



Village of Bartlett
Bike and Run Committee Minutes
June 29, 2017

CALL TO ORDER

Chairman Camerer called the regular meeting of the Bike and Run Committee to order at 3:00 pm in the Bartlett Municipal Center Council Chambers.

ROLL CALL

PRESENT: Chairman Camerer, T. Witt, J. Stacy and D. Palmer

ABSENT: B. Hendricks

ALSO PRESENT: J. Plonczynski, K. Stone, A. Zubko and T. Isham

APPROVAL OF MINUTES

A motion was made to approve the minutes of the March 30, 2017 meeting.

Motioned by: D. Palmer

Seconded by: J. Stacy

Roll call

Ayes: Chairman Camerer, T. Witt, J. Stacy, and D. Palmer

Nays: None

Motion carried.



Village of Bartlett
Bike and Run Committee Minutes
June 29, 2017

T. WITT stated at the last meeting, after approving the minutes there was a "Town Hall" type of section where members of the audience were able to speak, and it worked very well and is a great idea. He suggested it be done at every meeting. **M. Camerer** stated this could be done if the speaker limited their comments to three minutes as with Village Board meetings.

Bartlett resident **Jospeh Getz** and member of the audience, stated on today's agenda there is item regarding the bike maintenance plan. **J. Getz** recommended maintaining a list of potential bike paths or running paths, not maintenance related. **J. Getz** stated he would like to see a bike path on Rt. 59 and **T. Witt** has always wanted a path down Stearns Road. **J. Stacy** stated this was previously discussed. Once all the paths have been assessed for repairs, who maintains them etc. then they can look into adding future paths. **J. Getz** asked if the new paths are in the 10 year plan. **M. Camerer** stated from the Village Board standpoint there isn't any money at this time. There are hidden costs in such a process. Possibly getting money from other sources may be discussed in the upcoming Strategic Planning Committee meeting on July 8th. From a Village standpoint, there are paths that need to be fixed, widened and expanded before adding additional paths. **K. Stone** stated there is a bike plan map that shows where the links are. If a developer came in to do a development on one of the areas where the Village has a proposed a bike path, we would require the developer to install the path. **J. Getz** stated he understands but what about going to IDOT or whomever maintains the road to put in a path to connect neighborhoods. **K. Stone** stated the Village has met with DuPage County to go through their maps and also work with communities in the area. For grant funding there must be a plan showing that everyone involved is supporting the plan. **J. Getz** asked if there was a way to see the "wish list" all in one place, without going to several locations to view them. **K. Stone** stated the developers plan is the Bartlett plan, DuPage has additional plans which Bartlett tried to reflect those as regional paths. **J. Plonczynski** stated ours is on our website. DuPage no longer has a bike planner. The Forest Preserves contacts the Village regularly to ask about adding links. The last one was the North Central DuPage Regional Trail. The township put in the link by Bartlett High School and the Village put in the link, the pedestrian crossing at Rt. 59 and the bike route signage along Woodland Hills Drive. The Forest Preserve is next in line to take this further west to the Prairie Path. **M. Camerer** stated to **J. Getz** that his allotted time to speak was up. **J. Getz** stated his final thought was instead of the County or Forest Preserve coming to the Village maybe the Village could approach them asking for a path at a certain site. **J. Plonczynski** stated this has been done in the past, one being the Hawk Hollow Bridge. All the paths on South Bartlett Road to the tracks and the paths to the High School, those were the Village going to the Forest Preserve asking for the links. **J. Plonczynski** continued the one the Village is focusing on is the link to the Prairie Path, another is a link on West Bartlett Road. **D. Palmer** asked if the current list that he had was just for maintenance, and not any unbuilt projects. He was told he was correct. **M. Camerer** stated the comments are good to hear and the committee is trying to make changes, but sometimes things move slowly.

Bartlett resident **T. Steele** and member of the audience stated he uses the Schick Road path and appreciates all of the work that was done. However when you approach Rt. 59 it is terribly overgrown. **J. Plonczynski** stated when it gets closer to Rt. 59 it is our jurisdiction. **D. Palmer** stated he has great success with the new Public Works Director using the GO requests. He stated it is instantaneous and you have a record of your request. **D. Palmer** stated he took pictures of the issue and it was taken care of.



