

Truth in Taxation Public Hearing – 7:00 P.M.

VILLAGE OF BARTLETT

BOARD AGENDA

DECEMBER 6, 2016

7:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. INVOCATION
4. PLEDGE OF ALLEGIANCE
5. \*CONSENT AGENDA\*  
*All items listed with an asterisk\* are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the General Order of Business and considered at the appropriate point on the agenda.*
- \*6. MINUTES: Board and Committee Minutes – November 15, 2016
- \*7. BILL LIST: December 6, 2016
8. TREASURER'S REPORT: None
9. PRESIDENT'S REPORT:
  1. Lauterbach & Amen Auditor Presentation
  2. National Impaired Driving Prevention Month Proclamation
10. QUESTION/ANSWER: PRESIDENT & TRUSTEES
11. TOWN HALL: (Note: Three (3) minute time limit per person)
12. STANDING COMMITTEE REPORTS:
  - A. PLANNING & ZONING COMMITTEE, CHAIRMAN REINKE
    1. Bluff City Industrial Park – Acton Mobile
    - \*2. Sonic Site Plan Amendment
  - B. BUILDING COMMITTEE, CHAIRMAN HOPKINS
    1. None
  - C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE
    1. 2016 Property Tax Levy
    2. Tax Levy Abatements
  - D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN ARENDS
    1. None
  - E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARBONARO

None
  - F. PUBLIC WORKS COMMITTEE, CHAIRMAN CAMERER
    - \*1. Purchase of One Small Dump Truck
    - \*2. Purchase of One Large Dump Truck
    - \*3. IDOT Construction on State Highway
    4. Long Term Water Decision
    5. Metropolitan Water Reclamation Sewer Service Agreement Amendment
    6. Engineering Services Agreement for Devon Excess Flow Facility Improvements
13. NEW BUSINESS:
14. QUESTION/ANSWER: PRESIDENT & TRUSTEES
15. ADJOURNMENT



THE VILLAGE OF  
**BARTLETT**

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VILLAGE PRESIDENT

Kevin Wallace

ADMINISTRATOR

Valerie L. Salmons

VILLAGE CLERK

Lorna Giles

TRUSTEES

T. L. Arends

Michael E. Camerer D.C.

Vince Carbonaro

Raymond H. Deyne

Adam J. Hopkins

Aaron H. Reinke

**NOTICE OF PROPOSED PROPERTY  
TAX LEVY FOR THE VILLAGE OF  
BARTLETT, ILLINOIS**

- I. A Public Hearing to approve a proposed property tax levy increase for the Village of Bartlett for 2016 will be held on December 6, 2016 at 7:00 p.m. in the Council Chambers, 228 S. Main Street, Bartlett, Illinois.  
  
Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Todd Dowden, Treasurer, 228 S. Main Street, Bartlett, Illinois, (630) 837-0800.
- II. The corporate and special purpose property taxes extended or abated for 2015 were estimated to be \$7,662,478. The proposed corporate and special purpose property taxes to be levied for 2016 are \$7,687,730. This represents a 0.33% increase over the estimated taxes extended or abated from previous year.
- III. The property taxes extended for debt service and public building commission leases for 2015 were estimated to be \$1,697,378. The estimated property taxes to be levied for debt service and public building commission leases for 2016 are \$2,866,547. This represents a 68.88% increase over the estimated taxes extended or abated from the previous year.
- IV. The total property taxes extended or abated for 2015 were estimated to be \$9,359,856. The estimated total property taxes to be levied for 2016 are \$10,554,277. This represents a 12.76% increase over the estimated taxes extended or abated from the previous year.



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**BOARD MINUTES**  
**November 15, 2016**

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1. CALL TO ORDER

President Wallace called the regular meeting of November 15, 2016 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m. in the Council Chambers.

2. ROLL CALL

PRESENT: Trustee Arends, Camerer, Carbonaro, Deyne, Hopkins, and President Wallace

ABSENT: Trustee Reinke

ALSO PRESENT: Village Administrator Valerie Salmons, Assistant Administrator Paula Schumacher, Assistant to the Village Administrator Scott Skrycki, Interim Finance Director Todd Dowden, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Community Development Director Jim Plonczynski, Head Golf Professional Phil Lenz, Police Chief Kent Williams, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

3. INVOCATION

Pastor Tim Chinn from the Village Church of Bartlett did the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the Agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a Board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the Agenda. He asked if there were any items a Board member wished to remove from the Consent Agenda, or any items a Board member wished to add to the Consent Agenda.

There were no additions to the Consent Agenda.

Trustee Deyne moved to approve the Consent Agenda and that motion was seconded by Trustee Carbonaro.



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ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins

NAYS: None

ABSENT: Trustee Reinke

MOTION CARRIED

6. MINUTES

Trustee Camerer moved to approve the Board and Committee minutes from November 3<sup>rd</sup> and that motion was seconded by Trustee Carbonaro.

ROLL CALL VOTE TO APPROVE THE BOARD AND COMMITTEE MINUTES

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins

NAYS: None

ABSENT: Trustee Reinke

MOTION CARRIED

7. BILL LIST – Covered and approved under the Consent Agenda.

8. TREASURER'S REPORT

Interim Finance Director, Todd Dowden stated that the Treasurer's Report for September was included and they will be going over in more detail at the six month review in December. He summarized the Municipal Sales Tax Report through July, 2016 was \$211,186 and it represented an 8.45% increase over the same time period last year. He stated that the Motor Fuel Tax distribution through August, 2016 totaled \$89,533 and represented a 10.60% decrease over the same time period last year.

9. PRESIDENT'S REPORT

President Wallace stated that he hereby appoints Todd Dowden as Village Treasurer. That appointment requires the consent of the Village Board so we need a motion to consent to the appointment.

Trustee Deyne made a motion to consent to the appointment of Todd Dowden as Village Treasurer and that motion was seconded by Trustee Hopkins.

ROLL CALL VOTE TO CONSENT TO THE APPOINTMENT OF TODD DOWDEN AS TREASURER

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins

NAYS: None

ABSENT: Trustee Reinke

MOTION CARRIED





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Trustee Deyne stated that he talked to Jeff and Todd came highly recommended. He congratulated him.

President Wallace talked about his visit to our Sister City in Miaoli City, Taiwan and the neighboring cities during their trip from October 14-23, 2016 and presented the gifts that they received.

President Wallace read a Proclamation for Small Business Saturday on November 26, 2016 and encouraged everyone to join in this observance to celebrate the small business owners and their employees and encourage the development of new small businesses.

Mike Foster from ComEd stated that the Smart Meter program is coming to the Village of Bartlett around the end of the year and will continue for several months. He introduced the Vice President of Advanced Meter Infrastructure, Mike McMahon.

Mr. McMahon explained that the Smart Meter Program is a huge upgrade to their system. He stated that they will be using their own workforce and they will all carry a contractor badge. Prior to installation they have a communications plan that entails several mailings and phone calls announcing their plan and the dates of which they will be at each particular residence. He stated that the resident will generally not lose power as a result of the meter exchange.

He stated that the Smart Meter is digital. It has a digital display and two small radios. The meter readings are transmitted back to ComEd, wirelessly, six times a day. They no longer are required to send a meter reader out to the properties to do readings. He spoke about peak time savings and encouraged everyone to participate. He stated that the electricity rates are set, based on the five hottest days of the year. If you could reduce your load on those days, everyone benefits. If you have a smart meter, they will call you on those five hottest days of the year and tell you that those days are peak time savings days and to please reduce your usage. It is your choice and there is no penalty if you choose not to. If you do, they will give you a credit of one dollar per kilowatt hour saved on your bill. That is typically about eight dollars per bill. Other benefits include faster outage restore times and actual bills instead of estimated. You can get high energy alerts if you choose or weekly energy reports as well as reduction of greenhouse gases.

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Arends stated that she was most appreciative of the work and effort put into dedicating the "rock" in her honor in downtown. She thanked the President and Board of Trustees and said it was a wonderful day. She also thanked the staff for putting it all together and stated that she has never been so honored in her entire life.



**VILLAGE OF BARTLETT  
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11. TOWN HALL - None

12. STANDING COMMITTEE REPORTS

A. PLANNING & ZONING COMMITTEE, CHAIRMAN REINKE

In the absence of Trustee Reinke, President Wallace stated that there was no report.

B. BUILDING COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that there was no report.

C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne stated that Resolution 2016-88-R, A Resolution Approving of Disbursement Request for Payout No. 1 from the Subordinate Lien Tax Increment Revenue Note, Series 2016 for the Elmhurst Chicago Stone Bartlett Quarry Redevelopment Project and Resolution 2016-89-R, A Resolution Approving of Disbursement Request for Payout No. 1 from the Series 2016 Project Fund for the Elmhurst Chicago Stone Bartlett Quarry Redevelopment Project were covered and approved under the Consent Agenda.

Trustee Deyne asked staff to present the Estimated Property Tax Levy.

Administrator Salmons stated that they did have the preliminary tax levy on the last Committee Agenda and the numbers remain the same. They will have the Public Hearing at the next meeting and hopefully approve the final tax levy.

Trustee Deyne moved to approve the estimated 2016 property tax levy at \$9,368,065 and that motion was seconded by Trustee Arends.

ROLL CALL VOTE TO APPROVE 2016 ESTIMATED PROPERTY TAX LEVY

AYES: Trustees Arends, Camerer, Carbonaro, Deyne

NAYS: Trustee Hopkins

ABSENT: Trustee Reinke

MOTION CARRIED

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN ARENDS

Trustee Arends stated that there was no report.

E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARBONARO

Trustee Carbonaro presented Ordinance 2016-85, An Ordinance providing for the issuance of not to exceed \$16,900,000 General Obligation Bonds, Series 2016, of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois, providing for the levy and collection of a direct annual tax sufficient for the payment of the principal of and interest on said bonds, and providing for the sale of said bonds to the purchaser thereof.



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Administrator Salmons stated that they have been discussing the potential for this police building for the last seven or eight months. This is a parameters bond ordinance which gives the Village the ability to go into the market when they see fit, when the rates are lowest and approve of a sale, provided it is within the parameters set by the Bond Ordinance before you, for example at an interest rate at or below 5%..

Trustee Carbonaro moved to approve Ordinance 2016-85, An Ordinance providing for the issuance of not to exceed \$16,900,000 General Obligation Bonds, Series 2016, of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois, providing for the levy and collection of a direct annual tax sufficient for the payment of the principal of and interest on said bonds, and providing for the sale of said bonds to the purchaser thereof, and that motion was seconded by Trustee Deyne.

Trustee Hopkins thanked staff for putting together the annual homeowners cost chart. He stated that it gives the residents a clear picture of what to anticipate in the coming years.

Administrator Salmons stated that they are going to keep that number right where it is and go into the markets pretty quickly and hope that it is close to those projected amounts.

Dalena Welkomer from Robert W. Baird & Co. stated that assuming the bond ordinance is passed tonight, they will enter the market as early as the beginning of next week before the Thanksgiving holiday. The Village would then receive funds by the middle of December.

President Wallace asked if we lost or gained ground with the current market shakeup?

Ms. Welkomer stated that they have lost some ground. Whenever you see the stock market rise the way they did following the election, municipal interest rates tend to do the same thing and go up. To put it into perspective, the numbers still look close to what was originally presented to the Village back in February of 2016. It may still be slightly better given the fact that the Village decided to contribute less. She felt they were still better off than they were in February and interest rates now are lower than they were a year ago.

Trustee Carbonaro asked for clarification, since they just approved of the estimate of the tax levy, would the interest for the bonds be included for this year?

Finance Director Todd Dowden stated that when the bonds are sold, then the actual levy amount will be determined and added to this levy. That is where the \$88 per average household will be added to the current estimated levy that was just approved.

Attorney Mraz stated that the Bond Ordinance that you are voting on is what levies the tax. This is a parameters ordinance so when the bond order is approved in the next few weeks, that is when the final interest rate will be determined. There are other things Baird



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can do to try to get the best overall rate and savings depending how the issue is structured, but this bond ordinance, like all bond ordinances, is self-levying so it has a provision that states the Village will levy taxes each of these years over the next 20 or so years, for principal and interest on the bonds and that will get fixed in the final bond order that will be filed with the respective county clerks. Tonight you estimated the aggregate levy and on December 5<sup>th</sup> the Village's Levy Ordinance is expected to be passed. The actual Truth in Taxation notice, which has been historically published by the Village but is not required, will show the aggregate levy and separately show bonded indebtedness, and then a combined amount increase over the previous year tax extension.

**ROLL CALL VOTE TO APPROVE ORDINANCE 2016-85 ISSUING GENERAL OBLIGATION BONDS IN THE AMOUNT OF \$16,900,000**

**AYES:** Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins

**NAYS:** None

**ABSENT:** Trustee Reinke

**MOTION CARRIED**

Trustee Carbonaro stated that Williams Architects recently completed the Schematic Design Phase of the project and is seeking authorization to proceed to the Design Development Phase which requires written authorization.

Trustee Carbonaro moved to approve the authorization for Williams Architects to proceed to the Design Development Phase as specified in the Amended Owner Architect Agreement Between the Village of Bartlett and Williams Associates Architects, Ltd, for the new Bartlett Police facility, and that motion was seconded by Trustee Deyne.

**ROLL CALL VOTE TO APPROVE AUTHORIZATION TO PROCEED TO DESIGN DEVELOPMENT PHASE**

**AYES:** Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins

**NAYS:** None

**ABSENT:** Trustee Reinke

**MOTION CARRIED**

Trustee Carbonaro presented Resolution 2016-86-R, A Resolution Approving of the Agreement between Owner (Village of Bartlett) and Construction Manager as Constructor (Frederick Quinn Corporation) Where the Basis of Payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price.

Trustee Carbonaro moved to approve Resolution 2016-86-R, A Resolution Approving of the Agreement between Owner (Village of Bartlett) and Construction Manager as Constructor (Frederick Quinn Corporation) Where the Basis of Payment is the Cost of the



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Work Plus a Fee with a Guaranteed Maximum Price, and that motion was seconded by Trustee Deyne.

**ROLL CALL VOTE TO APPROVE RESOLUTION 2016-86-R CONSTRUCTION  
MANAGER CONTRACT**

**AYES:** Trustees Arends, Camerer, Carbonaro, Deyne, President Wallace

**NAYS:** Trustee Hopkins

**ABSENT:** Trustee Reinke

**MOTION CARRIED**

**F. PUBLIC WORKS COMMITTEE, CHAIRMAN CAMERER**

Trustee Camerer presented Ordinance 2016-87, An Ordinance Amending Title 6, Chapter 11-1300, Section 6-11-1303.7: of the Bartlett Municipal Code to Prohibit Parking and Standing Along Lambert Lane and Spaulding Road.

Trustee Camerer moved to approve Ordinance 2016-87, An Ordinance Amending Title 6, Chapter 11-1300, Section 6-11-1303.7: of the Bartlett Municipal Code to Prohibit Parking and Standing Along Lambert Lane and Spaulding Road and was seconded by Trustee Arends.

Trustee Hopkins asked why they picked 500 feet. Should they go further?

Public Works Director Dan Dinges stated that looking at where the new Global Towing driveway is located, they wanted to make sure that they were north of that.

Police Chief Kent Williams stated that after that it is a "no truck route" and they can't be there anyway. It makes it illegal to park up to the lot but doesn't allow them to access the lot. Anything north of the lot is illegal.

Trustee Hopkins asked what the fine was for a truck if it goes on Lambert past the driveway entrance?

Chief Williams said it depends if it is a sign violation, then it is imposed by the court. If it is a weight restriction, it is determined by how much overweight they are and it becomes a bond issue that gets very expensive.





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ROLL CALL VOTE TO APPROVE ORDINANCE 2016-87 PROHIBITING PARKING AND  
STANDING ON LAMBERT AND SPAULDING

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins

NAYS: None

ABSENT: Trustee Reinke

MOTION CARRIED

13. NEW BUSINESS

Trustee Deyne asked about rolling agendas for future Board meetings.

Administrator Salmons stated that she runs the draft agendas out about six months and updates them every Tuesday but they change very rapidly.

Trustee Carbonaro asked to have a future discussion regarding an ordinance regarding single-family home rental property registration. He thought it would be a good idea for emergency purposes. He thought it would also be beneficial for the homeowners to do some kind of background check on their potential renters.

14. QUESTION/ANSWER: PRESIDENT & TRUSTEES

President Wallace stated that his Taiwan trip was pretty amazing, grueling and pretty diplomatic. They had the most amazing, gracious people in Taiwan. They paid for all of their meals and wonderful hotel accommodations. They were thrilled to have us there. He thought it was a very good experience to create that relationship and stated that they would extend that gratitude if the mayor of Taiwan visited Bartlett.

15. ADJOURNMENT

President Wallace stated that the Board will be going into the Committee of the Whole meeting immediately following the close of this meeting.

There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting and that motion was seconded by Trustee Carbonaro.



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ROLL CALL VOTE TO ADJOURN

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins

NAYS: None

ABSENT: Trustee Reinke

MOTION CARRIED

The meeting was adjourned at 7:55 p.m.

Lorna Giles  
Village Clerk



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
November 15, 2016**

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President Wallace called the Committee of the Whole meeting to order at 7:55 p.m.

PRESENT: Trustee Arends, Camerer, Carbonaro, Deyne, Hopkins, and President Wallace

ABSENT: Trustee Reinke

ALSO PRESENT: Village Administrator Valerie Salmons, Assistant Administrator Paula Schumacher, Assistant to the Village Administrator Scott Skrycki, Interim Finance Director Todd Dowden, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Community Development Director Jim Plonczynski, Head Golf Professional Phil Lenz, Police Chief Kent Williams, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

**PUBLIC WORKS**

Continued Water Study Discussion

Administrator Salmons stated that at the last Board meeting they discussed three options for the long-term water supply. The Board asked staff to invite all three potential providers back to this meeting to make brief presentations and answer questions. She indicated that there was a letter from JAWA, indicating where the numbers are and they are the same as last time. The City of Elgin is there as well as the DuPage Water Commission.

Dr. Christopher Burke from Burke and Associates, stated that Elgin was there tonight. They have said that the 100% option has complicated some of the discussions but they are in full support of a 50-50 option whereas they would supply river water for 50% and JAWA would provide the other half. They said that they would reduce the surcharge that was discussed from 1.25 to 1.2 for a period of five years and that results in about a \$0.15 per thousand gallon reduction. They acknowledged the 2016 taste and odor issue associated with the algae and suggested they put that event in historical context, happening only once in the last 30 years. They also desire to complete and continue the relationship with the Village.

JAWA has also confirmed with a letter of interest, all the items that they previously stated. They also stated that all their debts are included in the rate and they have cited that they will finance the components of the improvements that are connecting them to our system. They would say that they proposed a nonvoting Village delegate be appointed to participate in their meetings and believed that if the Village approved the 50-50 option, they could get the water within 12 months and 100% supply in 18 months.



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The DuPage Water Commission had already stated their position in great detail and wanted to continue to serve the Village and are very interested in speaking tonight.

Jim Zay, Chairman of the DuPage Water Commission stated that the Village of Bartlett has 60% of their population in DuPage County. They are the second largest water utility in the state of Illinois, only behind the City of Chicago. They give water to 800,000 people.

John Spatz, General Manager of the DuPage Water Commission presented their proposal for water delivery (attached).

Trustee Hopkins asked about the completed engineering that was mentioned at the last meeting.

Mr. Spatz stated that they have TW3 line that was going to loop over. Currently, they have construction costs and would just install one branch of that, not the redundant part. A lot of the design was already done and they would just have to massage it a little bit and bring it up to date. It will save a lot of costs.

Trustee Deyne asked about the easements that would have to be granted. There was some concern whether are not those could be granted in a timely fashion.

Mr. Spatz stated that he was confident they could get those easements in place and get them installed long before 2019 when the contract expires with Elgin.

President Wallace asked for a ballpark date of completion.

Mr. Spatz stated probably in 2018.

Rick Kozal, City Manager for Elgin affirmed Elgin's commitment to continuing to provide water to Bartlett residents. He was aware that negotiations between the two municipalities began two years ago and did not have the benefit of participating in those negotiations since he just became city manager three months ago. It is not within his constitution to leave big matters unresolved and he was here to tell them unequivocally, if there is still interest in pursuing an agreement with Elgin, they will find resolution in short order. On July 11, the city submitted an additional proposal to sweeten their offer. Elgin is offering a reduction on its multiplier. For the first five years, in recognition of the improvements that Bartlett would be required to make, they are offering a reduction to the multiplier of 1.20% and that equates to about \$0.15 per gallon or a little less than \$1 million to the Bartlett residents over the five-year term. They are doing this in the interest of continuing the long-standing relationship that our communities have. He talked about the rate stability that Elgin can provide as part of this agreement. For the past five years Elgin's water rate increases have been zero. They are raising rates



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nominally right now but the average resident bill will only go up about five dollars over five years. With Bartlett knowing that the multiplier is tied to what the city is going to be charging its own residents, it has the assurance that those rates are not going to wildly fluctuate as they may with getting water from JAWA with Chicago as the source. They recognize that Chicago has an ordinance in place that limits water increases to the CPI or the lesser of 5%. We all know, ordinances can be changed. We all know the financial difficulties facing Chicago. When you have an asset that is in demand by a large number of suitors, it is going to be utilized.

In summation, we have a 30 year history of utterly reliable water service in which quality water has been provided to the Bartlett residents. That, coupled with the lowest cost capital alternative, combined with the rate stability Elgin offers and the million dollar capital contribution that the city will be making to Bartlett in order to fund this partnership, makes the Elgin and JAWA 50-50 program to be the best choice for the next generation of Bartlett residents.

Trustee Deyne asked if the Board elected to go with the 50-50 program, would all of the residents of Bartlett get the same water?

Mr. Kozal stated that the quality of Elgin's water would be the same. Regardless of wherever that water was coming from, the residents would not be able to discern a difference in quality.

Dr. Burke stated that half of the residents would receive Lake Michigan water and the other half would be receiving the treated Fox River water. There is no way for it to be mixed.

Trustee Hopkins stated that he felt it was important that they focus on getting their water from one source – 100%. He did not care for the 50-50 mix.

Trustee Camerer stated that he was in favor of the 50-50 mix but if they can't mix it, then it poses a problem with the community and the complaints they will get from residents. The algae bloom was certainly a concern even though it didn't happen often. There is some thought that it could happen more frequently with the potential for weather change.

Mr. Kozal stated that he would point to history and the last time that an incident of this magnitude occurred was 20 years ago.

Trustee Arends asked about liability. If something were to happen to the water supply, where would the liability lie?





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Attorney Mraz stated that it would be a question of how they would replace that water supply and the redundancies of an emergency backup. He didn't know about our liability to third parties. He stated that there would be a contractual issue where they are supposed to provide us with treated, clean water. He didn't think that monetary damages would solve the problem. It could be a basis to break the contract if they didn't clean it up. These are long-term investments and huge capital dollars to hook up to one source or the other. If the 50-50 option were chosen, you could switch over to the other source.

Trustee Arends referred to Flint Michigan and Calumet City.

Attorney Mraz stated that that was a question for Dr. Burke.

Dr. Burke stated that their water chemistry and the age of their pipes interacted in a negative way. They had a temporary feed from the Flint River versus the Great Lakes water that they previously had been using. It caused a lot of the material that lined the pipes over many years that the system was in place to deteriorate and cause a water quality issue. He stated that it could not occur with our water supply.

Trustee Deyne asked about the minimum requirement from Elgin.

Administrator Salmons stated that it was one of the stumbling blocks in the negotiations. If they go with the 50-50 option, that issue goes away.

Mr. Kozal stated that he focused primarily on the 50-50 alternative seeing that it is the least expensive for Bartlett. In recognition of the desire to have your source from a single entity, Elgin's proposal for capital costs in the amount of \$12.3 million from what the capital costs are with JAWA. They have not been able to resolve the issues to date on the work that they have been doing for the past two years but he was here to tell them that if this is what Bartlett would like to pursue, he is giving them the commitment and resolve to try to reach resolution again in recognition of the relationship they have had and wants to continue with in the future.

President Wallace stated that this Board spent a lot of time choosing a water supplier and they were all in agreement that it was 100% Elgin and it has just all gone away. He appreciated his comments but felt it was very frustrating and felt that they wouldn't be here right now if it went through as agreed earlier. The Village went through a lot of work studies and expenses expecting a deal that didn't come through.

Administrator Salmons stated that the costs seem to be in the general vicinity of one another. The ability to get the pipe in the ground quickly, not only for getting the water before the contract is up but also to save our grant money that is on the line. In talking to DuPage she has a much better comfort level about the easements, who owns the



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easements, and how long it would take. She felt that DuPage is willing to commit to have it in place at the time that we needed. The ability to be a part of the committee's were what she thought was important to tell the Board. She thought DuPage has answered that question during the last two weeks with more detail.

President Wallace agreed. He also agreed with Trustee Hopkins regarding the issues with two different sources. They have been battling with this issue for a long time. He wanted to get Public Works involved so people understand the difference between water quality, depending on what their pipes are like. We have to educate these folks. When residents turn on their spigots and brown water comes out, that is a pipe issue. There is a lot of public education that should go on with this major decision and we have to get it right so everyone understands where the water is coming from and that it is safe.

There being no further business to discuss, Trustee Camerer moved to adjourn the Committee of the Whole meeting and that motion was seconded by Trustee Deyne.

**ROLL CALL VOTE TO ADJOURN**

**AYES:** Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins

**NAYS:** None

**ABSENT:** Trustee Reinke

**MOTION CARRIED**

The meeting adjourned at 8:34 p.m.

Lorna Giles  
Village Clerk

LG/

[Account Number: 000 000 800]

Sample A. Sample  
1234 Main Street  
Apt. 123  
Your Town, IL 12345-6789

Service Address:  
1234 Main Street  
Apt. 123  
Your Town, IL 12345-6789

## IMPORTANT! New meters are coming soon to your neighborhood.

Dear Sample A. Sample:

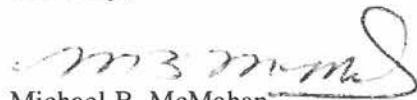
Within the next 45 days, ComEd will be upgrading the existing meter at your home with a **new smart meter**. A smart meter will give you access to more information on your home's electricity use so you can make changes that can **save you money on your monthly electric bills**.

### WHAT TO EXPECT DURING INSTALLATION

- You will not need to be home if we can access the meter.
- One week prior to meter installation, we will call you at <phone# on file> to let you know when your home is scheduled for installation. If this is not the correct number, please call ComEd immediately at 866-368-8326.
- Installations will take place between 7:00 a.m. and 6:00 p.m., Monday through Saturday. A uniformed meter installer from ComEd or Corix, a ComEd-authorized contractor, with appropriate identification will attempt to knock on your door when we arrive at your home. The installation will occur at no cost to you.
- During the week of your scheduled installation, please make sure there is nothing blocking access to the meter, such as locked gates, locked doors, dogs or lawn furniture. If you normally have to be present to allow a meter reader access to the meter at your home, you will need to be home to allow the installer access to the meter.
  - Based on past experience, installation will take about 10 minutes.
  - Expect a brief interruption to your electric service. We apologize for any inconvenience this may cause.
- If we cannot access the meter, we will contact you to schedule an appointment.

**If you operate life support medical equipment** at this address or have questions regarding the new electric meter installation, please call ComEd at **866-368-8326**.

Sincerely,



Michael B. McMahan  
Vice President, Advanced Metering Infrastructure Implementation

P.S. We have attached Frequently Asked Questions to help address your immediate questions. For additional information, visit [ComEd.com/SmartMeter](http://ComEd.com/SmartMeter) or call **866-368-8326**.



## SMART METERS

### Frequently Asked Questions



NEW SMART METER



EXISTING METER

#### What is a smart meter?

A smart meter is a digital electric meter that collects energy-usage information and securely sends it to ComEd. This helps eliminate estimated bills. Smart meters are important building blocks of the smart grid. With a smart meter, you can access more information on how you use electricity so you can make changes that can **save you money on your monthly electric bills.**

#### What is a smart grid?

In the same way that today's smart phone technology merged the power of computers with cellular phones, a smart grid merges the power of computers with the electric grid – the electric infrastructure made up of poles, wires and substations that provides your electricity.

#### Why is ComEd upgrading the electric grid?

Technology has transformed our way of life, but the nation's electric grid hasn't kept up with this transformation. With a smart grid, you can expect fewer and shorter outages because ComEd can better monitor the electric grid and respond to potential problems.

#### How will smart meters benefit me?

You can securely access more information on your electricity use through the Internet, and then develop smarter energy habits to better manage your monthly electric bills. Smart meters also will provide access to optional pricing programs that help you save money when you voluntarily shift electricity use to times when it costs less to produce. And because smart meters automatically send meter readings to ComEd, they eliminate the need for a meter reader to visit your home. This results in lower operational costs that are fully passed on to customers.

#### Where will my smart meter be installed?

ComEd will install the smart meter in the same location of the existing meter.

#### What do I need to do?

Please make sure there is nothing blocking access to the meter, such as locked gates, locked doors, dogs or lawn furniture.

- As long as ComEd can safely access the meter at your home, you don't need to be home at the time of installation.
- If you normally have to be present to allow a meter reader access to the meter in your home, you will need to be home to allow the installer access to the meter.

#### What will it cost and who's paying for this?

The cost of all smart grid improvements for residential customers is about \$3 per month. Smart meters are a key component of the smart grid and will comprise approximately \$2 of this monthly cost. ComEd will fully pass on to customers the operational savings that result from smart meters which, over the next 20 years, are expected to be twice the amount of smart meter costs. You can more than offset the cost of smart meters by taking advantage of online energy-management tools offered by ComEd, and enrolling in optional pricing programs that will be available through ComEd or other electric suppliers.

#### Do smart meters keep energy usage data secure?

Yes. ComEd uses state-of-the-art cryptographic technologies, similar to those used by international banks and the U.S. Department of Defense to protect against hackers seeking access to its customers' personal information. ComEd encrypts all customer-related, energy-use data transmitted by its smart meters using methods similar to those used for online banking and ATMs.

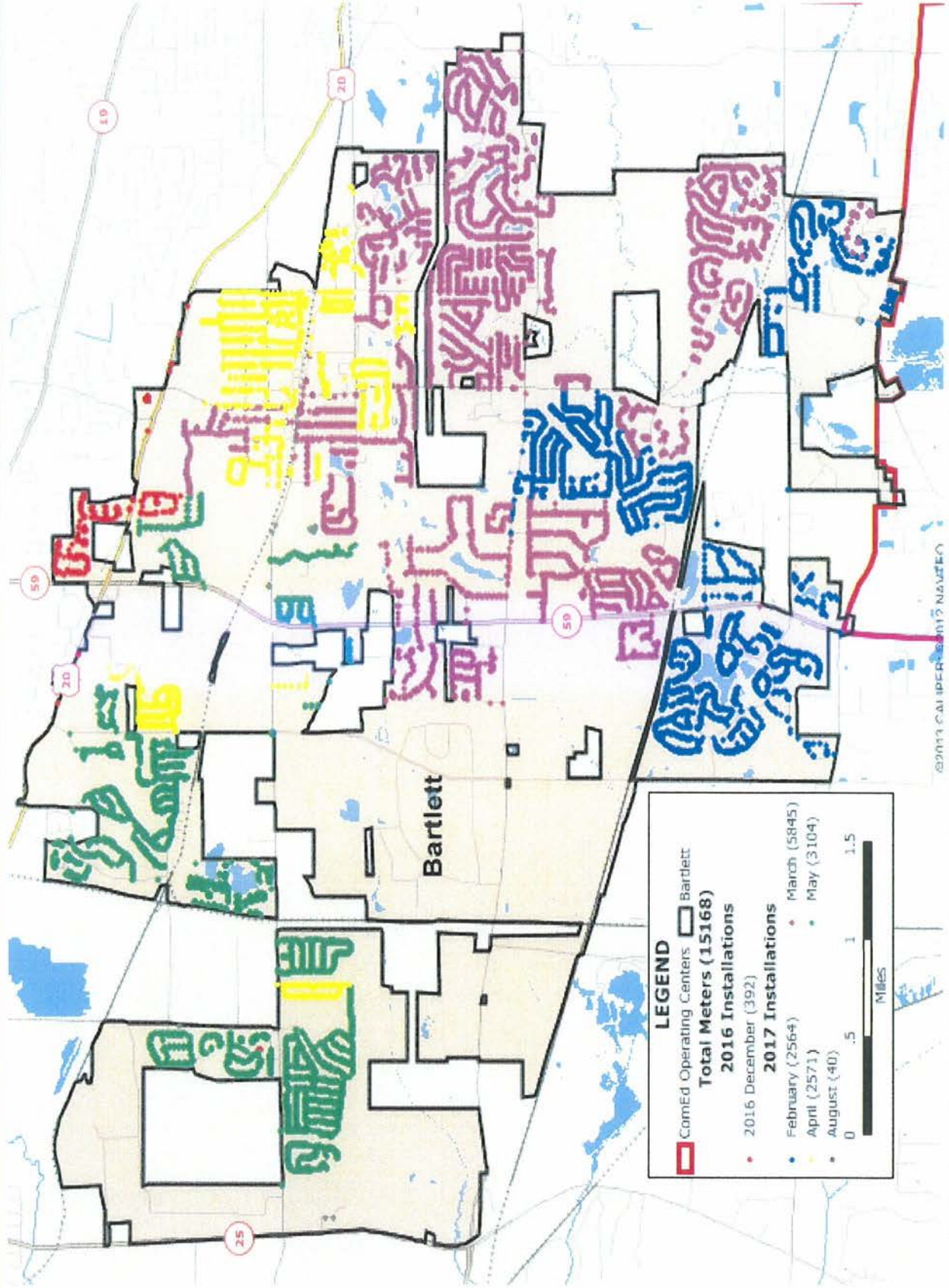
#### Where can I find additional information?

Visit [ComEd.com/SmartMeter](http://ComEd.com/SmartMeter) or call 866-368-8326.



# 2016 Bartlett Installations

11/9/2016



\* Schedule subject to change; Specialized meter installations such as C&I and A-Base meters not shown. Remaining installs to be completed in 2017.



# DuPage Water Commission

Presentation for the  
Village of Bartlett

November 15, 2016

Jim Zay  
Chairman

John F. Spatz Jr.  
General Manager





## Board of Commissioners

- Jim Zay, Chairman
- Mayor Jeffery Pruyn, Itasca, Municipal District 1
- David Novotny, County District 1
- Mayor Joseph Broda, Lisle, Municipal District 2
- Daniel Loftus, County District 2
- Joseph Fennell, Municipal District 3
- Michael Scheck, County District 3
- Philip Suess, Municipal District 4
- Robert Gans, County District 4
- Richard Furstenu, Municipal District 5
- Laura Crawford, County District 5
- Mayor Frank Saverino, Carol Stream, Municipal District 6
- David Russo, County District 6

Treasurer – William Fates

Financial Administrator – Cheryl Peterson





## DuPage Water Commission Overview

- The second largest water system in the State of Illinois
- Responsible for water to  $\approx$  800,000 people in DuPage County
- The City of Chicago's largest water customer
- 40 year water supply contract with the City of Chicago thru year 2024, after which can be extended for a like term or 40 more years
- Currently, supply water to 23 charter customers and 5 subsequent customers
- Contracts with all Commission customers run thru 2024



## 23 Charter Customers

Village of Addison	Village of Glendale Heights	Village of Roselle
Village of Bensenville	Village of Glen Ellyn	Village of Villa Park
Village of Bloomingdale	Village of Hinsdale	Village of Westmont
Village of Carol Stream	Village of Itasca	City of Wheaton
Village of Clarendon Hills	Village of Lisle	Village of Willowbrook
City of Darien	Village of Lombard	City of Wood Dale
Village of Downers Grove	City of Naperville	Village of Woodridge
City of Elmhurst	Village of Oak Brook	



## 5 Subsequent Customers

Village of Winfield	City of Oakbrook Terrace	County of DuPage
Illinois American Water Co.	Argonne National Laboratories	





## DuPage Water Commission Overview

- Lexington Pumping Station supplies only the DWC
- Two large water pipelines from Chicago
- DuPage Pumping Station has a capacity of 185 MGD with an average day demand of 71 MGD
- The site covers  $\approx$  10 acres
- Two 15 MG reservoirs
- Disinfection facilities
- 10 MW diesel generation
- Storage facilities for the Commission's
  - Vehicles and heavy equipment
  - Spare pipe, valves, and fittings



## DuPage Water Commission Overview

- Remote Facilities
  - 82 Metering Stations
  - 34 Remotely Operated Valves
  - 5 Standpipes (32.5 MG of storage)
  - 1 Remote Pump Station with an emergency interconnection to the Village of Schaumburg
  - 6 Cathodic Protection Rectifiers
- Meter Testing Program
  - 250 Turbine meters are tested annually at the Commission meter test facility



## DuPage Water Commission Overview

- General Distribution System Information
  - 202 miles of pipelines ranging in size from 12” to 90”
  - Pipeline materials
    - Prestressed Concrete Cylinder Pipe (PCCP)
    - Ductile Iron
    - Steel Pipe
  - Facilities
    - Main Line Valves - 249
    - Blow Off Valves - 374
    - Air Release Valves - 617
  - The DuPage Water Commission receives ≈ 55,000 individual JULIE locate requests each year.





# Debt Activity from 2011 to Present

## 2011

- **\$30M** at West Suburban
  - Maturity 12/2015
  - Interest Rate 2.5%
- **\$40M** at Northern Trust
  - Maturity 2011
  - Interest Rate 4.0%
- **\$72M** in Revenue Bonds
  - Final Payment May 1, 2016
  - Average Interest Rate over 5%

- **Total Debt Outstanding - \$142M**  
with an avg interest rate **over 4%**

## Present

- **\$0M** at West Suburban
  - Interest Rate renegotiated to 1.5% - Savings over \$2M
- **\$0M** at Northern Trust
  - Maturity 2016 -paid in full in 2015
  - Interest Rate renegotiated twice, interest averaging under 1% - Savings over \$5M
- **\$0M** in Revenue Bonds
  - **Final Payments April of 2016**
  - Refinanced in 2013 when they became callable -Average Interest Rate - 0.98% Savings over \$3M
- **Total Debt Outstanding - \$0M**



# Investment & Reserve Activity

## 2011

- As of April 30, 2011 - \$69.9M of investments
  - Over \$57M was invested with IL Funds and \$11M in US Treasury Notes
  - Average Interest rate of 0.059% (on the \$57M invested)

## Present

- As of October 31, 2016 - \$140.9M of investments
  - Diversified Investment portfolio
    - US Treasury Notes, US Agency, CP and Municipal Bonds
    - Approximate market yield 1.08%
- Reserve accounts were based upon debt ordinance requirements and board designations.
- Reserves were reorganized upon debt refinancing and sales tax sunsetting.
  - Reserve accounts now include an operating reserve, capital reserve and a long-term capital reserve.



