



**VILLAGE OF BARTLETT  
BIKE AND RUN PLAN ADVISORY COMMITTEE  
AGENDA**

**BARTLETT MUNICIPAL CENTER  
COUNCIL CHAMBERS  
228 MAIN STREET  
December 28, 2017**

**3:00 P.M.**

1. Roll Call
2. Approval of September 28, 2017 meeting minutes
3. Old Business / New Business
  - a. Bike Path Maintenance Budget Update
  - b. DuPage Forest Preserve District Trail Extension Meeting Update
  - c. Update of the Bike Path Map
  - d. Cook County Grant Award Update
  - e. Kickstand Classic II - October 1, 2017 Bike Race Wrap-up
  - f. Train Station Bike Shelter Grant Approval
  - g. IDNR Grant Update
  - h. Park District Update on the Bridge at the North End of Beaver Pond
4. Adjournment- Next meeting March 29, 2018



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**CALL TO ORDER**

Chairman Camerer called the regular meeting of the Bike and Run Committee to order at 3:00 PM in the Bartlett Municipal Center Council Chambers.

**ROLL CALL**

**PRESENT:** Chairman Camerer, T. Witt, J. Stacy, D. Palmer and B. Hendricks

**ABSENT:**

**ALSO PRESENT:** J. Plonczynski, K. Stone, A. Zubko, T. Isham, D. Dinges, J. Ortega and K. O'Brien

**APPROVAL OF MINUTES**

A motion was made to approve the minutes of the June 29, 2017 meeting.

Motioned by: D. Palmer

Seconded by: B. Hendricks

Roll call

Ayes: Chairman Camerer, T. Witt, J. Stacy, D. Palmer and B. Hendricks

Nays: None

Motion carried.



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**RECOMMENDATION OF BIKE PATH MAINTENANCE PROJECTS TO BE INCLUDED IN THE CAPITAL IMPROVEMENT PROGRAM**

**J. Plonczynski** stated staff has been doing research on the ownership of the bike paths throughout the Village. **T. Isham**, Management Analyst for the Village and Public Works did the majority of this research. Anything that the Village does that is considered a Capital Improvement will need to migrate into that budget, allocate funding for it and prioritize what needs to be done. We have more bike path maintenance than we have funds available. **J. Plonczynski** stated he needs recommendations from the committee to come up with the paths that are top priority, which can be added to the Capital Improvement 5 year program. At this time the Village has about \$20,000 in bike path maintenance funds, half of which comes from the Park District. **D. Dinges** added they are currently working on the Capital Budget with hopes of increasing that amount. One area where the money will go further is if Public Works can do the paving themselves as opposed to contracting it out. His crews have been so busy they haven't been able to get to the paths. **T. Witt** asked if this could flow in with the ADA ramps. At the last meeting it was brought up when paths are meeting the street have a lot bumps and ADA ramps make it a lot smoother. **D. Dinges** stated all of this takes money and he wasn't sure if any of this is factored in the numbers. If a crew is touching a ramp they will take care of it at that time. **T. Isham** has put together the ADA plan with the ramps. **T. Witt** asked if Staff wanted recommendations as to what paths needed to be fixed. **J. Plonczynski** stated the paths were rated as to what needed the most work as shown in the chart (which was handed out). **D. Dinges** added there is a priority year, year one is top priority and so on. **D. Palmer** asked if the total is \$20,000 as a budget. **D. Dinges** stated there is \$10,000 that the Village budgets and another \$10,000 that the Park District budgets for a total of \$20,000, which doesn't go very far. **D. Dinges** stated he is working on raising that amount in the next Capital Budget, which goes up for review by the Village Board in November. **M. Camerer** stated the Board is considering an increase but there are budget constraints from the State money that we have lost. The Board is trying to come up with ways to fund different projects. **B. Hendricks** asked what happened to the Adopt a Path program. **D. Palmer** stated Adopt a Path is to pick up trash. **B. Hendricks** stated the bike paths that are used the most should be the priority. **J. Plonczynski** stated utilization was one of the considerations, but primarily it's the condition of the paths. **D. Palmer** stated with a budget of \$20,000 to start with and the total project is \$283,000, how did Staff come up with the Village share of one half. **K. Stone** stated this is the ten year plan of projects. The first year project that would be focused on would be the pipeline. The Village share would be if the Village worked with the Park District. The Village is always applying for grants to help with the cost. **M. Camerer** stated it's always been the intention to repair the paths in most need of repairs first and if it coincides with the paths that are used the most, all the better. **B. Hendricks** stated we want our maintained bike paths to make a good impression showing the money is well spent. **J. Stacy** asked if the current fund has a balance or looking to fund it. **J. Plonczynski** stated the current balance is zero. **D. Palmer** asked if there is a budget in the current fiscal year. **J. Plonczynski** stated yes, \$10,000. With this being a five year capital budget and looking the years prior we would at least like to look at one through five years and adjust accordingly.

