complying with applicable laws relating to its employees or contractors.

In the event that the Parties determine, in their mutual discretion, that it is economically advantageous for the Client to provide certain supplies or tools for use by Contractor in lieu of paying Contractor to provide the same, the Parties agree that Contractor shall then utilize the Client's equipment or supplies according to its own determination of their best and appropriate use.

G. Compliance with Applicable Laws and Certifications:

The Parties agree and acknowledge that they shall each comply with all applicable laws and regulations, and provide each other with all certifications as may be required by law.

H. Indemnification:

The Parties agree and acknowledge that Contractor shall be providing training to Client and Client's personnel and employees. Given the nature of the training to be provided, there is a foreseeable risk that Client's personnel may be injured, Client's personal property may be damaged, and/or Client's personnel or personal property may injure a third party or damage third party property. The terms of this Agreement and the calculation of the costs outlined herein have been prepared in a fashion mindful of the risks associated with the services provided, and Contractor's charges have been established based upon an allocation of risk between the Parties.

The Client agrees to indemnify, defend and save harmless the Contractor, including its officers, employees, attorneys and agents (collectively, the "Contractor Indemnitees") against any and all claims, loss damage, injury, liability, and court costs and attorney's fees incident thereto, including any claims made by employees of the Client or any of their subcontractors, as well as all other persons, resulting directly or indirectly from the work covered by this contract or the equipment used in connection therewith, except where caused by the active negligence, sole negligence, or willful misconduct of the Contractor. It is understood that this agreement shall apply to any and all such claims whether resulting from the negligence or the intentional acts of the Contractor, the Contractor's employees, contractors or subcontractors, the Contractor Indemnitees or otherwise, with the exception of any claim, damage, loss, or expense caused by the active negligence, sole negligence, or the willful misconduct of the Contractor. This indemnification shall apply to the

fullest extent of the law, and in the event that any provision hereof is determined to be unenforceable, the indemnification obligations shall be severable and the fullest extent of indemnification that may lawfully apply shall remain in full force and effect. This indemnification shall not be limited in any way by limitations on the amount or type of damages, compensation, or benefits payable by or for the Client under Workers' Compensation Acts, disability benefit acts, or other employee benefit acts, and serves as an express agreement to waive the protection of *Kotecki v. Cyclops Welding Corp*, 146 Ill.2d 155 (1991) in Illinois. This indemnification also expressly extends to any claims filed by or on behalf of any third parties relating to Contractor's services to Client, including but not limited to claims based upon the use, deployment or failure to deploy personnel or K9 units in response to an actual or threatened emergency, the training or failure to adequately train personnel or K9 units, or otherwise arising out of Client's use, employment or deployment of personnel or K9 units that receive services from Contractor.

Contractor agrees that it shall indemnify, defend and hold harmless the Client, including its officials, officers, employees, attorneys, and agents (collectively, the "Client Indemnitees") from any claims arising out of the active negligence, sole negligence, or the willful misconduct of Contractor, or its employees or subcontractors, provided that such obligation shall be limited to not exceed the sum of all applicable insurance coverage actually available to Contractor and which covers the contractual indemnity contemplated herein. Contractor shall procure and maintain such insurance for the duration of the Agreement against claims for injuries to persons and damage to property which may arise from or in connection with the work hereunder, and the work by the Contractor, its employees or subcontractors, with the minimum scope and limits of insurance as set forth on Exhibit D attached hereto.

Client agrees and acknowledges that any personnel which are participants in any services offered by Contractor, including personnel who participate in such services, benefit from such services, or observe such services, shall be obligated and required by Client to execute an indemnification and hold harmless agreement substantially in the form attached hereto as Exhibit C. A signed hard copy of each such agreement shall be provided to Contractor prior to the initiation of services to any of Client's personnel.

Client further agrees and acknowledges that all services provided herein are provided through the corporate entity of Contractor. Under no circumstances shall Client or any of Client's personnel pursue a claim against any of Contractor's personnel in their individual or personal capacity, nor against Contractor's personnel's employer police agencies. Client shall indemnify, defend and hold harmless Contractor's personnel (in their individual capacities) and their respective employer police agencies from any and all claims arising out of or relating to this training or any services provided hereunder.

I. Intellectual Property:

All materials, handouts, Power Points, drawings, specifications, reports and any other project documents prepared by the Contractor in connection with any or all of the services to be furnished hereunder shall remain the property of Contractor. Contractor agrees to furnish Client with training logs or outlines in form and content mutually acceptable to each of the parties, upon request.

J. Additional Terms or Modification:

The terms of this agreement shall be further modified as provided on the attached Exhibit A, Exhibit B, Exhibit C and Exhibit D. Except for those terms included on Exhibit A, Exhibit B, Exhibit C and Exhibit D, no additional terms are included as a part of this Agreement. All prior understandings and agreements between the parties are merged into this Agreement, and this Agreement may not be modified orally or in any manner other than by an agreement in writing signed by both parties. The Parties may negotiate appropriate adjustments acceptable to both parties to accommodate any changes in scope of service requested by either of the Parties.

K. Notices:

All notices required to be given under the terms of this License shall be given mail, addressed to the parties as follows:

Contractor: Address: 1709 Larkspur Drive, Plainfield, IL 60586

Client: Address: 228 S. Main Street, Bartlett, IL 60103

Either of the parties may designate in writing from time to time substitute addresses or persons in connection with required notices.

L. Subcontractors and Third Parties:

Neither of the Parties shall assign or subcontract for the performance of any obligation under this Agreement, except with the express, written preapproval of the other of the Parties. Nothing contained in this Agreement, nor the performance of the parties hereunder, is intended to benefit, nor shall it inure to the benefit of any third party.

M. Operational Deployment:

The Parties acknowledge that nothing within this Agreement shall require Contractor or any of Contractor's personnel to provide sworn law enforcement services to Client; the services contemplated herein are training services only. Client shall not have the ability or authority to utilize Contractor for emergency callouts or operational deployment, except and unless Client has a mutual aid relationship with Contractor's

employer police agency and such deployment is a component of a standard operational practice through the employer police agency.

Dated: January 4, 2018

Contractor:

Full Circle K9 Solutions, Inc.

Robert R. Badertscher III, President

Client:

Village of Bartlett

Paula Schumacher
Village Administrator

Exhibit A:

Description of Work

The Contractor will provide basic mandatory monthly maintenance training to Client. This training includes obedience, article search, area search, tracking/trailing, building search, aggression control, and detection training for narcotic, explosive, cadaver, and search and rescue. For future development, Contractor will provide advance classes whereas Client will be notified and given priority for registration and participation in specialized training courses at additional cost.

The Contractor will provide monthly training as outlined, in a bi-monthly program. This bi-monthly program will consist of two (2) training days of eight (8) hours each. These training days will be set on a written schedule with approximately six months advance notice for client. If cancellation occurs due to emergency situation notification to Participant will be communicated and at earliest available time client administrator will be notified. Contractor will provide notification of training location and time at least forty-eight (48) hours in advance of training to the participant and administrator. Training time changes may occur to provide both day and night time training for tactical reasons.

The Contractor will provide an in-house evaluation for the Client and their administrator four (4) times per year. The in-house evaluations will be in a written or electronic form to provide proper training documentation. The bi-monthly training documentation will be provided to Client's handler, and if requested, to the Client's administrator.

Upon request, the Contractor will provide an opportunity for yearly certifications through North American Police Work Dog Association from a third party Master Trainer not associated with Contractor. This certification is for members of North American Police Work Dog Association. If Client seeks to obtain such certification, Client must become a member of said Association, and must pay all associated membership fees. Membership in the Association is not required for completion of the Contractor's training program.

The State of Illinois Narcotic Certification can be administered by Contractor; however, Illinois Law Enforcement Training Standards Board (ILETSB) will govern the certification process. Client shall be responsible for all ILETSB fees applicable for the provision of ILETSB-qualified training through a Mobile Training Units (MTU's).

Contractor will provide adequate staff for the training days. Contractor will coordinate through participating clients training locations, training equipment, and training aides to facilitate K9 training, tactical training, and reality based scenario training to enhance Client's handler's ability for real world deployments.

Client shall be responsible for the provision of:

- 1) Handlers and K9 units to show proper documentation that they have successfully completed basic K9 course completion and accreditation.
- 2) All handler and K9 specific equipment, including personal protective equipment.
- 3) Food and consumables for handlers and K9.
- 4) All detection training aids possessed by Client.

Exhibit B:

Fee Schedule

Client will provide payment to Contractor for services rendered at the following schedule. This fee schedule is noted by paragraph (C) Compensation and will be amended as needed by Contractor or Client:

- Bi-monthly Maintenance Training: (2) 8 hour training days at \$250.00 per month.
 - (Discount of 10% for multiple K9 teams in program)
 - (Discount of 3% for full payment in advance for yearly training)
- Best Practices Review of K9 Policy and documentation at a rate of \$75.00 per hour billable on an individual occurrence from Contractor.
- For additional individual training both K9 and tactical deployments inside clients jurisdiction the pay rate will be \$75.00 per hour, billable by monthly Statement from Contractor.
- Specific weekly additional training will be based on number of hours to accomplish that training for certification or performance based training situations.

Exhibit C:

Hold Harmless Agreement:

RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND INDEMNITY AND AGREEMENT ("AGREEMENT")

IN CONSIDERATION of being permitted to participate in any way in training and programs provided by or through or facilitated by Full Circle K9 Solutions, Inc ("Contractor"), or its agents or employees including but not limited to police training, K9 training, role playing, simulated search or arrest or other activities undertaken with Contractor ("Activities"), I, for myself, my personal representatives, assigns, agents, beneficiaries, insurers, heirs, and next of kin:

1. ACKNOWLEDGE, agree, and represent that I understand the nature of performing Activities, and that I am qualified, in good health, and in proper physical condition to participate in such Activities. I further acknowledge that the Activities may be conducted over public roads, runways, taxiways, ramps, parking areas, trails, sidewalks, within or around buildings and facilities open to the public or closed to the public during the Activities and may be conducted at or within facilities not open to the public. I further acknowledge that the Activities may include realistic training including the deployment of trained or untrained police canines, deployment of other physical force, realistic police training including physical contact, physical restraint, application of handcuffs or other restraints, deployment of chemical, physical or electronic agents or equipment, non-lethal protective equipment and training, and other similar, high-strain physical activities that pose a potential threat of harm to myself or others. While protective equipment may be utilized, I acknowledge that such equipment may fail to provide adequate protection even if properly deployed and utilized. I further acknowledge and agree that hazards of traveling and participating in the Activities are to be expected use of open spaces, paths, roads, fields, trails or other areas, and participation in Activities includes inherent risks of injury from many possible sources including but not limited to injuries from falling, exposure, dehydration, hypo or hyperthermia or other medical conditions, tripping, slipping, crashing, being injured from contact with objects, cars, aircraft, fences, guardrails, holes, cracks, grates or other obstacles, rollover of vehicles, animal bites or scratches, contact with other participants, injury due to exertion or physical activity, injury due to ground or field conditions, negligence of public property owners, lessors or occupiers, injury due to weather conditions, and other risks. I agree and warrant that if, at any time, I believe conditions to be unsafe or I believe myself to be incapable of safely completing the Activities, I will immediately discontinue further participation in the Activities. I agree and warrant that I shall provide all personal protection equipment which is required to safely participate in the Activities.

I further acknowledge that I have received all training required to participate in Activities and to operate any equipment or vehicles involved therein, that I possess the requisite mental and physical ability to perform Activities and to operate equipment or vehicles involved, and that I will cease participation of Activities if I should encounter any dangerous or unsafe conditions or circumstances that exceed my ability, skill or training.