## DuPage Water Commission 2016-17 Budget Year—Reserve Analysis

Reserve	Description	Policy Targets For Year 16/17	Account Balance as of 10/31/2016	Additional Information
Operating	Minimum of 120 days of total expenses less depreciation	\$39,602,480	\$67,073,953	Currently have 203 days in reserve
Capital	Target is based upon the 5 Year Capital Plan needs	\$29,361,790	\$29,767,073	Fully Funded
Long Term Water Capital	Accumulate funds for future system upgrade or replacement	\$9,925,000	\$10,247,939	Fully Funded \$2.1M added each year
<b>Total</b>		<b>\$78,889,270</b>	<b>\$107,088,965</b>	

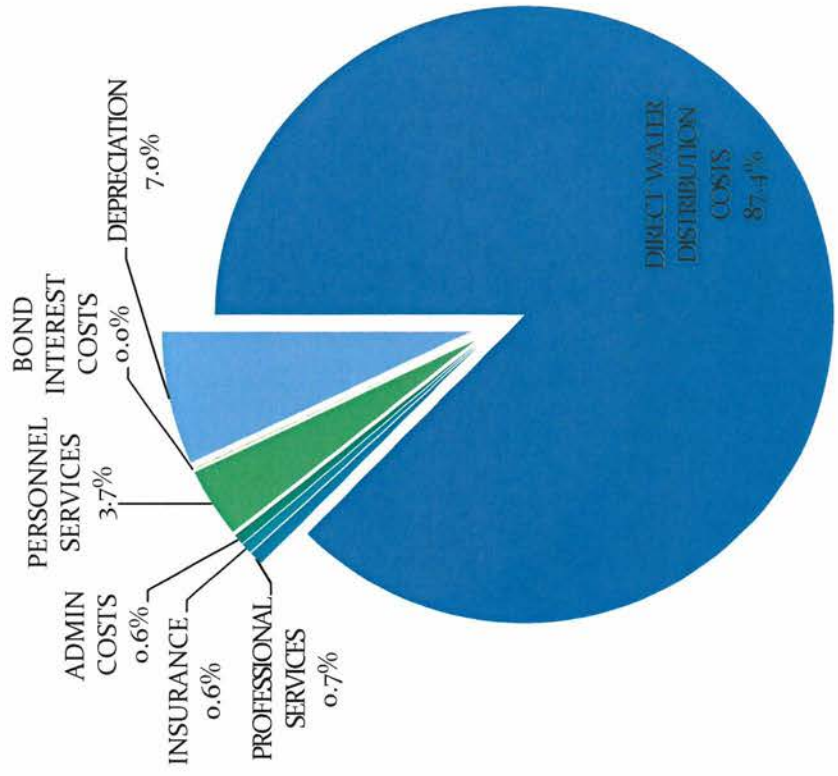
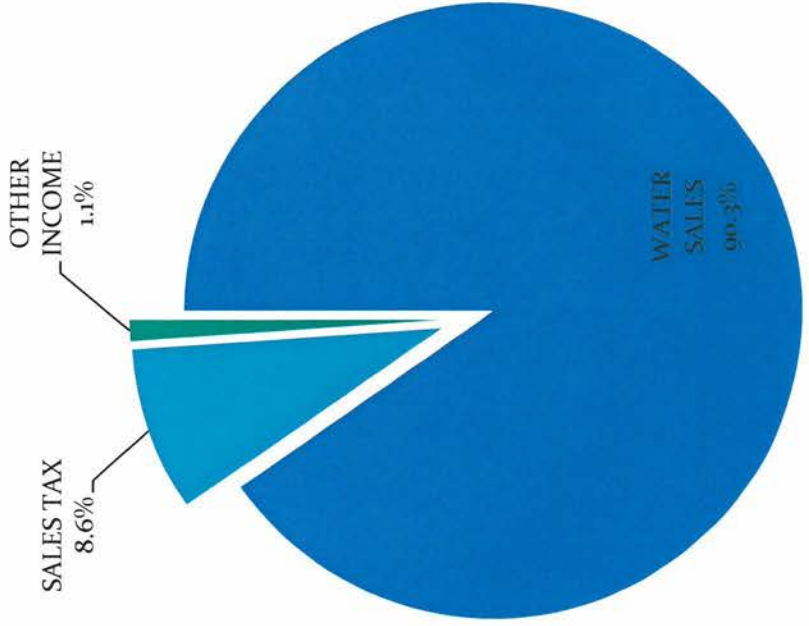
- The Commission currently has \$29.6M in O&M account, \$17.0M in General Fund and \$1.9M in Sales Tax account.
- The Commission Total Cash and Reserves as of 10/31/2016 is \$155.6M.

# DuPage Water Commission

## 2016/2017 Budget Projections

Revenues \$133,936,377

Expenses \$120,818,543





## DuPage Water Commission – Management Budget Trends

Account Title	11-12 Budget	12-13 Budget	13-14 Budget	14-15 Budget	15-16 Budget	16-17 Budget
<b>Revenues:</b>						
Water Sales	\$57,345,376	\$79,254,842	\$94,185,521	\$109,793,259	\$124,754,329	\$120,998,838
Fixed Costs	7,144,594	7,144,729	7,144,729	7,143,137	0	0
Sales Tax	31,014,000	31,399,519	32,299,519	33,000,000	34,742,000	11,500,000
Other	1,564,576	1,783,625	1,469,986	1,555,477	1,280,362	1,437,539
<b>Total Revenues</b>	<b>97,068,546</b>	<b>119,582,715</b>	<b>135,099,755</b>	<b>151,491,873</b>	<b>160,776,691</b>	<b>133,936,377</b>
<b>Operating Expenditures:</b>						
Personnel Services	4,257,437	3,871,225	3,882,622	4,091,039	4,301,486	4,437,209
Professional Services	826,500	824,700	923,300	879,760	918,600	895,700
Insurance	740,044	668,844	621,500	633,200	659,800	659,800
Administrative Costs	1,031,495	732,733	739,218	629,765	631,991	649,801
Distribution Costs	8,536,755	6,667,950	5,867,475	5,782,675	5,161,445	4,962,845
Interest Costs	5,973,115	5,305,680	1,974,100	901,500	581,000	41,900
<b>Total Operating Expenditures</b>	<b>21,364,346</b>	<b>18,071,132</b>	<b>14,008,215</b>	<b>12,917,939</b>	<b>12,254,322</b>	<b>11,647,255</b>
Water Purchases	58,894,164	74,941,475	84,499,079	95,179,049	102,746,211	100,691,288
Depreciation	6,961,405	7,904,000	7,982,700	8,259,700	8,260,000	8,480,000
<b>Total Expenditures</b>	<b>87,220,915</b>	<b>100,916,607</b>	<b>106,489,994</b>	<b>116,356,688</b>	<b>123,260,533</b>	<b>120,818,543</b>
<b>Net Operating</b>	<b>9,847,631</b>	<b>18,666,108</b>	<b>28,609,761</b>	<b>35,135,185</b>	<b>37,516,158</b>	<b>13,117,834</b>
<b>Capital Expenditures</b>	<b>484,975</b>	<b>2,405,282</b>	<b>5,193,391</b>	<b>4,878,391</b>	<b>7,123,920</b>	<b>8,095,000</b>

# DuPage Water Commission

## 2016 – 2021 Capital Improvement Plan

Projects	2016-17	2017-18	2018-19	2019-20	2020-21
<b>DuPage Pump Station</b>					
Addition of Pump # 10		\$60,000	\$900,000		
Replacement of SCADA System	\$3,040,000	\$2,000,000			
BackHaul Radio		\$450,000			
Security System Upgrades		\$1,000,000			
High lift Pump Rehab	\$250,000	\$250,000	\$250,000	\$2,000,000	\$2,000,000
Admin Bldg./Pump Station Building Rehab	\$600,000		\$523,740		
Disinfection Facility Rehab			\$123,540		
E & W Effluent Vault Rehab			\$170,520		
Reservoir Influent Building Rehab					\$300,000
Replacement of Roof-Mounted Exhaust Fans					\$300,000
Replacement of Wall-Mounted Supply Fans					\$150,000
Replacement of Chillers					
<b>Distribution System</b>					
Standpipe Painting	\$3,000,000	\$1,500,000			
Standpipe Mixing	\$30,000				
Meter Station Rehab	\$800,000	\$800,000			
Condition Assessment	\$800,000				
Rehab/Replacement of ROV's	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000
Catholic Protection Construction FY 18/19			\$1,094,495	\$2,000,000	\$1,094,495
Catholic Protection Construction FY 19/20				\$1,000,000	\$1,000,000
Catholic Protection Construction FY 20/21				\$400,000	\$400,000
Distribution System Upgrades	\$250,000	\$400,000			
Meter Replacement					

\$8,095,000 \$6,585,000 \$4,587,295 \$5,125,000 \$4,969,495

Five Year Capital Cost Total = \$29,361,790





## Why the Village of Bartlett should join the DuPage Water Commission

- A majority of the Village is in DuPage County and the DuPage Water Commission is the county water commission
- The Commission is a self-sustaining water utility operated by some of the top water professionals
- The Commission's assets are in the early stages of their useful life and proactively maintained
- Bartlett, as a member of the Commission, will have representation on our board and have the same water rights as all other Commission customers
- Village would get future water rate assurances
- The Commission has no outstanding debt
- The Commission has established and maintained sufficient unrestricted designated reserves to cushion against any unexpected events or losses
- The Commission no longer collects any taxes
- The Commission has fully-funded its pension obligation





## Guaranteed Water Rates

- All DuPage Water Commission customers receive the same water rates
- Village of Bartlett would receive the same water rate as all other customers in the future
- Currently, our water rate is \$4.80 per 1000 gallons
- The current financial position and the positive future outlook has allowed the Commission the ability to lower its water rates to our customers the last two years
- With no debt and more than adequate reserves, the Commission will be in a position to minimize future rate increases
- With large customer base, water rate increases needed for fixed cost are minimized because they will be spread over more users

# DuPage Water Commission would be open to considering an agreement to prorate buy-in cost over a longer period of time and favorable interest rates

Calculation of Buy in Costs as of April 30, 2016  
For Bartlett

Fixed Assets (as of 04-30-2016)			
Land	\$	11,728,902	
Infrastructure		364,135,069	
Buildings		103,814,368	
Office Equipment		4,658,064	
Machinery		20,059,385	
Vehicles		669,448	
CIP		941,386	
	\$	506,006,622	
		93,293,501	
		<u>412,713,120.51</u>	
Less: Feeder Mains & Meter Stations			
Total	\$	506,006,622	
		93,293,501	
		<u>106,326,287</u>	
Less: Total Rebates			
Total	\$	306,386,834	
			MGD
Bartlett		3.200	
DuPage Water Commission (2015-2016 Avg)		70.436	
Total		<u>73.636</u>	
			4.346% \$ 13,315,572



# DuPage Water Commission is willing to consider financing the estimated \$16.9 million of total DWC capital improvements needed to supply water to Bartlett

Using same terms and interest rates for debt service cost offered by others (Ex. 20-year term, 6% interest) for repayment

Alternative 5 - Lake Michigan Water from DWC Capital Improvements:				
Near Term Capital Improvement (0 - 5 Years):				
2	Lake Michigan Water Delivery Structures	2	\$500,000	\$1,000,000
2	New Pumping Stations at Lake Michigan Water Connection	2	\$2,000,000	\$4,000,000
2	1.5 Million Gallon Ground Storage Tanks at Lake Michigan Water Connection	2	\$1,710,000	\$3,420,000
2	Land for Lake Michigan Water Connection and Storage Facilities (per site @ \$250,000 per site)	2	\$250,000	\$500,000
1	1.0 Million Gallon Elevated Storage Tank	1	\$2,500,000	\$2,500,000
24,500	24,500 Ft Lake Michigan Water Agency Transmission Main	24,500	\$650	\$15,925,000
20,000	20,000 Ft Bartlett Main (Water Main Improvements for Water Distribution)	20,000	\$360	\$7,200,000
1	Bartlett Inter-Pressure zone Booster Pumping Station	1	\$2,000,000	\$2,000,000
2	Emergency Interconnections with Neighboring Communities	2	\$400,000	\$800,000
<b>Sub-total</b>				<b>\$37,345,000</b>



# Questions



**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
 INVOICES DUE ON/BEFORE 12/6/2016

**100000-GENERAL FUND**

**210002-GROUP INSURANCE PAYABLE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 BLUE CROSS BLUE SHIELD OF ILLINOIS	MONTHLY INSURANCE - DEC 2016	248,716.55
** 1 DELTA DENTAL OF ILLINOIS - RISK	MONTHLY INSURANCE - DEC 2016	14,820.12
** 1 DELTA DENTAL OF ILLINOIS - RISK	MONTHLY INSURANCE - DEC 2016	141.35
** 1 FIDELITY SECURITY LIFE	MONTHLY INSURANCE - NOV 2016	733.81
<b>INVOICES TOTAL:</b>		<b>264,411.83</b>

**1100-VILLAGE BOARD/ADMINISTRATION**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE AGREEMENT	489.51
<b>INVOICES TOTAL:</b>		<b>489.51</b>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOPKINS FORD	VEHICLE MAINTENANCE	572.43
** 1 WEX BANK	FUEL PURCHASES	109.40
<b>INVOICES TOTAL:</b>		<b>681.83</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CENTURY PRINT & GRAPHICS	BUSINESS CARDS	52.50
1 WAREHOUSE DIRECT	DESK CALENDARS/APPT BOOKS	117.20
<b>INVOICES TOTAL:</b>		<b>169.70</b>

**543101-DUES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MUNICIPAL CLERKS OF ILLINOIS	MEMBERSHIP DUES	75.00
<b>INVOICES TOTAL:</b>		<b>75.00</b>

**543900-COMMUNITY RELATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 LB MEDWASTE SERVICES INC	WASTE CONTAINER PICK UP	247.20
1 YOU'RE #1 INC	PENS	818.94
<b>INVOICES TOTAL:</b>		<b>1,066.14</b>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A-1 TROPHIES & AWARDS INC	PLAQUE/ENGRAVING	89.95
1 COMCAST	VPN SERVICE	13.73
1 PETER TROOST - ALL SAINTS	T.L. DEDICATION	4,713.00

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
 INVOICES DUE ON/BEFORE 12/6/2016

INVOICES TOTAL: **4,816.68**

**1200-PROFESSIONAL SERVICES**

**522900-PROFESSIONAL PLANNERS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SOLOMON CORDWELL BUENZ	CONSULTING SERVICES	1,183.20
<u>INVOICES TOTAL:</u>		<b>1,183.20</b>

**523400-LEGAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 BRYAN E MRAZ & ASSOC PC	PROFESSIONAL SERVICES	16,756.50
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	925.00
1 STORINO RAMELLO & DURKIN	PROFESSIONAL SERVICES	637.50
<u>INVOICES TOTAL:</u>		<b>18,319.00</b>

**523401-ARCHITECTURAL/ENGINEERING SVC**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHRISTOPHER B BURKE ENG LTD	POTABLE WATER STUDY	11,665.75
1 CHRISTOPHER B BURKE ENG LTD	RUZICKA FIELDS PARKING LOT STUDY	1,723.00
<u>INVOICES TOTAL:</u>		<b>13,388.75</b>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHRISTOPHER B BURKE ENG LTD	SPAULDING ROAD QUIET ZONE	7,231.00
<u>INVOICES TOTAL:</u>		<b>7,231.00</b>

**1210-LIABILITY INSURANCE**

**544200-LIABILITY INS DEDUCTIBLE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTERGOVERNMENTAL RISK	OCTOBER DEDUCTIBLES	12,121.35
<u>INVOICES TOTAL:</u>		<b>12,121.35</b>

**1400-FINANCE**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CANON SOLUTIONS AMERICA INC	COPIER MAINTENANCE SERVICE	112.27
1 CANON SOLUTIONS AMERICA INC	COPIER MAINTENANCE SERVICE	19.11
<u>INVOICES TOTAL:</u>		<b>131.38</b>

**523110-LEGAL PUBLICATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	LEGAL PUBLICATION	79.50

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 12/6/2016**

INVOICES TOTAL: 79.50

**530135-RECYCLING SUPPLIES/EXPENSES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 REPUBLIC SERVICES #933	YARD WASTE BAGS	930.00
<u>INVOICES TOTAL:</u>		<u>930.00</u>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CENTURY PRINT & GRAPHICS	TRANSFER TAX LABELS	235.00
1 WAREHOUSE DIRECT	CALENDARS/SUPPLIES	221.53
1 WAREHOUSE DIRECT	ENVELOPES	45.75
1 WAREHOUSE DIRECT	PENCILS	8.81
1 WAREHOUSE DIRECT	TONER	174.20
1 WAREHOUSE DIRECT	CLEANING SUPPLIES/PENS	16.11
1 WAREHOUSE DIRECT	CREDIT - DEFECTIVE ITEM	-6.31
1 WAREHOUSE DIRECT	CLEANING SUPPLIES	6.31
1 WAREHOUSE DIRECT	PLATES/NAPKINS/COFFEE CREAMER	67.57
1 WAREHOUSE DIRECT	PAPER/BATH TISSUE/ENVELOPES	16.05
1 WAREHOUSE DIRECT	TONER	159.89
<u>INVOICES TOTAL:</u>		<u>944.91</u>

**532300-POSTAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FEDERAL EXPRESS CORP	DELIVERY CHARGES	43.20
** 1 U S POSTAL SERVICE	POSTAGE FOR METER	5,000.00
<u>INVOICES TOTAL:</u>		<u>5,043.20</u>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTERGOVERNMENTAL RISK	EDUCATIONAL SUMMIT FEE	65.00
<u>INVOICES TOTAL:</u>		<u>65.00</u>

**542100-REBATES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ROSE ANN LUCE	UTILITY TAX REBATE	30.00
<u>INVOICES TOTAL:</u>		<u>30.00</u>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DUPAGE COUNTY RECORDER	RECORDING FEES	30.00
<u>INVOICES TOTAL:</u>		<u>30.00</u>

**1500-COMMUNITY DEVELOPMENT**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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\*\* Indicates pre-issue check.

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1 CANON SOLUTIONS AMERICA INC	COPIER MAINTENANCE SERVICE	1,394.58
	<u>INVOICES TOTAL:</u>	<u>1,394.58</u>

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOWARD J VITEK	BARTLETTER COVER/COUPON DESIGN	1,232.50
	<u>INVOICES TOTAL:</u>	<u>1,232.50</u>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES	63.32
	<u>INVOICES TOTAL:</u>	<u>63.32</u>

**543101-DUES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMERICAN PLANNING ASSOC	MEMBERSHIP DUES/R GRILL	536.00
	<u>INVOICES TOTAL:</u>	<u>536.00</u>

**1600-BUILDING**

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES	143.67
	<u>INVOICES TOTAL:</u>	<u>143.67</u>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SUBURBAN BUILDING OFFICIALS CONF	HOLIDAY LUNCHEON/MEETING FEES	140.00
	<u>INVOICES TOTAL:</u>	<u>140.00</u>

**1700-POLICE**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PROSHRED NORTH	PAPER SHREDDING SERVICES	120.00
1 ULTRA STROBE COMMUNICATIONS INC	MONTHLY SERVICE AGREEMENT	700.00
1 VERIZON WIRELESS	WIRELESS SERVICES	397.78
	<u>INVOICES TOTAL:</u>	<u>1,217.78</u>

**522700-COMPUTER SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COUNTY OF COOK ILLINOIS	ANNUAL WAN/CABS CONNECTION FEE	3,729.00
	<u>INVOICES TOTAL:</u>	<u>3,729.00</u>

**526000-VEHICLE MAINTENANCE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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\*\* Indicates pre-issue check.



**VILLAGE OF BARTLETT  
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1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	22.90
1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	22.90
1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	78.99
1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	22.90
1 BARTLETT TIRE LTD	VEHICLE MAINTENANCE	22.90
1 MR CAR WASH	OCTOBER 2016 CAR WASHES	83.72
1 RIVER RAND AUTO INC	TRAILER HITCH REPAIRS	45.00
	<b>INVOICES TOTAL:</b>	<b>299.31</b>

**526050-VEHICLE SET UP**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ULTRA STROBE COMMUNICATIONS INC	EQUIPMENT REMOVAL	250.00
1 ULTRA STROBE COMMUNICATIONS INC	EQUIPMENT REMOVAL	250.00
1 ULTRA STROBE COMMUNICATIONS INC	EQUIPMENT REMOVAL	125.00
1 ULTRA STROBE COMMUNICATIONS INC	EQUIPMENT REMOVAL	125.00
1 ULTRA STROBE COMMUNICATIONS INC	EQUIPMENT PURCHASE	1,374.59
1 ULTRA STROBE COMMUNICATIONS INC	EQUIPMENT PURCHASE	2,136.50
	<b>INVOICES TOTAL:</b>	<b>4,261.09</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMERICAN FIRST AID SERVICES INC	FIRST AID SUPPLIES	177.90
1 NEW ALBERTSONS INC	FOOD PURCHASES/SUPPLIES	64.95
1 SHI	LASERJET PAPER TRAY FEEDER	131.00
1 WAREHOUSE DIRECT	INK CARTRIDGE	104.21
1 WAREHOUSE DIRECT	TONER	117.55
** 1 KENT WILLIAMS - PETTY CASH	PETTY CASH REIMBURSEMENT	66.15
	<b>INVOICES TOTAL:</b>	<b>661.76</b>

**530110-UNIFORMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHICAGO BADGE & INSIGNIA CO	TIE BAR	23.77
1 SYMBOLARTS	UNIFORM ACCESSORIES	1,550.00
1 SYMBOLARTS	UNIFORM ACCESSORIES	375.00
	<b>INVOICES TOTAL:</b>	<b>1,948.77</b>

**530115-SUBSCRIPTIONS/PUBLICATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THOMSON REUTERS-WEST	MONTHLY SUBSCRIPTION	186.46
	<b>INVOICES TOTAL:</b>	<b>186.46</b>

**530125-SHOOTING RANGE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KIESLER'S POLICE SUPPLY INC	AMMUNITION PURCHASE	3,828.90
	<b>INVOICES TOTAL:</b>	<b>3,828.90</b>

\*\* Indicates pre-issue check.

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**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES	7,205.95
<b>INVOICES TOTAL:</b>		<b>7,205.95</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ABILITY AWARDS INC	NAME PLATE INSERTS/ENGRAVING	65.90
1 STATE GRAPHICS	BUSINESS CARDS	88.00
1 STATE GRAPHICS	BUSINESS CARDS	57.00
1 WAREHOUSE DIRECT	DVD-R DISCS/FOLDERS/SUPPLIES	305.31
1 WAREHOUSE DIRECT	FILES/STYROFOAM CUPS/SUPPLIES	211.69
1 WAREHOUSE DIRECT	CREDIT - RETURNED ITEM	-26.34
** 1 KENT WILLIAMS - PETTY CASH	PETTY CASH REIMBURSEMENT	34.80
<b>INVOICES TOTAL:</b>		<b>736.36</b>

**532300-POSTAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 2 KENT WILLIAMS - PETTY CASH	PETTY CASH REIMBURSEMENT	12.84
<b>INVOICES TOTAL:</b>		<b>12.84</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JASON AMORE	TRAINING EXPENSES	76.50
1 IL ASSOC OF CHIEFS OF POLICE	TRAINING FEES	198.00
1 MICHAEL KMIECIK	TUITION REIMBURSEMENT	120.00
1 NORTH EAST MULTI-REGIONAL	TRAINING FEES	255.00
1 POLICE EXECUTIVE RESEARCH FORUM	MEMBERSHIP DUES/K WILLIAMS	220.00
1 POLICE EXECUTIVE RESEARCH FORUM	MEMBERSHIP DUES/P ULLRICH	200.00
1 PETE RAKIEWICZ	TRAINING EXPENSES	45.90
1 TOPS IN DOG TRAINING	K-9 MAINTENANCE TRAINING	250.00
** 1 KENT WILLIAMS - PETTY CASH	PETTY CASH REIMBURSEMENT	153.00
<b>INVOICES TOTAL:</b>		<b>1,518.40</b>

**542000-PLANNING & RESEARCH**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CALEA	ANNUAL CONTINUATION FEE	4,646.00
<b>INVOICES TOTAL:</b>		<b>4,646.00</b>

**542810-SAFETY PROGRAM EXPENSES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CINTAS FIRE PROTECTION	FIRE EXTINGUISHER INSPECTIONS	542.44
<b>INVOICES TOTAL:</b>		<b>542.44</b>

**543900-COMMUNITY RELATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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\*\* Indicates pre-issue check.

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**	1 KENT WILLIAMS - PETTY CASH	PETTY CASH REIMBURSEMENT	15.00
		<u>INVOICES TOTAL:</u>	<u>15.00</u>

**544001-PRISONER DETENTION**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VILLAGE SUDS STATION INC	DETENTION BLANKET CLEANING	24.25
	<u>INVOICES TOTAL:</u>	<u>24.25</u>

**545100-EMERGENCY MANAGEMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	VPN SERVICE	2.11
	<u>INVOICES TOTAL:</u>	<u>2.11</u>

**545200-POLICE/FIRE COMMISSION**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 METRO-WESTERN COOK	BACKGROUND CHECK FEES	108.00
1 METRO-WESTERN COOK	BACKGROUND CHECK FEES	36.00
	<u>INVOICES TOTAL:</u>	<u>144.00</u>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 KENT WILLIAMS - PETTY CASH	PETTY CASH REIMBURSEMENT	13.50
	<u>INVOICES TOTAL:</u>	<u>13.50</u>

**570100-MACHINERY & EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PICARD SIGNS AND FLAGS	INFLATABLE DISPLAYS	1,500.00
1 STREICHER'S INC	TOURNIQUET HOLDERS	223.88
1 STREICHER'S INC	TOURNIQUET HOLDER	17.99
1 ULTRA STROBE COMMUNICATIONS INC	EMERGENCY LIGHT BARS	9,463.85
1 ULTRA STROBE COMMUNICATIONS INC	LIGHT BAR INSTALLATION FEES	2,625.00
	<u>INVOICES TOTAL:</u>	<u>13,830.72</u>

**1800-STREET MAINTENANCE**

**522300-UNIFORM RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNIFIRST CORP	UNIFORM RENTAL	124.06
1 UNIFIRST CORP	UNIFORM RENTAL	98.32
	<u>INVOICES TOTAL:</u>	<u>222.38</u>

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DREAM2BE IMAGE LLC	EQUIPMENT RENTAL	355.00
1 TELVENT DTN LLC	WEATHER INFORMATION SERVICE	387.00
	<u>INVOICES TOTAL:</u>	<u>742.00</u>

\*\* Indicates pre-issue check.

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**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	20.47
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	279.61
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	136.08
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	23.51
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	2,037.51
1 CONSTELLATION ENERGY	ELECTRIC BILL	1,192.72
1 MIDAMERICAN ENERGY SERVICES LLC	ELECTRIC BILL	7,581.31
1 NICOR GAS	GAS BILL	1.28
1 NICOR GAS	GAS BILL	100.05
1 NICOR GAS	GAS BILL	310.48
1 NICOR GAS	GAS BILL	227.59
<b>INVOICES TOTAL:</b>		<b>11,910.61</b>

**527110-SVCS TO MAINTAIN TRAFFIC SIGS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MEADE ELECTRIC CO INC	TRAFFIC SIGNAL/STREET LIGHT MAINT	1,001.00
1 STATE TREASURER	TRAFFIC SIGNAL MAINTENANCE	3,119.97
<b>INVOICES TOTAL:</b>		<b>4,120.97</b>

**527113-SERVICES TO MAINT. GROUNDS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBERT LANDSCAPING CO	NOVEMBER 2016 - LAWN MAINTENANCE	1,057.14
1 SEBERT LANDSCAPING CO	NOVEMBER 2016 - LAWN MAINTENANCE	2,785.71
1 SEBERT LANDSCAPING CO	NOVEMBER 2016 - LAWN MAINTENANCE	1,217.43
1 SEBERT LANDSCAPING CO	NOVEMBER 2016 - LAWN MAINTENANCE	1,571.43
1 SEBERT LANDSCAPING CO	NOVEMBER 2016 - LAWN MAINTENANCE	905.71
<b>INVOICES TOTAL:</b>		<b>7,537.42</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AIRGAS NORTH CENTRAL	CYLINDER RENTAL	152.88
1 AIRGAS NORTH CENTRAL	CYLINDER LEASE RENEWAL	34.95
1 FASTENAL CO	MATERIALS & SUPPLIES	179.47
1 HOME DEPOT CREDIT SERVICES	MATERIALS/SUPPLIES/TOOLS	213.03
1 TRAFFIC CONTROL & PROTECTION INC	MATERIALS & SUPPLIES	150.95
<b>INVOICES TOTAL:</b>		<b>731.28</b>

**530150-SMALL TOOLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS/SUPPLIES/TOOLS	425.41
<b>INVOICES TOTAL:</b>		<b>425.41</b>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AL WARREN OIL CO INC	DIESEL FUEL PURCHASE	3,599.58

\*\* Indicates pre-issue check.



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** 1 WEX BANK	FUEL PURCHASES	781.96
		<u>INVOICES TOTAL: 4,381.54</u>

**532010-FUEL PURCHASES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 2 WEX BANK	FUEL PURCHASES	4,450.89
		<u>INVOICES TOTAL: 4,450.89</u>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	CONTAINERS	199.88
1 WAREHOUSE DIRECT	KITCHEN TOWELS/BATH TISSUE	178.00
1 WAREHOUSE DIRECT	COFFEE CREAMER	5.55
1 WAREHOUSE DIRECT	CORK BOARDS	194.24
1 WAREHOUSE DIRECT	INK CARTRIDGES/PICTURE FRAMES	105.82
1 WAREHOUSE DIRECT	DRAWER TRAY	8.17
		<u>INVOICES TOTAL: 691.66</u>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AUTOZONE INC	EQUIPMENT MAINTENANCE SUPPLIES	1,235.49
1 BATTERIES PLUS	BATTERIES	51.80
1 CANON SOLUTIONS AMERICA INC	COPIER MAINTENANCE SERVICE	37.83
1 CAROL STREAM LAWN & POWER	EQUIPMENT MAINTENANCE SUPPLIES	119.66
1 CAROL STREAM LAWN & POWER	EQUIPMENT MAINTENANCE SUPPLIES	3,995.40
1 CASEY EQUIPMENT CO INC	EQUIPMENT MAINTENANCE SUPPLIES	76.32
1 INTERSTATE BILLING SERVICE INC	EQUIPMENT MAINTENANCE SUPPLIES	389.08
1 NAPA AUTO PARTS	AUTOMOTIVE SUPPLIES	114.24
1 POMP'S TIRE SERVICE INC	TIRE REPLACEMENTS	559.44
		<u>INVOICES TOTAL: 6,579.26</u>

**534400-STREET MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALLIED ASPHALT PAVING CO	ASPHALT PURCHASE	2,324.57
1 ALLIED ASPHALT PAVING CO	ASPHALT PURCHASE	2,804.52
1 TAPCO	MAINTENANCE SUPPLIES	103.22
1 TRAFFIC CONTROL & PROTECTION INC	MATERIALS & SUPPLIES	713.75
		<u>INVOICES TOTAL: 5,946.06</u>

**534500-GROUNDS MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MIDWEST GROUNDCOVERS	PLANTS FOR NEW P.W. BUILDING	265.65
		<u>INVOICES TOTAL: 265.65</u>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THE FLOLO CORP	MAINTENANCE SUPPLIES	63.95

\*\* Indicates pre-issue check.

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1 HOME DEPOT CREDIT SERVICES	MATERIALS/SUPPLIES/TOOLS	577.27
1 TYCO INTEGRATED SECURITY LLC	QUARTERLY SERVICE FEE	51.59
1 WAREHOUSE DIRECT	WALL SIGNS	9.76
<b>INVOICES TOTAL:</b>		<b>702.57</b>

**534800-STREET LIGHTS MAINT MATERIALS**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 CRESCENT ELECTRIC SUPPLY CO	STREET LIGHT MATERIALS	2,257.94
1 WEST SIDE ELECTRIC SUPPLY INC	ELECTRICAL SUPPLIES	53.20
1 WEST SIDE ELECTRIC SUPPLY INC	MAINTENANCE SUPPLIES	83.81
<b>INVOICES TOTAL:</b>		<b>2,394.95</b>

**541600-PROFESSIONAL DEVELOPMENT**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
** 1 ILLINOIS LANDSCAPE CONTRACTORS ASSOC	BASIC PRUNING WORKSHOP	400.00
<b>INVOICES TOTAL:</b>		<b>400.00</b>

**543800-STORMWATER FACILITIES MAINT**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 CHRISTOPHER B BURKE ENG LTD	STORM SEWER PROJECT	931.80
1 EARTH INC	GRAVEL/HAULED MATERIALS	50.19
1 EARTH INC	GRAVEL/HAULED MATERIALS	172.76
1 EARTH INC	GRAVEL PURCHASE	52.00
1 NEENAH FOUNDRY CO	ROLL FRAMES/GRATES	922.00
1 WELCH BROS INC	MAINTENANCE SUPPLIES	294.00
1 WELCH BROS INC	MAINTENANCE SUPPLIES	138.00
1 WELCH BROS INC	MAINTENANCE SUPPLIES	527.35
1 WELCH BROS INC	MAINTENANCE SUPPLIES	8.46
<b>INVOICES TOTAL:</b>		<b>3,096.56</b>

**546900-CONTINGENCIES**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
** 1 AFFORDABLE OFFICE INTERIORS	OFFICE FURNITURE PURCHASE	625.00
<b>INVOICES TOTAL:</b>		<b>625.00</b>

**2200-MFT EXPENDITURES**

**583082-STEARN RD COUNTY CRK CULVRT**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 HR GREEN INC	STEARN ROAD EXTENSION	10,921.25
<b>INVOICES TOTAL:</b>		<b>10,921.25</b>

**4200-MUNICIPAL BLDG PROJECTS EXP**

**585058-2016 POLICE STATION**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 DEIGAN & ASSOCIATES LLC	CONSULTING SERVICES	12,047.64

\*\* Indicates pre-issue check.

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1 WILLIAMS ARCHITECTS	POLICE STATION STUDY	7,287.13
	<b>INVOICES TOTAL:</b>	<b>19,334.77</b>

**4300-DEVELOPER DEPOSITS EXPENDITURE**

**585000-LOC DRAW PROJECTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MACKIE CONSULTANTS LLC	HERONS LANDING DETENTION POND	975.00
	<b>INVOICES TOTAL:</b>	<b>975.00</b>

**585044-STREET GARAGE BLDG ADDITION**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ACTION LOCK & KEY INC	DOOR HARDWARE REPLACEMENT	1,884.00
1 HOME DEPOT CREDIT SERVICES	MATERIALS/SUPPLIES/TOOLS	4,846.62
	<b>INVOICES TOTAL:</b>	<b>6,730.62</b>

**430000-DEVELOPER DEPOSITS FUND**

**262099-DEPOSIT-ORDINANCE 89-49**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THOMAS GONZALEZ	VBR BOND REFUND	500.00
1 SEBASTIAN KRASOWSKI	VBR BOND REFUND	500.00
1 DAVID SODE	VBR BOND REFUND	750.00
	<b>INVOICES TOTAL:</b>	<b>1,750.00</b>

**270374-BARTLETT RIDGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAMPTON LENZINI AND RENWICK INC	BARTLETT RIDGE SUBDIVISION	4,505.00
	<b>INVOICES TOTAL:</b>	<b>4,505.00</b>

**270398-BARTLETT POINTE WEST**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAMPTON LENZINI AND RENWICK INC	BARTLETT POINTE WEST SUBDIVISION	1,378.00
	<b>INVOICES TOTAL:</b>	<b>1,378.00</b>

**4800-BREWSTER CREEK TIF MUN ACC EXP**

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FRANCE PUBLICATIONS INC	ADVERTISING	1,350.00
	<b>INVOICES TOTAL:</b>	<b>1,350.00</b>

**523401-ARCHITECTURAL/ENGINEERING SVC**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 LAUBE CONSULTING GROUP LLC	CONSULTING SERVICES	3,275.00

\*\* Indicates pre-issue check.



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INVOICES TOTAL: 3,275.00

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 TONY FRADIN	TRAINING REGISTRATION FEE	595.00
<u>INVOICES TOTAL:</u>		<u>595.00</u>

**4810-BREWSTER CRK TIF2000 PROJ EXP**

**524000-BOND ISSUANCE COSTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 LAUBE CONSULTING GROUP LLC	CONSULTING SERVICES	4,691.00
<u>INVOICES TOTAL:</u>		<u>4,691.00</u>

**5000-WATER OPERATING EXPENSES**

**522300-UNIFORM RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNIFIRST CORP	UNIFORM RENTAL	36.51
1 UNIFIRST CORP	UNIFORM RENTAL	36.51
<u>INVOICES TOTAL:</u>		<u>73.02</u>

**522720-PRINTING SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	NOVEMBER 2016 BILLING	424.30
<u>INVOICES TOTAL:</u>		<u>424.30</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	25.64
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	35.43
1 CONSTELLATION ENERGY	ELECTRIC BILL	3,574.14
1 CONSTELLATION ENERGY	ELECTRIC BILL	6,993.01
1 NICOR GAS	GAS BILL	76.62
1 NICOR GAS	GAS BILL	185.18
<u>INVOICES TOTAL:</u>		<u>10,890.02</u>

**527120-SVCS TO MAINT MAINS/STORM LINE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EARTH INC	GRAVEL/HAULED MATERIALS	50.19
<u>INVOICES TOTAL:</u>		<u>50.19</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HD SUPPLY WATERWORKS LTD	MATERIALS & SUPPLIES	444.50
1 HD SUPPLY WATERWORKS LTD	MATERIALS & SUPPLIES	128.89

\*\* Indicates pre-issue check.

