



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**November 15, 2016**

---

1. CALL TO ORDER

President Wallace called the regular meeting of November 15, 2016 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m. in the Council Chambers.

2. ROLL CALL

PRESENT: Trustee Arends, Camerer, Carbonaro, Deyne, Hopkins, and President Wallace

ABSENT: Trustee Reinke

ALSO PRESENT: Village Administrator Valerie Salmons, Assistant Administrator Paula Schumacher, Assistant to the Village Administrator Scott Skrycki, Interim Finance Director Todd Dowden, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Community Development Director Jim Plonczynski, Head Golf Professional Phil Lenz, Police Chief Kent Williams, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

3. INVOCATION

Pastor Tim Chinn from the Village Church of Bartlett did the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the Agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a Board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the Agenda. He asked if there were any items a Board member wished to remove from the Consent Agenda, or any items a Board member wished to add to the Consent Agenda.

There were no additions to the Consent Agenda.

Trustee Deyne moved to approve the Consent Agenda and that motion was seconded by Trustee Carbonaro.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**November 15, 2016**

---

ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins

NAYS: None

ABSENT: Trustee Reinke

MOTION CARRIED

6. MINUTES

Trustee Camerer moved to approve the Board and Committee minutes from November 3<sup>rd</sup> and that motion was seconded by Trustee Carbonaro.

ROLL CALL VOTE TO APPROVE THE BOARD AND COMMITTEE MINUTES

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins

NAYS: None

ABSENT: Trustee Reinke

MOTION CARRIED

7. BILL LIST – Covered and approved under the Consent Agenda.

8. TREASURER'S REPORT

Interim Finance Director, Todd Dowden stated that the Treasurer's Report for September was included and they will be going over in more detail at the six month review in December. He summarized the Municipal Sales Tax Report through July, 2016 was \$211,186 and it represented an 8.45% increase over the same time period last year. He stated that the Motor Fuel Tax distribution through August, 2016 totaled \$89,533 and represented a 10.60% decrease over the same time period last year.

9. PRESIDENT'S REPORT

President Wallace stated that he hereby appoints Todd Dowden as Village Treasurer. That appointment requires the consent of the Village Board so we need a motion to consent to the appointment.

Trustee Deyne made a motion to consent to the appointment of Todd Dowden as Village Treasurer and that motion was seconded by Trustee Hopkins.

ROLL CALL VOTE TO CONSENT TO THE APPOINTMENT OF TODD DOWDEN AS TREASURER

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins

NAYS: None

ABSENT: Trustee Reinke

MOTION CARRIED



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**November 15, 2016**

---

Trustee Deyne stated that he talked to Jeff and Todd came highly recommended. He congratulated him.

President Wallace talked about his visit to our Sister City in Miaoli City, Taiwan and the neighboring cities during their trip from October 14-23, 2016 and presented the gifts that they received.

President Wallace read a Proclamation for Small Business Saturday on November 26, 2016 and encouraged everyone to join in this observance to celebrate the small business owners and their employees and encourage the development of new small businesses.

Mike Foster from ComEd stated that the Smart Meter program is coming to the Village of Bartlett around the end of the year and will continue for several months. He introduced the Vice President of Advanced Meter Infrastructure, Mike McMahon.

Mr. McMahon explained that the Smart Meter Program is a huge upgrade to their system. He stated that they will be using their own workforce and they will all carry a contractor badge. Prior to installation they have a communications plan that entails several mailings and phone calls announcing their plan and the dates of which they will be at each particular residence. He stated that the resident will generally not lose power as a result of the meter exchange.

He stated that the Smart Meter is digital. It has a digital display and two small radios. The meter readings are transmitted back to ComEd, wirelessly, six times a day. They no longer are required to send a meter reader out to the properties to do readings. He spoke about peak time savings and encouraged everyone to participate. He stated that the electricity rates are set, based on the five hottest days of the year. If you could reduce your load on those days, everyone benefits. If you have a smart meter, they will call you on those five hottest days of the year and tell you that those days are peak time savings days and to please reduce your usage. It is your choice and there is no penalty if you choose not to. If you do, they will give you a credit of one dollar per kilowatt hour saved on your bill. That is typically about eight dollars per bill. Other benefits include faster outage restore times and actual bills instead of estimated. You can get high energy alerts if you choose or weekly energy reports as well as reduction of greenhouse gases.

**10. QUESTION/ANSWER: PRESIDENT & TRUSTEES**

Trustee Arends stated that she was most appreciative of the work and effort put into dedicating the "rock" in her honor in downtown. She thanked the President and Board of Trustees and said it was a wonderful day. She also thanked the staff for putting it all together and stated that she has never been so honored in her entire life.



