



**VILLAGE OF BARTLETT
COMMITTEE MINUTES
March 21, 2017**

President Wallace called the Committee of the Whole meeting to order at 7:33 p.m.

PRESENT: Trustees Arends (via webcam), Camerer, Carbonaro, Deyne, Hopkins, Reinke, President Wallace.

ABSENT: None

ALSO PRESENT: Acting Village Administrator Paula Schumacher, Assistant to the Village Administrator Scott Skrycki, Acting Finance Director Todd Dowden, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Community Development Director Jim Plonczynski, Assistant Community Development Director Roberta Grill, Building Director Brian Goralski, Head Golf Professional Phil Lenz, Grounds Superintendent Devin DeRoo, Food & Beverage Manager Paul Petersen, Chief Patrick Ullrich, Village Clerk Lorna Giles and Village Attorney Bryan Mraz.

PLANNING & ZONING COMMITTEE

Brewster Creek Industrial Park – No Parking

Public Works Director Dan Dinges stated that as a business park grew and filled out they have been seeing many additional powers parking on the roads. As trucks are consistently coming and going he felt it was time to look at no parking on the roads to keep them safe and clean. He stated that it is also a safety issue for fire trucks and police.

Trustee Reinke asked if the penalty was \$15?

Police Chief Patrick Ullrich stated that if they are going to create a new ordinance, they can make the fine at whatever the Board may choose.

Trustee Camerer verified that there is additional parking at all of the buildings and those parking on the streets are there by convenience.

Trustee Reinke stated that prohibiting parking in the draft ordinance makes a lot of sense and maybe that's a bigger question about the fines under the Village Code. He felt that they should be adjusting all the fines and whether they will be higher or lower.

Administrator Schumacher stated she will prepare a summary of tax revenue options that was requested during the budget review. They will also add a review of the parking fines to that.



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POLICE & HEALTH COMMITTEE

New Police Building and Parking Lot

Trustee Carbonaro asked the community development director to summarize.

Community Development Director Jim Plonczynski stated that this was the long-awaited site plan and rezoning for the property across the street where there putting a parking lot and also some variations regarding the location of the parking lot, fences, etc.

He stated that the building is going to be phased-in. He spoke about some parking setback variances under the zoning district for the parking lot on Oak. He stated that it was a great looking building and the police department spent a lot of time with the architects to integrate the design into the municipal campus. He stated that the building will have 48,982 ft. in total.

Trustee Camerer stated that he understood that they were going to tear down part of the existing Police Department, he asked if they were going to renovate as much as humanly possible.

Mr. Plonczynski stated that they will try to save some of the square footage. When you renovate an existing structure, you have to bring it up to code and there are things that you have to encounter when you open up the walls - one of those things is the phone system.

Trustee Deyne asked if they will have enough parking with the lot across the street.

Mr. Plonczynski stated that they did not need any parking space variances. He stated that they needed 140 spaces and they have 153.

Trustee Deyne stated that he believed there was another vacant parcel on Oak that just came up for sale.

Mr. Plonczynski stated that when they looked at this the first time they had land appraisals done. In the past, when the Board directed them to look at purchasing this property, the seller was not interested in the price that they set as their cap.

Trustee Deyne stated that it may be beneficial to inquire about that additional parcel.

Administrator Schumacher clarified about repurposing parts of the police building. The building itself will not be repurposed because there are just too many code violations.



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Trustee Camerer stated that he was under the impression that they were going to try to do a remodel on the existing building and add a new building.

Administrator Schumacher stated that is what they looked at originally and the architects did evaluate that during the needs analysis. The number was close to \$2 million to do any kind of remodeling.

The Board spoke about the parking spaces and that they will have 153 parking spaces and the requirement is only 106.

Public Works Director Dan Dinges stated that with the DuPage Water work, the well house that is directly north will be demolished and they can look at additional parking there.

Trustee Reinke advised staff to talk to the neighbors about the project.

Chief Ullrich stated that the construction management company that they hired has offered to talk to the neighbors and be named point of contact if there are any complaints.

PUBLIC WORKS COMMITTEE

Regulation of Small Cell Facilities

Trustee Camerer stated they apparently have an increase in demand for wireless communication services for providers to place small cell antenna systems on utility poles, street light poles in the public right-of-way.

Mr. Plonczynski stated that they have a model ordinance and they are getting calls from wireless communication companies about putting poles up in the public right of ways. The recommendation from the municipal conference is that they should adopt something. This ordinance provides some regulation for those types of small cell facilities. They are designed to fill the gaps in service for some of the companies that have equipment on our water towers.

Trustee Camerer asked if we would receive some reimbursement.

Attorney Mraz stated that they can charge a small fee to cover their costs. In 2007, they had a right-of-way ordinance but as technology has changed they have these small cell towers as opposed to some of the large mounted poles. Since they want to put these in the right-of-way the federal government is printing some of these carriers more and more power and taking more and more power away from us. The 2007 ordinance does not address this latest technology with the smaller cells. One of things to do is to put



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them on light poles and ComEd poles (located in the right-of-way). It is not unlimited so there will be some modifications to what you are seeing. The fee is nominal since you can only charge for what covers your costs. The important thing is to have some regulations. Under the federal law, they have a shot clock where they submit an application and you have 45 to 90 days to take action otherwise it is automatically granted. There are some limitations like how close they are to residences and some other issues relating to color. We want to try to limit the number of antennas on each one and that type of thing.

President Wallace stated that there is a proposed application fee of \$1,000.

Mr. Plonczynski stated that that may be a little bit high.

Attorney Mraz stated that the federal law would prohibit this and you would only be able to charge a fee to cover the costs.

There being no further business to discuss, Trustee Camerer move to adjourn the regular Committee of the Whole meeting and that motion was seconded by Trustee Deyne.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting adjourned at 8:00 p.m.

Lorna Gilless
Village Clerk

LG/