



**VILLAGE OF BARTLETT**  
**PUBLIC HEARING MINUTES**  
**March 21, 2017**

---

**1. CALL TO ORDER**

President Wallace called the 2017-18 Proposed Budget Public Hearing to order on the above date at 7:00 PM in the Council Chambers.

He stated that the Certificate of Publication from the Daily Herald which evidences that the notice of this Public Hearing was duly published on March 8, 2017, which meets the statutory pre-requisites which require that the notice of the Public Hearing be published between 7 and 30 days before the Public Hearing, be entered into the record. The tentative budget has been available to the public for inspection for not less than 30 days.

**2. ROLL CALL**

PRESENT: Trustee Arends (via webcam), Camerer, Carbonaro, Deyne, Hopkins, Reinke, and President Wallace

ABSENT: None

ALSO PRESENT: Acting Village Administrator Paula Schumacher, Assistant to the Village Administrator Scott Skrycki, Interim Finance Director Todd Dowden, Community Development Director Jim Plonczynski, Assistant Community Development Director Roberta Grill, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Building Director Brian Goralski, Food & Beverage Manager Paul Petersen, Chief Patrick Ullrich, Deputy Chief Geoff Pretkelis, Deputy Chief Chuck Snider, Village Attorney Bryan Mraz and Village Clerk Lorna Giless.

Acting Administrator Schumacher stated that the proposed revenues for fiscal 2017-18 total \$75.5 million and includes \$27.9 million in borrowing for capital projects. The remaining revenues are divided among property taxes, other taxes, services charges and other revenue. The proposed general property tax levy is to remain flat from last year. This is the fifth consecutive year the levy has remained flat or declining. The total proposed budget for fiscal year 2017-18 is \$88.4 million. This is a 65% increase from last year. We reduced the proposed operating budget by \$66,405 for the adjustments made by the Board in the budget review. We also added \$45,000 for the Cook County issue regarding the Northwest Mosquito Abatement District.

The total operating budget is \$41.9 million which is a 3.9% increase from last year. The overall budget increase is primarily due to the increase in capital project costs including the Lake Michigan water project. The increase in the operating portion of the budget is mainly for the increase in debt service for the 2016 Police Station bonds.

Operating expenditures can be divided into five primary uses. A little over two-thirds of the operating expenditures are for public safety and public works, which includes streets,



**VILLAGE OF BARTLETT  
PUBLIC HEARING MINUTES  
March 21, 2017**

---

water, sewer and parking. The remaining third is divided among general government, golf and debt.

The Capital portion of the proposed budget is \$46.5 million. The Capital portion of the budget varies from year to year based upon the individual projects we have scheduled.

Capital projects of the budget are divided into five broad categories; water, sewer, streets, economic development, golf and other. \$19 million of the proposed capital projects in the 2017-18 budget relates to the Lake Michigan water project. \$9.6 million is related to the Police Station construction. Other projects include the annual streets maintenance program, improvements in the Brewster Creek and Bluff City TIF developments, and waste water treatment plant improvements.

President Wallace asked if any member of the public wished to offer written or oral testimony on the budget. There were none.

### 3. ADJOURNMENT

It was moved by Trustee Camerer to adjourn the Proposed Budget Public Hearing and seconded by Trustee Deyne.

#### ROLL CALL VOTE TO ADJOURN

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke

NAYS: None

ABSENT: None

MOTION CARRIED

The Public Hearing was adjourned at 7:02 p.m.

Lorna Gilless  
Village Clerk



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**March 21, 2017**

---

1. CALL TO ORDER

President Wallace called the regular meeting of March 21, 2017 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m. in the Council Chambers.

2. ROLL CALL

PRESENT: Trustee Arends (via webcam), Camerer, Carbonaro, Deyne, Hopkins, Reinke, and President Wallace

ABSENT: None

ALSO PRESENT: Acting Village Administrator Paula Schumacher, Assistant to the Village Administrator Scott Skrycki, Interim Finance Director Todd Dowden, Community Development Director Jim Plonczynski, Assistant Community Development Director Roberta Grill, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Building Director Brian Goralski, Food & Beverage Manager Paul Petersen, Chief Patrick Ullrich, Deputy Chief Geoff Pretkelis, Deputy Chief Chuck Snider, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

3. INVOCATION – Pastor Tim Chinn from the Village Church of Bartlett did the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the Agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a Board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the Agenda. He asked if there were any items a Board member wished to remove from the Consent Agenda, or any items a Board member wished to add to the Consent Agenda.