**D. Palmer** asked to back up a little and go back to the pipeline. The pipeline goes southwest from South Bartlett and Stearns to Struckman. They already did a large portion of it. **T. Witt** stated according to the paper, the water pipeline will be installed on Stearns Road and questioned if this will affect the bike path along Stearns Road or will it be on the other side of the street. **D. Dinges** stated this is still to be determined but there is a good chance it will be on the side of the bike path. However, when it's completed there will be a new bike path and a portion will be fixed at that point. They are still trying to



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determine where the best place is for the water main. **T. Wiff** asked if the money would come out of bike path fund for a new bike path. **D. Dinges** stated the money would come out of the water project and they are in talks with the Park District to extend this path west of South Bartlett on the north side as well. If there is a project, this is a way to get the paths fixed as well.

**M. Camerer** asked if anyone on the board had any other questions on the priorities of the paths or any other comments as to what you would like to be accomplished. **T. Wiff** asked if the Committee would be asking for anything else in the Capital Budget besides trail maintenance, such as signage. **D. Dinges** stated that would not be in the Capital Budget but more in the operating budget. They do have the DNR, or State Park trails that they received grant funding that were held up, Staff recently requested an extension. **J. Plonczynski** stated there won't be any signage put in. Staff is exploring a grant for the accessibility, perhaps we could look into signage for that. We are in a situation where we are fixing what is broken before adding anything new. **B. Hendricks** asked if there was an inexpensive way to add lighting to paths since the path near the library is very dark. **J. Plonczynski** stated that area is owned by the Forest Preserve and other than lighting from street lights, it is usually dark for paths. **B. Hendricks** stated if the trees were trimmed perhaps more light from the street will light up some of the paths. **J. Stacy** suggested trimming the trees to let in more light. **M. Camerer** stated he has received comments from residents about the trees overhanging the paths to which he forwards to **D. Dinges** and he is usually right on top of it. **M. Camerer** continued by thanking Public Works for all of their hard work.

**B. Hendricks** asked **D. Palmer** to clarify his reference to a Go Request through a particular vendor from the last meeting. **D. Palmer** stated that was reporting problems through the GO Request app. If you have an issue with tree trimming requests, cracked pavement etc. you can just take a picture and report it. Staff gets to it when they can, which is fairly quickly. The requests go to the Village and they disperse it to who it belongs to either the Village, Forest Preserve, DuPage or Cook counties. **J. Plonczynski** stated there is an App reporting for problems, that go into the Village IT department and they give it to the correct department to address the issue. This is called a GO Request, this was developed internally. **D. Palmer** stated perhaps not everyone knows what a Go request is, and maybe it could use some marketing. **J. Plonczynski** stated Staff needs to respond within a certain timeframe and is very effective.

