

# BARTLETT, ILLINOIS POLICE DEPARTMENT

# Annual Report 2012



# BARTLETT POLICE DEPARTMENT 2012 ANNUAL REPORT

## VILLAGE OFFICIALS



**Village President** Michael A. Airdo

**Board of Trustees**  
 T.L. Arends  
 Patricia Ryerson Kelly  
 Gregory A. Martin  
 Frank Napolitano  
 Dennis M. Nolan  
 Eric Shipman

**Village Administrator** Valerie L. Salmons

**Village Clerk** Lorna Giles

**Chief of Police** Kent Williams

**Deputy Chiefs** Patrick Ullrich

Joseph Leonas

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# BARTLETT POLICE DEPARTMENT 2012 ANNUAL REPORT

March 13, 2013

Valerie L. Salmons, Village Administrator  
Village of Bartlett  
228 South Main Street  
Bartlett, Illinois 60103

Dear Ms. Salmons,



On behalf of all personnel of the Bartlett Police Department, I am humbled and honored to have the opportunity to present our 2012 Annual Report. This document carries on the fine tradition of providing a detailed analysis of the outstanding service provided by our nationally accredited agency.

The information provided throughout these pages includes crime and accident trends, various police programs and partnerships, and highlights of the year. This report is designed to be a window into the diverse functions and commitments of the department, thus serving as a valuable resource for all duly elected and appointed public officials, residents, law enforcement agencies, libraries, businesses, journalists, and anyone interested in the Village of Bartlett.

In 2012 the Bartlett Police Department successfully participated in the Gold Standard Review for the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA). As a result of this challenging assessment process, the department received the Certificate of Advanced Meritorious Accreditation and the Award of Excellence at the November 2012 CALEA Conference in Jacksonville, Florida.

Also in 2012, the Village hosted its 19<sup>th</sup> annual National Night Out Picnic in the Park celebration. As a result, the Village was once again awarded first place in the nation for our collective effort and participation in this community-wide event.

These events serve to highlight just two of the many examples of commitment our personnel reflect as they continue to forge partnerships with the community in order to maintain the quality of life demanded by the citizens, schools, and businesses of Bartlett. These successes also require a pause and extension of tremendous gratitude. All the efforts reflected in this report would simply be impossible without the unwavering dedication, support and vision of our Village Board and your leadership.

On behalf of an extremely grateful police department, thank you for providing the resources necessary to fulfill our motto of *"Serve With Care, Protect With Confidence."*

Yours in service,  
Kent F.A. Williams  
Chief of Police



## GOALS

### Protection

of life and property.

### Preservation

of the public peace.

### Enforcement

of laws and ordinances.

### Arrest

of law violators and assembling competent evidence of the alleged violation.

### Promotion

of respect and cooperation of all citizens for the law and those sworn to enforce it.



## MISSION & VISION

Your Police Department, in the interest of providing a safe environment for all and to enhance the quality of life in this community, pledges to serve and protect the life and property of the people of Bartlett. Our goal is to prevent crime, to preserve the public peace, and uphold those guarantees set down in the Constitution of the United States of America, the laws of the State of Illinois and local ordinances of Bartlett.

This mission grows from our vision of the relationship between the People of Bartlett and the Bartlett Police.

Your Police Department strives to remain a vital and responsive member of the community. The Bartlett Police have a commitment to training and professionalism and receive their direction and authority from the public trust. This continuing partnership will allow us to change, grow and develop together. With compassion, respect and understanding of your needs, we will be guided by justice, both now and tomorrow.