Trustee Reinke stated that he would like to add item 2 under the Planning & Zoning Committee (Ordinance 2017-25, an Ordinance Granting Site Plan Approval on Lot 9M in the Brewster Creek Business Park) to the Consent Agenda.

Trustee Hopkins moved to amend the Consent Agenda by adding item 2 under the Planning & Zoning Committee (Ordinance 2017-25, an Ordinance Granting Site Plan



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**March 21, 2017**

---

Approval on Lot 9M in the Brewster Creek Business Park) in addition to the items already shown on the Consent Agenda and that motion was seconded by Trustee Carbonaro.

**ROLL CALL VOTE TO AMEND THE CONSENT AGENDA**

**AYES:** Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke

**NAYS:** None

**ABSENT:** None

**MOTION CARRIED**

Trustee Carbonaro moved to approve the Amended Consent Agenda and that motion was seconded by Trustee Hopkins.

**ROLL CALL VOTE TO APPROVE THE AMENDED CONSENT AGENDA**

**AYES:** Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke

**NAYS:** None

**ABSENT:** None

**MOTION CARRIED**

6. MINUTES - Covered and approved under the Consent Agenda.
7. BILL LIST – Covered and approved under the Consent Agenda.
8. TREASURER’S REPORT

Interim Finance Director, Todd Dowden summarized that the Motor Fuel Tax distribution through December, 2016 totaled \$97,957 which was up \$4,700. On the year, they are down \$4,000 compared to last year which is just under 1%. Municipal Sales Tax Report through November, 2016 was \$207,123 and it represented an increase of \$2,686 or 1.3% from the prior month. Year to date they are up almost \$70,000 from the prior year which is up 5%.

9. PRESIDENT’S REPORT - None
10. QUESTION/ANSWER: PRESIDENT & TRUSTEES - None
11. TOWN HALL - None
12. STANDING COMMITTEE REPORTS
  - A. PLANNING & ZONING COMMITTEE, CHAIRMAN REINKE

Trustee Reinke presented Ordinance 2017-24, an Ordinance Amending the Bartlett Zoning Ordinance Chapter 4A: Residential Districts and Chapter 2: Rules and Definitions.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**March 21, 2017**

---

Trustee Reinke moved to approve Ordinance 2017-24, an Ordinance Amending the Bartlett Zoning Ordinance Chapter 4A: Residential Districts and Chapter 2: Rules and Definitions and that motion was seconded by Trustee Camerer.

Trustee Carbonaro stated that he thought they needed to re-evaluate the bee keeping recommendation from the Zoning Board to a full acre of property. Since this ordinance brings it down to ¼ acre, he thought they should re-evaluate and take into consideration the Zoning Board's recommendation.

Trustee Camerer stated that he disagreed and thought staff had researched this with other cities and they know that the only reason to expand this is out of fear for no reason. He felt that they should move forward with the staff recommendations.

Trustee Hopkins agreed and stated that staff has done a remarkable job with giving the Board more information than they needed. The residents have spoke volumes about these ordinance changes and he thought they should leave it as is.

**ROLL CALL VOTE TO APPROVE ORDINANCE 2017-24 AMENDING ZONING ORDINANCE CHAPTER 4A AND 2**

AYES: Trustees Arends, Camerer, Deyne, Hopkins, Reinke

NAYS: Trustee Carbonaro

ABSENT: None

**MOTION CARRIED**

Trustee Reinke stated that Ordinance 2017-25, an Ordinance Granting Site Plan Approval on Lot 9M in the Brewster Creek Business Park was covered and approved under the Consent Agenda.

**B. BUILDING COMMITTEE, CHAIRMAN HOPKINS**

Trustee Hopkins stated that there was no report.

**C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE**

Trustee Deyne stated that Resolution 2017-28-R, A Resolution Approving of Disbursement Request for Payout No. 2 from the Series 2016 Project Fund, and Payout No. 1 from the General Subaccount, Totaling \$577,477.20 for Costs of Improvements for the Elmhurst Chicago Stone Bartlett Quarry Redevelopment Project was covered and approved under the Consent Agenda.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**March 21, 2017**

---

**D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN ARENDS**

Trustee Arends stated that there was no report.