2. FULLY UNDERSTAND that: (a) ACTIVITIES INVOLVE RISKS AND DANGERS OF SERIOUS BODILY INJURY, INCLUDING BUT NOT LIMITED TO PERMANENT DISABILITY, PARALYSIS

AND DEATH ("RISKS"); (b) these Risks and dangers may be caused by my own actions, or inactions, the actions or inactions of others participating in the Activities, the condition in which the Activities take place, or THE NEGLIGENCE OF THE "RELEASEES" NAMED BELOW; (c) there may be OTHER RISKS AND SOCIAL AND ECONOMIC LOSSES either not known to me or not readily foreseeable at this time; and I FULLY ACCEPT AND ASSUME ALL SUCH RISKS AND ALL RESPONSIBILITY FOR LOSSES, COSTS, AND DAMAGES I incur as a result of my participation in the Activities. I understand and agree that the Releasees, as identified below, shall not be obligated to supervise, control, manage, support, or otherwise assist myself or any other participants in the Activities, nor shall the Releasees be responsible for the enforcement of any rules, guidelines or other regulations that may be applicable to the Activities. I acknowledge that prior to my participation in the Activities and as an ongoing component of my participation in the Activities, I shall undertake a thorough investigation of the premises to be utilized to identify the existence of any defects or potentially harmful conditions, and I shall conduct myself in a reasonable and responsible fashion. I undertake any and all responsibility for compliance with any laws, ordinances or regulations applicable to my actions or my participation in the Activities, and acknowledge that I am responsible for obtaining permission to enter upon any private property to conduct the Activities, prior to so entering.

3. HEREBY RELEASE, DISCHARGE, AND COVENANT NOT TO SUE "Full Circle K9 Solutions, Inc.", its administrators, directors, agents, attorneys, insurers, employees, servants, officers, members, volunteers, and other participants, any sponsors of the Activities or advertisers or donors associated with the Activities, the employer police agencies of any officers, directors or employees of Full Circle K9 Solutions, Inc., and, if applicable, any and all other owners, occupiers or lessors of premises on which the Activities takes place, (each considered one of the "RELEASEES" herein) FROM ALL LIABILITY, INJURIES, CLAIMS, DEMANDS, LOSSES, OR DAMAGES ON MY ACCOUNT CAUSED OR ALLEGED TO BE CAUSED IN WHOLE OR IN PART BY THE NEGLIGENCE OF THE "RELEASEES" OR BY ANY OTHER CAUSE WHATSOEVER, INCLUDING BUT NOT LIMITED TO NEGLIGENT RESCUE OPERATIONS AND/OR ATTEMPTS TO PROVIDE OR ARRANGE FOR THE PROVISION OF EMERGENCY CARE OR FIRST AID; AND I FURTHER AGREE that if, despite this RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND INDEMNITY AGREEMENT I, or anyone on my behalf or asserting any claim or interest by virtue of their relationship to me, makes a claim against any of the Releasees, I WILL INDEMNIFY, DEFEND, SAVE, AND HOLD HARMLESS EACH OF THE RELEASEES from any litigation expenses, attorney fees, loss, liability, damage, or cost which any may incur as the result of such claim. To the extent that any portion of this Agreement is unenforceable, I agree that such provision shall be severable and the balance shall remain in full force and effect, to the greatest extent of the law.

4. HAVE READ AND SHALL COMPLY WITH THE RULES FOR ACTIVITIES, attached hereto as Appendix 1.

I HAVE READ THIS AGREEMENT, FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, AND HAVE SIGNED IT FREELY AND WITHOUT ANY INDUCEMENT OR ASSURANCE OF ANY NATURE AND INTEND IT TO BE A COMPLETE AND UNCONDITIONAL RELEASE OF ALL LIABILITY TO THE GREATEST EXTENT ALLOWED BY LAW AND AGREE THAT IF ANY PORTION OF THIS AGREEMENT IS HELD TO BE INVALID THE BALANCE, NOTWITHSTANDING, SHALL CONTINUE IN FULL FORCE AND EFFECT. WITHOUT LIMITING THE GENERAL NATURE OF THIS AGREEMENT, I ACKNOWLEDGE THAT THIS AGREEMENT IS BEING GIVEN SO THAT I MAY PARTICIPATE IN

THE ACTIVITIES, AND THAT RELEASEES WOULD NOT AGREE TO MY PARTICIPATION IN THE ACTIVITIES WITHOUT THIS RELEASE.

Print Your Name

Sign Your Name

Date

Emergency Contact Information: (Name / Phone Number / Relationship)

Home Address:

Appendix 1: Rules for Activities:

1. All participants must wear appropriate attire. Participants shall be required to wear: 1) long pants; 2) full coverage shoes (no sandals, flip-flops or open toed footwear) and socks; 3) a full coverage shirt, short or long-sleeved, that offers at least as much coverage as a standard crew-neck t-shirt. Participant is responsible for providing his/her own clothing, and additional clothing based upon weather conditions. Participant may be required to wear additional protective clothing gear provided by the Contractor, but no guarantee is made as to Participant's safety or the protectiveness of such additional clothing or gear provided. Participant may be required to provide his or her own protective equipment in form and content acceptable to Contractor. Activities may be terminated or not permitted for any person dressed inappropriately. Please inquire if you have questions about attire. If Participant is provided with any gear or protective clothing, or is directed to provide his or her own gear or protective clothing, Participant shall wear the same at all times during the Activities.
2. Participant shall be assigned to be accompanied by one or more Contractor personnel. Participant shall follow all directions provided by the identified Contractor personnel. Contractor personnel shall have the ability to terminate the Activities at any time and for any reason, but shall not be responsible for supervising Participant and shall not be responsible for ensuring Participant's safety.
3. Participant is responsible for his or her own meals and beverages.
4. Participant shall not take any photographs, video recordings, audio recordings, or otherwise document the Activities without the express, written permission of Contractor personnel being recorded.
5. Participant shall not use any cellular telephone or portable electronic device during Activities without the consent of the Contractor personnel accompanying Participant. Participant shall not make or receive phone calls, send or receive text messages or emails, or otherwise send voice or data communications during the Activities.
6. Transportation provided by Client (agency) or Participant.
7. Medical Insurance - Participant provides proof of disclaimer or coverage.
8. If Contractor personnel deem the Participant(s) to be incapable, uncooperative, or otherwise non-compliant, then he/she will be asked to leave training with no further participation until meeting with representative of the Client.
9. Participant shall bring various length leashes and control devices for the K9 participating in the training, along with all other standard issue police / K9 gear customarily available to participant.
10. Participants shall comply with all direction provided by Contractor with regard to the use or handling of firearms. At any point in training where any simulated firearm or training firearm is in use, or at any point where training firearms are being utilized to demonstrate use of force techniques, Participants shall strictly comply with all direction provided. AT NO TIME SHALL PARTICIPANTS DEPLOY OR POINT ANY LOADED FIREARM AT ANY PERSON UNDER ANY CIRCUMSTANCES DURING TRAINING, unless in response to an actual crime in

progress (and then pursuant to their applicable use of force policies from their home agency). AT NO TIME SHALL A PARTICIPANT HAVE ON THEIR PERSON OR IN THEIR PRESENCE A LOADED FIREARM WHEN SIMULATED FIREARMS ARE BEING DEPLOYED AS A TRAINING TOOL. Participants shall safely secure loaded firearms when simulated firearms are being utilized.

Exhibit D
Contractor Insurance Requirements

MINIMUM SCOPE AND LIMIT OF INSURANCE

1. Coverage shall be at least as broad as:

- A. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$1,000,000** per occurrence.
- B. **Professional Liability (Errors and Omissions):** Insurance appropriate for the Contractor's profession with limits no less than \$1,000,000 per occurrence or claim, \$1,000,000 aggregate.
- C. **Workers' Compensation:** as required by the State of Illinois with Statutory Limits, and Employer's Liability Insurance with limits of no less than **\$1,000,000** per accident for bodily injury or disease.

2. If the Contractor maintains broader coverage and/or higher limits than the minimums shown above, the Client requires and shall be entitled to the broader coverage and/or the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the Client.

3. Other Insurance Provisions:

The insurance policies are to contain, or be endorsed to contain, the following provisions:

A. Additional Insured Status

The Village of Bartlett, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of **both** CG 20 10, CG 20 26, CG 20 33, or CG 20 38; **and** CG 20 37 if a later edition is used).

B. Primary Coverage

For any claims related to this Agreement, the Contractor's insurance coverage shall be primary coverage at least as broad as ISO CG 20 01 04 13 as respects the Client, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the Client, its officers, officials, employees, or volunteers shall be in excess of the Contractor's insurance and shall not contribute with it.

C. Notice of Cancellation

Each insurance policy required above shall provide that coverage shall not be cancelled, except with notice to the Client.

D. Intentionally Omitted.

E. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the Client.

F. Claims Made Policies

If any of the required policies provide claims-made coverage:

(1) The Retroactive Date must be shown, and must be before the date of the Agreement or the beginning of contract work.

(2) Insurance must be maintained and evidence of insurance must be provided **for at least three (3) years after completion of the contract work.**

(3) If coverage is canceled or non-renewed, and not replaced **with another claims-made policy form with a Retroactive Date prior to** the contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of **three (3) years** after completion of work.

G. Verification of Coverage

Contractor shall furnish the Client with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the Client before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The Client reserves the right to require complete, certified copies of any required insurance policies, including endorsements required by these specifications, at any time.



Agenda Item Executive Summary

Item Name AT&T License Agreement Amendment No. 2 at Committee
 Kent Circle Water Tower or Board Board

BUDGET IMPACT

Amount:	N/A	Budgeted	N/A
List what fund	Water Fund		

EXECUTIVE SUMMARY

AT&T has approached the Village to amend their license agreement with the Village again. Amendment #1 was approved in October 2016, however AT&T did not complete the improvements that were included in the amendment. Instead, they revised the plans and approached us to amend the agreement. The plans are only slightly different than the Amendment #1 plans with the antenna count going from 12 down to 9 and the radio count going from 3 to 12.

The Village Attorney and I have reviewed this amendment with AT&T and believe this agreement is consistent with the existing agreements we currently have.

ATTACHMENTS (PLEASE LIST)

- Memo
- Resolution
- Amendment #2
- Exhibit 1A

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

MOTION: I MOVE TO APPROVE RESOLUTION 2018-____, A RESOLUTION APPROVING AMENDMENT NO. 2 OF THE NON-EXCLUSIVE LICENSE AGREEMENT BETWEEN THE VILLAGE OF BARTLETT AND NEW CINGULAR WIRELESS PCS, LLC, A DELAWARE LIMITED LIABILITY COMPANY, SUCCESSOR BY MERGER TO SOUTHWESTERN BELL MOBILE SYSTEMS, INC., D/B/A CELLULAR ONE-CHICAGO, A CORPORATION INCORPORATED IN THE STATE OF DELAWARE AND THE COMMONWEALTH OF VIRGINIA.

Staff: Dan Dinges, Director of Public Works Date: 12/19/17

PUBLIC WORKS MEMO



DATE: December 19, 2017

TO: Paula Schumacher
Village Administrator

FROM: Dan Dinges, PE
Director of Public Works

SUBJECT: AT&T License Agreement Amendment No. 2 at Kent Circle Water Tower

AT&T has approached the Village to amend their license agreement with the Village again. Amendment #1 was approved in October 2016, however AT&T did not complete the improvements that were included in the amendment. Instead, they revised the plans and approached us to amend the agreement. The plans are only slightly different than the Amendment #1 plans with the antenna count going from 12 down to 9 and the radio count going from 3 to 12.