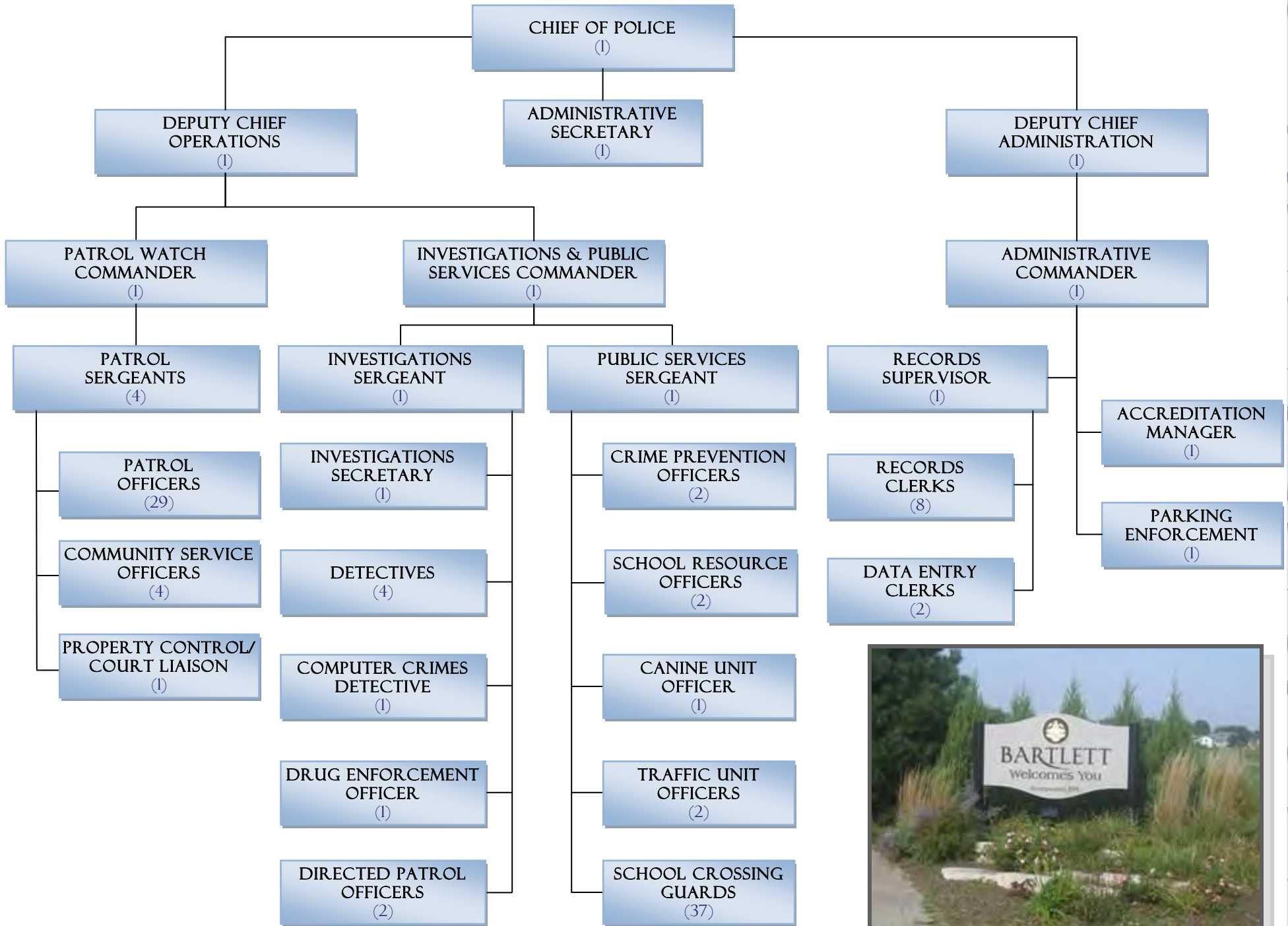
*(Mission & Vision Statement developed by a Committee of Employees – 1994)*

CRIME RATE	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
	10.4	11.0*	10.5*	9.3*	9.2*	8.6**	8.5**	8.7‡	8.6‡	7.5‡	6.2	5.0^	4.8^
Population	36,706	36,706	36,706	36,706	36,706	39,377**	39,377**	41,402‡	41,402‡	41,402‡	41,208	41,208	41,208
Combined Part I & Part II Offenses	3,819	4,068	3,876	3,427	3,396	3,420	3,822	3,608	3,543	3,121	2,548	2,040	1,960

\*Based on 2000 census population    \*\*Based on 2005 special census    ‡Based on 2007 special census    ^Based on 2010 census

Crime rate numbers represent how many people in a group of 100 would likely be a victim of a crime.

