



VILLAGE OF BARTLETT
BOARD MINUTES
February 17, 2015

1. CALL TO ORDER

President Wallace called the regular meeting of February 17, 2015 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 PM in the Council Chambers.

2. ROLL CALL

PRESENT: Trustees Arends, Camerer, Carbonaro, Martin, Reinke, Shipman and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Valerie Salmons, Assistant Village Administrator Paula Schumacher, Assistant to the Village Administrator Scott Skrycki, Finance Director Jeff Martynowicz, Information Technology Coordinator Chris Hostetler, Public Works Director Dan Dinges, Public Works Engineer Bob Allen, Community Development Director Jim Plonczynski, Economic Development Tony Fradin, Building Director Brian Goralski, Grounds Superintendent Kevin DeRoo, Chief Kent Williams, Deputy Chief Joe Leonas, Village Attorney Bryan Mraz, Village Clerk Lorna Giles.

3. INVOCATION – Pastor Rob Ritacco from Jesus Journey Church did the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the Agenda are considered to be routine and would be enacted by one motion. He further stated that there will be no separate discussion of these items unless a Board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the Agenda. He asked if there were any items a Board member wished to remove from the Consent Agenda, or any items a Board member wished to add to the Consent Agenda.

There were none.

Trustee Martin moved to approve the Consent Agenda and all items contained therein, and that motion was seconded by Trustee Camerer.

ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA

AYES: Trustees Arends, Camerer, Carbonaro, Martin, Reinke, Shipman

NAYS: None

ABSENT: None

MOTION CARRIED



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6. MINUTES

Trustee Shipman moved to approve the Board and Committee of the Whole meeting Minutes from February 3, 2015 and that motion was seconded by Trustee Reinke.

ROLL CALL VOTE TO APPROVE THE BOARD AND COMMITTEE MINUTES FROM FEBRUARY 3, 2015.

AYES: Trustees Camerer, Carbonaro, Martin, Reinke, Shipman

NAYS: None

ABSENT: None

ABSTAIN: Trustee Arends

MOTION CARRIED

7. BILL LIST – Covered and approved under the Consent Agenda.

8. TREASURER’S REPORT - None

9. PRESIDENT’S REPORT

President Wallace stated that through the efforts of Bartlett resident Raymond Deyne and Village staff, former Village President Bill Tiknis was recognized at the Congressional level. Congressman Peter Roskam accepted their request to present the award tonight and spoke about Bill’s accomplishments and contributions to public service. His record was read to the 119th Congress on November 19, 2014 and presented Bill with the official reading.

Congressman Roskam stated that there are many times in our community life and public life when you could be faced with a lot of disappointment. When we see people that have given of themselves consistently, and forthrightly, and answer the call to public service, it’s really something to celebrate. He read the Congressional Record and congratulated Mr. Tiknis for his accomplishments.

Mr. Bill Tiknis stated that he was honored to receive this recognition. He thanked everyone for being there. He spoke about his residency in Bartlett since 1956. He talked about the purchase of Bartlett Hills when he was the Mayor of Bartlett. He spoke about some of the decisions that the Village Board made through the years including the first locomotive on the Milwaukee Road commuter system. He also talked about the creation of the Park District and the outstanding job they have done for the community. He stated that the Village has great leadership and they work for the residents, their families and friends. He stated that he could not give the formula for success but he could give the formula for failure – try to please everybody – it does not work. He encouraged everyone to take that big step if one is indicated and remember that you can’t cross a chasm in two small leaps. He thanked everyone for the memories.



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Trustee Arends stated that many years ago there was a heavy controversy in the Village. She got a note in the mail from Bill "Tik" that said, "Pull your pants up and be a Trustee and don't worry about the next election".

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES - None

11. TOWN HALL

Ray Deyne, 511 W. Morse Avenue

Mr. Deyne stated that they need to know if Bill still has a valid expense account with the Village because he invited them to the Topsy Monkey tonight.

Martin McManamon, Wayne Township Highway Commissioner

Mr. McManamon stated that since taking office he received a numerous amount of questions about future bike paths. He stated that he hired a company, Active Transportation Alliance, to aid him in the process. They formed a Steering Committee with representatives from each municipality in the Township as well as the Forest Preserve. They surveyed residents and held a public meeting to identify roads in need of bicycle facilities. The Steering Committee is reviewing and will be asking the respective communities to support their plans and move toward implementation. He asked that when the representative from the Steering Committee comes before them, they give it serious consideration. Most of the recommendations are low cost such as signage, striping, etc. and he asked for their support.

Brent Kizer, 312 Queens Parkway

Mr. Kizer stated that he was there representing the Fourth of July Committee. He stated that they run the fireworks every year and this year the fireworks are on a Saturday. He was recently asked about a rain date and he realized that it would be a Sunday. The fest closes at 8:00 PM on Sunday and this would mean extra traffic in the Village on a Sunday night around 11:00 PM. He wanted to approach the Village before signing the contract.

Administrator Salmons stated that Mr. Kizer needs to sign the contract pretty quickly.

President Wallace asked if any Board members had a problem with Sunday being the rain date and there were none.