The Village Attorney and I have reviewed this amendment with AT&T and believe this agreement is consistent with the existing agreements we currently have.

RESOLUTION 2018 - _____

A RESOLUTION APPROVING AMENDMENT NO. 2 OF THE NON-EXCLUSIVE LICENSE AGREEMENT BETWEEN THE VILLAGE OF BARTLETT AND NEW CINGULAR WIRELESS PCS, LLC, A DELAWARE LIMITED LIABILITY COMPANY, SUCCESSOR BY MERGER TO SOUTHWESTERN BELL MOBILE SYSTEMS, INC., D/B/A CELLULAR ONE-CHICAGO, A CORPORATION INCORPORATED IN THE STATE OF DELAWARE AND THE COMMONWEALTH OF VIRGINIA.

BE IT RESOLVED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

SECTION ONE: The Amendment No. 2 of the Non-Exclusive License Agreement dated January 4, 2018, between the Village of Bartlett and New Cingular Wireless PCS, LLC, a Delaware limited liability company, successor by merger to Southwestern Bell Mobile Systems, Inc., d/b/a Cellular One-Chicago, a corporation incorporated in the State of Delaware and the Commonwealth of Virginia (the "Agreement"), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: That the Village President and the Village Clerk are hereby authorized and directed to sign and attest, respectively, the Agreement on behalf of the Village of Bartlett.

SECTION THREE: SEVERABILITY. The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

ATTEST:

Kevin Wallace, Village President

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2018 - _____ enacted on January 4, 2018, and approved on January 4, 2018, as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk

SECOND AMENDMENT TO THE NON-EXCLUSIVE LICENSE AGREEMENT #479

THIS SECOND AMENDMENT TO the Non-Exclusive License Agreement #479 Agreement (“**Second Amendment**”), dated as of the latter of the signature dates below, is by and between the Village of Bartlett, an Illinois home rule municipal corporation, having a mailing address of 228 South Main Street, Bartlett, IL 60103 (“**Licensor**”) and New Cingular Wireless PCS, LLC, a Delaware limited liability company, successor in interest to Cellular One-Chicago, a corporation incorporated in the State of Delaware and the Commonwealth of Virginia, having a mailing address of 575 Morosgo Drive, Atlanta, GA 30324 (“**Licensee**”).

WHEREAS, Licensor and Licensee entered into the Non-Exclusive License Agreement #479 dated May 19, 1998, as amended by that certain First Amendment to the Non-Exclusive License Agreement #479 dated October 4, 2016 (collectively, the “**Agreement**”), whereby Licensor leased to Licensee certain Premises, therein described, that are a portion of the Property located at 818 Kent Circle, Bartlett, IL 60103; and

WHEREAS, Licensee desires to change, modify or relocate the Facilities, which Licensor is willing to approve; and

WHEREAS, Licensor and Licensee, in their mutual interest, further wish to amend the Agreement as set forth below accordingly.

NOW THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Licensor and Licensee agree that the recitals set forth above are incorporated herein as if set forth in their entirety and further agree as follows:

1. **New Revised Exhibit 1-A.** Licensee shall have the right, in its sole discretion, to change, modify or relocate the Facilities as more completely described on attached Revised Exhibit 1-A. Licensor’s execution of this Amendment will signify Licensor’s approval of Revised Exhibit 1-A. Revised Exhibit 1-A hereby amends Exhibit 1 to the Agreement.
2. **Acknowledgement.** Licensor acknowledges that: 1) this Second Amendment is entered into of the Licensor’s free will and volition; 2) Licensor has read and understands this Second Amendment and the underlying Agreement and, prior to execution of this Second Amendment, was free to consult with counsel of its choosing regarding Licensor’s decision to enter into this Second Amendment and to have counsel review the terms and conditions of this Second Amendment; 3) Licensor has been advised and is informed that should Licensor not enter into this Second Amendment, the underlying Agreement between Licensor and Licensee, including any termination or non-renewal provision therein, would remain in full force and effect.
3. **Other Terms and Conditions Remain.** In the event of any inconsistencies between the Agreement and this Second Amendment, the terms of this Second Amendment shall

Market: WISIL
Cell Site Number: IL0479
Cell Site Name: Bartlett South
Fixed Asset Number: 10009583

control. Except as expressly set forth in this Second Amendment, the Agreement otherwise is unmodified and remains in full force and effect. Each reference in the Agreement to itself shall be deemed also to refer to this Second Amendment.

4. **Capitalized Terms.** All capitalized terms used but not defined herein shall have the same meanings as defined in the Agreement.

IN WITNESS WHEREOF, the parties have caused their properly authorized representatives to execute and seal this Second Amendment on the dates set forth below.

“LICENSOR”

Village of Bartlett

By: _____
Name: _____
Title: _____
Date: _____

“LICENSEE”

New Cingular Wireless PCS, LLC,
a Delaware limited liability company

By: AT&T Mobility Corporation
Its: Manager

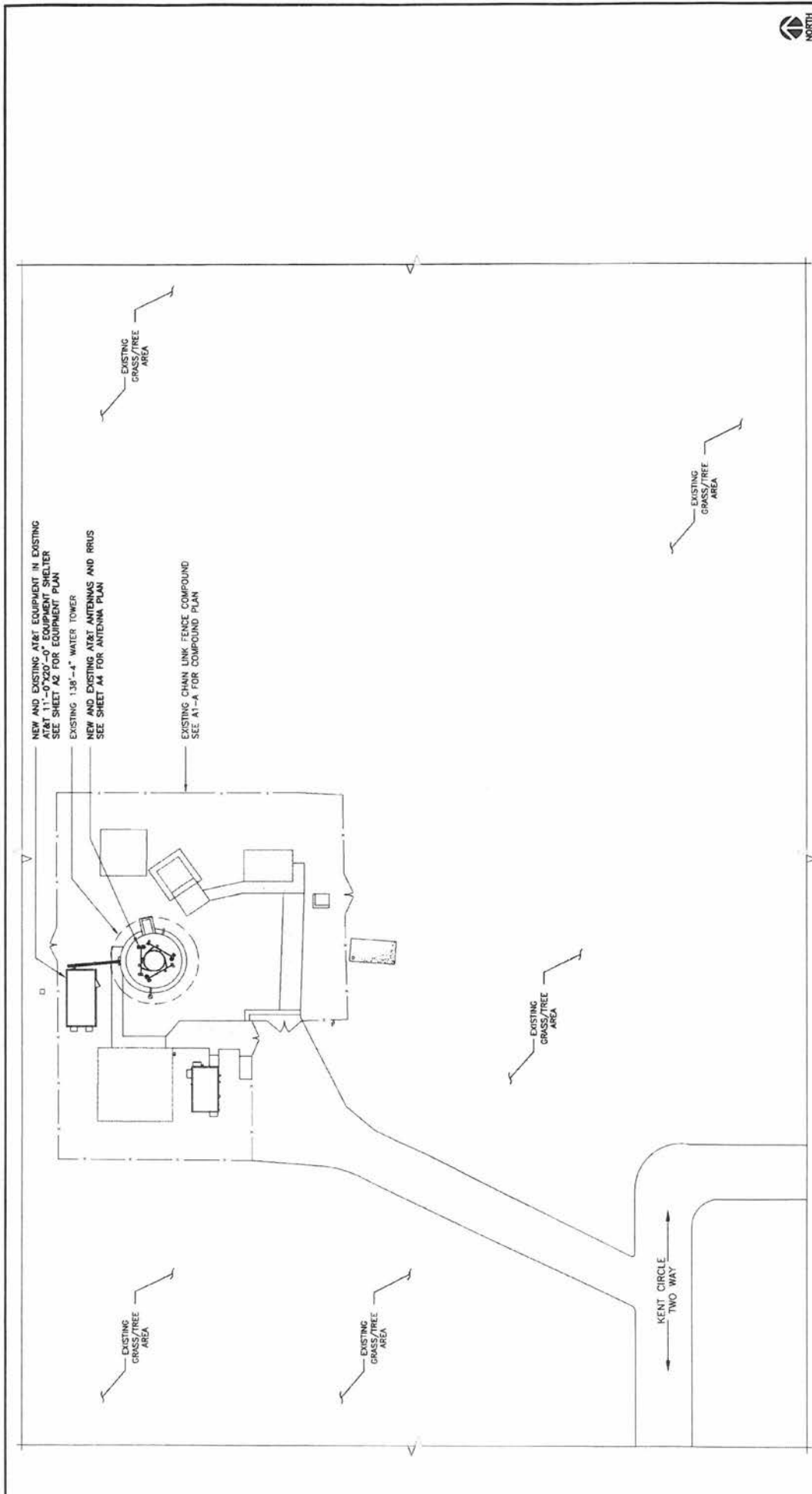
By: _____
Name: _____
Title: _____
Date: _____

[ACKNOWLEDGEMENTS APPEAR ON NEXT PAGE]

Market: WISIL
Cell Site Number: IL0479
Cell Site Name: Bartlett South
Fixed Asset Number: 10009583

Revised Exhibit 1-A

See attached exhibit comprised of 13 pages, last revision date November 11, 2017, prepared by Westchester Services LLC.



SCALE: 1"=40'-0" (11x17)
(OR) 1"=80'-0" (22x34)