# BARTLETT POLICE DEPARTMENT 2012 ANNUAL REPORT



# BARTLETT POLICE DEPARTMENT 2012 ANNUAL REPORT

EMPLOYEES OF THE YEAR

To receive the Police Officer or Civilian Employee of the Year Award, an employee must be nominated by their peers or supervisors. After the nominations have been submitted, a committee meets to review the qualifications of each candidate and recommend one employee in each category to the Chief of Police. The Chief then reviews the recommendations and announces the award recipients. The qualifications for Employee of the Year include: an excellent work record, a high knowledge of work, initiative, outstanding customer service, admiration by other employees, dedication to the department and its goals, and exhibition of understanding and compassion to the citizens and fellow employees with whom he or she comes in contact. The recipients of these awards for 2012 are detailed below.

## POLICE OFFICER OF THE YEAR



### ROBERT SWEENEY

Officer Rob Sweeney was selected as the 2012 Police Officer of the Year. Officer Sweeney demonstrated his many talents and abilities to successfully achieve the goals of the Bartlett Police Department throughout 2012. He displayed the skill and initiative to perform his duties above and beyond what is expected from his current position, leading him to be nominated three times for selection as the department's Employee of the Month, for which he was selected twice. Additionally, he received the Suburban Law Enforcement Academy's Leadership Award in 2005 (after serving as class supervisor) and the Illinois Department of Transportation's DUI Enforcement Award in 2009. Rob is a very versatile police officer who is always more than willing to help out in whatever way he can. He consistently works extra traffic control, DUI and seatbelt enforcement details, and volunteers to help cover patrol shifts when they were short-handed. He does an outstanding job giving traffic-related presentations to several community groups. Rob also represents the department as a member of the Northern Illinois Police Alarm System's Emergency Services Team and serves on the department's warrant service team. He is an eight year veteran who is respected by his peers and supervisors.

## CIVILIAN EMPLOYEE OF THE YEAR



### SUSAN ANGELACOS

Records Clerk Susan Angelacos was selected as the department's 2012 Civilian Employee of the Year. Records Clerk Angelacos was nominated for assuming a leadership role while serving as the department's interim records supervisor while the department was in the process of hiring a new records section supervisor. She kept the Records Section running smoothly and efficiently while demonstrating an admirable work ethic. It was not uncommon for her to work beyond her scheduled hours to make sure essential tasks were completed. When a new records supervisor was hired, Clerk Angelacos facilitated an efficient transition and provided essential assistance and training to the new supervisor. Throughout the year, Susan demonstrated high performance standards, knowledge of work, and tremendous initiative when called to serve the department above and beyond her regularly assigned duties. She just celebrated her 15 year anniversary with the department. This is the second time Susan has been selected as the department's Civilian Employee of the Year; she previously won this award in 2008.

