

VILLAGE OF BARTLETT
BOARD AGENDA
MAY 16, 2017
7:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. INVOCATION
4. PLEDGE OF ALLEGIANCE
5. *CONSENT AGENDA*

All items listed with an asterisk are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the General Order of Business and considered at the appropriate point on the agenda.*

6. MINUTES: Board and Committee Minutes – May 2, 2017
- *7. BILL LIST: May 16, 2017
8. TREASURER’S REPORT:
March, 2017
Motor Fuel Tax Report – February, 2017
Sales Tax Report – January, 2017
9. PRESIDENT’S REPORT:
1. Appointment of Kristina Gabrenya to fill Trustee Vacancy
2. Liquor License Renewals
10. QUESTION/ANSWER: PRESIDENT & TRUSTEES
11. TOWN HALL: (Note: Three (3) minute time limit per person)
12. STANDING COMMITTEE REPORTS:

A. PLANNING & ZONING COMMITTEE, CHAIRMAN HOPKINS

1. Ordinance Rezoning the Police Parking Lot Property, Site Plan Approval of the Police Parking Lot Property, Site Plan Amendment Approval for the Municipal Complex Property and Granting Variations for the Police Parking Lot and Municipal Complex Properties

B. BUILDING COMMITTEE, CHAIRMAN GABRENYA

1. None

C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

1. None

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN CAMERER

- *1. Amended Professional Services Agreement for Storino, Ramello & Durkin
- *2. Memorial Day Open Burn Request

E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARBONARO

1. Police Gun Range Lead Management/Decontamination Project Resolution
- *2. Temporary Traffic Light for Fourth of July Celebration
- *3. Authorization to Purchase 3 Police Vehicles
- *4. Authorization to Purchase 1 CSO Vehicle

F. PUBLIC WORKS COMMITTEE, CHAIRMAN REINKE

- *1. Authorization to Purchase (1) Mini-Van
- *2. Authorization to Purchase (2) Ford Escapes
- *3. Authorization to Purchase Vactor Jet Sewer Cleaning Vehicle

13. NEW BUSINESS:
14. QUESTION/ANSWER: PRESIDENT & TRUSTEES
15. ADJOURNMENT



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Village Attorney Mraz swore in the following elected officials at 6:55 p.m. on May 2, 2017, prior to the start of the regular meeting of the President and Board of Trustees of the Village of Bartlett:

Kevin Wallace, Village President
Lorna Giless, Village Clerk
Michael Camerer, Village Trustee
Vince Carbonaro, Village Trustee
Aaron Reinke, Village Trustee

1. CALL TO ORDER

President Wallace called the regular meeting of May 2, 2017 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m. in the Council Chambers.

2. ROLL CALL

PRESENT: Trustee Camerer, Carbonaro, Hopkins, Reinke, and President Wallace

ABSENT: Trustee Deyne

ALSO PRESENT: Acting Village Administrator Paula Schumacher, Assistant to the Village Administrator Scott Skrycki, Acting Finance Director Todd Dowden, Community Development Director Jim Plonczynski, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Building Director Brian Goralski, Head Golf Professional Phil Lenz, Police Chief Patrick Ullrich, Deputy Chief Geoff Pretkelis, Deputy Chief Chuck Snider, Village Attorney Bryan Mraz and Village Clerk Lorna Giless.

3. INVOCATION – Pastor Rosemary Traynor from Jesus Journey Church gave the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the Agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a Board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the Agenda. He asked if there were any items a Board member wished to remove from the Consent Agenda, or any items a Board member wished to add to the Consent Agenda.



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Trustee Hopkins stated that he would like to add items 1 and 2 under the Finance & Golf Committee (Resolution 2017-54-R, a Resolution Approving the Telephone System Purchase Between Black Box Network Services and the Village of Bartlett as well as the purchase of HPE networking equipment from SHI for \$30,965) to the Consent Agenda.

Trustee Reinke stated that he would like to add item 1 under the Planning & Zoning Committee (Ordinance 2017-53, an Ordinance Approving a Site Plan Amendment and Granting Special Use Permits for Bracht's Place) to the Consent Agenda.

Trustee Camerer stated that he would like to add items 1 and 2 under the Public Works Committee (Resolution 2017-59-R, a Resolution for Maintenance Under the Illinois Highway Code in the amount of \$100,000 in additional funds to the Bridge Maintenance Project and Resolution 2017-60-R, a Resolution Approving of the Agreement Between the Village of Bartlett and Alliance Contractors Inc. for the 2017 Bridge Maintenance Project) to the Consent Agenda.

Trustee Hopkins moved to amend the Consent Agenda to add Finance & Golf Committee Items 1 and 2, Planning & Zoning Committee Item 1, and Public Works Committee Items 1 and 2, and all items contained therein, and that motion was seconded by Trustee Camerer.

ROLL CALL VOTE TO AMEND THE CONSENT AGENDA

AYES: Trustees Camerer, Carbonaro, Hopkins, Reinke

NAYS: None

ABSENT: Trustee Deyne

MOTION CARRIED

President Wallace then recited each item that was originally on the Consent Agenda and each item that was added to the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon on the Consent Agenda. He then stated that he would entertain a motion to approve the Amended Consent Agenda.

Trustee Camerer moved to approve the Amended Consent Agenda and that motion was seconded by Trustee Carbonaro.

ROLL CALL VOTE TO APPROVE THE AMENDED CONSENT AGENDA

AYES: Trustees Camerer, Carbonaro, Hopkins, Reinke

NAYS: None

ABSENT: Trustee Deyne

MOTION CARRIED

6. MINUTES - Covered and approved under the Consent Agenda.



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7. BILL LIST – Covered and approved under the Consent Agenda.
8. TREASURER’S REPORT - None
9. PRESIDENT’S REPORT

President Wallace read a National Public Works Week, National Police Week and Bike Month Proclamations into the record.

President Wallace presented liquor license renewals for the following:

Class F	Eng’s Son & Son, Inc. dba Silver Lake Chinese Restaurant	805 S. IL Route 59
Class N	Cadillac Ranch Texas BBQ & Boot Bar, Inc. dba Moretti’s/Lucky Star	1175 W. Lake St
Class A	Cadillac Ranch Texas BBQ & Boot Bar, Inc. dba Lucky Star/Moretti’s Banquets	1175 W. Lake St
Class L	Artiami, Inc dba Town Liquor & Food	233 S. Main St
Class A	McCaffrey, Inc. Db a McMa e’s Tavern & Grill	913 S. IL Route 59
Class H	Bond Drug Company of Illinois dba Walgreens #15482	899 S. IL Route 59
Class A	Bartlett Hills Golf Club	800 W. Oneida Ave
Class F	Faros Restaurants, Inc. dba El Faro Restaurant, #2	161 E. Lake St
Class B	Pietanza’s, Inc.	1087 W. Army Trail Rd

President Wallace stated that if there were no objections he would reissue each of the above liquor licenses which will be renewed for the license year May 1, 2017 to April 30, 2018. There were no objections.

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES - None
11. TOWN HALL

Terrance Pearson, 1178 Foxboro Lane

Mr. Pearson stated that he was concerned with Route 59 in the fact that they do not see police officers making stops for the 45 mph speed limit. He spoke about a gas main leak at Stearns and 59 and asked why it wasn’t announced to the Village’s Code Red system.

Chief Ullrich stated they chose not to do a Code Red system notification because the gas company and the Fire District did not feel there was any hazard from explosion. They worked with the Village’s GIS specialist and she created a detour route that was put out



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on the Village's website via social media so residents knew where the closures were and how to get around it. The roads remained open for the most part in both directions.

Mr. Pearson spoke about the backup on Army Trail and Stearns and felt that the police should have directed traffic better. He felt that the public should be made aware of the construction at Route 59 and Stearns since it is going to be a long project.

12. STANDING COMMITTEE REPORTS

A. PLANNING & ZONING COMMITTEE, CHAIRMAN REINKE

Trustee Reinke stated that Ordinance 2017-53, an Ordinance Approving a Site Plan Amendment and Granting Special Use Permits for Bracht's Place was covered and approved under the Consent Agenda.

B. BUILDING COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that there was no report.

C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Hopkins stated that Resolution 2017-54-R, a Resolution Approving the Telephone System Purchase Between Black Box Network Services and the Village of Bartlett; Purchase of HPE networking equipment from SHI; Ordinance 2017-61, An Ordinance Amending Title 1 of the Bartlett Municipal Code to Add New Chapter 16 Entitled "Bartlett Minimum Wages" to Conflict with the Cook County Minimum Wage Ordinance; Ordinance 2017-62, An Ordinance Amending Title 1 of the Bartlett Municipal Code to Add New Chapter 17 Entitled "Regulations for Employee Sick Leave for Businesses Operating in Bartlett" to Conflict with the Cook County Earned Sick Leave Ordinance were covered and approved under the Consent Agenda.

D. LICENSE & ORDINANCE COMMITTEE

Trustee Reinke presented Ordinance 2017-55, an Ordinance Amending Title 1, Chapter 8, of the Bartlett Municipal Code entitled "Village Officers and Employees". He stated that they talked about this at the last meeting extensively and it clarifies who is an Officer and brings our Village Code more in line with the Illinois Municipal Code. With regards to the Village Administrator, we have two options: Option 1 states that the term of the Village Administrator will not exceed that of the Village President appointing him or her. Option 2 is to limit the term of the Village Administrator to serve a term of one year which would be in line with all the other officers.



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Trustee Reinke moved to approve Ordinance 2017-55, an Ordinance Amending Title 1, Chapter 8, of the Bartlett Municipal Code Entitled "Village Officers and Employees" and that motion was seconded by Trustee Carbonaro.

Trustee Hopkins stated that he thought the Village Administrator should be appointed for one year just like all the other officers – Option 2.

President Wallace stated that he was in favor of having it for the term of her contract, not to exceed the term of the Village President – Option 1.

Trustee Camerer chose Option 1.

Trustee Carbonaro chose Option 1.

Trustee Reinke moved to amend his original motion to approve and include Option 1, to have the Village Administrator's term not to exceed the term of office of the Village President, and that motion to amend and approve Option 1 was seconded by Trustee Carbonaro.

Trustee Reinke stated that he understood Trustee Hopkins' point. Having the Village Administrator appointed at the same time as everyone else makes sense but at the same time, in the industry, especially with a municipality the size of Bartlett, whoever is filling that seat is going to have an expectation of a multi-year contract. He thought it made sense to do Option 1.

**ROLL CALL VOTE TO AMEND ORIGINAL MOTION AND APPROVE OPTION 1 –
VILLAGE ADMINISTRATOR'S TERM NOT TO EXCEED TERM OF VILLAGE
PRESIDENT**

AYES: Trustees Camerer, Carbonaro, Reinke, President Wallace

NAYS: Trustee Hopkins

ABSENT: Trustee Deyne

MOTION CARRIED

Trustee Reinke moved to pass Ordinance 2017-55, an Ordinance Amending Title 1, Chapter 8, of the Bartlett Municipal Code Entitled "Village Officers and Employees" as amended to include Option 1, and that motion was seconded by Trustee Camerer.



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ROLL CALL VOTE TO APPROVE ORDINANCE 2017-55 AMENDING TITLE 2, CHAPTER 8 OF THE BARTLETT MUNICIPAL CODE WITH OPTION 1

AYES: Trustees Camerer, Carbonaro, Reinke, President Wallace
NAYS: Trustee Hopkins
ABSENT: Trustee Deyne
MOTION CARRIED

Trustee Reinke stated that the next item is the appointment by the Village President with the Advice and Consent of the Board of the following Officers:

- a. Acting Village Administrator
- b. Village Attorney
- c. Village Treasurer
- d. Village Budget Officer
- e. Director of Public Works
- f. Director of Building Department
- g. Electrical Inspector
- h. Plumbing Inspector
- i. Chief of Police
- j. Village Engineer
- k. Administrative Hearing Officer
- l. Open Meetings Act Officers
- m. Freedom of Information Act Officers

President Wallace stated that he hereby appoints:

- a. Paula Schumacher as Acting Village Administrator;
- b. Bryan Mraz as Village Attorney;
- c. Todd Dowden as Village Treasurer and Village Budget Officer;
- d. Daniel Dinges as Director of Public Works;
- e. Brian Goralski as Director of the Building Department;
- f. Bill Dettmer as Electrical Inspector;
- g. Dewayne Burns as Plumbing Inspector;
- h. Patrick Ullrich as Chief of Police;



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- i. Robert Allen as Village Engineer;
- j. Thomas Bastian as Administrative Hearing Officer;
- k. Paula Schumacher as Open Meetings Act Officer; and
- l. James Plonczynski as Freedom of Information Act officer, and in his absence, Paula Schumacher as Freedom of Information Officer.

Trustee Reinke moved to Consent to the Appointment of each of the Officers as made by the Village President and that motion was seconded by Trustee Carbonaro.

ROLL CALL VOTE TO APPROVE THE APPOINTMENTS OF OFFICERS AS STATED ABOVE

AYES: Trustees Camerer, Carbonaro, Hopkins, Reinke
NAYS: None
ABSENT: Trustee Deyne
MOTION CARRIED

Trustee Reinke stated that the next item is the "Designation by Board of Trustees of Zoning Administrator".

Attorney Mraz stated that the Bartlett Zoning Ordinance does not expressly create the office of Zoning Administrator, but states that the Board designates the Zoning Administrator. It has been Jim Plonczynski and should be voted on separately.

Trustee Reinke moved to designate James Plonczynski as Zoning Administrator and that motion was seconded by Trustee Camerer.

ROLL CALL VOTE TO DESIGNATE JAMES PLONCZYNSKI AS ZONING ADMINISTRATOR

AYES: Trustees Camerer, Carbonaro, Hopkins, Reinke
NAYS: None
ABSENT: Trustee Deyne
MOTION CARRIED

Trustee Reinke presented Resolution 2017-56-R, a Resolution Approving of the Professional Service Agreement Between the Village of Bartlett and Bryan E. Mraz & Associates, P.C.



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Trustee Reinke moved to approve Resolution 2017-56-R, a Resolution Approving of the Professional Service Agreement Between the Village of Bartlett and Bryan E. Mraz & Associates, P.C. and that motion was seconded by Trustee Hopkins.

ROLL CALL VOTE TO APPROVE RESOLUTION 2017-56-R, APPROVING THE PROFESSIONAL SERVICE AGREEMENT FOR BRYAN E. MRAZ & ASSOCIATES

AYES: Trustees Camerer, Carbonaro, Hopkins, Reinke
NAYS: None
ABSENT: Trustee Deyne
MOTION CARRIED

Trustee Reinke presented Resolution 2017-57-R, a Resolution Approving of the Professional Service Agreement Between the Village of Bartlett and the Law Offices of Robert J. Krupp, P.C.

Trustee Reinke moved to approve Resolution 2017-57-R, a Resolution Approving of the Professional Service Agreement Between the Village of Bartlett and the Law Offices of Robert J. Krupp, P.C. and that motion was seconded by Trustee Carbonaro.

ROLL CALL VOTE TO APPROVE RESOLUTION 2017-57-R, APPROVING THE PROFESSIONAL SERVICE AGREEMENT FOR ROBERT J. KRUPP, P.C.

AYES: Trustees Camerer, Carbonaro, Hopkins, Reinke
NAYS: None
ABSENT: Trustee Deyne
MOTION CARRIED

Trustee Reinke presented Resolution 2017-58-R, a Resolution Approving of the Professional Service Agreement Between the Village of Bartlett and the Law Firm of Storino, Ramello & Durkin.

Trustee Reinke moved to approve Resolution 2017-58-R, a Resolution Approving of the Professional Service Agreement Between the Village of Bartlett and the Law Firm of Storino, Ramello & Durkin and that motion was seconded by Trustee Camerer.

ROLL CALL VOTE TO APPROVE RESOLUTION 2017-58-R, APPROVING THE PROFESSIONAL SERVICE AGREEMENT FOR STORINO, RAMELLO & DURKIN

AYES: Trustees Camerer, Hopkins
NAYS: Trustees Carbonaro, Reinke
ABSENT: Trustee Deyne
MOTION FAILED



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Attorney Mraz pointed out that the vote on the contract with Storino, Ramello & Durkin was inconsistent with the vote appointing Tom Bastian as the Administrative Hearing Officer.

Trustee Hopkins asked him what he meant by that statement.

Attorney Mraz stated that Tom Bastian from that same law firm was appointed as an Officer in a prior vote this evening. But when it came to the vote on the professional service contract for the same firm, it was not approved, so it is somewhat inconsistent. It means that he is an Officer without a contract. The Board could reconsider its vote on the appointment or bring back a modified contract for a vote, or direct staff to look for a replacement law firm. In the meantime, the Village needs someone to act as the Administrative Hearing Officer, and Mr. Bastian would hold over as the Administrative Hearing Officer until his successor is appointed and qualified should the Board wish to go in another direction, even if the Board were to reconsider its vote re-appointing Mr. Bastian this evening.

Trustee Reinke stated that Ordinance 2017-63, An Ordinance Amending Section 3-3-2-3: Class B of the Bartlett Liquor Control Ordinance was covered and approved under the Consent Agenda.

E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARBONARO

Trustee Carbonaro stated there was no report.

F. PUBLIC WORKS COMMITTEE, CHAIRMAN CAMERER

Trustee Camerer stated that Resolution 2017-59-R, a Resolution for Maintenance Under the Illinois Highway Code in the amount of \$100,000 in Additional Funds to the Bridge Maintenance Project; Resolution 2017-60-R, a Resolution Approving of the Agreement Between the Village of Bartlett and Alliance Contractors Inc. for the 2017 Bridge Maintenance Project; Resolution 2017-64-R, a Resolution Approving of the Software License and Service Agreement Between the Village of Bartlett and Passport Parking, Inc. were covered and approved under the Consent Agenda.

13. NEW BUSINESS

Trustee Hopkins asked if they should start looking for another Administrative Hearing Officer since we don't have one under contract.

President Wallace stated that we should direct staff to discuss with any Trustees who are having issues with the Administrative Hearing Officer we have now and figure it out by bringing back the same or a revised contract.



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Attorney Mraz stated that he imagined there would be some discussion about a process like an RFQ or RFP if agreement cannot be reached on a modified contract with the Storino firm. There are several qualified firms that do this type of work.

Trustee Hopkins asked what kind of timeframe they were looking at.

Attorney Mraz stated 6 weeks or so if the direction is to switch firms.

President Wallace stated that they could work with Trustees who had an issue and perhaps resolve that issue and bring it back to the Board as is or a modified contract; if not, we can look at a replacement.

14. QUESTION/ANSWER: PRESIDENT & TRUSTEES - None

President Wallace stated that the Board will be going into the Committee of the Whole meeting immediately following the close of this meeting.

There being no further business to discuss, Trustee Camerer moved to adjourn the regular Board meeting and that motion was seconded by Trustee Carbonaro.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Camerer, Carbonaro, Hopkins, Reinke

NAYS: None

ABSENT: Trustee Deyne

MOTION CARRIED

The meeting was adjourned at 7:34 p.m.

Lorna Gilles
Village Clerk



**VILLAGE OF BARTLETT
COMMITTEE MINUTES
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President Wallace called the Committee of the Whole meeting to order at 7:34 p.m.

PRESENT: Chairmen Camerer, Carbonaro, Hopkins, Reinke, and President Wallace

ABSENT: Chairman Deyne

ALSO PRESENT: Acting Village Administrator Paula Schumacher, Assistant to the Village Administrator Scott Skrycki, Acting Finance Director Todd Dowden, Community Development Director Jim Plonczynski, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Building Director Brian Goralski, Head Golf Professional Phil Lenz, Police Chief Patrick Ullrich, Deputy Chief Geoff Pretkelis, Deputy Chief Chuck Snider, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

FINANCE & GOLF COMMITTEE

1. 2007 GO Bonds Refunding

President Wallace stated that staff has requested that this item be postponed until the next meeting.

Acting Village Administrator Paula Schumacher stated that they needed to work through some of the language in the bond ordinances. They found some conflicting language between our existing bond ordinance from 2007 compared to the one under consideration tonight.

2. General Fund Revenue

Chairman Hopkins stated that the Board asked staff to look at different revenue sources and he asked the Acting Finance Director to explain.

Ms. Schumacher stated that when the Board had their strategic planning session, the Board was interested in discussing a food and beverage tax. When they moved through the budget process they were also charged with finding a way to stabilize the budget in terms of not using reserve funds to balance and find a more sustainable revenue source. She asked Todd Dowden to explain his findings.

Acting Finance Director Todd Dowden stated that when they put the budget together for this year, they left several positions open to save some money. The approved budget will use some general fund balance - a little over \$400,000 and left the property tax levy flat. The Village has had a decrease in income taxes due to the issues at the State level. He presented the following options that would be available to them as a home rule municipality. There was some previous discussion on the food and beverage tax and



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one of the downsides is that it is administrated by the Village. That means the Village would make the rules and create the forms. The businesses would submit the forms and pay the tax directly to the Village and the Village would be required to enforce that and to make sure it is in compliance throughout. There would be costs associated with that.

There is also a home rule sales tax option. The chart below represents a comparison of surrounding towns and their home rule sales tax rate:

	Bartlett	Elgin	Hanover Park	Streamwood	Carol Stream	West Chicago	Bloomingtondale
Local Sales Tax	0%	1.25%	0.75%	1%	0.75%	0.75%	0.50%
Food & Bev Tax	0%	3%	3%	2%	0%	0%	0%

He stated that Bartlett does not have any home rule sales tax right now and all of the towns around us do. He didn't think it would put us at a disadvantage. Part of the home rule sales tax is that it will be on all the businesses in town but does not apply to food and qualifying drugs, it is only on general merchandise. This tax can only be implemented twice per year, July 1 and January 1. We missed the July 1 deadline at this point and the next deadline would be October to be implemented on January 1, 2018 if that is an option the Board wishes to consider.

He spoke about adjusting the fees such as parking tickets, etc. As far as revenue, as a home rule municipality, he believed a good option is for a home rule sales tax.

Chairman Hopkins admired his presentation and agreed that the local sales tax would be their best route to generate some revenue versus the food and beverage tax. Every community around us has a local sales tax.

President Wallace stated that 0.25% is equivalent to \$400,000. It would shore her up the gap that we took out of the General Fund.

Mr. Dowden stated "yes", as far as what we are using this year. They did leave several positions open but he would say, to keep up with the basics, \$400,000 would help but he didn't think it would be the full amount needed to keep up.

Chairman Hopkins stated that a local sales tax is much better than raising property taxes.

President Wallace stated that it is a better alternative than the utility tax.

Chairman Hopkins asked if they had 0.50% of local sales tax, could they eliminate the utility tax and still have a surplus?



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Mr. Dowden stated that he did not think so. It would be about the same as the positions that are left open and using the fund balance. The utility taxes are at \$750,000 right now.

Chairman Reinke stated that if they were to approve the local sales tax and the food and beverage tax, would the Village fill those positions? We are not doing this to fill positions, we are dealing with this to address structural issues in the budget.

Ms. Schumacher stated that they look at budget positions every year. They look at staffing rates and what can be managed. This is looking at the structural deficits that we had to shore up the opportunity to have a balanced budget without digging into unsustainable revenue. We are not doing this to fill positions, we are doing this to stabilize the budget.

Chairman Reinke asked about the administrative burden on the Village to do a food and beverage tax. Would we need to hire additional staff or increase the hours of a staff person? What are the transactional costs?

Mr. Dowden stated that they have not administered their own tax since 2001 or 2002 when the telecommunications tax was sent into the Village and they administered it. With telecommunications, there are little companies all over the place and they would get checks for less than \$5 every month. It is a burden as far as keeping all that straight. Another part of it is the compliance and enforcement issue and making sure everyone is complying.

Chairman Camerer asked how the businesses are affected negatively in this case? They obviously have a burden to fill out forms.

Mr. Dowden stated that the food and beverage tax would increase what their customer's paid by the percentage of the tax. Some of the surrounding towns have this tax – about 50%. He didn't know if the competition factor would be there. Mr. Dowden stated that he didn't think it would affect their customer base as much, it would just be the extra work for the businesses.

Chairman Reinke asked if most points of sale would be able to handle the addition of these taxes? Would you be able to program it into your point-of-sale devices?

Mr. Dowden stated that the home rule sales tax would just put in the total rate that they collect, e.g., instead of 7% in DuPage County they would put in 7.5% and send it all into the State. The food and beverage tax would have to be kept separately.



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President Wallace stated that it is much simpler on the business as well as the Village to do a local sales tax over a food and beverage tax. There is no administration, we just collect a check. The business just tweaks what they charge for sales tax.

President Wallace stated that they also requested some feedback on the gaming terminal fee.

Ms. Schumacher stated that the terminal fee is currently \$25. She stated that the surrounding communities range between \$50-\$500. Some of our neighbors looked at that higher terminal fee as a deterrent to putting in machines. We should probably be in the mid-range between \$50 and \$100 per terminal. Our businesses are finding this to be a mass revenue source for them. Raising the terminal fee will not be a particular burden.

Attorney Mraz stated that this issue was raised some time ago and he thought they should leave the fee where it was at the time. He was talking to a town that had \$1,000 terminal fee and that was challenged in court in a dispute. The municipality being sued over the \$1,000 fee won in the trial court in early 2015 and that decision in favor of the municipality was upheld in the Appellate Court at the end of 2015. In late 2016, the Illinois Supreme Court denied review of that case so in essence it upheld the \$1,000 terminal license fee. However, after that, the Illinois Supreme Court, on a different issue, in looking at the jurisdiction of the Illinois Gaming Board between companies that install and service gaming terminals, the Supreme Court held that the Gaming Board has exclusive jurisdiction over gaming and terminals. While that case was not a dispute between gaming terminal operators and municipalities, it may signal that municipalities shouldn't take great comfort in the Appellate Court's decision that upheld the \$1000 terminal fee. The Appellate Court decision is more on point and is distinguishable from the Illinois Supreme Court case. The long and short of it is that the Village could be safe in raising terminal fees in the mid-range (between \$250-\$500). He stated that was his opinion from an authority perspective, not on what is a good business decision and what is not.

Ms. Schumacher stated that they are looking at all department fees to see whether they are high or low. Each department has been tasked to look at their fees and the Internal Disruption Committee is helping her look through them. She stated that they will put those figures together and look at them as a whole.