SHEET TITLE

OVERALL SITE PLAN

SHEET NUMBER

A1

PROFESSIONAL ENGINEER
STATE OF ILLINOIS
JOHN M. BRANKS
11/04/17
11/04/17

REVISIONS

NO.	DATE	DESCRIPTION	BY
0	11/04/17	PERMIT/CONSTRUCTION	IDU

NOT FOR CONSTRUCTION UNLESS LABELED AS CONSTRUCTION SET

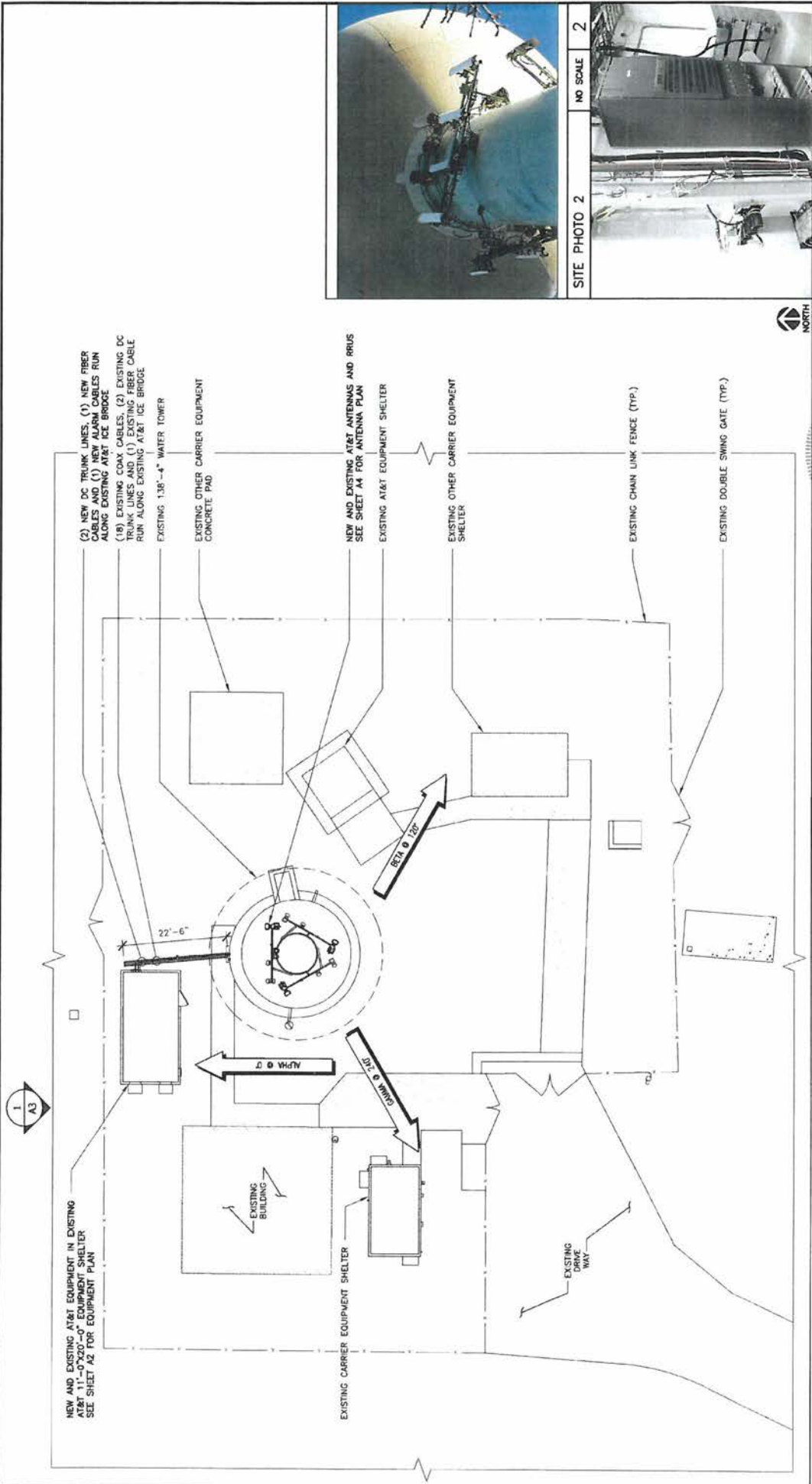
4C/5C/AWS SWAP
10009583
BARTLETT SOUTH
818 KENT CIRCLE
BARTLETT, IL 60103

WESTCHESTER SERVICES LLC
44 FOX GLEN
BARRINGTON, IL 60018
TEL: 815.371.7700
FAX: 815.371.7600
info@westchesterservices.com

SAC PROFESSIONAL ENGINEER
CHICAGO, IL 60611
312.983.8887

W J R L L C S
A HOKU COMPANY

at&t
COMMUNICATIONS INTERNATIONAL, INC.



(2) NEW DC TRUNK LINES, (1) NEW FIBER CABLES AND (1) NEW ALARM CABLES RUN ALONG EXISTING AT&T ICE BRIDGE
 (18) EXISTING COAX CABLES, (2) EXISTING DC TRUNK LINES AND (1) EXISTING FIBER CABLE RUN ALONG EXISTING AT&T ICE BRIDGE
 EXISTING 1.38"-4" WATER TOWER
 EXISTING OTHER CARRIER EQUIPMENT CONCRETE PAD
 NEW AND EXISTING AT&T ANTENNAS AND RRUS SEE SHEET A4 FOR ANTENNA PLAN
 EXISTING AT&T EQUIPMENT SHELTER
 EXISTING OTHER CARRIER EQUIPMENT SHELTER
 EXISTING CHAIN LINK FENCE (TYP.)
 EXISTING DOUBLE SWING GATE (TYP.)

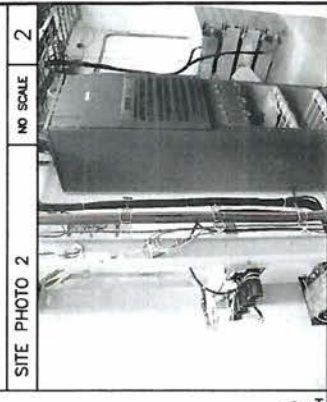
NEW AND EXISTING AT&T EQUIPMENT IN EXISTING AT&T 11'-0"x20'-0" EQUIPMENT SHELTER SEE SHEET A2 FOR EQUIPMENT PLAN

EXISTING CARRIER EQUIPMENT SHELTER

EXISTING DRIVE WAY

EXISTING CHAIN LINK FENCE (TYP.)

EXISTING DOUBLE SWING GATE (TYP.)



SITE PHOTO 2

SITE PHOTO 1

NO SCALE 2

NO SCALE 1

COMPOUND PLAN

SHEET NUMBER
A1-A

SCALE: 1"=30'-0" (L&P)
 1"=30'-0" (M&P)

DATE: 03/11/15
 DRAWN BY: J. M. BROWN
 CHECKED BY: J. M. BROWN
 APPROVED BY: J. M. BROWN
 AND ALL OTHERS AS SHOWN ON THESE PLANS

REV.	DATE	DESCRIPTION
0	11/09/17	PERMIT/CONSTRUCTION LABEL AS NOT FOR CONSTRUCTION UNLESS LABELLED AS CONSTRUCTION SET

4C/5C/AWS SWAP
 10009583
 BARTLETT SOUTH
 818 KENT CIRCLE
 BARTLETT, IL 60103

WESTCHESTER SERVICES LLC
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DESIGNED BY
 J. M. BROWN
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 312.951.8187

SOC
 W F I R E L E S S
 A HOKU COMPANY

at&t
 INTERNATIONAL SERVICES
 1500 CALIFORNIA
 CHICAGO, IL 60607

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* NOTE: EXISTING EQUIPMENT TO BE UPGRADED AS NEEDED TO SUPPORT 4C/5C/AWS SWAP EQUIPMENT BEING INSTALLED.

REMOVE EXISTING DC POWER PLANT AND INSTALL (1) NEW EMERSON 7100 CABINET WITH (7) NEW 25A BREAKERS, (3) NEW 30A BREAKERS, (11) NEW RECTIFIERS, (3) NEW CONVERTERS AND (3) STINGS OF 180FT BATTERIES

(3) EXISTING AT&T HRUS FOR POSITION 2, (1) EACH PER SECTOR (TYP. OF 3 SECTORS)

EXISTING TELCO BOARD

EXISTING CABLE LADDER (TYP.)

HVAC

HVAC

REMOVE (1) EXISTING DUS AND INSTALL (1) NEW 5216, (1) NEW XMU AND (1) NEW 6601 IN EXISTING EF RACK

EXISTING FIBER BOARD

NEW AND EXISTING AT&T EQUIPMENT IN EXISTING AT&T 11'-0"X20'-0" EQUIPMENT SHELTER

REMOVE EXISTING BATTERY RACK AND INSTALL (6) NEW STINGS 180FT BATTERIES IN NEW BATTERY RACK

(2) NEW DC TRUNK LINES, (1) NEW FIBER CABLES AND (1) NEW ALARM CABLES RUN ALONG EXISTING AT&T ICE BRIDGE
(18) EXISTING COAX CABLES, (2) EXISTING DC TRUNK LINES AND (1) EXISTING FIBER CABLE RUN ALONG EXISTING AT&T ICE BRIDGE

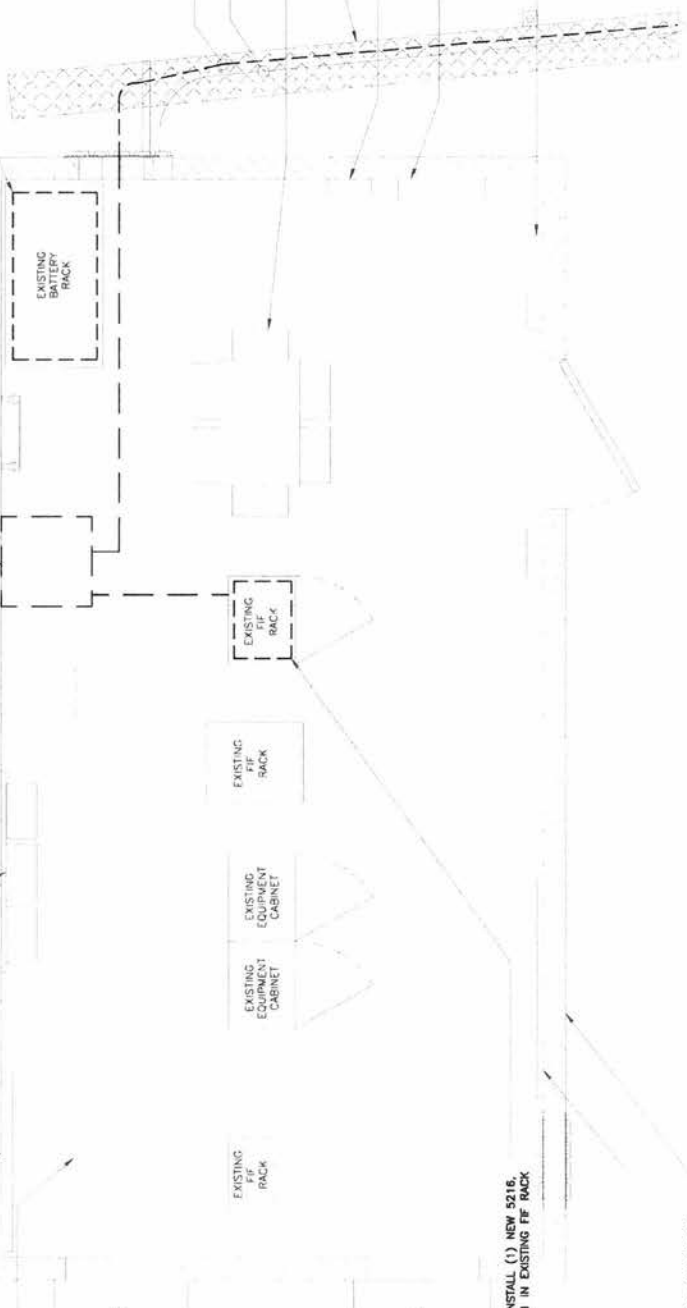
(3) EXISTING AT&T HRUW TO BE RECONNECTED FROM POSITION 4 TO POSITION 1, (1) EACH PER SECTOR (TYP. OF 3 SECTORS)

EXISTING AT&T ICE BRIDGE

EXISTING AT&T DISCONNECT

EXISTING AT&T BREAKER

EXISTING AT&T ALARM



SCALE: 1/4"=1'-0" (11/17)
(OR 1/2"=1'-0" (22/14))