**M. Camerer** asked if anyone had any other questions or comments before moving on to the next agenda item. **J. Plonczynski** stated Staff is looking for a recommendation for a five year path priority. **D. Palmer** asked if this would be one this year, the second one the following year. **J. Plonczynski** stated ideally, yes, if the Village gets additional funding. **D. Palmer** asked if the cost has been broken down by year to even it out. **J. Plonczynski** stated no it is broken down by path priority. **D. Dinges** stated priority one is the pipeline for year one, we know we are doing a five year capital program, we just need to decide if they agree with the plan. **D. Palmer** asked if the remaining \$66,000 is for pipeline path. **D. Dinges** stated that number is based on if a contractor would do the work. If the Village does the work the money will go farther. **T. Isham** stated the numbers are all based on if a contractor were to do the work. **M. Camerer** stated perhaps the question should be, is there any reason why anyone on the committee would object to doing the repairs and work in the priority years listed. **T. Wiff** asked since West Bartlett/Devon heading east are in the middle of the swale, how will this be worked out. **D. Dinges** stated the Village was able to get a grant to get engineering done to try and fix that area. Assuming the project after that gets funded, the bike path will be taken care of at that point. For that section, there are drainage issues that need to be dealt with first. **T. Wiff** asked if the grant will cover that cost. **D. Dinges** stated the grant covers the engineering costs to determine what needs to be



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done, then the construction will need to be done. This is a much bigger project than just resurfacing a bike path. **J. Stacy** stated nine months ago we didn't have a plan, now we have an idea of where we stand and the Committee should make a positive recommendation to the Board to get the funds in the capital budget. We have an active community and having good paths is important. **M.**

**Camerer** stated now that the Committee is looking at recommendations for different phases, would it be appropriate to ask the Board to set aside a certain dollar amount for this project. **J. Plonczynski** stated it's always a good to put in a dollar amount to help the Board make their decision. **D. Dinges** stated please keep in mind that the Park District has agreed to \$10,000 and anything over that Staff would need to ask them if they would be willing to increase that amount. \$50,000 is a good starting point and would allow the Village to get quite a bit done even if a contractor was used. **J. Stacy** stated \$50,000 would get us through a very critical part in the next five years. **D. Palmer** asked if Staff was looking to adopt a five year capital recommendation or a one year budget request. **J. Plonczynski** stated ideally it would be by adopting this plan to incorporate it into the capital budget.

**J. Stacy** motioned to adopt and fulfil this plan within five years and ask for \$50,000 if possible. Motion was seconded by **T. Witt**.

### Roll Call

**Ayes: J. Stacy, T. Witt, B. Hendricks, D. Palmer and M. Camerer**

**Abstain: None**

**M. Camerer** stated there will be a positive recommendation to move forward with the priority years as recommended by Staff. Also, a recommendation of \$50,000 per year budget for the Bike Committee.

**M. Camerer** asked if anyone in the audience would like to introduce themselves and make any comments keeping it to 3 minutes.

**Gary Prince** who reside at 480 S. Hickory stated he has been a resident for over 20 years. He questioned the criteria for what is considered a bike path verses a sidewalk. **J. Plonczynski** stated a sidewalk per our subdivision code is a four foot concrete slab, which now has been adopted to a five foot slab. A bike path would be typically a 6' wide asphalt path. It has now been expanded to 10' with a shoulder. When the Village gets a grant for a bike path it must adhere to the standards of the I-Dot which is 10' wide path. Older paths will only be 6' wide asphalt without a shoulder. **J. Plonczynski** stated the Com Ed paths are 10' with shoulders which were done with grants from the state or the DNR. When a bike path is upgraded ideally they would try to get to the 10' standard. The Village requires a developer put in bike paths of 10', when possible.

**Jacqueline Blodgett** who resides at 1224 Dunamon stated she has been a resident for 14 years. She was at the meeting in March regarding the Kick Stand Classic. She questioned the signs on Dunamon and Newport about the road closures for the bike race. However, there weren't any signs on County Farm Road stating the road closures. People were using Dunamon but needed to turn around because Newport was closed which caused a big traffic problem. **J. Blodgett** questioned if they will close the roads. **D. Dinges** stated he believes there will be road closed signs on County Farm, however not all of the signs are up but will be shortly.