President Wallace suggested putting this on a future Committee meeting.



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POLICE & HEALTH COMMITTEE

1. New Police Building Parking Lot

Chairman Carbonaro asked the community development director to summarize.

Community Development Director Jim Plonczynski stated that this is the 2nd time the Board has seen the police facility and parking lot. They are seeking approval of rezoning of the parking lot on the west side of the street, on Oak Avenue. This property was the subject of a rezoning Public Hearing and there is a site plan review for the parking lot. There is also a site plan amendment for the new police building, amending the existing site plan for the municipal complex and variations for both projects. The 10 foot reduction from the 25 foot rear yard along Oak for the parking lot; a 6 foot high fence to be located in the front yard along Oak. There is also a 20 foot reduction in the 25 foot side yard along the south property line for the parking lot and a 17 foot reduction in the 25 foot side yard of the north property line; a 10.5 foot reduction for the 30 foot rear yard; a 10 foot reduction in the new parking lot along Oak to allow for parking in the front yard and eliminating of the required curb planting islands. Both the variances and the Public Hearings were seen and heard in front of the Zoning Board on April 6 and they recommended approval of the variances. The Plan Commission recommended approval of the rezoning, site plan, amended site plan on April 13.

Chairman Reinke stated that one of the things he is most concerned with are the neighbors. He knew that notices were sent and a few neighbors appeared at the meetings to make some comments. He asked if they were talking with the neighbors?

Ms. Schumacher stated that FQC, the Construction Management firm on the project, did walk the neighborhood and they will continue to do that throughout the process to give the neighbors a point of contact.

Chairman Hopkins asked if any neighbors had voiced any concerns.

Mr. Plonczynski stated "yes", they are noted in the Plan Commission minutes. He stated that one of the neighbors is in the audience tonight and they expressed concern about the future development of the parking and the proximity of the police department to their residence. He talked about the landscape plan and stated that the parameters of the parking lot will be fenced. This area must be secured so there is a gate that will go up in the front.

Chairman Reinke asked about light pollution.



VILLAGE OF BARTLETT COMMITTEE MINUTES

May 2, 2017

Mr. Plonczynski stated that they do have dimming lights when there is no activity in the parking lot. He spoke about having light foot candles that dim to about 40% light level with no activity. They are dark sky fixtures.

Mark Bushhouse from Williams Architects stated that the west side of the parking lot will be primarily for personal vehicles and that will keep the sound of doors closing and headlights to a minimum.

Mark Carter, 234 S. Oak Avenue

Mr. Carter stated that his main concern is his property value and what that parking lot is going to do to the property value and potential resale value of his house. He stated that the previous owner of the lot had a hard time selling it because it was directly across the street from the driveway of the police department. The requested variances going from 25 feet to 5 feet does not allow for a lot of landscaping.

Mr. Plonczynski stated that the purpose for asking for the variance is that there is a need for the parking of the vehicles for the police officers and to maximize the use of the lot.

Mr. Carter asked about the municipal lot by Banbury Fair which is hardly ever full. He felt that putting a parking lot between two residential houses was ridiculous.

Mr. Plonczynski stated that the new building is going to go where the current parking lot is and they are making additional parking across the street. The parking lot at the corner is used for business purposes.

Mr. Carter asked if there was any research done regarding the potential loss to the property values?

Mr. Plonczynski stated that they have not done property value research, but in his opinion it will be sufficiently screened and landscaped.

Chairman Reinke stated that if additional land becomes available for parking, would they be able to shrink the size of the parking area on this lot.

Mr. Plonczynski stated that theoretically if you were to acquire enough land, they could create a bigger setback on the parking spaces.

Chairman Hopkins stated that we currently have officers parking their vehicles on the street and this is going to alleviate that.

Mr. Plonczynski stated that it is now ready to move on to the Village Board for a final vote.



**VILLAGE OF BARTLETT
COMMITTEE MINUTES
May 2, 2017**

There being no further business to discuss, Chairman Camerer moved to adjourn the regular Committee of the Whole meeting and that motion was seconded by Chairman Hopkins.

ROLL CALL VOTE TO ADJOURN


AYES: Chairmen Camerer, Carbonaro, Hopkins, Reinke

NAYS: None

ABSENT: Trustee Deyne

MOTION CARRIED

The meeting adjourned at 8:04 p.m.


Lorna Gilles
Village Clerk

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 5/16/2017**

100-GENERAL FUND REVENUES

410110-REAL ESTATE TRANSFER TAX

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 RYAN IRWIN	TRANSFER TAX REFUND	426.00
1 NILESHKUMAR PATEL	TRANSFER TAX REFUND	696.00
INVOICES TOTAL:		1,122.00

420230-BUILDING PERMITS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BLAKE DOERINGSFELD	BUILDING PERMIT REFUND	35.00
INVOICES TOTAL:		35.00

480601-MISCELLANEOUS INCOME

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 SAM'S CLUB	FOOD PURCHASES/SUPPLIES	-107.21
INVOICES TOTAL:		-107.21

100000-GENERAL FUND

210002-GROUP INSURANCE PAYABLE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 BLUE CROSS BLUE SHIELD OF ILLINOIS	MONTHLY INSURANCE - MAY 2017	278,913.79
** 1 DEARBORN NATIONAL	MONTHLY INSURANCE - MAY 2017	2,641.29
** 1 FIDELITY SECURITY LIFE	MONTHLY INSURANCE - MAY 2017	797.97
INVOICES TOTAL:		282,353.05

1100-VILLAGE BOARD/ADMINISTRATION

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	137.80
INVOICES TOTAL:		137.80

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	PAPER/PENS	9.84
INVOICES TOTAL:		9.84

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	CONFERENCE FEES/LODGING	604.14
INVOICES TOTAL:		604.14

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 5/16/2017**

**	1	CARDMEMBER SERVICE	SISTER CITIES DUES	590.00
	1	NORTHWEST MUNICIPAL CONFERENCE	ANNUAL MEMBERSHIP DUES	21,016.00
				<u>INVOICES TOTAL:</u> 21,606.00

543900-COMMUNITY RELATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
**	1 CARDMEMBER SERVICE	SUPPLIES 17.11
	1 LB MEDWASTE SERVICES INC	WASTE CONTAINER PICK UP 417.00
	1 LB MEDWASTE SERVICES INC	WASTE CONTAINER PICK UP 381.98
		<u>INVOICES TOTAL:</u> 816.09

543910-HISTORY MUSEUM EXPENSES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
**	1 CARDMEMBER SERVICE	MUSEUM SUPPLIES 1,352.26
**	1 SAM'S CLUB	FOOD PURCHASES/SUPPLIES 234.86
		<u>INVOICES TOTAL:</u> 1,587.12

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
**	1 CARDMEMBER SERVICE	FRAMES/FOOD PURCHASE 43.35
	1 COMCAST	VPN SERVICE 8.41
	1 FLAGS USA LLC	VILLAGE OF BARTLETT FLAGS 913.00
		<u>INVOICES TOTAL:</u> 964.76

1200-PROFESSIONAL SERVICES

523400-LEGAL SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
	1 CULLEN INC	PROFESSIONAL SERVICES 2,000.00
	1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES 925.00
	1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES 1,125.00
	1 MCCANN APPRAISAL & CONSULTING LLC	APPRAISAL SERVICES 7,500.00
		<u>INVOICES TOTAL:</u> 11,550.00

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
	1 CHICAGO TITLE INSURANCE COMPANY	TITLE INSURANCE - ASBURY DETENTION 1,225.00
	1 DUPAGE COUNTY COLLECTOR	PIN 01-02-206-088 106.94
		<u>INVOICES TOTAL:</u> 1,331.94

1400-FINANCE

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
**	1 CARDMEMBER SERVICE	INDEX CARD GUIDES 28.77
	1 WAREHOUSE DIRECT	DISINFECTANT WIPES/COAT HOOKS 3.48

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 5/16/2017**

1 WAREHOUSE DIRECT	ADDRESS LABELS/WRIST RESTS	131.70
	INVOICES TOTAL:	163.95

532300-POSTAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FEDERAL EXPRESS CORP	DELIVERY CHARGES	45.90
	INVOICES TOTAL:	45.90

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	IPELRA SEMINAR	55.00
	INVOICES TOTAL:	55.00

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DUPAGE COUNTY CLERK	NOTARY PUBLIC CERTIFICATE	10.00
** 1 KANE COUNTY RECORDER	RECORDING OF UTILITY EASEMENT	80.00
	INVOICES TOTAL:	90.00

1500-COMMUNITY DEVELOPMENT

523100-ADVERTISING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	PUBLIC HEARING NOTICE	84.00
	INVOICES TOTAL:	84.00

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	SEMINAR REGISTRATION	30.00
1 CHICAGO METROPOLITAN AGENCY	TECHNICAL ASSISTANCE SYMPOSIUM	30.00
	INVOICES TOTAL:	60.00

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMERICAN PLANNING ASSOC	ANNUAL MEMBERSHIP DUES	338.00
	INVOICES TOTAL:	338.00

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CENTURY PRINT & GRAPHICS	BUSINESS CARDS	52.50
	INVOICES TOTAL:	52.50

1600-BUILDING

522501-DOCUMENT IMAGING SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 5/16/2017**

1 TKB ASSOCIATES INC	PERMIT FOLDERS SCANNING PROJECT	900.00
	<u>INVOICES TOTAL:</u>	<u>900.00</u>

523010-ELEVATOR INSPECTIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ELEVATOR INSPECTION SERVICE	ELEVATOR INSPECTIONS	160.00
	<u>INVOICES TOTAL:</u>	<u>160.00</u>

526005-PLAN REVIEW SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FIRE SAFETY CONSULTANTS INC	PLAN REVIEW SERVICES	2,696.40
	<u>INVOICES TOTAL:</u>	<u>2,696.40</u>

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	DISINFECTANT WIPES/PENS	250.49
1 WAREHOUSE DIRECT	CREDIT - RETURNED ITEM	-155.30
	<u>INVOICES TOTAL:</u>	<u>95.19</u>

1700-POLICE

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COUNTRYSIDE FUNERAL HOMES	TRANSPORTATION SERVICES	400.00
1 PROSHRED NORTH	PAPER SHREDDING SERVICES	120.00
1 STERICYCLE INC	SERVICE AGREEMENT	169.64
1 ULTRA STROBE COMMUNICATIONS INC	MONTHLY SERVICE FEE	1,235.00
1 VERIZON WIRELESS	WIRELESS SERVICES	684.19
1 VISUAL COMPUTER SOLUTIONS INC	ANNUAL RENEWAL FEES	8,247.00
	<u>INVOICES TOTAL:</u>	<u>10,855.83</u>

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	1,191.12
	<u>INVOICES TOTAL:</u>	<u>1,191.12</u>

522700-COMPUTER SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	BARCODE SCANNER/SUPPLIES	268.85
1 NORTHWEST CENTRAL	ANNUAL DUES	1,164.03
	<u>INVOICES TOTAL:</u>	<u>1,432.88</u>

525400-COMMUNICATIONS - DUCOMM

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DU-COMM	DUES	153,541.25

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 5/16/2017**

INVOICES TOTAL: 153,541.25

526000-VEHICLE MAINTENANCE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	1,361.88
1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	1,391.90
1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	47.98
1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	482.63
1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	22.90
1 CHIEF SUPPLY CORP	LOCKOUT TOOLS	343.39
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	18.25
1 MR CAR WASH	APRIL 2017 CAR WASHES	69.78
1 ULTRA STROBE COMMUNICATIONS INC	SPOT LIGHT HANDLE ASSEMBLY	45.95
1 ZIMMERMAN FORD INC	VEHICLE MAINTENANCE	119.50
1 ZIMMERMAN FORD INC	VEHICLE MAINTENANCE	446.66
<u>INVOICES TOTAL:</u>		<u>4,350.82</u>

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ABILITY AWARDS INC	AWARDS	360.10
1 AMERICAN FIRST AID SERVICES INC	FIRST AID SUPPLIES	119.75
** 1 CARDMEMBER SERVICE	NATIONAL SHIELD AWARD	158.96
1 MICHAEL KMIIECIK	FOOD FOR K9 LUTHER	72.48
** 1 SAM'S CLUB	FOOD PURCHASES/SUPPLIES	91.62
** 1 PATRICK ULLRICH - PETTY CASH	PETTY CASH REIMBURSEMENT	60.00
1 WAREHOUSE DIRECT	TONER	128.43
1 WAREHOUSE DIRECT	INK CARTRIDGE	110.13
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	48.50
<u>INVOICES TOTAL:</u>		<u>1,149.97</u>

530110-UNIFORMS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 RAY O'HERRON CO INC	TRAFFIC VEST	53.71
1 RAY O'HERRON CO INC	UNIFORM/ACCESSORIES	409.79
<u>INVOICES TOTAL:</u>		<u>463.50</u>

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PAPER DIRECT INC	CERTIFICATE JACKETS	96.96
1 WAREHOUSE DIRECT	ENVELOPES/INKJET CARTRIDGE/SUPPLIES	646.21
1 WAREHOUSE DIRECT	CREDIT - RETURNED ITEM	-75.85
<u>INVOICES TOTAL:</u>		<u>667.32</u>

532300-POSTAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	POSTAGE/PUBLIC HEARING NOTICES	113.10

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 5/16/2017

INVOICES TOTAL: 113.10

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THOMAS ALAGNA	TRAINING EXPENSES	66.60
1 VICTORIA M ANDERSON	TRAINING EXPENSES	88.80
1 CCROC	CONFERENCE REGISTRATION FEES	180.00
1 JIM DURBIN	TRAINING EXPENSES	66.60
1 HOLIDAY INN	LODGING/IJOA CONFERENCE	672.00
1 INIA	CONFERENCE REGISTRATION	395.00
1 ERIC KISTLER	TRAINING EXPENSES	112.20
1 GARY MITCHELL	TRAINING EXPENSES	112.20
1 GARY MITCHELL	TRAINING EXPENSES	66.60
1 NORTH EAST MULTI-REGIONAL	TRAINING FEES	375.00
1 NORTHERN IL POLICE ALARM SYSTEM	MEETING FEES	108.00
1 CHRISTOPHER SOLESKY	TRAINING EXPENSES	66.60
1 ROBERT SWEENEY	TRAINING EXPENSES	66.60
** 1 PATRICK ULLRICH - PETTY CASH	PETTY CASH REIMBURSEMENT	179.70
<u>INVOICES TOTAL:</u>		<u>2,555.90</u>

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 IL POLICE ACCREDITATION COALITION	MEMBERSHIP DUES	50.00
1 ILLINOIS TRUCK ENFORCEMENT ASSOC	MEMBERSHIP RENEWAL	100.00
1 CHRISTOPHER MEADE	HTCIA MEMBERSHIP RENEWAL	75.00
<u>INVOICES TOTAL:</u>		<u>225.00</u>

543900-COMMUNITY RELATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	29.03
1 LANDINI ENTERTAINMENT	DEPOSIT/NNO TRACKLESS TRAIN RIDE	475.00
** 1 SAM'S CLUB	FOOD PURCHASES/SUPPLIES	157.24
1 TOWN & COUNTRY GARDENS	D.A.R.E. GRADUATION FLOWERS	150.00
** 1 PATRICK ULLRICH - PETTY CASH	PETTY CASH REIMBURSEMENT	43.11
<u>INVOICES TOTAL:</u>		<u>854.38</u>

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 2 PATRICK ULLRICH - PETTY CASH	PETTY CASH REIMBURSEMENT	26.86
<u>INVOICES TOTAL:</u>		<u>26.86</u>

570100-MACHINERY & EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DECATUR ELECTRONICS INC	RADAR MESSAGE SIGN/TRAILER	6,710.00
<u>INVOICES TOTAL:</u>		<u>6,710.00</u>

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 5/16/2017**

1800-STREET MAINTENANCE

522300-UNIFORM RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNIFIRST CORP	UNIFORM RENTAL	97.47
INVOICES TOTAL:		97.47

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	VPN SERVICE	2.10
1 VERIZON WIRELESS	WIRELESS SERVICES	207.52
1 VERIZON WIRELESS	WIRELESS SERVICES	22.66
INVOICES TOTAL:		232.28

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	2,183.35
1 MIDAMERICAN ENERGY SERVICES LLC	ELECTRIC BILL	6,140.01
1 NICOR GAS	GAS BILL	370.36
1 NICOR GAS	GAS BILL	385.59
1 NICOR GAS	GAS BILL	179.27
1 NICOR GAS	GAS BILL	263.41
INVOICES TOTAL:		9,521.99

526000-VEHICLE MAINTENANCE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KAMMES AUTO & TRUCK REPAIR INC	VEHICLE MAINTENANCE	259.91
1 KAMMES AUTO & TRUCK REPAIR INC	VEHICLE MAINTENANCE	150.00
INVOICES TOTAL:		409.91

527110-SVCS TO MAINTAIN TRAFFIC SIGS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STATE TREASURER	TRAFFIC SIGNAL MAINTENANCE	2,989.97
INVOICES TOTAL:		2,989.97

527113-SERVICES TO MAINT. GROUNDS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 C E SMITH LAWN MAINTENANCE INC	LANDSCAPING SERVICES	160.00
1 CORNERSTONE LAND & LAWN INC	LANDSCAPING SERVICES	4,256.00
1 SEBERT LANDSCAPING CO	MAY 2017 - LAWN MAINTENANCE	1,200.00
1 SEBERT LANDSCAPING CO	MAY 2017 - LAWN MAINTENANCE	1,685.71
1 SEBERT LANDSCAPING CO	MAY 2017 - LAWN MAINTENANCE	2,185.71
INVOICES TOTAL:		9,487.42

527130-SIDEWALK & CURB REPLACEMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GARY ROBACK	PUBLIC SIDEWALK REIMBURSEMENT	660.00

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 5/16/2017**

INVOICES TOTAL: 660.00

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AIRGAS NORTH CENTRAL	CYLINDER RENTAL	157.99
1 GREG BINKLEY	REIMBURSEMENT/DAMAGED MAILBOX	207.29
1 GRAINGER	CLEANING SUPPLIES	142.88
1 GRIMCO INC	PLOTTER BLADES	210.45
1 JSN CONTRACTORS SUPPLY	MARKING PAINT	345.60
1 TAPCO	MATERIALS & SUPPLIES	48.89
1 TAPCO	MATERIALS & SUPPLIES	238.83
1 TAPCO	MATERIALS & SUPPLIES	200.58
1 TRAFFIC CONTROL & PROTECTION INC	ROAD WORK AHEAD SIGN	149.20
INVOICES TOTAL:		1,701.71

530110-UNIFORMS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BARTLETT SPORTS	STAFF SHIRTS	195.66
INVOICES TOTAL:		195.66

530150-SMALL TOOLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRAINGER	YARD HYDRANT	92.23
1 RUSSO'S POWER EQUIPMENT INC	CHAIN LOOPS	44.42
INVOICES TOTAL:		136.65

530160-SAFETY EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FIVE STAR SAFETY EQUIPMENT INC	HARD HAT	12.95
INVOICES TOTAL:		12.95

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	CUPS/DISINFECTANT SPRAY/SUGAR	237.25
1 WAREHOUSE DIRECT	FOLDERS/COFFEE CREAMER	60.30
1 WAREHOUSE DIRECT	INK CARTRIDGES	145.56
INVOICES TOTAL:		443.11

532300-POSTAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FEDERAL EXPRESS CORP	DELIVERY CHARGES	74.76
1 FEDERAL EXPRESS CORP	DELIVERY CHARGES	13.92
INVOICES TOTAL:		88.68

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CANON SOLUTIONS AMERICA INC	COPIER MAINTENANCE SERVICE	48.00

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 5/16/2017**

1 CAROL STREAM LAWN & POWER	RIDER MOWER REPAIR PARTS	52.27
1 CAROL STREAM LAWN & POWER	TIRE REPAIRS	21.60
1 CAROL STREAM LAWN & POWER	MAINTENANCE SUPPLIES	4.88
1 FASTENAL CO	MAINTENANCE SUPPLIES	189.66
1 POMP'S TIRE SERVICE INC	TIRE REPLACEMENTS	312.68
	INVOICES TOTAL:	629.09

534400-STREET MAINTENANCE MATERIALS

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 BRACING SYSTEMS-NORTH	MAINTENANCE SUPPLIES	552.00
1 TRAFFIC CONTROL & PROTECTION INC	NO PARKING ANYTIME SIGNS	501.00
1 WELCH BROS INC	CRUSHED CONCRETE	118.55
	INVOICES TOTAL:	1,171.55

534500-GROUNDS MAINTENANCE MATERIALS

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 CLARKE AQUATIC SERVICES INC	AQUATIC WEED/ALGAE SERVICE	2,290.00
1 DUPAGE TOPSOIL INC	GRAVEL PURCHASE	670.00
	INVOICES TOTAL:	2,960.00

541600-PROFESSIONAL DEVELOPMENT

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 AMERICAN PUBLIC WORKS ASSOC	EXPO 2017 REGISTRATION	652.00
	INVOICES TOTAL:	652.00

543800-STORMWATER FACILITIES MAINT

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 WELCH BROS INC	MAINTENANCE SUPPLIES	430.65
1 WELCH BROS INC	MAINTENANCE SUPPLIES	120.00
1 WELCH BROS INC	MAINTENANCE SUPPLIES	140.50
	INVOICES TOTAL:	691.15

2200-MFT EXPENDITURES

583059-SCHICK ROAD BRIDGE

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 EXAMINER PUBLICATIONS INC	LEGAL NOTICE	73.50
	INVOICES TOTAL:	73.50

430000-DEVELOPER DEPOSITS FUND

262099-DEPOSIT-ORDINANCE 89-49

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 ASHISH PATEL	VBR BOND REFUND	500.00
1 PREMIER DESIGN AND BUILD GROUP	SEEDING BOND REFUND	1,000.00
	INVOICES TOTAL:	1,500.00

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 5/16/2017

5000-WATER OPERATING EXPENSES

520025-ELGIN WATER AGREEMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CITY OF ELGIN	ELGIN WATER BILL	379,064.84
INVOICES TOTAL:		379,064.84

522300-UNIFORM RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNIFIRST CORP	UNIFORM RENTAL	43.01
INVOICES TOTAL:		43.01

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AQUA BACKFLOW INC	CROSS CONNECTION CONTROL PROGRAM	537.30
1 WATER REMEDIATION	BASE TREATMENT CHARGE/W-4	10,658.58
1 WATER REMEDIATION	BASE TREATMENT CHARGE/W-7	2,293.33
INVOICES TOTAL:		13,489.21

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	207.52
INVOICES TOTAL:		207.52

522720-PRINTING SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	APRIL 2017 BILLING	422.96
INVOICES TOTAL:		422.96

522800-ANALYTICAL TESTING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PDC LABORATORIES INC	ANALYTICAL TESTING	35.00
1 SUBURBAN LABORATORIES INC	ANALYTICAL TESTING	1,360.00
INVOICES TOTAL:		1,395.00

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	43.49
1 CONSTELLATION ENERGY	ELECTRIC BILL	329.87
1 CONSTELLATION ENERGY	ELECTRIC BILL	929.66
1 CONSTELLATION ENERGY	ELECTRIC BILL	4,354.53
1 CONSTELLATION ENERGY	ELECTRIC BILL	197.16
1 CONSTELLATION ENERGY	ELECTRIC BILL	2,206.04
1 CONSTELLATION ENERGY	ELECTRIC BILL	5,566.20
1 NICOR GAS	GAS BILL	186.71
1 NICOR GAS	GAS BILL	176.94
1 NICOR GAS	GAS BILL	67.02

** Indicates pre-issue check.

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INVOICES TOTAL: 14,057.62

526000-VEHICLE MAINTENANCE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 OIL MASTERS	VEHICLE MAINTENANCE	40.24
<u>INVOICES TOTAL:</u>		<u>40.24</u>

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRAINGER	MATERIALS & SUPPLIES	101.30
1 GRAINGER	CREDIT - RETURNED ITEM	-80.46
1 ZIEBELL WATER SERVICE	HYDRANT REPAIR PARTS	2,094.00
<u>INVOICES TOTAL:</u>		<u>2,114.84</u>

530110-UNIFORMS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BARTLETT SPORTS	STAFF SHIRTS	195.67
<u>INVOICES TOTAL:</u>		<u>195.67</u>

530160-SAFETY EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRAINGER	GLOVES	64.80
<u>INVOICES TOTAL:</u>		<u>64.80</u>

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	CREDIT - RETURNED ITEM	-37.32
<u>INVOICES TOTAL:</u>		<u>-37.32</u>

532300-POSTAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THE UPS STORE	SHIPPING CHARGES	23.02
<u>INVOICES TOTAL:</u>		<u>23.02</u>

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CANON SOLUTIONS AMERICA INC	COPIER MAINTENANCE SERVICE	48.01
1 HD SUPPLY WATERWORKS LTD	MAINTENANCE SUPPLIES	116.00
1 HD SUPPLY WATERWORKS LTD	EQUIPMENT MAINTENANCE SUPPLIES	2,444.00
1 MIDWEST WATER GROUP INC	EQUIPMENT MAINTENANCE SUPPLIES	91.00
1 USA BLUE BOOK	EJECTOR	488.56
<u>INVOICES TOTAL:</u>		<u>3,187.57</u>

534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THE SHERWIN-WILLIAMS CO	PAINT PURCHASE	211.16

** Indicates pre-issue check.

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INVOICES TOTAL: 211.16

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMERICAN PUBLIC WORKS ASSOC	EXPO 2017 REGISTRATION	196.00
1 ILLINOIS SECTION AWWA	SEMINAR FEES	96.00
1 ILLINOIS SECTION AWWA	CONFERENCE FEES	165.00
<u>INVOICES TOTAL:</u>		<u>457.00</u>

500000-WATER FUND

121054-WATER/SEWER BILLING A/R

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSERVICE	REFUND/WATER BILL OVERPAYMENT	30.60
1 MICHAEL J RAIMAN	REFUND/WATER BILL OVERPAYMENT	44.05
1 JOSEPH ZILKA	REFUND/WATER BILL OVERPAYMENT	91.30
<u>INVOICES TOTAL:</u>		<u>165.95</u>

