



**VILLAGE OF BARTLETT
COMMITTEE MINUTES
April 4, 2017**

President Wallace called the Committee of the Whole meeting to order at 7:37 p.m.

PRESENT: Trustee Camerer, Carbonaro, Deyne, Hopkins, Reinke, and President Wallace

ABSENT: Trustee Arends

ALSO PRESENT: Acting Village Administrator Paula Schumacher, Assistant to the Village Administrator Scott Skrycki, Interim Finance Director Todd Dowden, Community Development Director Jim Plonczynski, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Building Director Brian Goralski, Grounds Superintendent Kevin DeRoo, Chief Patrick Ullrich, Deputy Chief Geoff Pretkelis, Deputy Chief Chuck Snider, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

PLANNING & ZONING COMMITTEE

1. 2250-2260 Southwind Blvd.

Trustee Reinke asked staff for any additions before sending this to the Village Board for a final vote.

Community Development Director Jim Plonczynski stated that the Plan Commission reviewed it and recommended approval.

2. Balance Family Chiropractic

Trustee Reinke asked staff to give the Board a little more detail.

Mr. Plonczynski stated that they have Dr. Ackerman (owner) of Balance Family Chiropractic in the audience as well as the project planners. He stated that it is a rebuild of the existing building at 366–68 S. Main Street to construct a new 6,152 square-foot building consisting of a chiropractic office (4,285 SF) and two residential apartments (1,867 SF) on both the first and second floors. The petitioner is requesting a site plan review to demolish the existing building and to construct a new building. There are also some variations to allow the building and parking areas in the front, side and rear yard setbacks. The design will accommodate nicely into the downtown.

The Board agreed that it would be good for the downtown area.

Trustee Hopkins asked if this could be forwarded directly to the Board after the Zoning Board of Appeals to conduct a Public Hearing and the Plan Commission for further review.



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Trustee Reinke moved to waive further Committee review of the Balance Family Chiropractic facility and was seconded by Trustee Deyne.

ROLL CALL VOTE TO WAIVE COMMITTEE REVIEW OF BALANCE FAMILY CHIROPRACTIC FACILITY

AYES: Trustees Camerer, Carbonaro, Deyne, Hopkins, Reinke

NAYS: None

ABSENT: Trustee Arends

MOTION CARRIED

PUBLIC WORKS COMMITTEE

1. Waste Water Treatment Plan Facility Plan Update

Trustee Camerer asked staff to give an appraisal.

Public Works Director Dan Dinges stated that they have been working with Strand Associates since 2015 to determine what improvements are necessary to maintain compliance with the IEPA at the Bittersweet treatment facility. The next step will be submitting this plan to the IEPA so they could start applying for the low interest loans.

Troy Stinson from Strand Associates presented the attached presentation.

Highlights

- Most of the plant is more than 30-40 years old
- Automation
- Regulatory changes
- Overflows/surcharging
- Improved energy efficiency
- Limited control and flexibility
- System controls are outdated and unreliable

They have looked at several alternatives and recommended a two phase process. Cost of one phase project is around \$27 million and if you did two phases, you would be at \$33 million. He estimated that the project would be completed in 2021.

President Wallace asked if there was any talk about reduction of staff or automation and asked if there was any numbers crunched over time.

Mr. Dinges stated that there is a potential there for sure.



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Administrator Schumacher stated that it is the energy cost what will be a savings. Making the efficiencies there will really give them some bang for the buck on those costs.

President Wallace asked if there was a particular reason he got this study done.

Mr. Dinges stated that it is the phosphorus thing. The EPA has set the limit. They were able to buy some time and that is why they are going through this process right now. There is a deadline for the phosphorus limit and it must be met or the Village will be in violation. They would like to submit the facility plan to the EPA, which will take 6+ months for them to go through and review. That will then enable us to apply for low interest EPA loans. A lot of the capital improvements are in the capital budget.

Administrator's Schumacher stated that they have only seen this improvement in piecemeal and this was presented as the entire project. Staff is looking for direction on the phasing. Should they pursue both phases or split it.

Trustee Carbonaro stated that it is a no-brainer to do them together.

Trustee Reinke stated that they would not want to subject the residents to years and years of construction.

Trustee Deyne he stated that financially it does not make sense to split it.

2. Metra Payment and Parking

Assistant to the Village Administrator Scott Skrycki presented the Metra parking lot reconfiguration and mobile application. Please see attached presentation.

Mr. Skrycki presented a two-fold project. One is a form of payment change and the other is a reconfiguration of the daily versus permit parking spaces.

Highlights:

- Pay through mobile app
- User friendly
- Phasing out current pay stations
- Lot configuration allowing more "permit" parking

Trustee Deyne asked about the history of the company they are working with.



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Mr. Skrycki stated that they do the City of Chicago and they have other places around the country. They have never lost a client and the towns that they have called for references are very happy with their services. Their retention rate of 100% of clients is pretty good. This is also the only company that talks to our current pay station system.

President Wallace stated he would like to see someone in the parking lot passing out brochures.

Mr. Skrycki stated that the educational campaign would be very intensive.

Trustee Reinke stated that the signage is key. He stated that they needed to be administratively prepared for residents who pay their fee once they get to work and may have received a ticket prior to the payment receipt. He also felt that people tend to have issues putting the correct parking space number in their phone and this increases the error margin. Some communities give you three chances before they issue a ticket.

Mr. Skrycki stated that this is one of the problems they have run into. One of the great features of this program is that the system does not allow for replicating a number.

Trustee Reinke stated that this is a public education thing. He asked him to remember to warn the administrative adjudication hearing officer that he may see an increase in tickets.

President Wallace stated that the Board will be going into Executive Session to discuss Property Acquisition Pursuant to Section 2(c)5 of the Open Meetings Act.

There being no further business to discuss, Trustee Deyne moved to adjourn the regular Committee of the Whole meeting and that motion was seconded by Trustee Hopkins.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Camerer, Carbonaro, Deyne, Hopkins, Reinke

NAYS: None

ABSENT: Trustee Arends

MOTION CARRIED

The meeting adjourned at 8:21p.m.

Lorna Gilless
Village Clerk