Village of Bartlett
Bike and Run Committee Minutes
June 29, 2017

COMPLETE STREETS POLICY UPDATE

M. Camerer stated the Complete Streets policy was presented to the Village Board and was passed at the last Board meeting. **M. Camerer** asked if Staff had any comments. **A. Zubko** stated Staff just wanted to supply the Committee with the official copy for the files. **M. Camerer** asked if the Committee had any comments or discussion. **T. Witt** stated this was a job well done by Staff.

Invest in Cook Grant Update

Tyler Isham stated the grant was for West Bartlett Road and Devon Ave drainage and swale bike path. **J. Plonczynski** and **T. Isham** had a conference call with the Cook County Highway Department that went very well. They asked some great questions and were given feedback. They will make their decision at their last meeting in July, and should hear by August if the Village receives the requested grant.

Bike Path Maintenance Priority List

T. Isham stated he and the Village Engineer graded the bike paths conditions. Through GIS they obtained the length and width. Calculations were made to see which paths were in the worst condition and others that can wait. The Village will share some of the cost with the Park District. Their share is \$10,000.00 for the year. This should cover about 2000 feet, more can be done if the work is done by the Village. The Village can do patching and some basic but when it involves grinding this needs to be contracted out. **D. Palmer** stated the Struckman paths on the east side of South Bartlett were built in 1991. **M. Camerer** stated it looks like the Village share is about \$141,000 to get some of the project done. **T. Isham** stated that is today's estimate but that number will only go up in the future. **J. Plonczynski** stated perhaps some of the maintenance could be worked into part of the capital budget with a certain dollar amount and also asking the Park District for their share. **M. Camerer** asked if the Bike and Run Committee would have any input to the Village Board for the amount of \$150,000 to be budgeted for bike paths. **J. Plonczynski** stated yes this Committee should make a recommendation to the Board, however this amount should be for a five year capital improvement program. **T. Isham** stated this has been verbally approved by the Park District. **J. Plonczynski** stated perhaps at the next meeting **D. Dinges** can have a priority list with the dollar amounts needed. **M. Camerer** asked **T. Isham** to go over the legend that was passed out. **T. Isham** stated anything that is labeled "not included" is owned by the County, Forest Preserve, Park District or private property. Anything that is labeled "like new" or "10 plus years" need no repairs. Anything that is labeled "first year" is considered first priority.

J. Plonczynski stated the good news is that a good number of the paths are in good shape and the more heavily used paths are in need of repairs. **T. Witt** stated all the crossings on Newport are in bad shape because the path is asphalt which then meets concrete that is sinking 3 and 4 inches. It doesn't matter too much to an adult bike rider but to a Mom with a stroller or a child on a bike it make a big difference. **T. Witt** stated when it comes to the ADA ramp program he thinks Newport should be a top priority. **J. Stacey** asked if heavily used paths that are in need of repair if they could be policed and ask that the County or Forest Preserve to maintain them. **T. Isham** stated he has asked DuPage County if they had any intentions of making any bike path repairs, and was told no due to the budget.



Village of Bartlett
Bike and Run Committee Minutes
June 29, 2017

Kickstand Classic II - October 1, 2017 Bike Race Agreement

M. Camerer stated this year the Davis Phinney riders will be joining the Kickstand Classic. There will be a separation between the 200 Davis Phinney riders and the other riders. **M. Camerer** asked if Staff had any comments on the bike race. **J. Plonczynski** stated there will be Active Trans registration will be on our website and you should start seeing promotions for the race. **M. Camerer** stated they are pushing for a 12 noon finish out of respect to the homeowners in the area that are effected by the race. **J. Stacey** stated last year there were comments on the age restriction of 16 for the riders. **J. Plonczynski** stated the age should be 14 and should be on the website. **M. Camerer** stated the Village was hoping Active Trans would lower our contribution but it seems to be only lower by \$200.00. **M. Camerer** asked if anyone had any other comments or questions regarding the Kickstand Classic. No one came forward.