5100-SEWER OPERATING EXPENSES

522300-UNIFORM RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNIFIRST CORP	UNIFORM RENTAL	66.22
<u>INVOICES TOTAL:</u>		<u>66.22</u>

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	207.52
<u>INVOICES TOTAL:</u>		<u>207.52</u>

522720-PRINTING SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	APRIL 2017 BILLING	422.96
<u>INVOICES TOTAL:</u>		<u>422.96</u>

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION ENERGY	ELECTRIC BILL	71.25
1 CONSTELLATION ENERGY	ELECTRIC BILL	112.33
1 CONSTELLATION ENERGY	ELECTRIC BILL	85.77
1 CONSTELLATION ENERGY	ELECTRIC BILL	258.40
1 CONSTELLATION ENERGY	ELECTRIC BILL	155.92
1 CONSTELLATION ENERGY	ELECTRIC BILL	188.27
1 CONSTELLATION ENERGY	ELECTRIC BILL	157.52
1 CONSTELLATION ENERGY	ELECTRIC BILL	174.88
1 CONSTELLATION ENERGY	ELECTRIC BILL	197.50
1 CONSTELLATION ENERGY	ELECTRIC BILL	366.40

** Indicates pre-issue check.

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1	CONSTELLATION ENERGY	ELECTRIC BILL	354.00
1	CONSTELLATION ENERGY	ELECTRIC BILL	342.78
1	CONSTELLATION ENERGY	ELECTRIC BILL	269.85
1	CONSTELLATION ENERGY	ELECTRIC BILL	1,036.83
1	CONSTELLATION ENERGY	ELECTRIC BILL	31,788.34
1	CONSTELLATION ENERGY	ELECTRIC BILL	133.49
1	CONSTELLATION ENERGY	ELECTRIC BILL	225.02
1	CONSTELLATION ENERGY	ELECTRIC BILL	137.86
1	NICOR GAS	GAS BILL	24.85
1	NICOR GAS	GAS BILL	26.63
1	NICOR GAS	GAS BILL	24.23
1	NICOR GAS	GAS BILL	83.10
1	NICOR GAS	GAS BILL	267.71
1	NICOR GAS	GAS BILL	24.99
1	NICOR GAS	GAS BILL	27.57
1	NICOR GAS	GAS BILL	47.72
1	NICOR GAS	GAS BILL	24.89
1	NICOR GAS	GAS BILL	24.31
1	NICOR GAS	GAS BILL	86.13
1	NICOR GAS	GAS BILL	25.49
INVOICES TOTAL:			36,744.03

526000-VEHICLE MAINTENANCE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KAMMES AUTO & TRUCK REPAIR INC	VEHICLE MAINTENANCE	149.51
INVOICES TOTAL:		149.51

527120-SVCS TO MAINT MAINS/STORM LINE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WELCH BROS INC	CRUSHED CONCRETE	118.55
INVOICES TOTAL:		118.55

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AIRGAS NORTH CENTRAL	CYLINDER RENTAL	158.00
1 NORTH CENTRAL LABORATORIES	LAB SUPPLIES	827.63
INVOICES TOTAL:		985.63

530110-UNIFORMS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BARTLETT SPORTS	STAFF SHIRTS	195.67
INVOICES TOTAL:		195.67

530120-CHEMICAL SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SOLENIS LLC	CHEMICAL SUPPLIES	7,786.00
INVOICES TOTAL:		7,786.00

** Indicates pre-issue check.

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530150-SMALL TOOLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRAINGER	ELEMENT FILTER/SUPPLIES	657.41
1 RUSSO'S POWER EQUIPMENT INC	HEDGE TRIMMER	370.00
INVOICES TOTAL:		1,027.41

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	FOLDERS/COFFEE CREAMER	60.30
INVOICES TOTAL:		60.30

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AL WARREN OIL COMPANY INC	FUEL PURCHASE	1,849.71
1 CANON SOLUTIONS AMERICA INC	COPIER MAINTENANCE SERVICE	48.01
1 COLUMBIA PIPE & SUPPLY CO	EQUIPMENT MAINTENANCE SUPPLIES	79.21
1 FLOW-TECHNICS INC	PUMP INSTALLATION	6,602.00
1 FLOW-TECHNICS INC	PUMP REPAIRS	611.50
1 GRAINGER	MAINTENANCE SUPPLIES	153.91
1 LAKESIDE EQUIPMENT CORP	EQUIPMENT MAINTENANCE SUPPLIES	414.00
1 LIONHEART CRITICAL POWER	EQUIPMENT MAINTENANCE	680.75
1 LIONHEART CRITICAL POWER	BLOCK HEATER/SUPPLIES	167.00
1 TERRACE SUPPLY COMPANY	EQUIPMENT REPAIRS	103.13
1 WELCH BROS INC	MAINTENANCE SUPPLIES	143.09
1 WEST SIDE ELECTRIC SUPPLY INC	ELECTRICAL SUPPLIES	10.68
INVOICES TOTAL:		10,862.99

534500-GROUNDS MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 C E SMITH LAWN MAINTENANCE INC	LANDSCAPING SERVICES	30.00
INVOICES TOTAL:		30.00

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMERICAN PUBLIC WORKS ASSOC	EXPO 2017 REGISTRATION	337.00
1 JOHN PULLIA	CONFERENCE EXPENSES	625.45
INVOICES TOTAL:		962.45

510000-SEWER FUND

200504-FRWRD PAYABLE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FRWRD	KANE COUNTY SEWER TREATMENT	91.59
INVOICES TOTAL:		91.59

** Indicates pre-issue check.

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5190-SEWER CAPITAL PROJECTS EXP

582023-PHOSPHORUS REMOVAL SYSTEM

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DRINKER BIDDLE & REATH LLP	ENVIRONMENTAL CONSULTING	910.00
1 STRAND ASSOCIATES INC	WASTEWATER FACILITY PLAN UPDATE	5,909.72
1 STRAND ASSOCIATES INC	PHOSPHORUS REMOVAL REPORT	2,392.24
	INVOICES TOTAL:	9,211.96

582025-SANITARY SEWER EVALUATION

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HUFF & HUFF INC.	CHLORIDE TOXICITY CONSORTIUM	1,000.00
	INVOICES TOTAL:	1,000.00

520-PARKING FUND REVENUES

450200-PARKING METER REVENUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MARK HOSKINS	PERMIT PARKING REFUND	60.00
	INVOICES TOTAL:	60.00

5200-PARKING OPERATING EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 T2 SYSTEMS CANADA INC	MONTHLY EMS SERVICES	525.00
1 UNIFIRST CORP	MATS	12.00
1 UNIFIRST CORP	MATS	12.00
1 UNIFIRST CORP	MATS	12.00
	INVOICES TOTAL:	561.00

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION ENERGY	ELECTRIC BILL	591.44
1 CONSTELLATION ENERGY	ELECTRIC BILL	15.99
1 NICOR GAS	GAS BILL	121.24
1 NICOR GAS	GAS BILL	45.38
	INVOICES TOTAL:	774.05

529000-OTHER CONTRACTUAL SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	DSL LINE FOR METRA PAY BOXES	29.95
	INVOICES TOTAL:	29.95

570200-BLDG & GROUNDS IMPROVEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 C E SMITH LAWN MAINTENANCE INC	LANDSCAPING SERVICES	767.00

** Indicates pre-issue check.

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1 CINTAS CORPORATION	CLEANING SERVICES	64.40
	INVOICES TOTAL:	831.40

5500-GOLF PROGRAM EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CRYSTAL MGMT & MAINT SERVICES CORP	CLEANING SERVICES - APRIL 2017	570.00
1 ROSCOE CO	MATS	109.01
1 TEMPERATURE ENGINEERING INC	MONTHLY SERVICE AGREEMENT	550.00
	INVOICES TOTAL:	1,229.01

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION ENERGY	ELECTRIC BILL	1,494.64
	INVOICES TOTAL:	1,494.64

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SUPPLYWORKS	BATH TISSUE/ROLL TOWELS/SOAP	183.86
	INVOICES TOTAL:	183.86

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	821.23
	INVOICES TOTAL:	821.23

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 SAM'S CLUB	FOOD PURCHASES/SUPPLIES	338.00
	INVOICES TOTAL:	338.00

5510-GOLF MAINTENANCE EXPENSES

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION ENERGY	ELECTRIC BILL	498.20
	INVOICES TOTAL:	498.20

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHICAGOLAND TURF	ALGAECIDE	158.38
1 CHICAGOLAND TURF	MATERIALS & SUPPLIES	156.26
	INVOICES TOTAL:	314.64

** Indicates pre-issue check.

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532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	821.22
INVOICES TOTAL:		821.22

534500-GROUNDS MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHICAGOLAND TURF	GOLF POLES	248.00
1 CHICAGOLAND TURF	GOLF FLAGS	396.00
1 JSN CONTRACTORS SUPPLY	MARKING PAINT/SAFETY GLASSES	375.90
1 P&W GOLF SUPPLY LLC	MAINTENANCE SUPPLIES	307.95
1 P&W GOLF SUPPLY LLC	MAINTENANCE SUPPLIES	945.97
INVOICES TOTAL:		2,273.82

5560-GOLF RESTAURANT EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMPLETE BAR SYSTEMS INC	CLEANED BEER LINES	50.00
1 CRYSTAL MGMT & MAINT SERVICES CORP	CLEANING SERVICES - APRIL 2017	75.00
1 DARLING INGREDIENTS INC	SERVICE AGREEMENT	69.00
1 INDUSTRIAL STEAM CLEANING	EXHAUST SYSTEM/HOOD CLEANING	345.00
1 TEMPERATURE ENGINEERING INC	MONTHLY SERVICE AGREEMENT	75.00
INVOICES TOTAL:		614.00

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	VPN SERVICE	354.91
1 CONSTELLATION ENERGY	ELECTRIC BILL	249.10
INVOICES TOTAL:		604.01

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FOOD SERVICE INC	FOOD PURCHASE/SUPPLIES	50.22
1 GORDON FOOD SERVICE INC	FOOD PURCHASE/SUPPLIES	28.65
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	42.66
1 GRECO AND SONS INC	NAPKINS	25.47
1 PAUL PETERSEN	NEW RESTAURANT MENUS	171.63
1 SUPPLYWORKS	BATH TISSUE/ROLL TOWELS/SOAP	22.98
INVOICES TOTAL:		341.61

534320-PURCHASES - FOOD & BEVERAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMERICAN COMPRESSED GASES INC	CYLINDER RENTAL	135.50
1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	382.42
1 ELGIN BEVERAGE CO	BEER PURCHASE	60.00

** Indicates pre-issue check.

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1	EUCLID BEVERAGE LLC	BEER PURCHASE	339.90
1	FORTUNE FISH & GOURMET	FOOD PURCHASE	188.45
1	GORDON FOOD SERVICE INC	FOOD PURCHASE/SUPPLIES	884.03
1	GORDON FOOD SERVICE INC	FOOD PURCHASE/SUPPLIES	82.11
1	GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	568.70
1	GRECO AND SONS INC	FOOD PURCHASE	203.73
1	LAKESHORE BEVERAGE	BEER PURCHASE	129.00
1	LAKESHORE BEVERAGE	BEER PURCHASE	96.33
1	PEPSI-COLA GENERAL BOTTLERS INC	SOFT DRINK PURCHASE	135.34
1	SCHAMBERGER BROS INC	BEER PURCHASE	170.19
1	SCHAMBERGER BROS INC	BEER PURCHASE	140.19
1	SOUTHERN GLAZER'S OF IL	LIQUOR PURCHASE	300.19
1	TURANO BAKING CO	FOOD PURCHASE	66.48
1	TURANO BAKING CO	FOOD PURCHASE	76.09
INVOICES TOTAL:			<u>3,958.65</u>

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
** 1	BARTLETT INSURANCE GROUP LLC	LIQUOR LIABILITY INSURANCE	1,697.50
INVOICES TOTAL:			<u>1,697.50</u>

5570-GOLF BANQUET EXPENSES

511200-TEMPORARY SALARIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	CAROL'S EVENT STAFFING INC	TEMPORARY STAFFING	328.00
INVOICES TOTAL:			<u>328.00</u>

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	A MAESTRANZI SONS	KNIFE RENTAL/SHARPENING	17.00
1	CRYSTAL MGMT & MAINT SERVICES CORP	CLEANING SERVICES - APRIL 2017	75.00
1	DARLING INGREDIENTS INC	SERVICE AGREEMENT	69.00
1	INDUSTRIAL STEAM CLEANING	EXHAUST SYSTEM/HOOD CLEANING	345.00
1	MICKEY'S LINEN & TOWEL SUPPLY	LINEN SERVICES	92.20
1	MICKEY'S LINEN & TOWEL SUPPLY	LINEN SERVICES	26.15
1	MICKEY'S LINEN & TOWEL SUPPLY	LINEN SERVICES	69.56
1	MICKEY'S LINEN & TOWEL SUPPLY	LINEN SERVICES	177.82
1	MICKEY'S LINEN & TOWEL SUPPLY	LINEN SERVICES	239.00
1	MICKEY'S LINEN & TOWEL SUPPLY	LINEN SERVICES	16.00
1	TEMPERATURE ENGINEERING INC	MONTHLY SERVICE AGREEMENT	75.00
INVOICES TOTAL:			<u>1,201.73</u>

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	CONSTELLATION ENERGY	ELECTRIC BILL	249.10

** Indicates pre-issue check.

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INVOICES TOTAL: 249.10

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALLIANCE PAPER & FOODSERVICE	FOOD SERVICE SUPPLIES	135.78
1 MARY GEARHART	WEDDING LIGHTS	280.00
1 GORDON FOOD SERVICE INC	FOOD PURCHASE/SUPPLIES	125.26
1 GORDON FOOD SERVICE INC	FOOD PURCHASE/SUPPLIES	28.66
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	121.57
1 MLA WHOLESALE INC	FLOWERS	81.00
1 MLA WHOLESALE INC	FLOWERS	11.50
1 SUPPLYWORKS	BATH TISSUE/ROLL TOWELS/SOAP	22.98
<u>INVOICES TOTAL:</u>		<u>806.75</u>

534320-PURCHASES - FOOD & BEVERAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THE BAKING INSTITUTE BAKERY CO	BAKERY PURCHASE	154.90
1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	2,149.74
1 ELGIN BEVERAGE CO	BEER PURCHASE	117.47
1 EUCLID BEVERAGE LLC	BEER PURCHASE	599.83
1 FORTUNE FISH & GOURMET	FOOD PURCHASE	440.41
1 GORDON FOOD SERVICE INC	CREDIT - RETURNED ITEM	-45.03
1 GORDON FOOD SERVICE INC	FOOD PURCHASE/SUPPLIES	884.04
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	94.56
1 GORDON FOOD SERVICE INC	FOOD PURCHASE/SUPPLIES	444.00
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	853.06
1 GRECO AND SONS INC	FOOD PURCHASE	549.55
1 GRECO AND SONS INC	FOOD PURCHASE	68.94
1 GRECO AND SONS INC	FOOD PURCHASE	349.07
1 IL GIARDINO DEL DOLCE INC	BAKERY PURCHASE	300.50
1 IL GIARDINO DEL DOLCE INC	BAKERY PURCHASE	162.30
1 LAKESHORE BEVERAGE	BEER PURCHASE	96.34
1 PEPSI-COLA GENERAL BOTTLERS INC	SOFT DRINK PURCHASE	117.74
1 PEPSI-COLA GENERAL BOTTLERS INC	SOFT DRINK PURCHASE	135.34
** 1 SAM'S CLUB	FOOD PURCHASES/SUPPLIES	184.62
1 SOUTHERN GLAZER'S OF IL	LIQUOR PURCHASE	1,155.75
1 TURANO BAKING CO	FOOD PURCHASE	52.80
1 TURANO BAKING CO	FOOD PURCHASE	85.22
1 TURANO BAKING CO	FOOD PURCHASE	76.10
<u>INVOICES TOTAL:</u>		<u>9,027.25</u>

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 BARTLETT INSURANCE GROUP LLC	LIQUOR LIABILITY INSURANCE	1,697.50
<u>INVOICES TOTAL:</u>		<u>1,697.50</u>

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5580-GOLF MIDWAY EXPENSES

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FOOD SERVICE INC	FOOD PURCHASE/SUPPLIES	5.05
1 GRECO AND SONS INC	NAPKINS	25.48
INVOICES TOTAL:		30.53

534320-PURCHASES - FOOD & BEVERAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	492.00
1 ELGIN BEVERAGE CO	BEER PURCHASE	339.71
1 EUCLID BEVERAGE LLC	BEER PURCHASE	679.75
1 GORDON FOOD SERVICE INC	FOOD PURCHASE/SUPPLIES	276.77
1 GORDON FOOD SERVICE INC	FOOD PURCHASE/SUPPLIES	74.11
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	15.22
1 GRECO AND SONS INC	FOOD PURCHASE	187.60
1 GRECO AND SONS INC	FOOD PURCHASE	195.00
1 LAKESHORE BEVERAGE	BEER PURCHASE	112.12
1 LAKESHORE BEVERAGE	BEER PURCHASE	226.85
1 PEPSI-COLA GENERAL BOTTLERS INC	SOFT DRINK PURCHASE	98.46
1 PEPSI-COLA GENERAL BOTTLERS INC	SOFT DRINK PURCHASE	295.38
** 1 SAM'S CLUB	FOOD PURCHASES/SUPPLIES	758.51
1 SCHAMBERGER BROS INC	BEER PURCHASE	160.40
INVOICES TOTAL:		3,911.88

6000-CENTRAL SERVICES EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHICAGO OFFICE TECHNOLOGY GROUP	COPIER MAINTENANCE SERVICE	43.53
1 CLARKE ENVIRONMENTAL MOSQUITO	MOSQUITO MGMT SERVICES - MAY 2017	16,650.00
1 NORTHWEST MUNICIPAL CONFERENCE	EMPLOYEE ASSISTANCE PROGRAM	3,807.00
INVOICES TOTAL:		20,500.53

522700-COMPUTER SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	VPN SERVICE	84.90
1 COMCAST	VPN SERVICE	269.70
1 IDENTITY AUTOMATION LP	MAINTENANCE/SUPPORT RENEWAL	1,106.00
1 TKB ASSOCIATES INC	LASERFICHE SOFTWARE RENEWAL	8,253.00
1 TYLER TECHNOLOGIES INC	MUNIS GUI SITE LICENSE SUPPORT	1,650.00
1 TYLER TECHNOLOGIES INC	ANNUAL SUPPORT/LICENSE FEES	49,038.08
1 TYLER TECHNOLOGIES INC	SYSTEM MAINTENANCE AGREEMENT	11,958.95
INVOICES TOTAL:		72,360.63

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 5/16/2017**

524100-BUILDING MAINTENANCE SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ACTION LOCK & KEY INC	DOOR CLOSER REPAIRS	150.00
1 BECMAR SPRINKLER SYSTEMS INC	IRRIGATION SYSTEM ACTIVATION	300.00
1 CINTAS CORPORATION	CLEANING SERVICES	198.50
1 UNIFIRST CORP	MATS	41.80
1 UNIFIRST CORP	MATS	41.80
1 UNIFIRST CORP	MATS	41.80
INVOICES TOTAL:		773.90

524110-TELEPHONE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AT&T	TELEPHONE BILL	140.27
** 1 CARDMEMBER SERVICE	DSL LINE FOR VILLAGE HALL	130.00
1 VERIZON WIRELESS	WIRELESS SERVICES	225.01
1 VERIZON WIRELESS	WIRELESS SERVICES	76.02
INVOICES TOTAL:		571.30

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	LAND & PROPERTY RENTAL FEE	419.42
1 NICOR GAS	GAS BILL	204.76
1 NICOR GAS	GAS BILL	381.12
INVOICES TOTAL:		1,005.30

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMERICAN FIRST AID SERVICES INC	FIRST AID SUPPLIES	108.00
** 1 CARDMEMBER SERVICE	ANNIVERSARY REFRESHMENTS	113.72
** 1 SAM'S CLUB	FOOD PURCHASES/SUPPLIES	166.36
1 WAREHOUSE DIRECT	DISINFECTANT WIPES/COAT HOOKS	47.30
1 WAREHOUSE DIRECT	DVD+R DISCS/DVD ENVELOPES	59.34
INVOICES TOTAL:		494.72

534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KENNETH BURRIS	PLUMBING SERVICES	436.00
INVOICES TOTAL:		436.00

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	ONLINE TRAINING	625.00
INVOICES TOTAL:		625.00

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 5/16/2017**

**	1 CARDMEMBER SERVICE	COMPUTER SUPPLIES	126.31
	1 TOWN & COUNTRY GARDENS	FLOWERS	491.96
			<u>INVOICES TOTAL:</u>
			<u>618.27</u>

570100-MACHINERY & EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
**	1 CARDMEMBER SERVICE	CLOUD SERVICES	241.04
			<u>INVOICES TOTAL:</u>
			<u>241.04</u>

GRAND TOTAL: 1,161,896.59

GENERAL FUND	542,970.99
MOTOR FUEL TAX FUND	73.50
DEVELOPER DEPOSITS FUND	1,500.00
WATER FUND	415,103.09
SEWER FUND	69,922.79
PARKING FUND	2,256.40
GOLF FUND	32,443.13
CENTRAL SERVICES FUND	97,626.69
GRAND TOTAL	1,161,896.59

** Indicates pre-issue check.

CASH & INVESTMENT REPORT
March 31, 2017

Fund	Disbursements			Detail of Ending Balance			
	2/28/2017	Receipts	Disbursements	Cash	Investments	Net Assets/Liab.	3/31/2017
General	12,948,998	2,594,253	2,002,989	3,565,510	9,522,795	451,957	13,540,262
MFT	4,141,040	93,865	1,796	1,485,524	2,764,994	(17,409)	4,233,109
Debt Service	318,852	385,554	0	190,783	512,283	1,341	704,406
Capital Projects	(110,336)	0	0	0	0	(110,336)	(110,336)
Municipal Building	17,057,009	11,635	81,907	129,573	347,923	16,509,241	16,986,737
Developer Deposits	3,840,607	32,253	400	54,113	3,678,203	140,144	3,872,460
Town Center TIF	451,805	369	0	73,685	197,856	180,633	452,174
59 & Lake TIF	0	0	15,517	0	0	(15,517)	(15,517)
BC Municipal TIF	447,896	371	51,256	112,250	301,408	(16,647)	397,011
Bluff City Tif Municipal	9,476	7	0	0	0	9,483	9,483
Water	21,844,674	503,550	590,574	691,543	1,856,632	19,209,475	21,757,650
Sewer	20,589,682	271,094	346,517	156,964	421,205	19,936,088	20,514,258
Parking	113,988	23,609	15,140	20,325	54,575	47,557	122,457
Golf	1,056,866	78,073	186,978	0	0	947,961	947,961
Central Services	783,236	85,973	81,142	187,413	503,234	97,420	788,067
Vehicle Replacement	3,202,569	69,320	0	413,692	1,110,829	1,747,369	3,271,890
TOTALS	86,906,281	4,149,928	3,374,217	7,081,375	21,271,937	59,118,759	87,472,071

BC Project TIF	5,993,202	1,903	579,477	5,415,629	0	0	5,415,628
Bluff City Project TIF	101	0	0	101	0	0	101
Bluff City SSA Debt Srv.	263,208	548,767	5,925	806,050	0	0	806,050
Police Pension	37,186,499	294,506	128,958	1,353,139	35,900,559	98,350	37,352,047



Todd Dowden
Finance Director

VILLAGE OF BARTLETT TREASURER'S REPORT
 REVENUE & EXPENDITURE BUDGET COMPARISONS BY FUND
 FISCAL YEAR 2016/17 as of March 31, 2017

Fund	Revenues			Expenditures			
	Actual	Current Year Budget	Prior YTD %	Actual	Current Year Budget	Percent	Prior YTD %
General	20,244,833	21,848,541	92.66%	19,681,105	22,116,878	88.99%	86.50%
MFT	1,025,636	1,071,387	95.73%	797,882	1,330,000	59.99%	69.61%
Debt Service	1,928,119	1,755,685	109.82%	1,968,938	1,970,139	99.94%	99.94%
Capital Projects	41	100,100	0.04%	172,131	25,000	688.52%	113.96%
Municipal Building	16,611,357	3,860	100.00%	802,054	340,500	235.55%	10.69%
Developer Deposits	100,732	78,500	128.32%	488,028	206,100	236.79%	39.61%
Town Center TIF	1,618	0	100.00%	7,327	0	100.00%	100.00%
Bluff City SSA	960,534	950,381	101.07%	1,044,399	1,125,000	92.84%	85.09%
59 & Lake TIF	0	6,100	0.00%	15,517	56,000	27.71%	13.41%
Bluff City Municipal TIF	4,407	1,505	292.82%	0	0	0.00%	0.00%
Bluff City Project TIF	68,711	1,979,510	0.22%	68,634	1,975,000	3.48%	0.93%
Brewster Creek Municipal TIF	620,168	500,600	123.88%	471,610	666,137	70.80%	79.03%
Brewster Creek Project TIF	14,582,527	4,276,050	341.03%	12,391,220	4,323,553	286.60%	222.30%
Water	6,263,007	7,466,070	83.89%	6,057,777	8,158,758	74.25%	46.85%
Sewer	3,191,790	7,387,450	43.21%	3,764,681	8,199,905	45.91%	42.17%
Parking	207,223	230,075	90.07%	167,041	227,026	73.58%	86.72%
Golf	1,979,047	2,658,000	74.46%	2,149,844	2,632,324	81.67%	85.20%
Central Services	938,712	1,021,763	91.87%	953,472	1,118,733	85.23%	78.99%
Vehicle Replacement	598,173	645,270	92.70%	604,930	919,000	65.82%	68.89%
Police Pension	3,972,146	2,098,049	189.33%	1,373,261	2,098,049	65.45%	60.89%
Subtotal	73,298,780	54,078,896	135.54%	52,979,850	57,488,102	92.16%	76.91%
Less Interfund Transfers	(2,982,821)	(3,109,832)	95.92%	(2,982,821)	(3,109,832)	95.92%	84.05%
Total	70,315,959	50,969,064	137.96%	49,997,029	54,378,270	91.94%	76.51%