1

SHEET NUMBER
A2

SHEET TITLE
EQUIPMENT PLAN



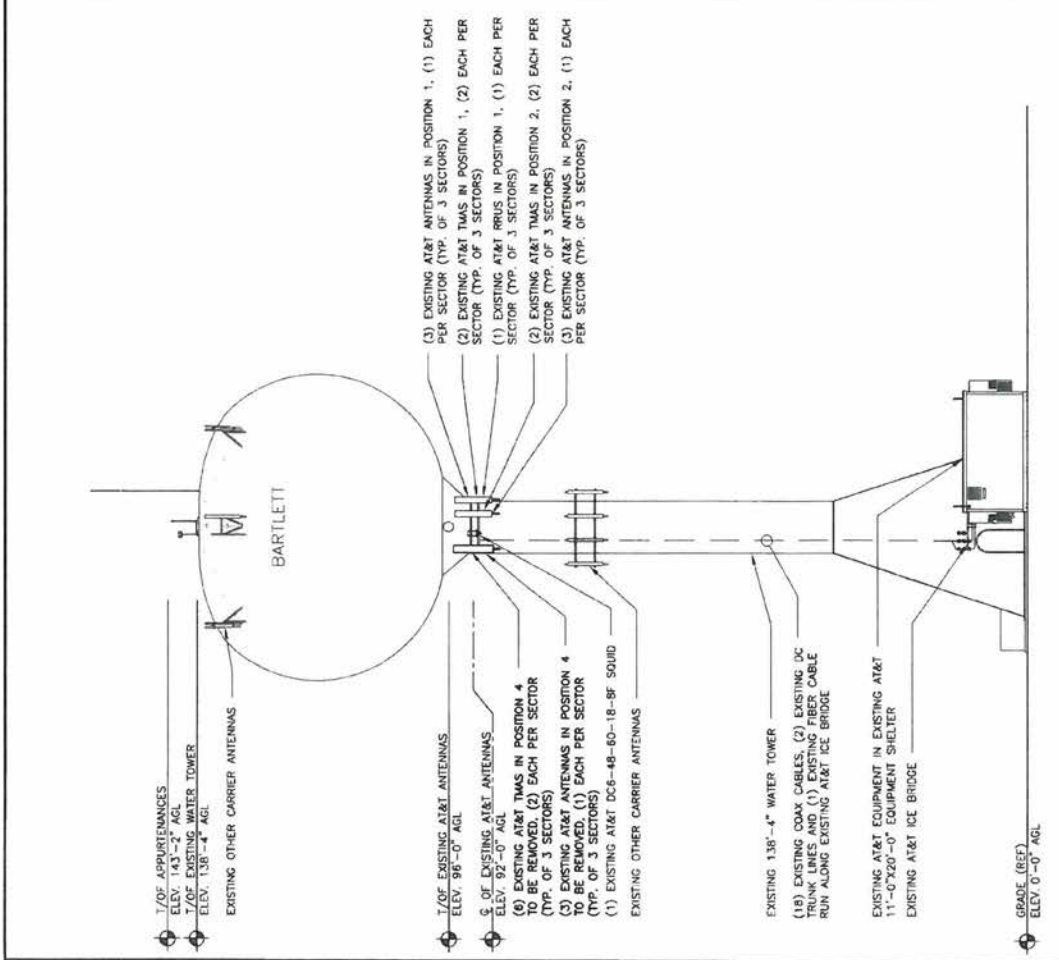
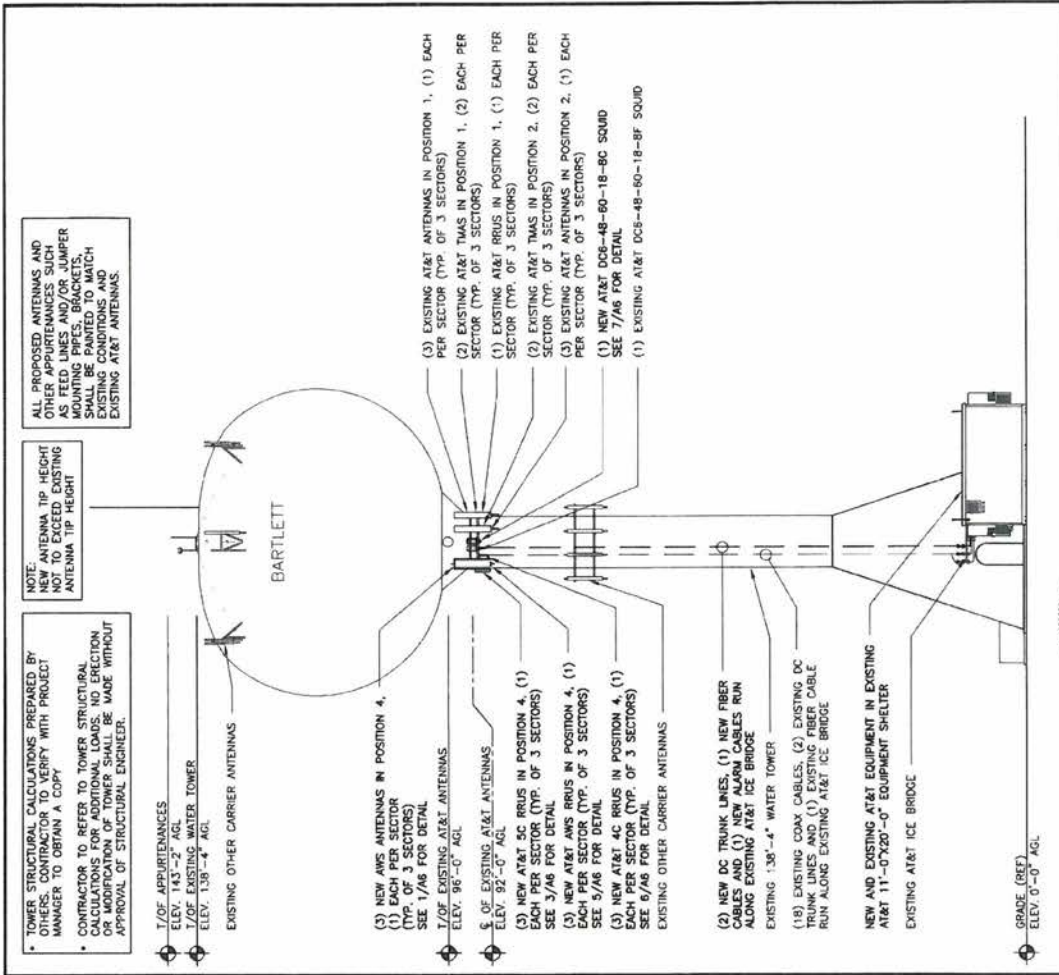
REV.	DATE	DESCRIPTION	BY
0	11/08/17	PERMIT/CONSTRUCTION	RM

4C/5C/AWS SWAP
1000958.3
BARTLETT SOUTH
818 KENT CIRCLE
BARTLETT, IL 60103

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312.864.6177

at&t
TELECOMMUNICATIONS
300 N. LAUREL
CHICAGO, IL 60610



NEW TOWER ELEVATION

SCALE: 1"=20'-0" (11x17)
 (DWG. 2"=20'-0" (22x34))

SHEET TITLE
 TOWER ELEVATION

SHEET NUMBER
 A3

DATE
 11/09/17

PROJECT/CONSTRUCTION ID
 4C/5C/AWS SWAP 10009583

NOT FOR CONSTRUCTION UNLESS LABELLED AS SUCH

EXISTING TOWER ELEVATION

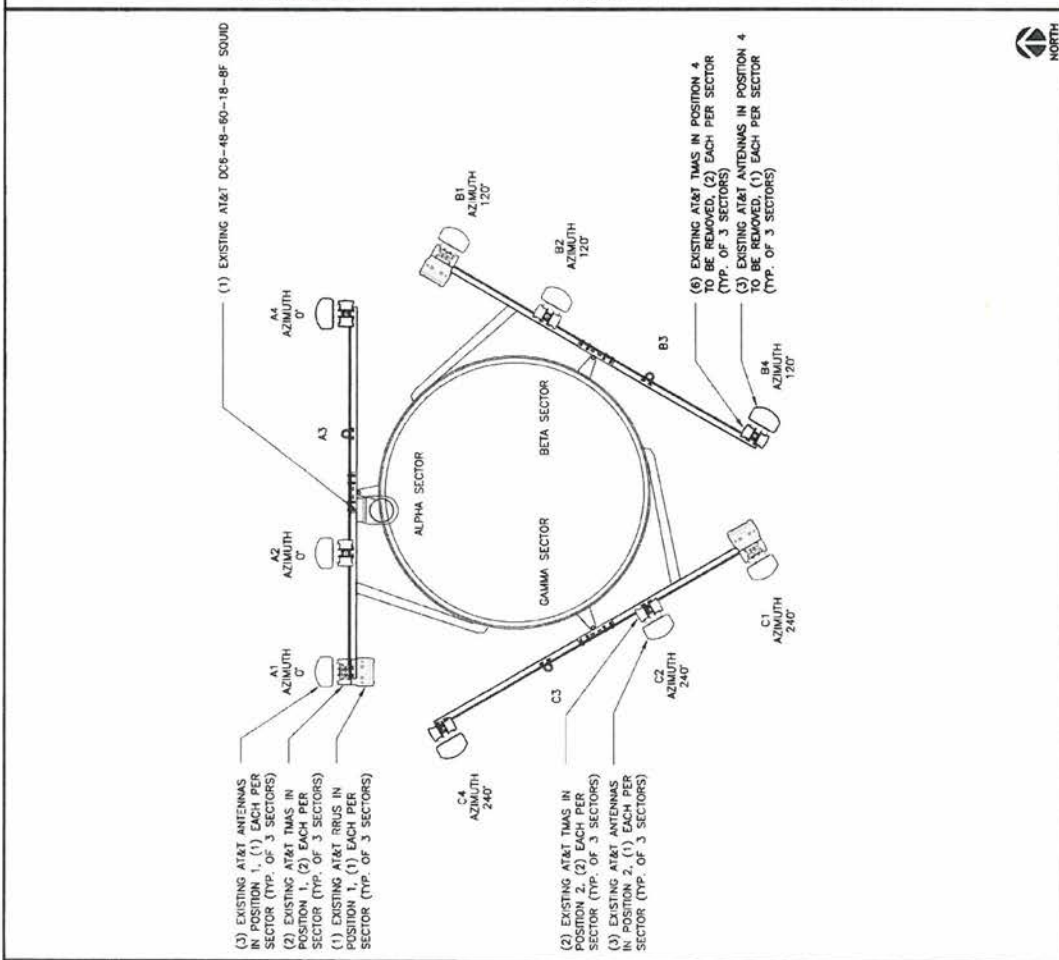
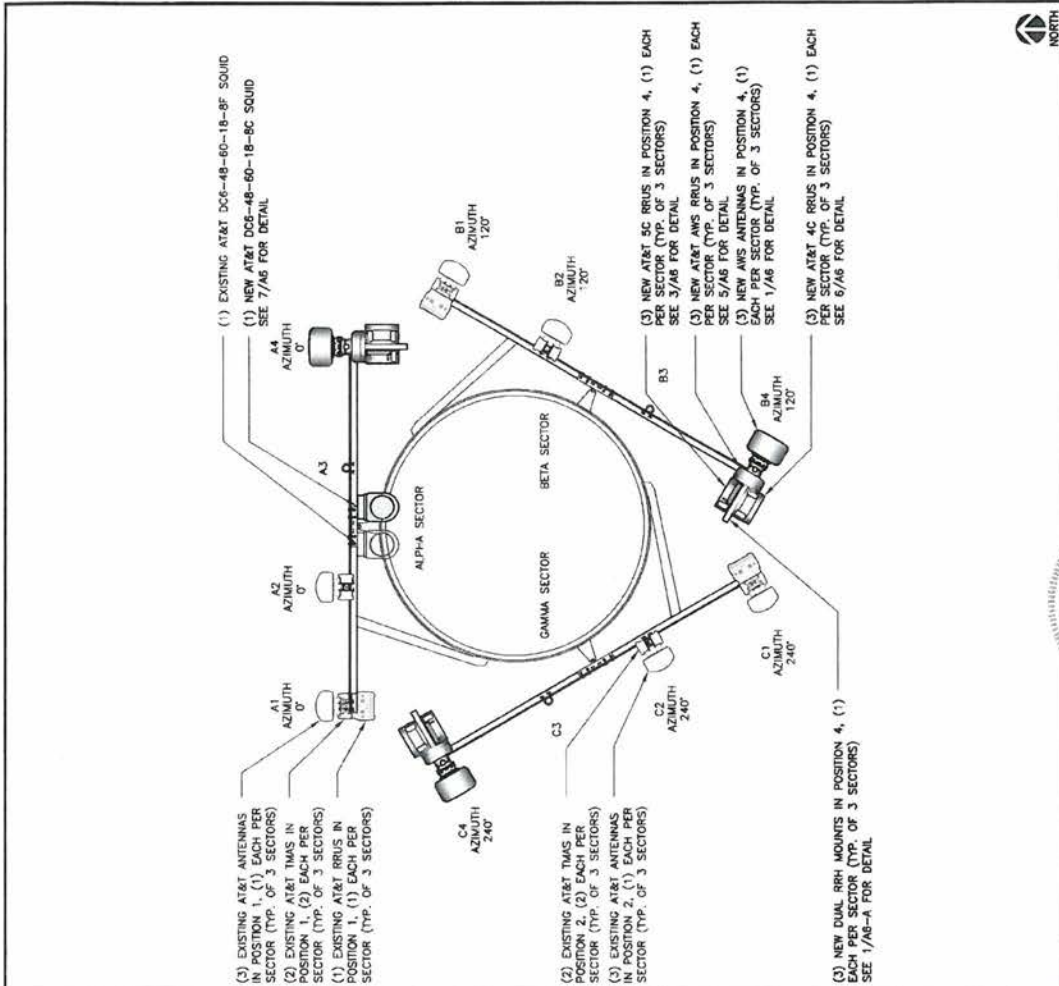
SCALE: 1"=20'-0" (11x17)
 (DWG. 2"=20'-0" (22x34))