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**John Goetz** stated he has been a resident of Woodland Hills for 14 years. His concern was a safety issue regarding signage for motorists. There are a number of trails where there is a stop sign, however, the cars stop at the street as opposed to the stop sign. What would it take to get some trail crossing signs? The primary location is at Rt. 59/Schick Road and the east exit of the high school, also on Schick. **J. Goetz** also stated there are a number along Stearns west of Main Street. Also, east of Main Street where the water main is going in there are a number of crossings that need signage. **M. Camerer** asked **D. Dinges** if this is something that Public Works could do. **D. Dinges** stated maybe something could be done at Rt. 59 and Schick as well as the high school entrance. **T. Witt** stated just refreshing the white paint showing a trail crossing may help. **D. Dinges** stated Petersdorf and Schick is scheduled for resurfacing next year, and that will all be restriped and they will look into signage as well. **J. Goetz** stated he did use the "Go Request" requesting trail clearing and wanted to thank Public Works for getting it done so quickly.

**Jessica Ortega** with the Forest Preserve District of DuPage County introduced herself. She was there to share that there is a Public Informational meeting for the trail extension from Woodland Hills neighborhood from Forest Preserve Drive along Munger Road to connect to the Illinois Prairie Path. The meeting is tentatively set for November 8<sup>th</sup>, possibly at the Wayne Township Senior Center. All residents within 1000 feet of the project area will be invited to attend. **J. Ortega** added the Forest Preserve is undertaking a new master plan. The last time this was done was 1992. The Forest Preserve is asking input from residents, public and stakeholders. They will host six community meetings, one in each voting district in DuPage County. The meeting for District 6 (which includes Bartlett) will be held on Tuesday, October 3<sup>rd</sup> at 7 P.M. **J. Ortega** asked that this information be shared with friends and neighbors. A special website has been set up at [dupageforest.org/master/plan](http://dupageforest.org/master/plan). Updates will be posted on the progress. There is an email that anyone can submit and comments and or suggestions. Additionally, **J. Ortega** will be a specific meeting with Stakeholders on October 17<sup>th</sup> along with bike enthusiast and Active Transportation advocates. **T. Witt** has been invited and will represent this area. **J. Ortega** stated if anyone had information, questions or suggestion that needed to be passed along give it to **T. Witt** or contact **J. Ortega** directly. Additionally, a random sample and public survey will be coming out next month through the mail. **J. Ortega** asked that they be filled out and returned, once completed the results will be posted on the Forest Preserve District of DuPage County website.

**J. Plonczynski** stated **Jessica Ortega** from the Forest Preserve and **Kelly O'Brien** from the Park District will be joining the meetings. **Kelly O'Brien** will be alternating with someone else for the Park District.

**M. Camerer** asked if anyone had any questions or comments.

**Diana Gunsteen** who resides at 1039 Elmwood Lane stated she is a resident and also a park District Commissioner was invited to the meeting by **T. Witt**. **D. Gunsteen** stated as a parent and a runner she knows exactly the spot off W. Bartlett Road (in front of the church) that was referred to earlier. With a four year old it is quite cumbersome. **D. Gunsteen** stated she is moving within Bartlett and is concerned about getting to her favorite spots, such as the Park District, Library and the pool. She asked if there is a master plan in the next 5 to 10 years to connect some of the bike paths. On a side note, **D. Gunsteen** stated she had an opportunity to use the Go App on two separate occasions and commented it works and is very much appreciated. **M. Camerer** stated they would be happy to entertain the idea of working with the Park District to come up with a plan and funding. Funding is always the biggest issue. **J. Stacy** stated this brings us back to nine months ago where we need to fix the paths that are in need of repair, which is the first focus, then add new paths.



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**M. Camerer** asked if anyone had any questions or comments. No one came forward.

**OLD BUSINESS / NEW BUSINESS**

**A) UPDATE OF THE BIKE INFORMATION ON THE VILLAGE WEBSITE**

**J. Plonczynski** stated **T. Wiff** previously commented on the updating of the Village website. The Public Relations person whom also handles the website, did some updates. There is now a dedicated webpage named Bike Trails, links the trails, bike path maps, and subpage regarding bike safety, bike safety quiz and events. There is also a link to a one page PDF for bike laws in Illinois and from the Ride Illinois website for those interested in bike path safety. Information will be updated as it becomes available. **T. Wiff** stated the new map is much more legible but it still four years out of date and asked if there was a way to update the current Village bike map to at least what is correctly in existence.