VILLAGE OF BARTLETT TREASURER'S REPORT
 MAJOR REVENUE BUDGET COMPARISONS
 FISCAL YEAR 2016/17 as of March 31, 2017

Fund	Actual	Current Year Budget	Percent	Prior YTD %
Property Taxes	9,368,130	9,275,478	101.00%	101.03%
Sales Taxes (General Fund)	2,177,482	2,205,000	98.75%	97.43%
Income Taxes	3,923,528	4,368,048	89.82%	95.88%
Telecommunications Tax	867,740	1,057,500	82.06%	81.42%
Real Estate Transfer Tax	623,582	610,000	102.23%	97.96%
Building Permits	644,549	641,275	100.51%	79.30%
MFT	1,010,293	1,067,287	94.66%	98.74%
Water Charges	5,917,485	6,700,000	88.32%	82.18%
Sewer Charges	2,942,013	3,250,000	90.52%	90.15%
Interest Income	167,108	49,375	338.45%	100.95%
Gas Utility Tax	418,748	550,000	76.14%	69.08%
Electric Utility Tax	142,568	153,000	93.18%	2.56%

VILLAGE OF BARTLETT TREASURER'S REPORT
 GOLF FUND DETAIL (Excluding Capital Projects)
 FISCAL YEAR 2016/17 as of March 31, 2017

Fund	Current Year		Percent
	Actual	Budget	
Golf Program			
Revenues	1,143,817	1,670,000	68.49%
Expenses	1,275,250	1,587,645	80.32%
Net Income	(131,433)	82,355	-159.59%
F&B - Restaurant			
Revenues	126,972	133,000	95.47%
Expenses	289,493	319,149	90.71%
Net Income	(162,521)	(186,149)	87.31%
F&B - Banquet			
Revenues	590,056	735,000	80.28%
Expenses	530,292	660,230	80.32%
Net Income	59,763	74,770	79.93%
F&B - Midway			
Revenues	118,201	120,000	98.50%
Expenses	54,808	65,300	83.93%
Net Income	63,393	54,700	115.89%
Golf Fund Total			
Revenues	1,979,047	2,658,000	74.46%
Expenses	2,149,844	2,632,324	81.67%
Net Income	(170,798)	25,676	-665.20%

MOTOR FUEL TAX

Month	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
May	89,807	85,450	89,115	104,788	106,665	89,988	93,139
June	86,890	83,830	75,066	71,924	80,212	58,408	58,737
July	82,123	78,002	87,721	84,361	89,915	103,948	94,278
August	89,014	90,041	87,924	99,063	61,056	100,154	89,533
September	86,580	88,420	76,347	70,076	83,006	67,441	79,032
October	99,672	79,216	83,510	90,026	89,337	87,626	91,489
November	73,018	88,011	89,027	77,655	90,552	101,486	93,216
December	93,136	92,981	85,014	103,117	103,771	93,002	97,757
January	89,163	115,721	82,788	90,866	97,525	89,828	92,928
February	96,459	83,346	70,348	83,687	74,031	90,531	88,602
March	77,675	84,943	83,251	65,802	37,978	77,861	
April	89,807	82,622	70,866	75,969	95,841	93,782	
Subtotal	1,053,344	1,052,583	980,978	1,017,334	1,009,889	1,054,055	878,710
Plus:							
High Growth	46,918	29,046	29,031	37,678	37,682	37,743	37,801
Jobs Now	179,796	179,796	179,796	179,796	359,592		
Total	1,280,058	1,261,425	1,189,805	1,234,808	1,407,163	1,091,798	916,511
Budget	1,015,000	1,250,000	1,250,000	1,175,000	1,188,990	1,025,000	1,067,287
Annual Inc in \$ w/o High Growth	1.50%	-0.07%	-6.80%	3.71%	-0.73%	4.37%	-2.13%



Municipality Report

March 1, 2017

Bartlett

MOTOR FUEL TAX ALLOTMENT AND TRANSACTIONS FOR FEBRUARY, 2017

Beginning Unobligated Balance		\$4,313,510.14
Motor Fuel Tax Allotment	\$88,601.54	
Minus Amount Paid to State	\$0.00	
Net Motor Fuel Tax Allotment		\$88,601.54
Plus Credits Processed		\$0.00
Minus Authorizations Processed		\$0.00
Current Unobligated Balance		\$4,402,111.68

PROCESSED TRANSACTIONS:

Sales Taxes

Month	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
May	146,546	126,506	175,701	173,657	178,983	170,734	186,214
June	137,130	164,604	195,692	193,303	201,968	200,031	224,385
July	176,678	165,519	190,898	186,097	188,547	194,738	211,186
August	180,229	177,919	180,797	184,425	190,872	206,213	209,930
September	177,173	187,893	182,163	189,650	183,399	198,880	206,205
October	168,710	177,758	165,188	170,530	188,055	212,286	212,435
November	162,303	161,152	181,865	174,037	179,846	204,437	207,123
December	171,232	164,341	165,852	153,005	163,529	178,413	201,075
January	166,523	167,926	168,154	210,506	187,865	194,219	190,934
February	171,856	157,086	147,189	151,678	141,054	149,630	
March	168,981	177,777	147,039	128,886	141,609	161,850	
April	132,397	152,124	162,595	153,553	170,308	178,006	
Total	1,959,758	1,980,605	2,063,133	2,069,327	2,116,036	2,249,438	1,849,487

% increase -7.33% 0.86% 4.17% 0.30% 2.26% 4.52% -1.69%

Budget 1,950,000 1,950,000 1,975,000 2,010,000 2,075,000 2,115,000 2,205,000

Warrant/EFT#: EF 0011942

Fiscal Year: 2017 Issue Date: 03/07/17
 Warrant Total: \$190,933.61 Warrant Status:

Agency	Contract	Invoice	Voucher	Agency Amount
492 - REVENUE		A1076469	7A1076469	\$190,933.61

IOC Accounting Line Details

Fund	Agency	Organization	Appropriation	Object	Amount	Appropriation Name
0189	492	27	44910055	4491	\$190,933.61	DISTRIBUTE MUNI/CNTY SALES TAX

Payment Voucher Description

Line	Text
1	IL DEPT. OF REVENUE AUTHORIZED THIS PAYMENT ON 03/06/2017
2	MUNICIPAL 1 % SHARE OF SALES TAX
3	LIAB MO: DEC. 2016 COLL MO: JAN. 2017 VCHR MO: MAR. 2017
4	?S PHONE: 217 785-6518 EMAIL: REV.LOCALTAX@ILLINOIS.GOV
61	MUNICIPAL 1 % SHARE OF SALES TAX

LIQUOR LICENSE ISSUANCE AS PRESENTED ON
MAY 16, 2017

RENEWALS

Class E ext	RN McRain, Inc. dba 7-Eleven	399 S. Prospect Ave.
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Agenda Item Executive Summary

Item Name New Bartlett Police Building and Parking Lot Committee or Board Village Board

BUDGET IMPACT

Amount:	N/A	Budgeted	N/A
List what fund	N/A		

EXECUTIVE SUMMARY

The New Bartlett Police Building and Parking Lot application requires the following:

Rezoning from the SR-4 (Suburban Residence) District to the P-1 (Public Lands) District and

Site Plan Review for the New Parking Lot west of Oak Avenue (0.44 acres);

Site Plan Amendment for the New Police Building in the Municipal Complex; and the following

Variations:

- (a) 10' reduction from the 25' front yard along Oak Avenue (east side) to allow for parking,
- (b) To allow a 6' high fence to be located in the front yard along Oak Avenue (east side),
- (c) 20' reduction from the 25' side yard along the south property line in the new parking lot along Oak Avenue (west side) to allow for parking,
- (d) 17' reduction from the 25' side yard along the north property line in the new parking lot along Oak Avenue (west side) to allow for parking,
- (e) 10.5' reduction from the 30' rear yard in the new parking lot along Oak Avenue (west side) to allow for parking,
- (f) 10' reduction from the 25' front yard in the new parking lot along Oak Avenue (west side) to allow for parking; and
- (g) Elimination of the required curbed planting islands at the end of a parking row within the new parking lot along Oak Avenue (west side).

The **Zoning Board of Appeals** reviewed the Variation requests and conducted the required public hearing at their meeting on April 6, 2017. The Zoning Board of Appeals recommended **approval** subject to the Findings of Fact outlined in the Staff Report.

The **Plan Commission** reviewed the Petitioner's requests and conducted the required public hearing at their meeting on April 13, 2017. The Commission recommended **approval** subject to the conditions and Findings of Fact outlined in the Staff Report.

The **Committee of the Whole** reviewed the Petitioner's requests at their meeting on May 2, 2017. The Committee forwarded the petition to the Village Board for a final vote.

ATTACHMENTS (PLEASE LIST)

CD Memo, Ordinance with Exhibits

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance - Move to approve Ordinance #2017- An Ordinance Rezoning the Police Parking Lot Property, Site Plan Approval of the Police Parking Lot Property, Site Plan Amendment Approval for the Municipal Complex Property and Granting Variations for the Police Parking Lot and Municipal Complex Properties
- Motion

Staff: Jim Plonczynski, Com Dev Director

Date: May 3, 2017

COMMUNITY DEVELOPMENT MEMORANDUM

17-79

DATE: May 3, 2017
TO: Paula Schumacher, Acting Village Administrator
FROM: Jim Plonczynski, Community Development Director
RE: **(#17-02) New Bartlett Police Building and Parking Lot**

PETITIONER

Paula Schumacher and Police Chief Ullrich on behalf of the Village of Bartlett

SUBJECT SITE

228 S. Main (Village Hall and Police Building), 222 S. Oak (New Police Parking Lot)

REQUESTS

Rezoning from the SR-4 (Suburban Residence) Zoning District to the P-1 (Public Lands) Zoning District;

Site Plan Review for the New Parking Lot west of Oak Avenue (0.44 acres);

Site Plan Amendment for the New Police Building on the Municipal Complex Property; and the following

Variations:

- (a) 10' reduction from the 25' front yard along Oak Avenue (east side) to allow for parking,
- (b) To allow a 6' high fence to be located in the front yard along Oak Avenue (east side),
- (c) 20' reduction from the 25' side yard along the south property line of the new parking lot along Oak Avenue (west side) to allow for parking,
- (d) 17' reduction from the 25' side yard along the north property line of the new parking lot along Oak Avenue (west side) to allow for parking,
- (e) 10.5' reduction from the 30' rear yard in the new parking lot along Oak Avenue (west side) to allow for parking,
- (f) 10' reduction from the 25' front yard in the new parking lot along Oak Avenue (west side) to allow for parking; and
- (g) Elimination of the required curbed planting islands at the end of a parking row within the new parking lot along Oak Avenue (west side).

SURROUNDING LAND USES

	<u>Land Use</u>	<u>Comprehensive Plan</u>	<u>Zoning</u>
Subject Sites	Municipal/Vacant	Municipal/Institutional	P-1/SR-4
North	Commercial/Residential	Commercial/Village Center Residential	B-1/ SR-4
South	Single Family/Commercial	Village Center Residential	SR-3/SR-4/B-1
East	Municipal Complex/ Commercial	Municipal/Institutional/ Village Center Mixed Use	P-1/PD/B-1
West	Single Family	Village Center Residential	SR-4

ZONING HISTORY

The existing Police Building was built in 1991 as part of the original Village Hall Addition/Expansion and Police Headquarters construction. The Police Building was approximately 21,677 sq. ft. in area and included both the 1st floor and basement area.

The **Site Plan** for the existing Municipal Complex was approved in 2004 by Ordinance #2004-81 (*An Ordinance Rezoning the Bartlett Municipal Center Property, Granting a Special Use Permit for Building Height, Variances for Parking in the Front, Side and Rear Yards and to allow the Building within the Front Yard Setback and Site Plan Approval for the New Bartlett Municipal Center.*) This plan included the complete demolition of the Village Hall, the approval of a new two-story building with a revised parking layout for both the village employees and police personnel and the rezoning of all the Village owned parcels to the P-1 (Public Lands) Zoning District.

DISCUSSION

1. The Petitioners are requesting a **Rezoning** from the SR-4 (Suburban Residence) Zoning District to the P-1 (Public Lands) Zoning District and a **Site Plan Review** for the newly acquired 0.44 acre property along the west side of Oak Avenue. This property was purchased to provide additional parking for the Police Department and would become part of the overall Municipal Complex.
2. A **Site Plan Amendment** is also being requested for the Municipal Complex site to provide for the demolition of the existing Police Building, the construction of a new two-story Police Building, new parking areas and minor revisions to the parking area in front of the new Police Building and Village Hall.
3. Construction of the new Police Building would occur in two phases. The first phase of development will take place along the north half of the site where the existing police parking area is located. This will enable the primary core responsibilities and day-to-day operations of the Police Department to continue to fully function within a majority of the existing building while construction begins for Phase 1. Once the north half of the building is completed, the Staff and operations will relocate to the new building so that demolition of the southern half of the existing building can take place and construction of Phase 2 would then commence. The only elements of the existing building to be preserved include the tower, the link/hallway leading from the existing Village Hall to the Police Department and the police storage/garage.
4. The building would be approximately 48,982 square feet in area with a proposed 23,233 square foot 1st floor, which would primarily include the lobby, office space, interrogation rooms, the booking area and roll call. The 2nd floor, consisting of approximately 10,891 square feet, would contain administrative offices, a conference room, training room and break room. The lower level or basement area would be approximately 14,858 square feet and would include police storage for files and evidence, the personnel lockers and changing areas, as well as the gun range and mechanical room.

5. The architect has designed the new Police Building to not only complement the existing Village Hall, but to also continue the overall architectural theme established by the Town Center. This new building will utilize similar building materials and colors, such as brick and stone accent features along the front façade, while also incorporating the use of natural stone as part of the proposed archway over the new entrance to the Police Building. In addition, the patterned accent feature, shown on the tower, will also be duplicated above this new arch. The new two-story building with its pitched roof and building height of 39' 3" will match the existing Village Hall height, and with the inclusion of the arched entry feature, will provide a visual balance to the front elevation of the Municipal Complex.
6. Parking for police personnel would be located in three general locations – the new parking lot west of Oak Avenue, as well as a parking area north and south of the new building. Ten (10) additional spaces in the existing parking lot (behind Village Hall) would also be designated for police personnel. Both the north and south parking areas have provided a space for turnarounds so that if these parking areas are full, vehicles would not have to back out of these parking lots.

The new parking lot west of Oak and the north parking lot would both be secured parking areas with each having an electronic arm that would prohibit vehicular access without proper security. As an added security measure, the north parking area would contain a six (6) foot high black aluminum fence, located west of the existing police storage garage to enclose this area. East of the garage, a six (6) foot high solid, PVC fence would be utilized to enclose and secure the remainder of the parking spaces.

Metal canopies are also proposed for this north parking area that would protect police vehicles from inclement weather. These structures would be approximately 9' tall, providing 7' of clearance along the north property line, while taller vehicles would be able to park under the canopies attached to the building, which would be approximately 14' tall, providing 12' of clearance.

7. The parking lot west of Oak Avenue would contain 29 parking spaces and vehicular movements would consist of a one-way pattern counter clockwise around the site. The existing dilapidated fence located on the site along the north property line and a portion of the west property line (southwest corner) was built by the former property owner and will be removed and replaced with dense landscaping to screen this property from adjacent residential properties. (Please note: Existing fences along the west property line on the adjacent residential properties will remain, as they will provide additional screening for this parking lot.)
8. Ingress/egress to the new Police Building would consist of three curb cuts which would replace two existing curb cuts located along the east side of Oak Avenue - the aforementioned north parking lot entrance, the relocated southern curb cut for the south parking area and the sallyport curb cut which is an exit-only.
9. The new parking lots proposed for the Police Department would contain 63 parking spaces. With the additional ten (10) existing spaces being designated for police

personnel, the total number of parking spaces for the Police Department would be 73. Minor changes to the parking area in front of Village Hall and the Police Building would also occur due to the location of the new security planter/seating wall, the expanded building footprint and outdoor public space, the required one (1) additional accessible parking stall and the relocation of two (2) accessible spaces. According to the Zoning Ordinance, the Village Hall would require 100 parking spaces based upon the office space and maximum capacity of the council chambers (55 + 45 = 100). The Police Department would only require six (6) spaces, based upon the 1,628 square feet of public access areas within the new building. This would result in an overall requirement of 106 parking spaces for the Municipal Complex. A total of 153 parking spaces have been provided, including the required five (5) accessible parking spaces, which exceeds the Zoning Ordinance requirement.

10. New LED lights on a motion sensor and timer are being proposed for the new parking lot west of Oak. These lights would turn on when any motion is detected and then dim after a certain period of time so as not to disturb the residential properties adjacent to this parking lot. In addition, the Village's decorative street lights will be installed within the right-of-way of the Municipal Complex properties along Oak Avenue to incorporate the lighting utilized at Village Hall and to continue the downtown lighting theme.
11. As part of the overall upgrades to the front façade of the Municipal Complex, the pavers at the existing entrances will be removed and replaced with stamped concrete. The pavers have become a "tripping hazard" and require continued maintenance and Staff believes the new stamped concrete will improve the overall safety and aesthetics of the outdoor public space. In addition, a new large planter and seating wall will be constructed in front of the new Police Building to not only soften the large area of hardscape, but to continue the landscaped seating area theme existing in front of the Village Hall. This planter area will also serve as a security feature to prohibit a vehicle from potentially damaging the new building. Additional security bollards along with two landscaped security planters will also be placed along the curb line in front of the remaining outdoor space adjacent to the building for security purposes.
12. As part of the development review for the Municipal Complex and New Police Parking Lot, the following **variations** are being requested: (a) a 10' reduction from the 25' front yard setback along Oak Avenue (east side) to allow for parking, (b) to allow a 6' high fence to be located in the front yard along Oak Avenue (east side), (c) a 20' reduction from the 25' side yard along the south property line in the new parking lot along Oak Avenue (west side) to allow for parking, (d) a 17' reduction from the 25' side yard along the north property line in the new parking lot along Oak Avenue (west side) to allow for parking, (e) an 10.5' reduction from the 30' rear yard in the new parking lot along Oak Avenue (west side) to allow for parking, (f) a 10' reduction from the 25' front yard setback in the new parking lot along Oak Avenue (west side) to allow for parking; and (g) elimination of the required curbed planting islands at the end of a parking row within the new parking lot along Oak Avenue (west side) .

13. The trash enclosure and loading area would be located along the west elevation of the new Police Building. The enclosure will be constructed with the same brick utilized in the construction of the building and would include the required gate. Landscaping would also be incorporated around the perimeter as required by Village Code.
14. Engineering and Landscape plans are currently being reviewed by the Staff.

RECOMMENDATION

1. Staff recommends **approval** of the Petitioner's requests subject to the following conditions and Findings of Fact:
 - a. Staff approval of the Engineering Plans;
 - b. Staff approval of the Landscape Plans;
 - c. Staff approval of the Photometric Plans;
 - d. Findings of Fact (Site Plan/Site Plan Amendment):
 - i. That the proposed New Parking Lot and Police Building are permitted uses in the P-1 Zoning District;
 - ii. That the proposed Parking Lot and Police Building, access, lighting, landscaping and drainage are compatible with adjacent land uses;
 - iii. That the vehicular ingress and egress to and from the sites and circulation within each site provides for safe, efficient and convenient movement of traffic not only within each site but on adjacent roadways as well;
 - iv. That the site plan provides for the safe movement of pedestrians within the site;
 - v. That there is a sufficient mixture of grass trees and shrubs within the interior and perimeter (including public right-of-way) of the site so that the proposed development will be in harmony with adjacent land uses. Any part of the site plan area not used for buildings, structures, parking or access ways shall be landscaped with a mixture of grass, trees and shrubs; (All landscape improvements shall be in compliance with Chapter 10-11A, Landscape Requirements.)
 - vi. That all outdoor storage areas are screened and are in accordance with standards specified by this Ordinance.
2. The **Zoning Board of Appeals** reviewed the variation requests and conducted the required public hearing at their meeting on April 6, 2017. The Zoning Board recommended **approval** subject to the following Findings of Fact:
 - A. That the particular physical surroundings, shape or topographical condition of the specific property involved would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations were carried out.
 - B. That conditions upon which the petition for the variations are based are unique to the property for which the variations are sought and are not applicable, generally, to other property within the same zoning classifications.
 - C. That the purpose of the variations are not based exclusively upon a desire to make money out of the property.

- D. That the alleged difficulty or hardship is caused by the provision of this Title and has not been created by any person presently having an interest in the property.
 - E. That the granting of the variations will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhoods in which the property is located.
 - F. That the proposed variations will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion in the public streets, or increase the danger of fire, or endanger the public safety, or substantially diminish or impair property values within the adjacent neighborhood.
 - G. That the granting of the variations requested will not confer on the applicant any special privilege that is denied by the provisions of this Title to other lands, structures or buildings in the same district.
3. The **Plan Commission** reviewed the Petitioner's requests and conducted the required public hearing at their meeting on April 13, 2017. The Commission recommended **approval** subject to the conditions and findings of fact outlined above by the Staff.
 4. The Committee of the Whole reviewed the Petitioner's requests at their meeting on May 2, 2017 and forwarded the petition to the Village Board for a final vote.
 5. An Ordinance approving the requests for the new Police Building and Parking Lot, along with the Exhibits, are attached for your review and consideration.

rbg/attachments

x:\comdev\mem2017\079_police building_vb.docx

ORDINANCE 2017 - _____

**AN ORDINANCE REZONING THE POLICE PARKING LOT PROPERTY,
SITE PLAN APPROVAL OF THE POLICE PARKING LOT PROPERTY,
SITE PLAN AMENDMENT APPROVAL FOR THE MUNICIPAL
COMPLEX PROPERTY AND GRANTING VARIATIONS FOR THE
POLICE PARKING LOT AND MUNICIPAL COMPLEX PROPERTIES**

WHEREAS, the Village of Bartlett (“the Owner/Petitioner”) has filed a petition for Rezoning from the SR-4, Suburban Residence District, to the P-1, Public Lands District, Site Plan approval and Variations for parking in the front, sides and rear yards and landscaping for a new Police Parking Lot to be constructed on the 0.44 acre property located on the west side of S. Oak Avenue, which is legally described as follows:

PARCEL 1: LOTS 5 AND 6 IN BLOCK 5 IN BARTLETT’S SUBDIVISION, A SUBDIVISION OF THE NORTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 34, TOWNSHIP 41 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED AS DOCUMENT NO. 121940, IN COOK COUNTY, ILLINOIS.

PARCEL 2: THE NORTH 20 FEET OF LOT 11 OF THE AUGUSTA WATERMANS SUBDIVISION IN THE SOUTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 34, TOWNSHIP 41 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

Permanent Index Numbers: 06-34-408-012 and 06-34-408-029
(the “Police Parking Lot Property”) and;

WHEREAS, the Owner/Petitioner has also filed a petition for a Site Plan Amendment and Variations for parking in the front yard and to allow a six foot high fence to be located in the front yard as part of the construction of a new Police Building within the Municipal Complex on the property located on the east side of S. Oak Avenue and continuing eastward toward S. Main Street, which is commonly known as 228 S. Main Street and legally described as follows:

BEING A RESUBDIVISION IN SECTION 34, TOWNSHIP 41 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN IN COOK COUNTY, ILLINOIS, FURTHER DESCRIBED AS FOLLOWS:
COMMENCING AT THE SOUTHEAST CORNER OF THE SOUTHEAST QUARTER OF SECTION 34, TOWNSHIP 41 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN, THENCE RUNNING SOUTH 88 DEGREES 46 MINUTES 54 SECONDS WEST, ALONG THE SOUTH LINE OF SAID SECTION, A DISTANCE OF 218.63 FEET TO THE INTERSECTION WITH THE WEST LINE OF MAIN STREET EXTENDED; THENCE NORTH 03 DEGREES 33 MINUTES 57 SECONDS WEST ALONG SAID WEST LINE OF MAIN STREET, A DISTANCE OF 888.46 FEET TO THE NORTHEAST CORNER OF LOT 3 IN BLOCK 20 OF H.O. STONE AND COMPANY'S TOWN ADDITION TO BARTLETT RECORDED AS DOCUMENT NUMBER 10435526 FOR THE POINT OF THE BEGINNING; THENCE CONTINUING NORTH 03 DEGREES 33 MINUTES 57 SECONDS WEST ALONG SAID WEST LINE OF MAIN STREET (ALSO KNOWN AS THE EAST LINE OF SAID LOT 3 EXTENDED), A DISTANCE OF 447.89 FEET TO THE SOUTHEAST CORNER OF LOT 5 IN BLOCK 6 IN BARTLETT'S SUBDIVISION; THENCE SOUTH 89 DEGREES 05 MINUTES 21 SECONDS WEST ALONG THE SOUTH LINE OF SAID LOT 5, A DISTANCE OF 157.64 FEET TO THE SOUTHWEST CORNER OF SAID LOT 5; THENCE NORTH 00 DEGREES 04 MINUTES 22 SECONDS WEST, A DISTANCE OF 149.75 FEET TO THE SOUTHEAST CORNER OF LOT 9 IN BLOCK 6 OF BARTLETT'S SUBDIVISION; THENCE SOUTH 89 DEGREES 12 MINUTES 50 SECONDS WEST ALONG THE SOUTH LINE OF SAID LOT 9, A DISTANCE OF 159.95 FEET TO THE SOUTHWEST CORNER OF SAID LOT 9, BEING ALSO THE EAST LINE OF OAK AVENUE; THENCE SOUTH 00 DEGREES 01 MINUTES 00 SECONDS EAST ALONG SAID EAST LINE OF OAK AVENUE, A DISTANCE OF 481.72 FEET; THENCE NORTH 89 DEGREES 03 MINUTES 00 SECONDS EAST, A DISTANCE OF 40.77 FEET; THENCE SOUTH 04 DEGREES 56 MINUTES 00 SECONDS EAST, A DISTANCE OF 16.88 FEET TO THE NORTHWEST CORNER OF LOT 13 IN THE HERITAGE OAKS SUBDIVISION; THENCE NORTH 88 DEGREES 50 MINUTE 28 SECONDS EAST ALONG THE NORTH LINE OF SAID LOT 13, A DISTANCE OF 122.70 FEET TO THE NORTHEAST CORNER OF SAID LOT 13; THENCE SOUTH 00 DEGREES 33 MINUTES 57 SECONDS EAST ALONG THE EAST LINE OF SAID LOT 13, A DISTANCE OF 100.07 FEET TO THE NORTHWEST CORNER OF LOT 3 IN BLOCK 20 OF H.O. STONE AND COMPANY'S TOWN ADDITION TO BARTLETT; THENCE NORTH 88 DEGREES 55 MINUTES 35 SECONDS EAST ALONG THE NORTH LINE OF SAID LOT 3, A DISTANCE OF 180.48 FEET TO THE PLACE OF BEGINNING.