4C/5C/AWS SWAP 10009583
 BARTLETT SOUTH
 818 KENT CIRCLE
 BARTLETT, IL 60103

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at&t
 COMMUNICATIONS COMPANY
 BARTLETT, IL 60118



EXISTING ANTENNA PLAN

SCALE: 1/4"=1'-0" (1:48)
 (OR) 1/2"=1'-0" (2:24)

REVISIONS

NO.	DATE	DESCRIPTION	BY
0	11/04/17	PERM/CONSTRUCTION	EM

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WESTCHESTER SERVICES, LLC
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 FAX: 815.381.2800
 web: westchesterservices.com

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SECURITY

1

NEW ANTENNA PLAN

SCALE: 1/4"=1'-0" (1:48)
 (OR) 1/2"=1'-0" (2:24)

REVISIONS

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 604 FOX GLEN
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SECURITY

2

ANTENNA PLAN

SHEET NUMBER
A4

4C/5C/AWS SWAP
 10009583
 BARTLETT SOUTH
 818 KENT CIRCLE
 BARTLETT, IL 60103

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SECURITY

at&t
 COMMUNICATIONS

SECURITY


1

NEW ANTENNA CONFIGURATION AND CABLE SCHEDULE


SECTOR	POS	TECH	ANTENNA	ANTENNA Ø HEIGHT	AZIMUTH	TMA/RRU MODEL #	DC SURGE AND DISTRIBUTION	CABLE TYPE	CABLE LENGTH (+20%)	DOWN- TILTS
A	1	EXISTING	(1)(X) COMMSCOPE SBHH-1065C	91'-0"	0°	(2)(X) TMA @ ANTENNA (1)(X) RRU532 @ ANTENNA (2)(X) RRU5 @ SHELTER		(4)(X) COAX CABLES (2)(X) DC TRUNK LINES (1)(X) FIBER CABLE	180'-0"	0
	2	EXISTING	(1)(X) DBNH-6565B-R2M	91'-0"	0°	(2)(X) TMA @ ANTENNA (2)(X) RRU511 @ SHELTER		(2)(X) COAX CABLES	180'-0"	0
	3	-	-	-	-	-		-	-	-
B	4	4C/5C/AWS	(1)(N) COMMSCOPE NNH4-65B-R6	91'-0"	0°	(1)(N) RRU532-B66A (1)(N) RRU547B (1)(N) RADIO 4415	(1)(X) DC6-48-60-18-BF (1)(N) DC6-48-60-18-BC	(2)(N) DC TRUNK LINES (1)(N) FIBER CABLE (1)(N) ALUM CABLE	180'-0"	0
	1	EXISTING	(1)(X) COMMSCOPE SBHH-1065C	91'-0"	120°	(2)(X) TMA @ ANTENNA (1)(X) RRU532 @ ANTENNA (2)(X) RRU5 @ SHELTER		(2)(X) COAX DC TRUNK (SHARED WITH A1) FIBER CABLE (SHARED WITH A1)	180'-0"	0
	2	EXISTING	(1)(X) DBNH-6565B-R2M	91'-0"	120°	(2)(X) TMA @ ANTENNA (2)(X) RRU511 @ SHELTER		(2)(X) COAX CABLES	180'-0"	0
C	3	-	-	-	-	-		-	-	-
	4	4C/5C/AWS	(1)(N) COMMSCOPE NNH4-65B-R6	91'-0"	120°	(1)(N) RRU532-B66A (1)(N) RRU547B (1)(N) RADIO 4415		DC TRUNK (SHARED WITH A4) FIBER CABLE (SHARED WITH A4)	180'-0"	0
	1	EXISTING	(1)(X) COMMSCOPE SBHH-1065C	91'-0"	230°	(2)(X) TMA @ ANTENNA (1)(X) RRU532 @ ANTENNA (2)(X) RRU5 @ SHELTER		(2)(X) COAX DC TRUNK (SHARED WITH A1) FIBER CABLE (SHARED WITH A1)	180'-0"	0
	2	EXISTING	(1)(X) DBNH-6565B-R2M	91'-0"	230°	(2)(X) TMA @ ANTENNA (2)(X) RRU511 @ SHELTER		(2)(X) COAX CABLES	180'-0"	0
4	4C/5C/AWS	(1)(N) COMMSCOPE NNH4-65B-R6	91'-0"	230°	(1)(N) RRU532-B66A (1)(N) RRU547B (1)(N) RADIO 4415		DC TRUNK (SHARED WITH A4) FIBER CABLE (SHARED WITH A4)	180'-0"	0	

(N) = NEW
(X) = EXISTING
(Y) = EXISTING / RELOCATED
(E) = ELECTRICAL
(M) = MECHANICAL


ANTENNA & CABLE CONFIGURATION



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COMMUNICATIONS SYSTEMS



SBC
WIRELESS
A T&T COMPANY



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4C/5C/AWS SWAP
10009583
BARTLETT SOUTH
818 KENT CIRCLE
BARTLETT, IL 60103

REVISIONS

NO.	DATE	DESCRIPTION	BY
0	11/06/17	POINT/CONSTRUCTION	IDM

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CONSTRUCTION SET

SHEET TITLE
ANTENNA &
CABLE
CONFIGURATION

SHEET NUMBER
A5

*INCLUDES SAFETY FACTOR OF 20% FT. (10 FT. AT BOTH ENDS OF CABLE RUN)
CONTRACTOR TO VERIFY RF DATA WITH AT&T WIRELESS CONSTRUCTION MANAGER
AND/OR RF ENGINEER PRIOR TO INSTALLATION

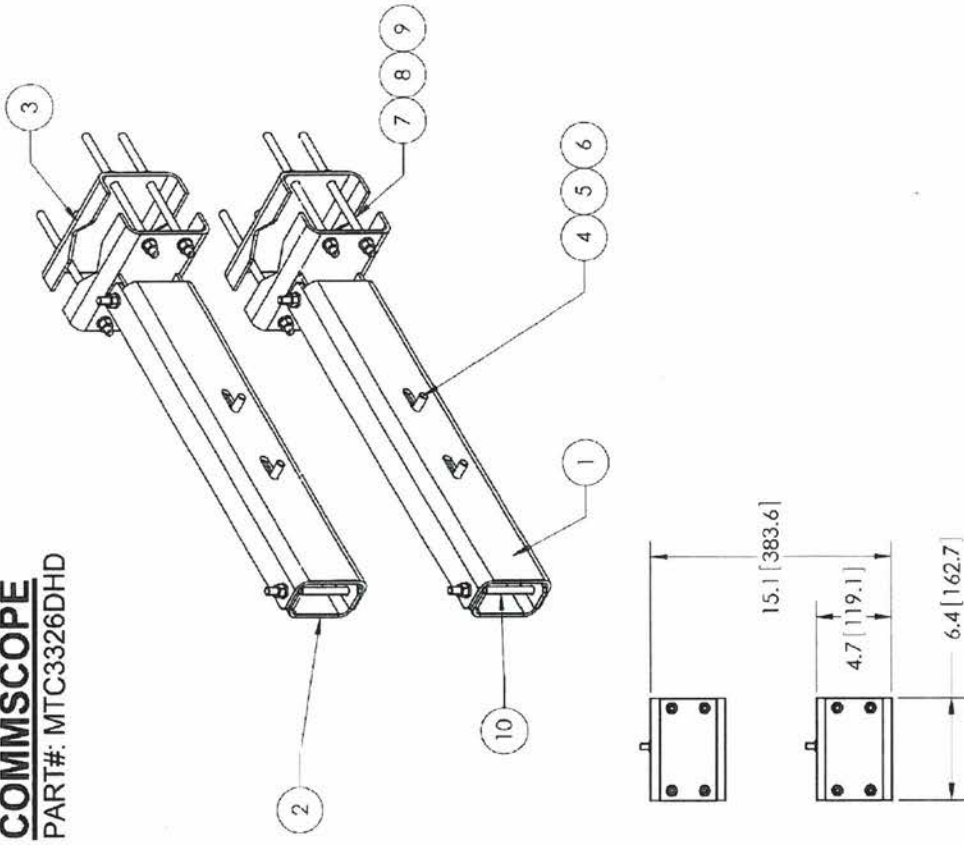


DATE
PREPARED BY
CHECKED BY
APPROVED BY
DATE

COMMSCOPE

PART#: MTC3326DHD

ITEM	PART NO.	DESCRIPTION	QTY.	WEIGHT
1	MTC332625	HD Swing Arm RRU Mount	2	7.58 LBS
2	MTC332626	Dual RRU Mount Weldment	2	9.00 LBS
3	MTC332629	Back Clamp Dual RRU Mount	2	2.13 LBS
4	MTC978703	M-10 X 30mm Hex Bolt, SS	8	0 LBS
5	SWF-03	3/8" SS FLAT WASHER	8	0.01 LBS
6	SWL-03	3/8" SS LOCK WASHER	8	0.00 LBS
7	GDD3800	3/8" X 8" GALV THREADED ROD	8	0.25 LBS
8	GWL-03	3/8" GALV LOCK WASHER	16	0.00 LBS
9	GN-03	3/8" GALV HEX NUT	24	0.04 LBS
10	GB-03505	3/8" X 5" GALV BOLT KIT	4	0.18 LBS



DUAL RRU MOUNTING DETAIL

NOT TO SCALE 1

SHEET NUMBER
A6-A

SHEET TITLE
ANTENNA, RRU
AND MOUNTING
DETAILS

4C/5C/AWS SWAP
10009583
BARTLETT SOUTH
818 KENT CIRCLE
BARTLETT, IL 60103

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BARRINGTON, IL 60010
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and@westchester-services.com

THE AT & T COMPANY
A NOKIA COMPANY

PREPARED BY: J. BARKS
DATE: 11/08/17
CHECKED BY: J. BARKS
DATE: 11/08/17
APPROVED BY: J. BARKS
DATE: 11/08/17
NOT FOR CONSTRUCTION UNLESS LABELLED AS SUCH

- CONTRACTOR IS TO REFER TO AT&T'S MOST CURRENT RADIO FREQUENCY DATA SHEET (RFDS) PRIOR TO CONSTRUCTION.
- THE SIZE, HEIGHT, AND DIRECTION OF THE ANTENNAS SHALL BE ADJUSTED TO ACHIEVE REQUIREMENTS SPECIFIED AND LIMIT SHADING AND TO MEET THE SYSTEM REQUIREMENTS.
- CONTRACTOR SHALL VERIFY THE HEIGHT OF THE ANTENNA WITH THE AT&T WIRELESS PROJECT MANAGER.
- VERIFY TYPE AND SIZE OF TOWER LEG PRIOR TO PROVIDING ANY ANTENNA MOUNT.
- UNLESS NOTED OTHERWISE THE CONTRACTOR MUST ORDER ALL MATERIAL NECESSARY.
- ANTENNA AZIMUTHS ARE DEGREES OFF OF TRUE NORTH BEARING. CLOCKWISE, IN WHICH ANTENNA FACE IS DIRECTED. ALL ANTENNAS (AND SUPPORTING STRUCTURES, IF AS PRACTICAL) SHALL BE ACCURATELY ORIENTED IN THE SPECIFIED DIRECTION.
- CONTRACTOR SHALL VERIFY ALL RF INFORMATION PRIOR TO CONSTRUCTION.
- SWEEP TEST SHALL BE PERFORMED BY GENERAL CONTRACTOR AND SUBMITTED TO AT&T WIRELESS CONSTRUCTION SPECIALIST. TEST SHALL BE PERFORMED PER AT&T WIRELESS STANDARDS.
- CABLE LENGTHS WERE DETERMINED BASED ON THE DESIGN DRAWING. CONTRACTOR TO VERIFY ACTUAL LENGTH DURING PRE-CONSTRUCTION WALK.
- CONTRACTOR TO USE ROSENBERGER FIBER LINE HANGER COMPONENTS (OR ENGINEER APPROVED EQUAL).