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**INVOICES TOTAL: 573.39**

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NAPA AUTO PARTS	AUTOMOTIVE SUPPLIES	56.49
<b>INVOICES TOTAL:</b>		<b>56.49</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	STAPLER/TAPE/RULERS	35.16
1 WAREHOUSE DIRECT	CONTAINERS	199.88
1 WAREHOUSE DIRECT	KITCHEN TOWELS/BATH TISSUE	200.69
1 WAREHOUSE DIRECT	CORK BOARDS	194.24
<b>INVOICES TOTAL:</b>		<b>629.97</b>

**532300-POSTAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 SEBIS DIRECT INC	NOVEMBER BILLS POSTAGE	1,637.00
<b>INVOICES TOTAL:</b>		<b>1,637.00</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AUTOZONE INC	EQUIPMENT MAINTENANCE SUPPLIES	33.99
1 CANON SOLUTIONS AMERICA INC	COPIER MAINTENANCE SERVICE	37.83
<b>INVOICES TOTAL:</b>		<b>71.82</b>

**534500-GROUNDS MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MIDWEST GROUNDCOVERS	PLANTS FOR NEW P.W. BUILDING	265.65
<b>INVOICES TOTAL:</b>		<b>265.65</b>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS/SUPPLIES/TOOLS	161.60
1 TYCO INTEGRATED SECURITY LLC	QUARTERLY SERVICE FEE	51.59
1 WAREHOUSE DIRECT	WALL SIGNS	9.76
<b>INVOICES TOTAL:</b>		<b>222.95</b>

**534810-METER MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 M.E. SIMPSON CO INC	WATER METER TESTING	53.75
1 WATER RESOURCES INC	WATER METER/SUPPLIES	2,275.50
1 WATER RESOURCES INC	WATER METERS/SUPPLIES	2,281.50
<b>INVOICES TOTAL:</b>		<b>4,610.75</b>

**500000-WATER FUND**

\*\* Indicates pre-issue check.

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**121054-WATER/SEWER BILLING A/R**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ERNST CHOWANEC	REFUND/WATER BILL OVERPAYMENT	35.75
1 JOHN HUTTER	REFUND/WATER BILL OVERPAYMENT	709.35
<b>INVOICES TOTAL:</b>		<b>745.10</b>

**5090-WATER CAPITAL PROJECTS EXP**

**581035-WATER SYSTEM MODELING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHRISTOPHER B BURKE ENG LTD	WATER SYSTEM MODELING/PLAN	382.00
<b>INVOICES TOTAL:</b>		<b>382.00</b>

**5100-SEWER OPERATING EXPENSES**

**522300-UNIFORM RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNIFIRST CORP	UNIFORM RENTAL	66.22
1 UNIFIRST CORP	UNIFORM RENTAL	66.22
<b>INVOICES TOTAL:</b>		<b>132.44</b>

**522720-PRINTING SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	NOVEMBER 2016 BILLING	424.30
<b>INVOICES TOTAL:</b>		<b>424.30</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION ENERGY	ELECTRIC BILL	138.17
1 CONSTELLATION ENERGY	ELECTRIC BILL	109.90
1 CONSTELLATION ENERGY	ELECTRIC BILL	236.95
1 NICOR GAS	GAS BILL	32.52
1 NICOR GAS	GAS BILL	84.51
1 NICOR GAS	GAS BILL	26.30
1 NICOR GAS	GAS BILL	26.56
1 NICOR GAS	GAS BILL	24.56
1 NICOR GAS	GAS BILL	193.41
1 NICOR GAS	GAS BILL	36.36
1 NICOR GAS	GAS BILL	24.15
1 NICOR GAS	GAS BILL	83.96
1 NICOR GAS	GAS BILL	27.10
1 NICOR GAS	GAS BILL	25.46
<b>INVOICES TOTAL:</b>		<b>1,069.91</b>

**524210-SLUDGE REMOVAL**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SYNAGRO CENTRAL LLC	SLUDGE DISPOSAL	1,943.00

\*\* Indicates pre-issue check.

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INVOICES TOTAL: 1,943.00

**527120-SVCS TO MAINT MAINS/STORM LINE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EARTH INC	GRAVEL/HAULED MATERIALS	25.10
		<u>INVOICES TOTAL: 25.10</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AIRGAS NORTH CENTRAL	CYLINDER RENTAL	152.89
1 AIRGAS NORTH CENTRAL	CYLINDER LEASE RENEWAL	34.95
1 HINCKLEY SPRING WATER CO	DISTILLED WATER	74.71
1 NORTH CENTRAL LABORATORIES	LAB SUPPLIES	967.24
		<u>INVOICES TOTAL: 1,229.79</u>

**530120-CHEMICAL SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAWKINS INC	CHEMICAL SUPPLIES	2,069.59
		<u>INVOICES TOTAL: 2,069.59</u>

**530150-SMALL TOOLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS/SUPPLIES/TOOLS	30.41
		<u>INVOICES TOTAL: 30.41</u>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NAPA AUTO PARTS	AUTOMOTIVE SUPPLIES	149.98
** 1 WEX BANK	FUEL PURCHASES	1,103.40
		<u>INVOICES TOTAL: 1,253.38</u>

**532300-POSTAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 SEBIS DIRECT INC	NOVEMBER BILLS POSTAGE	1,637.00
		<u>INVOICES TOTAL: 1,637.00</u>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AUTOZONE INC	EQUIPMENT MAINTENANCE SUPPLIES	675.38
1 BENCHMARK SALES & SERVICE OF IL INC	EQUIPMENT INSTALLATION	3,155.00
1 CANON SOLUTIONS AMERICA INC	COPIER MAINTENANCE SERVICE	37.84
1 HOME DEPOT CREDIT SERVICES	MATERIALS/SUPPLIES/TOOLS	187.08
1 LAKESIDE EQUIPMENT CORP	EMERGENCY DRUM SCREEN REPAIR	15,539.00
1 STANDARD EQUIPMENT CO	STREET SWEEPER REPAIRS	1,038.33
1 WEST SIDE ELECTRIC SUPPLY INC	ELECTRICAL SUPPLIES	36.84
1 WEST SIDE ELECTRIC SUPPLY INC	ELECTRICAL SUPPLIES	190.40

\*\* Indicates pre-issue check.



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1 WEST SIDE ELECTRIC SUPPLY INC	ELECTRICAL SUPPLIES	52.46
1 WEST SIDE ELECTRIC SUPPLY INC	ELECTRICAL SUPPLIES	46.46
1 WEST SIDE ELECTRIC SUPPLY INC	ELECTRICAL SUPPLIES	105.00
1 WEST SIDE ELECTRIC SUPPLY INC	ELECTRICAL SUPPLIES	416.00
1 WEST SIDE ELECTRIC SUPPLY INC	ELECTRICAL SUPPLIES	246.56
1 WEST SIDE ELECTRIC SUPPLY INC	ELECTRICAL SUPPLIES	3.36
1 WEST SIDE ELECTRIC SUPPLY INC	ELECTRICAL SUPPLIES	11.60
1 XYLEM WATER SOLUTIONS USA INC	EQUIPMENT MAINTENANCE SUPPLIES	2,034.45
1 XYLEM WATER SOLUTIONS USA INC	EQUIPMENT MAINTENANCE SUPPLIES	14,961.22
1 XYLEM WATER SOLUTIONS USA INC	LIFT STATION PUMP	9,574.42
1 XYLEM WATER SOLUTIONS USA INC	REPLACEMENT PUMP	3,456.82
1 XYLEM WATER SOLUTIONS USA INC	LIFT STATION PUMP	6,851.73
<b>INVOICES TOTAL:</b>		<b>58,619.95</b>

**534500-GROUNDS MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS/SUPPLIES/TOOLS	194.33
<b>INVOICES TOTAL:</b>		<b>194.33</b>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
2 HOME DEPOT CREDIT SERVICES	MATERIALS/SUPPLIES/TOOLS	2,128.05
1 TYCO INTEGRATED SECURITY LLC	QUARTERLY SERVICE FEE	51.60
<b>INVOICES TOTAL:</b>		<b>2,179.65</b>

**570100-MACHINERY & EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GASVODA & ASSOC INC	REPLACEMENT CONTROL PANEL	9,827.00
<b>INVOICES TOTAL:</b>		<b>9,827.00</b>

**5190-SEWER CAPITAL PROJECTS EXP**

**582023-PHOSPHORUS REMOVAL SYSTEM**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STRAND ASSOCIATES INC	WASTEWATER FACILITY PLAN UPDATE	555.15
1 STRAND ASSOCIATES INC	PHOSPHORUS REMOVAL REPORT	1,698.59
<b>INVOICES TOTAL:</b>		<b>2,253.74</b>

**582025-SANITARY SEWER EVALUATION**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INSITUFORM TECHNOLOGIES USA LLC	SANITARY SEWER LINING	123,785.55
<b>INVOICES TOTAL:</b>		<b>123,785.55</b>

**5200-PARKING OPERATING EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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\*\* Indicates pre-issue check.

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1	T2 SYSTEMS CANADA INC	MONTHLY EMS SERVICES	525.00
1	UNIFIRST CORP	MATS	12.00
1	UNIFIRST CORP	MATS	12.00
1	UNIFIRST CORP	MATS	12.00
<b>INVOICES TOTAL:</b>			<b>561.00</b>

**523800-RENT TO RAILROAD**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 METRA	QTRLY LEASE PYMT/AUG-OCT 2016	1,583.46
<b>INVOICES TOTAL:</b>		<b>1,583.46</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	VPN SERVICE	114.90
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	86.76
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	69.30
1 CONSTELLATION ENERGY	ELECTRIC BILL	491.48
1 CONSTELLATION ENERGY	ELECTRIC BILL	75.38
1 NICOR GAS	GAS BILL	20.25
1 NICOR GAS	GAS BILL	29.24
<b>INVOICES TOTAL:</b>		<b>887.31</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 RUSSO'S POWER EQUIPMENT INC	SNOW SHOVELS/SALT SPREADERS	821.97
1 WEST SIDE ELECTRIC SUPPLY INC	ELECTRICAL SUPPLIES	512.72
<b>INVOICES TOTAL:</b>		<b>1,334.69</b>

**5500-GOLF PROGRAM EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ANDERSON PEST CONTROL	PEST CONTROL SERVICES	92.30
1 ROSCOE CO	MATS	102.66
<b>INVOICES TOTAL:</b>		<b>194.96</b>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KENNETH BURRIS	PLUMBING SERVICES	212.50
<b>INVOICES TOTAL:</b>		<b>212.50</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION ENERGY	ELECTRIC BILL	38.73
<b>INVOICES TOTAL:</b>		<b>38.73</b>

\*\* Indicates pre-issue check.

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**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FOOD SERVICE INC	FOOD PURCHASE/SUPPLIES	35.96
1 SUPPLYWORKS	BATH TISSUE	85.68
<b>INVOICES TOTAL:</b>		<b>121.64</b>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	874.22
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	415.40
<b>INVOICES TOTAL:</b>		<b>1,289.62</b>

**534200-GOLF CART MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NADLER GOLF CAR SALES INC	GOLF CART MAINTENANCE SUPPLIES	462.67
1 NADLER GOLF CAR SALES INC	GOLF CART MAINTENANCE SUPPLIES	150.00
1 NADLER GOLF CAR SALES INC	GOLF CART MAINTENANCE SUPPLIES	161.70
1 NADLER GOLF CAR SALES INC	GOLF CART MAINTENANCE SUPPLIES	161.70
1 NADLER GOLF CAR SALES INC	MISC. CHARGES	10.29
<b>INVOICES TOTAL:</b>		<b>946.36</b>

**534332-PURCHASES - GOLF BALLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ACUSHNET COMPANY	GOLF BALLS	641.52
1 ACUSHNET COMPANY	GOLF BALLS	508.92
1 BRIDGESTONE GOLF INC	GOLF BALLS	253.80
<b>INVOICES TOTAL:</b>		<b>1,404.24</b>

**534335-PURCHASES - MISC GOLF MDSE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THE ANTIGUA GROUP INC	MISC. GOLF MERCHANDISE	787.20
1 THE ANTIGUA GROUP INC	MISC. GOLF MERCHANDISE	2,313.31
1 GEAR FOR SPORTS	MISC. GOLF MERCHANDISE	746.56
<b>INVOICES TOTAL:</b>		<b>3,847.07</b>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WEST SIDE ELECTRIC SUPPLY INC	LIGHT BULBS	81.95
1 WEST SIDE ELECTRIC SUPPLY INC	LIGHT BULBS	111.75
<b>INVOICES TOTAL:</b>		<b>193.70</b>

**570100-MACHINERY & EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PAINT WORKS OF ILLINOIS INC	CLUBHOUSE PAINTING SERVICES	6,400.00
<b>INVOICES TOTAL:</b>		<b>6,400.00</b>

\*\* Indicates pre-issue check.

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**5510-GOLF MAINTENANCE EXPENSES**

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 O'LEARY'S CONTRACTORS	EQUIPMENT RENTAL	716.00
<b>INVOICES TOTAL:</b>		<b>716.00</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION ENERGY	ELECTRIC BILL	12.90
<b>INVOICES TOTAL:</b>		<b>12.90</b>

**526000-VEHICLE MAINTENANCE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 POMP'S TIRE SERVICE INC	VEHICLE MAINTENANCE	67.50
<b>INVOICES TOTAL:</b>		<b>67.50</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHICAGOLAND TURF	MATERIALS & SUPPLIES	180.00
1 CHICAGOLAND TURF	MATERIALS & SUPPLIES	560.00
<b>INVOICES TOTAL:</b>		<b>740.00</b>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	792.54
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	579.17
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	874.22
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	401.98
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	415.40
<b>INVOICES TOTAL:</b>		<b>3,063.31</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CAROL STREAM LAWN & POWER	EQUIPMENT MAINTENANCE SUPPLIES	50.17
1 CAROL STREAM LAWN & POWER	EQUIPMENT MAINTENANCE SUPPLIES	9.00
1 HOME DEPOT CREDIT SERVICES	MATERIALS/SUPPLIES/TOOLS	18.66
1 J W TURF INC	EQUIPMENT MAINTENANCE SUPPLIES	132.23
1 J W TURF INC	EQUIPMENT MAINTENANCE SUPPLIES	225.89
1 O'REILLY AUTOMOTIVE INC	EQUIPMENT MAINTENANCE SUPPLIES	23.57
<b>INVOICES TOTAL:</b>		<b>459.52</b>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BATTERIES PLUS	BATTERIES	175.38
1 CINTAS FIRE PROTECTION	FIRE ALARM SYSTEM INSPECTION	277.85
1 DOORMASTER GARAGE DOOR CO LLC	COMMERCIAL DOOR MAINTENANCE	169.00

\*\* Indicates pre-issue check.



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1 DOORMASTER GARAGE DOOR CO LLC	COMMERCIAL DOOR REPAIRS	330.00
<b>INVOICES TOTAL:</b>		<b>952.23</b>

**543101-DUES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ILLINOIS DEPT OF AGRICULTURE	PEST CONTROL LICENSE FEE	20.00
<b>INVOICES TOTAL:</b>		<b>20.00</b>

**572000-BUILDING & GROUNDS IMPROVMNTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PAINT WORKS OF ILLINOIS INC	CLUBHOUSE PAINTING SERVICES	1,400.00
<b>INVOICES TOTAL:</b>		<b>1,400.00</b>

**5560-GOLF RESTAURANT EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A MAESTRANZI SONS	KNIFE RENTAL/SHARPENING	17.00
1 COMPLETE BAR SYSTEMS INC	CLEANED BEER LINES	40.00
1 COMPLETE BAR SYSTEMS INC	CLEANED BEER LINES	40.00
1 GREAT LAKES SERVICE	MONTHLY SERVICE AGREEMENT	181.87
<b>INVOICES TOTAL:</b>		<b>278.87</b>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KENNETH BURRIS	PLUMBING SERVICES	106.25
<b>INVOICES TOTAL:</b>		<b>106.25</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION ENERGY	ELECTRIC BILL	6.46
<b>INVOICES TOTAL:</b>		<b>6.46</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FOOD SERVICE INC	FOOD PURCHASE/SUPPLIES	45.01
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	22.00
1 SYSCO FOOD SERVICES - CHICAGO	FOOD CONTAINERS	66.11
<b>INVOICES TOTAL:</b>		<b>133.12</b>

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	201.26
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	103.52
1 GORDON FOOD SERVICE INC	CREDIT - RETURNED ITEM	-27.86
1 GORDON FOOD SERVICE INC	FOOD PURCHASE/SUPPLIES	295.73

\*\* Indicates pre-issue check.

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1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	133.94
1 LAKESHORE BEVERAGE	BEER PURCHASE	41.85
1 PEPSI-COLA GENERAL BOTTLERS INC	SOFT DRINK PURCHASE	48.56
1 SCHAMBERGER BROS INC	BEER PURCHASE	170.19
1 SCHAMBERGER BROS INC	BEER PURCHASE	170.19
1 TURANO BAKING CO	FOOD PURCHASE	25.20
<b>INVOICES TOTAL:</b>		<b>1,162.58</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ANTHONY BRINKMAN	NRA SHOW REGISTRATION	47.50
<b>INVOICES TOTAL:</b>		<b>47.50</b>

**5570-GOLF BANQUET EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CLUBTEC	MONTHLY SOFTWARE SUPPORT	53.00
1 CLUBTEC	MONTHLY SOFTWARE SUPPORT	53.80
1 GREAT LAKES SERVICE	MONTHLY SERVICE AGREEMENT	181.88
1 MICKEY'S LINEN	LINEN SERVICES	28.47
1 MICKEY'S LINEN	LINEN SERVICES	29.95
1 MICKEY'S LINEN	LINEN SERVICES	45.55
<b>INVOICES TOTAL:</b>		<b>392.65</b>

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 M & M SPECIAL EVENTS CO	TABLE/BAR STOOL/CHAIR TIE RENTAL	495.00
<b>INVOICES TOTAL:</b>		<b>495.00</b>

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	ADVERTISING	40.00
1 EXAMINER PUBLICATIONS INC	ADVERTISING	40.00
1 HOPSCOTCH PRESS INC	ADVERTISING	640.00
1 WEDDING SPOT INC	ADVERTISING	1,800.00
<b>INVOICES TOTAL:</b>		<b>2,520.00</b>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KENNETH BURRIS	PLUMBING SERVICES	106.25
<b>INVOICES TOTAL:</b>		<b>106.25</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION ENERGY	ELECTRIC BILL	6.46

\*\* Indicates pre-issue check.

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**INVOICES TOTAL: 6.46**

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FOOD SERVICE INC	FOOD PURCHASE/SUPPLIES	45.01
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	52.04
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	15.99
1 MLA WHOLESALE INC	FLOWERS	53.40
1 MLA WHOLESALE INC	FLOWERS	31.25
1 MLA WHOLESALE INC	FLOWERS	152.35
1 SYSCO FOOD SERVICES - CHICAGO	FOOD CONTAINERS	66.11
<b>INVOICES TOTAL:</b>		<b>416.15</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	MONTHLY PLANNER REFILLS	41.06
<b>INVOICES TOTAL:</b>		<b>41.06</b>

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	873.81
1 FORTUNE FISH & GOURMET	FOOD PURCHASE	571.20
1 FORTUNE FISH & GOURMET	FOOD PURCHASE	261.89
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	366.21
1 GORDON FOOD SERVICE INC	CREDIT - RETURNED ITEM	-25.19
1 GORDON FOOD SERVICE INC	CREDIT - RETURNED ITEM	-41.76
1 GORDON FOOD SERVICE INC	FOOD PURCHASE/SUPPLIES	297.31
1 GRECO AND SONS INC	FOOD PURCHASE	286.88
1 GRECO AND SONS INC	FOOD PURCHASE	14.95
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	388.37
1 GRECO AND SONS INC	FOOD PURCHASE	12.99
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	62.89
1 GRECO AND SONS INC	FOOD PURCHASE	32.95
1 IL GIARDINO DEL DOLCE INC	BAKERY PURCHASE	37.60
1 IL GIARDINO DEL DOLCE INC	BAKERY PURCHASE	165.00
1 LAKESHORE BEVERAGE	BEER PURCHASE	59.86
1 LAKESHORE BEVERAGE	BEER PURCHASE	41.86
1 NEW ALBERTSONS INC	FOOD PURCHASES	418.98
1 PEPSI-COLA GENERAL BOTTLERS INC	SOFT DRINK PURCHASE	145.67
1 SOUTHERN GLAZER'S OF IL	LIQUOR PURCHASE	298.93
1 TURANO BAKING CO	FOOD PURCHASE	99.65
1 TURANO BAKING CO	FOOD PURCHASE	108.94
<b>INVOICES TOTAL:</b>		<b>4,478.99</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ANTHONY BRINKMAN	NRA SHOW REGISTRATION	47.50

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 12/6/2016**

INVOICES TOTAL: 47.50

**5580-GOLF MIDWAY EXPENSES**

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FOOD SERVICE INC	FOOD PURCHASE/SUPPLIES	50.00
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	135.00
1 NEW ALBERTSONS INC	FOOD PURCHASES	45.00
<u>INVOICES TOTAL:</u>		<u>230.00</u>

**6000-CENTRAL SERVICES EXPENSES**

**516500-UNEMPLOYMENT BENEFITS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 IL DEPT OF EMPLOYMENT SECURITY	UNEMPLOYMENT BENEFITS	7,470.00
<u>INVOICES TOTAL:</u>		<u>7,470.00</u>

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHICAGO OFFICE TECHNOLOGY GROUP	COPIER MAINTENANCE SERVICE	29.48
1 MIDWEST MECHANICAL	MAINTENANCE AGREEMENT	2,973.00
1 TYCO INTEGRATED SECURITY LLC	QUARTERLY SERVICE FEE	238.65
<u>INVOICES TOTAL:</u>		<u>3,241.13</u>

**522700-COMPUTER SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 2FA INC	MAINTENANCE/SUPPORT RENEWAL	37.75
1 COMCAST	VPN SERVICE	204.85
1 COMCAST	VPN SERVICE	239.85
<u>INVOICES TOTAL:</u>		<u>482.45</u>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ANDERSON PEST CONTROL	PEST CONTROL SERVICES	193.00
1 BECMAR SPRINKLER SYSTEMS INC	IRRIGATION SYSTEM WINTERIZATION	390.00
1 C E SMITH LAWN MAINTENANCE INC	WEED ABATEMENT	945.00
1 CINTAS CORPORATION	CLEANING SERVICES	64.40
1 CINTAS CORPORATION	CLEANING SERVICES	64.40
1 CINTAS CORPORATION	CLEANING SERVICES	64.40
1 CINTAS CORPORATION	CLEANING SERVICES	92.48
1 CINTAS FIRE PROTECTION	FIRE EXTINGUISHER INSPECTIONS	586.68
1 CINTAS FIRE PROTECTION	FIRE EXTINGUISHER INSPECTIONS	218.04
1 CINTAS FIRE PROTECTION	FIRE EXTINGUISHER INSPECTIONS	926.69
1 CINTAS FIRE PROTECTION	FIRE EXTINGUISHER INSPECTIONS	52.85
1 CRYSTAL MGMT & MAINT SERVICES CORP	CLEANING SERVICES - NOV 2016	2,705.00

\*\* Indicates pre-issue check.



**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 12/6/2016**

1 TIME BUSINESS SYSTEMS INC	VOICEMAIL SYSTEM MAINTENANCE	120.50
1 UNIFIRST CORP	MATS	41.80
1 UNIFIRST CORP	MATS	41.80
1 UNIFIRST CORP	MATS	41.80
1 VALLEY FIRE PROTECTION	FIRE ALARM REPAIRS	620.00
<b>INVOICES TOTAL:</b>		<b>7,168.84</b>

**524110-TELEPHONE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CALL ONE	TELEPHONE BILL	1,378.77
1 PAETEC	TELEPHONE BILL	491.59
<b>INVOICES TOTAL:</b>		<b>1,870.36</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	355.57
1 CONSTELLATION ENERGY	ELECTRIC BILL	51.62
1 NICOR GAS	GAS BILL	272.20
1 NICOR GAS	GAS BILL	20.77
1 NICOR GAS	GAS BILL	437.32
<b>INVOICES TOTAL:</b>		<b>1,137.48</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMERICAN FIRST AID SERVICES INC	FIRST AID SUPPLIES	76.95
1 GREAT LAKES COCA-COLA	SOFT DRINK PURCHASE	242.64
1 NEW ALBERTSONS INC	FOOD PURCHASES/SUPPLIES	310.79
1 WAREHOUSE DIRECT	TRASH BAGS/PAPER TOWELS	180.46
1 WAREHOUSE DIRECT	PAPER TOWELS	22.77
1 WAREHOUSE DIRECT	CLEANING SUPPLIES/PENS	35.63
1 WAREHOUSE DIRECT	PLATES/NAPKINS/COFFEE CREAMER	165.88
1 WAREHOUSE DIRECT	PAPER/BATH TISSUE/ENVELOPES	497.42
<b>INVOICES TOTAL:</b>		<b>1,532.54</b>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WEST SIDE ELECTRIC SUPPLY INC	ELECTRICAL SUPPLIES	162.70
1 WEST SIDE ELECTRIC SUPPLY INC	ELECTRICAL SUPPLIES	165.70
<b>INVOICES TOTAL:</b>		<b>328.40</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHRIS HOSTETLER	GMIS IL CONFERENCE EXPENSES	154.02
<b>INVOICES TOTAL:</b>		<b>154.02</b>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
INVOICES DUE ON/BEFORE 12/6/2016

1 FEDERAL EXPRESS CORP	DELIVERY CHARGES	30.18
1 SHI	WIRELESS EQUIPMENT	166.00
1 SHI	WIRELESS EQUIPMENT	281.00
<b>INVOICES TOTAL:</b>		<b>477.18</b>

**GRAND TOTAL: 778,358.31**

GENERAL FUND	434,766.90
MOTOR FUEL TAX FUND	10,921.25
MUNICIPAL BUILDING FUND	19,334.77
DEVELOPER DEPOSITS FUND	15,338.62
BREWSTER CREEK TIF MUN ACCT	5,220.00
BREWSTER CRK2000 TIF PROJ FUND	4,691.00
WATER FUND	20,632.65
SEWER FUND	206,675.14
PARKING FUND	4,366.46
GOLF FUND	32,549.12
CENTRAL SERVICES FUND	23,862.40
<b>GRAND TOTAL</b>	<b>778,358.31</b>

\*\* Indicates pre-issue check.



## VILLAGE BOARD MEMORANDUM

**DATE:** November 30, 2016  
**TO:** The Honorable Village President and Board of Trustees  
**FROM:** Valerie L. Salmons, Village Administrator  
**SUBJECT:** 2016 Fiscal Year End Audit

Included in this packet is the following:

1. Auditor's Communication to the Board of Trustees
2. Management Letter
3. 2016 Comprehensive Annual Financial Report

We have scheduled the auditors for a presentation at the December 6<sup>th</sup> board meeting.





August 18, 2016

The Honorable Village President  
Members of the Board of Trustees  
Village of Bartlett, Illinois

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Bartlett (Village), Illinois for the year ended April 30, 2016. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated August 18, 2016. Professional standards also require that we communicate to you the following information related to our audit.

### Significant Audit Findings

#### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Village are described in the Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended April 30, 2016. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the governmental and business-type activities' financial statements was:

Management's estimate of the depreciation expense on capital assets is based on assumed useful lives of the underlying capital assets. We evaluated the key factors and assumptions used to develop the depreciation expense estimate in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

#### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Significant Audit Findings – Continued

*Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Any material misstatements detected as a result of audit procedures were corrected by management.

*Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

*Management Representations*

We have requested certain representations from management that are included in the management representation letter dated August 18, 2016.

*Management Consultations with Other Independent Auditors*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Village's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Other Matters – Continued

We were engaged to report on the combining and individual fund financial statements and budgetary comparison schedules and supplemental schedules, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with the accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the introductory section and statistical section, which accompany the financial statements but are not RSI. We did not audit or perform other procedures on this other information and we do not express an opinion or provide any assurance on it.

Restrictions on Use

This information is intended solely for the use of the Board of Trustees and management of the Village and is not intended to be, and should not be, used by anyone other than these specified parties.

We wish to express our gratitude to the Board of Trustees and staff (in particular the Finance Department) of the Village of Bartlett, Illinois for their valuable cooperation throughout the audit engagement.

*Lauterbach + Amen LLP*  
LAUTERBACH & AMEN, LLP

# VILLAGE OF BARTLETT, ILLINOIS

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## MANAGEMENT LETTER

FOR THE FISCAL YEAR ENDED  
APRIL 30, 2016





August 18, 2016

The Honorable Village President  
Members of the Board of Trustees  
Village of Bartlett, Illinois

In planning and performing our audit of the financial statements of the Village of Bartlett (Village), Illinois, for the year ended April 30, 2016, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control structure.

We do not intend to imply that our audit failed to disclose commendable aspects of your system and structure. For your consideration we herein submit our comments and suggestions which are designed to assist in effecting improvements in internal controls and procedures. Those less significant matters, if any, which arose during the course of the audit, were reviewed with management as the audit field work progressed.

The accompanying comments and recommendations are intended solely for the information and use of the Finance Committee, Board of Trustees, management, and others within the Village of Bartlett, Illinois.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various Village personnel. We would be pleased to discuss our comments and suggestions in further detail with you at your convenience, to perform any additional study of these matters, or to review the procedures necessary to bring about desirable changes.

We commend the finance department for the well prepared audit package and we appreciate the courtesy and assistance given to us by the entire Village staff.

*Lauterbach + Amen LLP*  
LAUTERBACH & AMEN, LLP

# CURRENT RECOMMENDATIONS

## 1. FUNDS OVER BUDGET

### Comment

During our current year-end audit procedures, we noted that the following funds had an excess of actual expenditures over budget for the fiscal year:

Fund	Excess
Capital Projects	\$ 388,381
Brewster Creek Project TIF	5,067,450

### Recommendation

We recommend the Village investigate the causes of the funds over budget and adopt appropriate future funding measures.

### Management Response

The Capital Projects Fund was over budget due to the timing of the work being completed for the North and Prospect Avenues Stormwater Detention Ponds project. The 2015 year was under budget by \$1,807,674 and the 2016 year was over budget by \$448,381. A FEMA Hazard Mitigation Grant and the 2012 GO Bond issue provided the funding sources for the project.

The Brewster Creek Project TIF Fund was over budget due to additional site preparation completed in the Brewster Creek Business Park by the developer. These additional expenditures were funded by an increase to the developer note by the same amount.

## PRIOR RECOMMENDATIONS

### 1. GASB STATEMENT NO. 67 FINANCIAL REPORTING FOR PENSION PLANS AND GASB STATEMENT NO. 68 ACCOUNTING AND FINANCIAL REPORTING FOR PENSIONS

#### Comment

In June 2012, the Governmental Accounting Standards Board (GASB) issued Statement No. 67, *Financial Reporting for Pension Plans*, which applies to individual pension plans issuing their own audited financial statements, and Statement No. 68, *Accounting and Financial Reporting for Pensions*, which applies to the state and local government employers that sponsor pension plans. The Statements apply to the reporting of the Illinois Municipal Retirement Fund (IMRF) and Police Pension Fund for the Village. The Statements establish standards for measuring and recognizing liabilities, deferred outflows of resources, deferred inflows of resources, and expense/expenditures related to the pension plans. The Statements specifically identify the methods and assumptions that are to be used in calculating and disclosing these pension-related accounts in the financial statements and also provide for additional note disclosures and required supplementary information. The Statements are intended to improve information provided by state and local government employers regarding financial support to their pension plans, and ultimately requires that the total net pension liabilities of the pension plans be recorded on the face of the financial statements of the sponsoring government. GASB Statement No. 67 is applicable to the separately issued financial statements of the IMRF and the Police Pension Plan for the year ended April 30, 2015. GASB Statement No. 68 is applicable to the Village's financial statements for the year ended April 30, 2016.

#### Recommendation

We recommended that the Village reach out to the private pension actuary engaged to provide the pension fund actuarial calculations (IMRF will automatically be providing the necessary information to all member agencies) in order to confirm the timeline for implementation and to review requested materials that will be required in order to implement the provisions and requirements of the new Statements. Lauterbach & Amen, LLP will also work directly with the Village to assist in the implementation process, including assistance in determining the implementation timeline with the Village and private actuary, providing all framework for the financial statements in order to complete the implementation, and assist in answering any questions or concerns the Village or pension fund(s) might have related to the implementation process or requirements.

#### Status

This comment has been implemented and will not be repeated in the future.

## PROCLAMATION

### NATIONAL IMPAIRED DRIVING PREVENTION MONTH DECEMBER 2016

**WHEREAS**, motor vehicle crashes killed 998 people in Illinois during 2015; and

**WHEREAS**, hundreds of those deaths involved a driver impaired by alcohol and/or drugs; and

**WHEREAS**, the December holiday season is traditionally one of the most deadly times of the year for impaired driving; and

**WHEREAS**, for thousands of families across the state and nation, the holidays are a time to remember loved ones lost; and

**WHEREAS**, organizations across the state and nation are joined with the **Drive Sober or Get Pulled Over** and other campaigns that foster public awareness of the dangers of impaired driving and anti-impaired driving law enforcement efforts; and

**WHEREAS**, the Village of Bartlett is proud to partner with the Illinois Department of Transportation's Division of Traffic Safety and other traffic safety groups in an effort to make our roads and streets safer.

**NOW, THEREFORE**, I, Kevin Wallace, President of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, do hereby proclaim December 2016 as **Impaired Driving Prevention Month** in the Village of Bartlett and do hereby call upon all citizens, government agencies, business leaders, hospitals and health care providers, schools, and public and private institutions to promote awareness of the impaired driving problem, to support programs and policies to reduce the incidence of impaired driving, and to promote safer and healthier behaviors regarding the use of alcohol and other drugs this December holiday season and throughout the year.

Dated this 6th day of December 2016



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Kevin Wallace, Village President





# Agenda Item Executive Summary

Item Name Bluff City Industrial Park- Acton Mobile Committee or Board Board

## BUDGET IMPACT

Amount: N/A Budgeted N/A  
List what fund N/A

## EXECUTIVE SUMMARY

The Petitioner is requesting:

- (a) **Amended Preliminary PUD Plan** to also allow outdoor truck and trailer storage on 10 acres where the asphalt/concrete plants were previously shown on the Bluff City Industrial Park 186 acre **Preliminary PUD Plan** (exhibit E) approved by Ordinance 2003-98,
- (b) **Amended General Site Plan** to also allow outdoor truck and trailer storage on 10 acres where the concrete plant was previously shown on the Bluff City Industrial Park 186 acre **General Site Plan** (exhibit H) approved by Ordinance 2003-98,
- (c) **Final PUD Plan** for Acton Mobile,
- (d) **Special Use Permits** for Planned Unit Developments (PUD) and to allow outdoor storage (to include mobile office trailers, storage trailers, portable classrooms and truck and trailer storage)

The **Plan Commission** reviewed the Petitioner's requests, conducted the public hearing and recommended **approval** at their November 10, 2016 meeting subject to the conditions and findings of fact outlined in the Staff Report.

*Staff is requesting the Petitioner's requests be forwarded directly to the Village Board to expedite the project.*

## ATTACHMENTS (PLEASE LIST)

CD Memo, Ordinance with exhibits, Minutes from the November 10, 2016 Plan Commission Meeting, Cover Letter, Application, Location Maps, previously approved Exhibit E and previously approved Exhibit H

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance- An Ordinance Approving An Amended Preliminary PUD Plan And Amended General Site Plan For The Bluff City Industrial Park 186 Acres, Approval Of A Final PUD Plan for Acton Mobile And Granting Special Use Permits for Planned Unit Developments And To Allow Outdoor Storage
- Motion

Staff: Jim Plonczynski, Com Dev Director

Date: November 23, 2016

**COMMUNITY DEVELOPMENT MEMORANDUM**  
**16-245**

DATE: November 23, 2016  
TO: Valerie L. Salmons, Village Administrator  
FROM: Jim Plonczynski, Community Development Director  
RE: **(#16-11) Bluff City Industrial Park- Acton Mobile**

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**PETITIONER**

Dean Kelley on behalf of Bluff City, LLC

**SUBJECT SITE**

East side of Rt. 25, north of Graham Street, approximately 0.5 miles northeast of Kenyon Road and Route 25.

**REQUESTS**

- (a) **Amended Preliminary PUD Plan** to also allow outdoor truck and trailer storage on 10 acres where the asphalt/concrete plants were previously shown on the Bluff City Industrial Park 186 acre **Preliminary PUD Plan** (exhibit E) approved by Ordinance 2003-98,
- (b) **Amended General Site Plan** to also allow outdoor truck and trailer storage on 10 acres where the concrete plant was previously shown on the Bluff City Industrial Park 186 acre **General Site Plan** (exhibit H) approved by Ordinance 2003-98,
- (c) **Final PUD Plan** for Acton Mobile,
- (d) **Special Use Permits** for Planned Unit Developments (PUD) and to allow outdoor storage (to include mobile office trailers, storage trailers, portable classrooms and truck and trailer storage)

**SURROUNDING LAND USES**

<b>Subject Site</b>	<b><u>Land Use</u></b> <b>Maintenance Bldg./Ind.</b>	<b><u>Comprehensive Plan</u></b> <b>Industrial</b>	<b><u>Zoning</u></b> <b>PD</b>
North	Industrial	Industrial	PD/ I*
South	Industrial	Industrial	PD
East	Industrial	Industrial	PD
West	Industrial/ Vacant	Unincorporated Kane	I*

\*I-Industrial -unincorporated Kane County

## SITE HISTORY

1. This property was annexed and zoned PD (Planned Development) on July 29, 2003 by Ordinance #2003-98. The 186 acre Bluff City Industrial Park was approved for Light and Heavy Industrial uses including special uses for an asphalt plant, a concrete batch plant, a liquid asphalt facility, concrete and asphalt recycling operations and to continue the surface and deep subsurface mining operation.

## SITE INFORMATION

2. The petition is comprised of three locations, the 186 acre Bluff City parcel (see attached location map), the 8.35 acre site to be utilized by Acton Mobile and the 5.0 acre site located east of the proposed Acton Mobile Site (see attached location map).

## CURRENT APPLICATION SUBMITTAL AND DISCUSSION

3. The petition is comprised of four requests:
  - a. **Amend** the Bluff City Industrial Park 186 acre parcel **Preliminary PUD Plan (Exhibit E)** approved by Ordinance #2003-98
  - b. **Amend** the Bluff City Industrial Park 186 acre parcel **General Site Plan (Exhibit H)** approved by Ordinance #2003-98
  - c. **Final PUD Plan** for Acton Mobile.
  - d. **Special Use Permits** for Planned Unit Developments (PUD) and to allow outdoor storage (to include mobile office trailers, storage trailers, portable classrooms and truck and trailer storage)
4. **Exhibit E-186 acre parcel Preliminary PUD Plan.** This plan labels 26 acres for an asphalt/concrete plant and outdoor storage/water retention (**see exhibit E**). The petitioners are requesting to modify the southern 10 acres of the 26 acres previously shown as the asphalt/concrete plants and modify it to allow for a concrete plant and/or truck and trailer storage including storage of mobile office trailers, storage trailers and portable classrooms.
5. **Exhibit H- 186 acre parcel General Site Plan.** This plan depicts a concrete plant (**see exhibit H**). The petitioners are requesting to modify the plan to include the concrete plant and also allow for storage of mobile office trailers, storage trailers and portable classrooms on the west 5 acres for Acton Mobile and truck and trailer storage on the east 5 acres (see attached General Site Plan).
6. The Petitioner is requesting a **Final PUD** plan on 8.35 acres for Acton Mobile (see attached Acton Mobile Final PUD Plan). Acton Mobile will be leasing the location where the current maintenance building is located on 3.35 acres and 5 of the 10 acres requested to be modified from the asphalt/concrete plant. Acton Mobile will be utilizing the existing maintenance building and will store mobile office trailers,

storage trailers and portable classrooms on the balance of the 8.35 acre property. Acton Mobile will import a triple wide trailer to be placed south of the existing building for their office operations. Acton Mobile will also modify the area around the building to asphalt pavement instead of gravel and modify the existing pond to meet the Village's stormwater requirements.