Permanent Index Numbers: 06-34-409-037 and 06-34-408-029

(the "Municipal Complex Property") and;

WHEREAS, the Municipal Complex Property is zoned P-1 Public Land and a Site Plan for the Municipal Complex was originally approved on June 15, 2004 by Ordinance #2004-81 (the "Original Site Plan"); and the Owner/Petitioner is requesting to amend this Original Site Plan; and

WHEREAS, the Rezoning and Site Plan for the Police Parking Lot Property and the Site Plan Amendment for the Municipal Complex Property and Variations for both properties shall herein collectively be referred to as the "Petition"; and

WHEREAS, the Bartlett Plan Commission reviewed the Petition with respect to the Rezoning and Site Plan for the Police Parking Lot Property and the Site Plan Amendment for the Municipal Complex Property, and conducted the required public hearing with respect to the Rezoning from the SR-4, Suburban Residence District, to the P-1, Public Lands District, at its meeting on April 13, 2017, (Case #17-02) and has recommended to the corporate authorities that the Rezoning and Site Plan for the Police Parking Lot Property and the Site Plan Amendment for the Municipal Complex Property be approved subject to the conditions and findings of fact outlined in its report; and;

WHEREAS, the Bartlett Zoning Board of Appeals conducted the required public hearing with respect to the Variations for parking in the front, sides and rear yards and landscaping on the Police Parking Lot Property and Variations for parking in the front yard and to allow a six foot high fence in the front yard on the Municipal Complex Property at its meeting on April 6, 2017, (Case #17-02) and has recommended to the corporate authorities that the Variations for parking in the front, sides and rear yards and landscaping on the Police Parking Lot Property and parking in the front yard and to allow a six foot high fence in the front yard on the Municipal Complex Property (collectively, the "Variations") be granted; and

WHEREAS, the Corporate Authorities have determined that it is in the public interest to approve the Rezoning from the SR-4, Suburban Residence District, to the P-1, Public Lands District and to approve the Site Plan for the Police Parking Lot Property,

and to approve the Site Plan Amendment for the Municipal Complex Property recommended by the Plan Commission; and

WHEREAS, the Corporate Authorities have determined that it is in the public interest to grant the Variations for both the Police Parking Lot Property and the Municipal Complex Property as recommended by the Zoning Board of Appeals;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois (the “Corporate Authorities”) as follows:

SECTION ONE: The Police Parking Lot Property is hereby rezoned from the SR-4, Suburban Residence District, to the P-1, Public Lands District and the Official Zoning Map of the Village is hereby amended to reflect the zoning of the Police Parking Lot Property as P-1, subject to the conditions set forth in Section Seven of this Ordinance.

SECTION TWO: The Corporate Authorities do hereby make the following findings of fact pertaining to the Site Plan for the Police Parking Lot Property based on the conditions set forth in Section Seven of this Ordinance:

1. That the proposed Parking Lot is a permitted use in the P-1 Zoning District;
2. That the proposed Parking Lot’s access, lighting, landscaping, and drainage are compatible with adjacent land uses;
3. That the vehicular ingress and egress to and from the site and circulation within the site provides for safe, efficient and convenient movement of traffic not only within each site, but on adjacent roadways as well;
4. That the Site Plan for the Police Parking Lot Property will provide for the safe movement of pedestrians within each site;
5. That there is a sufficient mixture of grass trees and shrubs within the interior and perimeter (including public right-of-way) of the site so that the proposed

development will be in harmony with adjacent land uses. Any part of the site plan area not used for buildings, structures, parking or access ways shall be landscaped with a mixture of grass, trees and shrubs; (All landscape improvements shall be in compliance with Chapter 10-11A, Landscape Requirements.)

6. That all outdoor storage areas are screened and are in accordance with standards specified by the Bartlett Zoning Ordinance.

SECTION THREE: The Corporate Authorities do hereby make the following findings of fact pertaining to the Site Plan Amendment for the Municipal Complex Property based on the conditions set forth in Section Seven of this Ordinance:

1. That the proposed Police Building is a permitted use in the P-1 Zoning District;
2. That the proposed Police Building's access, lighting, landscaping, and drainage are compatible with adjacent land uses;
3. That the vehicular ingress and egress to and from the site and circulation within the site provides for safe, efficient and convenient movement of traffic not only within each site, but on adjacent roadways as well;
4. That the Site Plan for the Police Parking Lot Property will provide for the safe movement of pedestrians within each site;
5. That there is a sufficient mixture of grass trees and shrubs within the interior and perimeter (including public right-of-way) of the site so that the proposed development will be in harmony with adjacent land uses. Any part of the site plan area not used for buildings, structures, parking or access ways shall be landscaped with a mixture of grass, trees and shrubs; (All landscape improvements shall be in compliance with Chapter 10-11A, Landscape Requirements.)
6. That all outdoor storage areas are screened and are in accordance with standards specified by the Bartlett Zoning Ordinance.

SECTION FOUR: That the Site Plan for the Police Parking Lot Property prepared by Williams Architects, dated May 2, 2017 (the "Oak Avenue Parking Lot Architectural Site Plan"), attached hereto as **Exhibit A**; the Site Plan for the Municipal Complex Property prepared by Williams Architects, dated May 2, 2017, (the "Police Facility Architectural Site Plan"), attached here to as **Exhibit B**; the Building Elevations

prepared by Williams Architects, dated March 6, 2017, (the “Exterior Elevations”), attached hereto as **Exhibit C**, the Landscape Plan for the Police Parking Lot Property, prepared by David R. McCallum Associates, Inc., dated May 2, 2017 (the “Landscape Plan Oak Avenue Parking Lot”) attached hereto as **Exhibit D**, and the Landscape Plan for the Municipal Complex Property, prepared by David R. McCallum Associates, Inc., dated May 2, 2017 (the “Landscape Plan Police Department”), attached hereto as **Exhibit E**, which Exhibits A through E, inclusive, are expressly made part of this Ordinance and are hereby approved subject to the findings of fact and conditions set forth in Sections Two, Three and Seven of this Ordinance.

SECTION FIVE: The Corporate Authorities do hereby make the following findings of fact pertaining to the Variations (hereinafter defined) based on the conditions set forth in Section Seven of this Ordinance:

1. That the particular physical surroundings, shape or topographical condition of the specific property involved would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations were carried out.
2. That conditions upon which the Petition for the Variations are based are unique to the Municipal Complex Property and the Police Parking Lot Property (sometimes collectively referred to herein as the “Property”) for which the Variations are sought and are not applicable, generally, to other property within the same zoning classifications.
3. That the purpose of the Variations are not based exclusively upon a desire to make money out of the Property.
4. That the alleged difficulty or hardship is caused by the provision of the Bartlett Zoning Ordinance and has not been created by any person presently having an interest in the Property.
5. That the granting of the Variations will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhoods in which the Property is located.

6. That the proposed Variations will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion in the public streets, or increase the danger of fire, or endanger the public safety, or substantially diminish or impair property values within the adjacent neighborhood.
7. That the granting of the Variations requested will not confer on the applicant any special privilege that is denied by the provisions of the Bartlett Zoning Ordinance to other lands, structures or buildings in the same district.

SECTION SIX: That the following Variations:

1. A 10' reduction from the 25' front yard along Oak Avenue to allow for parking as depicted on the Architectural Site Plan-Municipal Complex,
2. To allow a 6' high fence to be located in the front yard along Oak Avenue as depicted on the Architectural Site Plan-Municipal Complex,
3. A 20' reduction from the 25' side yard along the south property line of the new parking lot along Oak Avenue to allow for parking as depicted on the Architectural Site Plan-Police Parking Lot,
4. A 17' reduction from the 25' side yard along the north property line of the new parking lot along Oak Avenue to allow for parking as depicted on the Architectural Site Plan-Police Parking Lot,
5. A 10.5' reduction from the 30' rear yard in the new parking lot along Oak Avenue to allow for parking as depicted on the Architectural Site Plan-Police Parking Lot,
6. A 10' reduction from the 25' front yard in the new parking lot along Oak Avenue to allow for parking as depicted on the Architectural Site Plan-Police Parking Lot; and
7. Elimination of the required curbed planting islands at the end of a parking row within the new parking lot along Oak Avenue as depicted on the Architectural Site Plan-Police Parking Lot and the Landscape Plan-Police Parking Lot.

(collectively, the "Variations") are hereby granted, subject to the conditions and findings of fact set forth in Sections Five and Seven of this Ordinance.

SECTION SEVEN: That the Findings set forth in Sections Two, Three and Five; the Rezoning approved in Section One; the Site Plan for the Police Parking Lot and the Site Plan Amendment for the Municipal Complex approved in Section Four; and the Variations granted in Section Six of this Ordinance are subject to the following conditions:

1. Staff approval of the Engineering Plans;
2. Staff approval of the Landscape Plans;
3. Staff approval of the Photometric Plans;
4. Issuance of a building permit and such other permits as may be required under the Bartlett Building Code

SECTION EIGHT: The violation of any of the above conditions shall be cause for the revocation of the Rezoning and Site Plan approval and the Variations granted by this Ordinance.

SECTION NINE: SEVERABILITY. The various provisions of this Ordinance are to be considered as severable, and if any Court of competent jurisdiction shall hold any part or portion of this Ordinance invalid, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION TEN: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION ELEVEN: EFFECTIVE DATE. This Ordinance shall be in full force and effect after its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: May 16, 2017

APPROVED: May 16, 2017

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2017-_____ enacted on May 16, 2017, and approved on as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk

**NEW POLICE STATION
BARTLETT POLICE DEPARTMENT
228 SOUTH MAIN STREET
BARTLETT, ILLINOIS 60103**

WA No. 2015.017
Date 02 MAY 2017
Drawn JAO
Checked SEL

NO.	REVISION	DESCRIPTION



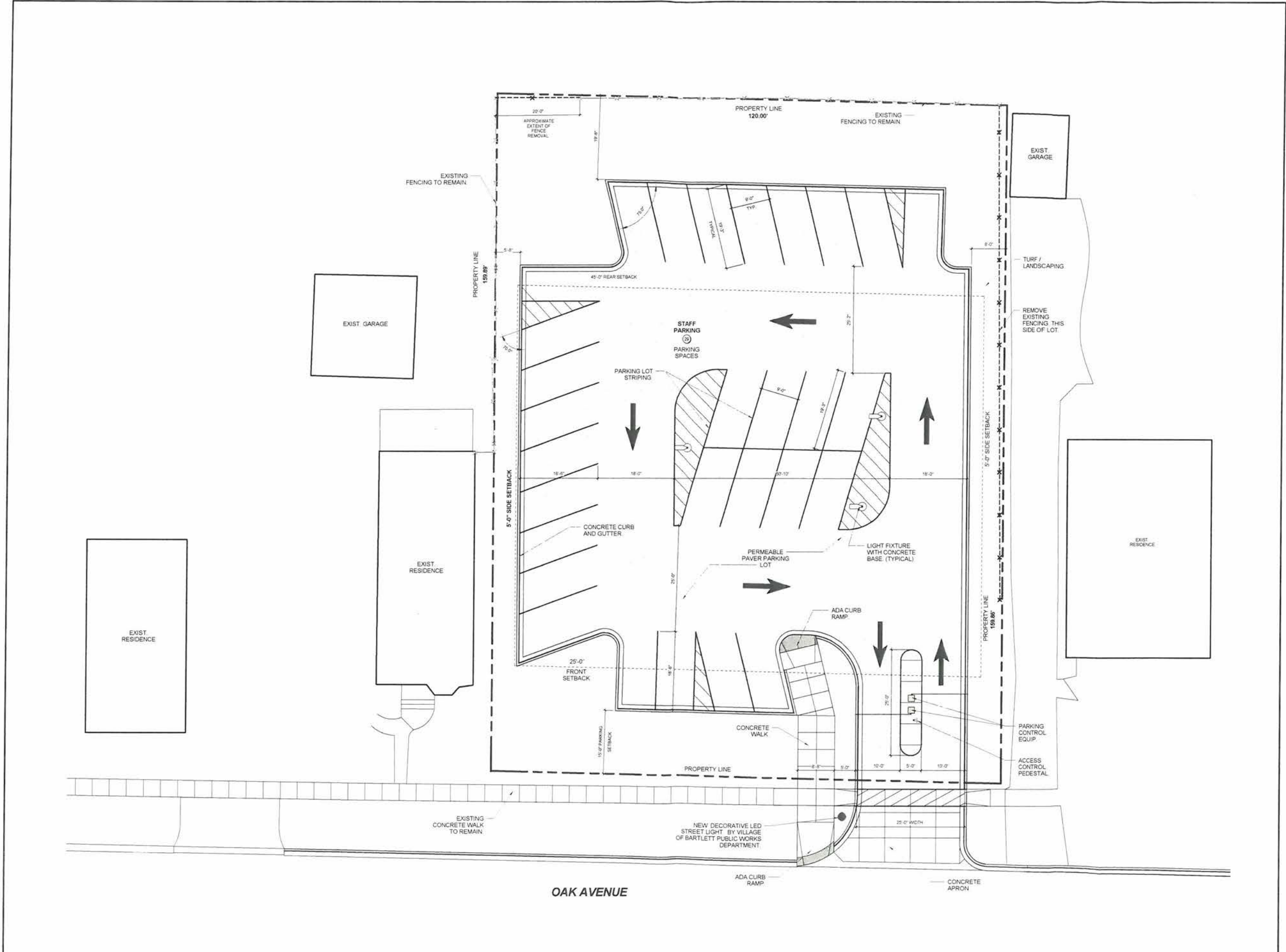
**WILLIAMS
ARCHITECTS**
ARCHITECTURE | PLANNING | ADAS | INTERIORS
500 Park Boulevard, Suite 800, Itasca, IL 60143
Phone: 630-251-1237 Fax: 630-251-1220



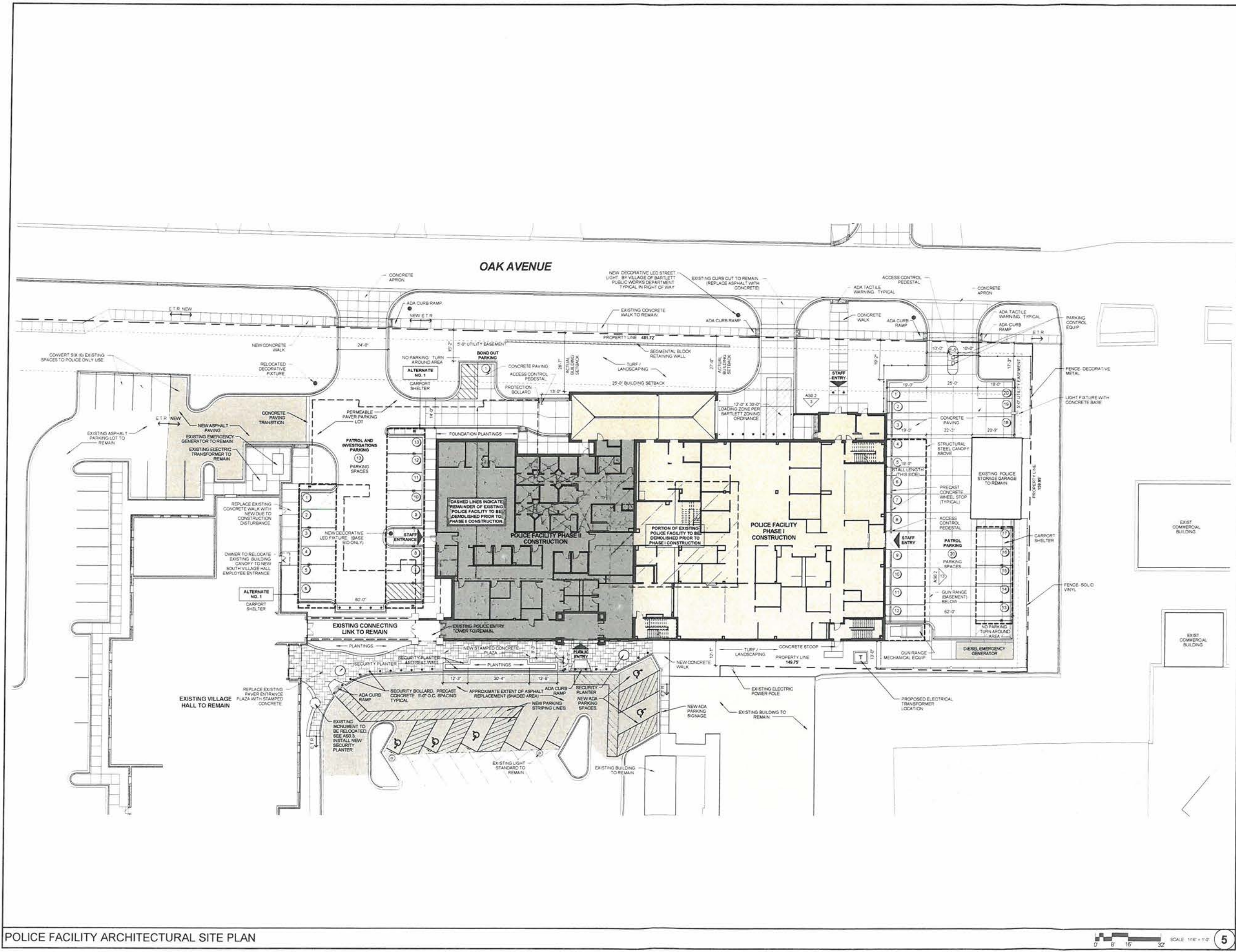
OAK AVENUE
PARKING LOT
ARCHITECTURAL
SITE PLAN

AS2.0

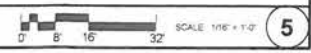
EXHIBIT A



ARCHITECTURAL SITE PLAN- OAK AVENUE PARKING LOT



POLICE FACILITY ARCHITECTURAL SITE PLAN



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williamsarchitects.com

9/29/2017 11:30:27 AM

**NEW POLICE STATION
BARTLETT POLICE DEPARTMENT
228 SOUTH MAIN STREET
BARTLETT, ILLINOIS 60103**

WA No. 2017.047	Date 02 MAY 2017	Drawn JNO	Checked SEL
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NO.	DATE	REVISIONS / DESCRIPTION

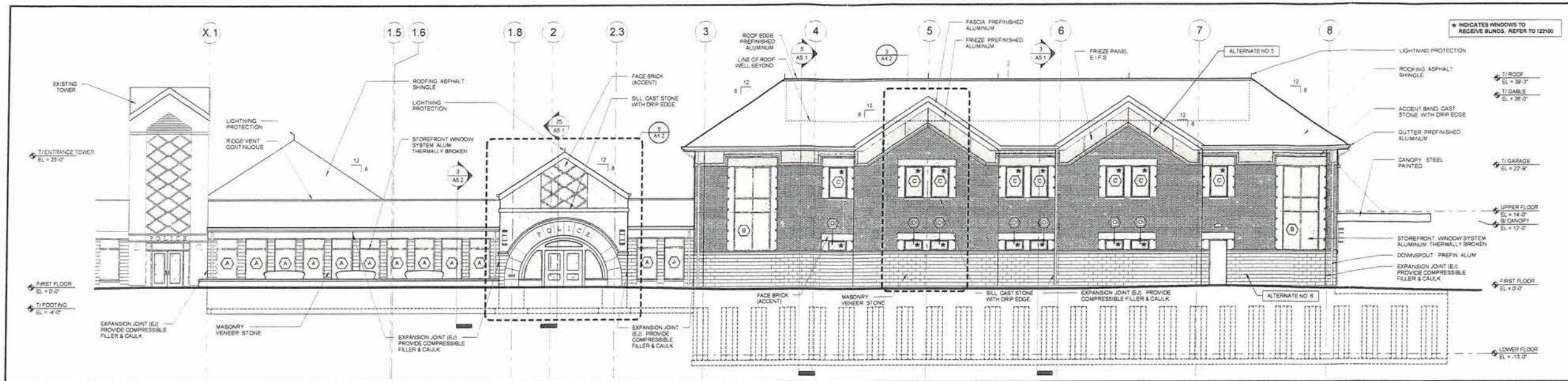
GRAPHIC NORTH

WILLIAMS ARCHITECTS
ARCHITECTURE | PLANNING | INTERIORS
1000 S. WASHINGTON ST., SUITE 1000
CHICAGO, IL 60605
PHONE: (312) 291-1217 FAX: (312) 291-1228

POLICE FACILITY
ARCHITECTURAL
SITE PLAN

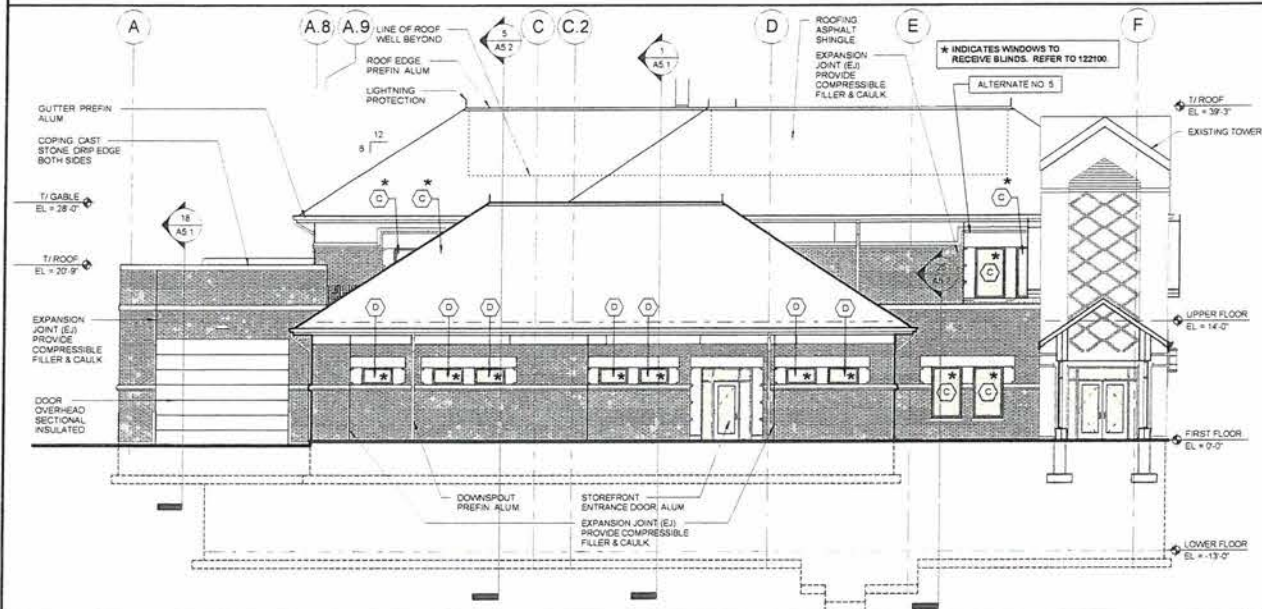
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EXHIBIT B



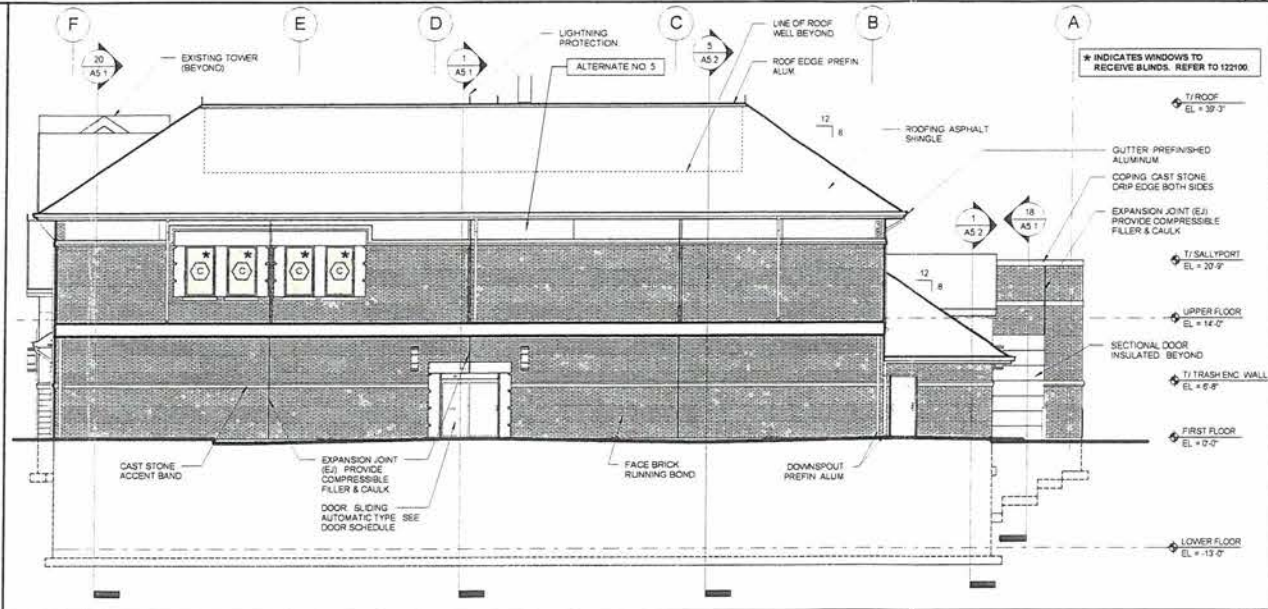
EAST ELEVATION

SCALE: 1/8" = 1'-0" 1



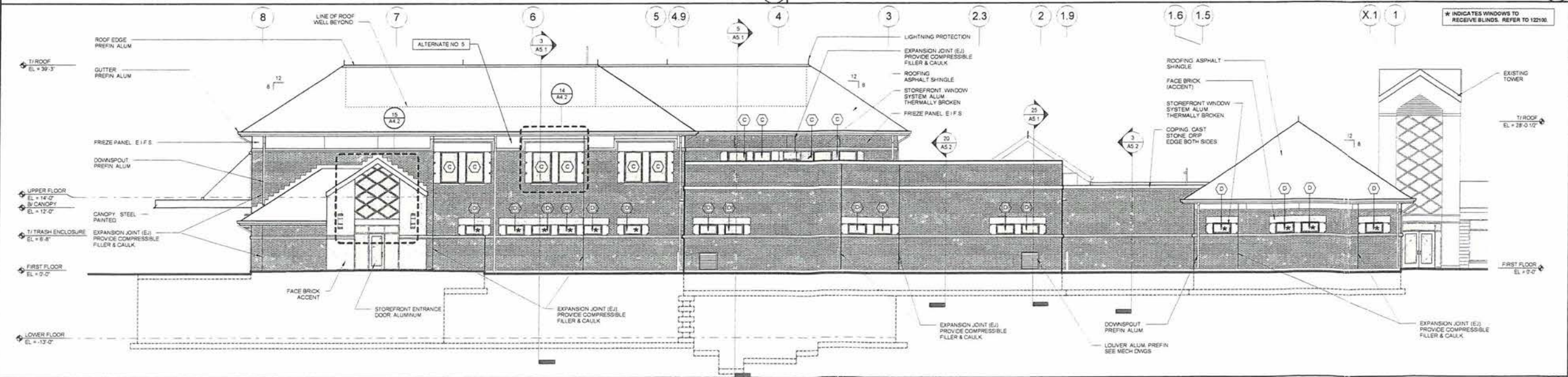
SOUTH ELEVATION

SCALE: 1/8" = 1'-0" 8



NORTH ELEVATION

SCALE: 1/8" = 1'-0" 2



WEST ELEVATION

SCALE: 1/8" = 1'-0" 3

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 WILLIAMS ASSOCIATES ARCHITECTS, PC
 NEW POLICE FACILITY
 BARTLETT POLICE DEPARTMENT
 228 SOUTH MAIN STREET
 BARTLETT, ILLINOIS 60103