12. STANDING COMMITTEE REPORTS

A. PLANNING & ZONING COMMITTEE, CHAIRMAN CAMERER

Trustee Camerer stated that there was no report.



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B. BUILDING COMMITTEE, CHAIRMAN MARTIN

Trustee Martin stated that Resolution 2015-12-R, a Resolution Approving of the Janitorial Services Agreement Between the Village of Bartlett and Crystal Maintenance was covered and approved under the Consent Agenda.

C. FINANCE & GOLF COMMITTEE, CHAIRMAN REINKE

Trustee Reinke presented the Request for Proposal results for auditor selection. He stated that the Village has had Sikich for eight years and the Board thought it would be a good idea to have a new set of eyes to look at the books and reset things. He stated that they received ten bids.

Trustee Reinke moved that the Village award a three year contract to Lauterbach & Amen at a cost of \$123,285 for annual financial audit services and was seconded by Trustee Camerer.

Trustee Reinke asked if the Village used Lauterbach in the past.

Administrator Salmons stated that they never used them.

President Wallace asked that they do the same presentation as Sikich.

ROLL CALL VOTE TO APPROVE AUDITOR CONTRACT WITH LAUTERBACH & AMEN

AYES: Trustees Arends, Camerer, Carbonaro, Martin, Reinke, Shipman

NAYS: None

ABSENT: None

MOTION CARRIED

Trustee Reinke presented the request for computer replacements. He stated that they are looking to replace 34 desktops in the amount of \$30,632. All of the machines are at least four years old.

Trustee Reinke moved to approve the purchase of 34 computers from Dell through the Midwest Higher Education Compact Bid obtained by the State of Illinois in an amount not to exceed \$30,362 and was seconded by Trustee Martin.

Trustee Martin asked if they will clean out the cores and sell the old ones.

Information Technology Coordinator stated that they remove the hard drives, destroy them and sell the rest.

Trustee Reinke asked if they could push the rotation from four to five years.



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Information Technology Coordinator Chris Hostetler stated that they used to be on a three year cycle and a couple of years ago it was deferred to four. He did not think it would be wise to push it to five years.

President Wallace asked if the operating system was included.

Chris Hostetler responded that it was included.

ROLL CALL VOTE TO APPROVE THE PURCHASE OF 34 COMPUTERS FROM DELL

AYES: Trustees Arends, Camerer, Carbonaro, Martin, Reinke, Shipman

NAYS: None

ABSENT: None

MOTION CARRIED

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN CARBONARO

Trustee Carbonaro stated that there was no report.

E. POLICE & HEALTH COMMITTEE, CHAIRMAN SHIPMAN

Trustee Shipman stated that there was no report.

F. PUBLIC WORKS COMMITTEE, CHAIRMAN ARENDS

Trustee Arends presented Resolution 2015-09-R, a Resolution Approving the Bartlett/IDNR Bicycle Paths Project Agreement Between the Village of Bartlett and Chicagoland Paving Contractors Inc. She stated that they received several bids and grants to pay for this.

Trustee Arends moved to approve Resolution 2015-09-R, a Resolution Approving the Bartlett/IDNR Bicycle Paths Project Agreement Between the Village of Bartlett and Chicagoland Paving Contractors Inc. in the amount of \$69,900 and that motion was seconded by Trustee Camerer.

Trustee Reinke clarified that this was just going to cost the Village \$8,100 and how many linear feet is it.

Administrator Salmons stated that it is two separate bike paths. One path is 800 feet and the other is about 400 feet. It connects Kohler fields with the State Park and Lakewood Mill subdivision with the State Park.

President Wallace asked if any local companies bid on this.

Community Development Director Jim Plonczynski stated "no".



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ROLL CALL VOTE TO APPROVE ORDINANCE 2015-09-R APPROVING THE BARTLETT/IDNR BICYCLE PATHS PROJECT AGREEMENT WITH CHICAGOLAND PAVING CONTRACTORS INC.

AYES: Trustees Arends, Camerer, Carbonaro, Martin, Reinke, Shipman
NAYS: None
ABSENT: None
MOTION CARRIED

Trustee Arends presented Resolution 2015-10-R, a Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code. She stated that the Village needs to pass a Resolution in order to spend any money from the MFT fund. She stated that it will be spent on annual street resurfacing, material testing, crack sealing, salt purchase and the Stearns Road bike path.

Trustee Arends moved to approve Resolution 2015-10-R, a Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code in the amount of \$1,150,000 and that motion was seconded by Trustee Martin.

Trustee Martin asked if there was any money left over from the Stearns Road bike path (\$200,000).

Administrator Salmons stated that it will be spent out and they also have the annual road program which they spent close to \$1,000,000 and they will continue that.

ROLL CALL VOTE TO APPROVE RESOLUTION 2015-10-R FOR MAINTENANCE OF STREETS AND HIGHWAY UNDER THE ILLINOIS HIGHWAY CODE

AYES: Trustees Arends, Camerer, Carbonaro, Martin, Reinke, Shipman
NAYS: None
ABSENT: None
MOTION CARRIED

Trustee Arends presented Resolution 2015-11-R, a Resolution Approving a Professional Services Agreement Between the Village of Bartlett and Trotter and Associates, Inc. for the WWTP Pretreatment – Local Limits Evaluation in the amount of \$28,433 to do this testing.