7. Acton Mobile will utilize the two existing entrances to the property, one on the 3.35 acre site and one on the 5 acre site.
8. Both the Acton Mobile property (8.35 acres) and the east 5 acre storage site will be fenced with an 8' chain link fence.
9. To meet the Landscape requirements on the Acton 3.35 acre site, the petitioners have proposed to install mesh with the fencing to screen the outside storage areas. Staff finds this acceptable to meet the requirements. Landscaping is proposed to be installed along Graham Street on the south side of the 10 acre property (see attached Landscape Plan).
10. An entrance is being proposed along Graham Street to enter/exit the eastern 5 acre site.
11. There were preliminary discussions regarding Graham Street and dedicating the Kane County portion of this street to Route 25, however the Petitioner will not be dedicating the right-of-way at this time per the Original Annexation Agreement which stated this section was to remain a private road (exhibit J per Ordinance #2003-98). The Cook County portion has already been dedicated.
12. The Village of Bartlett is working with the Petitioner with regards to sewer and water. The site currently has a septic tank and the petitioner is proposing to hook up to the Village water lines.
13. The Landscape Plan and Engineering Plans are currently being reviewed.

## **RECOMMENDATION**

1. The Staff recommends **approval** of the petitioner's requests subject to the following conditions and Findings of Fact:
  - a. Village Engineer approval of the Engineering Plans;
  - b. Fence fabric must be installed within one year of the issuance of a building permit on the existing 8' tall fence on the 3.35 acre Kane County portion of the site along the private drive.
  - c. Landscaping on the Cook County portion must be installed within one year of the issuance of a building permit per the approved landscape plan. If landscaping cannot be installed at the time of construction, a landscape bond must be posted in the approved amount for its future installation;
  - d. Lock boxes shall be provided and access granted to the South Elgin &



- Bartlett Fire Protection Districts for the gates located on both the private road and Graham Street;
- e. The following are permitted to be stored outside on the Acton Mobile 8.35 acre site:
    - Mobile office trailers
    - Storage trailers
    - Portable classrooms
  - f. The following are prohibited on the 5 acre truck and trailer storage/concrete plant site:
    - No operation of commercial, office or retail businesses out of stored vehicles
    - No truck or motor vehicle repair operations
    - Storage of furniture not in an enclosed container
    - Storage of vehicles and trucks in disrepair
    - Junk yards
  - g. Building permits shall be required for all construction activities;
  - h. Findings of Fact (Amended General Site Plan):
    - i. That the proposed uses are permitted/special uses in the PD Planned Development Zoning District;
    - ii. That the proposed building, off-street parking, access, lighting, landscaping, and drainage is compatible with adjacent land uses;
    - iii. That the vehicular ingress and egress to and from the site and circulation within the site provides for safe, efficient and convenient movement of traffic not only within the site but on adjacent roadways as well;
    - iv. That the site plan provides for the safe movement of pedestrians within the site;
    - v. That there is a sufficient mixture of grass trees and shrubs within the interior and perimeter (including public right-of-way) of the site so that the proposed development will be in harmony with adjacent land uses. Any part of the site plan area not used for buildings, structures, parking or access ways shall be landscaped with a mixture of grass, trees and shrubs; (All landscape improvements shall be in compliance with Chapter 10-11A, Landscape Requirements.)
    - vi. That all outdoor storage areas are screened and are in accordance with standards specified by this Ordinance.
  - i. Findings of Fact (Special uses- PUD & Outdoor Storage):
    - i. The proposed PUD and storage sites are desirable to provide a use which is in the interest of public convenience and will contribute to the general welfare of the community;
    - ii. That the proposed PUD and storage sites will not under the circumstances of the particular case be detrimental to the health, safety, morals or general welfare of persons residing or working in the vicinity or be injurious to property value or improvement in the vicinity;
    - iii. That the special uses shall conform to the regulations and conditions specified in the Bartlett Zoning Ordinance for such use and with the stipulations and conditions made a part of the authorization granted by

the Village Board of Trustees.

- j. Findings of Fact (PUDs, Amended Preliminary and Final PUD Plans):
  - i. The storage of mobile office trailers, storage trailers, portable classrooms and truck and trailer storage are in conformance with the Comprehensive Plan and the Future Land Use Plan which identifies this site for industrial uses;
  - ii. Storage of mobile office trailers, storage trailers, portable classrooms and truck and trailer storage are permitted uses in accordance with the Annexation Agreement;
  - iii. The Amended Preliminary and Final PUD Plans are designed, located and proposed to be operated and maintained so that the public health, safety and welfare will not be endangered or detrimentally affected;
  - iv. The Amended Preliminary and Final PUD Plans shall not substantially lessen or impede the suitability for uses and development of, or be injurious to the use and enjoyment of, or substantially diminish or impair the value of, or be incompatible with, other property in the immediate vicinity;
  - v. The Amended Preliminary and Final PUD Plans shall include impact donations;
  - vi. Adequate utilities and drainage shall be provided for this use;
  - vii. Adequate parking and ingress and egress will be provided for these uses so as to minimize traffic congestion and hazards in public streets;
  - viii. Adequate buffering and landscaping shall be provided to protect uses within the development and on surrounding properties;
  - ix. There shall be reasonable assurance that, if authorized, this facility will be completed according to an appropriate schedule and adequately maintained.
2. The **Plan Commission** reviewed the petitioner's requests, conducted the public hearing and recommended **approval** at their November 10, 2016 meeting subject to the conditions and Findings of Fact outlined in the Staff Report.
3. Minutes from the Plan Commission meeting, the draft ordinance, including exhibits and additional background information are attached for your review.

alz/attachments

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ORDINANCE 2016 - \_\_\_\_\_

**AN ORDINANCE APPROVING AN AMENDED PRELIMINARY PUD PLAN AND AMENDED GENERAL SITE PLAN FOR THE BLUFF CITY INDUSTRIAL PARK 186 ACRES, APPROVE A FINAL PUD PLAN FOR ACTON MOBILE AND GRANTING SPECIAL USE PERMITS FOR A PLANNED UNIT DEVELOPMENT AND TO ALLOW OUTDOOR STORAGE**

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**WHEREAS**, Bluff City LLC, (the "Owner") is the owner of record of real estate comprising approximately 13.35 acres located in Kane County and Cook County, Illinois, legally described on **Exhibit A** attached hereto (the "Subject Property"). The Owner has filed a petition to (1) amend the Preliminary PUD Plan to also allow outdoor truck and trailer storage on 10 acres where the asphalt/concrete plant were previously shown on the Bluff City Industrial Park 186 Acre Preliminary PUD Plan-Exhibit E; (2) amend the General Site Plan to also allow outdoor truck and trailer storage on a 10 acre portion of the Subject Property where the concrete plant was previously shown on the Bluff City Industrial Park 186 acre General Site Plan-Exhibit H; (3) approve a Final PUD Plan for Acton Mobile; and (4) grant Special Use Permits for an Amended Preliminary Planned Unit Development (PUD) and Final PUD for the Subject Property and to allow outdoor storage (to include mobile office trailers, storage trailers, portable classrooms and truck and trailer storage) (collectively the "Petition"); and

**WHEREAS**, on November 10, 2016, the Bartlett Plan Commission conducted a public hearing with respect to the Petition (Case #16-11) for Special Use Permits for an Amended Preliminary Planned Unit Development (PUD) and Final PUD and to allow outdoor storage. The Plan Commission also reviewed the petition to amend the Bluff City Industrial Park 186 Acre Preliminary PUD Plan to also allow outdoor truck and trailer storage on the 10 acre portion of the Subject Property where an asphalt/concrete plant were previously shown on the Preliminary PUD Plan-Exhibit E; amend the General Site Plan for the Bluff City Industrial Park to also allow outdoor truck and trailer storage on a 10 acre portion of the Subject Property where an asphalt/concrete plant was previously shown on the General Site Plan-Exhibit H; and approve a Final PUD Plan for Acton Mobile for the Subject Property. The Plan Commission recommended to the Corporate Authorities approval of the Amended Preliminary PUD Plan and Amended General Site

Plans for the Bluff City Industrial Park 186 Acres, approve a Final PUD Plan for Acton Mobile and granting Special Use Permits for Planned Unit Developments and to allow outdoor storage on the Subject Property, subject to the conditions and findings of fact set forth in its report; and

**WHEREAS**, the Corporate Authorities have determined that it is in the public interest to approve the Amended Preliminary PUD Plan for the Bluff City Industrial Park 186 Acres, the Amended General Site Plan for the Bluff City Industrial Park 186 Acres, approve a Final PUD Plan for Acton Mobile, and grant Special Use Permits for an Amended Preliminary Planned Unit Development, Final PUD and to allow outdoor storage on a portion of the Subject Property. The Plan commission recommended approval, provided the conditions set forth in Section Eight of this Ordinance are satisfied;

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois as follows:

**SECTION ONE:** That the Corporate Authorities do hereby make the following findings of fact pertaining to the petition for the Amended General Site Plan, based upon the conditions of development set forth in Section Eight of this Ordinance:

1. That the proposed uses are permitted/special uses in the PD Planned Development Zoning District;
2. That the proposed building, off-street parking, access, lighting, landscaping, and drainage is compatible with adjacent land uses;
3. That the vehicular ingress and egress to and from the site and circulation within the site provides for safe, efficient and convenient movement of traffic not only within the site but on adjacent roadways as well;
4. That the site plan provides for the safe movement of pedestrians within the site;
5. That there is a sufficient mixture of grass trees and shrubs within the interior and perimeter (including public right-of-way) of the site so that the proposed development will be in harmony with adjacent land uses. Any part of the site plan area not used for buildings, structures, parking or access ways shall be landscaped with a mixture of grass, trees and shrubs; (All landscape improvements shall be in compliance with Chapter 10-11A, Landscape Requirements.)
6. That all outdoor storage areas will be screened and are in accordance with standards specified by this Ordinance.

**SECTION TWO:** That the Amended General Site Plan is hereby approved, subject to the conditions set forth in Section Eight of this Ordinance.



**SECTION THREE:** That the Corporate Authorities do hereby make the following findings of fact pertaining to the petition for Special Use Permits for the Amended Preliminary Planned Unit Development, a Final PUD Plan for Acton Mobile, and to allow outdoor storage on the Subject Property, based upon the conditions of development set forth in Section Eight of this Ordinance:

1. The proposed Amended Preliminary and Final PUD and storage sites are desirable to provide a use which is in the interest of public convenience and will contribute to the general welfare of the community;
2. That the proposed Amended Preliminary and Final PUDs and storage sites will not under the circumstances of the particular case be detrimental to the health, safety, morals or general welfare of persons residing or working in the vicinity or be injurious to property value or improvement in the vicinity;
3. That the special uses shall conform to the regulations and conditions specified in the Bartlett Zoning Ordinance for such use and with the stipulations and conditions made a part of the authorization granted by the Village Board of Trustees.

**SECTION FOUR:** That the Special Use Permits for the Amended Preliminary Planned Unit Development, the Final PUD Plan and to allow outdoor storage on the Subject Property are hereby approved, subject to the conditions set forth in Section Eight of this Ordinance.

**SECTION FIVE:** That the Corporate Authorities do hereby make the following findings of fact pertaining to the petition for the Amended Preliminary PUD Plan and the Final PUD Plan for Acton Mobile, based upon the conditions of development set forth in Section Eight of this Ordinance:

1. The storage of mobile office trailers, storage trailers, portable classrooms and truck and trailer storage are in conformance with the Comprehensive Plan and the Future Land Use Plan which identifies this site for industrial uses;
2. Storage of mobile office trailers, storage trailers, portable classrooms and truck and trailer storage are special uses in accordance with the Annexation Agreement for the Bluff City Industrial Park;
3. The Amended Preliminary and Final PUD Plans are designed, located and proposed to be operated and maintained so that the public health, safety and welfare will not be endangered or detrimentally affected;
4. The Amended Preliminary and Final PUD Plans shall not substantially lessen or impede the suitability for uses and development of, or be injurious to the use and enjoyment of, or substantially diminish or impair the value of, or be incompatible with, other property in the immediate vicinity;
5. The Amended Preliminary and Final PUD Plans shall include impact donations in accordance with the Annexation Agreement for the Bluff City Industrial Park;

6. Adequate utilities and drainage shall be provided for this use;
7. Adequate parking and ingress and egress will be provided for these uses so as to minimize traffic congestion and hazards in public streets;
8. Adequate buffering and landscaping shall be provided to protect uses within the development and on surrounding properties;
9. There shall be reasonable assurance that, if authorized, this facility will be completed according to an appropriate schedule and adequately maintained.

**SECTION SIX:** That the Planned Unit Developments for the Amended Preliminary PUD Plan and Final PUD Plan for Acton Mobile are hereby approved, subject to the conditions set forth in Section Eight of this Ordinance.

**SECTION SEVEN:** That the Amended Preliminary PUD Plan prepared by Bluff City Materials, Inc., dated October 31, 2016 (the "Amended Exhibit E") attached hereto as **Exhibit B**; the Amended General Site Plan prepared by Bluff City Materials, Inc., dated October 2, 2002 and last revised November 17, 2016 (the "Amended Exhibit H") attached hereto as **Exhibit C**; the Landscape Plans prepared by Gary R. Weber Associates, Inc., dated September 30, 2016 and last revised November 18, 2016 attached hereto as **Exhibit D** and the Final PUD Plan for Acton Mobile prepared by Bluff City Materials, Inc., dated November 17, 2016 attached hereto as **Exhibit E**, which Exhibits B through E expressly made a part of this Ordinance by this reference are hereby approved, subject to the conditions set forth in Section Eight of this Ordinance.

**SECTION EIGHT:** That the findings set forth in Sections One, Three and Five, the Amended General Site Plan approved in Section Two, the Special Use Permits granted in Section Four, the Amended Preliminary PUD Plan and the Final PUD Plan for Acton Mobile approved in Section Six of this Ordinance, the exhibits approved in Section Seven, are made based upon and are subject to the following conditions:

1. Village Engineer approval of the Engineering Plans;
2. Fence fabric must be installed within one year of the issuance of a building permit on the existing 8' tall fence on the 3.35 acre Kane County portion of the site along the private drive.
3. Landscaping on the Cook County portion must be installed within one year of the issuance of a building permit per the approved landscape plan. If landscaping cannot be installed at the time of construction, a landscape bond in an amount approved by the Village Arborist must be posted in the approved amount for its future installation;
4. Lock boxes shall be provided and access granted to the South Elgin & Bartlett Fire Protection Districts for the gates located on the Subject Property along the private

- road and along Graham Street;
5. The following are permitted to be stored outside on the Acton Mobile 8.35 acre site:
    - Mobile office trailers
    - Storage trailers
    - Portable classrooms
  6. The following are prohibited on the 5 acre truck and trailer storage/concrete plant site:
    - No operation of commercial office or retail businesses out of stored vehicles
    - No truck or motor vehicle repair operations
    - Storage of furniture not in an enclosed container
    - Storage of vehicles and trucks in disrepair
    - Junk yards
  7. Building permits shall be required for all construction activities;

**SECTION NINE: SEVERABILITY.** The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any court of competent jurisdiction, such decision shall not affect the validity of the remaining provision of this Ordinance.

**SECTION TEN: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION ELEVEN: EFFECTIVE DATE.** This Ordinance shall be in full force and effect after its passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED this 6<sup>th</sup> day of December, 2016**

**APPROVED this 6<sup>th</sup> day of December, 2016**

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**Kevin Wallace, Village President**

**ATTEST:**

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**Lorna Gilles, Village Clerk**

## CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2016-\_\_\_\_\_, enacted on December 6, 2016 and approved on December 6, 2016, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk



## EXHIBIT A

### WEST PARCEL (ACTON):

A PART OF THE NORTHEAST QUARTER OF SECTION 25, TOWNSHIP 41 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 25; THENCE SOUTH 00 DEGREES 20 MINUTES 16 SECONDS EAST ALONG THE EAST LINE OF SAID SECTION 25, 2359.0 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING SOUTHERLY ALONG SAID EAST LINE OF SECTION 25, 229.47 FEET, THENCE SOUTH 86 DEGREES 39 MINUTES 35 SECONDS WEST, 228.02 FEET; THENCE SOUTH 87 DEGREES 43 MINUTES 13 SECONDS WEST, 200.46 FEET; THENCE SOUTH 83 DEGREES 45 MINUTES 58 SECONDS WEST, 87.79 FEET; THENCE SOUTH 86 DEGREES 17 MINUTES 34 SECONDS WEST, 185.86 FET; THENCE SOUTH 86 DEGREES 50 MINUTES 44 SECONDS WEST, 98.77 FEET; THENCE NORTH 01 DEGREE 33 MINUTES 28 SECONDS WEST, 147.18 FEET TO THE SOUTHERLY LINE OF THE PARCEL RECORDED AUGUST 15, 1950 PER DOCUMENT 6561171; THENCE NORTH 87 DEGREES 53 MINUTES 18 SECONDS EAST, 74.54 FEET ALONG SOUTHERLY LINE OF SAID PARCEL; THENCE NORTH 80 DEGREES 02 MINUTES 00 SECONDS EAST, 738.6 FEET ALONG SOUTHERLY LINE OF SAID PARCEL TO THE POINT OF BEGINNING, ALL IN KANE COUNTY, ILLINOIS. THE SAID REAL ESTATE CONTAINING 146,509 SQUARE FEET OR 3.36 ACRES.

### EAST PARCEL (ACTON):

A PART OF THE NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF SECTION 25, TOWNSHIP 41 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN; THENCE SOUTH 00 DEGREES 20 MINUTES 16 SECONDS EAST ALONG THE EAST LINE OF SAID SECTION 25, 2359.0 FEET TO THE POINT OF BEGINNING; THENCE NORTHERLY ALONG THE EAST LINE OF SAID SECTION 25, 350.28 FEET, THENCE NORTH 88 DEGREES 09 MINUTES 19 SECONDS EAST, 380.93 FEET, THENCE SOUTH 00 DEGREES 20 MINUTES 16 SECONDS EAST, 571.48 FEET, THENCE SOUTH 88 DEGREES 09 MINUTES 19 SECONDS WEST, 380.93 FEET TO THE EAST LINE OF SAID SECTION 25, THENCE NORTHERLY ALONG THE EAST LINE OF SAID SECTION 25, 221.19 FEET TO THE POINT OF BEGINNING, ALL IN COOK COUNTY, ILLINOIS. THE SAID REAL ESTATE CONTAINING 217,618 SQUARE FEET OR 5.0 ACRES, MORE OR LESS.

### EAST FIVE ACRES OF 10 ACRE PARCEL:

A PART OF THE NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHEAST CORNER OF SECTION 25, TOWNSHIP 41 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN; THENCE SOUTH 00 DEGREES 20 MINUTES 16 SECONDS EAST ALONG THE EAST LINE OF SAID SECTION 25, 2359.0 FEET; THENCE NORTHERLY ALONG THE EAST LINE OF SAID SECTION 25, 350.28 FEET, THENCE NORTH 88 DEGREES 09 MINUTES 19 SECONDS EAST, 380.93 FEET TO THE POINT OF BEGINNING; THENCE NORTH 88 DEGREES 09 MINUTES 19 SECONDS EAST, 418.90 FEET, THENCE SOUTH 00 DEGREES 20 MINUTES 16 SECONDS EAST, 571.48 FEET, THENCE SOUTH 88 DEGREES 09 MINUTES 19 SECONDS WEST, 418.90 FEET, THENCE NORTH 00 DEGREES 20 MINUTES 16 SECONDS WEST, 571.48 FEET TO THE POINT OF BEGINNING, ALL IN COOK COUNTY, ILLINOIS. THE SAID REAL ESTATE CONTAINING 239,393 SQUARE FEET OR 5.5 ACRES, MORE OR LESS.





**ROUTE 25 QUARRY SITE · 186 ACRE PARCEL PRELIMINARY P.U.D. PLAN**

**ABBOTT LAND AND INVESTMENT CORP.**  
 Development and Redevelopment Real Estate

**KANE AND COOK COUNTY**



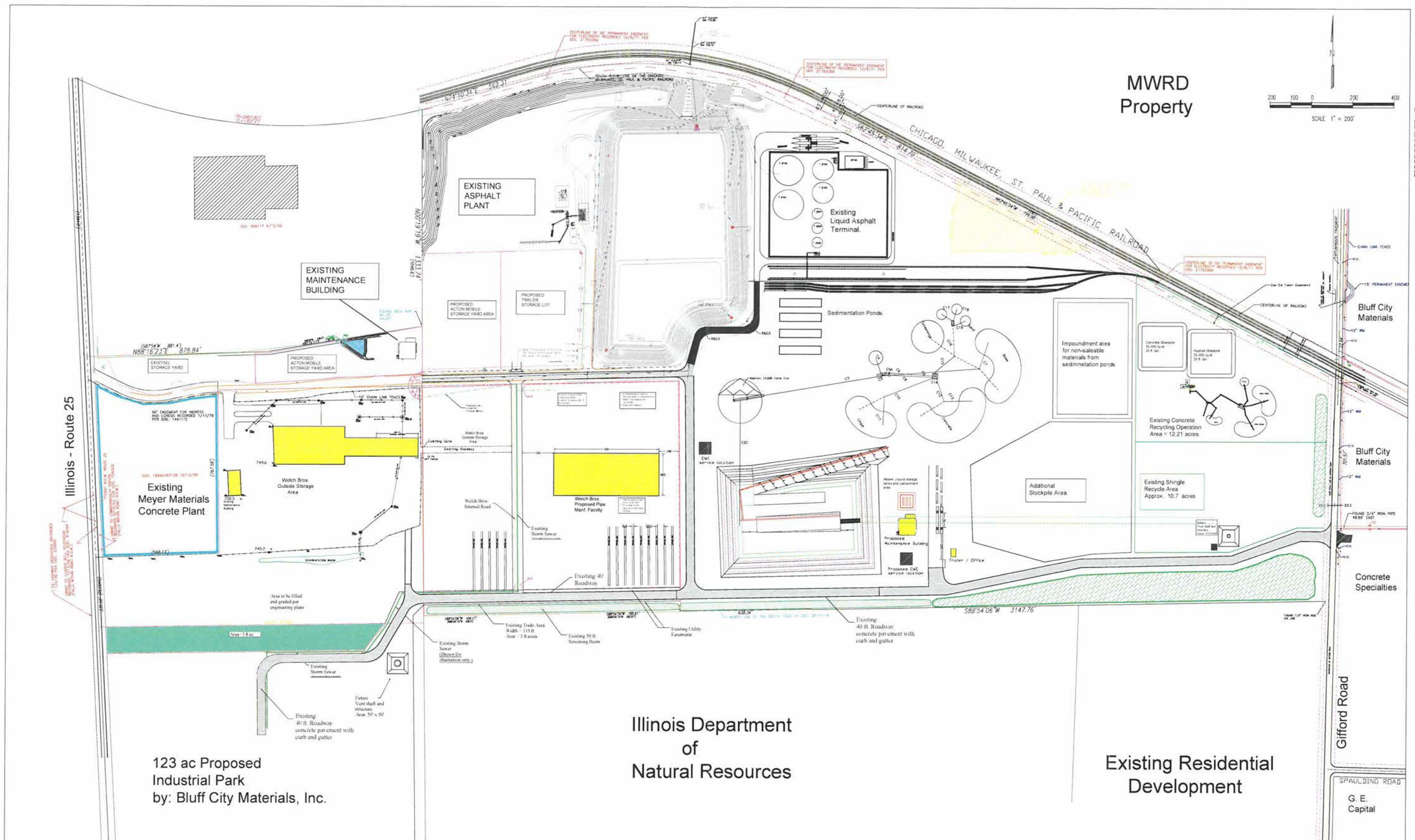
**LAND PLANNER**

**LAND VENTURE, INC.**  
 116 WEST MAIN STREET, SUITE 208  
 ST. CHARLES, IL 60174  
 (630) 582-1100 FAX: (630) 582-1102

**SHEET 1 OF 1**

**EXHIBIT B**  
**(AMENDED EXHIBIT E)**





**123 ac Proposed Industrial Park**  
by: Bluff City Materials, Inc.

Illinois Department  
of  
Natural Resources

Existing Residential  
Development

**BLUFF CITY MATERIALS, INC.**  
2252 SOUTHWIND BOULEVARD  
BARTLETT, ILLINOIS  
PHONE: 630-497-8700 FAX: 630-497-9800

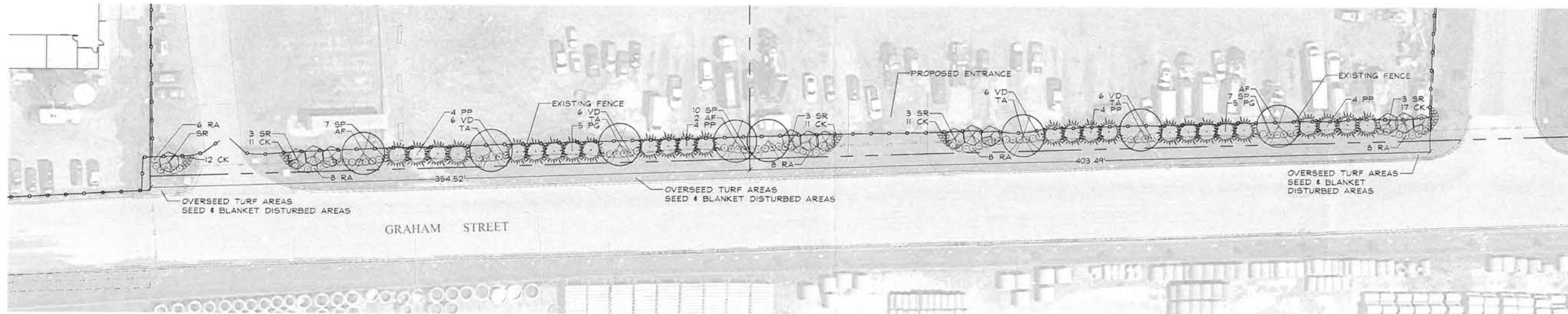
DATE	DESCRIPTION OF REVISION	BY	DATE	DESCRIPTION OF REVISION	BY
4/23/03	Vulcan revise plant layout / shorten RR spur	MSD	DESIGNED	MSD	Location
11/17/2016	ACTON MOBILE ADDITION	AKG	4/7/03	Gifford Road entrance alignment / road width	MSD
5/9/03	Temporary Use	MSD	4/3/03	Road location / Welch Site change / Rail Spur layout	MSD
5/5/03	Concrete recycling plant/quarry layout/roadway-40'	MSD	4/1/03	Road changes / BP Anoco site rotated	MSD
5/17/03	Asphalt Plant Site	MSD	3/22/03	Road / Welch Site / Rail Spur	MSD
5/17/03	Revised Detention Pond	AS	1/13/03	Detention Pond - Per Mackie Consultants	MSD
			1/13/03	Open Cut revised - Access ramp down	MSD

Route 25 Industrial Park  
General Site Plan

SHEET	1	OF	1
PROJECT NUMBER:	2504		
FILE BOX:	Route 25-1514 SITE-NEW		
DEEP TUNNEL / SITE PLAN:	5-5-03		

S:\projects\2504\2504-1514-SITE-NEW\2504-1514-SITE-NEW.dwg Plot Date: 10/20/03 10:24:20 AM Plot Scale: 1"=200'

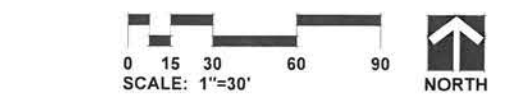
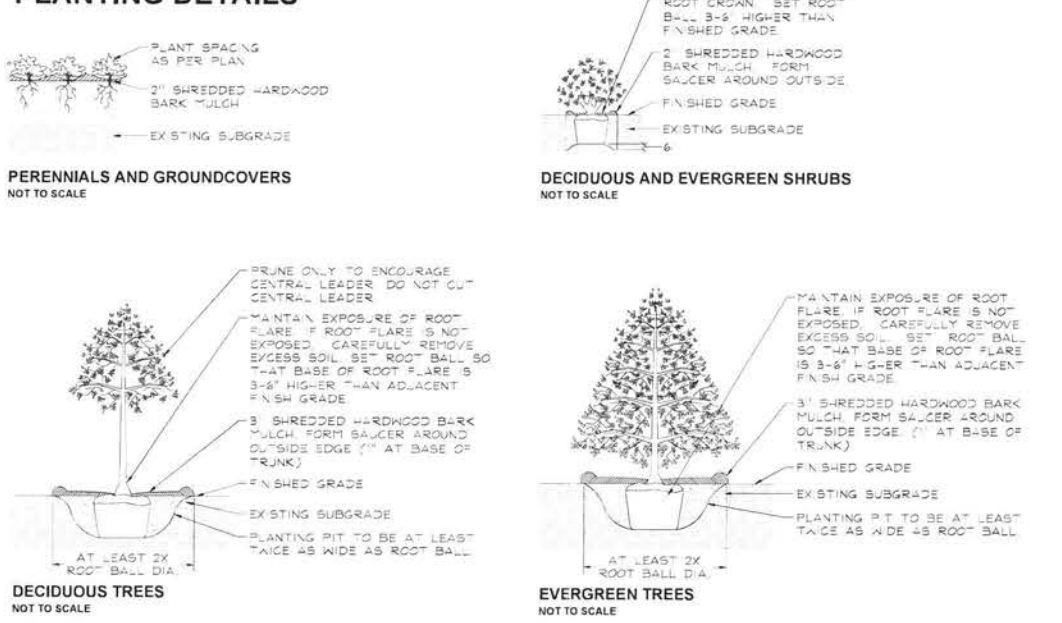




**PLANT LIST**

Key	Qty.	Botanical/Common Name	Size	Remarks
<b>SHADE TREES</b>				
AF	4	Acer x Freemanii 'Jeffers Red' AUTUMN BLAZE MAPLE	2 1/2' Cal.	
TA	4	Tilia americana 'Redmond' REDMOND AMERICAN LINDEN	2 1/2' Cal.	
<b>ORNAMENTAL TREES</b>				
SR	13	Syringa reticulata 'Vony Silk' VORY SILK JAPANESE LILAC	6' Ht.	Clump Form
<b>EVERGREEN TREES</b>				
PG	10	Picea glauca 'Densata' BLACK HILLS SPRUCE	6' Ht.	
PP	16	Picea pungens GREEN COLORADO SPRUCE	6' Ht.	
<b>DECIDUOUS SHRUBS</b>				
RA	30	Rhus aromatica 'Gra-Jovii' GRD-LOW FRAGRANT SUMAC	5 Gal./30" Wide	4 O.C.
SP	24	Syringa patina 'Miss Kim' MISS KIM KOREAN LILAC	5 Gal./36" Tall	4 O.C.
VD	24	Viburnum dentatum 'Christom' BLUE HUFFN. VIBURNUM	5 Gal./36" Tall	4 O.C.
<b>PERENNIALS, GROUNDCOVERS AND ORNAMENTAL GRASSES</b>				
CK	62	Calamagrostis x acutiflora 'Karl Foerster' FEATHER REED GRASS	#3	36" O.C.
<b>MISC. MATERIALS</b>				
35		Shredded hardwood Bark Mulch	C.Y.	
AS REQ'D		Turf Seed & STD Erosion Control Blanket	AC	
0.35		Turf Overseeding	AC	

**PLANTING DETAILS**



**SPECIFICATIONS**

**LANDSCAPE WORK PART 1 - GENERAL**

**DESCRIPTION OF WORK**

The work shall consist of furnishing, transporting and installing all seeds, plants and other materials required for:

- The establishment of trees, shrubs, perennial, annual and lawn areas as shown on Landscape Plan.
- The provision of post-planting management as specified herein.
- Any remedial operations necessary in conformance with the plans as specified in this document.
- Permits which may be required.

**2. QUALITY ASSURANCE**

A. Work shall conform to State of Illinois Horticultural Standards and local municipal requirements.

B. Quality Control Procedures:

- Site landscape materials with certificates of inspection as required by governmental authorities. Comply with governing regulations applicable to landscape materials.
- Do not make substitutions. If specified landscape material is not obtainable, submit to Landscape Architect proof of non-availability and proposal for use of equivalent material.
- Analysis and Standards: Package standard products with manufacturer's certified analysis.

**3. SUBMITTALS**

A. Planting Schedule

Submit three (3) copies of the proposed planting schedule showing dates for each type of planting.

B. Maintenance Instruction - Landscape Work

Submit two (2) copies of type-written instructions recommending procedures to be established by the Owner for the maintenance of landscape work for one full year. Submit prior to expiration of required maintenance periods.

Instructions shall include: watering, fertilizing, spraying, mulching and pruning for plant material and trimming groundcover. Instructions for watering, fertilizing and mowing grass areas shall be provided ten (10) days prior to request for inspection for final acceptance. Landscape Architect shall receive copies of all instructions when issued.

C. Submit two (2) copies of soil test of existing topsoil with recommendations for soil additive requirements to Landscape Architect for review and written approval.

D. Submit two (2) samples of shredded hardwood bark mulch, erosion control blankets, and all other products and materials as specified on plans to Landscape Architect for review and written approval.

E. Nursery packing lists indicating the species and quantities of material installed must be provided to the Owner and/or City upon request.

**14. JOB CONDITIONS**

A. Examine and evaluate grades, soils and water levels. Observe the conditions under which work is to be performed and notify Landscape Architect of unsatisfactory conditions. Do not proceed with the work until unsatisfactory conditions have been corrected in an acceptable manner.

B. Utilities: Review underground utility location maps and plans; notify local utility location services demonstrate an awareness of utility locations and certify acceptance of liability for the protection of utilities during course of work. Contractor shall be responsible for any damage to utilities or property.

C. Excavation: When conditions detrimental to plant growth are encountered such as rubble fill, adverse drainage conditions or obstructions, notify Landscape Architect before planting.

**15. GUARANTEES**

A. Guarantee seeded and sowed areas through the specified maintenance period and until final acceptance.

B. Guarantee trees, shrubs, groundcover and perennials for a period of one year after date of acceptance against defects including death and unsatisfactory growth, except for defects resulting from neglect by Owner, abuse or damage by others or unusual phenomena or incidents which are beyond Landscape Architect's control.

**LANDSCAPE WORK PART 2 - PLANT MATERIALS**

**21. LAWN SEED MIXTURE**

Grass Seed: Provide fresh, clean, new crop seed complying with the tolerance for purity and germination established by the Official Seed Analysis of North America. Provide seed of the grass species, proportions and maximum percentage of weed seed, as specified.

**22. Lawn Seed Mixture - 3 lbs./1,000 sq. Ft.**

- 52% Kentucky Bluegrass RB/BS
- 15% Central Perennial Ryegrass
- 10% Boreal Hard Fescue
- 10% Edge Perennial Ryegrass
- 10% Express Perennial Ryegrass
- 5% Perennial Creeping Red Fescue

**23. Temporary Lawn Seed Mixture - 5 lbs./1,000 sq. Ft.**

- 32% Kentucky Bluegrass RB/BS
- 40% Perennial Ryegrass
- 28% Annual Ryegrass

**24. GROUNDCOVERS, PERENNIALS AND ANNUALS**

Provide plants established and well-rooted in removable containers or integral seat pots and with not less than the minimum number and length of runners required by ANSI Z601 for the pot size shown on lists.

**25. TREES AND SHRUBS**

A. Name and Variety: Provide nursery grown plant material true to name and variety.

B. Quality: Provide trees, shrubs and other plants complying with the recommendations and requirements of ANSI Z601 Standard for Nursery Stock and as further specified.

C. Deciduous Trees: Provide trees of height and caliper listed or shown and with branching suitable and recommended by ANSI Z601 for type and species required. Provide single stem trees except where special forms are shown or listed. Provide balled and burlapped (BBB) deciduous trees.

D. Deciduous Shrubs: Provide shrubs of the height shown or listed and with not less than the minimum number of canes required by ANSI Z601 for the type and height of shrub required. Provide balled and burlapped (BBB) deciduous shrubs.

E. Coniferous Evergreen: Provide evergreens of the sizes shown or listed. Dimensions indicate minimum spread for spreading and semi-spreading type evergreens and height for other types. Provide quality evergreens with well-balanced form complying with requirements for other size relationships to the primary dimension shown. Provide balled and burlapped (BBB) evergreen trees and containerized shrubs.

F. Inspection: All plants shall be subject to inspection and review at the place of growth or upon delivery and conformity to specification requirements as to quality, right of inspection and rejection upon delivery at the site or during the progress of the work for size and condition of soils or roots, diseases, insects and latent defects or injuries. Rejected plants shall be removed immediately from the site.

**26. PLANTING SOIL MIXTURE**

Provide planting soil mixture consisting of clean unamended topsoil (as specified at site) for all planting pits, perennial, annual and groundcover areas. Topsoil shall be conditioned based on any recommendations resulting from the soil test in I.B.C.

**27. EROSION CONTROL**

A. Erosion Control Blanket: North American Green 5150, or equivalent approved equal.

**28. MULCH**

Provide mulch consisting of shredded hardwood. Provide sample to Landscape Architect for approval prior to ordering materials.

**LANDSCAPE WORK PART 3 - EXECUTION**

**31. PLANTING SCHEDULE**

At least thirty (30) days prior to the beginning of work in each area, submit a planting schedule for approval by the Landscape Architect.

**32. PLANTING**

A. Seeding New Lawns

- Remove existing grass, vegetation and turf. Dispose of such material legally off-site. Do not turn over into soil being prepared for lawn.
- Till to a depth of not less than 6", apply soil amendments, remove high spots and fill in depressions. Fill soil to a homogeneous mixture of fine texture, remove lumps, clods, stones over 1/2" diameter, roots and other extraneous material. Dispose of such material legally off-site.
- Seeded lawn areas shall receive an application of commercial fertilizer at the rate of 5 lbs. per 1,000 sq. ft. and shall be 8-24-24. Fertilizer shall be uniformly spread over mixed into the soil to a depth of 1" inches.
- Do not use wet seed or seed which is moldy or otherwise damaged in transit or storage.
- Soil seed using a spreader or seeding machine. Do not seed when wind velocity exceeds five (5) miles per hour. Distribute seed evenly over entire area by sowing equal quantity in two directions at right angles to each other.
- Soil not less than specified rate.
- Rake lawn seed lightly into top 1" of soil, roll lightly and water with a fine spray.
- After the seeding operation is completed, spray a liquid fiber mulch (Corbeal 2000 with soilifier or approved equal) over the entire seeded area at the rate of 2,000 lbs. per acre. Use a mechanical spray unit to insure uniform coverage. Exercise care to protect buildings, automobiles and people during the application of the mulch.