W.A. No.	2015.047	
Date	08/08/2017	
Drawn	JAD/LCS/NDK	
Checked	SEL	
NO.	DATE	DESCRIPTION

WILLIAMS ARCHITECTS
 ARCHITECTURE | PLANNING | INTERIORS
 Phone: 630-221-1227 | Fax: 630-221-1228



EXTERIOR ELEVATIONS
PHASE 2
2-A4.1
 NOT FOR CONSTRUCTION

3/20/17 9:16 AM

EXHIBIT C



Autumn Blaze Freeman Maple



Prairie Pride Common Hackberry



Ironwood



Eastern Redcedar



Peony Colonnade



LimeLight Hydrangea



Oro-Low Fragrant Sunac



Hide Yew



Summer Beauty Allium



Feather Reed Grass

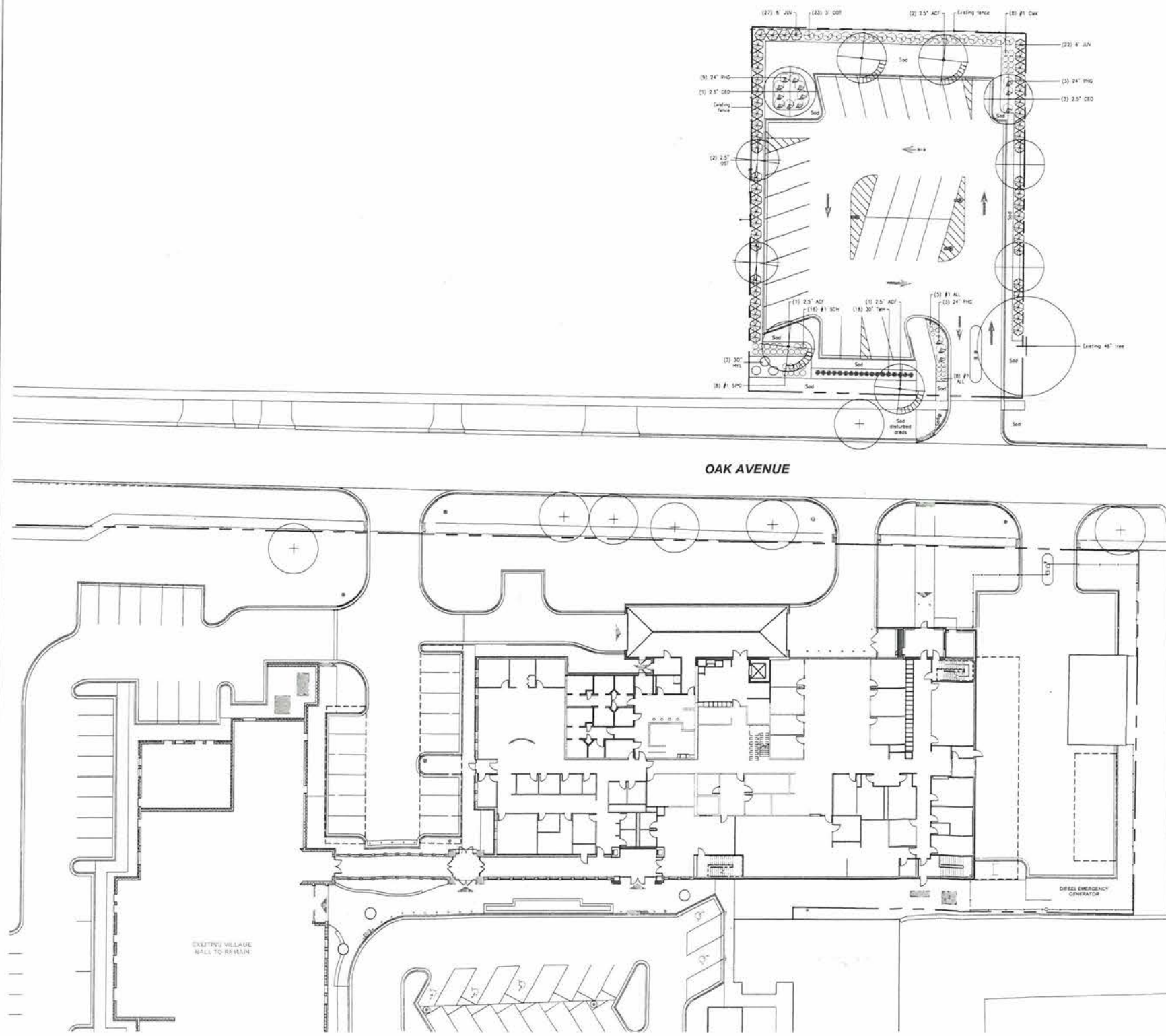


Little Bluestem



Prairie Dropseed

Plant List Oak Avenue Parking Lot	Plant Name	Common Name	Remarks
ACT 4	Autumn Blaze Freeman Maple	Autumn Blaze Freeman Maple	00
COB 2	Prairie Pride Common Hackberry	Prairie Pride Common Hackberry	00
COB 2	Ironwood	Ironwood	00
COB 2	Eastern Redcedar	Eastern Redcedar	00
COB 2	Peony Colonnade	Peony Colonnade	00
COB 2	LimeLight Hydrangea	LimeLight Hydrangea	00
COB 2	Oro-Low Fragrant Sunac	Oro-Low Fragrant Sunac	00
COB 2	Hide Yew	Hide Yew	00
COB 2	Summer Beauty Allium	Summer Beauty Allium	00
COB 2	Feather Reed Grass	Feather Reed Grass	00
COB 2	Little Bluestem	Little Bluestem	00
COB 2	Prairie Dropseed	Prairie Dropseed	00



NEW POLICE STATION
BARTLETT POLICE DEPARTMENT
 228 SOUTH MAIN STREET
 BARTLETT, ILLINOIS 60103

WA No. 2015-047
 Date: 05 MAY 2017
 Drawn: JRM
 Checked: JRM

NO.	DATE	REVISIONS	DESCRIPTION

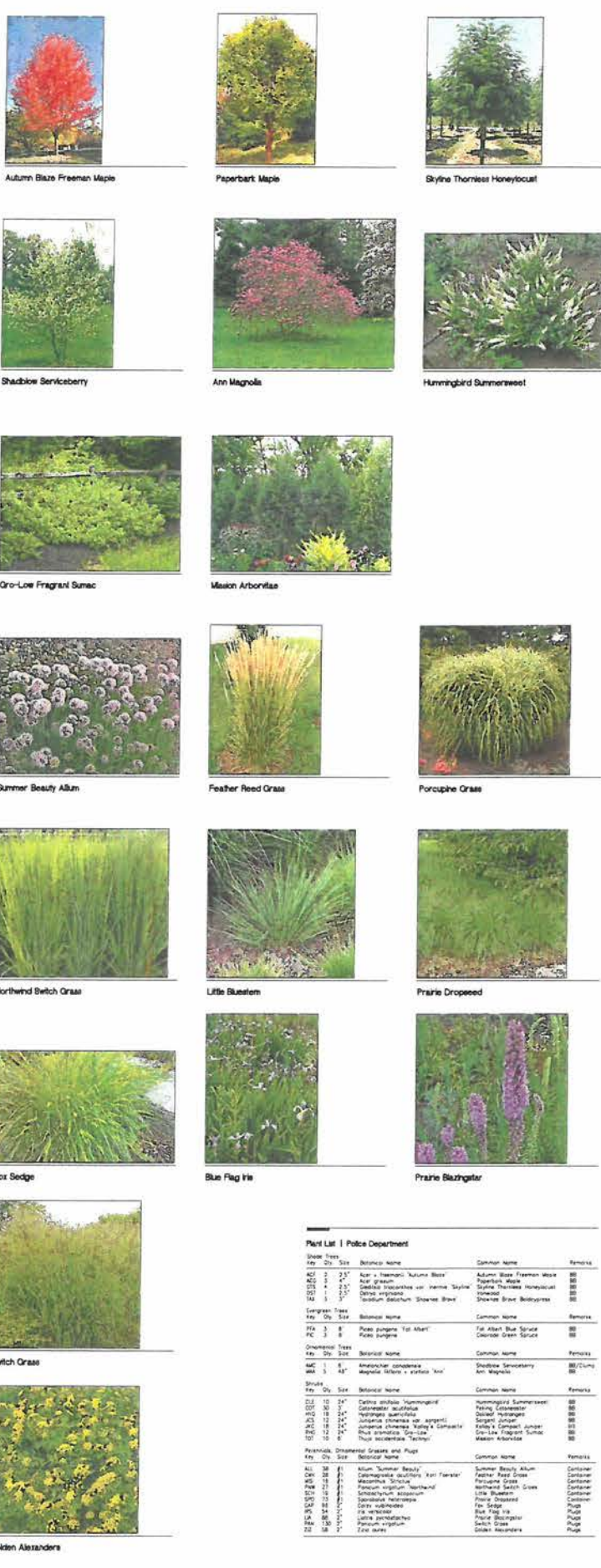


WILLIAMS ARCHITECTS
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 1100 N. WASHINGTON AVE. | SUITE 200 | CHICAGO, IL 60610
 PHONE: 312.329.1122 | FAX: 312.329.1120



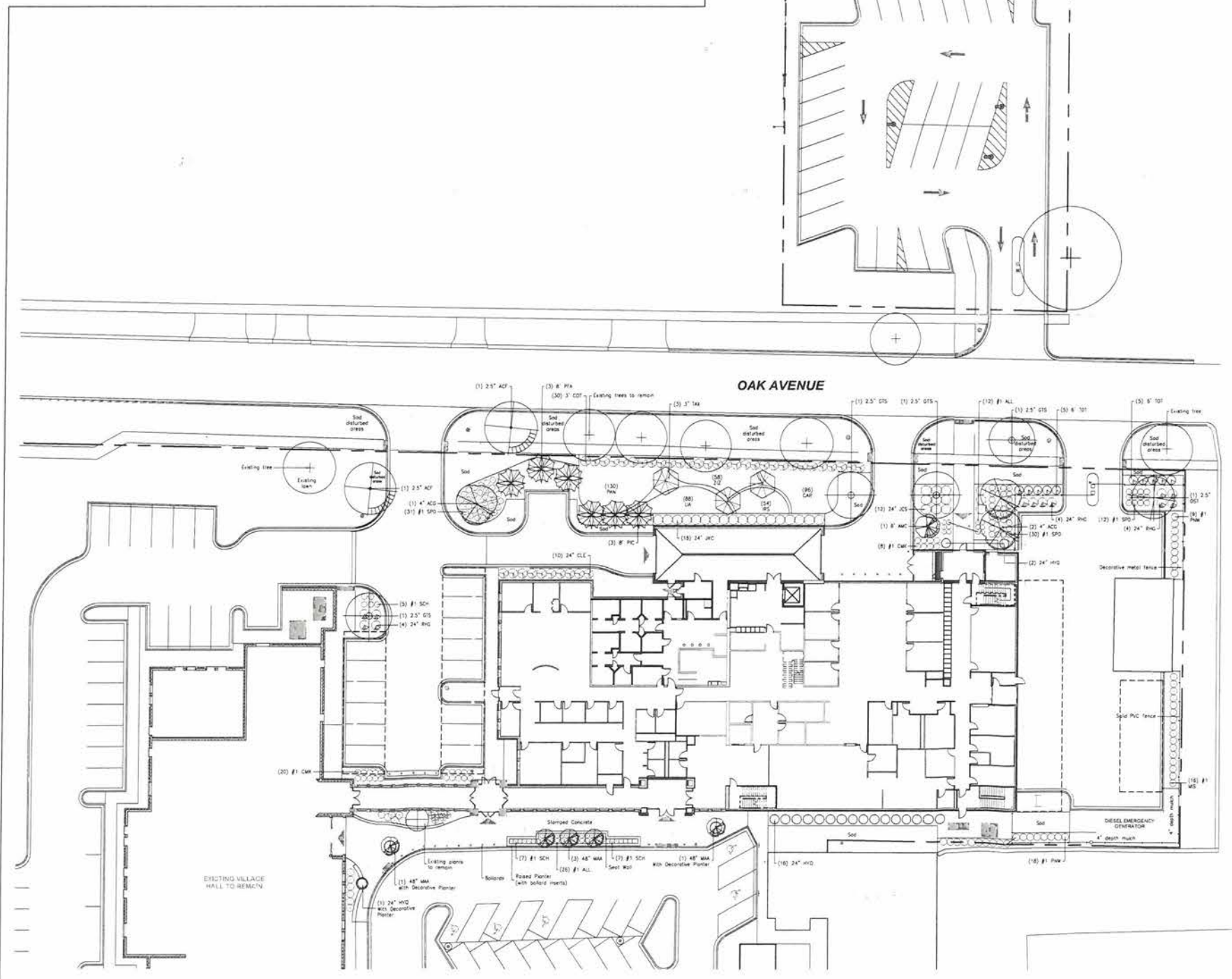
LANDSCAPE PLAN
 OAK AVENUE PARKING LOT

L1.2



Plant List | Police Department

Shrub Type	Qty	Size	Botanical Name	Common Name	Remarks
Tree	2	25'	Aster + Freeman's Autumn Blaze	Autumn Blaze Freeman Maple	00
Tree	2	25'	Aster grass	Paperbark Maple	00
Tree	1	25'	Skylark thornless var. 'Inertia' Skyline	Skyline Thornless Honeylocust	00
Tree	1	25'	Ironwood	Ironwood	00
Shrub	1	25'	Shavese Brave Baldcypress	Shavese Brave Baldcypress	00
Shrub	1	25'	Fels Albert Blue Spruce	Fels Albert Blue Spruce	00
Shrub	1	25'	Colorado Green Spruce	Colorado Green Spruce	00
Shrub	1	25'	Shadbowl Serviceberry	Shadbowl Serviceberry	00
Shrub	1	25'	Ann Magnolia	Ann Magnolia	00
Shrub	1	25'	Hummingbird Summerweet	Hummingbird Summerweet	00
Shrub	1	25'	Peiking Colonnaster	Peiking Colonnaster	00
Shrub	1	25'	Oakleaf Hydrangeas	Oakleaf Hydrangeas	00
Shrub	1	25'	Sargent Juniper	Sargent Juniper	00
Shrub	1	25'	Kelley's Compact Juniper	Kelley's Compact Juniper	00
Shrub	1	25'	Golden Alexanders	Golden Alexanders	00



PLANT PALETTE & PLANT LIST | POLICE DEPARTMENT

LANDSCAPE PLAN - DESIGN DEVELOPMENT PHASE | POLICE DEPARTMENT

SCALE: 1" = 20'-0" 1

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Williams Associates, Inc.

MCCALLUM
ARCHITECTS

DAVID M. MCCALLUM ASSOCIATES, INC.
LANDSCAPE ARCHITECTS
301 S. Main Street, Suite 100
Bartlett, IL 60010

**NEW POLICE STATION
BARTLETT POLICE DEPARTMENT
228 SOUTH MAIN STREET
BARTLETT, ILLINOIS 60103**

NO. DATE REVISIONS DESCRIPTION

NO. DATE REVISIONS DESCRIPTION

WILLIAMS ARCHITECTS
ARCHITECTURE | PLANNING | INTERIORS
300 Park Boulevard, Suite 800, Bartlett, IL 60133
Phone: 630-271-1772 | Fax: 630-271-1270

LANDSCAPE PLAN
POLICE DEPARTMENT

L1.1

EXHIBITE



Agenda Item Executive Summary

Item Name Amended Professional Service Agreement Committee or Board Board
Item Name Storino, Ramello & Durkin

BUDGET IMPACT

Amount:	\$9,000	Budgeted	\$9,000
List what fund	General Fund		

EXECUTIVE SUMMARY

Attached is an Amended Professional Services Agreement for fiscal year 2017/18 for Tom Bastian at Storino, Ramello & Durkin. Mr. Bastian acts as the Village's Administrative Hearing Officer and presides at Village Administrative Adjudication Hearings for motor vehicle seizure and impoundments. No increase in hourly rate charged.

Section 6 of the Agreement was revised to change the termination period from sixty (60) days to thirty (30) days. The Agreement is for a one (1) year term but can be terminated (with or without cause) before then by either party on thirty (30) days notice.

ATTACHMENTS (PLEASE LIST)

Memo, Ordinance, Agreement

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

MOTION: I move to approve Resolution 2017-_____, a resolution approving of the Professional Service Agreement between the Village of Bartlett and the Law Firm of Storino, Ramello & Durkin.

Staff: Todd Dowden, Finance Director

Date: 05/09/17

**Village of Bartlett
Finance Department Memo
2017-14**

DATE: May 9, 2017
TO: Paula Schumacher, Acting Village Administrator
FROM: Todd Dowden, Finance Director 
SUBJECT: Professional Services Agreement

Attached is an Amended Professional Services Agreement for fiscal year 2017/18 for Tom Bastian at Storino, Ramello & Durkin. Mr. Bastian acts as the Village's Administrative Hearing Officer and presides at Village Administrative Adjudication Hearings for motor vehicle seizure and impoundments. No increase in hourly rate charged.

Section 6 of the Agreement was revised to change the termination period from sixty (60) days to thirty (30) days. The Agreement is for a one (1) year term but can be terminated (with or without cause) before then by either party on thirty (30) days notice.

TD/
Attachments

MOTION: I move to approve Resolution 2017-_____, a resolution approving of the Amended Professional Service Agreement between the Village of Bartlett and the Law Firm of Storino, Ramello & Durkin.

RESOLUTION 2017-

A RESOLUTION APPROVING OF THE AMENDED PROFESSIONAL SERVICE AGREEMENT BETWEEN THE VILLAGE OF BARTLETT AND THE LAW FIRM OF STORINO, RAMELLO & DURKIN

BE IT RESOLVED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

SECTION ONE: The Amended Professional Service Agreement dated May 16, 2017, between the Law Firm of Storino, Ramello & Durkin and the Village of Bartlett (the "Agreement"), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: That the Village President and the Village Clerk are hereby authorized and directed to sign and attest, respectively, the Agreement on behalf of the Village of Bartlett.

SECTION THREE: SEVERABILITY. The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES: Trustees Camerer, Carbonaro, Deyne, Hopkins, Reinke

NAYS: None

ABSENT: None

PASSED: May 16, 2017

APPROVED: May 16, 2017

Kevin Wallace, Village President

ATTEST:

Lorna Giless, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2017- -R enacted on May 16, 2017, and approved on May 16, 2017, as the same appears from the official records of the Village of Bartlett.

Lorna Giless, Village Clerk

AMENDED PROFESSIONAL SERVICE AGREEMENT

This Amended Professional Service Agreement made and entered at Bartlett, Illinois this 16th day of May, 2017, by and between the VILLAGE OF BARTLETT, an Illinois municipal corporation, Cook, DuPage and Kane Counties, Illinois (the "Village") and the LAW FIRM OF STORINO, RAMELLO & DURKIN (the "Attorneys" or the "Firm").

WITNESSETH:

WHEREAS, the Village desires to engage the services of STORINO, RAMELLO & DURKIN, and in particular, Attorney THOMAS M. BASTIAN ("Bastian") of the LAW FIRM OF STORINO, RAMELLO & DURKIN, to furnish services as Administrative Hearing Officer to the Village; and

WHEREAS, Bastian and the Firm are willing to furnish said services to the Village, at the rates hereinafter set forth.

NOW, THEREFORE, in consideration of the mutual promises hereinafter set forth, it is agreed by and between the parties as follows:

1. **Scope of Services and Compensation**

Bastian and the Firm agree to furnish the following services to the Village in a competent and professional manner:

- a. Bastian and/or the Firm will act as the Village's Administrative Hearing Officer and preside at Village Administrative Adjudication Hearings for motor vehicle seizure and impoundments. In addition to actual time expended presiding at Village Administrative Hearings, travel time from Firm's office located in Rosemont, Illinois to the Village, extraordinary preparation time and preparation

of additional Findings of Fact and Orders will be billed at the following rate of \$150.00 per hour for actual time expended.

b. No allowance will be granted for return travel time after the conclusion of Administrative Hearings.

2. **Changes**

The Village may, from time to time, request changes in the scope of the services to be performed hereunder. Such changes, which are mutually agreed upon by and between the Village Administrator and the Firm, shall be incorporated in written Amendments to this Agreement.

3. **Method of Payment**

The Firm shall submit a detailed monthly invoice specifying the time spent by Bastian or other qualified member of the Firm on behalf of the Village during the current monthly billing period.

4. **Billing Disputes**

In the event the Village President or any member or members of the Village Board of Trustees have any questions with respect to the Firm's invoice, the Village may withhold payment and request that Bastian be present at the next regular Village Board meeting immediately following the meeting at which said bill was originally placed on the "Bills List" for approval by the Village Board, to explain said invoice and answer any questions that the Village President, any members of the Village Board of Trustees or the Village Administrator may have with respect thereto.

5. **Time of Performance**

The services of the attorneys will begin May 1, 2017, and shall continue through April 30, 2018, unless sooner terminated by either party.

6. **Termination**

Either party shall have the right to terminate this Agreement by written notice to the other party at least thirty (30) days prior to the specified date of such termination. In such event, any and all finished and unfinished documents including, but not limited to Findings of Fact and related Orders, prepared by Bastian or the Firm, or any of them, under this Agreement shall at the option of the Village become its property.

7. **Insurance**

The Firm shall maintain and keep in force during the term of this Agreement Commercial General Liability, Workers' Compensation and Professional Liability Insurance coverage in the following minimum amounts:

<u>Commercial General Liability</u>	
General Aggregate Limit	\$2,000,000.00
Product-Completed Operation	\$2,000,000.00
Each Occurrence Limit	\$ 500,000.00
Medical Expense Limit	\$ 5,000.00
Fire Damage, Any one Fire	\$ 50,000.00
<u>Employers Non-Owned Auto Liability</u>	
Combined Single Limits (each accident)	\$ 500,000.00
<u>Professional Liability</u>	
Each Claim	\$5,000,000.00
Aggregate	\$5,000,000.00

Workers' Compensation

Each Claim	\$ 500,000.00
Aggregate	\$ 500,000.00

Within ten (10) days of the date of this Agreement, the Firm shall furnish the Village with a copy of a certificate(s) of insurance or with copies of the actual insurance policy(ies) evidencing that it has said insurance in effect.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year above written.


VILLAGE OF BARTLETT

By: _____
Kevin Wallace
Village President

Attest:

By: _____
Lorna Giles
Village Clerk

LAW OFFICES OF STORINO, RAMELLO & DURKIN

By:  _____
Thomas M. Bastian

Memorandum

To: Paula Schumacher, Acting Village Administrator
From: Scott Skrycki, Assistant to the Administrator
Date: 5/2/2017
Re: Memorial Day Open Burn Request

Bartlett American Legion Post #1212 would like to conduct a “flag retirement ceremony” on Memorial Day, Monday, May 29th in Bartlett Park. The ceremony will begin at 10:00 a.m. and will last approximately 15-30 minutes in which time the flags will be retired. The ceremony requires an open burn permit. The Bartlett Fire Protection District has been contacted and is aware of the program. This will be the 17th consecutive year of this event.

Attached is a permit from the Bartlett Fire Protection District for the flag retirement ceremony.

MOTION

I move to approve the request of American Legion Post #1212 to host a flag retirement ceremony in Bartlett Park on Memorial Day, Monday, May 29, 2017.

OFFICIAL PERMIT COPY



Bartlett Fire Protection District
Fire Prevention Bureau
234 N. Oak Avenue
Bartlett, IL 60103
(630)837-3701 Fax (630)837-4052

Fire Prevention Permit #: 17-003

Date Issued: May 3, 2017 Expires: May 31, 2017

Installation of: Fire Alarm System [] Sprinkler System [] Ansul System []
Above Ground Tank [] Other []

Activity: Fireworks Display [] Bon Fire [] Other [] Flag Retirement Ceremony

:

Location: Bartlett Park District
Address: North Avenue & Eastern Avenue
Town: Bartlett, Illinois 60103

Applicant: Bartlett American Legion Post 1212
Address: Brian Pate (630) 240-9032
Town: Bartlett, Illinois 60103

The applicant hereby certifies to the correctness of all submitted information and agrees to perform the above activity in strict compliance of the Bartlett Fire Protection District Fire Prevention Code and Local Ordinances.