ANTENNA & CABLING NOTES NO SCALE 6

RF, DC, & COAX CABLE MARKING LOCATIONS TABLE	
NO.	LOCATIONS
1	EACH TOP-JUMPER SHALL BE COLOR CODED WITH (1) SET OF 3" WIDE BANDS.
2	EACH MAIN COAX SHALL BE COLOR CODED WITH (1) SET OF 3" WIDE BANDS NEAR THE TOP-JUMPER CONNECTION AND WITH (1) SET OF 3/4" WIDE COLOR BANDS JUST PRIOR TO ENTERING THE BITS OR TRANSMITTER BUILDING.
3	CABLE ENTRY POINT ON THE INTERIOR OF THE SHELTER.
4	ALL BOTTOM JUMPERS SHALL BE COLOR CODED WITH (1) SET OF 3/4" WIDE BANDS ON EACH END OF THE BOTTOM JUMPER.
5	ALL BOTTOM JUMPERS SHALL BE COLOR CODED WITH (1) SET OF 3/4" WIDE BANDS ON EACH END OF THE BOTTOM JUMPER.


CABLE MARKING DIAGRAM NO SCALE 5

- THE ANTENNA SYSTEM COAX SHALL BE LABELED WITH VINYL TAPE.
- THE STANDARD IS BASED ON EIGHT COLORED TAPES—RED, BLUE, GREEN, YELLOW, GRAY, BROWN, WHITE, AND VIOLET. THESE TAPES MUST BE 3/4" WIDE & 1/4" HIGH. THESE TAPES MUST BE APPLIED TO THE CABLE IN THE MANNER SHOWN AND SHOULD BE READILY AVAILABLE TO THE ELECTRICIAN OR CONTRACTOR ON SITE.
- USING COLOR BANDS ON THE CABLES. MARK ALL RF CABLE BY SECTOR AND CABLE NUMBER AS SHOWN ON "CABLE COLOR CHART".
- WHEN AN EXISTING COAXIAL LINE THAT IS INTENDED TO BE A SHARED LINE BETWEEN SECTORS IS IDENTIFIED BY THE CONTRACTOR, THE CONTRACTOR SHALL IDENTIFY THE COLOR CODING SCHEME AND REPLACE IT WITH THE COLOR CODING STANDARD IN THE ABSENCE OF AN EXISTING COLOR CODING AND TAGGING SCHEME, OR WHEN INSTALLING PROPOSED COAXIAL CABLES, THIS GUIDELINE SHALL BE IMPLEMENTED AT THAT SITE REGARDLESS OF TECHNOLOGY.
- ALL COLOR CODE TAPE SHALL BE 3M-35 AND SHALL BE INSTALLED USING A MINIMUM (3) THRESHOLD UNWRAPPING. TAPE SHOULD BE NEATLY TRIMMED AND SMOOTHED OUT SO AS TO AVOID UNWRAPPING.
- ALL COLOR BANDS INSTALLED AT THE TOP OF THE TOWER SHALL BE A MINIMUM OF 3" WIDE, AND SHALL HAVE A MINIMUM OF 3/4" OF SPACE BETWEEN EACH COLOR.
- ALL COLOR CODES SHALL BE INSTALLED SO AS TO ALIGN NEATLY WITH ONE ANOTHER FROM SIDE-TO-SIDE.
- IF EXISTING CABLES AT THE SITE ALREADY HAVE A COLOR CODING SCHEME AND THEY ARE NOT INTENDED TO BE REUSED OR SHARED WITH THE NEW TECHNOLOGY, THE EXISTING COLOR CODING SCHEME SHALL REMAIN UNTOUCHED.


CABLE MARKING NOTES NO SCALE 4



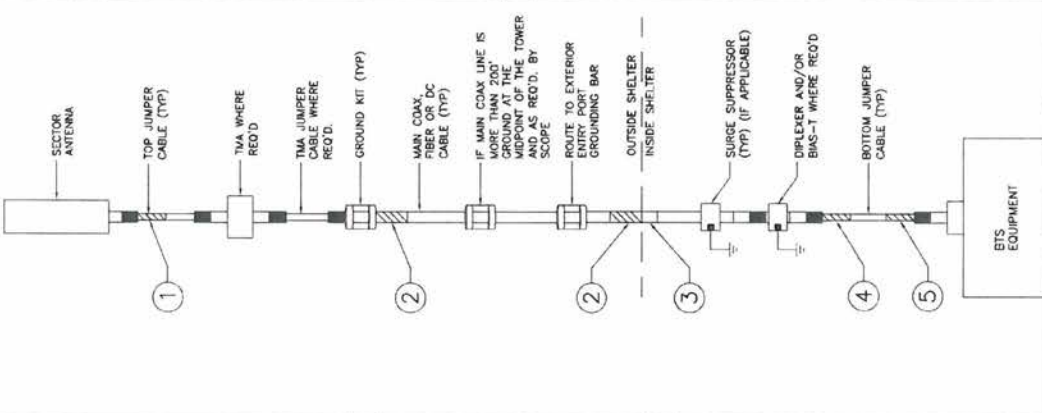
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COMMUNICATIONS



SBC
WIRELESS
A NOKIA COMPANY



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CABLE COLOR CODING DIAGRAM NO SCALE 3

4C/5C/AWS SWAP
10009583
BARTLETT SOUTH
818 KENT CIRCLE
BARTLETT, IL 60103

NOT USED

NO SCALE 2

CABLE COLOR CODING DIAGRAM NO SCALE 1



at&t
COMMUNICATIONS



SBC
WIRELESS
A NOKIA COMPANY



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SERVICES, LLC
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www.westchesterks.com

DATE: 11/09/17
BY: JMB/CONSTRUCTION
ID: 10009583

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REVISIONS

NO.	DATE	DESCRIPTION	BY
0	11/09/17	PRINT/CONSTRUCTION	JMB

SHEET TITLE
CABLE NOTES & COLOR CODING

SHEET NUMBER
A7

* NOTE: EXISTING EQUIPMENT TO BE UPGRADED AS NEEDED TO SUPPORT 4C/AWS SWAP EQUIPMENT BEING INSTALLED.

REMOVE EXISTING DC POWER PLANT AND INSTALL (1) NEW EMERSON 7100 CABINET WITH (7) NEW 25A BREAKERS, (3) NEW 30A BREAKERS, (11) NEW RECIPIERS, (3) NEW CONVERTERS AND (3) STRINGS OF 180FT BATTERIES (TYP. OF 3 SECTORS)
 (3) EXISTING AT&T RRUS FOR POSITION 2, (1) EACH PER SECTOR EXISTING TELCO BOARD

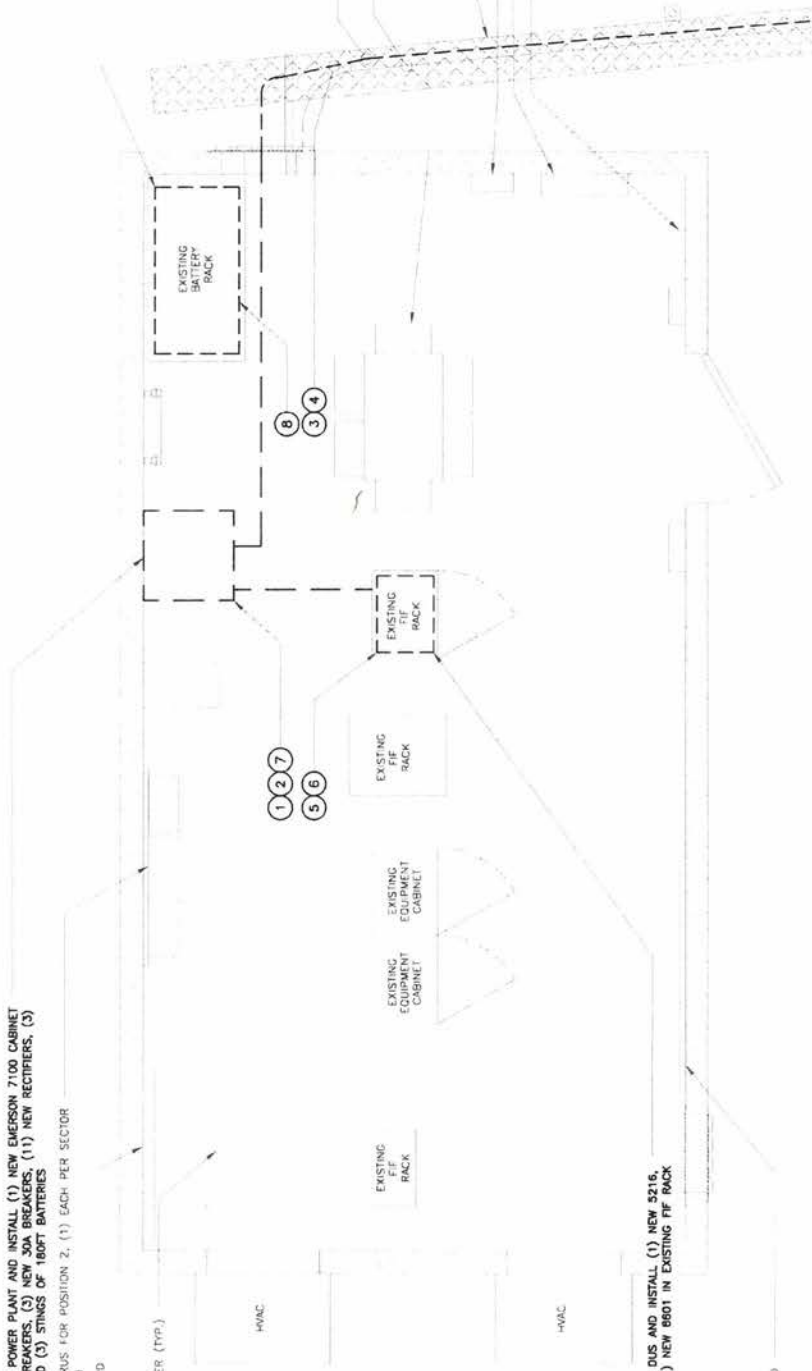
EXISTING CABLE LADDER (TYP.)