B. Groundcover and Perennial Beds

Groundcover, perennials, and annuals shall be planted in continuous beds of planting soil mixture a minimum of 6" deep. Install per spacing indicated on plan.

**GENERAL NOTES**

- CONTRACTOR SHALL VERIFY UNDERGROUND UTILITY LINES AND IS RESPONSIBLE FOR ANY DAMAGE.
- CONTRACTOR SHALL VERIFY ALL EXISTING CONDITIONS IN THE FIELD PRIOR TO CONSTRUCTION AND SHALL NOTIFY LANDSCAPE ARCHITECT OF ANY VARIANCE.
- MATERIAL QUANTITIES SHOWN ARE FOR CONTRACTOR'S CONVENIENCE ONLY. THE CONTRACTOR MUST VERIFY ALL MATERIALS AND SUPPLY SUFFICIENT MATERIALS TO COMPLETE THE JOB PER PLAN.
- THE LANDSCAPE ARCHITECT RESERVES THE RIGHT TO INSPECT TREES AND SHRUBS EITHER AT PLACE OF GROWTH OR AT SITE BEFORE PLANTING. SEE COMPLIANCE WITH REQUIREMENTS OF VARIETY, SIZE AND QUALITY.
- WORK SHALL CONFORM TO AMERICAN STANDARD FOR NURSERY STOCK, STATE OF ILLINOIS HORTICULTURAL STANDARDS, AND LOCAL MUNICIPAL REQUIREMENTS.
- CONTRACTOR SHALL SECURE AND PAY FOR ALL PERMITS, FEES, AND INSPECTIONS NECESSARY FOR THE PROPER EXECUTION OF THIS WORK AND COMPLY WITH ALL CODES APPLICABLE TO THIS WORK.
- SEE GENERAL CONDITIONS AND SPECIFICATIONS FOR LANDSCAPE WORK FOR ADDITIONAL REQUIREMENTS.

**GRWA**  
**GARY R. WEBER ASSOCIATES, INC.**  
 LAND PLANNING  
 ECOLOGICAL CONSULTING  
 LANDSCAPE ARCHITECTURE  
 312 SOUTH MAIN STREET  
 WHEATON, ILLINOIS 60157  
 PHONE: 630.668.7197

CLIENT  
**BLUFF CITY MATERIALS, INC.**  
 2252 SOUTHWARD BLVD  
 BARTLETT, ILLINOIS 60103

**GRAHAM STREET INDUSTRIAL PARK**  
 BARTLETT, ILLINOIS  
**LANDSCAPE PLAN**

**REVISIONS**

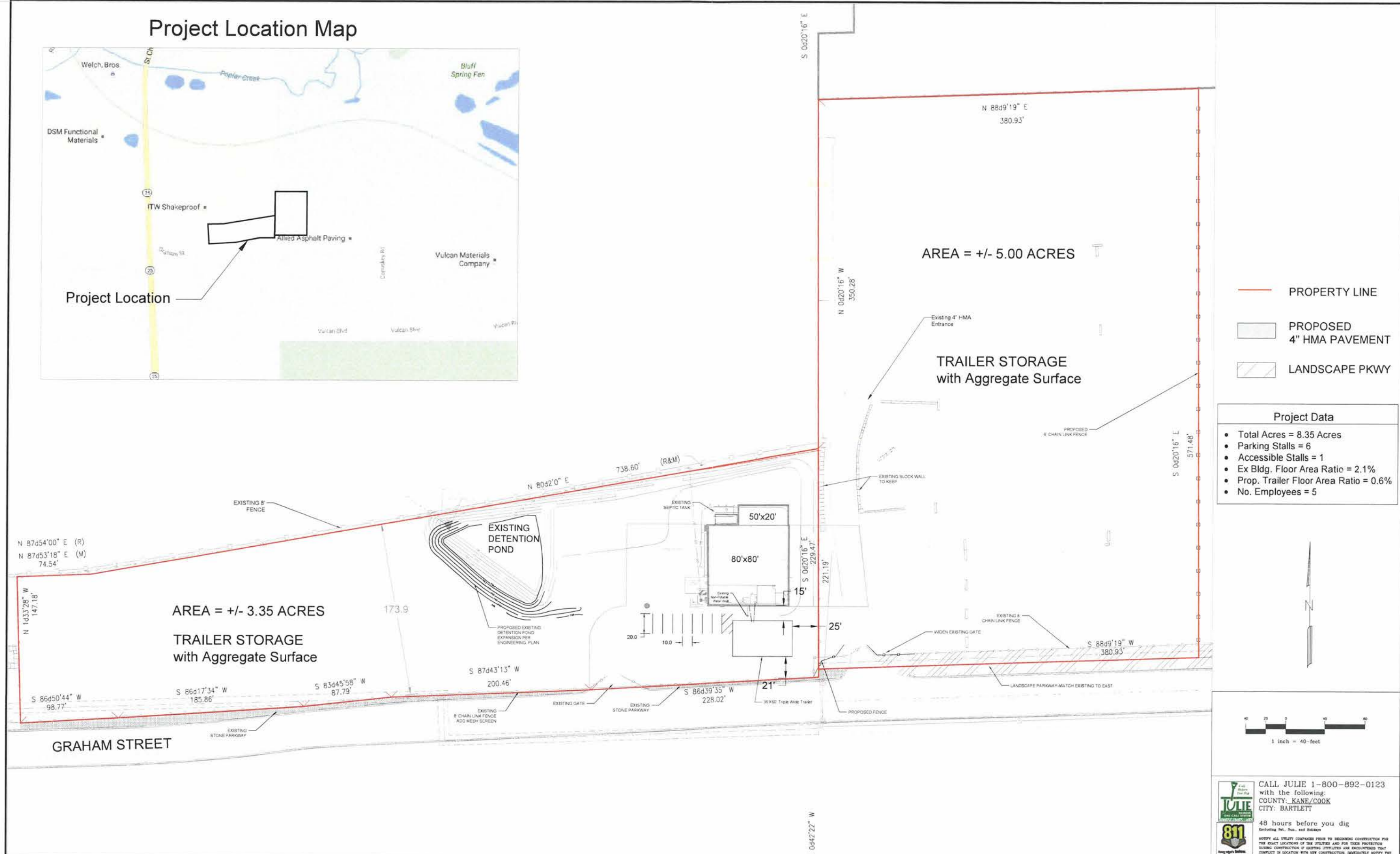
4	11.18.16
3	10.31.16
2	10.24.16
1	10.19.16

DATE: 9.30.16  
 PROJECT NO.: BF1602  
 DRAWN: GFB  
 CHECKED: JCT  
 SHEET NO.: 1 OF 1





### Project Location Map



- PROPERTY LINE
- PROPOSED 4\"/>

Project Data	
• Total Acres = 8.35 Acres	
• Parking Stalls = 6	
• Accessible Stalls = 1	
• Ex Bldg. Floor Area Ratio = 2.1%	
• Prop. Trailer Floor Area Ratio = 0.6%	
• No. Employees = 5	



PREPARED BY  
**BLUFF CITY MATERIALS, INC.**  
 2252 SOUTHWIND BOULEVARD  
 BARTLETT, ILLINOIS  
 PHONE: 630-497-8700 FAX: 630-497-9800

PREPARED FOR  
 \_\_\_\_\_

DATE	DESCRIPTION OF REVISION	BY

DESIGNED BY:	AKG	OWNER:	ACTON
DRAWN BY:	MSD	Proj Type:	REAL ESTATE
APPROVED BY:		Proj #:	1514-XX
DATE:	11.17.16	Folder:	xxx
SCALE:	1"=40'	File:	xxx

**NOTICE**  
 YOU ARE HEREBY ADVISED THAT THIS PLAN IS THE PROPERTY OF BLUFF CITY MATERIALS, INC. AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF BLUFF CITY MATERIALS, INC.

**TOLERANCES (EXCEPT AS NOTED)**

Location  
**BLUFF CITY INDUSTRIAL PARK  
 BARTLETT, IL**  
 Title  
**Final PUD Plan**

SHEET  
**1**  
**X**

**S. Wolken** believed that some of the work includes a sidewalk, and was not entirely sure how close it will be to the edge of the road. Based on what they are taking, a variation needed to be requested because there just wasn't enough room.

**A. Zubko** stated that the current plan from IDOT shows a five foot sidewalk that will abut the current curb but is unsure of where the curb line will be on Stearns Road.

**A. Hopkins** questioned as to when this project will start.

**J. Plonczynski** stated that right-of-way acquisition needs to be done before any construction begins. It may be summer 2017 and may last two summers depending on the weather.

**D. Negele** questioned lane or street closures. There are enough accidents there now.

**J. Plonczynski** stated it will be a mess for quite some time since it is such a large project.

**S. Wolken** mentioned that the last project made it very tough getting into Sonic. It was made clear to IDOT that there must be enough signage, and that access is available. This will be a challenge for sure. Some people will avoid this area altogether, but Sonic is hopeful this will not affect business too much.

**J. Allen** questioned if there will be an issue with the headlights for the traffic going east on Stearns.

**S. Wolken** stated he did not have an answer at this time, but hoped it did not have a tremendous impact.

**J. Allen** wished S. Wolken good luck on his 2 year construction project.

**S. Wolken** stated it will be rough but Sonic enjoys being part of the community and will work closely with IDOT to have minimal interruptions as possible.

**J. Lemberg** made a motion to approve of the Petitioners' request subject to the following conditions and findings of fact outlined in the staff report.

**A motion was made to approve.**

**Motioned by: J. Allen**

**Seconded by: T. Connor**

**Motion Carried.**

**(#16-11) Bluff City Industrial Park – Acton Mobile**

Amending the Preliminary PUD Plan (Exhibit E) in the Bluff City Industrial Park  
Amending the General Site Plan (Exhibit H) in the Bluff City Industrial Park  
Final PUD Plan for Acton Mobile  
Special Use Permit for revised PUD Plans

**PUBLIC HEARING**

- Exhibit A - Picture of Sign**
- Exhibit B - Mail Affidavit**
- Exhibit C - Notification of Publication**

**A Zubko** gave some background for this agenda item. She stated this property was annexed in 2003 as the full 186 acre for light and heavy for Light and Heavy Industrial uses including special uses for an asphalt plant, a concrete batch plant, a liquid asphalt facility, concrete and asphalt recycling operations and to continue the surface and deep subsurface mining operation. A. Zubko went on to say this will be presented in three different sections. First being a 10 acre site that will be divided into 2 separate 5 acre sites. Also, a 3.35 acre site, where the west 5 acre and 3.35 become the Acton Mobile site.

The first item A. Zubko discussed was Exhibit E. 186 acre parcel Preliminary PUD Plan. This plan labels 26 acres for an asphalt/concrete plant and outdoor storage/water retention. The petitioners are requesting to modify the south 10 of the 26 acres previously shown as the asphalt/concrete plant and modify it to allow for a concrete plant and/or truck and trailer storage including storage of mobile office trailers, storage trailers and portable classrooms. The second item discussed was Exhibit H. This plan depicts a concrete plant. The petitioners are requesting to modify the plan to include the concrete plant and also allow for storage of mobile office trailers, storage trailers and portable classrooms on the west 5 acres for Acton Mobile and truck and trailer storage on the east 5 acres. This is essentially asking for the same thing but they are two separate exhibits.

**A Zubko** moved on to the request for a Final PUD on 8.35 acres for Acton Mobile. Acton Mobile will be leasing the location where the current maintenance building is located on 3.35 acres and 5 of the 10 acres requested to be modified from the asphalt/concrete plant. Acton Mobile will be utilizing the existing maintenance building and will store mobile office trailers, storage trailers and portable classrooms on the balance of the 8.35 acre property. Acton Mobile will import a triple wide trailer to be placed south of the existing building for their office operations. Acton Mobile will also modify the area around the building to asphalt pavement instead of gravel and modify the existing pond to meet the Village's storm water requirements. She went on to say they will utilize the two existing entrances to the property, one on the 3.35 acre site and one on the 5 acre site. Both the Acton Mobile property (8.35 acres) and the east 5 acre storage site will be fenced with an 8' chain link fence. Landscaping is proposed to be installed along Graham Street on the south side of the 10 acres. To meet the Landscape requirements on the Acton 3.35 acre site, they will install mesh with the fencing to screen the outside storage areas, as of right now it is a chain link fence. Staff finds this acceptable to meet the requirements of the landscape ordinance.

An entrance is being proposed along Graham Street to enter/exit the eastern 5 acre site. There were preliminary discussions regarding Graham Street and dedicating the Kane County portion

of this street to Route 25, however the Petitioner will not be dedicating the right-of-way at this time per the Original Annexation Agreement and also they are trying to utilize Graham Street, Comiskey Street and go all the way out Kenyon to where a light was recently installed. A. Zubko also stated this will help with the truck flow traffic out at Blue Heron. The Village is working with the Petitioner with regards to sewer and water. The site currently has a septic tank and the petitioner is proposing to hook up to the Village water lines. The Engineering Plans are currently being reviewed. Staff recommends approval subject to the Findings of Fact and conditions as outlined in the report.

**J. Lemberg** asked staff if there were any questions.

Petitioner **Dean Kelley** was sworn in by **J. Lemberg**.

**D. Kelley** stated Angela did a great job. He went on to say Acton does construction and office type trailers. Bluff City Materials currently has its maintenance shop here in Bartlett but will be moving to Elgin. This space will be improved and will be leased out. D. Kelley went on to say Acton has signed a long term lease. They have 32 locations nationally. They will store trailers there and if repairs are needed they will be done within the maintenance building. They will be consolidating their Chicagoland operations and will be moving them to Bartlett.

**J. Lemberg** asked staff if there were any questions or comments. The meeting was then opened up to the public. Since there were no comments or questions, the public hearing portion of the hearing was closed.

Since A. Zubko did such an amazing job there were no comments or questions from staff.

J. Lemberg then motioned to approve Bluff City Industrial Park Amending the Preliminary PUD, Amending the General Site Plan, Final PUD Plan and Special Use Permit for revised PUD Plan, along with the conditions and finding of fact.

**Motioned by: D. Negele**  
**Seconded by: A. Hopkins**

**Motion Carried.**





**ABBOTT LAND AND INVESTMENT CORP.**  
Commercial and Industrial Real Estate

September 30, 2016

**SENT VIA HAND DELIVERY**

Village President and Board of Trustees  
Village of Bartlett  
228 S. Main Street  
Bartlett, Illinois 60103

RE: Bluff City Industrial Park

Dear Village President and Board of Trustees,

I represent the owner of property in Bluff City Industrial Park, Bluff City, LLC. We are seeking to amend the PUD and obtain Site Plan approval as it relates to approximately 13.38 acres that is located along Graham Street between Welch Brothers and an existing asphalt plant. Our request can be summarized as follows:

1. Amend the PUD for this area only to allow for continued use of the existing maintenance building for a new tenant, Acton Mobile. Acton engages in the storage and leasing of office trailers. Acton has operations throughout the United States and wishes to consolidate its local operations to this new facility.

In addition to the use of the existing maintenance building, they will store trailers on the balance of the 8.38 acre property that they will lease. Approximately 5.0 acres of that storage will occur directly east of the building and south of the Plote asphalt plant, with remaining storage directly west of the building as shown on the Site Plan.

The maintenance building and 8.38 acre property is currently being rented by Bluff City Materials, Inc. for the repair and storage of various construction and related equipment. Therefore, the use is about the same as it is currently.

2. We also request that the Amendment allow for the storage of trucks and trailers on the balance of the approximately 5 acres that is directly east of the proposed Acton Use and south of the Plote asphalt plant.
3. Both yards and operations will be fenced. The landscaping along Graham Street will be extended to the easterly entrance of the Acton Mobile operation and existing entrance for the current yard being used by Bluff City Materials.

Acton will require minor modifications to the building and will import two office trailers to be placed directly south of the existing building for their office operations. A municipal water service will be extended to the office trailers. Storm water will be handled onsite with the existing pond being modified to accommodate for a slightly increased stormwater detention requirement due to paving that is being proposed around the building.

4. We have submitted a Development Application with all of the required materials. This includes our response to the Findings of Fact as required within the Development Application as it relates to Planned Unit Developments.

I will be available in person to discuss the request and answer any questions that the Village Board may have. Thank you for your consideration.

Sincerely,

**ABBOTT LAND AND INVESTMENT CORPORATION**



Dean W. Kelley  
President

Enclosures

RECEIVED  
COMMUNITY DEVELOPMENT

OCT 03 2016

VILLAGE OF  
BARTLETT



# VILLAGE OF BARTLETT DEVELOPMENT APPLICATION

For Office Use Only  
Case # 16-11  
  
RECEIVED  
COMMUNITY DEVELOPMENT  
  
OCT 03 2016

**PROJECT NAME** Bluff City Industrial Park - Acton Mobile

**PETITIONER INFORMATION (PRIMARY CONTACT)**

Name: Dean W. Kelley

Street Address: 2250 Southwind Blvd.

City, State: Bartlett, IL

Zip Code: 60103

Email Address: dean@abbottland.com

Phone Number: 630-497-9440 x4

Preferred Method to be contacted: Email

**PROPERTY OWNER INFORMATION**

Name: Bluff City, LLC

Street Address: 2250 Southwind Blvd.

City, State: Bartlett, IL

Zip Code: 60103

Phone Number: 847-497-8700

OWNER'S SIGNATURE: [Signature]

Date: 9/30/14

*(OWNER'S SIGNATURE IS REQUIRED or A LETTER AUTHORIZING THE PETITION SUBMITTAL.)*

**ACTION REQUESTED (Please check all that apply)**

- Annexation
  - PUD (preliminary)
  - PUD (final)
  - Subdivision (preliminary)
  - Subdivision (final)
  - Site Plan (please describe use: commercial, industrial, square footage): Approve 6,800 SF existing maintenance building and outside storage yard on a total of 8.38 acres; trailer storage; concrete plant; and all other uses in PUD district on balance of 4.5 acres
  - Unified Business Center Sign Plan
  - Other (please describe) \_\_\_\_\_
- Text Amendment
  - Rezoning \_\_\_\_\_ to \_\_\_\_\_
  - Special Use for: \_\_\_\_\_
  - Variation: \_\_\_\_\_

**SIGN PLAN REQUIRED?** No

*(Note: A Unified Business Center Sign Plan is required for four or more individual offices or businesses sharing a common building entrance or private parking lot.)*

**PROPERTY INFORMATION**

**Common Address/General Location of Property:** 9N501 Route 25, South Elgin, IL 60177 (Kane County) & 2250 Graham St., Bartlett, IL 60103 (Cook County)

**Property Index Number ("Tax PIN"/"Parcel ID"):** Part of 06-25-200-016-0000 (Kane County) & Part of 06-30-101-003-0000 (Cook County)

**Zoning:** Existing: I-1 and I-2 PUD   
(Refer to Official Zoning Map)  
Proposed: I-1 and I-2 PUD   
**Land Use:** Existing: Industrial   
Proposed: Industrial

**Comprehensive Plan Designation for this Property:** Industrial

**Acreage:** 8.38 Acton Mobile; 4.5 storage, concrete plant, or other PUD approved uses (Refer to Future Land Use Map)

**For PUD's and Subdivisions:**

No. of Lots/Units: N/A  
Minimum Lot: Area \_\_\_\_\_ Width \_\_\_\_\_ Depth \_\_\_\_\_  
Average Lot: Area \_\_\_\_\_ Width \_\_\_\_\_ Depth \_\_\_\_\_

**APPLICANT'S EXPERTS (If applicable, including name, address, phone and email)**

**Attorney** Brian Lansu  
2250 Southwind Blvd., Bartlett, IL 60103  
P: 630-497-8700 x337 Email: brian@grp7.com

**Engineer** Mackie Consultants, LLC - Martin T. Burke  
9575 W. Higgins Road, Suite 500, Rosemont, IL 60018  
P: 847-696-1400 Email: mburke@mackieconsult.com

**Other** Developer: Abbott Land & Investment Corp. - Dean W. Kelley  
2250 Southwind Blvd., Bartlett, IL 60103  
P: 630-497-9440 Email: dean@abbottland.com



## **FINDINGS OF FACT FOR PLANNED UNIT DEVELOPMENTS**

Both the Plan Commission and Village Board must decide if the requested Planned Unit Development meets the standards established by the Village of Bartlett Zoning Ordinance.

The Plan Commission shall make findings based upon evidence presented on the following standards: **(Please respond to each of these standards in writing below as it relates to your case. It is important that you write legibly or type your responses as this application will be included with the staff report for the Plan Commission and Village Board to review.)**

1. The proposed Planned Unit Development is desirable to provide a mix of uses which are in the interest of public convenience and will contribute to the general welfare of the community.

The proposed Amendment to the PUD is consistent with the original PUD that was approved as part of the Annexation Agreement in 2003. This PUD provides a mix of uses which are in the interest of public convenience and contribute to the general welfare of the community based on the location and construction and storage-related uses that are congregated in the Bluff City Industrial Park.

2. The Planned Unit Development will not under the circumstances of the particular case be detrimental to the health, safety, morals, or general welfare of persons residing or working in the vicinity or be injurious to property value or improvement in the vicinity.

The Amendment to the PUD will result in the PUD continuing to not be detrimental to the health, safety, morals, or general welfare of the persons residing or working in the vicinity and the standards that have been applied to the Bluff City Industrial Park will be applied to the Amended PUD Plan.

3. The Planned Unit Development shall conform to the regulations and conditions specified in the Title for such use and with the stipulation and conditions made a part of the authorization granted by the Village Board of Trustees.

The Amended PUD Development will conform with the regulations and conditions that are part of a formal authorization granted by the Village Board of Trustees. The Acton Mobile use, which is the reason for the Amendment to the PUD, will adhere to applicable Village Ordinances and requirements.

4. **The proposed uses conform to the Comprehensive Plan and the general planning policies of the Village for this parcel.**

The proposed Acton Mobile use conforms to the original PUD Plan and is actually a less intensive use that originally contemplated.

5. **Each of the proposed uses is a permitted or special use in the district or districts in which the Planned Unit Development would be located.**

The Acton Mobile use is a permitted use in the PUD District and under the I-1 zoning district is most identifiable with the use as described as "Motor Vehicle Sales and Service, including Trailers" in the Annexation Agreement. Acton will perform routine maintenance on mobile office trailers inside the warehouse building and store the trailers in the outside storage yard.

6. **The Planned Unit Development is designed, located and proposed to be operated and maintained so that the public health, safety and welfare will not be endangered or detrimentally affected.**

The Acton Mobile use within the PUD will be located and maintained in a manner that will not be detrimental to the public health, safety and welfare. The yard along the roadway will be landscaped and fenced, as will the office and repair operations.

7. **It shall not substantially lessen or impede the suitability for permitted use and development of, or be injurious to the use and enjoyment of, or substantially diminish or impair the value of, or be incompatible with, other property in the immediate vicinity.**

The proposed Acton Mobile use that has facilitated the Amendment to the PUD is less intensive than immediately surrounding uses – most notably an asphalt plant, limestone mine, liquid asphalt terminal, and the Welch Brothers' concrete manufacturing plant and yard. Therefore, it will not impair or diminish the value of other property in the immediate vicinity nor be incompatible with those operations.

8. **Impact donations shall be paid to the Village in accordance with all applicable Village ordinances in effect at the time of approval.**

**Any required Impact donations will be paid to the Village in accordance with Village Ordinances at the time of approval.**

9. **The plans provide adequate utilities, drainage and other necessary facilities.**

The plans will provide for adequate utilities and drainage. Please note that the office operations will initially be serviced by a septic tank and will involve very low usage as there will be three to five office workers that would use that facility. The Petitioner will seek to provide public sanitary sewer service to the office location from the appropriate sewer district.

10. **The plans provide adequate parking and ingress and egress and are so designed as to minimize traffic congestion and hazards in the public streets.**

The plans provide for adequate parking that exceed Village requirements. In addition, there are two points of ingress and egress that will provide for an efficient on site traffic flow. There is very little traffic expected to be generated by this operation as it is largely a storage-type use.

11. **The plans have adequate site area, which area may be greater than the minimum in the district in which the proposed site is located, and other buffering features to protect uses within the development and on surrounding properties.**

The Site Plan includes a building and site area of approximately 8.38 acres, which is greater than the minimum in the district in which it is located. It is also adequately landscaped and fenced to provide appropriate buffers consistent with the surrounding properties. The adjacent site to the east is approximately 5 acres.

12. There is reasonable assurance that, if authorized, the PUD will be completed according to schedule and adequately maintained.

The reason for the Amendment to the PUD is to accommodate our user, Acton Mobile, which is a national company. They have a very tight schedule and the minor modifications to the property to accommodate their use will be completed promptly. In addition to the tenant maintaining its space, there is an association that will maintain the surrounding park areas that service this site.



**ACKNOWLEDGEMENT**

I understand that by signing this form, that the property in question may be visited by village staff and Board/Commission members throughout the petition process and that the petitioner listed above will be the primary contact for all correspondence issued by the village.

I certify that the information and exhibits submitted are true and correct to the best of my knowledge and that I am to file this application and act on behalf of the above signatures.

Any late, incomplete or non-conforming application submittal will not be processed until ALL materials and fees have been submitted.

SIGNATURE OF PETITIONER: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

*Dean Kelly*  
*Dean W. Kelley*  
*10-20-16*

**REIMBURSEMENT OF CONSULTANT FEES AGREEMENT**

The undersigned hereby acknowledges his/her obligation to reimburse the Village of Bartlett for all necessary and reasonable expenses incurred by the Village for review and processing of the application. Further, the undersigned acknowledges that he/she understands that these expenses will be billed on an ongoing basis as they are incurred and will be due within thirty days. All reviews of the petition will be discontinued if the expenses have not been paid within that period. Such expenses may include, but are not limited to: attorney's fees, engineer fees, public advertising expenses, and recording fees. Please complete the information below and sign.

NAME OF PERSON TO BE BILLED: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

EMAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

*Bluff City, LLC*  
*2250 Southwind Blvd*  
*Bartlett, IL 60103*  
*(630) 497-9240*  
*dean@abbott/ent.com*

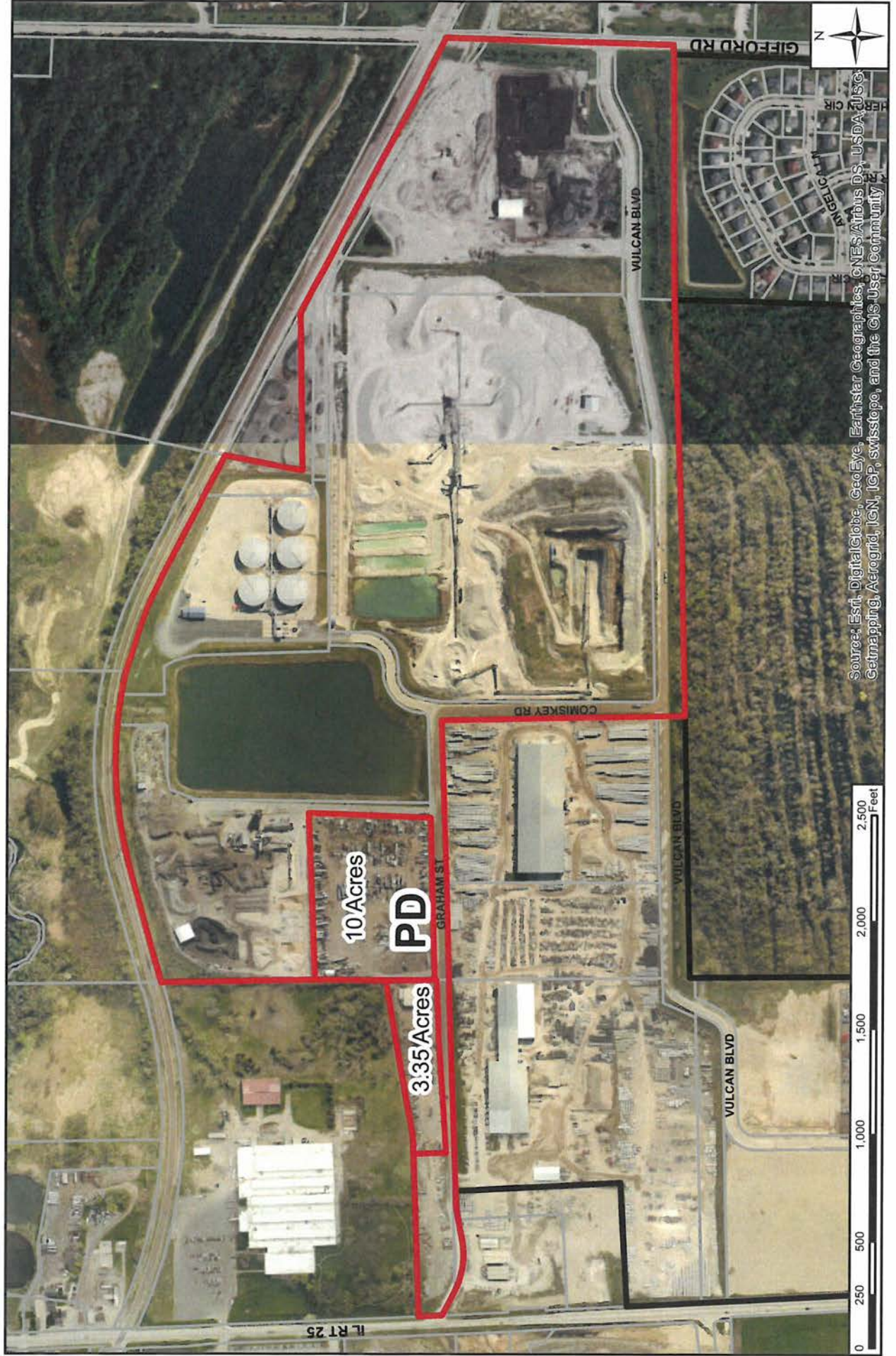
*Dean Kelly*  
*10-20-16*



# ZONING/LOCATION MAP

Bluff City Industrial Park

186 Acre Parcel





# ZONING/LOCATION MAP

Previously Exhibit E

10 Acre Site

Modify from Asphalt/Concrete Plant

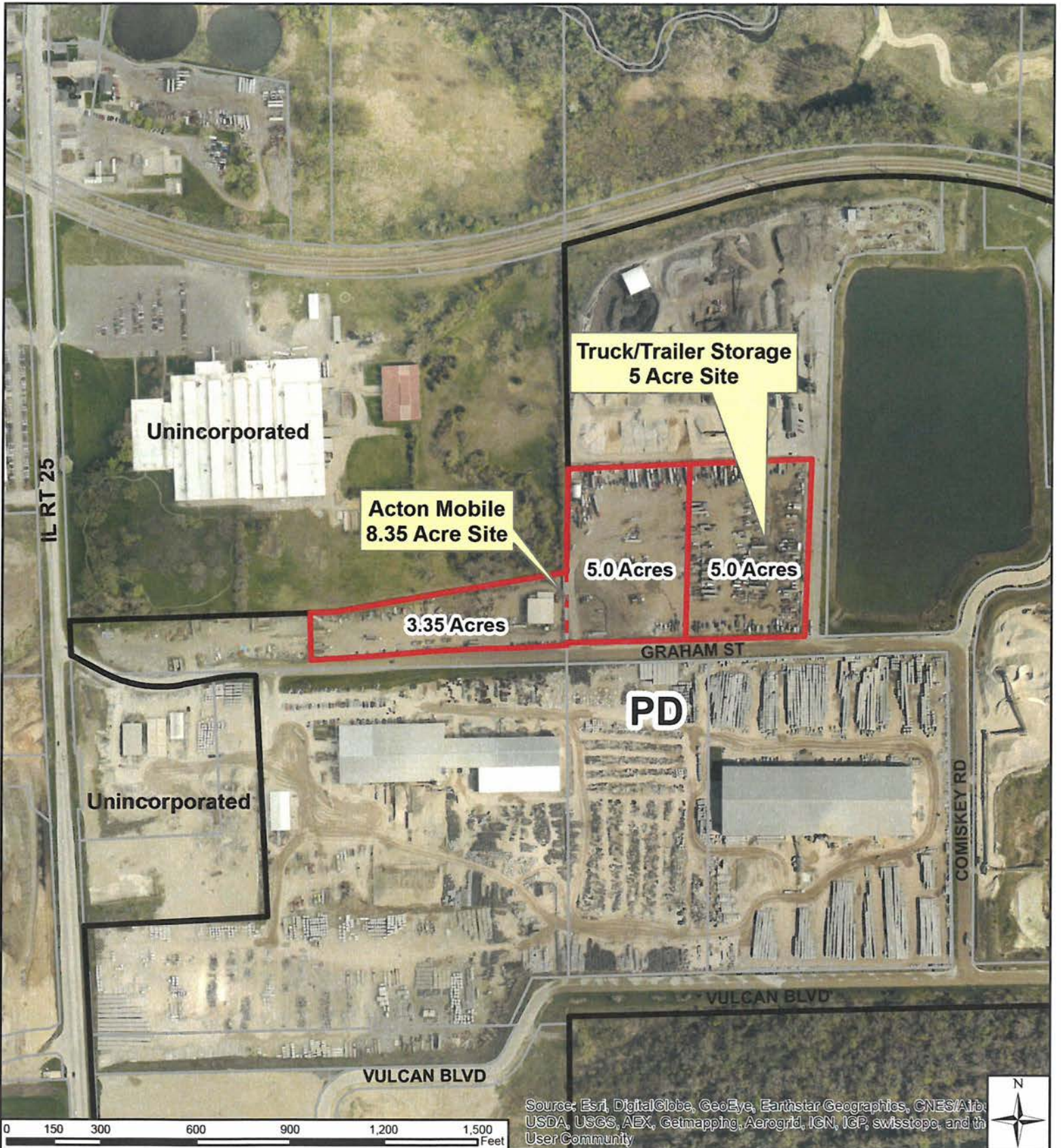


Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the User Community



# ZONING/LOCATION MAP

Case #16-11







**ROUTE 25 QUARRY SITE · 186 ACRE PARCEL PRELIMINARY P.U.D. PLAN**

**ABBOTT LAND AND INVESTMENT CORP.**  
Commercial and Industrial Real Estate

KANE AND COOK COUNTY

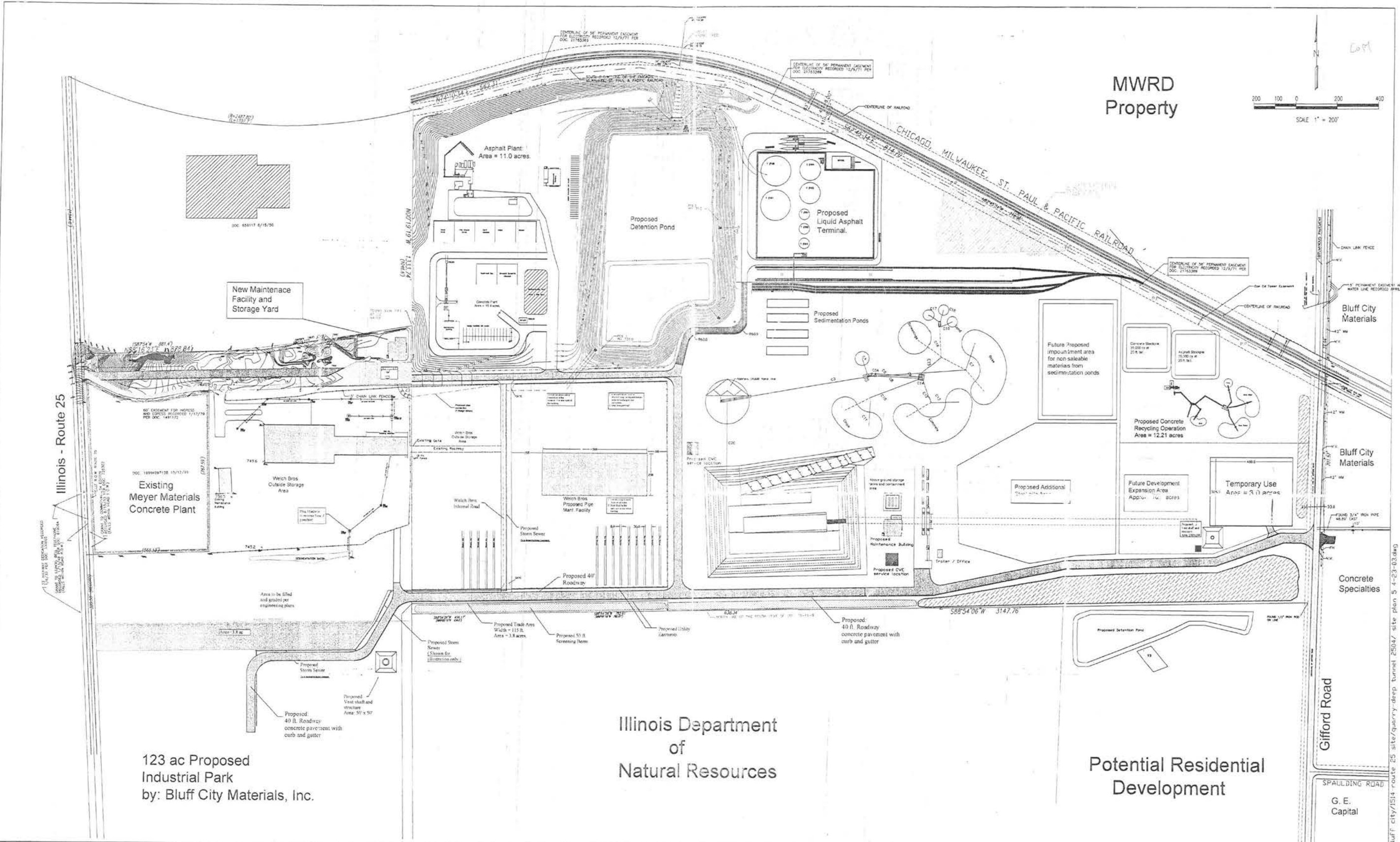
RECEIVED  
COMMUNITY DEVELOPMENT  
APR 28 2003  
VILLAGE OF  
BARTLETT

**LAND VISION, INC.**  
LAND PLANNER  
116 WEST MAIN STREET, SUITE 208  
ST. CHARLES, IL 60174  
(630) 584-0591 FAX: (630) 584-0592

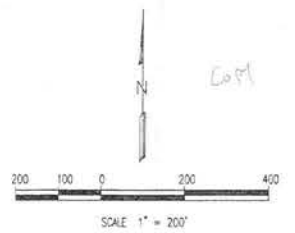
PREVIOUSLY APPROVED  
EXHIBIT E

E





MWRD  
Property



Illinois - Route 25

Gifford Road

Illinois Department  
of  
Natural Resources

123 ac Proposed  
Industrial Park  
by: Bluff City Materials, Inc.