**E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARONARO**

Trustee Caronaro stated that Ordinance 2017-29, an Ordinance Authorizing the Sale by Internet Auction of Surplus Personal Property Owned by the Village of Bartlett and Ordinance 2017-30, an Ordinance Authorizing the Sale of Personal Property Owned by the Village of Bartlett on e-Bay were covered and approved under the Consent Agenda.

**F. PUBLIC WORKS COMMITTEE, CHAIRMAN CAMERER**

Trustee Camerer stated that Ordinance 2017-31, an Ordinance Authorizing the Sale by Internet Auction of Surplus Personal Property Owned by the Village of Bartlett and Resolution 2017-32-R, a Resolution Approving Bridge Maintenance and Construction Engineering and Resolution 2017-33-R, a Resolution Approving Stearns Road Culvert Extension and Construction Engineering were covered and approved under the Consent Agenda.

Trustee Camerer presented Resolution 2017-26-R, a Resolution Approving Ruzicka Field Parking Lot Construction and Engineering.

Trustee Camerer moved to approve Resolution 2017-26-R, a Resolution Approving Ruzicka Field Parking Lot Construction and Engineering and that motion was seconded by Trustee Arends.

Trustee Camerer stated that he had some issues with this. He thought it was a large amount of money to be paying for the parking lot. He asked for other alternatives of which stated that it would cost more money and be a less stable paving material.

Trustee Hopkins agreed that it was a lot of money to spend on a parking lot and asked if there was any way they could do some value engineering on this or maybe do it in phases. Are there any alternatives to spending \$675,000.

Public Works Director Dan Dinges stated that you could phase it and it would be a matter of building half of it at a time. It would just be a matter of when you are doing the second half and would cost more because you have two setups.

Trustee Reinke stated that he agreed with Trustee Camerer and Trustee Hopkins.

Mr. Dinges stated that it is quite a bit of asphalt but part of it is that they are trying to avoid doing stormwater detention. It also includes curb but no lighting at this time.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**March 21, 2017**

---

Trustee Deyne asked what the life expectancy is of this parking lot.

Mr. Dinges stated that it should go about 25 years. At that point, you may have to do some patching.

President Wallace asked when the last time was that they spent any money there.

Mr. Dinges stated that from time to time as holes were dug in the gravel, they have had to go out there and put more gravel down. The only other item that they addressed is the fence along the west side which is in need of some replacement sections. The rest of the park is maintained by baseball and football associations.

Trustee Camerer asked if they have a road grader.

Mr. Dinges stated that other than a skidster, they don't have a grater. They have a paving machine but this would be a much larger job than they could handle.

Trustee Hopkins asked if there was another kind of gravel that would be easier on vehicles.

Mr. Dinges stated that they have been using grinding's which is basically ground-up asphalt which tends to stick because it has asphalt material in it.

Trustee Arends stated that Ruzicka Field was dedicated about 27 years ago and at that time Bartlett had a huge Little League program. That program has been nothing but successful for all these years. The Village was instrumental in being able to get this land for the Little League. They have maintained that field and built their own dugout or whatever needed to be done. She thought that after all these years, the Village of Bartlett could afford to help them and give them a parking lot that won't be nickel and diming us to death and will show the pride that we have in our Little League and football programs. This would be a great gift to them and one that we could surely be proud to do for them.

President Wallace agreed. Having been in that parking lot many, many, times and almost getting the under part of his car torn off, he was amazed that we haven't been sued. He stated that it was a mess and he is amazed that kids have not been run over in the parking lot. This is an issue every weekend during the spring through the fall football season. He asked what other earmarks they have for MFT funds.

Mr. Dinges stated that they have the road program and the box culvert project.

Trustee Camerer asked how far the \$675,000 would go to paving actual roads within the town.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**March 21, 2017**

---

Mr. Dinges stated that they typically do around \$900,000-\$1 million every year so it is three quarters of a years' worth of roads.

President Wallace asked if there was any chance it could come in at \$450,000 or \$500,000.

Mr. Dinges stated that you never know. They are trying to keep the engineering down as low as possible. They still have to get permitted through ComEd so this is not scheduled to go until late summer or fall.

Trustee Hopkins asked if this is something we could engineer in-house.

Mr. Dinges stated that it was a little bigger than what they would get involved with.

Trustee Arends stated that Bartlett Little League was the biggest, most successful Little League in the United States for quite a number of years and she was not sure if it still is. She just wanted to support them.