Train Station Bike Shelter Grant Feasibility Discussion

J. Plonczynski stated he sits as an alternate on the DuPage Mayors and Managers Transportation Committee which is the funding source for some of the regional road projects. The Village engineer is the primary. Years ago the Village received a grant to put bike racks at the train station and downtown. This past year the Committee asked if any towns were interested in rack and shelters, and **J. Plonczynski** stated that Bartlett was interested. **J. Plonczynski** is now on the sub-committee. He passed around an example that the Village of Lombard hope to be adding to their train station. Staff thought to possibly add a few racks throughout the Village and possibly cover the existing racks. The thought was to get some feedback from this committee. This is an IDOT STP (Service Transportation Program) grant that would include a group of towns within DuPage County. The hope is to get the bike riders to use the racks and get away from chaining their bikes to the fence, which is a safety hazard. **T. Witt** stated the reason riders chained their bikes to the fence was because the original bike parking for the Metra was way out of sight and bikes were frequently getting stolen. **J. Plonczynski** stated if the racks were canopied they would get more use. **J. Plonczynski** asked for suggestions for other locations for the bike racks. **T. Witt** suggested putting some in a parking space in front of a few downtown restaurants and people will be riding bikes into the downtown instead of using cars. **M. Camerer** stated there is the issue of esthetics, how they look may be an issue. **J. Plonczynski** stated one of the caveats is that they are kept on public property. As with any grant this will be put into the capital budget and we will need to share 25%. The Park District is also interested. **T. Witt** asked about lockers that are used by Schaumburg and are subsidized and then \$20.00 a year. **J. Plonczynski** stated the Village didn't want to get into the locker business. **T. Witt** stated having them in a more visible location or possibly a camera can control theft. **J. Stacey** asked if anyone uses the shelters and who put them in. **J. Plonczynski** stated that Metra put them in and they are probably used in the colder or rainy weather. The one that are there are from the old Metra station and have become a maintenance problem. Metra just hasn't taken them down.

M. Camerer asked the Committee if anyone had any questions or comments. No one came forward.



Village of Bartlett
Bike and Run Committee Minutes
June 29, 2017

IDNR Grant Update

K. Stone stated in 2014 the Village was awarded funding for the bike path links to connect Koehler Fields and Westridge to the Pate Phillips State Park links. The first extension of the grant was just finished. The new grant administrator from IDNR just contacted the Village to see if we wanted to extend this an additional year. **K. Stone** has been working with the Acting Village Administrator, P. Schumacher to get the paperwork submitted. The grant has been extended until June 30, 2018. The funds are still on hold per the Governor and once the State gets a budget the Village will be able to move forward with the project. **J. Plonczynski** stated this is a capital project for the Village.

M. Camerer asked the Committee if anyone had any questions or comments.

T. Witt stated given the fact that the Village doesn't have any money... **M. Camerer** corrected **T. Witt** and advised this was an incorrect statement. The Village has money, it's the Bike Committee who doesn't have any money. **T. Witt** stated he was thinking of things that can be done that aren't that costly or any money at all.

T. Witt compiled a handout facilitates activities that foster a sense of community. **T. Witt** read aloud his handout which is listed below:

Bike Plan Discussion – June 29, 2017

6/29/2017 prepared by Terry Witt

Strategic Goals, Objectives and Tactics/Actions **Village of Bartlett 2016-17 Strategic Plan**

Goal #1: Facilitate Activities that Foster a Sense of Community

Objective: Promote an inviting outdoor environment
Tactics/Action Steps

- *Integrate new bike paths into existing local and regional trails.*
- *Work cooperatively with Bartlett Park District to obtain future park space.*
- *Continue Adopt-A-Bike Path program.*
- *Promote the bike path system.*

Bike and Run Plan Advisory Committee

The Bike and Run Plan Advisory Committee serves in an advisory capacity to the Village President and Village Board of Trustees regarding the continued maintenance, upgrading and expansion of the Village bike path system. The committee works with Village staff to create new bike and run path plan recommendations, including locations of bike path links and new paths, bike lanes on existing Village streets, bike rack types and locations, recommendations regarding bike path signage, exploring and making recommendations regarding grants and other funding sources related to bike path maintenance, upgrading and expansion. The BRPAC consists of five members appointed by the Village President with the advice and consent of the Board of Trustees.



Village of Bartlett
Bike and Run Committee Minutes
June 29, 2017

Bike Run Ordinance Action Steps

Update 1992 Village Plan/2004 Bike Map by staff with the approved Wayne Township Plan

1. Designed with staff and approved; grant qualifier
2. A start point for the process to integrate Bartlett's Cook and Kane Counties
3. Meet bi-monthly until a draft plan is ready for a town hall

Formally invite the Park District to the Bike Run Committee as observer and contributor.