Potential Residential  
Development

BLUFF CITY MATERIALS, INC.  
2252 SOUTHWIND BOULEVARD  
BARTLETT, ILLINOIS  
PHONE: 630-497-8700 FAX: 630-497-9600

DATE	DESCRIPTION OF REVISION	BY	DATE	DESCRIPTION OF REVISION	BY	SCALE
4/23/03	Verify revise plant layout / shorten RR spur	MSC	DESIGNED	MSC	Location	
4/7/03	Gifford Road entrance alignment / road width	MSC	DRAWN	MSD / IM		
4/3/03	Road location / Weich site change / Rail Spur layout	MSC	APPROVED			
4/1/03	Road changes / RR Area site regrading	MSC	DATE	10-02-02	Title	
3/22/03	Road / Weich Site / Rail Spur	MSC	SCALE	1"=200'		
1/13/03	Retention Pond - Per Macle Consultants	MSC				
1/13/03	Open Cut revised - Access ramp down	MSC				

Route 25 Industrial Park  
General Site Plan

SHEET  
1 OF 1  
PROJECT NUMBER 2504  
FILE/DIR / Route 25 - 154  
DEEP TUNNEL / SITE PLAN 5-5-03

FILE/DIR/working/bluff city/1514 route 25 site/quarry/deep tunnel 2504/ site plan 5 4-23-03.dwg

PREVIOUSLY APPROVED  
EXHIBIT H



# Agenda Item Executive Summary

Item Name      Sonic Drive-In      Committee  
or Board      Board

## BUDGET IMPACT

Amount:	N/A	Budgeted	N/A
List what fund	N/A		

## EXECUTIVE SUMMARY

The Petitioner is requesting a **Site Plan Amendment and Variations** for: (a) reduction in the previously granted building/canopy setback from 53.7' to 44.9' and (b) elimination of the previously reduced 10 foot interior parkway requirement for the property located at 1121 W. Stearns Road in the Home Depot Subdivision. **This request is precipitated by IDOT right-of-way acquisition for the Route 59 and Stearns Road intersection improvements.**

The **Plan Commission** reviewed the site plan amendment and recommended **approval** at their November 10, 2016 meeting.

The **Zoning Board of Appeals** reviewed the variation requests, conducted the public hearing and recommended **approval** at their November 3, 2016 meeting.

*Staff is requesting the Petitioner's requests be forwarded directly to the Village Board to expedite the project.*

## ATTACHMENTS (PLEASE LIST)

CD Staff Memo, Ordinance with Exhibit, Minutes from the November 3, 2016 Zoning Board of Appeals Meeting, Minutes from the November 10, 2016 Plan Commission Meeting, Cover Letter, Application, Location Map and Site Plan.

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance- An Ordinance Approving A Site Plan Amendment and Granting Variations For A Reduction Of The Building/Canopy Setback And Elimination Of The Interior Parkway Requirement For The Sonic Drive-In Located At 1121 West Stearns Road In the Home Depot-Bartlett Subdivision
- Motion

Staff:      Jim Plonczynski, Com Dev Director

Date:      November 23, 2016

**COMMUNITY DEVELOPMENT MEMORANDUM**

**16-244**

DATE: November 23, 2016  
TO: Valerie L. Salmons, Village Administrator  
FROM: Jim Plonczynski, Community Development Director  
RE: **(#16-10) Sonic Drive-In**

---

**PETITIONER**

Seth Wolken, on behalf of Boom Real Estate Development, LLC

**SUBJECT SITE**

1121 W. Stearns Road – Lot 4 of the Home Depot-Bartlett Subdivision (Rt. 59 and Stearns Road)

**REQUESTS**

Site Plan Amendment and Variations for: (a) reduction in the previously granted building/canopy setback from 53.7' to 44.9' and (b) elimination of the previously reduced 10 foot interior parkway requirement for the property located at 1121 W. Stearns Road in the Home Depot-Bartlett Subdivision. **This request is precipitated by IDOT right-of-way acquisition for the Route 59 and Stearns Road intersection improvements.**

***Staff is requesting the Petitioner's request be forwarded directly to the Village Board to expedite the project.***

**EXISTING AND PROPOSED CONDITIONS**

	<u>Land Use</u>	<u>Comprehensive Plan</u>	<u>Zoning</u>
<b>Subject Site</b>	<b>Commercial</b>	<b>Commercial</b>	<b>B-4</b>
North	Commercial	Commercial	B-3 PUD
South	Commercial	Commercial	B-4
East	Commercial	Commercial	B-4
West	Commercial	Commercial	B-4



## ZONING HISTORY

1. The Home Depot Shopping Center was granted variations on August 15, 2000 by Ordinance #2000-85 to allow parking in the 60 foot front yard creating a ten foot front parking setback along Stearns Road which included the Sonic property on Lot 4 of the Home Depot-Bartlett Subdivision and also a 15 foot variation from the 25 foot interior parkway landscape requirement reducing the interior parkway landscape to 10 feet.
2. Sonic was granted Site Plan approval, Special Use Permits for: (a) drive-in restaurant, (b) drive-thru window and (c) outdoor seating and Variations for: (a) canopies in the required front and side yards, (b) to allow parking in the required rear and side yards and (c) reduction of foundation landscaping requirement on September 2, 2008 by Ordinance #2008-86.

## DISCUSSION

1. Due to the Route 59 and Stearns Road intersection improvements, IDOT will be acquiring approximately 11' of the northern lot line of the Sonic Drive-in property. Due to this acquisition, Boom Real Estate is requesting **Variations** for: (a) reduction in the previously granted building/canopy setback variation from 53.7' to 44.9' and (b) elimination of the previously reduced 10 foot interior parkway requirement and a **Site Plan Amendment** due to the variation requests to their existing 1.03 acre site.

## RECOMMENDATION

1. The Staff recommends **approval** of the petitioner's requests subject to the following Findings of Fact (Site Plan):
  - i. That the proposed drive-in restaurant is a special use in the B-4 Community Shopping Zoning District;
  - ii. That the proposed building, off-street parking, access, lighting, landscaping, and drainage is compatible with adjacent land uses;
  - iii. That the vehicular ingress and egress to and from the site and circulation within the site provides for safe, efficient and convenient movement of traffic not only within the site but on adjacent roadways as well;
  - iv. That the site plan provides for the safe movement of pedestrians within the site;
  - v. That there is a sufficient mixture of grass trees and shrubs within the interior and perimeter (including public right-of-way) of the site so that the proposed development will be in harmony with adjacent land uses. Any part of the site plan area not used for buildings, structures, parking or access ways shall be landscaped with a mixture of grass, trees and shrubs; (All landscape improvements shall be in compliance with Chapter 10-11A, Landscape Requirements.)

- vi. That all outdoor storage areas are screened and are in accordance with standards specified by this Ordinance.
2. The **Zoning Board of Appeals** reviewed the variation requests and conducted the public hearing at their meeting on November 3, 2016. The Zoning Board of Appeals recommended **approval** of the variations based on the following findings of fact:
  - i. That the particular physical surroundings, shape or topographical condition of the specific property involved would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations were carried out.
  - ii. That conditions upon which the petition for the variations are based are unique to the property for which the variation is sought and are not applicable, generally, to other property within the same zoning classifications.
  - iii. That the purpose of the variations is not based exclusively upon a desire to make money out of the property.
  - iv. That the alleged difficulty or hardship is caused by the provision of this Title and has not been created by any person presently having an interest in the property.
  - v. That the granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhoods in which the property is located.
  - vi. That the proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion in the public streets, or increase the danger of fire, or endanger the public safety, or substantially diminish or impair property values within the adjacent neighborhood.
  - vii. That the granting of the variance requested will not confer on the applicant any special privilege that is denied by the provisions of this Title to other lands, structures or buildings in the same district.
3. The **Plan Commission** reviewed the petitioner's request at their meeting on November 10, 2016. The Commission recommended **approval** subject to the Findings of Fact outline in the Staff Report.
4. Minutes from the Zoning Board of Appeals meeting, Minutes from the Plan Commission meeting, the draft ordinance including exhibits and additional background information are attached for your review.

ORDINANCE 2016 - \_\_\_\_\_

**AN ORDINANCE APPROVING A SITE PLAN AMENDMENT AND GRANTING VARIATIONS FOR A REDUCTION OF THE BUILDING/CANOPY SETBACK AND ELIMINATION OF THE INTERIOR PARKWAY REQUIREMENT FOR THE SONIC DRIVE-IN LOCATED AT 1121 WEST STEARNS ROAD IN THE HOME DEPOT-BARTLETT SUBDIVISION**

---

**WHEREAS**, Boom Real Estate Development LLC (the "Owner") has filed a petition for the Sonic Drive-In (the "Petition") on the property commonly known as 1121 West Stearns Road, Bartlett, Illinois and legally described as follows:

**LOT 4 IN THE HOME DEPOT-BARTLETT SUBDIVISION, BEING A SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF SECTION 4 AND THE NORTHEAST QUARTER OF SECTION 9, TOWNSHIP 40 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 8, 2000 AS DOCUMENT R2000-175535, IN DU PAGE COUNTY, ILLINOIS.**

**PERMANENT INDEX NUMBER: 01-13-120-025**

(the "Subject Property"), for a Site Plan Amendment approval and Variations for a reduction in the previously granted building/canopy setback and elimination of the previously reduced 10 foot interior parkway requirement; and

**WHEREAS**, the Bartlett Zoning Board of Appeals conducted a public hearing on November 3, 2016 pursuant to public notice as required by law, with respect to said petition (#16-10) for variations for a reduction in the previously granted building/canopy setback from 53.7' to 44.9' and elimination of the previously reduced 10 foot interior parkway requirement in the B-4, Community Shopping District, and has recommended to the corporate authorities that the variations requested be granted subject to the findings of fact in Section One and set forth in its report; and



**WHEREAS**, the Bartlett Plan Commission reviewed the Site Plan Amendment on November 10, 2016 with respect to the Petition (Case #16-10) and has recommended to the corporate authorities that the Site Plan Amendment be approved subject to the findings of fact set forth in Section Three; and

**WHEREAS**, the corporate authorities have determined that it is in the public interest to grant the variations (a) reduction in the previously granted building/canopy setback from 53.7' to 44.9' and (b) elimination of the previously reduced 10 foot interior parkway requirement as recommended by the Zoning Board of Appeals; and

**WHEREAS**, the corporate authorities have determined that it is in the public interest to approve the Site Plan Amendment recommended for approval by the Plan Commission;

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett (the "Village Board"), Cook, DuPage and Kane Counties, Illinois as follows:

**SECTION ONE:** The corporate authorities hereby make the following findings of fact:

a. That the particular physical surroundings, and shape of the Property would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations were carried out.

b. That conditions upon which the petition for the variations are based are unique to the property and are not applicable, generally, to other property within the same zoning classification.

c. That the purpose of the variations is not based exclusively upon a desire to

make more money out of the property.

d. That the hardship is caused by the provisions of the Bartlett Zoning Ordinance and has not been created by any person presently having an interest in the Property.

e. That the granting of the variations will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood the Property is located within.

f. That the variations will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion in the public streets, or increase the danger of fire, or endanger the public safety, or substantially diminish or impair property values within the adjacent neighborhood.

g. That the granting of the variations requested will not confer on the applicant any special privilege that is denied by the provisions of the Bartlett Zoning Ordinance to other lands, structures or buildings in the same district.

**SECTION TWO:** Variations for a (a) reduction in the previously granted building/canopy setback from 53.7' to 44.9' and (b) elimination of the previously reduced 10 foot interior parkway requirement on Lot 4 in the Home Depot-Bartlett Subdivision in the B-4, Community Shopping District, are hereby granted.

**SECTION THREE:** That the corporate authorities do hereby make the following findings of fact pertaining to the Site Plan Amendment:

a. That the proposed drive-in restaurant is a special use in the B-4 Community Shopping Zoning District;

b. That the proposed building, off-street parking, access, lighting, landscaping, and drainage is compatible with adjacent land uses;

c. That the vehicular ingress and egress to and from the site and circulation within the site provides for safe, efficient and convenient movement of traffic not only within the site but on adjacent roadways as well;

d. That the site plan amendment provides for the safe movement of pedestrians within the site;

e. That there is a sufficient mixture of grass trees and shrubs within the interior and perimeter (including public right-of-way) of the site so that the proposed development will be in harmony with adjacent land uses. Any part of the site plan amendment area not used for buildings, structures, parking or access ways shall be landscaped with a mixture of grass, trees and shrubs; (All landscape improvements shall be in compliance with Chapter 10-11A, Landscape Requirements.)

f. That all outdoor storage areas are screened and are in accordance with standards specified by this Ordinance.

**SECTION FOUR:** That the Subject Property shall be developed in accordance with the Site Plan prepared by Kimley Horn dated October 11, 2016 attached hereto as **Exhibit B** and expressly made a part of this Ordinance is hereby approved.

**SECTION FOUR: SEVERABILITY.** The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any court of competent jurisdiction, such decision shall not affect the validity of the remaining provision of this Ordinance.



**SECTION FIVE: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SIX: EFFECTIVE DATE.** This Ordinance shall be in full force and effect after its passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED:** this 6<sup>th</sup> day of December, 2016

**APPROVED:** this 6<sup>th</sup> day of December, 2016

\_\_\_\_\_  
**Kevin Wallace, Village President**

**ATTEST:**

\_\_\_\_\_  
**Lorna Giles, Village Clerk**

### **CERTIFICATION**

I, Lorna Giles, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2016-\_\_\_\_\_, enacted on December 6, 2016, approved on December 6, 2016 as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
**Lorna Giles, Village Clerk**

Drawing name: K:\Data\LDCA\SO\KHA\1121 Stearns Road\1121 Stearns Road\1121 Stearns Road - SITE PLAN.dwg - 10/11/2016 11:54am - by: stevencoburn  
 This document, together with the concepts and design presented herein, is an instrument of service, is intended only for the specific purpose and client for which it was prepared, and no other use or adaptation without the prior written authorization and adaptation by Kimley-Horn and Associates, Inc. will be without liability to Kimley-Horn and Associates, Inc.

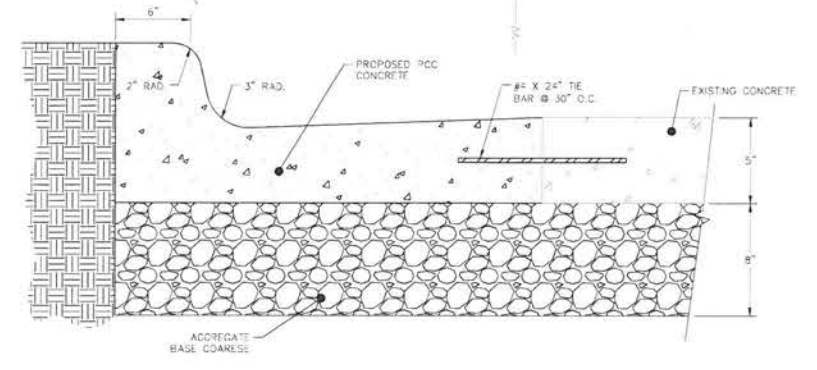
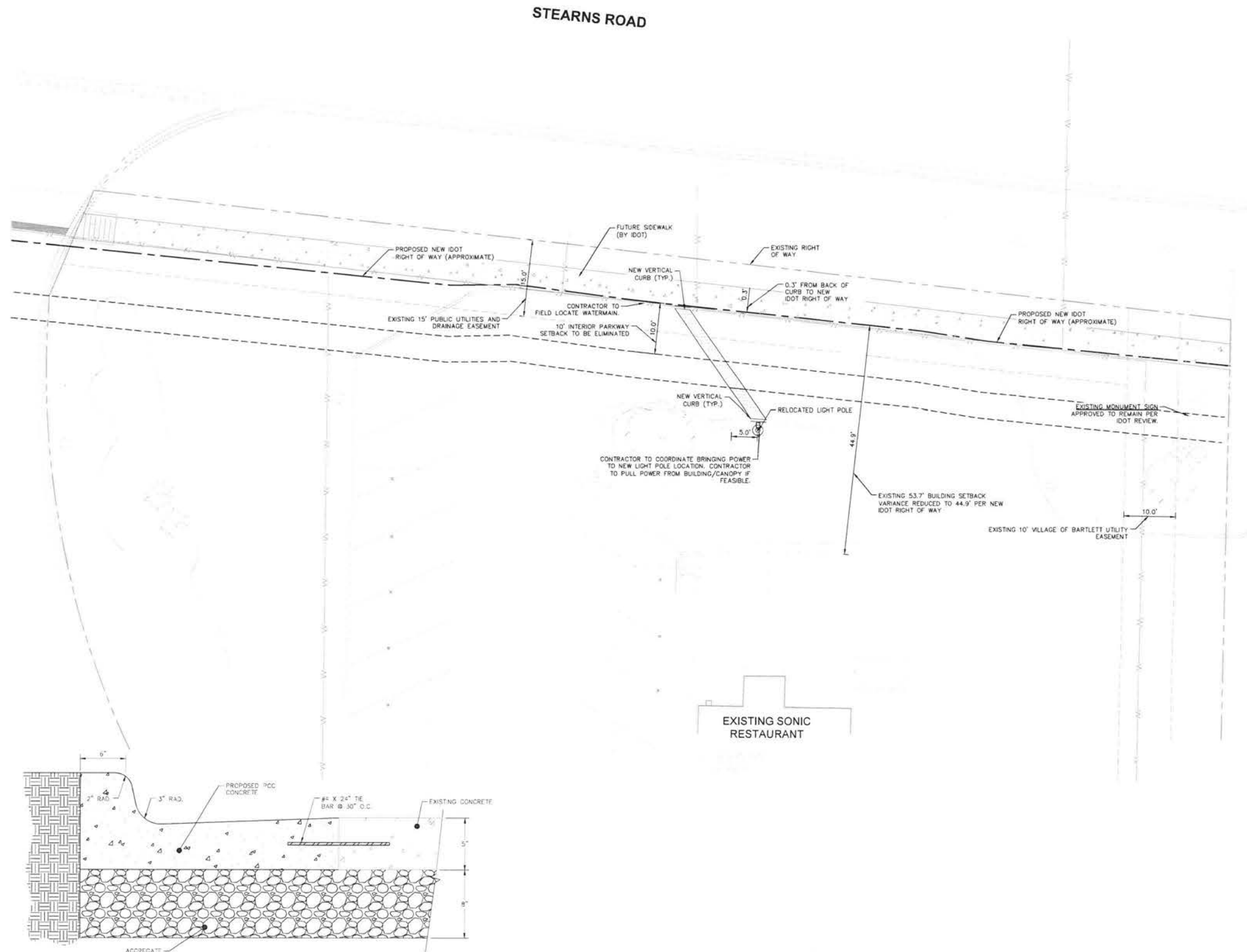


### GENERAL NOTES

1. ALL DIMENSIONS REFER TO THE FACE OF CURB UNLESS OTHERWISE NOTED.
2. BUILDING DIMENSIONS ARE TO THE OUTSIDE FACE OF BUILDING UNLESS OTHERWISE NOTED.
3. REFER TO ARCHITECTURAL AND STRUCTURAL PLANS TO VERIFY ALL BUILDING DIMENSIONS.
4. RADII ADJACENT TO PARKING STALL AND NOT DIMENSIONED ON THIS PLAN SHALL BE 3'-FEET, TYPICAL.
5. REFER TO ARCHITECTURAL PLANS FOR MONUMENT SIGN DETAILS. SEE MEP PLANS FOR SITE ELECTRICAL DRAWINGS.
6. ALL PROPOSED ON-SITE STRIPING SHALL BE PAINTED UNLESS OTHERWISE NOTED.
7. PROPOSED RIGHT OF WAY LINES ARE APPROXIMATE AND SHOULD BE COORDINATED WITH IDOT.

### PAVING AND CURB LEGEND

	<b>CONCRETE PAVEMENT</b> SEE DETAIL THIS SHEET FOR PAVEMENT SECTION
	<b>VERTICAL CONCRETE CURB</b> SEE DETAIL THIS SHEET FOR PAVEMENT SECTION
	EXISTING RIGHT OF WAY LINE
	PROPOSED RIGHT OF WAY LINE
	SETBACK LINE
	EXISTING EASEMENT LINE
	PAVEMENT LIMITS



NO.	REVISIONS	DATE	BY

**Kimley-Horn**  
 © 2016 KIMLEY-HORN AND ASSOCIATES, INC.  
 1001 WARRENVILLE ROAD, SUITE 300,  
 BARTLETT, IL 60103  
 PHONE: 630-487-5000  
 WWW.KIMLEY-HORN.COM

SCALE:	AS NOTED
DESIGNED BY:	LEN
DRAWN BY:	LEN
CHECKED BY:	JMM



## SITE PLAN

**SONIC DRIVE-IN**  
 1121 W. STEARNS ROAD  
 BARTLETT, IL 60103

ORIGINAL ISSUE:  
 10/11/2016  
 KHA PROJECT NO.

SHEET NUMBER  
**C2.0**

**Case # 16-10 Sonic, Variation – Setback & Landscaping**

**PUBLIC HEARING**

The Petitioners Seth Wolken and Leslie Netzer were in attendance. Seth Wolken was sworn in by G. Koziol.

**A. Zubko:**

The following Exhibits were presented:

- Exhibit A - Picture of Sign
- Exhibit B - Mail Affidavit
- Exhibit C - Notification of Publication

G. Koziol go ahead and present your case.

S. Wolken stated he is requesting a setback modification due to the Route 59 and Stearns Road intersection improvements, in which IDOT will be acquiring approximately 11' of the northern lot line of the Sonic Drive-in property. Mr. Wolken added due to this acquisition, Boom Real Estate is requesting Variations for the following: (a) reduction in the previously granted building/canopy setback variation from 53.7' to 44.9' and (b) elimination of the previously reduced 10 foot interior parkway requirement.

G. Koziol asked if staff had received any comments, complaints or phone calls from the Public regarding this variance.

A. Zubko responded not at this time.

M. Werden commented he was in favor of this variance since Sonic is not at fault. There were others in the past that have come before us for the same reason.

**Motioned: M. Werden**

**Second: P. Hanson**

**Roll Call**

**Ayes: M. Werden, G. Koziol, B. Bucaro, L. Hanson, P. Hanson, J. Banno**

**Nays: None**

G. Koziol stated we will pass on a positive recommendation to the Village Board. Keep in touch with Staff to find out when this will appear on a Board agenda.

**Old Business: None**

**New Business: None**

**Motion to adjourn: P. Hanson**

**Seconded: B. Bucaro**

**The meeting was adjourned at 7:08**

**Case # 16-10 Sonic Drive-In**

Site Plan Amendment

**PETITIONERS:** Seth Wolken  
Boom Real Estate Development, LLC

Petitioners Seth Wolken was sworn in by J. Lemberg.

**The following Exhibits were presented:**

- Exhibit A - Picture of Sign**
- Exhibit B - Mail Affidavit**
- Exhibit C - Notification of Publication**

**A. Zubko** stated that this was not a public hearing, as stated on the agenda. She went on to say Sonic is located at 1121 Stearns Road. Due to the IDOT widening of Route 59 and Stearns Road intersection, IDOT will be acquiring approximately 11' of the northern property line. Their site is becoming smaller and are requesting two variations. One for the building and then one for the interior landscaping requirement. A. Zubko went on to say the Zoning Board of Appeals did recommend approval. This meeting was to discuss the site plan amendment. The curb will remain as is and will be right on the new property line. There will be no room for any type of landscaping. Staff recommends approval of this request. The Petitioner is present if anyone had any questions.

**A. Hopkins** asked because of IDOT deciding to expand, they need to come in for this variation and for no other reason. Correct?

**A. Zubko** answered the petitioner did not need to come in but they wanted to make sure they stayed a conforming use if anything happened in the future. They are being pro-active.

**A. Hopkins** asked if the Petitioner pays for the variation.

**A. Zubko** responded they should be compensated when IDOT would acquire the right-of-way.

**M. Hopkins** asked if IDOT would compensate for pain and suffering to protect the interest, of Sonic.

**S. Wolken** advised he was hopeful IDOT would work with them and was hopeful he would get the approvals needed.

**A. Hopkins** thanked Mr. Wolken for being proactive on this issue.

**D. Negele** asked if the proposed new property line would be the street.

**S. Wolken** answered that was everything IDOT is taking as part of right-of-way.

**D. Negele** asked since all the landscaping will be taken what kind of buffer or protection will there be from the road to the customers who sit outside.





October 12<sup>th</sup>, 2016

Village of Bartlett

Community Development Department

228 S. Main Street

Bartlett, IL 60103

RE: Sonic Drive In

Bartlett, IL

Dear Village of Bartlett President and The Village Board of Trustees:

Boom Enterprises, LLC, the franchisee for the Sonic Drive In located in Bartlett, Illinois requests a variance from the Village of Bartlett to change the setback requirement due to IDOT work scheduled for completion at the corner of Route 59 and Stearns Roads.

This request will include a reduction in the previously granted building setback variation from 53.7' to 44.9', a reduction from the 10' interior parkway requirement, and to eliminate the landscaping along Stearns road.

We appreciate your consideration in reviewing our request. Enclosed is the variance application with supporting documentation.

Thank you.

Kindest Regards,

Boom Enterprises, LLC

A handwritten signature in black ink, appearing to read "Seth Wolken". The signature is fluid and cursive, with the first name "Seth" being more prominent than the last name "Wolken".

Seth Wolken



# VILLAGE OF BARTLETT DEVELOPMENT APPLICATION

For Office Use Only  
Case # 2016-10  
**RECEIVED  
COMMUNITY DEVELOPMENT**  
SEP 12 2016  
VILLAGE OF  
BARTLETT

**PROJECT NAME** Sonic Drive-In

**PETITIONER INFORMATION (PRIMARY CONTACT)**

**Name:** Boom Real Estate Development, LLC

**Street Address:** 1540 E. Dundee Road, Suite 320

**City, State:** Palatine, IL

**Zip Code:** 60074

**Email Address:** seth.wolken@boomenterprises.net

**Phone Number:** 847-907-9660

**Preferred Method to be contacted:** Email



**PROPERTY OWNER INFORMATION**

**Name:** Boom Real Estate Holdings- Bartlett, LLC

**Street Address:** 1540 E. Dundee Road, Suite 320

**City, State:** Palatine, IL

**Zip Code:** 60074

**Phone Number:** 847-907-9660

**OWNER'S SIGNATURE:** 

**Date:** 10/12/16

**(OWNER'S SIGNATURE IS REQUIRED or A LETTER AUTHORIZING THE PETITION SUBMITTAL.)**

**ACTION REQUESTED** (Please check all that apply)

- Annexation
  - PUD (preliminary)
  - PUD (final)
  - Subdivision (preliminary)
  - Subdivision (final)
  - Site Plan (please describe use: commercial, industrial, square footage): Restaurant
  - Unified Business Center Sign Plan
  - Other (please describe) \_\_\_\_\_
- Text Amendment
  - Rezoning See Dropdown to See Dropdown
  - Special Use for: \_\_\_\_\_
  - Variation: Building setback & Eliminate interior parkway

**SIGN PLAN REQUIRED?** No

*(Note: A Unified Business Center Sign Plan is required for four or more individual offices or businesses sharing a common building entrance or private parking lot.)*

**PROPERTY INFORMATION**

**Common Address/General Location of Property:** 1121 W. Stearns Road, Bartlett, IL 60103

**Property Index Number ("Tax PIN"/"Parcel ID"):** 01-04-403-031

**Zoning:** Existing: B-4  **Land Use:** Existing: Commercial   
*(Refer to Official Zoning Map)*

Proposed: B-4  Proposed: Commercial

**Comprehensive Plan Designation for this Property:** Commercial   
*(Refer to Future Land Use Map)*

**Acreage:** 1.03

**For PUD's and Subdivisions:**

No. of Lots/Units: \_\_\_\_\_

Minimum Lot: Area \_\_\_\_\_ Width \_\_\_\_\_ Depth \_\_\_\_\_

Average Lot: Area \_\_\_\_\_ Width \_\_\_\_\_ Depth \_\_\_\_\_

**APPLICANT'S EXPERTS (If applicable, including name, address, phone and email)**

**Attorney** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Engineer** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Other** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**FINDINGS OF FACT FOR SITE PLANS**

Both the Plan Commission and Village Board must decide if the requested Site Plan meets the standards established by the Village of Bartlett Zoning Ordinance.

The Plan Commission shall make findings based upon evidence presented on the following standards: **(Please respond to each of these standards in writing below as it relates to your case. It is important that you write legibly or type your responses as this application will be included with the staff report for the Plan Commission and Village Board to review.)**

1. The proposed use is a permitted use in the district in which the property is located.

Sonic Drive-In is a permitted use in the B-4 Zoning District and has been in this location since 2008.

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2. The proposed arrangement of buildings, off-street parking, access, lighting, landscaping, and drainage is compatible with adjacent land uses.

The building, parking, access, lighting, landscaping and drainage exists. Due to IDOT modifying the right-of-way the landscaping along Stearns Road will be eliminated and a parking lot light relocated.

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3. The vehicular ingress and egress to and from the site and circulation within the site provides for safe, efficient and convenient movement of traffic not only within the site but on adjacent roadways as well.

The traffic patterns of the site are not being altered.

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4. The site plan provides for the safe movement of pedestrians within the site.

The current site layout is not being altered and will continue to promote the safe movement of pedestrians within the site

5. There is sufficient mixture of grass, trees and shrubs within the interior and perimeter (including public right-of-way) of the site so that the proposed development will be in harmony with adjacent land uses and will provide a pleasing appearance to the public. Any part of the site plan area not used for buildings, structures, parking or accessways shall be landscaped with a mixture of grass, trees and shrubs. (All landscape improvements shall be in compliance with Chapter 10-11A, Landscape Requirements)

Due to IDOT the interior parkway along Stearns Road will have no landscaping, a variance has been requested at this time. All other landscaping will remain the same on the site.

6. All outdoor storage areas are screened and are in accordance with standards specified by this Ordinance.

There is no outdoor storage on this lot.

**FINDINGS OF FACT FOR VARIATIONS**

Both the Zoning Board of Appeals and the Village Board must decide if the requested variation is in harmony with the general purpose and intent of the Zoning Ordinance and if there is a practical difficulty or hardship in carrying out the strict letter of the regulations of the Zoning Ordinance.

The Zoning Board of Appeals shall make findings based upon evidence presented on the following standards: **(Please respond to each of these standards in writing below as it relates to your case. It is important that you write legibly or type your responses as this application will be included with the staff report for the ZBA and Village Board to review.)**

1. That the particular physical surroundings, shape or topographical condition of the specific property involved would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations were carried out.

Due to the inability to receive adequate support from IDOT for proposed road expansion work, Boom Enterprises is respectfully requesting a setback modification which will allow the existing curb line to remain in place. The request includes a reduction in the current building setback of 53.7' to 44.9' and a reduction from the 10' interior parkway requirement which will eliminate the landscaping on Stearns Road. Boom Enterprises is requesting these modifications as they will be unable to complete the requested site work due to the insufficient support from IDOT.

2. That conditions upon which the petition for a variation is based are unique to the property for which the variation is sought and are not applicable, generally, to other property within the same zoning classifications.

Our request is due to a hardship created by a new IDOT right-of-way. The requested variations may be consistent with the other requests from neighboring properties.

3. That the purpose of the variation is not based exclusively upon a desire to make more money out of the property.

The variances requested, if approved, will allow Boom Enterprises to remain a conforming use. Due to the IDOT's inability to provide sufficient support and resources for work requested. Boom Enterprises respectfully requests these variations in order to remain in compliance with Village standards and accommodate IDOT's road improvements.

4. That the alleged difficulty or hardship is caused by the provisions of this Title and has not been created by any person presently having an interest in the property.

The hardship has not been caused by any person presently having an interest in the property. Boom Enterprises' request is due to a hardship created by a new IDOT right-of-way.

5. That the granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhoods in which the property is located.

The requested variations will not be detrimental to the public welfare or injurious to other property or improvements where the property is located. These requests, if approved, will allow Boom Enterprises to remain a conforming use and accommodate IDOT's road improvements.

6. That the proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion in the public streets, or increase the danger of fire, or endanger the public safety, or substantially diminish or impair property values within the adjacent neighborhood.

The proposed variations will not impair the light, increase congestion on public streets, endanger the public safety, increase the fire danger, or impair property values of the adjacent neighborhood.

7. That the granting of the variance requested will not confer on the applicant any special privilege that is denied by the provisions of this Title to other lands, structures or buildings in the same district.

The granting of these variations will not confer on the applicant any known special privilege that is denied by the Resolution to other lands, structures or buildings in the same district.

**ACKNOWLEDGEMENT**

I understand that by signing this form, that the property in question may be visited by village staff and Board/Commission members throughout the petition process and that the petitioner listed above will be the primary contact for all correspondence issued by the village.

I certify that the information and exhibits submitted are true and correct to the best of my knowledge and that I am to file this application and act on behalf of the above signatures.

Any late, incomplete or non-conforming application submittal will not be processed until ALL materials and fees have been submitted.

SIGNATURE OF PETITIONER: 

PRINT NAME: Seth Wolken

DATE: 10/12/16

**REIMBURSEMENT OF CONSULTANT FEES AGREEMENT**

The undersigned hereby acknowledges his/her obligation to reimburse the Village of Bartlett for all necessary and reasonable expenses incurred by the Village for review and processing of the application. Further, the undersigned acknowledges that he/she understands that these expenses will be billed on an ongoing basis as they are incurred and will be due within thirty days. All reviews of the petition will be discontinued if the expenses have not been paid within that period. Such expenses may include, but are not limited to: attorney's fees, engineer fees, public advertising expenses, and recording fees. Please complete the information below and sign.

NAME OF PERSON TO BE **BILLED**: Boom Real Estate Development, LLC

ADDRESS: 1540 E. Dundee Road, Suite 320  
Palatine, IL 60074

PHONE NUMBER: 847-907-9660

EMAIL: seth.wolken@boomenterprises.net

SIGNATURE: 

DATE: 10/12/16

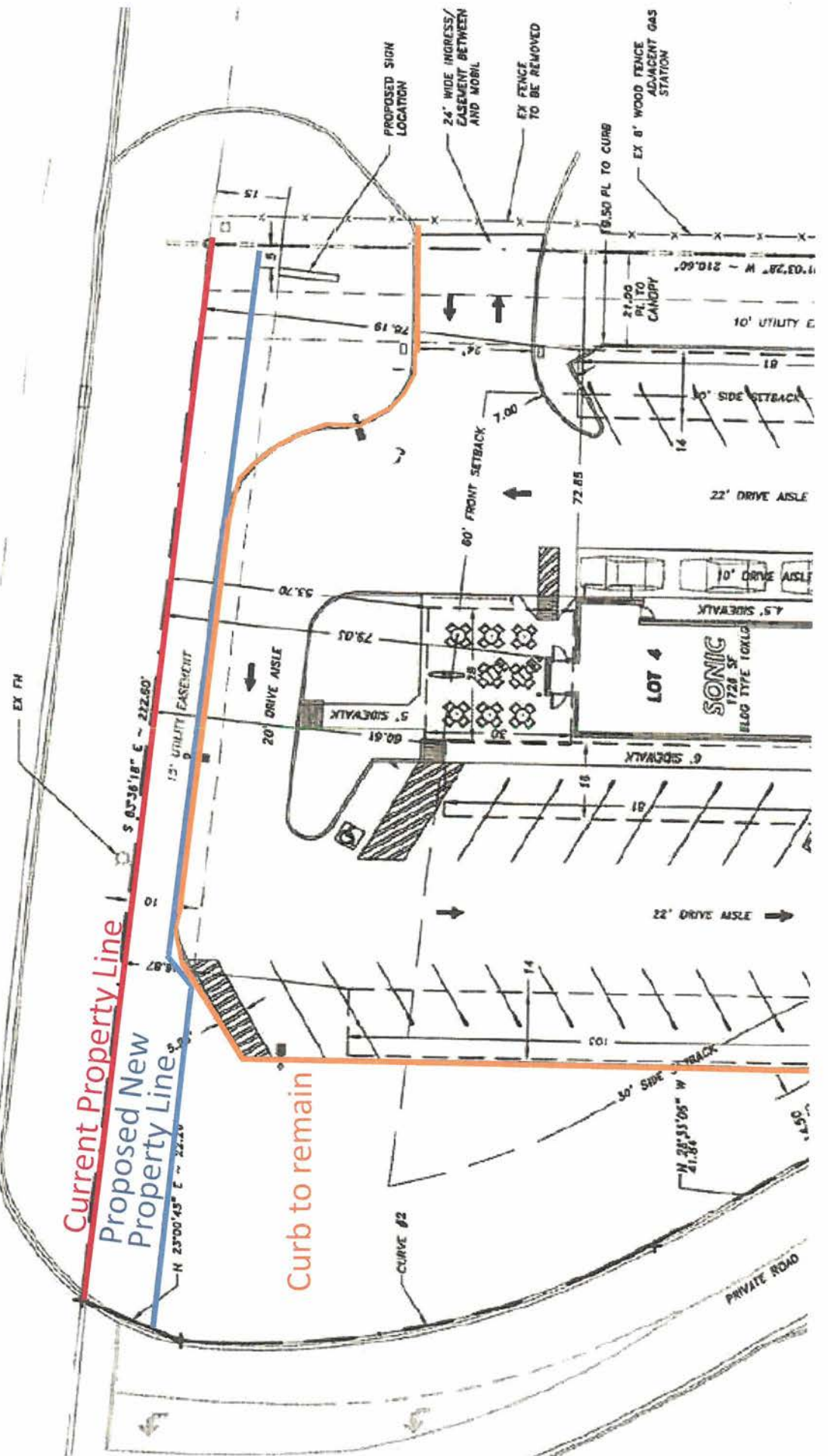


**Case #16-05**  
**Sonic Drive-In**  
**Site Plan Amendment and Variations**





**STEARNS ROAD**  
(100' ROW)





# Agenda Item Executive Summary

Item Name 2016 Property Tax Levy Approval Committee or Board Board

## BUDGET IMPACT

Amount:	\$10,554,277	Budgeted	\$10,554,277
List what fund	General, Debt Service, Police Pension		

## EXECUTIVE SUMMARY

Attached is the 2016 property tax levy ordinance. The total levy is \$10,554,277, a 12.76% increase over the 2015 property tax extension. The General Corporate levy has no increase from the prior year. The increase is due to the addition of the 2016 Police Station GO Bonds debt service.