HVAC

HVAC

REMOVE (1) EXISTING DUS AND INSTALL (1) NEW 3216, (1) NEW XIU AND (1) NEW 8601 IN EXISTING FIF RACK

EXISTING FIBER BOARD



REMOVE EXISTING BATTERY RACK AND INSTALL (3) NEW STRINGS 180FT BATTERIES IN NEW BATTERY RACK

(2) NEW DC TRUNK LINES, (1) NEW FIBER CABLES AND (1) NEW ALARM CABLES RUN ALONG EXISTING AT&T ICE BRIDGE (18) EXISTING COAX CABLES, (2) EXISTING DC TRUNK LINES AND (1) EXISTING FIBER CABLE RUN ALONG EXISTING AT&T ICE BRIDGE

(3) EXISTING AT&T RRUS TO BE RECONNECTED FROM POSITION 4 TO POSITION 1, (1) EACH PER SECTOR (TYP. OF 3 SECTORS)

EXISTING AT&T ICE BRIDGE
 EXISTING AT&T DISCONNECT
 EXISTING AT&T BREAKER
 EXISTING AT&T ALARM

LEGEND:

- 1 PROVIDE (1) 25A DC CIRCUIT BREAKER PER RACK INSIDE EXISTING -48V DC POWER PLANT. (TOTAL 7)
- 2 PROVIDE (1) 30A DC CIRCUIT BREAKER PER RRUS INSIDE EXISTING -48V DC POWER PLANT. (TOTAL 3)
- 3 PROVIDE (2) SETS OF 6"-8" AWG DC CONDUCTOR BUNDLE BETWEEN NEW CIRCUIT BREAKERS INSIDE NEW DC POWER PLANT TO FIF RACK.
- 4 PROVIDE (1) FIBER BUNDLE BETWEEN NEW SURGE PROTECTION UNIT IN EXISTING FIF RACK AND NEW RAYCAP UNIT MOUNTED NEAR ANTENNA
- 5 PROVIDE (1) NEW 8601, (1) NEW XIU AND (1) NEW 3216 IN EXISTING FIF RACK
- 6 PROVIDE (1) NEW DC12 OUTDOOR RAYCAP IN EXISTING FIF RACK
- 7 PROVIDE (1) NEW EMERSON 7100 INSTALLED WITH (11) NEW RECIPIERS, (3) EXISTING CONVERTERS AND (3) NEW STRING 180FT OF BATTERIES
- 8 PROVIDE (3) NEW STRING 180FT OF BATTERIES IN NEW BATTERY RACK

NOTES:

1. COORDINATE WITH CONSTRUCTION MANAGER FOR THE PROVISION OF DC CIRCUIT BREAKERS AND OTHER ANCILLARY ITEMS TO SUPPORT THE NEW EQUIPMENT.
2. PROPERLY BOND ALL EQUIPMENT AND CONDUCTIVE SURFACES TO EXISTING GROUND PER NEC AND A&T STANDARDS.



SCALE 1/8"=1'-0" (1x1/2)
 (80) 1/2"=1'-0" (225x)

SHEET NUMBER
E1

SHEET TITLE
 UTILITY PLAN

DATE

DATE OF ISSUE

DATE OF REVISION

DATE OF REVISION

DATE OF REVISION

REV.	DATE	DESCRIPTION	BY	CHKD.
0	11/09/17	PERMITS/CONSTRUCTION		

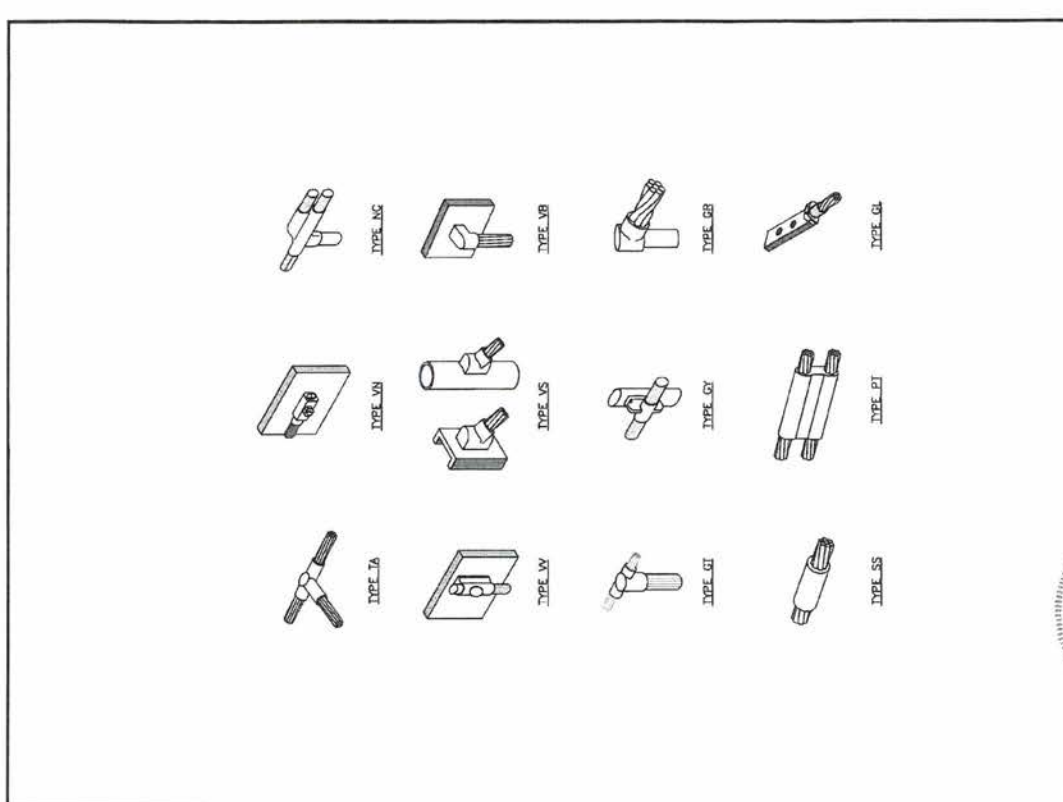
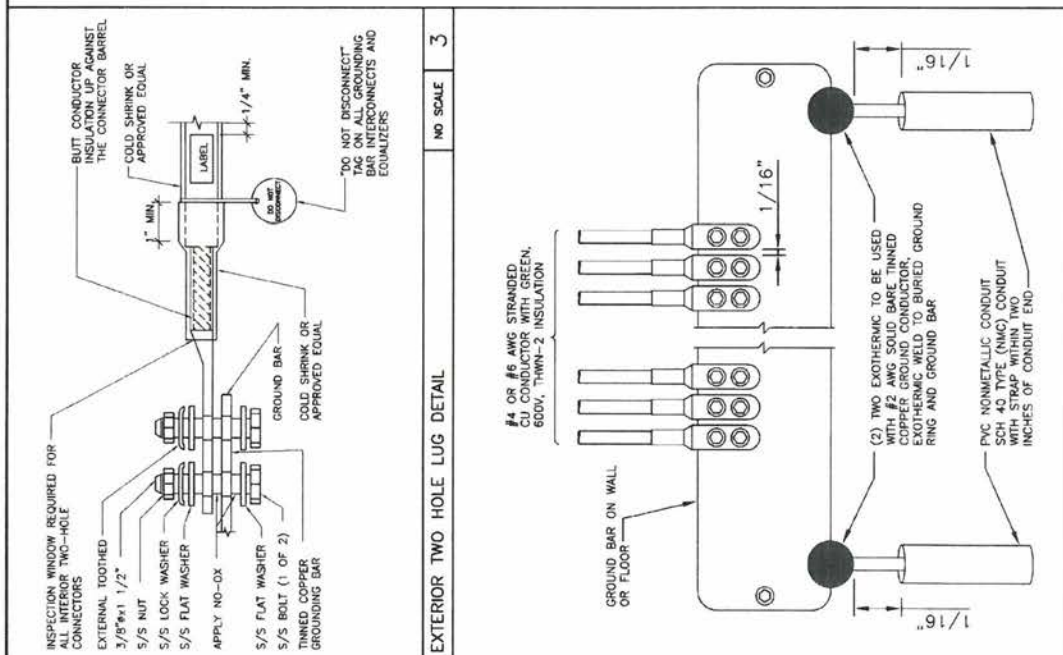
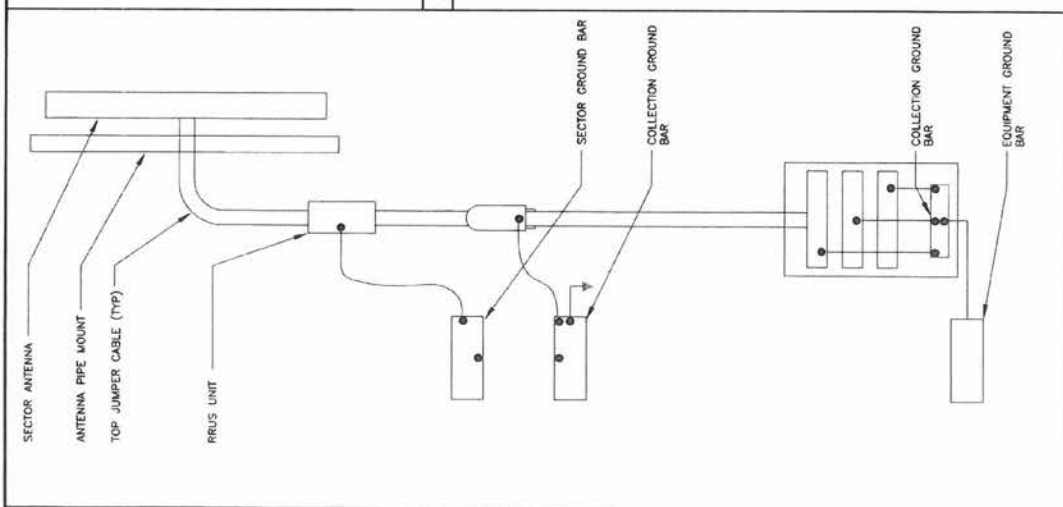
4C/5C/AWS SWAP
 10009583
 BARTLETT SOUTH
 818 KENT CIRCLE
 BARTLETT, IL 60103

WESTCHESTER SERVICES LLC
 484 FOX GLEN
 BARTLETT, ILLINOIS 60133
 TEL: 815.336.1000
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 A NOKIA COMPANY

at&t
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 100-NATIONAL FIBER
 100-NATIONAL FIBER

JOHN M. BANKS
 001-014506
 11/1/17
 LICENSED ARCHITECT
 STATE OF ILLINOIS



CABLE GROUNDING NO SCALE 4

at&t
COMMUNICATIONS SERVICES

W WESTCHESTER SERVICES LLC
441 FOX GLEN
BARRINGTON, IL 60015
TEL: 815.377.2700
www.westchester.com/ksccom

LAW OFFICES OF
CHARLES A. SWARTZ
311 PULASKI

GROUND BAR DETAILS NO SCALE 2

REVISIONS

NO.	DATE	DESCRIPTION
0	11/08/17	PERMIT/CONSTRUCTION SET NOT FOR CONSTRUCTION UNLESS LABELED AS CONSTRUCTION SET

4C/5C/AWS SWAP
10009583
BARTLETT SOUTH
818 KENT CIRCLE
BARTLETT, IL 60103

CALDWELD DETAILS OF LUGS NO SCALE 1

GROUNDING DETAILS SHEET NUMBER **G1**

DATE: 11/08/17
PROJECT: 10009583
DRAWN BY: J. SWARTZ
CHECKED BY: J. SWARTZ
APPROVED BY: J. SWARTZ
SUPERVISOR: J. SWARTZ
NOT FOR CONSTRUCTION UNLESS LABELED AS CONSTRUCTION SET

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