President Wallace stated that he does too. He entertained a motion to Table this until the next meeting.

Trustee Arends moved to Table Resolution 2017-26-R, a Resolution Approving Ruzicka Field Parking Lot Construction and Engineering and that motion was seconded by Trustee Carbonaro.

**ROLL CALL VOTE TO TABLE RESOLUTION 2017-26-R APPROVING RUZICKA FIELD PARKING LOT CONSTRUCTION AND ENGINEERING UNTIL THE APRIL 4<sup>TH</sup> MEETING**

**AYES:** Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke

**NAYS:** None

**ABSENT:** None

**MOTION TO TABLE CARRIED**

Trustee Camerer presented Ordinance 2017-27, an Ordinance Amending the Bartlett Municipal Code Regarding Water and Sewer Charges.

Interim Finance Director Todd Dowden stated that a couple of weeks ago they reviewed gearing up for the Lake Michigan water transfer and the fund balances in water and sewer and how they have been using fund balance for the last few years for capital projects and improvements on water main and sewer line rehabilitation program. This 20% increase in water is a start - \$900,000 or 70% of the increase is the beginning of the engineering of the transition to Lake Michigan water. They will need to reevaluate the rates next year





**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**March 21, 2017**

as the IEPA loans and the DuPage Water Commission loans start to take shape. They stated earlier that the water rates would be doubling so this is just a fraction of that. The current rate is \$6.36 per thousand gallons and that will go up to \$7.64.

Based on the Sewer projects approved in the Capital Budget, a 20% increase is also proposed for the sewer rate. The capital projects to be funded are the engineering for the Devon Excess Flow Facility at \$370,000 or 58% of the increase, sewer rehabilitation program at \$64,000 and the DRSCW fee at \$70,000. The rate increase will also go towards the IEPA debt service related improvements at the Bittersweet WWTP. This increase does not include any of the approved capital projects at the Bittersweet WWTP which we plan to fund with IEPA loans. The balance at 4/30/18 is estimated to be \$599,640, which is under the minimum policy balance by \$258,206. Below is a chart that shows the impact of a 20% increase on the sewer flat charge and user charge per 1,000 gallons.

	Cook/Kane County			DuPage County		
	Current	Proposed	% Change	Current	Proposed	% Change
Flat Charge	9.21	11.05	20%	10.85	13.02	20%
User Rate	0.77	0.92	20%	1.94	2.33	20%

Below is a chart that shows the impact of the proposed changes on a monthly bill for 6,000 gallons of water with a 20% water and 20% sewer increase. The total monthly increase is \$10.42 per month in Cook and Kane Counties and \$12.19 for residents in DuPage County.

Impact of increase on Monthly Bill						
	Cook/Kane County			DuPage County		
	Current	Proposed	Change	Current	Proposed	Change
Water 20%	38.16	45.84	7.68	38.16	45.84	7.68
Sewer 20%	13.83	16.57	2.74	22.49	27.00	4.51
Total	51.99	62.41	10.42	60.65	72.84	12.19
	Percent Change		20.0%	Percent Change		20.1%

Trustee Camerer moved to approve Ordinance 2017-27, an Ordinance Amending the Bartlett Municipal Code Regarding Water and Sewer Charges and that motion was seconded by Trustee Reinke.



**VILLAGE OF BARTLETT  
BOARD MINUTES  
March 21, 2017**

---

**ROLL CALL VOTE TO APPROVE ORDINANCE 2017-27 REGARDING WATER AND SEWER CHARGES**

**AYES:** Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke  
**NAYS:** None  
**ABSENT:** None  
**MOTION CARRIED**

**13. NEW BUSINESS**

Trustee Deyne stated that they had an event at Bartlett Hills on Sunday where the bartender was overwhelmed and he complemented Mary Gearhart for keeping it all together and assisting to accommodate the crowd.

**14. QUESTION/ANSWER: PRESIDENT & TRUSTEES - None**

**15. ADJOURNMENT**

President Wallace stated that the Board will be going into the Committee of the Whole meeting immediately following the close of this meeting.

There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting and that motion was seconded by Trustee Carbonaro.

**ROLL CALL VOTE TO ADJOURN**

**AYES:** Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke  
**NAYS:** None  
**ABSENT:** None  
**MOTION CARRIED**

The meeting was adjourned at 7:33 p.m.

Lorna Gilles  
Village Clerk