## RECOGNITION & AWARDS

### **Accreditation Manager Nora Ackerley**

5 Complimentary Letters

### **Officer Thomas Alagna**

AAIM Certificate of Appreciation

Employee of the Month- July & August

14 Complimentary Letters

### **Officer Jason Amore**

IDOT Achievement Award for 25 DUIs

### **Officer Victoria Anderson**

1 PIP-Exemplary Performance

3 Complimentary Letters

### **Records Clerk Susan Angelacos**

Employee of the Month-October

2 Complimentary Letters

### **Secretary Heidi Atkinson**

1 Complimentary Letter

### **Officer Derek Bansley**

1 PIP-Exemplary Performance

5 Complimentary Letters

### **Records Clerk Carol Barwacz**

1 Complimentary Letter

### **Officer Richard Bosh**

Employee of the Month-May

3 PIPs-Exemplary Performance

4 Complimentary Letters

### **Court Officer Michael Brady**

1 Complimentary Letter

### **Officer Jennifer Brown**

Employee of the Month-April

2 PIPs-Exemplary Performance

4 Complimentary Letters

### **Officer Andrew Bubis**

Blue Knight Award

AAIM Certificate of Appreciation

2 PIPs-Exemplary Performance

2 Complimentary Letters

### **Officer Michael Budds**

IDOT Achievement Award for 50 DUIs

1 PIP-Exemplary Performance

### **Officer Brian Camarata**

2 PIPs-Exemplary Performance

### **Officer Patrick Carey**

AAIM Certificate of Appreciation

### **Records Clerk Peggy Carrick**

Employee of the Month-December

2 PIPs-Exemplary Performance

2 Complimentary Letters

### **Officer Russell Cionko**

1 PIP-Exemplary Performance

### **Sergeant Jessica Crowley**

5 Complimentary Letters

### **Officer Mireya Flores**

Employee of the Month-August

WIU Certificate of Appreciation

1 PIP-Exemplary Performance

17 Complimentary Letters

### **Officer Karen Goff**

IDOT Achievement Award for 50 DUIs

MCAT Commendation

2 Complimentary Letters

### **Officer Kevin Gost**

1 PIP-Exemplary Performance

### **Officer Michael Hanrahan**

Employee of the Month-February

1 PIP-Exemplary Performance

1 Complimentary Letter

### **Officer William Hecker**

Employee of the Month-June & September

1 PIP-Exemplary Performance

3 Complimentary Letters

### **Officer Tracey Hunter**

1 PIP-Exemplary Performance

2 Complimentary Letters

### **Officer Amy Jenkins**

IDOT Achievement Award for 50 DUIs

1 PIP-Exemplary Performance

2 Complimentary Letters

### **Officer Michael Kmiecik**

Cook County Law Enforcement Award

1 PIP-Exemplary Performance

10 Complimentary Letters

### **CSO Keith Kollias**

5 Complimentary Letters

### **CSO David Lacriola**

2 Complimentary Letters

### **Deputy Chief Joseph Leonas**

2 Complimentary Letters

### **Commander Michael McGuigan**

5 Complimentary Letters

### **Officer Christopher Meade**

9 Complimentary Letters

### **Officer Gary Mitchell**

1 PIP-Exemplary Performance

### **Sergeant William Naydenoff**

1 Complimentary Letter

### **Officer Jon Neidlinger**

1 Complimentary Letter

### **Officer Melissa Odisho**

1 Complimentary Letter

### **CSO Matthew Perry**

8 Complimentary Letters

### **Sergeant Geoffrey Pretkelis**

5 Complimentary Letters

### **Officer Peter Rakiewicz**

Employee of the Month-May

2 PIPs-Exemplary Performance

5 Complimentary Letters

### **Officer Eric Roger**

2 PIPs-Exemplary Performance

6 Complimentary Letter

### **Officer Kyle Rybaski**

1 Complimentary Letter

### **Officer Demetrius Sales**

IDOT Achievement Award for 75 DUIs

### **Records Clerk Jean Schuelke**

1 PIP-Exemplary Performance

### **Officer Tammy Schulz**

1 Complimentary Letter

### **Officer Chris Sheahan**

1 Complimentary Letter

### **Officer Brian Simone**

1 PIP-Exemplary Performance

2 Complimentary Letters

### **Officer David Smith**

2 PIPs-Exemplary Performance

1 Complimentary Letter

### **Commander Charles Snider**

1 Complimentary Letter

### **Officer Christopher Solesky**

Employee of the Month-March

IDOT Certificate of Achievement

1 PIP-Exemplary Performance

2 Complimentary Letters

### **Officer Robert Sweeney**

Employee of the Month-January & November

18 Complimentary Letters

### **Officer Michael Tavalacci**

IDOT Achievement Award for 100 DUIs

AAIM Certificate of Appreciation

1 PIP-Exemplary Performance

2 Complimentary Letters

### **Officer Eric Tellschow**

1 PIP-Exemplary Performance

5 Complimentary Letters

### **Chief Kent F. A. Williams**

2 Complimentary Letters

### **Officer David Woollard**

Employee of the Month-January

3 Complimentary Letters

### **Officer James Zefo**

IDOT Achievement Award for 300 DUIs

AAIM Certificate of Appreciation

1 PIP-Exemplary Performance

## EDUCATIONAL ACHIEVEMENTS

Many of our personnel have obtained college degrees, both prior to and after appointment to the department. The pursuit of higher education is one example of our commitment to professional policing. At the end of 2012, we had 11 employees with Master's Degrees, 40 with Bachelor's Degrees, and 12 with Associate's Degrees in varying fields of study. Some employees have more than one degree.