**VILLAGE OF BARTLETT  
BOARD MINUTES  
November 15, 2016**

---

11. TOWN HALL - None

12. STANDING COMMITTEE REPORTS

A. PLANNING & ZONING COMMITTEE, CHAIRMAN REINKE

In the absence of Trustee Reinke, President Wallace stated that there was no report.

B. BUILDING COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that there was no report.

C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne stated that Resolution 2016-88-R, A Resolution Approving of Disbursement Request for Payout No. 1 from the Subordinate Lien Tax Increment Revenue Note, Series 2016 for the Elmhurst Chicago Stone Bartlett Quarry Redevelopment Project and Resolution 2016-89-R, A Resolution Approving of Disbursement Request for Payout No. 1 from the Series 2016 Project Fund for the Elmhurst Chicago Stone Bartlett Quarry Redevelopment Project were covered and approved under the Consent Agenda.

Trustee Deyne asked staff to present the Estimated Property Tax Levy.

Administrator Salmons stated that they did have the preliminary tax levy on the last Committee Agenda and the numbers remain the same. They will have the Public Hearing at the next meeting and hopefully approve the final tax levy.

Trustee Deyne moved to approve the estimated 2016 property tax levy at \$9,368,065 and that motion was seconded by Trustee Arends.

ROLL CALL VOTE TO APPROVE 2016 ESTIMATED PROPERTY TAX LEVY

AYES: Trustees Arends, Camerer, Carbonaro, Deyne

NAYS: Trustee Hopkins

ABSENT: Trustee Reinke

MOTION CARRIED

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN ARENDS

Trustee Arends stated that there was no report.

E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARBONARO

Trustee Carbonaro presented Ordinance 2016-85, An Ordinance providing for the issuance of not to exceed \$16,900,000 General Obligation Bonds, Series 2016, of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois, providing for the levy and collection of a direct annual tax sufficient for the payment of the principal of and interest on said bonds, and providing for the sale of said bonds to the purchaser thereof.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**November 15, 2016**

---

Administrator Salmons stated that they have been discussing the potential for this police building for the last seven or eight months. This is a parameters bond ordinance which gives the Village the ability to go into the market when they see fit, when the rates are lowest and approve of a sale, provided it is within the parameters set by the Bond Ordinance before you, for example at an interest rate at or below 5%..

Trustee Carbonaro moved to approve Ordinance 2016-85, An Ordinance providing for the issuance of not to exceed \$16,900,000 General Obligation Bonds, Series 2016, of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois, providing for the levy and collection of a direct annual tax sufficient for the payment of the principal of and interest on said bonds, and providing for the sale of said bonds to the purchaser thereof, and that motion was seconded by Trustee Deyne.

Trustee Hopkins thanked staff for putting together the annual homeowners cost chart. He stated that it gives the residents a clear picture of what to anticipate in the coming years.

Administrator Salmons stated that they are going to keep that number right where it is and go into the markets pretty quickly and hope that it is close to those projected amounts.

Dalena Welkomer from Robert W. Baird & Co. stated that assuming the bond ordinance is passed tonight, they will enter the market as early as the beginning of next week before the Thanksgiving holiday. The Village would then receive funds by the middle of December.

President Wallace asked if we lost or gained ground with the current market shakeup?

Ms. Welkomer stated that they have lost some ground. Whenever you see the stock market rise the way they did following the election, municipal interest rates tend to do the same thing and go up. To put it into perspective, the numbers still look close to what was originally presented to the Village back in February of 2016. It may still be slightly better given the fact that the Village decided to contribute less. She felt they were still better off than they were in February and interest rates now are lower than they were a year ago.

Trustee Carbonaro asked for clarification, since they just approved of the estimate of the tax levy, would the interest for the bonds be included for this year?

Finance Director Todd Dowden stated that when the bonds are sold, then the actual levy amount will be determined and added to this levy. That is where the \$88 per average household will be added to the current estimated levy that was just approved.

Attorney Mraz stated that the Bond Ordinance that you are voting on is what levies the tax. This is a parameters ordinance so when the bond order is approved in the next few weeks, that is when the final interest rate will be determined. There are other things Baird



**VILLAGE OF BARTLETT  
BOARD MINUTES  
November 15, 2016**

---

can do to try to get the best overall rate and savings depending how the issue is structured, but this bond ordinance, like all bond ordinances, is self-levying so it has a provision that states the Village will levy taxes each of these years over the next 20 or so years, for principal and interest on the bonds and that will get fixed in the final bond order that will be filed with the respective county clerks. Tonight you estimated the aggregate levy and on December 5<sup>th</sup> the Village's Levy Ordinance is expected to be passed. The actual Truth in Taxation notice, which has been historically published by the Village but is not required, will show the aggregate levy and separately show bonded indebtedness, and then a combined amount increase over the previous year tax extension.