**J. Plonczynski** stated the map gallery update is done on an annual basis, there are close to 30 maps. **T. Wiff** stated the current one is from 2014. **J. Plonczynski** stated that was the last time the bike path map was updated. **T. Wiff** stated it shows a proposed path on Army Trail and this isn't accurate as well as the old idea of coming out of Woodland Hills on the pipeline. Now the new trail will come off of Forest Preserve Drive going south. There are numerous paths that will never be built. All of this information can be used to update the map. **J. Plonczynski** stated staff will work on updating the map.

**M. Camerer** asked if anyone had anything to add. No one came forward.

**J. Plonczynski** stated **T. Isham** will present the next item.

**B) COOK COUNTY GRANT AWARD UPDATE**

**T. Isham** stated he brought up the Invest in Cook Grant at the March 30<sup>th</sup> committee meeting. Since then, he is happy to announce the Village has been awarded that grant for \$75,000. This includes the design engineering for the drainage issues and bike path replacement. Cook County is providing that funding with no local share. **D. Palmer** stated he likes that kind of grant. **J. Plonczynski** stated **T. Isham** is good at writing grants and promised us next year he will get the grant to construct it. **T. Isham** stated he was not sure they will fund the whole project. **D. Palmer** asked if there has been an issue with the State funding grants. **T. Isham** yes with the State, but this grant is with Cook County funded through their transportation, their new plan connecting Cook County. At the next Board meeting there will be an intergovernmental agreement up for approval. The next step would be to get final approval from Cook County. **T. Wiff** stated this will take a year to go out for bids and another two years before there is a final plan, so maybe 2020? **T. Isham** stated around that. **T. Wiff** stated that isn't too bad, this usually can take up to 10 years or more.

**C) KICKSTAND CLASSIC II - OCTOBER 1, 2017 BIKE RACE UPDATE**

**J. Plonczynski** stated the Kickstand Classic is coming up on Sunday, October 1<sup>st</sup>. Public Works is in the process of putting up the barricades, Police has coordinated the street closures, using the same layout. As of now there are 489 riders signed up for the race. The goal is 600 but several people sign up at the last minute so we should reach our goal. **J. Plonczynski** stated there will be a band, festival and food vendors. There are new sponsors such as Amita Health and Revolution Brewing. **J. Stacy** stated



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he noticed some advertising on a billboard at 290 and Lake Street. **J. Plonczynski** stated there was also a spot on Comcast. **T. Witt** stated in the past Amita Health gave away bike helmets for the kids. **T. Witt** stated perhaps there can be a bicycle safety event with Amita Health and the Park District. **J. Plonczynski** thought that is a great idea. Amita Health is very excited to be participating and will have a first aid station.

**B. Hendricks** questioned if the National Anthem will be played. **J. Plonczynski** stated the Bartlett High School band will be coming at 7:30 A. M. and wasn't sure what they will play. **B. Hendricks** stated he felt strongly that band play the National Anthem.

### **TRAIN STATION BIKE SHELTER GRANT SUBMITTAL**

**J. Plonczynski** stated the Village is participating in a group Bike Shelter and Bike Rack application with the DuPage Mayors and Managers Transportation committee. There are six towns in this joint application with Elmhurst taking the lead. The application is for a bike shelter and 11 bike racks to be placed around town. The grant was submitted by Elmhurst several weeks ago and we haven't heard back on anything as of yet. **J. Plonczynski** stated if the Village gets the grant, **D. Dinges** agreed to have Public Works construct the bike shelter and install the bike racks so this will not have to be contracted out, saving the Village money. The Village of Lombard has assured us that Bartlett Public Works can do this since Lombard will be doing theirs.

### **IDNR GRANT UPDATE**

**J. Plonczynski** stated the state funding with IDNR Bike Path Grant was approved four years ago. The Village kept renewing our application with the DNR, applying for our second amendment in September. **J. Plonczynski** spoke with Russ Fuller with the DNR and was told to hang in there we may get the money for the 10 foot path link in the State Park bike path system to connect with Lakewood Mills Subdivision, also another to link into Kohler Fields of Bartlett.