# BARTLETT POLICE DEPARTMENT 2012 ANNUAL REPORT

NEW EMPLOYEES-RETIREMENT

## DEBBIE SPECIALE-RECORDS SUPERVISOR

Records Section Supervisor Debbie Speciale retired from the police department on August 3, 2012. Debbie joined the police department on January 4, 1999. She came to Bartlett with 14 years of law enforcement experience. Before coming to Bartlett, she worked various law enforcement positions to include: 9-1-1 police/fire dispatcher and community service officer. In addition to her duties as Bartlett's Records Section Supervisor, Debbie served as a LEADS agency coordinator, training officer, LIVESCAN liaison, door access system manager, parking liaison and PIMS manager. She was instrumental in assisting in researching, purchasing and implementing the department's door access and records management systems. Debbie obtained her bachelor's degree from Illinois Benedictine College while working for the police department. She also served as an instructor for NEMRT (Northeast Multi-Regional Training) as a local expert in police records procedures. Debbie relocated to Florida to be closer to her family and is now the Records Supervisor for Manatee County Sheriff's Office in Bradenton, Florida.



## MELANIE RAMIREZ

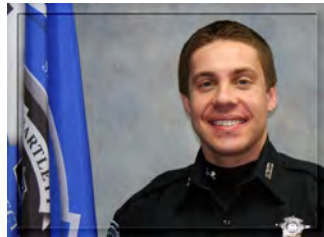
Records Clerk Melanie Ramirez joined the department in January 2012. Melanie came to us from the Elgin Police Department where she worked processing payroll and as an assistant to the Budget Analyst for six years. Melanie is certified by the Illinois State Police Law Enforcement Agency Data

System (LEADS) and trained as a matron. Her duties include assisting Bartlett residents when they come into the department and on the telephone.



## PHYLLIS SEVERSON

Phyllis Severson joined the department as the Records Supervisor in October, 2012 and also serves as the LEADS Administrative Coordinator. Phyllis' prior experience includes nine years as a Records Supervisor with the Naperville Police Department and 14 years in management with Xerox Corporation. She maintains LEADS and Freedom of Information Act Officer certification and received her Associates Degree from Benedictine University.



## GZIM SELMANI

Officer Gzim Selmani was sworn in as a police officer for the Village of Bartlett on September 25<sup>th</sup>. Gzim began his law enforcement career in 2008 with the Rock Valley College Police Department after graduating from the Police Training Institute's Basic Academy Class. Gzim served as a police officer for four years and was a committee member of the

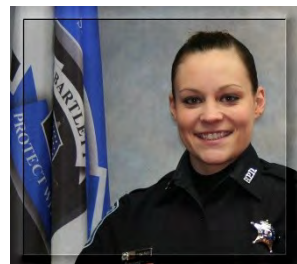
Northern Illinois Senior Citizen Police Academy. Gzim holds a Bachelor of Science degree in Preventative and Rehabilitative Exercise Science from Northern Illinois University.



## VINCE PSZCZOLKOWSKI

Vince Pszczolkowski was hired as a community service officer on December 4th. Vince retired from the Village of Skokie Police Department after serving over 31 years as a police officer. During the last 10 years, Vince was assigned as the vehicle maintenance coordinator working with a 54 vehicle fleet. He was responsible for the procurement of all police vehicle

related equipment and budget development. Vince also comes to us with experience as a crime prevention officer, evidence technician, truck enforcement officer, child passenger seat installer, an instructor in defensive tactics, use of force and oleoresin capsicum and was a member of the tactical intervention unit. Vince also served as the president of the Illinois Crime Prevention Association Region 4. Vince is proud to be the newest member of the Village of Bartlett Police Department and looks forward to working with his new "family".



## LAURA SWAN

Officer Laura Swan was sworn in as a police officer for the Village of Bartlett on September 28<sup>th</sup>. She was a member of the Suburban Law Enforcement Basic Academy Class 13-02. Upon graduation, Laura entered the department's patrol officer field training program, which she began on December 24<sup>th</sup>. Laura holds her Bachelor of Science degree in Exercise Science from Illinois State University and Master of Science degree in Health

Promotion from Mississippi State University. Laura worked as a general manager and personal trainer at a corporate fitness center in Downers Grove.