Trustee Arends moved to approve Resolution 2015-11-R, a Resolution Approving a Professional Services Agreement Between the Village of Bartlett and Trotter and Associates, Inc. for the WWTP Pretreatment – Local Limits Evaluation and that motion was seconded by Trustee Camerer.



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Trustee Shipman asked about the additional \$12,000 in lab testing fees and asked if it was over and above the \$28,000.

Public Works Director Dan Dinges stated that the Village will send the testing to the lab for the Waste Water Treatment Plant (WWTP) and that those are additional costs.

President Wallace asked how about a line in his evaluation which states “determination of appropriate limits will both encourage development or growth”. He asked what that meant.

Public Works Director Dan Dinges stated that it mainly pertains to industrial – food industrial businesses like Rana and Cheese Merchants. The consultant will help the Village evaluate what the WWTP can handle as far as fats, oils and greases (referred to as “FOG”), pollutants and other materials. Right now, the limit is pretty low for FOG and if there is flexibility that the plant can handle more than they would raise that to make it easier for industrial customers.

Administrator Salmons stated that it is called FOG – Fats, oil and grease and they have been working with the industrial residents to do some testing and come up with a setting that is more appropriate to what they have now. This will allow them to grow and not be held back by our FOG limit. In order to do that, the Village has to hire a consultant to look at it carefully, do the testing and recommend a more appropriate limit. She stated that this is something that several of the industries have been waiting for.

President Wallace asked if any of the requirements for the food industries changed based on this information.

Public Works Director Dan Dinges stated that it will indicate how much pre-treatment they need to install.

President Wallace stated that it gives us a better understanding of the leverage that the Village can have with businesses coming in, like what they have to have in order to comply and what we can allow.

Public Works Director Dan Dinges stated that it sets a limit that our plant can handle this much before it disturbs the plant. As long as that limit is set, industries will have to look at their discharge and put enough pre-treatment to get to that limit. It’s all based on the EPA.

Administrator Salmons stated that this will be a significant economic development incentive that the Village will have to bring in new business.



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President Wallace stated that he strongly encouraged, after the Rana Pasta incident, that they get this right.

Attorney Mraz stated that the limits for FOG, Total Suspended Solids (“TSS”) and other materials are different for Cook County (set by the MWRD ordinance), for Kane County (set by FRWRD) and for the Village treatment plant (set by Village Ordinance). The FOG, TSS and other maximum levels are different for each so the Village needs a study that shows what the treatment plant can handle and try to set reasonable levels as uniform as it can be. It also gives enforcement rights to the Village so if industrial users exceed the limits, the Village can impose fines. Rana agreed to pump and haul food waste that exceeded the current FOG levels after its pre-treatment system failed to achieve the compliant levels. The study is necessary to set new pre-treatment standards for DuPage in an ordinance that will have enforcement capability if there is a violation of those limits, but at the same time allow for the reduction of the limits to more reasonable levels. This is necessary because the IEPA can in turn impose heavy fines on the Village if the discharge from the WWTP exceed the IEPA’s established maximum levels.

ROLL CALL VOTE TO APPROVE RESOLUTION 2015-11-R APPROVING PROFESSIONAL SERVICES AGREEMENT WITH TROTTER AND ASSOCIATES, INC FOR THE WWTP PRETREATMENT

AYES: Trustees Arends, Camerer, Carbonaro, Martin, Reinke, Shipman

NAYS: None

ABSENT: None

MOTION CARRIED

13. NEW BUSINESS

Trustee Martin stated that they have discussed this couple of times – adjusting or repealing the utility tax. He would like staff to look at two ways of doing this. Reduce it where the amount for residents is decreased by 1/3 every year and then eventually gone or repealing it completely over a period of years. The anticipated annual revenue is \$1,691,000 and when this was set in motion, they were short \$500,000 so it’s earning a lot more than what was needed. He is not for taking money away from the Village but he’s also not for taxing residents in hard times. His figures show that it is funded by 70% from residential and wanted staff to look at a plan where they would have something to vote on.

President Wallace stated that he instructed the staff to figure out a way to phase this out.

Trustee Reinke stated that they have been talking about this for well over a year and felt that the time has come. He wanted to act on this in the next budget cycle. He stated that he has the utmost confidence in the staff’s ability to come up with a great solution that avoids the gloom and doom or having to close the police department in the evenings.



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14. QUESTION/ANSWER: PRESIDENT & TRUSTEES - None

15. ADJOURNMENT

President Wallace stated that the Board will be going into the Committee of the Whole Meeting and then into Executive Session to Discuss Property Acquisition Pursuant to Section 2(c)5 of the Open Meetings Act.

There being no further business to discuss, Trustee Martin moved to adjourn the regular Board meeting and that motion was seconded by Trustee Carbonaro.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Arends, Camerer, Carbonaro, Martin, Reinke, Shipman

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 7:52 PM.

Lorna Giles
Village Clerk

LG/