**ROLL CALL VOTE TO APPROVE ORDINANCE 2016-85 ISSUING GENERAL OBLIGATION BONDS IN THE AMOUNT OF \$16,900,000**

**AYES:** Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins

**NAYS:** None

**ABSENT:** Trustee Reinke

**MOTION CARRIED**

Trustee Carbonaro stated that Williams Architects recently completed the Schematic Design Phase of the project and is seeking authorization to proceed to the Design Development Phase which requires written authorization.

Trustee Carbonaro moved to approve the authorization for Williams Architects to proceed to the Design Development Phase as specified in the Amended Owner Architect Agreement Between the Village of Bartlett and Williams Associates Architects, Ltd, for the new Bartlett Police facility, and that motion was seconded by Trustee Deyne.

**ROLL CALL VOTE TO APPROVE AUTHORIZATION TO PROCEED TO DESIGN DEVELOPMENT PHASE**

**AYES:** Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins

**NAYS:** None

**ABSENT:** Trustee Reinke

**MOTION CARRIED**

Trustee Carbonaro presented Resolution 2016-86-R, A Resolution Approving of the Agreement between Owner (Village of Bartlett) and Construction Manager as Constructor (Frederick Quinn Corporation) Where the Basis of Payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price.

Trustee Carbonaro moved to approve Resolution 2016-86-R, A Resolution Approving of the Agreement between Owner (Village of Bartlett) and Construction Manager as Constructor (Frederick Quinn Corporation) Where the Basis of Payment is the Cost of the



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**November 15, 2016**

---

Work Plus a Fee with a Guaranteed Maximum Price, and that motion was seconded by Trustee Deyne.

**ROLL CALL VOTE TO APPROVE RESOLUTION 2016-86-R CONSTRUCTION  
MANAGER CONTRACT**

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, President Wallace

NAYS: Trustee Hopkins

ABSENT: Trustee Reinke

**MOTION CARRIED**

**F. PUBLIC WORKS COMMITTEE, CHAIRMAN CAMERER**

Trustee Camerer presented Ordinance 2016-87, An Ordinance Amending Title 6, Chapter 11-1300, Section 6-11-1303.7: of the Bartlett Municipal Code to Prohibit Parking and Standing Along Lambert Lane and Spaulding Road.

Trustee Camerer moved to approve Ordinance 2016-87, An Ordinance Amending Title 6, Chapter 11-1300, Section 6-11-1303.7: of the Bartlett Municipal Code to Prohibit Parking and Standing Along Lambert Lane and Spaulding Road and was seconded by Trustee Arends.

Trustee Hopkins asked why they picked 500 feet. Should they go further?

Public Works Director Dan Dinges stated that looking at where the new Global Towing driveway is located, they wanted to make sure that they were north of that.

Police Chief Kent Williams stated that after that it is a “no truck route” and they can’t be there anyway. It makes it illegal to park up to the lot but doesn’t allow them to access the lot. Anything north of the lot is illegal.

Trustee Hopkins asked what the fine was for a truck if it goes on Lambert past the driveway entrance?

Chief Williams said it depends if it is a sign violation, then it is imposed by the court. If it is a weight restriction, it is determined by how much overweight they are and it becomes a bond issue that gets very expensive.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**November 15, 2016**

---

ROLL CALL VOTE TO APPROVE ORDINANCE 2016-87 PROHIBITING PARKING AND  
STANDING ON LAMBERT AND SPAULDING

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins

NAYS: None

ABSENT: Trustee Reinke

MOTION CARRIED

13. NEW BUSINESS

Trustee Deyne asked about rolling agendas for future Board meetings.

Administrator Salmons stated that she runs the draft agendas out about six months and updates them every Tuesday but they change very rapidly.

Trustee Carbonaro asked to have a future discussion regarding an ordinance regarding single-family home rental property registration. He thought it would be a good idea for emergency purposes. He thought it would also be beneficial for the homeowners to do some kind of background check on their potential renters.

14. QUESTION/ANSWER: PRESIDENT & TRUSTEES

President Wallace stated that his Taiwan trip was pretty amazing, grueling and pretty diplomatic. They had the most amazing, gracious people in Taiwan. They paid for all of their meals and wonderful hotel accommodations. They were thrilled to have us there. He thought it was a very good experience to create that relationship and stated that they would extend that gratitude if the mayor of Taiwan visited Bartlett.

15. ADJOURNMENT

President Wallace stated that the Board will be going into the Committee of the Whole meeting immediately following the close of this meeting.

There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting and that motion was seconded by Trustee Carbonaro.





**VILLAGE OF BARTLETT  
BOARD MINUTES  
November 15, 2016**

---

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins

NAYS: None

ABSENT: Trustee Reinke

MOTION CARRIED

The meeting was adjourned at 7:55 p.m.

Lorna Gilles  
Village Clerk