The following requirements shall be adhered to when conducting the burn:

- The fire shall be constantly attended until the fire is extinguished.
- A minimum of one portable fire extinguisher, or other means of fire extinguishment, shall be available for immediate utilization.

Approved By: Michael Heimbecker
Fire Marshal

Applicant Copy



Agenda Item Executive Summary

Item Name Police Department Gun Range Lead Management/Decontamination Project Committee or Board Village Board

BUDGET IMPACT

Amount:	\$24,000	Budgeted	\$24,000 as part of the new police department facility project
List what fund	Municipal Building Fund		

EXECUTIVE SUMMARY

On April 4, 2017, the Village of Bartlett entered into a work agreement with Deigan & Associates, LLC to serve as the Village's environmental consultant for the Police Department's gun range lead management/decontamination project. On April 17, 2017, Deigan & Associates, LLC distributed the Pre-Renovation Lead Abatement Bid Request to nine prospective bidders to solicit bids for the Police Department Gun Range Lead Management/Decontamination Project. Bids were due no later than April 27, 2017 at 2:00 PM to the attention of the Village Clerk. Five bids were received ranging from \$24,000 to \$39,650. AES Environmental, Inc. submitted the low bid of \$24,000 for this project.

Based upon the bids submitted, Deigan & Associates and I recommend the bid be awarded to AES Environmental, Inc.

ATTACHMENTS (PLEASE LIST)

Police Department Memorandum Resolution 2017-_____ Agreement & Certificate of Insurance - AES Environmental, Inc.	Recommendation Letter - Diegan Bid Tab
---	--

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion
-

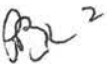
Motion: I move to approve Resolution 2017- _____, a Resolution Approving of the Agreement Between the Village of Bartlett and AES Environmental, Inc., for the Police Department Gun Range Lead Management/Decontamination Project.

Staff: Patrick B. Ullrich, Chief of Police *PM* Date: May 1, 2017
Geoffrey Pretkelis, Deputy Chief of Police

POLICE DEPARTMENT MEMORANDUM
17-28

DATE: May 1, 2017

TO: Paula Schumacher, Acting Village Administrator

FROM: Patrick B. Ullrich, Chief of Police 

RE: Police Dept. Gun Range Lead Management/Contamination Project:
Resolution and Work Agreement

On April 4, 2017, the Village of Bartlett entered into a work agreement with Deigan & Associates, LLC to serve as the Village's environmental consultant for the Police Department's gun range lead management/decontamination project.

On April 17, 2017, Deigan & Associates, LLC distributed the Pre-Renovation Lead Abatement Bid Request to nine prospective bidders to solicit bids for the 2017 Police Department Gun Range Lead Management/Decontamination Project. Bids were due no later than April 27, 2017 at 2:00 PM to the attention of the Village Clerk. Five bids were received ranging from \$24,000 to \$39,650. AES Environmental, Inc. submitted the low bid of \$24,000 for this project.

Based upon bids submitted, Deigan & Associates and I recommend the bid be awarded to AES Environmental, Inc. AES Environmental, Inc. is an Illinois Department of Public Health Licensed Lead Contractor. Work is expected to take three to five days to complete and will begin shortly after the resolution and agreement are passed and approved.

PBU/hma

RESOLUTION 2017-

**A RESOLUTION APPROVING OF THE CONTRACT AGREEMENT BETWEEN
THE VILLAGE OF BARTLETT AND AES ENVIRONMENTAL, INC.
FOR THE POLICE DEPARTMENT GUN RANGE LEAD
MANAGEMENT/DECONTAMINATION PROJECT**

BE IT RESOLVED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

SECTION ONE: That the total bid for the Village's 2017 Police Department Gun Range Lead Management/Decontamination Project, as more fully set forth in the Contract Agreement hereinafter described in Section Two of this Resolution (the "Project Work"), is hereby approved and the contract is hereby awarded to the following contractor as the lowest responsible and responsive bidder meeting specifications:

AES Environmental, Inc. (the "Contractor") at the unit pricing set forth in its bid, which when applied to the estimated quantities for the Project Work, total \$24,000.

SECTION TWO: That the Gun Range Lead Abatement Work, Village of Bartlett – Police Department Building, 228 S. Main Street, Bartlett, Illinois Contract Agreement between the Village of Bartlett and AES Environmental, Inc. for the Project Work, a copy of which is appended hereto and expressly incorporated herein by this reference (the "Contract Agreement"), is hereby approved.

SECTION THREE: The Village President and Village Clerk are authorized to sign and attest, respectively, the Contract Agreement on behalf of the Village.

SECTION FOUR: SEVERABILITY. The various provision of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be

held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION FIVE: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2017-_____ enacted on May 16, 2017, and approved on as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk

**Gun Range Lead Abatement Work
Village of Bartlett – Police Department Building
228 S. Main Street
Bartlett, Illinois 60103**

Contract Agreement/Signature Page

This Agreement is between the Village of Bartlett, 228 Main St., Bartlett, Illinois 60103(OWNER) and AES Environmental, Inc. 117 South Cook St., #320 Barrington. IL. 60010 (CONTRACTOR).

This agreement includes and incorporates by reference the following documents:

1. **OWNER's Bid/Contract Documents issued April 17, 2017 including Exhibits I and II.**
2. **Addendum 1 to Bid/Contract Documents Dated April 25, 2017**
3. **CONTRACTOR's Bid Submittal of April 26, 2017 in Amount of \$24,000.**
4. **Minutes of Village Board Authorization of _____ (date).**
5. **OWNER's Purchase Order No. _____ and its terms.**

Agreement is hereby executed by signature below this ____ day of May 2017.

Village of Bartlett

AES Environmental, Inc.

Date: _____

Date: _____

Attest: _____

Attest: _____

Village Clerk



April 17, 2017

PRE-RENOVATION LEAD ABATEMENT BID REQUEST

Village of Bartlett Police Department
228 South Main Street
Bartlett, Illinois 60103

Bidders may inspect the property at your own risk prior to bidding
at 2:00 pm on April 20, 2017.
Contractors shall meet at the Bartlett Police Station for the mandatory pre-bid
inspection.

The bidder shall use the following forms and instructions in preparing and submitting a bid for this Village of Bartlett Solicitation.

A. Project Name/Site Location:

Village of Bartlett Police Station
228 South Main Street
Bartlett, Illinois 60103

B. Village's Environmental Consultant: (Owner's Coordinator)

Mr. Sean McLellan/
Mr. Gary Deigan
Deigan & Associates, LLC
28835 N. Herky Dr., Unit 120
Lake Bluff, IL. 60044
847-578-5000 Fax 847-549-3242
email: smclellan@deiganassociates.com

C. Site Investigation

By submitting a bid, the Contractor By submitting a bid, the Contractor acknowledges that they are an Illinois Department of Public Health licensed Lead Abatement Contractor and that they have investigated and satisfied themselves as to the conditions affecting the work. These conditions include but are not limited to: physical conditions or operations of the site that may bear upon site access, handling and storage of tools and materials, access to water, electric, or other utilities, or other considerations which may affect performance of required activities. Any failure by the Contractor to acquaint himself with available information will not relieve him from the responsibility for estimating properly the difficulty or cost of successfully

performing the work. The Building Owner is not responsible for any conclusions or interpretations made by the Contractor on the basis of the information made available by the Building Owner.

D. Regulatory Requirements

The most recent edition of any relevant regulation, standard, document, or code shall be in effect. Where conflict among the requirements or with these bid documents exists, the most stringent requirements shall be utilized.

E. Insurance Requirements

The Contractor shall purchase and maintain insurance that will protect him from claims that may arise out of or result from his activities under this Contract, whether those activities are performed by himself or by any Subcontractor or by anyone directly or indirectly employed by any of them or by anyone for whose acts any of them may be liable. Contractor shall state its minimum insurance coverage in its bid submittal. Additional indemnification and insurance requirements are included as **Exhibit I**.

F. Offer

Pursuant to the Invitation to Bid, the undersigned offers to furnish all labor, materials and services necessary to complete the project of the Owner in strict accordance with all applicable laws and other Contract Documents describing said project for the sum(s) set forth in Section L below.

In the event that the Owner accepts this bid, the undersigned agrees to furnish all insurance required by the Contract Documents, to enter into and execute an agreement with the Owner containing all the terms, conditions, specifications and other provisions set forth in the Contract Documents, and to accomplish and complete the work in accordance with the Contract Documents.

Illinois Prevailing Wage & Certified Payroll required. This is a public works project and subject to Cook County Prevailing Wage which may be found at <https://www.illinois.gov/idol/Pages/default.aspx>.

G. Description of Work

In addition to completion of this form, contractor shall provide:

- **A plan of work and schedule for all removal and disposal activities based upon field verified site conditions and quantities;**

- **A list of submittal documents that will be provided upon project completion; and**
- **Insurance information including carrier, policy type, rating, and limits of coverage**

The Contractor shall supply all labor, materials, services, insurance, permits and equipment necessary to carry out the work in accordance with all applicable Federal, State, and Local regulations.

H. Non-Collusion Affidavit

The undersigned bidder or agent, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone for this project nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He further says that no person or persons, firms or corporation has, have or will receive directly or indirectly, any rebate, fee, gift commission or thing of value on account of such sale.

I. Acknowledgements

The undersigned hereby acknowledges receipt of the following along with this bid document.

- a. Exhibit I: Village of Bartlett Specifications Governing Compliance with Laws, Indemnification, and Insurance Requirements.
- b. Exhibit II: Work area photographs

J. Bid Due Dates & Submittal Location

All Bids shall be received by the Village of Bartlett on or before **2PM local time on Thursday, April 27, 2017.** Bids shall be addressed to:

Village of Bartlett
Attn: Village Clerk / Gun Range Lead Abatement Bid
228 S. Main Street
Bartlett, Illinois 60103

Bids may not be publicly opened.

K. Project Schedule & Sequence of Work

The project is to be performed/completed in the following sequence/schedule to accommodate the subsequent demolition schedule:

- a. All work shall commence after receipt of Notice to Proceed (NTP), expected around May 3, 2017. Work shall be completed by Abatement Contractor no later than 30 days after NTP. Work not completed by these dates will be subject to a stipulated penalty of \$300 per calendar day. Work completion is defined as abatement completed, acceptable clearance results, and equipment demobilized.

L. Scope of Work

The contractor shall complete the following scope of work in accordance with applicable, local, state, and federal regulations. Scope of work shall include all abatement of areas listed below and identified in the pre-bid walkthrough. The contractor, prior to furnishing bids shall determine exact locations and quantities. Contractors are responsible for actual quantities present at the facility even if not identified on documents provided to Contractor. This is a LUMP SUM payment for removal of lead impacted material for purposes of renovation.

Work shall consist of removal of all spent lead bullets and debris, lead impacted backstop and energy absorbing material, and cleaning of the all surfaces of the gun range located at the Bartlett Police Station.

- Contain area and place under negative pressure
- Remove and dispose rubber impact absorbing sheets
- Remove and dispose ceiling tile at target end of gun range
- Remove and dispose plywood ceiling panels at target end of range
- Remove and dispose/recycle ¼" thick sheet metal target backstop material
- Remove and dispose all spent bullets and debris in the gun range, including behind backstop, above plywood ceiling panels, and any other areas where lead debris may be present. Spent bullets and lead debris shall be assumed to be hazardous waste. Spent bullets and lead debris disposal site shall be approved by Deigan & Associates prior to mobilization. Waste manifests verifying disposal shall be provided to Deigan & Associates.
- HEPA vacuum/clean floor drain

April 17, 2017
Instructions to Bidders/Invitation to Bid

- HEPA vacuum and wet wipe gun range to remove residual dust
- HEPA vacuum ventilation duct interiors
- Remove and dispose filters from gun range ventilation system and replace with clean filters supplied by others.
- Remove containment and equipment from work area after receipt of acceptable wipe sample results

Lead wipe clearance will be performed by Deigan & Associates prior to release of the work area. Negative pressure containment is to be maintained by Contractor until release of the work area by Deigan & Associates. Unacceptable lead wipe sample results will require re-cleaning of the work area at Contractor's sole expense.

April 17, 2017
Instructions to Bidders/Invitation to Bid

N. Bid Offer

The undersigned agrees to perform all work as referenced for the Lump Sum Amount of:

LUMP SUM BID:

Twentyfour thousand 00/100 Dollars (\$ 24,000.00)

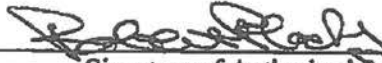
Contractor Bid is irrevocable for a period of 90 days.

O. Contractor Acknowledgment of Bid Amount

Name of Bidder: AES Environmental, Inc.

Date: 4/26/17 Phone 847-980-5243

Company/Address: 117 S. Cook St. #320, Barrington, IL 60010



Signature of Authorized Representative

The Village of Bartlett reserves the right to reject any or all bids or to waive technicalities and accept or reject any offer based on the determination of the Village's best interest.

Enclosures:

Exhibit I: Village of Bartlett Specifications Governing Compliance with Laws, Indemnification, and Insurance Requirements.

Exhibit II Work area photographs

EXHIBIT I

Village of Bartlett Specifications Governing Compliance with Laws, Indemnification, and Insurance Requirements.

The Contractor shall:

1. Comply with All Applicable Laws

The Contractor shall comply with all applicable laws, regulations and rules promulgated by any Federal, State, County, Municipal and/or other governmental unit or regulatory body now in effect or which may be in effect during the performance of the work. Included within the scope of the laws, regulations and rules referred to in this paragraph but in no way to operate as a limitation, are all forms of traffic regulations, public utility and Intrastate and Interstate Commerce Commission regulations, Worker's Compensation Laws, Prevailing Wage Laws, the Social Security Act of the Federal Government and any of its titles, FEPC or FEOC statutory provisions and rules and regulations and the Rehabilitation Act of 1973, as amended.

2. Indemnify The Village of Bartlett

The Contractor shall protect, indemnify, hold and save harmless and defend the Owner, its President and Board of Trustees, and its officers, officials, employees, volunteers, agents, independent contractors, consultants while working on behalf of the Owner, and the Village Engineer against any and all claims, costs, causes, actions and expenses, including but not limited to attorney's fees incurred by reason for any lawsuit or claim for damages or compensation arising in favor of any person, including the employers or officers or independent contractors or subcontractors of the Contractor or Owner, on account of personal injuries or death, or damages to property occurring, growing out of, incident to, or resulting directly or indirectly from the performance by the Contractor or subcontractors, or any of their respective officers, agents or employees, whether such loss, damage, injury or ability is contributed to by the negligence of the Owner, its officers, officials, employees, volunteers, agents, independent contractors, consultants while working on behalf of the Owner, and the Village Engineer, or by premises themselves or any equipment thereon whether latent or patent, or from other causes whatsoever, except that the Contractor shall have no liability for damages or the cost incident thereto caused by the sole negligence of the Owner.

3. Provide Insurance

A. General

The Contractor shall procure and maintain for the duration of, and specifically for this Contract, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors. The cost of such insurance shall be included in the Contractor's overhead, rates and markups and shall not be compensated on a separate basis.

The Contractor shall, WITHIN 15 DAYS of execution of his Contract and at least 15 days before commencement of any site work, file with the Owner, a certificate of insurance in the form set forth herein, and copies of the policies covering all his insurance as required herein, and the policy or policies of insurance covering said Owner, the Engineer and their partners, officers, agents and employees. Each such policy and certificate shall be satisfactory to the Owner and shall bear an endorsement precluding cancellation, reduction, or change in coverage without giving the Owner at least thirty (30) days prior notice thereof in writing. Nothing that is contained in the insurance requirements shall be construed as limiting the extent of the Contractor's responsibility for payment of damages resulting from his operations under this Contract.

B. Minimum Scope of Insurance

Coverage shall be at least as broad as and comply with the following:

1. Insurance Services Office Commercial General Liability coverage ("occurrence" for CG 0001 1185) or Insurance Services Office form number GL 0002 (Ed. 1/73) covering Comprehensive General Liability and Insurance Services Office form number GL 0404 covering Broad Form Comprehensive General Liability or the most recent revision.

Please note Endorsement CG 2134 1188, CG 2139 1188 or other such endorsement or policy provision which limits contractual liability shall be deleted in its entirety.

2. Insurance Service Office Business Auto Coverage form number CA 0001 0187 covering Automobile Liability, code 1 "any auto" and endorsement CA 0029 1288 Changes in Business Auto and Truckers Coverage forms - Insured Contract.
3. Workers' Compensation insurance as required by statute and Employers Liability insurance.
4. An Owners and Contractors Protective Liability Coverage will not be required on this PROJECT. However, the contractor's Comprehensive General Liability Insurance shall name the Owner, the Engineer and each of their respective partners, officers, agents, and employees as "added insureds". Language covering the "added insureds" shall be as follows:

The Village of Bartlett, its President and Board of Trustees, and its officers, officials, employees, volunteers, agents, independent contractors, consultants while working on behalf of the Owner.

5. Contractor Pollution Liability Insurance.

C. Minimum Limits of Insurance

Contractor shall maintain limits no less than those limits stated below:

1. General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit

shall apply separately to this project using endorsement CG 25 03 11 85 or general aggregate limit shall be twice the required occurrence limit.

2. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage including coverages for owned, hired or non-owned vehicles, as applicable.
3. Workers' Compensation and Employers Liability: Workers' compensation limits as required by statute and Employers Liability limits of \$500,000 per accident and \$500,000 per disease.
4. Commercial Comprehensive Catastrophe Umbrella Policy: The General Contractor only must provide this coverage at a minimum of \$2,000,000 per occurrence on the umbrella form. Excess limit policies are not acceptable.
5. Contractor's Pollution Liability Coverage: \$1,000,000 per claim, \$1,000,000 aggregate.

D. Deductibles and Self-Insured Retentions.

Any deductibles or self-insured retentions must be declared to and approved by the Owner. At the option of the Owner, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the Owner, its officers, officials, employees, volunteers and agents; or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claims administration and defense expenses.

E. Other Insurance Provisions.

The policies are to contain, or be endorsed to contain, the following provisions, unless modified by Supplemental Provisions in Section 00400:

1. General Liability and Automobile Liability Coverages.

(a) The Village, its officers, officials, employees, volunteers and Engineer are to be covered as additional insureds as respects: liability arising out of activities performed by or on behalf of the Contractor, including the insured's general supervision of the Contractor; products and completed operations of the Contractor; premises owned, occupied or used by the Contractor; or automobiles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the Village, its officers, officials, employees, volunteers, agents or Engineer. Specific language to be used on the certificate of insurance shall be as follows:

"The Village of Bartlett, its President and Board of Trustees, and its officers, officials, employees, volunteers, agents, independent contractors, consultants while working on behalf of the Owner.

(b) The Contractor's insurance coverage shall be primary insurance as respects the Village, its officers, officials, employees, volunteers, agents or Engineer. Any

insurance or self-insurance maintained by the Village, its officers, officials, employees, volunteers, agents or Engineer shall be excess of the Contractor's insurance and shall not contribute with it.

c) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Village, its officers, officials, employees, volunteers, agents or Engineer.

(d) The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

2. Workers' Compensation and Employers Liability Coverage.

The insurer shall agree to waive all rights of subrogation against the Village, its officers, officials, employees, volunteers, agents and Engineer for losses arising from work performed by the Contractor for the Village.

3. All Coverages.

Each insurance policy required by this clause shall not be suspended, voided, canceled by either party, reduced in coverage or in limit except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the Village.

4. Certificate of Insurance Cancellation Provision

If the insurance is written on the Comprehensive General Liability Policy Form, the certificate shall be ACORD 25 Certificate of Insurance. If the insurance is written on the Commercial General Liability Form, the certificate shall be ACORD 25S Certificate of Insurance. The cancellation provision for either the ACORD 25 OR ACORD 25S form shall read as follows:

“Should any of the above described policies be canceled, suspended, voided or the types or amounts of coverage be modified before the expiration date thereof, the issuing company shall have mailed thirty (30) days prior written notice to the certificate holder named to the left, certified mail return receipt requested”

F. Acceptability of Insurers.

Insurance is to be placed with insurers with a **policy holder rating of no less than A-** and a **financial rating of no less than VII in the latest edition of the A. M. Best Insurance Guide from insurance companies licensed to do business in the State of Illinois.** Each Contractor shall list the names of the insurance company or companies that will be providing such insurance, and the A. M. Best's rating thereof, on the Bid Proposal form. Failure to list the Contractor's insurance company, or companies, shall render the bid non-responsive. In the event any of the Contractor's insurance carriers do not meet the minimum standards set forth in this Section, or the minimum amounts and types of coverage required, the Contractor

may in the alternative, provide an Owner and Contractor Protective ("OCP") policy if it provides equal or greater coverage meeting said minimum standards, provided the Contractor states in its Bid Proposal form that it will be providing an OCP policy and list the name of the company and the A. M. Best's rating thereof.

G. Verification of Coverage.

Contractor shall furnish the Engineer for transmittal to the Owner with certificates of insurance and certified copies of all insurance policies with the original endorsements and policies for the above coverages. The certificates, policies and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. All certificates, policies and endorsements are to be received and approved by the Owner before work commences

H. Subcontractors

The Contractor shall include all his subcontractors as insureds under its policy or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all requirements stated herein.

4. Furnish Affidavits or Certificates

The Contractor shall furnish any affidavit or certificate in connection with the work covered by this agreement as provided by law.

5. Control of Performing Work

The Contractor shall have full control of the ways and means of performing the work referred to above and that the Contractor or his/its employees, representatives or subcontractors are in no sense employees of the Village, it being specifically agreed that in respect to the Village, the contractor and any party employed by the Contractor bears the relationship of an independent contractor.

Exhibit II
Village of Bartlett Police Department Lead Abatement



Target end of gun range



Sheet metal backstop, red rubber impact absorbing material, and plywood ceiling at target end of gun range



April 25, 2017

PRE-RENOVATION LEAD ABATEMENT BID REQUEST ADDENDUM 1

**Village of Bartlett Police Department
228 South Main Street
Bartlett, Illinois 60103**

The following clarifications and additions to the *Pre-Renovation Lead Abatement Bid Request* dated April 17, 2017 prepared by Deigan & Associates, LLC on behalf of the Village of Bartlett shall be incorporated in and considered part of the bid request document/contract. This Addendum 1 does **NOT** change the bid due date of **April 27, 2017**.

Scope of Work Clarifications:

1. Lead Contractor shall remove and dispose all ceiling tile and tectum material from the gun range. Removal of any structures or safety shield behind/above the ceiling tile is not included in this contract. Remaining structure shall be cleaned by HEPA vacuum and/or wet wiping.
2. Removal and replacement of filters in ventilation system shall include AHU filters servicing shooting booth end of range and exhaust filters servicing target area. Lead Contractor shall HEPA vacuum/wet wipe interior of filter access area of exhaust ventilation unit.

Response to Bidder's Written Questions:

1. What will be the wipe sample clearance requirement of the range surfaces in the range.
(Baffles, target tracks, walls and floor) and all surfaces being left in the range.

Response: Wipe sample clearance criteria shall be 40 ug/ft² for floors and 250 ug/ft² for all other surfaces

2. Is there any cleaning of floors or hallways outside the range? If so levels please.

Response: Floors and hallways outside the range are not included in the scope of work. If visible dust/debris is observed outside of the work area due to the Lead Contractors actions, Lead Contractor shall be responsible for cleaning the area at no additional cost to the Village and above wipe sample clearance criteria shall apply.

3. I noticed the bullet trap is the only piece of range equipment being removed in the SOW. What about the baffles, target tracks, safety ceiling, booths and other range equipment? We can wet wipe the outside of the equipment but there will still be lead inside. We normally disassemble all equipment and wet wipe all surfaces prior to disposal so no one gets exposed later.

Response: Removal of other equipment and disassembly is not included in the scope of work. HEPA vacuuming/wet wiping exterior surfaces of all remaining equipment/surfaces is included in the scope of work.

4. The SOW states to vacuum out the ventilation ducts. What about the sound insulation inside the ductwork? That will need to be removed and disposed of as hazardous waste and then the ducts will need to be HEPA vacuumed and then wet wiped to achieve a surface clean enough to pass wipe samples if left in the range.

Response: Remove and dispose accessible portions of sound deadening material. Disassembly/demolition of ducts is not included in the scope of work.

5. The ventilation unit in the range was said to be HEPA vacuumed out. What about the insulation in there too? We usually demo the ventilation unit and dispose of it because there will be no way to pass wipe samples in it unless it is disassembled for cleaning. The inside of the units are very dirty and greasy.

Response: See Clarification 2. Above. Demolition/disassembly is not included in the Scope of Work.


6. I was told by my supervisor that the range is to be reused for a storage facility. We normally remove all range equipment and ventilation systems including duct work from the range and seal the ducts flush at the wall with metal so the whole room is under levels. Just a thought.

Response: Removal of Range Equipment and ventilation systems is not included in the Scope of Work.

April 25, 2017
Instructions to Bidders/Invitation to Bid Addendum 1

Contractor Acknowledgment of Addendum 1

The undersigned acknowledges receipt of *Pre-Renovation Lead Abatement Bid Request Addendum 1* and agrees the clarifications and additions to the *Pre-Renovation Lead Abatement Bid Request Document*.