## ATTACHMENTS (PLEASE LIST)

Finance Department Memo 2016-27, dated November 30, 2016  
Ordinance

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion


**MOTION:** I move to approve Ordinance Number 2016-\_\_\_\_\_ An Ordinance for the Levy and Assessment of Taxes for the General Corporate and Other Purposes of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, for the Fiscal Year Beginning May 1, 2016 and ending April 30, 2017.

Staff: Todd Dowden, Acting Finance Director Date: November 30, 2016

**Village of Bartlett**  
**Finance Department Memo**  
**2016 - 27**

**DATE:** November 30, 2016

**TO:** Valerie L. Salmons, Village Administrator

**FROM:** Todd Dowden, Acting Finance Director 

**SUBJECT:** 2016 Property Tax Levy Ordinance

Attached is the 2016 property tax levy ordinance. The total levy is \$10,554,277, a 12.76% increase over the 2015 property tax extension. The General Corporate levy has no increase from the prior year. The increase is due to the additional debt service levy for the 2016 Police Station bonds. A Truth In Taxation Public Hearing for the 2016 levy will be held on December 6, 2016.

Motion to approve Ordinance 2016- \_\_\_\_\_, An Ordinance for the Levy and Assessment of Taxes for the General Corporate and Other Purposes of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, for the Fiscal Year Beginning May 1, 2016 and ending April 30, 2017.



A summary of the 2016 levy is included below:

<b>Proposed Levy Compared to Prior Year's Extension</b>				
	<b>2016 Proposed Levy</b>	<b>2015 Extension</b>	<b>Increase (Decrease)</b>	<b>Percent Change</b>
General Corporate	6,433,094	6,498,201	(65,107)	-1.00%
Police Pension	1,254,636	1,164,277	90,359	7.76%
Subtotal	7,687,730	7,662,478	25,252	0.33%
Debt Service	2,866,547	1,697,378	1,169,169	68.88%
<b>TOTAL</b>	<b>10,554,277</b>	<b>9,359,856</b>	<b>1,194,421</b>	<b>12.76%</b>

**ORDINANCE 2016-  
ANNUAL TAX LEVY ORDINANCE**

**AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE  
GENERAL CORPORATE AND OTHER PURPOSES OF THE VILLAGE OF  
BARTLETT, COOK, DUPAGE, AND KANE COUNTIES, ILLINOIS, FOR THE FISCAL  
YEAR BEGINNING MAY 1, 2016 AND ENDING APRIL 30, 2017.**

**WHEREAS**, the Village of Bartlett is a home rule unit of government under Section 6(a) of Article VII of the 1970 Constitution of the State of Illinois (the "Constitution"); and

**WHEREAS**, the President and Board of Trustees of the Village of Bartlett have heretofore on April 19, 2016, passed, adopted, and approved the Annual Budget for the Village of Bartlett for the fiscal year beginning May 1, 2016 and ending April 30, 2017 ("the current fiscal year") after a public hearing held pursuant to the notice and other requirements of Section 8-2-9.1 through 8-2-9.9 of the Illinois Municipal Code (65 ILCS 5/8-2-9.1 through 8-2-9.9).

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois:

**SECTION ONE:** That the total amount of budgeted funds for all corporate purposes legally made to be collected from the tax levy of the current fiscal year is hereby ascertained to be the sum of Ten Million, Five Hundred Fifty Four Thousand, Two Hundred Seventy Seven (\$10,554,277).

**SECTION TWO:** That the sum of Ten Million, Five Hundred Fifty Four Thousand, Two Hundred Seventy Seven (\$10,554,277), being the total of the budgeted funds which are to be collected from the tax levy for the current fiscal year of the Village of Bartlett for the corporate purposes of the Village of Bartlett and also for the purpose of providing for a Corporate Fund, Debt Service Fund, and a Police Pension Fund, as budgeted for the current fiscal year by the Annual Budget of the Village of Bartlett for the fiscal year ending April 30, 2017, approved by the corporate authorities of the Village of Bartlett at the legally convened meeting of April 19, 2016, be, and is hereby levied upon all of the property subject to taxation for the current year, the specific amounts as levied for the various funds heretofore named being included herein by being placed in separate columns under the heading "To Be Raised by Tax Levy", which appears over the same, the tax so levied being for the current fiscal year of said Village beginning May 1, 2016 and ending April 30, 2017, and for the said budget to be collected from said tax levy, the total of which has been ascertained as aforesaid, and being as follows, to wit:

	<b>Budget Amount</b>	<b>Estimated Receipts from Sources Other than Tax Levy</b>	<b>To Be Raised by Tax Levy</b>
<b>General Fund</b>			
Office of Village Board	1,246,238	710,087	536,151
Professional Services	514,000	283,844	230,156
Liability Insurance	640,000	292,488	347,512
Finance Department	1,452,864	678,250	774,614
Community Development	1,020,427	1,020,427	0
Building Department	945,526	945,526	0
Police Department	11,308,399	8,148,913	3,159,486
Streets Department	3,837,375	2,452,200	1,385,175
<b>Total General Fund</b>	<b>20,964,829</b>	<b>14,531,735</b>	<b>6,433,094</b>
Total Budget for Corporate Fund	20,964,829		
Less Estimated Revenues from Sources Other than Taxation		14,531,735	
<b>Total Amount to be Raised by Tax Levy for Corporate Fund</b>			<b>6,433,094</b>
<b>Debt Service Fund</b>			
2007 GO Bonds	358,888	80,163	278,725
2009 GO Bonds	951,381	220,289	731,092
2012 GO Bonds	670,518	0	670,518
2012 GO Bonds	1,186,212	0	1,186,212
<b>Total Debt Service Fund</b>	<b>3,166,999</b>	<b>300,452</b>	<b>2,866,547</b>

	Budget Amount	Estimated Receipts from Sources Other than Tax Levy	To Be Raised by Tax Levy
<b>Police Pension Fund</b>			
Current Pensions & Expenses	1,614,309		
Reserve for Future Pensions	483,740		
<b>Total Police Pension Fund</b>	<b>2,098,049</b>	843,413	1,254,636
Total Budget for Police Pension Fund	2,098,049		
Less Estimated Revenues from Sources Other than Taxation		843,413	
<b>Total Amount to be Raised by Tax Levy for Police Pension Fund</b>			<b>1,254,636</b>
<b>Summary of All Levied Funds</b>			
General Corporate Fund	20,964,829	14,531,735	6,433,094
Debt Service Fund	3,166,999	300,452	2,866,547
Police Pension Fund	2,098,049	843,413	1,254,636
<b>Total All Levied Funds</b>	<b>26,229,877</b>	<b>15,675,600</b>	<b>10,554,277</b>
Total Budget for All Levied Funds	26,229,877		
Less Estimated Revenues from Sources Other than Taxation		15,675,600	
<b>Total Amount to be Raised by Tax Levy for All Levied Funds</b>			<b>10,554,277</b>

**SECTION THREE:** That the total amount of Ten Million, Five Hundred Fifty Four Thousand, Two Hundred Seventy Seven (\$10,554,277) ascertained above, be, and the same is hereby levied and assessed on all property subject to taxation within the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, according to the value of said property as assessed and equalized for State and County purposes for the current year.

**SECTION FOUR:** This levy ordinance is adopted pursuant to the procedures set forth in the Illinois Municipal Code provided, however, any tax rate limitation or any other substantive limitations as to tax levies in the Illinois Municipal Code in conflict with this ordinance shall not be applicable to this ordinance pursuant to Section 6 of Article VII of the Constitution of the State of Illinois.

**SECTION FIVE:** The various provisions of this Ordinance are to be considered as severable and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.



**SECTION SIX:** That there is hereby certified to the County Clerks of Cook, DuPage, and Kane Counties, Illinois, the several sums aforesaid constituting said total amount of Ten Million, Five Hundred Fifty Four Thousand, Two Hundred Seventy Seven (\$10,554,277) which said total amount the Village of Bartlett requires to be raised by taxation for the current fiscal year of the Village, and the Village Clerk is hereby ordered and directed to file with the County Clerks of Cook, DuPage, and Kane Counties, Illinois, on or before the time required by law, a certified copy of this Tax Levy Ordinance.

**SECTION SEVEN:** That this Ordinance shall take effect and be in full force immediately upon its passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED:** December 6, 2016

**APPROVED:** December 6, 2016

\_\_\_\_\_  
Kevin Wallace, Village President

**ATTEST:**

\_\_\_\_\_  
Lorna Giles, Village Clerk

**C E R T I F I C A T I O N**

I, Lorna Giles, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2016- enacted on December 6, 2016, approved on December 6, 2016 as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk

## CERTIFICATE OF COMPLIANCE WITH TRUTH IN TAXATION LAW

I, Kevin Wallace, Village President and presiding officer of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, do hereby certify that the Village of Bartlett has fully and completely complied with the provisions of Sections 18-60 through 18-85 of the Truth in Taxation Law (35 ILCS 200/18-60 through 18-85) in the adoption of the attached Village of Bartlett tax levy ordinance entitled "Annual Tax Levy Ordinance", Ordinance No. 2016- .

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Kevin Wallace, Village President



**Village of Bartlett**  
**Finance Department Memo**  
**2016 - 28**

**DATE:** November 30, 2016  
**TO:** Valerie Salmons, Village Administrator  
**FROM:** Todd Dowden, Acting Finance Director *TD*  
**SUBJECT:** General Obligation Abatements

The final process for the 2016 tax levy is to calculate tax levy abatements for the 2007 and the 2009 bonds. Total gross debt service for all outstanding general obligation bonds equals \$3,166,999. Abatements proposed equal \$300,452. Therefore, the net debt service equals \$2,866,547. The following represents the detail of the two proposed abatements:

The first abatement being proposed is in the amount of \$80,163. The 2007 bond issue requires a payment in the amount of \$50,283 for the Fire District's share of the bonds attributable to the portion of the District outside of the Village. Also, a transfer of \$29,880 is to be transferred from the Brewster Creek TIF Municipal fund to the Debt Service fund to pay for its portion of the bonds. We have historically abated for these bonds and the abatement is outlined in the bond ordinance.

The second abatement is for the 2009 road refunding bonds. There is currently a sufficient amount of money in the Debt Service Fund to be able to abate \$220,289.

**Motion:** I move to approve abatement ordinance 2016 - \_\_\_\_\_ an ordinance providing for an abatement of \$220,289 for the 2009 refunding bonds and an abatement of \$80,163 for the 2007 bonds.



**ORDINANCE 2016-**

**AN ORDINANCE abating a portion of taxes heretofore levied for the year 2016 to pay debt service on: \$4,545,000 General Obligation Bonds Series 2007; and General Obligation Refunding Bonds Series 2009 of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois.**

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**WHEREAS**, the President and Board of Trustees of the Village of Bartlett heretofore adopted Ordinance 2007-110:

AN ORDINANCE providing for the issue of \$4,545,000 General Obligation Bonds, Series 2007, of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois (the "Bartlett Series 2007 GO Bonds"), and for the levy and collection of direct annual tax for the payment of and interest on said bonds

("Ordinance 2007-110"); and

**WHEREAS**, Ordinance 2007-110 did provide for the issue of \$4,545,000 General Obligation Bonds, hereinafter referred to as the "Series 2007 General Obligation Bonds" and for the levy of a direct annual tax sufficient to pay the principal and interest on the Series 2007 General Obligation Bonds; and

**WHEREAS**, Section 10 of said Ordinance 2007-110 directed the County Clerks of DuPage, Cook and Kane Counties to levy for the year 2016 a tax sufficient to produce the dollar sum of \$358,888 for principal and interest to and including December 1, 2017 when the said payment comes due; and

**WHEREAS**, the President and Board of Trustees have determined that there will be on hand in the Village funds from other lawful sources to pay the amount of \$80,163 of the said sum of \$358,888 for such principal and interest when the payment comes due; and

**WHEREAS**, the Board heretofore adopted Ordinance Number 2009-114:

AN ORDINANCE providing for the issuance of General obligation Bonds, Series 2009, of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois and providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds,

("Ordinance 2009-114"); and

**WHEREAS**, Ordinance 2009-114 did provide for the issue of \$10,980,000 in General Obligation Bonds (hereinafter referred to as the "Series 2009 General Obligation Refunding Bonds"), and for the levy of a direct annual tax to pay the principal and interest on the Series 2009 General Obligation Refunding Bonds; and

**WHEREAS**, Section 10 of said Ordinance 2009-114 directed the County Clerks of DuPage, Cook and Kane Counties, Illinois, to levy for the year 2016 a tax sufficient to produce the dollar sum of \$951,381 for principal and interest to and including December 1, 2017 when said payment comes due; and

**WHEREAS**, the President and Board of Trustees have determined that there will be on hand in the Village funds from other lawful sources to pay the amount of \$220,289 of the said sum of \$951,381 for principal and interest to and including December 1, 2017 when the payment comes due;

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** That \$80,163 of the tax levy for 2016 in the amount of \$358,888 for principal and interest to and including December 1, 2017, set forth in Section 10 of Ordinance 2007-110 of the Village of Bartlett, be and the same is hereby abated, leaving \$278,725 of the tax levy for 2016 to be levied for principal and interest to and including December 1, 2017, as set forth in Section 10 of said Ordinance 2007-110. Nothing herein contained shall be construed as abating the remaining \$278,725 of the said \$358,888 tax levy for 2016, or abating any portion of the tax levies set forth in Section 10 of said Ordinance 2007-110 for future years 2017 through 2026.

**SECTION TWO:** That \$220,289 of the tax levy for 2016 in the amount of \$951,381 for principal and interest to and including December 1, 2017 set forth in Section 10 of Ordinance 2009-114 of the Village of Bartlett, be and the same is hereby abated, leaving \$731,092 of the tax levy for 2016 to be levied for principal and interest to and including December 1, 2017, as set forth in Section 10 of said Ordinance 2009-114. Nothing herein contained shall be construed as abating the remaining \$731,092 of the \$951,381 tax levy for 2016, or abating any portion of the tax levies set forth in Section 10 of said Ordinance 2009-114 for future years 2017 through 2030.

**SECTION THREE: SEVERABILITY.** The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION FOUR: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FIVE: EFFECTIVE DATE.** This Ordinance shall be in full force and effect upon its passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED:** December 6, 2016

**APPROVED:** December 6, 2016

\_\_\_\_\_  
Kevin Wallace, Village President

**ATTEST:**

\_\_\_\_\_  
Lorna Giles, Village Clerk

**C E R T I F I C A T I O N**

I, Lorna Giles, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2016- enacted on December 6, 2016, approved on December 6, 2016 as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk





# MEMO

Date: November 16, 2016

To: Valerie L. Salmons, Village Administrator

From: Daniel Dinges, Public Works Director

Re: ***Public Works Purchase of One (1) Small Dump Truck***

I have received all of the necessary information regarding the purchase of One (1) Ford F550 Dump Truck through the State of Illinois Joint Purchase Program.

Landmark Ford Incorporated of Springfield, Illinois was awarded the contract for these vehicles. The cost for the truck delivered to Bartlett is \$71,186. There is a budget of \$68,000 in the current budget for this vehicle purchase.

This truck will replace Truck # 016, a 2004 Ford with a damaged dump body, which will be sent to auction after the new truck is received. Based on past auctions we anticipate the selling price for the old truck to be approximately \$10,000.

I would recommend the Village of Bartlett purchase One (1) Ford F550 Dump Truck with plow and spreader from Landmark Ford Incorporated of Springfield, for the total amount of \$71,186.

Please place this on the next available Village Board Agenda.

cc: Todd Dowden, Finance Director

# Quote

## Landmark Ford Inc. You Always Do Better At Landmark

DATE: November 10,2016

2401 Prairie Crossing Drive  
Springfield, IL. 62711  
Phone: 217 862 5253  
Fax: 217 862 5316

Quote For: Village of bartlett

DESCRIPTION	AMOUNT
2017 F-550 cab& Chassis State Contract# 4018300	\$ 29,789.00
Added Options	
Engine Block Heater	69.00
Snow Plow prep package	222.00
Intergrated Brake Controller	270.00
Snow Plow Prep Package	79.00
Cab Steps Regular Cab	320.00
Cloth seat 40/20/40	100.00
Payload Upgrade Package to 19,000#	815.00
Tansmission Power take-Off Provision	280.00
Upfitter Interface Module	295.00
Delivery one unit	275.00
Spare tire & wheel	350.00
Lic& Title M-Plate	175.00
Total For Chassis	33,039.00
Monroe Body Quote	38,147.00
<b>SUBTOTAL</b>	<b>\$ 71,186.00</b>
<i>Units</i>	1
<i>Sub total</i>	
<i>OTHER</i>	-
<b>TOTAL</b>	<b>\$ 71,186.00</b>

Make all checks payable to Landmark Ford Inc. If you have any questions concerning this quote, contact Steve Decker Ph 217 862 5253 email [steve.decker@landmarkauto.com](mailto:steve.decker@landmarkauto.com)

**THANK YOU FOR YOUR BUSINESS!**



# MEMO

Date: November 16, 2016

To: Valerie L. Salmons, Village Administrator

From: Dan Dinges, Public Works Director

Re: ***Public Works Purchase of One (1) International Dump Truck***

I have received all of the necessary information regarding the purchase of One (1) Dump Truck through the State of Illinois Joint Purchase Program.

Rush Truck Centers of Springfield Illinois was awarded the contract for these vehicles. In addition to our standard equipment, this truck will be equipped with an aluminum chipper cap to replace one of our old bolt-in chipper boxes which is in poor condition. The cost for the truck delivered to Bartlett is \$135,200. There is a budget of \$129,000 in the current budget for this vehicle purchase.

This truck will replace Truck # 020, a 2007 International which will be sold at auction after the new truck is delivered. Based on past auctions we anticipate the selling price for the old truck to be approximately \$20,000.

I would recommend the Village of Bartlett purchase One (1) International Dump Truck with plow, spreader and chipper cap from Rush Truck Centers of Springfield for the total amount of \$135,200.

Please place this on the next available Village Board Agenda.

cc: Todd Dowden, Finance Director





**New Truck Proposal**  
**Single Axle Dump Truck Specifications**  
**State of Illinois Solicitation # 227888 - Contract # PSD4018132**

Keith Watson  
 CONTACT NAME  
 Village of Bartlett  
 BUYER INFORMATION  
 228 S. Main Street  
 ADDRESS  
 Bartlett, IL 60103  
 CITY/ STATE/ ZIP  
 630-837-0811 phone 630-837-9043 fax kwatson@vbartlett.org  
 PHONE/ FAX/ EMAIL  
 FEIN # / TAX EXEMPT # / COUNTY

DATE: 11/16/16

Contact: Kevin Burdell  
 Municipal Fleet Sales  
 3441 Gatlin Drive Springfield, IL 62707  
 Ofc: 217-718-2217  
 Email: BurdellK@rushenterprises.com

Please Circle Cab Color:  
 Red-2303 / IDOT Orange / Omaha Orange  
 School Bus Yellow / Blue 6800 / Blue Met-6E12  
 Green-5047 / White / Black

**2017 INTERNATIONAL 7400 SFA 4X2 / 160" WHEELBASE/ 85" CAB TO AXLE**  
 120,000 PSI/ 2,654,000 RBM single frame rail w/ 20" front frame extension  
**N9 275HP/ 860# TORQUE w/ GRID HEATER**  
**3000RDS Allison Six (6) speed trans. w/ T-Handle & External Trans. Cooler**  
 Extended Life Oil Pan/ Transmission TCM mounted inside cab  
 Transmission temp. gauge/ Hour meter/ Plow light Switch  
 Warning Lights & Alarm for Low Coolant, Low Oil PSI, Engine Temp.  
 "Winter/Summer" Air Cleaner w/ In-Dash Filter Minder  
 Horton Two-Speed Fan Drive/ Front Engine PTO/ Block Heater  
**16,000# Front Axle & Suspension w/ 2000# aux. overloads & HD shocks**  
**21,000# Rear axle with 23,500# susp. & 4500# Multi-leaf aux / SPL type drivelines**  
 Air Brakes w/ 13.2 compressor/ Bendix air dryer/ DV2 Heated drain valve  
 Automatic slack adjusters/ Oil bath wheel seals/ Stationary front grille  
 Trailer brake package w/ 7-way ABS trailer plug/ Bodybuilder wires @ BOC  
 Tilt & Telescoping steering / Leece-Neville 190 amp alternator/ Delco starter  
 100 gallon 26" diameter alum fuel tank (driver side) w/ fuel water separator  
 9.5 gallon DEF tank mounted driver side  
 Three (3) Batteries @ 1950 CCA w/ battery box mounted right side BOC  
 Horizontal muffler mounted under cab w/ vert. exhaust pipe & 36" turn out  
 Air horn/ Jump start stud/ L.E.D. cab marker lights/ Air ride cab  
 AM/FM/WB radio / Air conditioning / Cigar lighter  
 Black heated mirrors w/ Black heated fender-mounted convex mirrors  
 Air ride driver seat with armrest/ Fixed passenger seat/ Daytime lights  
 315/80R22.5 Continental (20PLY) STEER TIRES w/ Gray Powder coat wheels  
 11R22.5 Continental (14PLY) DRIVE TIRES w/ Gray Powder Coat Wheels

Sales price \$75,974.00  
 Options (\$801.00)  
 Body price \$59,924.00  
 Freight \$0.00  
 Sub-total \$135,097.00  
 Trade \_\_\_\_\_  
 License/ Title \$103.00  
 Total \$135,200.00

177" WB / 102" CA	\$	-
Omit Front PTO Adaptor	\$	(141)
Trans Dipstick - right side	\$	49
14K Front Axle/Springs/12R22.5 tires	\$	(782)
Bright Finish Mirror Heads	\$	148
70 Gallon Fuel Tank	\$	(75)
White Powder Coat Wheels	\$	-

**PLEASE CIRCLE DESIRED GEAR RATIO:**  
**6.14 (67 mph) / 6.43 (64 mph) / 6.83 (60 mph)**

Please include copy of tax exempt form w/ your order.  
 All prices are F.O.B. Springfield, Illinois  
 Payment in full is due at time of delivery.

Kevin Burdell- Municipal Fleet Sales Representative

Signature of Buyer \_\_\_\_\_ Purchase Order Number (if applicable) \_\_\_\_\_



# Agenda Item Executive Summary

Item Name    Resolution for Construction on State Highway    Committee or Board    Board

## BUDGET IMPACT

Amount:	NA	Budgeted	
List what fund	N/A		

## EXECUTIVE SUMMARY

Attached please find a letter from IDOT requesting that we pass a resolution in lieu of a surety bond for any construction activities we may have to maintain our facilities within State Highways. This will expedite our permit process from IDOT whenever the need arises to work within State right-of-way.

## ATTACHMENTS (PLEASE LIST)

- IDOT Letter
- Resolution

## ACTION REQUESTED

For Discussion Only \_\_\_\_\_

Resolution  \_\_\_\_\_

Ordinance \_\_\_\_\_

Motion: I move the Village Board approve Resolution 2016 - \_\_\_\_\_, a resolution in lieu of a surety bond to allow the Village to maintain our facilities on State Highways.

Staff:            Dan Dinges

Date:            11/28/16



# Illinois Department of Transportation

Office of Highways Project Implementation / Region 1 / District 1  
201 West Center Court / Schaumburg, Illinois 60196-1096

## PERMITS

Resolution for Construction on State Highway

November 3, 2016

The Honorable Kevin Wallace  
Village President  
Village of Bartlett  
228 South Main Street  
Bartlett, IL 60103-4495

Dear Village President Wallace:

Chapter 121 of the Illinois revised statutes requires that any person, firm or corporation desiring to do work on state maintained rights of way must first obtain a written permit from the Illinois department of transportation. This includes any emergency work on broken watermains or sewers.

A surety bond is required with each permit application to insure that all work is completed in accordance with state specifications and that the right of way is properly restored.

For permit work to be performed by employees of a municipality a resolution is acceptable in lieu of the surety bond. This resolution does not relieve contractors hired by the municipality from conforming with the normal bonding requirements nor from obtaining permits.

The resolution should be enacted for a period of two years. This procedure will save time and effort as well as reduce the annual paperwork associated with an annual resolution.

In order to expedite the issuance of permits to your municipality during the next two calendar years the attached sample resolution should be adopted and a signed and certified copy thereof returned to this office. This resolution does not constitute a blanket permit for work in the State system. A separate application must be made in each instance. In the case of an emergency, verbal authority may be given prior to receipt of the written application. After normal working hours or weekends, this authority can be obtained from our Communications Center at (847)705-4612.

November 3, 2016  
Page two

We would appreciate the cooperation of your community in withholding the issuance of building permits along State highways until the builder shows evidence of a State highway permit having been obtained. Our permit staff would be willing to answer any questions you may have regarding current policies or practices and to work with your planning commission on any new developments within your municipality.

Do not hesitate to contact Ms. Beverly Hawley, Office Coordinator at (847) 705-4142.

Very truly yours,

John Fortmann, P.E.  
Region One Engineer

By:   
Thomas G. Gallenbach, P.E.  
Traffic Permits Engineer



RESOLUTION

Whereas, the \_\_\_\_\_, hereinafter referred to as MUNICIPALITY, located in the County of \_\_\_\_\_, State of Illinois, desires to undertake, in the years 20\_\_ and 20\_\_, the location, construction, operation and maintenance of driveways and street returns, watermain, sanitary and storm sewers, street light, traffic signals, sidewalk, landscaping, etc., on State highways, within said MUNICIPALITY, which by law and/or agreement come under the jurisdiction and control of the Department of Transportation of the State of Illinois hereinafter referred to as Department, and,

Whereas, an individual working permit must be obtained from the Department prior to any of the aforesaid installations being constructed either by the MUNICIPALITY or by a private person or firm under contract and supervision of the MUNICIPALITY.

NOW, THEREFORE, be it resolved by the MUNICIPALITY:

FIRST: That MUNICIPALITY hereby pledges its good faith and guarantees that all work shall be performed in accordance with conditions of the permit to be granted by the Department, and to hold State of Illinois harmless during the prosecution of such work, and assume all liability for damages to person or property due to accidents or otherwise by reason of the work which it to be performed under the provision of said permit.

SECOND: That all authorized officials of the MUNICIPALITY are hereby instructed and authorized to sign said working permit on behalf of the MUNICIPALITY.

I, \_\_\_\_\_, hereby certify the

above to be true copy of the resolution passed by the

MUNICIPALITY. Dated this \_\_\_\_\_ day

Of \_\_\_\_\_ A.D. \_\_\_\_

Corporate Seal

By: \_\_\_\_\_



# Agenda Item Executive Summary

Item Name	Water Study	Committee or Board	Board
<b>BUDGET IMPACT</b>			
<i>Amount:</i>	TBD	<i>Budgeted</i>	TBD
<i>List what fund</i>	Water Fund utilizing IEPA Loans		
<b>EXECUTIVE SUMMARY</b>			
<p>On November 15, 2016, the Village Board heard from both Elgin and the DuPage Water Commission (DWC) on their desire to supply Bartlett with water. The NSMJAWA provided a letter summarizing their desire and offer. Since the meeting we have received updated information from both Elgin and DWC. Attached is a summary of the options showing the revisions along with information on costs for the average homeowner for each option. Dr. Burke and staff will be available to answer your questions.</p>			
<b>ATTACHMENTS (PLEASE LIST)</b>			
<ul style="list-style-type: none"> <li>• UPDATED Water Study Presentation</li> <li>• Memo</li> </ul>			
<b>ACTION REQUESTED</b>			
Motion:			
Staff:	Daniel Dinges, Public Works Director	Date:	November 29, 2016

# Memo

DATE: November 23, 2016

TO: Valerie Salmons  
Village Administrator

FROM: Dan Dinges, PE  
Director of Public Works

SUBJECT: Water Study – Transmission Mains

In response to Trustee Hopkins' question regarding the costs for the transmissions mains for each option I have the following information:

CBBEL's estimated costs for the transmission mains w/ delivery structures/pump station for each option are below:

**Elgin** - Transmission Main 11,600 feet - ~\$7 M (Includes the upgrade to the exist. Pump station)

**JAWA** - Transmission Main 21,500 feet - ~\$17 M

**DWC** - Transmission Main 24,500 feet - ~\$17 M

FYI - these costs are 2014 costs and need to be updated to 2018 costs

# VILLAGE OF BARTLETT

## POTABLE WATER STUDY UPDATE

DECEMBER 6, 2016





# NEW INFORMATION SINCE NOVEMBER 15, 2016

- **ELGIN**
  - PROVIDED NOVEMBER 22, 2016 LETTER OF INTEREST WITH DRAFT COPY OF POTENTIAL CONTRACT AGREEMENT FOR 100% ELGIN ALTERNATIVE
  - PROPOSED A FLAT SURCHARGE MULTIPLIER OF 1.15
    - EFFECTIVE UPON SIGNING OF AGREEMENT
    - NO FURTHER REDUCTIONS WITH INCREASING VOLUME AS ORIGINALLY DISCUSSED WITH ELGIN
    - REPRESENTS AN 8% REDUCTION IN PURCHASE PRICE OF WATER OVER CURRENT SURCHARGE OF 1.25
  - CONFIRMED THE BARTLETT ASSUMED POINT OF CONNECTION FOR SECOND CONNECTION (ILLINOIS ROUTE 25 AND BLUFF CITY BOULEVARD)



# NEW INFORMATION SINCE NOVEMBER 15, 2016

- **ELGIN**
  - PROPOSED AGREEMENT INCLUDES MINIMUM PURCHASE REQUIREMENTS (BARTLETT CURRENT WATER USAGE IS APPROXIMATELY 3.2 MGD)
    - 2020 2.0 MGD
    - 2024 2.5 MGD
    - REMAINDER 3.0 MGD
  - ACKNOWLEDGED ELGIN WILL IMPLEMENT “BEST PRACTICES” IN THE EVENT OF FUTURE ALGAE BLOOMS THAT RESULT IN TASTE AND ODOR ISSUES



# NEW INFORMATION SINCE NOVEMBER 15, 2016

- **NSMJAWA**
- NSMJAWA HAS CONFIRMED THAT DETAILS OF THEIR NOVEMBER 10, 2016 LETTER OFFER STANDS
  - PROPOSED BARTLETT PURCHASE RATE OF \$5.40 PER 1000 GALLONS
  - WILLINGNESS FOR 50-50 OPTION, 100% OPTION, OR PHASED 50-50 → 100% OPTION
  - AFFIRMED NSMJAWA WILLING TO FINANCE NSMJAWA IMPROVEMENTS; FLEXIBLE LOAN TERM AT MARKET INTEREST RATES





# NEW INFORMATION SINCE NOVEMBER 15, 2016

- **DUPAGE WATER COMMISSION (DWC)**
  - DWC DISCUSSED SUPPLYING BARTLETT AT ITS DEC 17<sup>TH</sup> BOARD MEETING
  - AFFIRMED THAT BUY-IN FEE COULD BE PAID AS A RATE COMPONENT OVER A 30-YEAR TERM AT 0% INTEREST
  - AFFIRMED THAT DWC WOULD BE WILLING TO FINANCE CAPITAL COST OF DWC FACILITIES NEEDED TO SUPPLY BARTLETT
    - TERMS TO BE NEGOTIATED
    - TERMS TO BE NO LESS FAVORABLE TO BARTLETT THAN ASSUMED FINANCING TERMS OF PRESENTATIONS (20 YEAR TERM, 6% INTEREST)
  - INDICATED IF THE TRANSMISSION MAIN IS SIZED FOR BARTLETT ONLY – BARTLETT HAS OPTION TO OWN AND MAINTAIN THE TRANSMISSION MAIN
  - INDICATED WILLINGNESS TO ASSIST BARTLETT WITH EASEMENT ACQUISITIONS FOR TRANSMISSION MAIN ALIGNMENT





# COMPARISON OF ALTERNATIVES

## CAPITAL COSTS



2019 PROJECTED BARTLETT RATE	\$11.70	\$13.10	\$13.20	\$11.60
CAPITAL IMPROVEMENTS <sup>1,2</sup> (\$2014)	\$21.3 MILLION	\$33.6 MILLION	\$37.8 MILLION	\$17.0 MILLION
CAPITAL IMPROVEMENTS (\$2018)	\$24.4 MILLION	\$38.5 MILLION	\$43.3 MILLION	\$19.4 MILLION
CAPITAL REPAYMENT COMPONENT OF BARTLETT 2019 SELLING RATE (RETIRED AFTER 20 YEARS)	\$2.13	\$3.36	\$3.78	\$1.69

<sup>1</sup> All alternatives include \$14.2 million for Bartlett internal system improvements:  
 4.0 MG new storage, 2 emergency interconnects and 20,000 feet new internal mains  
<sup>2</sup> Capital costs do not include land acquisition or easement costs



# CURRENT & PROJECTED MONTHLY WATER BILL FOR AN AVERAGE CUSTOMER (6,000 GALLONS PER MONTH)

		2019 PROJECTED RATES AND WATER BILLS (SEE ASSUMPTION NOTES)		
	2016	100% ELGIN	100% NSMJAWA	50-50 ELGIN-NSMJAWA
CURRENT				
RATE / ESTIMATED RATE	\$6.36	\$11.70	\$13.10	\$11.60
MONTHLY WATER BILL	\$38.16	\$70.20	\$78.60	\$69.60

Assumption Notes:

1. Assumed Bartlett Water Average Day Purchase Volume = 3.2 MGD
2. Assumed Provider Rate Increase Over Current Rates At 2% per Year





# PROS

<p>100% ELGIN</p>	<ul style="list-style-type: none"> <li>- Long established water provider for the Village</li> <li>- All Bartlett residents would receive same Fox River source water</li> <li>- Elgin supply alternative is independent of City of Chicago control of water supply and water rates</li> </ul>
<p>100% NSMJAWA</p>	<ul style="list-style-type: none"> <li>- No buy-in fee under the proposed contract sales to Bartlett</li> <li>- All Bartlett residents would receive same Lake Michigan source water</li> <li>- Flexibility of staged construction [an initial 3.2 MGD 50-50 connection followed by a second connection for 100% supply]</li> <li>- NSMJAWA is willing to finance the NSMJAWA capital improvements needed to supply Bartlett</li> <li>- For the 100% NSMJAWA alternative, Bartlett would have 2 separate transmission mains connected to NSMJAWA</li> </ul>
<p>100% DWC</p>	<ul style="list-style-type: none"> <li>- Village would become a voting member of DWC &amp; pay uniform member rate for water purchased</li> <li>- Lowest water purchase rate (2016)</li> <li>- DWC will allow pro-rating buy-in fee over 30-years at 0%</li> <li>- All Bartlett residents would receive same Lake Michigan source water</li> <li>- DWC has no outstanding debt</li> <li>- TW3 feeder main engineering plans may be a useful base for the design of the transmission main</li> </ul>
<p>50-50 ELGIN- NSMJAWA</p>	<ul style="list-style-type: none"> <li>- Two independent sources of water</li> <li>- Lowest estimated capital cost alternative</li> <li>- Eliminates 2<sup>nd</sup> Elgin connection</li> <li>- Extends the time period before Elgin needs to upgrade water treatment plant</li> <li>- NSMJAWA is willing to finance the NSMJAWA capital improvements needed to supply Bartlett</li> </ul>



# CONS

100% ELGIN	<ul style="list-style-type: none"> <li>- Fox River source is believed to be more susceptible to algae blooms than Lake Michigan</li> <li>- Elgin does not have an ordinance limiting rate increases</li> </ul>
100% NSMJAWA	<ul style="list-style-type: none"> <li>- Village would not be a voting member of NSMJAWA</li> <li>- NSMJAWA has outstanding debt obligations</li> </ul>
100% DMC	<ul style="list-style-type: none"> <li>- Only alternative that requires a buy-in fee</li> <li>- Alternative with highest estimated capital cost</li> <li>- Long distance connection</li> </ul>
50-50 ELGIN-NSMJAWA	<ul style="list-style-type: none"> <li>- Village residents would <u>NOT</u> all receive same source water</li> <li>- Part of Village receiving Elgin Fox River water is believed to be more susceptible to effects from algae blooms</li> <li>- A reduction of Elgin's surcharge multiplier would <u>NOT</u> apply</li> </ul>





# NOTES FROM NOVEMBER 3, 2016 UPDATE

-- SEC DISCLAIMER TO BE PROVIDED --

1. Rates were calculated for **Annual Volume of Purchased Water at 3.2 MGD average day and 3.9 MGD average day**. The most recent years' Annual Volume of Purchased Water has been relatively stable around 3.2 MGD average day. Prior rate calculations assumed 3.9 MGD water purchase for 2019.
2. **Base Water Purchase Rates and Water Purchase Inflation Values** were updated for a base year of 2016 and the current water rates charged by Elgin, JAWA and DWC. Inflation values for the (low) and (high) bracketing were used at 2% and 5% to reflect the City's ordinance that applies to Lake Michigan providers' of either CPI or 5% maximum. Over the past few years Elgin has held rates stable therefore the same 2% to 5% inflation bracket was used for Elgin's rate increases.
3. **Elgin Multiplier** was not changed from previous assumptions; 1.15 for the 100% Elgin Alternative and 1.25 for the 50-50 Alternative.
4. **Capital Cost.** All Alternatives include storage costs for 3.0 Million Gallons of ground storage and 1.0 Million Gallons of elevated storage. The base cost estimate year (2014) was not changed and the projected construction year (2018) was not changed. The previous assumed inflation factor of 3.5% was not changed. The cost for the Lake Street Pump Station upgrade was increased from \$275,000 to \$550,000 consistent with the most recent estimates for those improvements.
5. **Transmission Main for 2<sup>nd</sup> Elgin Connection** was assumed to be at Route 25 and Bluff City Blvd consistent with previous assumptions and rate estimates. Elgin has not verified the assumed 2<sup>nd</sup> connection location. A longer transmission main, if required, will increase the estimated rate projections for the 100% Elgin Alternative.
6. **Debt Service Cost.** The parameters provided by the Village (20-year term, 6% interest) were used to estimate annual debt repayments.
7. **WRT Early Termination.** \$475,000 was used for all alternatives.
8. **Storage Volume** has not been adjusted to reflect if the older tanks (Kent & Oneida) are to be decommissioned.
9. **O&M Cost** (without water purchase) have remained at a value of \$2.9 million for all alternatives for 2019.
10. **DWC Buy-In Fee** was assumed to be pro-rated over 30 years at 0% interest.
11. **NSMJAWA Financing and Repayment** of NSMJAWA capital costs were calculated using same term and interest rate for debt service cost as listed in Note 6.