**D. Palmer** had something to add to New Business. **D. Palmer** stated getting the information from Lombard is interesting. Back when he was with the P.D. leaving a bike in a bike rack didn't always turn out well. **D. Palmer** stated in Lombard he has seen bicycle lockers and was interested to know if anyone else had seen them. **T. Witt** stated they are expensive. Lombard has a very nice set up but it costs the residents \$20.00 a year for a key. **D. Palmer** stated that would not recoup the cost. It was just an observation and he wasn't sure how to encourage more people to ride their bikes to the train station. There can't be an officer stationed at the depot and cameras can be defeated. **D. Palmer** continued by stating he just wanted to add the idea, not sure how practical they are economically. **T. Witt** suggested taking an empty town center office and turn it into a bike valet. **J. Plonczynski** stated the bike lockers were discussed and the bike racks and shelters made better sense for the downtown area. **B. Hendricks** asked if anyone knew how many bikes are typically parked at the train station each day. The answer was about 20. **M. Camerer** asked how the bike lockers work. **J. Plonczynski** stated they are fully enclosed weather proof boxes, large enough to handle an adult bike.

**M. Camerer** asked the member from the Park District what is going on with the bridge at the north end of Beaver Pond. **K. O'Brien** stated WBK Engineering looking into possibly putting in a boardwalk. **D. Palmer** asked what the cost is on that type of project. **K. O'Brien** stated they are getting numbers on that but the cost is fairly higher than what was anticipated. Some funds were allocated in this year's budget but certainly enough. The boardwalk would be about 2 feet off the ground and about 70 feet long so if anyone





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is crossing that trail they would clear where the water is residing. This project is in the early stages and nothing has been decided. **M. Camerer** thanked K. O'Brien for the information.

**M. Camerer** asked if anyone had anything to add. **T. Witt** stated the Forest Preserve Open House is next Tuesday, in West Chicago and encouraged everyone to attend. Also, Active Transportation Alliance is doing a lot of suburban outreach. 10 years ago they used the name of Chicago Bicycle Federation, since they are regional, they changed their name. Since then they have not taken on bicycling but walking and trains etc. They have turned their focus to the suburbs and have 2 meetings coming up that someone may consider attending. One is Saturday, October 7, at the Elmhurst Library from 11:00 AM to 3:30 PM. The second is on October 21<sup>st</sup> from 11:00 AM to 3:30 PM at the Schaumburg Prairie Center. **M. Camerer** asked what is it that they wish to accomplish. **T. Witt** stated how to close the gaps in the trail systems. Aside from money, to get ideas from different towns, such as having a Complete Streets policy and updated maps with the current bicycle routes.

**B. Hendricks** asked if it's the Kickstand Classic or the Bartlett Kickstand Classic. **J. Plonczynski** stated it's called the Kickstand Classic but it's one in the same. **B. Hendricks** stated if we want to promote the community with this, it should be called the Bartlett Kickstand Classic. If this will be an annual thing it should be the 3<sup>rd</sup> Annual Bartlett Kickstand Classic. **J. Plonczynski** stated the name Kickstand Classic is a logo and trademarked. They will continue to use the name of Kickstand Classic even if this style of race is not within the Village. Originally the idea for a race came up and Staff came up with a proposal. Bartlett was chosen with Hanover Park and another town. The route with Hanover Park didn't work out due to the fact a good portion of it would include County Farm Road which is not a road that could be closed. **J. Plonczynski** stated the idea was to have this race like other towns have 5k or 10k. The Village has an intergovernmental agreement with them and share the cost, we each co-sponsor the event.

**D. Palmer** stated it was brought up previously, that if the Village was as helpful as possible we could keep the race in Bartlett. **J. Plonczynski** stated their group like working with Bartlett. An additional co-sponsor the Davis Phinney group wanted to join, but unfortunately the date didn't work out for them to join in this year's event. **D. Palmer** stated Wisconsin has a Dairy Tour and the professional riders partake and it becomes a festival type event.

**ADJOURNMENT**

**A motion was made to adjourn.**

**Motioned by: J. Stacy**

**Seconded by: D. Palmer**

**All in favor.**

**Motion carried.**

**The meeting adjourned at 4:20**

# Proposed Bike Rack Locations