Name of Bidder: AES Environmental, Inc.
Date: 4/26/17 Phone 817-980-5243
Company/Address: 117 S. Cook St. #320, Barrington, IL 60010

Signature of Authorized Representative



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/31/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Bonding & Insurance Specialists Agency, Inc. In California, DBA Bonds and Insurance Services, Lic. #0795489 13841 Southwest Highway Orland Park IL 60462-1354		CONTACT NAME: Karen O'Connell PHONE (A/C, No, Ext): 708-598-5355 FAX (A/C, No): 708-598-6686 E-MAIL ADDRESS: koconnell@bisa-inc.com	
INSURED American Environmental Solutions, Inc.; AES Environmental, Inc. 117 S. Cook Street, Suite 320 Barrington IL 60010		INSURER(S) AFFORDING COVERAGE INSURER A: ARCH Specialty Insurance Company NAIC # 21199 INSURER B: ARCH Insurance Company 11150 INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X *Contractors Pollution Liability X Asbestos/Lead Ops GEN'L AGGREGATE LIMIT APPLIES PER POLICY X PRO-JECT LOC OTHER AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY	X X	12 EMP 05314 02	08/15/16	08/15/17	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000 *PER CLAIM \$ 5,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION \$	X X	12 EMX 11528 00 CGL (Incl CPL/Mold), Employers Liability & Auto	02/09/17	08/15/17	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y N/A	X EBWCC00111-02	08/15/16	08/15/17	X PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	CONTRACTORS POLLUTION LIABILITY MOLD OPS CLAIMS MADE FORM	X X	12 EMP 05314 02	08/15/16	08/15/17	\$5,000,000 MOLD LIMIT - PER CLAIM \$5,000,000 MOLD AGGREGATE

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER FOR INFORMATION AND BIDDING PURPOSES kmo	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Deigan & Associates, LLC
Environmental Consultants

28835 N. Herky Dr., Unit 120
Lake Bluff, Illinois 60044
847.578.5000

April 28, 2017

Mr Patrick Ullrich
Chief of Police
228 South Main Street
Bartlett, Illinois 60103

**Re: Bid Analysis and Recommendation for Gun Range Lead
Management/Decontamination Contractor Award
Village of Bartlett Police Station Gun Range
228 South Main Street
Bartlett, Illinois 60103**

Dear Chief Ullrich:

Deigan & Associates, LLC has reviewed the bids received by the Village of Bartlett for the lead decontamination of the Village of Bartlett Police Department gun range. We have conducted phone interviews with the low bidders and recommend the Village select the low bidder for the contract.

Five bids were received ranging from \$24,000 to \$39,650. We recommend American Environmental Solutions, Inc., (AES) the low bidder at \$24,000 for the lead decontamination contract. AES is responsive to the bid request and has estimated 3 to 5 shifts to complete the work and is available to start the work on May 15. AES is an Illinois Department of Public Health Licensed Lead Contractor. Insurance information was not included in their bid; however, they have provided a Certificate of Insurance (COI), which is attached. AES holds insurance beyond that required in the contract. A table comparing the low bidders is also attached to this memo.

We appreciate the opportunity to conduct this work for you. Please contact me or Mr. Gary Deigan with any questions.

Sincerely,

Deigan & Associates, LLC

Sean M. McLellan
Project Manager

Gary J. Deigan
Principal

GUN RANGE LEAD ABATEMENT BID - April 28, 2017

	NAME	BID AMOUNT	INSURANCE
1	Brennan's Environmental Services, Inc. 954 N. DuPage Avenue Lombard, IL 61048	29,248.00	
2	American Environmental Solutions, Inc. 117 S. Cook Street, #320 Barrington, IL 60010	24,000.00	✓
3	Cove Remediation 5316 W. 124th Street Alsip, IL 60803	35,600.00	✓
4	Best Technology Systems 12024 S. Aero Drive Plainfield, IL 60585	39,650.00	
5	Holian Asbestos Removal & Encapsulation Corp 7504 Meyer Road Spring Grove, IL 60081	35,000.00	
6			
7			
8			
9			
10			



Agenda Item Executive Summary

Item Name Temporary Traffic Lights Resolution - 4th of July Committee or Board Board

BUDGET IMPACT

Amount: 4,400.00

Budgeted 4,400.00

List what fund

Police - Equipment Rentals(1700-522500)

EXECUTIVE SUMMARY

The Police Department would like to rent a portable traffic light system to assist motorists and pedestrians during the Fourth of July festivities.

ATTACHMENTS (PLEASE LIST)

- Memorandum, requesting this is placed on the Agenda
- Proposed Resolution
- Equipment Lease Agreement
- Certificate of Insurance, Intergovernmental Risk Management Agency

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion
-

MOTION: I move the passage of Resolution 2017- _____, a resolution approving the Equipment Lease Agreement between John Thomas, Inc. and the Village of Bartlett dated May 16, 2017.

Staff: Patrick Ullrich

Date: April 25, 2017

POLICE DEPARTMENT MEMORANDUM
17-25

DATE: April 24, 2017

TO: Paula Schumacher, Acting Village Administrator

FROM: Patrick B. Ullrich, Chief of Police 

RE: Temporary Traffic Lights / Fourth of July

At the Fourth of July Festival, we customarily have used a portable traffic light system to assist both motorists and pedestrians in the safe crossing at the intersection of Stearns Road and Rosewood Ct. The John Thomas Company Inc. requires that we enter into a legal agreement in order to use their lights. The effect of this agreement means in any accident we would have to pay for any damage and seek restitution from the party who may damage the lights. We have attached a Certificate of Insurance from the Intergovernmental Risk Management Agency, our insurer.

Our cost this year will be \$4,400 for the Stearns Light Standards, which is the exact same cost from last year. Since John Thomas is the only provider of this type of system in the Midwest, I recommend that the Board approve the attached resolution. I ask that this item be placed on the May 16, 2017 Board Agenda for consideration.

PBU/hma

RESOLUTION 2017- -

**A RESOLUTION AUTHORIZING THE EXECUTION OF AN EQUIPMENT LEASE
AGREEMENT BETWEEN JOHN THOMAS INC.
AND THE VILLAGE OF BARTLETT**

BE IT RESOLVED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois as follows:

SECTION ONE: That the Equipment Lease Agreement between John Thomas, Inc. and the Village of Bartlett dated May 16, 2017, "Equipment Lease Agreement" a copy of which is hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: The President and Village Clerk are authorized to sign and attest, respectively, the Agreement on behalf of the Village.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE: This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2017- - , enacted on _____ and approved on _____, as the same appeared from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk

Project: Village of Bartlett Fourth of July

EQUIPMENT LEASE AGREEMENT

This Equipment Lease Agreement is entered into as of the 16th day of May, 2017 ("Lessor"), and Village of Bartlett "Lessee").

1. Identification. Lessor hereby leases to Lessee, and Lessee leases from Lessor, the following equipment:

2 Sets – Portable Traffic Signals

Traffic Sensing Option (one sensor / per trailer)

The subject matter of this Equipment Lease Agreement is herein referred to as the "Equipment." The lease term will be for the duration of the project beginning on approximately the 30th day of June, 2017 and will automatically renew on a day-to-day basis thereafter until terminated by Lessee pursuant to the provisions contained herein.

2. Project Site The Project site shall be defined as **Fourth of July**, located on or along **Sterns Rd & Rosewood Ct., In Bartlett** in the State of Illinois.
3. Equipment Usage Usage of the Equipment shall be limited to the Project site in accordance with project documents and/or plans which describe such usage. The Equipment shall not be removed from the Project site without the expressed written approval of the lessor.
4. Rental Terms. As and for the rental of such Equipment, Lessee agrees to pay to Lessor, as invoiced by Lessor, **the sum of \$4,400 per Project.**
5. Site Conditions Lessee will provide an accessible and reasonably level location for the equipment. The removal of visual obstructions to the equipment will be the responsibility of the Lessee. The Lessee agrees to provide an auxiliary charging source should solar energy be inaccessible.
6. Insurance. Lessee shall furnish to lessor a current certificate of insurance showing lessor as the certificate holder and include the following caption "John Thomas, Inc. is

added as an additional insured to the above general liability policy and loss payee to the above leased and rented equipment coverage. Portable traffic signals are valued at \$75,000 per set." Said certificate of insurance shall be in possession of lessor prior to delivery of equipment to lessee. Said certificate shall obligate the Insurance Provider to notify the lessor in the event of cancellation.

7. Default. Lessee will be in default if any of the following occur:
- a. Lessee does not make a payment within 30 days of invoice date for rent;
 - b. Lessee fails to comply with any of the conditions of this Lease;
 - c. Lessee is the subject of a proceeding in bankruptcy, receivership, or insolvency of Lessee makes an assignment for the benefit of creditors or dissolves;
 - d. Lessee fails to comply with the insurance requirements of this Lease;
 - e. If the Equipment is seized by any law enforcement agency for any reason, and not returned within 10 days;
 - f. If the Equipment is destroyed, stolen, or damaged beyond repair, and Lessee fails to replace or repair the Equipment within a reasonable time;
 - g. Lessee relocates any of the Equipment from the site to which it was delivered by Lessor without the written permission of Lessor: or
 - h. Anything else occurs that Lessor believes endangers the Equipment or Lessee's ability to pay.
 - i. If lessee performs, or causes to be performed, physical modifications or changes in any manner to the Equipment without Lessor's expressed written permission. In the event that the Lessee makes physical modifications without the Lessor's consent, then Lessee shall be wholly responsible for cost of modifications and the cost of returning the Equipment to its original state.

If Lessor does not assert any rights under this Lease or overlooks any default by Lessee, that does not change the lease, and Lessor may assert that right later or choose not to overlook a default at another time. If either party defaults in its obligations hereunder, the non-defaulting party can recover from the defaulting party

all costs incurred in asserting the non-defaulting party's rights hereunder, including attorney's fees and other court costs.

8. Termination. If Lessee is in default, Lessor may terminate this Lease. If Lessor terminates this Lease as a result of Lessee's default, Lessor will have the rights and remedies provided by law and by this Lease and Lessee will lose all right to keep the Equipment. Lessor will have the right to take the Equipment without demand. To take it, Lessor may enter upon the property and/or premises where the Equipment is stored and remove it. The retaking of the Equipment by Lessor does not release Lessee from any obligation under this Lease. Lessee may terminate this Lease upon 14 days' written notice to Lessor.
9. Warranty. Lessor warrants equipment against mechanical malfunction and will assume all verifiable costs associated with a mechanical malfunction. Mechanical malfunctions as a result of outside influence including but not limited to vandalism, traffic incidents, and mishandling, will not be covered under this warranty.
10. **Lease Only. Lessee agrees that this agreement is one of lease and not of sale and Lessee has no equity or ownership rights in the Equipment.**
11. Indemnification. Lessee will return the Equipment at the end of the lease term in good condition with no excessive wear, use or damage. Lessee agrees to indemnify Lessor from any loss or damage to the Equipment or its contents during the term of this Lease.
12. Delivery. Lessor agrees to deliver the Equipment to the Project site, or other location identified by Lessee and to provide programming and maintenance of the signal system and remove the Equipment upon completion.
13. Severability If any part of this Lease is not valid according to law, all other parts will remain enforceable.

14. General Provisions. This Lease shall be binding on Lessee and any successors and assigns.

15. Venue The law of Illinois will govern this Lease.

16. **Totality of Agreement. This Lease constitutes the entire agreement between the parties.**

LESSEE:

LESSOR:

Village of Bartlett

JOHN THOMAS, INC.

By: _____

By: 

Title: _____

Title Chief Financial Officer



CERTIFICATE OF COVERAGE

MEMBER: Village of Bartlett

COVERAGE TERM: January 1, 2017 – December 31, 2017

This certificate is issued as a matter of information only and confers no rights upon the recipient. This certificate does not amend, extend or alter the coverages provided to the member.

Intergovernmental Risk Management Agency (IRMA) is not an insurance company. IRMA is an Illinois intergovernmental cooperative agency established by contracting units of local government as defined in the Illinois Constitution of 1970 pursuant to Article VII, Section 10 thereof and Chapter 127, Section 746 of the Illinois Compiled Statutes. IRMA administers a joint risk pool and purchases insurance, as it deems expedient.

COVERAGES: This is to certify that the coverages listed below are provided by IRMA to the member named above for the Coverage Term indicated. This certificate is subject to all terms and conditions of the IRMA Bylaws and Coverage Document, and any applicable contract(s) of commercial insurance.

Shall not be less than:	<u>Type of Coverage and Limits</u>
General Liability	
Bodily Injury & Property Damage	\$1,000,000 Combined Single Limit
First Party Property	\$250,000,000 per occurrence

REFERENCE: Evidence of coverage for the rental of portable traffic signs (reported value - \$75,000 per set) for the Village of Bartlett's 4th of July Celebration being held June 30 through July 24, 2017. John Thomas, Inc. is named as additional insured for general liability and loss payee for the leased and rented equipment.

TERMINATION: Should the member named above terminate its participation in IRMA prior to December 31, 2017, written notice thereof will be sent by first class mail to the party named below at the address indicated. However, failure to mail such notice shall impose no obligation or liability upon IRMA.

Authorized Representative of Intergovernmental Risk Management Agency:

Date: May 2, 2017

Margo Ely, Executive Director

CERTIFICATE HOLDER: John Thomas, Inc.

Copy to: Geoffrey Pretkelis, Village of Bartlett
Janelle Terrance, Village of Bartlett – Delegate



CERTIFICATE OF COVERAGE

MEMBER: Village of Bartlett

COVERAGE TERM: January 1, 2017 – December 31, 2017

This certificate is issued as a matter of information only and confers no rights upon the recipient. This certificate does not amend, extend or alter the coverages provided to the member.

Intergovernmental Risk Management Agency (IRMA) is not an insurance company. IRMA is an Illinois intergovernmental cooperative agency established by contracting units of local government as defined in the Illinois Constitution of 1970 pursuant to Article VII, Section 10 thereof and Chapter 127, Section 746 of the Illinois Compiled Statutes. IRMA administers a joint risk pool and purchases insurance, as it deems expedient.

COVERAGES: This is to certify that the coverages listed below are provided by IRMA to the member named above for the Coverage Term indicated. This certificate is subject to all terms and conditions of the IRMA Bylaws and Coverage Document, and any applicable contract(s) of commercial insurance.

		<u>Type of Coverage and Limits</u>
Shall not be less than:		
General Liability		
Bodily Injury & Property Damage		\$1,000,000 Combined Single Limit
General Aggregate		\$4,000,000
First Party Property – All Risk		
(Includes Auto Comp./Collision)		\$250,000,000 per occurrence

REFERENCE: Evidence of coverage for Highway Permit for temporary traffic lights for the Village of Bartlett's 4th of July celebration from June 30 through July 4, 2017 to be placed within DuPage County rights-of-way. County of DuPage is named as additional insured in respect to general liability with regards to above placement of temporary traffic lights in the DuPage County rights-of-way.

TERMINATION: Should the member named above terminate its participation in IRMA prior to December 31, 2017, written notice thereof will be sent by first class mail to the party named below at the address indicated. However, failure to mail such notice shall impose no obligation or liability upon IRMA.

Authorized Representative of Intergovernmental Risk Management Agency:

Date: April 11, 2017

Margo Ely, Executive Director

CERTIFICATE HOLDER:

**County of DuPage
c/o Department of Transportation
421 N. County Farm Road
Wheaton, IL 60187-2553**

Copy to: Janelle Terrance, Village of Bartlett – Delegate
Geoffrey Pretkelis, Village of Bartlett Police Department



CERTIFICATE OF COVERAGE

MEMBER: Village of Bartlett

COVERAGE TERM: January 1, 2017 – December 31, 2017

This certificate is issued as a matter of information only and confers no rights upon the recipient. This certificate does not amend, extend or alter the coverages provided to the member.

Intergovernmental Risk Management Agency (IRMA) is not an insurance company. IRMA is an Illinois intergovernmental cooperative agency established by contracting units of local government as defined in the Illinois Constitution of 1970 pursuant to Article VII, Section 10 thereof and Chapter 127, Section 746 of the Illinois Compiled Statutes. IRMA administers a joint risk pool and purchases insurance, as it deems expedient.

COVERAGES: This is to certify that the coverages listed below are provided by IRMA to the member named above for the Coverage Term indicated. This certificate is subject to all terms and conditions of the IRMA Bylaws and Coverage Document, and any applicable contract(s) of commercial insurance.

Type of Coverage and Limits

Shall not be less than:

General Liability	
Bodily Injury & Property Damage	\$1,000,000 Combined Single Limit
Automobile Liability	
Bodily Injury & Property Damage	\$1,000,000 Combined Single Limit
Workers' Compensation	Statutory Limits
Employers Liability	\$1,000,000 per occurrence
First Party Property – All Risk	
(Includes Auto Comp./Collision)	\$250,000,000 per occurrence

REFERENCE: Evidence of 2017 Coverage.

TERMINATION: Should the member named above terminate its participation in IRMA prior to December 31, 2017, written notice thereof will be sent by first class mail to the party named below at the address indicated. However, failure to mail such notice shall impose no obligation or liability upon IRMA.

Authorized Representative of Intergovernmental Risk Management Agency:

Date: January 1, 2017

Margo Ely, Executive Director

CERTIFICATE HOLDER:

Copy to:



Agenda Item Executive Summary

Item Name Authorization to purchase 3 police vehicles Committee or Board Village Board

BUDGET IMPACT

Amount: \$95,010

Budgeted \$99,000

List what fund

Vehicle Replacement Fund

EXECUTIVE SUMMARY

The Police Department would like to purchase three (3) replacement vehicles as budgeted to be assigned to the Patrol Division and Patrol Sergeants.

ATTACHMENTS (PLEASE LIST)

Police Department Memorandum

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion
-

MOTION: I move to purchase three (3) 2017 Ford Utility Interceptor vehicles through the Suburban Purchasing Cooperative, Contract #152, in the amount of \$95,010 from Currie Motors Fleet, Frankfort, Illinois.

Staff: Patrick B. Ullrich, Chief of Police Date: May 4, 2017

POLICE DEPARTMENT MEMORANDUM
17-30

DATE: May 4, 2017

TO: Paula Schumacher, Acting Village Administrator

FROM: Patrick B. Ullrich, Chief of Police 

RE: FY 17/18 – Purchase of (3) three 2017 Ford Interceptor Utility Police Vehicles

The Suburban Purchasing Cooperative, a cooperative of 142 municipalities and townships in northeastern Illinois, was awarded contract #152 for the purchase of a 2017 Ford Interceptor Utility Police Vehicle to Currie Motors Fleet, Frankfort, Illinois. The 2017 Interceptor Utility comes standard with All-Wheel Drive (AWD) and features a V-6 engine.

The FY 2017/2018 budget provides \$99,000 for the purchase of (3) three utility replacement vehicles. The total price of these vehicles including delivery is \$95,010.00, which is \$3,990.00 under budget. These vehicles would be purchased as part of our normal vehicle rotation as budgeted in the Vehicle Replacement Fund. They will be assigned to the patrol division and the patrol sergeants.

I request the authorization to purchase these vehicles be placed on the Board Agenda for May 16, 2017. We anticipate delivery of the vehicles in three to four months from the time the order is placed.

PBU/hma



Agenda Item Executive Summary

Item Name Authorization to purchase 1 CSO vehicle Committee or Board Village Board

BUDGET IMPACT

Amount:	\$32,303	Budgeted	\$33,500
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List what fund	Vehicle Replacement Fund
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EXECUTIVE SUMMARY

The Police Department would like to purchase one (1) replacement vehicle as budgeted to be assigned to the Community Service Officers.

ATTACHMENTS (PLEASE LIST)

Police Department Memorandum

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion
-


MOTION: I move to purchase one (1) 2017 Ford F-150 Extended Cab 4x4 Pickup Truck through the Suburban Purchasing Cooperative, Contract #148, in the amount of \$32,303 from Roesch Ford Commercial Truck Center, Bensenville, Illinois.

Staff: Patrick B. Ullrich, Chief of Police Date: May 4, 2017

POLICE DEPARTMENT MEMORANDUM
17-29

DATE: May 4, 2017

TO: Paula Schumacher, Acting Village Administrator

FROM: Patrick B. Ullrich, Chief of Police 

RE: FY 17/18 – Purchase of (1) one 2017 Ford F-150 Extended Cab 4X4 Pickup Truck

The Suburban Purchasing Cooperative, a cooperative of 142 municipalities and townships in northeastern Illinois, was awarded contract #148 for the purchase of a 2017 Ford F-150 Extended Cab 4X4 Pickup Truck to Roesch Ford Commercial Truck Center, Bensenville, Illinois.

The FY 2017/2018 budget provides \$33,500 for the purchase of (1) one replacement Community Service Officer Vehicle. The total price of this vehicle including delivery is \$32,303.00, which is \$1,197.00 under budget. This vehicle would be purchased as part of our normal vehicle rotation as budgeted in the Vehicle Replacement Fund. This vehicle will be used by our Community Service Officers.

I request the authorization to purchase this vehicle be placed on the Board Agenda for May 16, 2017. We anticipate delivery of this vehicle in three to four months from the time the order is placed.

PBU/hma

MEMO

Date: May 8, 2017

To: Paula Schumacher, Acting Village Administrator

From: Dan Dinges, Public Works Director

Re: *Purchase of (1) Mini-Van*

On April 10, 2017, the Street Division locating van was involved in a traffic accident. Luckily the driver had only minor injuries but our 2014 Dodge Caravan locating van was totaled. The locating van is used on a daily basis, and will need to be replaced. A new 2017 Dodge Caravan

I have received all of the necessary information regarding the purchase of Mini-Vans through the State of Illinois Joint Purchase Program. Wright Automotive Incorporated of Hillsboro, Illinois was awarded the contract for these vehicles. The cost for one mini-van, delivered to Bartlett, is \$21,663. As this replacement was the result of an accident this was not budgeted for. The van will be paid for from the Vehicle Replacement Fund. We anticipate \$16,200 to come back to the Village from our accident claim with IRMA. The remainder will come from funds already in place for the replacement of the van.

I would recommend the Village of Bartlett purchase (1) one Mini-Van from Wright Automotive Incorporated of Hillsboro, Illinois for the total amount of \$21,663.

Please place this on the next available Village Board Agenda.

cc: Todd Dowden, Finance Director

MEMO

Date: May 8, 2017

To: Paula Schumacher, Acting Village Administrator

From: Dan Dinges, Public Works Director

Re: *Purchase of (2) Ford Escape Administrative Vehicles*

I have received all of the necessary information regarding the purchase of Ford Escape administrative vehicles through the Suburban Purchasing Cooperative. Currie Motors of Frankfort, Illinois was awarded the contract for these vehicles. There are two Ford Escapes in the current budget, one for Community Development and one for the Public Works Street Division.

The cost for the Community Development vehicle is \$18,965. This will replace a 2005 Dodge Dakota which will be sold at auction after the new vehicle arrives. There is \$20,000 in the Community Development budget for this item.

The cost for the Street Division vehicle is \$22,727. This cost for this vehicle is higher, due to the need for four-wheel drive during snow removal operations. This will replace a 2009 Ford Crown Victoria which will be sold at auction after the new vehicle arrives. There is \$27,000 in the street Division budget for this item.

I would recommend the Village of Bartlett purchase (2) two Ford Escapes from Currie Motors of Frankfort, Illinois for the total amount of \$41,692.

Please place this on the next available Village Board Agenda.

cc: Todd Dowden, Finance Director



Agenda Item Executive Summary

Item Name	PW Jet Cleaning Truck (Vactor)	Committee or Board	Board
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BUDGET IMPACT

Amount:	\$377,872.66	Budgeted	\$390,000.00
List what fund	Vehicle Replacement Fund		

EXECUTIVE SUMMARY

National Joint Powers Alliance, a cooperative of National municipalities, has awarded contract # 022014-FSC for the purchase of 2017 Vactor 2100 Plus Combination Sewer Cleaner Truck to Standard Equipment in Chicago, IL.

This vehicle would be purchased as part of our normal vehicle replacement program. The price per specifications of (\$390,872.66) less trade in value of (\$13,000). The delivered vehicle will be delivered at the final price of \$377,872.66.

The FY 2017-2018 budget provides \$390,000.00 for the purchase of a new Jet Sewer Cleaning vehicle that has been used for at least 16 years.

ATTACHMENTS (PLEASE LIST)

Memo,
Standard Equipment's Proposal

ACTION REQUESTED

For Discussion Only _____

Resolution _____

Ordinance _____

Motion: _____

Motion

I move the Village Board approve the purchase of One (1) Vactor 2100 Plus Combination Sewer Cleaner Truck including the trade in of the Village owned 2001 Vactor truck in the amount of \$377,872.66 from Standard Equipment of Chicago, Illinois.

Staff: Dan Dinges, Public Works Director

Date: May 4, 2017

MEMORANDUM

To: Paula Schumacher, Village Administrator
From: Dan Dinges, Director of Public Works
Subject: Public Works/ Fleet Purchase
Date: May 4, 2017

National Joint Powers Alliance, a cooperative of National municipalities , has awarded contract # 022014-FSC for the purchase of 2017 Vactor 2100 Plus Combination Sewer Cleaner Truck to Standard Equipment in Chicago, IL.

This vehicle would be purchased as part of our normal vehicle replacement program. The price per specifications of (\$390,872.66) less trade in value of (\$13,000). The delivered vehicle will be delivered at the final price of \$377,872.66.

The FY 2017-2018 budget provides \$390,000.00 for the purchase of a new Jet Sewer Cleaning vehicle that has been used for at least 16 years.

I am requesting that you place this vehicle replacement on the next available Board agenda for consideration.



April 24, 2017

Mr. John Pullia
Village of Bartlett
1150 Bittersweet Dr.
Bartlett, IL 60103

**SUBJECT: PROPOSAL FOR ONE (1) VACTOR 2100 PLUS COMBINATION SEWER CLEANER
MOUNTED ON A PETERBILT MODEL 348 CHASSIS**

Mr. Pullia,

Standard Equipment Company is pleased to present the Village of Bartlett with the following quotation for one (1) new current model year Vactor 2100 Plus Combination Sewer Cleaner mounted on a Peterbilt Model 348 Chassis.

Price Per Attached Specifications	\$ 390,872.66
Less Trade-In	<u>(\$13,000.00)</u>
Total	<u>\$ 377,872.66</u>

Notes:

- Pricing Per NJPA Contract # 022014-FSC
- FOB: Bartlett, IL
- Terms: Payment Due Upon Delivery and Acceptance
- Anticipated Lead Time: Approximately 150-180 Days After Receipt of Order
- Operator Training Included

Respectfully,

A handwritten signature in black ink, appearing to read "R. Bakken", written in a cursive style.

Richard Bakken
rbakken@standardequipment.com
Direct (312) 706-9682
Cell (312) 282-1334

VACTOR **2100**
Plus



VACTOR

VACTOR
WORK ASSURED