# NOTES FROM JANUARY 5, 2016 UPDATE

## -- SEC DISCLAIMER TO BE PROVIDED --

### **100% Elgin – [Near Term – Phasing out Wells]:**

- <sup>1</sup> 2019 Elgin Water Purchase assumed at average of 3.0 million gallons per day (MGD).
- <sup>2</sup> Range for Elgin 2019 Residential Rate (before surcharge) calculated at 3.4% - 4.6% annual increases from 2014 actual residential rate reflecting the "10 year" and "life of contract" average annual rate increases respectively.
- <sup>3</sup> Elgin Surcharge Multiplier assumed at 1.15 for an average purchase of 3.0 MGD as shown on the Elgin Surcharge Multiplier Chart.
- <sup>4</sup> Capital Cost (to 2019) of 100% Elgin – [Near Term – Phasing out Wells] Alternative is estimated at \$5.7 million in 2014 from facilities and costs discussed and presented at the 2014 Board Presentations and in the 2014 Potable Water Study report.
- <sup>5</sup> 2014 Capital Cost inflated to \$2018 at 3.5% per year
- <sup>6</sup> Debt service costs for capital costs estimated as 20 year loan repayment at 6% annual interest.
- <sup>7</sup> Bartlett 2019 Water Fund Operating Cost (not including water purchase cost) estimated at \$2.9 million.
- <sup>8</sup> Rate calculations assume that 85% of water purchased is billed.

### **100% Elgin – [2<sup>nd</sup> Connection Built Up Front]:**

- <sup>9</sup> 2019 Elgin Water Purchase assumed at average of 3.9 million gallons per day (MGD).
- <sup>10</sup> Range for Elgin 2019 Residential Rate (before surcharge) calculated at 3.4% - 4.6% annual increases from 2014 actual residential rate reflecting the "10 year" and "life of contract" average annual rate increases respectively.
- <sup>11</sup> Elgin Surcharge Multiplier assumed at 1.15 for an average purchase of 3.9 MGD as shown on the Elgin Surcharge Multiplier Chart.
- <sup>12</sup> Capital Cost (to 2019) for 100% Elgin – [2<sup>nd</sup> Connection Built Up Front] Alternative is estimated at \$18.5 million in 2014 from facilities and costs discussed and presented at the 2014 Board Presentations and in the 2014 Potable Water Study report.
- <sup>13</sup> 2014 Capital Cost inflated to \$2018 at 3.5% per year
- <sup>14</sup> Debt service costs for capital costs estimated as 20 year loan repayment at 6% annual interest.
- <sup>15</sup> Bartlett 2019 Water Fund Operating Cost (not including water purchase cost) estimated at \$2.9 million.
- <sup>16</sup> Rate calculations assume that 85% of water purchased is billed.

### **100% NSMJAWA:**

- <sup>17</sup> 2019 NSMJAWA Water Purchase assumed at average of 3.9 million gallons per day (MGD).
- <sup>18</sup> Per NSMJAWA 6/22/15 presentation to Bartlett, NSMJAWA proposes a water selling rate of \$5.60 per 1,000 gallons to Bartlett through Year 2016.
- <sup>20</sup> Per NSMJAWA 6/22/15 presentation to Bartlett, City of Chicago Ordinance currently limits Chicago rate increases to NSMJAWA to the lessor of the Consumer Price Index or 5%. It is assumed that NSMJAWA future rate increases to Year 2019 to Bartlett would be at the same % rate increase that City of Chicago imparts to NSMJAWA.
- <sup>21</sup> NSMJAWA selling rate to Bartlett projected to 2019 rates using (as indicated in Note 20):
  - 2% average annual increases representative of current CPI values, and
  - 5% per upper limit.
- <sup>22</sup> Capital Cost of Alternative 4 is estimated at \$29.9 million in 2014:
  - \$13.0 million for Bartlett's facilities and costs discussed and presented at the 2014

Board Presentations and in the 2014 Potable Water Study report, and

- \$16.9 million for JAWA's facilities from JAWA's estimates in the NSMJAWA 6/22/15 presentation to Bartlett.
- <sup>23</sup> 2014 Capital Cost inflated to \$2018 construction costs at 3.5% per year
- <sup>24</sup> O&M Base Costs and predicted inflation to 2019 estimated at \$2.9 million (without water purchase cost) as presented in 2014
- <sup>25</sup> Debt service costs for capital costs estimated as 20 year loan repayment at 6% annual interest.
- <sup>26</sup> Rate calculations assume that 85% of water purchased is billed.

### **New Alternative – 50/50 Elgin/NSMJAWA – (New Alternative Proposed By NSMJAWA):**

- <sup>27</sup> NSMJAWA proposed a new Alternative during the 6/22/15 presentation to Bartlett that would be a combined Elgin and NSMJAWA supply for Bartlett. The Table values assume 50% of Bartlett's supply would be from Elgin and 50% would be from NSMJAWA. The Elgin/NSMJAWA Alternative would require a new agreement with Elgin and an agreement with NSMJAWA
- <sup>28</sup> 2019 Combined Elgin/NSMJAWA Water Purchase assumed at average of 3.9 million gallons per day (MGD).
- <sup>29</sup> Per NSMJAWA 6/22/15 presentation to Bartlett, NSMJAWA's proposed water selling rate is \$5.60 per 1,000 gallons to Bartlett through Year 2016.
- <sup>30</sup> Per NSMJAWA 6/22/15 presentation to Bartlett, City of Chicago Ordinance currently limits Chicago rate increases to JAWA to the lessor of the Consumer Price Index or 5%. It is assumed that NSMJAWA future rate increases to Year 2019 to Bartlett would be at the same % rate increase that City of Chicago imparts to NSMJAWA.
- <sup>31</sup> NSMJAWA selling rate to Bartlett projected to 2019 rates using (as indicated in Note 30):
  - 2% average annual increases representative of current CPI values, and
  - 5% per upper limit.
- <sup>32</sup> Elgin selling rate to Bartlett projected to 2019 rates using
  - 1.25 Surcharge Multiplier and 3.4% average annual increases (see Note 10 and Elgin Surcharge Multiplier Chart), and
  - 1.25 Surcharge Multiplier and 4.6% average annual increases (see Note 10 and Elgin Surcharge Multiplier Chart)
- <sup>33</sup> Capital Cost of the 50/50 Alternative is estimated at \$13.0 million in 2014:
  - \$5.8 million for Bartlett's facilities from the facilities and costs from values used for facilities in the 2014 Board Presentations and in the 2014 Potable Water Study report, and
  - \$7.2 million for NSMJAWA's facilities from NSMJAWA's estimates in the NSMJAWA 6/22/15 presentation to Bartlett.
- <sup>34</sup> 2014 Capital Costs inflated to \$2018 construction costs at 3.5% per year
- <sup>35</sup> O&M Base Costs and predicted inflation to 2019 estimated at \$2.9 million (without water purchase cost) as presented in 2014
- <sup>36</sup> Debt service costs for capital costs estimated as 20 year loan repayment at 6% annual interest.
- <sup>37</sup> Rate calculations assume that 85% of water purchased is billed.
- <sup>38</sup> Elgin's engineering consultant EEI, performed an independent review of the 2019 rate projections for the 100% Elgin, 100% NSMJAWA, and 50-50 Alternatives and reported to be a "very close" match of the projected rates.



# WATER TRANSMISSION MAINS ASSUMED FOR ALTERNATIVES

**ELGIN ALT. -  
BARTLETT  
TRANSMISSION  
MAIN 11,600'  
NEW MAIN AND  
UPSIZING**

**SCHEMATIC  
NSMJAWA  
SUPPLY MAIN**

**NEW  
NSMJAWA  
BOOSTER  
PUMP  
STATION**

**ELGIN 2ND  
CONNECTION**

**LAKE MICHIGAN  
CONNECTION**

**NSMJAWA  
ALT. -  
AGENCY  
MAIN  
21,500'**

**DWC ALT. - AGENCY MAIN 24,500'  
[EXTENDS SOUTH TO NORTH AVE.]**

- Legend**
- Well
  - Elgin Pump Station
  - Bartlett
  - Elgin
  - DuPage Water Commission (DWC)
  - Northwest Suburban Municipal (NSMJAWA)



## Agenda Item Executive Summary

Item Name      Metropolitan Water Reclamation District of  
Greater Chicago Sewer Service Agreement  
Amendment      Committee  
or Board      Board

### BUDGET IMPACT

Amount:	NA	Budgeted	NA
List what fund	NA		

### EXECUTIVE SUMMARY

As you are aware, we are working with MWRD to resolve our Devon Excess Flow Facility IEPA permit issues. Staff has worked with MWRD to allow us to temporarily remove the restrictor at the Berteau Lift Station and allow additional flow to go to MWRD's wastewater treatment facility rather than to the Devon facility. This enables us to study the options and make improvements to bring the Devon facility into compliance. The attached amendment to the Sewer Service Agreement allows us to remove the restrictor for 3 years.

### ATTACHMENTS (PLEASE LIST)

- Memo
- Resolution
- MWRD IGA

### ACTION REQUESTED

For Discussion Only \_\_\_\_\_

Resolution  \_\_\_\_\_

Ordinance \_\_\_\_\_

Motion: I move the Village Board approve Resolution 2016 - \_\_\_\_\_, a resolution approving the amendment to the Sewer Service agreement between the Village of Bartlett and the Metropolitan Water Reclamation District of Greater Chicago.

Staff:              Dan Dinges

Date:              11/28/16



# Memo

DATE: November 14, 2016

TO: Valerie Salmons  
Village Administrator

FROM: Dan Dinges, PE  
Director of Public Works

SUBJECT: Metropolitan Water Reclamation District of Greater Chicago Sewer Service Agreement Amendment

As you are aware, we are working with MWRD to resolve our Devon Excess Flow Facility IEPA permit issues. Staff has worked with MWRD to allow us to temporarily remove the restrictor at the Berteau Lift Station and allow additional flow to go to MWRD's wastewater treatment facility rather than to the Devon facility. This enables us to study the options and make improvements to bring the Devon facility into compliance. The attached amendment to the Sewer Service Agreement allows us to remove the restrictor for 3 years.

We recommend that the Village Board approve the amendment with MWRD.

RESOLUTION 2016 - \_\_\_\_\_

**A RESOLUTION APPROVING THE AMENDMENT TO THE SEWER SERVICE  
AGREEMENT BETWEEN  
THE VILLAGE OF BARTLETT  
AND  
THE METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**

---

**BE IT RESOLVED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** The agreement is for the District to accept additional flow tributary to the Devon Excess Flow Facility until January 1, 2020.

**SECTION TWO:** The Agreement dated December 6, 2016, between the Metropolitan Water Reclamation District of Greater Chicago and the Village of Bartlett (the "Agreement"), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

**SECTION THREE:** That the Village President and the Village Clerk are hereby authorized and directed to sign and attest, respectively, the Agreement on behalf of the Village of Bartlett.

**SECTION FOUR: SEVERABILITY.** The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

**SECTION FIVE: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SIX: EFFECTIVE DATE.** This Resolution shall be in full force

and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: December 6, 2016

APPROVED: December 6, 2016

\_\_\_\_\_  
Kevin Wallace, Village President

ATTEST:

\_\_\_\_\_  
Lorna Giles, Village Clerk

**CERTIFICATION**

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2016 - \_\_\_\_\_ enacted on December 6, 2016, and approved on December 6, 2016, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk

**AMENDMENT TO SEWER SERVICE AGREEMENT WITH**  
**BARTLETT, ILLINOIS**

THIS AMENDMENT TO A SEWER SERVICE AGREEMENT WITH BARTLETT, ILLINOIS, made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2016, at Chicago, Illinois, by and between the **VILLAGE OF BARTLETT**, a municipal corporation, organized and existing under the laws of the State of Illinois, hereinafter designated the “VILLAGE”, and the **METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO**, a municipal corporation, organized and existing under the laws of the State of Illinois, hereinafter designated the “DISTRICT”. (For convenience, the DISTRICT and the VILLAGE may be referred to collectively as the “PARTIES”.)

**WITNESSETH THAT:**

WHEREAS, the DISTRICT and the VILLAGE have heretofore entered into an agreement dated March 4, 1971 (“Agreement”), in which the VILLAGE agreed to install a weir in a sewer owned by the VILLAGE leading to the Bartlett Sewage Treatment Works; and

WHEREAS, the weir was to be set at a position which would allow the DISTRICT to accept one and a half times the average dry weather flow from the VILLAGE’S sewers in the Cook County area of the VILLAGE to the DISTRICT for treatment; and

WHEREAS, the VILLAGE agreed to assume the responsibility for treating all flows in excess of those diverted to the DISTRICT; and

WHEREAS, the weir was replaced with a diversion structure with a restrictor pipe; and

WHEREAS, in 2004, the VILLAGE increased the size of the restrictor to divert more flow to the DISTRICT to account for new development pursuant to District Sewerage System Permit 84-091 (RL 03-063), which allowed for major modifications to the diversion structure controlling the flow to the DISTRICT lift station (“2004 Restrictor Modifications”); and

WHEREAS, on June 13, 2016, [FW1]the VILLAGE has been cited by the Illinois Environmental Protection Agency (“IEPA”) as a result of increased flow to the VILLAGE’S Devon Excess Flow Facility and found to be in violation of NPDES Permit No. IL0027618; and



WHEREAS, the VILLAGE is in need of a temporary diversion plan to allow it to come into compliance with NPDES Permit No. IL0027618 while researching and implementing a permanent solution to meeting the NPDES permit limits; and

WHEREAS, the DISTRICT's Bartlett Pumping Station has the capability to handle the flow from the VILLAGE's sewers in the Cook County area of the VILLAGE; and

WHEREAS, the parties hereto agree that the most expeditious and effective manner for the VILLAGE to immediately come into compliance with NPDES Permit No. IL0027618 is to amend the Agreement to allow the DISTRICT to accept additional flows from the VILLAGE.

NOW THEREFORE in consideration of the promises, mutual covenants, and agreements herein contained, it is agreed by and between the parties as follows:

1. The DISTRICT agrees to accept discharge of all flows tributary to the Devon Excess Flow Facility. Said flows shall not be in excess of the current capacity of the Bartlett Pumping Station as determined by the DISTRICT. If the flow at any time exceeds the capacity of the Bartlett Pumping Station, the flow will be diverted back to the Devon Excess Flow Facility. Current operating procedures for monitoring and notification will remain in effect.
2. The DISTRICT is only accepting flows which originate in the Cook County portion of the VILLAGE.
3. The VILLAGE shall apply for a modification to the existing Sewerage System Permit 84-091 (RL 03-063).
4. The VILLAGE shall remove the restrictor in the sewer leading to the Bartlett Sewage Treatment Works no sooner than February 28, 2017.
5. The restrictor shall be replaced by the Village in the sewer no later than January 1, 2020. The size and type of restrictor to be replaced shall be in strict accordance with the 2004 Restrictor Modifications unless prior to said date the DISTRICT, in its sole and absolute discretion, has issued a more current sewerage system permit approving of a different diversion structure(s) set at a position which will allow the DISTRICT to accept not more than one and a half (1.5) times the current dry weather flow from the VILLAGE'S sewers in the Cook County area of the

VILLAGE, based on date and design hereafter submitted by the VILLAGE to the DISTRICT.

6. By entering into this Amendment, the DISTRICT does not warrant or otherwise guarantee that it will accept sufficient flows to bring the VILLAGE into compliance with NPDES Permit No. IL0027618. While the DISTRICT agrees to accept as much flow as possible, the PARTIES recognize that there may be times when the flow which the DISTRICT has the capacity to process is not sufficient to handle all of the flows from the Cook County area of the VILLAGE.
7. This Amendment to the Sewer Service Agreement with the VILLAGE shall expire on January 1, 2020, at which time the terms of the original Agreement dated March 4, 1971 shall control.
8. All other provisions of the Agreement dated March 4, 1971 not specifically mentioned herein shall remain in full force and effect.

*SIGNATORY PAGE FOLLOWS*

**SIGNATORY PAGE**

IN WITNESS WHEREOF, the VILLAGE OF BARTLETT and the METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO, the parties hereto, have each caused these presents to be executed in triplicate, by their duly authorized officers to be duly attested and their seals to be hereunto affixed.

ATTEST:

VILLAGE OF BARTLETT

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED FOR THE VILLAGE OF BARTLETT

AS TO ENGINEERING:

\_\_\_\_\_  
Village Engineer

Date: \_\_\_\_\_

AS TO FORM AND LEGALITY:

\_\_\_\_\_  
Village Attorney

Date: \_\_\_\_\_

CONTINUED ON NEXT PAGE

ATTEST:

METROPOLITAN WATER RECLAMATION  
DISTRICT OF GREATER CHICAGO

By: \_\_\_\_\_  
Clerk

By: \_\_\_\_\_  
Chairman, Committee on Finance of the  
Board of Commissioners

Date: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED FOR THE METROPOLITAN WATER RECLAMATION DISTRICT OF  
GREATER CHICAGO

AS TO ENGINEERING:

\_\_\_\_\_  
Engineer of Local Sewers

\_\_\_\_\_  
Assistant Director of Engineering

\_\_\_\_\_  
Director of Engineering

AS TO FORM AND LEGALITY:

\_\_\_\_\_  
Head Assistant Attorney

\_\_\_\_\_  
General Counsel

APPROVED:

\_\_\_\_\_  
Executive Director

Date: \_\_\_\_\_





## Agenda Item Executive Summary

Item Name      Engineering Services Agreement with  
Engineering Enterprises, Inc. for Devon Excess      Committee  
Flow Facility Improvements      or Board      Board

### BUDGET IMPACT

Amount:	\$150,000	Budgeted	NA
List what fund	Sewer Fund		

### EXECUTIVE SUMMARY

The Devon Excess Flow Facility is in need of improvements to meet our NPDES permit. We have been working with Engineering Enterprises, Inc. (EEL) to resolve the issues at the Devon Excess Flow Facility and now need them to do a study to thoroughly look at the options we have available and determine which one is the most feasible and economical. The attached agreement will allow us to stay on schedule with our Compliance Commitment Agreement with the IEPA.

### ATTACHMENTS (PLEASE LIST)

- Memo
- Resolution
- Engineering Enterprises Contract

### ACTION REQUESTED

For Discussion Only \_\_\_\_\_

Resolution  \_\_\_\_\_

Ordinance \_\_\_\_\_

Motion: I move the Village Board approve Resolution 2016 - \_\_\_\_\_, a resolution approving the Engineering Services Agreement with Engineering Enterprises, Inc.

Staff:              Dan Dinges

Date:              11/28/16

# Memo

DATE: November 28, 2016

TO: Valerie Salmons  
Village Administrator

FROM: Dan Dinges, PE  
Director of Public Works

SUBJECT: Engineering Enterprises Inc. Engineering Service Agreement

The Devon Excess Flow Facility is in need of improvements to meet our NPDES permit. We have been working with Engineering Enterprises, Inc. (EEI) to resolve the issues at the Devon Excess Flow Facility and now need them to do a study to thoroughly look at the options we have available and determine which one is the most feasible and economical. The attached agreement will allow us to stay on schedule with our Compliance Commitment Agreement with the IEPA.

We recommend that the Village Board approve the agreement with EEI.

RESOLUTION 2016 - \_\_\_\_\_

**A RESOLUTION APPROVING THE ENGINEERING SERVICES AGREEMENT  
BETWEEN THE VILLAGE OF BARTLETT  
AND ENGINEERING ENTERPRISES, INC.**

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**BE IT RESOLVED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** The Engineering Services Agreement dated December 6, 2016 for the Devon Excess Flow Facility Improvements (the "Project Work") in the amount of \$143,852, as set forth in the agreement attached hereto and incorporated herein, is hereby awarded to Engineering Enterprises, Inc. subject to the terms and conditions of the defined Agreement.

**SECTION TWO:** that the Village President and the Village Clerk are hereby authorized and directed to sign and attest, respectively, the Agreement on behalf of the Village of Bartlett.

**SECTION THREE: SEVERABILITY.** The various provisions of this Resolution are to be considered as severable, and if any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

**SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FIVE: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED:** December 6, 2016

**APPROVED:** December 6, 2016

\_\_\_\_\_  
Kevin Wallace, Village President

**ATTEST:**

\_\_\_\_\_  
Lorna Giles, Village Clerk

### **C E R T I F I C A T I O N**

I, Lorna Giles, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2016 - \_\_\_\_\_ enacted on December 6, 2016 and approved on December 6, 2016 as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk



**AGREEMENT FOR CONSULTING ENGINEERING SERVICES  
FOR THE  
DEVON EXCESS FLOW FACILITY EVALUATION**

This Agreement, made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ by and between the Village of Bartlett, DuPage, Cook & Kane Cos., Illinois, a municipal corporation of the State of Illinois (hereinafter referred to as the "VILLAGE") and Engineering Enterprises, Inc. of 52 Wheeler Road, Sugar Grove, Illinois, 60554 (hereinafter referred to as the "ENGINEER").

In consideration of the mutual covenants and agreements contained in this Agreement, the VILLAGE and the ENGINEER agree, covenant and bind themselves as follows:

1. Services: ENGINEER agrees to perform for the VILLAGE the scope of services described in Attachment A.
2. Direction: The Director of Public Works, or his written designee, shall act as the VILLAGE'S representative with respect to the Services to be provided by the ENGINEER under this Agreement and shall transmit instructions and receive information with respect to the Consulting Engineering Services.
3. Compensation: The work items, estimated staff time, and projected fees for each work item are summarized within Attachment B. Based on this computation, the VILLAGE agrees to pay the ENGINEER for providing all Services, except the services listed under MWRDGC Coordination (work items 3.1 – 3.3), a fixed fee amount of \$134,638. Given the difficulties with forecasting the level of effort required for coordination with MWRDGC, the VILLAGE agrees to pay the ENGINEER on a Time and Material basis for those services. The ENGINEER has estimated the level of effort and associated cost to be \$9,214 for MWRDGC Coordination.
4. Term: The term of this Agreement shall be active through December 31, 2017, unless otherwise extended through written confirmation by both parties. A detailed schedule for the project is provided as Attachment C.
5. Payment: Engineer shall invoice the VILLAGE on a monthly basis for Services performed and any costs and expenses incurred during the previous thirty (30) day period. The VILLAGE shall pay the ENGINEER within thirty (30) days of receipt of said invoice.
6. Termination: This Agreement may be terminated upon fourteen (14) days written notice of either party. In the event of termination, the ENGINEER shall prepare a final invoice and be due compensation calculated as described in paragraph 3 for all costs incurred through the date of termination.

- 7. Documents: All related writings, notes, documents, information, files, etc., created, compiled, prepared and/or obtained by the ENGINEER on behalf of the VILLAGE for the Services provided herein shall be used solely for the intended project.
- 8. Notices: All notices given pursuant to this Agreement shall be sent Certified Mail, postage prepaid, to the parties at the following addresses:

The VILLAGE:

The ENGINEER:

Village of Bartlett  
 228 S. Main Street  
 Bartlett, IL 60103  
 Attn: Daniel Dinges, P.E., Director of Public Works

Engineering Enterprises, Inc.  
 52 Wheeler Road  
 Sugar Grove, IL 60554  
 Attn: Thomas T. Talsma, Vice President

- 9. Waiver: The failure of either party hereto, at any time, to insist upon performance or observation of any term, covenant, agreement or condition contained herein shall not in any manner be constructed as a waiver of any right to enforce any term, covenant, agreement or condition hereto contained.
- 10. Amendment: No purported oral amendment, change or alteration hereto shall be allowed. Any amendment hereto shall be in writing by the governing body of the VILLAGE and signed by the ENGINEER.
- 11. Succession: This Agreement shall ensure to the benefit of the parties hereto, their heirs, successors and assigns.

IN WITNESS WHEREOF, we have hereunto signed our names the day and year first above written.

VILLAGE OF BARTLETT:

ENGINEERING ENTERPRISES, INC.:

\_\_\_\_\_  
 Mayor

\_\_\_\_\_  
 Vice President

ATTEST:

ATTEST:

\_\_\_\_\_  
 Title: \_\_\_\_\_

\_\_\_\_\_  
 Vice President

**ATTACHMENT A – SCOPE OF SERVICES**  
**DEVON EXCESS FLOW FACILITY EVALUATION**  
Village of Bartlett, DuPage, Cook & Kane Cos., IL

The Village of Bartlett has received a NPDES Permit Violation Notice from the IEPA relative to discharges from the Village's Devon Excess Flow Facility. Based on historical and recent water quality sampling on the discharge from the facility, it would appear the facility cannot meet the NPDES permit effluent standards that currently are in place for the facility. Therefore, the Village is contracting with the ENGINEER to develop a long term plan for the conveyance and treatment of the wastewater that would normally pass through the Devon Excess Flow Facility if alternate improvements were not completed. The main objectives of the plan are to:

- ◆ Coordinate With Village/MWRDGC For Execution Of IGA For MWRDGC To Accept All Cook County Flows Temporarily
- ◆ Evaluate MWRDGC Lift Station Capacity & Define Potential Long Term Plan For MWRDGC To Accept All Cook County Flows
- ◆ Confirm Long Term Bittersweet WWTF Expansion Plan Can Accommodate Potential Excess Flows From MWRDGC Lift Station Service Area
- ◆ Evaluate A Maximum Of Two Routes For the Conveyance of Excess Flows From the MWRDGC Lift Station Service Area To the Bittersweet WWTF
- ◆ Evaluate Devon Excess Flow Facility Treatment and/or Excess Flow Storage Options To Achieve Long Term NPDES Permit Compliance
- ◆ Define Pros and Cons, Including Costs, Of Each Alternative
- ◆ Define Implementation Plan For Most Cost-Effective Long Term Solution
- ◆ Prepare and Conduct Summary Presentation To the Village Board
- ◆ Prepare Project Report That Documents Analysis and Conclusions

The work items to complete the stated objectives are as follows:

**PROJECT FACILITATION & MEETINGS**

- 0.1 Project Administration & Management
- 0.2 Project Initiation & Progress Review Meetings With Village Staff (4 Total Meetings)

**BACKGROUND INFORMATION**

- 1.1 Review Near Recent Wastewater System Planning Reports (Facilities Plan & CMOM Plan)
- 1.2 Develop Sanitary Sewer System Map
- 1.3 Define Sanitary Sewer System Sub-Basins
- 1.4 Summarize Bittersweet WWTF Flows For Last 5 Years
- 1.5 Confirm Future Bittersweet WWTF Capacity Has Sufficient Capacity For Cook Co. Excess Flows (Per Facilities Plan)

**BERTEAU (MWRDGC) LIFT STATION FLOW & UPGRADE ANALYSIS**

- 2.1 Develop Flow Projection For MWRDGC Lift Station Service Area
- 2.2 Analyze MWRDGC Lift Station Run Time Data
- 2.3 Analyze Village Flow Meter Data
- 2.4 Compare Water Use Records For Service Area To Flow Projections & Measured Flows
- 2.5 Develop Existing & Future ADF, MDF and PHF (10- & 25-Year Recurrence Interval) For Service Area
- 2.6 Review MWRDGC Lift Station Plans & Conduct Capacity Analysis
- 2.7 Define Lift Station Rehabilitation Plan

## 2.8 Cost Estimate For MWRDGC Rehabilitation Plan

### MWRDGC COORDINATION

- 3.1 Coordinate With MWRDGC Staff Via Telephone and Email (Request For Info, Data Analysis, Etc.)
- 3.2 Review & Comment On IGA For Temporary Full Cook County Flow Transfer
- 3.3 Meeting (One Meeting Budgeted) With MWRDGC Staff To Review LS Analysis & Discuss Long Term Options

### BITTERSWEET WWTF COLLECTION SYSTEM CONVEYANCE ANALYSIS

- 4.1 Prepare Flow Projection For West & East Conveyance Corridors
- 4.2 Analyze Pump Run Times For Oak Glenn, Country Creek & Country Place Lift Stations
- 4.3 Oak Glenn, Country Creek & Country Place Lift Station Capacity Analysis
- 4.4 Conduct Flow Monitoring In West & East Conveyance Corridors
- 4.5 Project 10- & 25-Year Recurrence Interval Flow Rate In Each Corridor
- 4.6 Survey West Conveyance Corridor
- 4.7 Survey East Conveyance Corridor
- 4.8 West & East Conveyance Corridor Main Line Pipe Conveyance Analysis
- 4.9 Hydraulic Profile Summary Exhibits
- 4.1 Define Sanitary Sewer and Lift Station Upgrades For West and East Conveyance Corridors
- 4.11 Cost Estimate For West Conveyance Corridor Upgrades
- 4.12 Cost Estimate For East Conveyance Corridor Upgrades

### DEVON EXCESS FLOW FACILITY TREATMENT UPGRADE ANALYSIS

- 5.1 Meetings (Two Meetings Budgeted) With Treatment Equipment Representatives
- 5.2 Define Upgraded Treatment Train To Achieve Long Term Effluent Standards
- 5.3 Define Excess Flow Storage Option
- 5.4 Cost Estimate For Treatment System Upgrade
- 5.5 Cost Estimate For Excess Flow Storage Option

### ALTERNATIVES EVALUATION & IMPLEMENTATION PLAN DEVELOPMENT

- 6.1 Summarize Cost & Pros & Cons of Each Option
- 6.2 Develop Implementation Plan For Selected Alternative

### REPORT & PRESENTATION

- 7.1 Prepare Draft Report For Village Review
- 7.2 Prepare Draft Presentation For Village Staff Review
- 7.3 Finalize Presentation
- 7.4 Village Board Presentation
- 7.5 Finalize Report

The above scope summarizes the work items that will be completed for this contract. Additional work items, including additional meetings beyond the meetings defined in the above scope shall be considered outside the scope of the base contract and will be billed in accordance with the Standard Schedule of Charges.



ENGINEERING ENTERPRISES, INC.  
CONSULTING ENGINEERS

DATE:	11/9/2016
ENTERED BY:	JWF

**ATTACHMENT B:  
ESTIMATE OF LEVEL OF EFFORT AND ASSOCIATED COST  
PROFESSIONAL ENGINEERING SERVICES**

**Devon Excess Flow Facility Evaluation**  
Village of Bartlett, DuPage, Cook & Kane Cos., IL

WORK ITEM NO.	WORK ITEM	ENTITY:		EEI				GIS / CAD TECH.	LAND SURVEYING		ADMIN.	WORK ITEM HOUR SUMM.	COST PER ITEM
		PROJECT ROLE:	PRINCIPAL IN CHARGE	QA/QC SENIOR PM	SENIOR PROJECT MANAGER	PROJECT ENGINEER	SURVEY PROJECT MANAGER		SENIOR TECH W/ EQUIP.				
		HOURLY RATE:	\$185	\$180	\$180	\$129	\$117		\$163	\$190			
<b>PROJECT FACILITATION &amp; MEETINGS</b>													
0.1	Project Administration & Management		12			24						36	\$ 6,540
0.2	Project Initiation & Progress Review Meetings With Village Staff (4 Total Meetings)		20	20		28	20				4	92	\$ 15,232
<b>Project Facilitation &amp; Meetings Subtotal:</b>			<b>32</b>	<b>20</b>		<b>52</b>	<b>20</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4</b>	<b>128</b>	<b>\$ 21,772</b>
<b>BACKGROUND INFORMATION</b>													
1.1	Review Near Recent Wastewater System Planning Reports (Facilities Plan & CMOM Plan)			2		4	4					10	\$ 1,596
1.2	Develop Sanitary Sewer System Map					6		12				18	\$ 2,484
1.3	Define Sanitary Sewer System Sub-Basins					4		6				10	\$ 1,422
1.4	Summarize Bittersweet WWTF Flows For Last 5 Years					2	16					18	\$ 2,424
1.5	Confirm Future Bittersweet WWTF Capacity Has Sufficient Capacity For Cook Co. Excess Flows (Per Facilities Plan)					1	2					3	\$ 438
<b>Background Information Subtotal:</b>			<b>-</b>	<b>2</b>		<b>17</b>	<b>22</b>	<b>18</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>59</b>	<b>\$ 8,364</b>
<b>BERTEAU (MWRDGC) LIFT STATION FLOW &amp; UPGRADE ANALYSIS</b>													
2.1	Develop Flow Projection For MWRDGC Lift Station Service Area			1		2	12					15	\$ 2,088
2.2	Analyze MWRDGC Lift Station Run Time Data			1		2	6					9	\$ 1,314
2.3	Analyze Village Flow Meter Data			1		2	6					9	\$ 1,314
2.4	Compare Water Use Records For Service Area To Flow Projections & Measured Flows			1		1	4					6	\$ 876
2.5	Develop Existing & Future ADF, MDF and PHF (10- & 25-Year Recurrence Interval) For Service Area			1		1	4					6	\$ 876
2.6	Review MWRDGC Lift Station Plans & Conduct Capacity Analysis					4	6					10	\$ 1,494
2.7	Define Lift Station Rehabilitation Plan			1		4	2					7	\$ 1,158
2.8	Cost Estimate For MWRDGC Rehabilitation Plan					2	6					8	\$ 1,134
<b>Berteau (MWRDGC) Lift Station Flow Analysis Subtotal:</b>			<b>-</b>	<b>6</b>		<b>18</b>	<b>46</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>70</b>	<b>\$ 10,254</b>
<b>MWRDGC COORDINATION</b>													
3.1	Coordinate With MWRDGC Staff Via Telephone and Email (Request For Info, Data Analysis, Etc.)					8	8					16	\$ 2,472
3.2	Review & Comment On IGA For Temporary Full Cook County Flow Transfer		8	8		8						24	\$ 4,360
3.3	Meeting (One Meeting Budgeted) With MWRDGC Staff To Review LS Analysis & Discuss Long Term Options		3	3		5	3					14	\$ 2,382
<b>MWRDGC Coordination Subtotal:</b>			<b>11</b>	<b>11</b>		<b>21</b>	<b>11</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>54</b>	<b>\$ 9,214</b>
<b>BITTERSWEET WWTF COLLECTION SYSTEM CONVEYANCE ANALYSIS</b>													
4.1	Prepare Flow Projection For West & East Conveyance Corridors			1		2	12					15	\$ 2,088
4.2	Analyze Flow Meter Data or Pump Run Times For Oak Glenn, Country Creek & Country Place Lift Stations			1		2	12					15	\$ 2,088
4.3	Oak Glenn, Country Creek & Country Place Lift Station Capacity Analysis					6	12					18	\$ 2,628
4.4	Coordinate Flow Monitoring In West & East Conveyance Corridors (Note: Flow Monitor Sub Cost In Direct Expenses)					2	8					10	\$ 1,392
4.5	Project 10- & 25-Year Recurrence Interval Flow Rate In Each Corridor			1		4	12					17	\$ 2,448
4.6	Survey West Conveyance Corridor						2				32	34	\$ 6,338



WORK ITEM NO.	WORK ITEM	ENTITY:		EEI				GIS / CAD TECH.	LAND SURVEYING		ADMIN.	WORK ITEM HOUR SUMM.	COST PER ITEM
		PROJECT ROLE:	PRINCIPAL IN CHARGE	QA/QC SENIOR PM	SENIOR PROJECT MANAGER	PROJECT ENGINEER	SURVEY PROJECT MANAGER		SENIOR TECH W/ EQUIP.				
		HOURLY RATE:	\$185	\$180	\$180	\$129	\$117		\$163	\$190			
4.7	Survey East Conveyance Corridor					2				40		42	\$ 7,858
4.8	West & East Conveyance Corridor Main Line Pipe Conveyance Analysis			1	4	20						25	\$ 3,480
4.9	Hydraulic Profile Summary Exhibits				1	2	8					11	\$ 1,374
4.1	Define Sanitary Sewer and Lift Station Upgrades For West and East Conveyance Corridors			1	2	8						11	\$ 1,572
4.11	Cost Estimate For West Conveyance Corridor Upgrades				2	12						14	\$ 1,908
4.12	Cost Estimate For East Conveyance Corridor Upgrades				2	12						14	\$ 1,908
<b>Bittersweet Collection System Conveyance Analysis Subtotal:</b>			-	5	27	114	8	-	-	72	-	226	\$ 35,082

<b>DEVON EXCESS FLOW FACILITY TREATMENT UPGRADE ANALYSIS</b>													
5.1	Meetings (Two Meetings Budgeted) With Treatment Equipment Representatives			4	4	4						12	\$ 1,956
5.2	Define Upgraded Treatment Train To Achieve Long Term Effluent Standards			2	8	8						18	\$ 2,832
5.3	Define Excess Flow Storage Option			2	8	8						18	\$ 2,832
5.4	Cost Estimate For Treatment System Upgrade			1	4	12						17	\$ 2,448
5.5	Cost Estimate For Excess Flow Storage Option			1	4	12						17	\$ 2,448
<b>Devon Excess Flow Facility Treatment Upgrade Analysis Subtotal:</b>			-	10	28	44	-	-	-	-	-	82	\$ 12,516

<b>ALTERNATIVES EVALUATION &amp; IMPLEMENTATION PLAN DEVELOPMENT</b>													
6.1	Summarize Cost & Pros & Cons of Each Option		1	1	2	4						8	\$ 1,241
6.2	Develop Implementation Plan For Selected Alternative		1	1	2	4						8	\$ 1,241
<b>Alternatives Evaluation &amp; Implementation Plan Development Subtotal:</b>			2	2	4	8	-	-	-	-	-	16	\$ 2,482

<b>REPORT &amp; PRESENTATION</b>													
7.1	Prepare Draft Report For Village Review		2	2	16	40	16			2		78	\$ 10,798
7.2	Prepare Draft Presentation For Village Staff Review		1	1	8	2	2			1		15	\$ 2,375
7.3	Finalize Presentation			1	4	2	1					8	\$ 1,275
7.4	Village Board Presentation		3	3	3					1		10	\$ 1,713
7.5	Finalize Report		1	1	4	12	4			2		24	\$ 3,257
<b>Report &amp; Presentation Subtotal:</b>			7	8	35	56	23	-	-	6		135	\$ 19,418

<b>PROJECT TOTAL:</b>			52	64	202	321	49	-	-	72	10	770	\$ 119,102
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<b>DIRECT EXPENSES</b>	
Printing =	\$ 500
Supplies & Mileage =	\$ 250
Flow Monitoring Sub (West Conveyance Corridor Interceptor Flow Monitoring) =	\$ 12,000
Flow Monitoring Sub (East Conveyance Corridor Interceptor Flow Monitoring) =	\$ 12,000
<b>DIRECT EXPENSES =</b>	<b>\$ 24,750</b>

<b>LABOR EXPENSES</b>	
Engineering Expenses =	\$ 98,909
Drafting & GIS Technician Expenses =	\$ 5,733
Land Surveying Expenses =	\$ 13,680
Administrative Expenses =	\$ 780
<b>TOTAL LABOR EXPENSES =</b>	<b>\$ 119,102</b>

<b>TOTAL COSTS =</b>	<b>\$ 143,852</b>
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