1. Invested as part owner of Bartlett Bike Path System
2. Strategic Goals Action Step

Bicycle Friendly Community: League of American Bicyclists

1. 5 E's + 1E: Education-Engineering-Encouragememnt-Enforcement-Evaluation-Equity
2. Bicycle Safety Quiz-ticket diversion, law updates: HB 1784, dead red
3. Village Web page link specific to Bike Run

Prepare a draft Bike Plan for a Town Hall and Village Board recommendation

1. West Bartlett Corridor
2. Stearns Road Trail (partner DuPage County)
3. Brewster Creek Business Park - walking path
4. Repair existing trails (partner Wayne Township Road District); resurface county roads
5. Routes to schools, parks, forest preserves, and Metra
6. Wayfinding sign program- Destination, Direction, Distance
7. Safety signs- trail crossings, 3 foot
8. Post the Kick Stand Classic route with logo and mileage markers

Recommend the Village install Bartlett Bike Path Map sign boards at four locations in 2018.

1. Metra Station
2. Jim Jensen, Park District Partner
3. Nature Center, Park District Partner (Kane County round about)
4. Across from FH #2, Forest Preserve Partner (or Schick-South Bartlett intersection)
5. Budget and grants
6. Web page maps
7. Feature business districts and important destinations (invite trail travelers)
8. Print updated maps (with mileage to locations)
9. Integrate with County web route mapping

Events

1. Apple Orchard Run, Lion's Labor Day Dash
2. National Night Out: Skate Board, Bike with the Village
3. Kickstand Classic, Cycle Cross



Village of Bartlett
Bike and Run Committee Minutes
June 29, 2017

Complete Streets Policy Action Steps

Install 10 bicycle racks in 2018:

1. Evaluation benchmark, budget, grants.
2. Metra cover and video, anti-theft.
3. Parking Ordinance; rack location. (Savory Restaurant, Banbury Fair, JC's Mexican Restaurant and the Metra Lot)

Bench mark bike route miles, side paths, sidewalks, and ADA curb ramps.

IDOT projects- IL59 at Lake Street (CAG), West Bartlett Road, Stearns Road, & Army Trail Road.

Transit Oriented Development Action Steps

1. TOD slow zone 25 mph with signage, cross walk traffic calming and education.
2. Bartlett Ave one way full length, 15mph pedestrian mall.
3. Move Western Ave Metra parking to Bartlett Plaza, Farmers market to Western Ave.
4. Advertise

J. Plonczynski stated they've applied for grants but the State pulled the money. **T. Isham** applied for a grant with the Cook County Bike Path Segment. **T. Witt** stated the Bike Committee needs to take a more active role in trying to get the Village to put more money towards the Bike Plan. In the long run, the Village will benefit from it by more revenue coming into the businesses. **J. Plonczynski** stated if we get the grant there will be bike racks throughout town.

M. Camerer thanked **T. Witt** for his comments and will take them under advisement. **M. Camerer** stated there isn't an objection to a bike plan. This Committee will need to show something that has been accomplished before going to the Village Board for money. Perhaps a little premature for this to happen just yet. **M. Camerer** stated smaller things such as maintenance on bike paths should be done first. **T. Witt** believes updating the maps and putting them online should be done before the next meeting in three months. **T. Witt** believes this Committee should meet more often. Not everyone agreed and most members were too busy at this time to add another meeting to their schedules. **M. Camerer** agreed with **T. Witt** that someone from the Park District should also attend these meetings if possible. **J. Plonczynski** stated the Park District is included in all of the plan reviews that come into the Village. If this Committee wants a Park District member to come in to be an official member the Ordinance will need to be changed to have them designated as an ex officio member. **M. Camerer** stated he was in favor of this idea. **J. Plonczynski** stated he will talk to the Park District. If they agree to this idea then the ordinance will need to be changed. **M. Camerer** stated having someone from the Park District would be helpful. **J. Plonczynski** stated that all of the work that **T. Isham** has done was in conjunction with the Park District. **M. Camerer** suggested that someone from the Forest Preserve should attend the meetings as well. The more people involved the more potential to change things in a fiscally responsible manner.

M. Camerer asked if anyone had any further comments or questions. No one came forward.



Village of Bartlett
Bike and Run Committee Minutes
June 29, 2017

ADJOURNMENT

A motion was made to adjourn.

Motioned by: J. Stacy

Seconded by: T. Witt

All in favor.

Motion carried.

The meeting adjourned at 4:25 p.m.