## POLICE OFFICER CHRIS MEADE

Chris Meade was sworn in as a police officer on January 9, 2003 and is currently assigned to the Investigations Unit. From 2006 to the present, Officer Meade has served on the Major Case Assistance Team's Forensic Unit (MCAT) where he earned two commendations for his service. In 2008, Officer Meade became one of four supervisors for the MCAT Forensic Unit. Officer Meade also serves on the Cook County Internet Crimes Against Children Task Force (ICAC). From 2009 to 2012, Officer Meade served on the SPEAR team which conducts high risk search warrants. Officer Meade also serves the department as a juvenile officer, Taser operator, Less Lethal operator, rifle officer, gang specialist, computer crime specialist and evidence technician. Chris is married and has one child.



## POLICE OFFICER CHRIS PEARSON

Chris Pearson joined the department in April 2003 and serves as a Patrol Officer. Officer Pearson is a Taser operator, an Evidence Technician, and a Field Training Officer. He also serves the department as an Emergency Vehicle Operator Course Instructor. Officer Pearson started a commercial driving school in 1997 and continues to own and operate Green Light Driving School. Chris is married and the father of two young children.



## DATA ENTRY CLERK KAREN FOLEY

Part-time Data Entry Clerk Karen Foley joined the department in August of 1998. She is certified by the Illinois State Police Law Enforcement Agency Data System (LEADS). She serves the department by entering, scanning and validating documents. In addition to her part-time job with our department, Karen is a full-time Records Clerk at the Schaumburg Police Department, where she has worked since 1986. Karen is married and is the mother of three college graduates.



## DATA ENTRY CLERK VICKI McDERMOTT

Vicki McDermott came to the Bartlett Police Department in April 1993 from Bartlett Hills Golf Course where she worked in the pro shop and was the course secretary. From 1993 until her retirement in 2007, she was a records clerk in the police department. Vicki served as the police department's L.E.A.D.S. coordinator for eight years. After 18 years of full-time service to the Village, she accepted the position of part-time data entry clerk. Data entry consists of entering computer aided dispatch (CAD) sheets from the department's dispatch center, DU-COMM, with the objective of making sure codes, addresses, beats and sub-beats are entered correctly. Data entry also involves scanning documents into Laserfiche, which is entry of all police reports into a permanent paperless record. Vicki has been married to her husband Ray for 40 years, has three awesome adult daughters, and a cat named Anthony.



# BARTLETT POLICE DEPARTMENT 2012 ANNUAL REPORT

## D.A.R.E. FAMILY FISHING DERBY

The 9<sup>th</sup> annual D.A.R.E. Family Fishing Derby was held at Beaver Pond on Saturday, May 5<sup>th</sup>. Members of the department and Bartlett Fire Protection District enjoyed participating with the more than 100 children who competed in this fun-filled catch-and-release fishing competition. Some of the current and former D.A.R.E students even wore their D.A.R.E. t-shirts at the event! Dozens of prizes were donated by area businesses and then raffled off at the end of the event.



## ILLINOIS SPECIAL OLYMPICS

Police employees assisted with Motor Activities Day at Nature Ridge Elementary in May. Motor activities day is a special day of celebration and competition attended by over 50 students with severe/profound disabilities. We also took part in the annual Winter Games Special Olympics held at the Bartlett Hills Golf and Country Club. Athletes who compete in the winter Olympics receive their medals and ribbons from a Bartlett officer during the Awards Ceremony.



## BARTLETT ELEMENTARY WALK-A-THON

Police employees participated in Bartlett Elementary School's Walk-a-thon, hosted by parents and teachers of Bartlett Elementary on September 27<sup>th</sup>. Police Officers and McGruff the Crime Dog passed out bottled water and cheered on the students who walked to help raise funds for educational activities for Bartlett Elementary School.



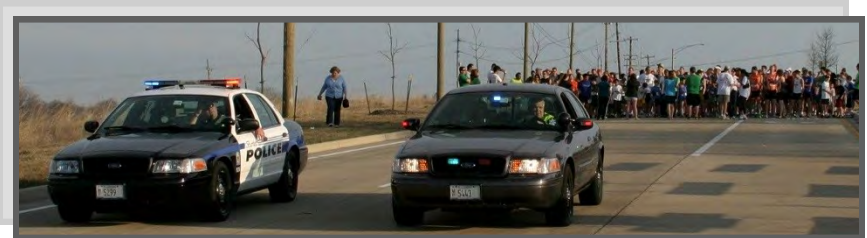
## HEARTLAND CENTER BLOOD DRIVE

The Bartlett Police Department hosted its annual blood drive with Heartland Blood Center on Thursday, December 27<sup>th</sup> in which the Bartlett community generously donated five pints of blood.

## FAIRS & EXPOSITIONS

Throughout the year, members of the department attended several community events and had the opportunity to talk with citizens, hand out coloring books, crime prevention and elderly services related materials, and give presentations on drug resistance and railroad safety.

- ◆ "Character Counts Expo" at the Hanover Township Senior Center on July 11<sup>th</sup>
- ◆ Pink Heals Safety and Health Fair hosted by the Bartlett Fire Protection District on August 22<sup>nd</sup>
- ◆ Children's Health and Safety Day at B.A.P.S. Temple on September 16<sup>th</sup>
- ◆ "Just for the Health of It" on September 20<sup>th</sup> at Hanover Township
- ◆ West Suburban Bank's Customer Appreciation Day on September 22<sup>nd</sup>
- ◆ Sunrise Lake Outdoor Education Center's World Peace Day Celebration on September 22<sup>nd</sup>
- ◆ 2 Toots Grill Train Safety Day on October 4<sup>th</sup>
- ◆ Home Depot's Annual Fire Safety Open House on October 6<sup>th</sup>
- ◆ Bartlett Fire Protection District's Annual Open House on October 7<sup>th</sup>
- ◆ Cancer Awareness Rally on November 16<sup>th</sup> hosted by Hawk Hollow Elementary School.



## LUCKY LIONS RUN & FAMILY FUN WALK

The Bartlett Police Department assisted with traffic control at the inaugural Lions Club 5K run and non-competitive 1 mile family walk on March 17<sup>th</sup>. Proceeds went to Liberty Elementary School PTO for the construction of a running track on school grounds.

# BARTLETT POLICE DEPARTMENT 2012 ANNUAL REPORT

## POLICE OPEN HOUSE

The Bartlett Police Department held its annual Open House on Sunday, March 11<sup>th</sup> in conjunction with the Bartlett Lions Club Pancake Breakfast held inside the Bartlett Fire Barn. Guests who attended this event were able to tour our facilities, meet and speak with police personnel including the S.P.E.A.R. (Specialized Police Emergency Action Response) Team and the Police Canine Unit. DuComm Dispatch Communications provided Smart 911 information, Cook County Homeland Security allowed guests to tour their incident command vehicle, and the Cook County Bomb Squad brought their bomb robot.



## BARTLETT LITTLE LEAGUE

The Bartlett Little League held its annual Opening Day Parade on Saturday, April 21<sup>st</sup>. Police personnel provided traffic control assistance for hundreds of baseball players and their parents as they kicked off the start of the 2012 Little League Baseball season. The walk started in Leiseberg Park and ended at Ruzicka Field.

## APPLE BLOSSOM RUN

The Bartlett Park District's Apple Blossom Run took place on May 12<sup>th</sup>. The police department provided traffic control assistance for the 398 individuals who participated in the 5K, 10K, and 5K stroller run.

## FARMERS MARKET

On June 8<sup>th</sup>, police officers attended the Bartlett Farmer's Market. Officers gave children coloring books and also brought police cars and segways to the farmer's market.



## JULY 4<sup>TH</sup> FESTIVAL

The 4<sup>th</sup> of July Festival began on July 4<sup>th</sup> with the annual fireworks extravaganza at Apple Orchard Park and ended on July 8<sup>th</sup>. Festival entertainment included carnival rides, games, food, live music, and the Independence Day Parade. The police department provided personnel at the festival and also provided traffic control assistance during the Independence Day Parade and after the fireworks extravaganza.

## VOLUNTEER FIRE DEPARTMENT STREETFEST

The 5<sup>th</sup> annual Street Fest & Dance was held on Saturday September 1<sup>st</sup> in downtown Bartlett. Over 500 people joined the Volunteer Fire Department at this daylong event, which included food, drinks, live music, bingo, and children's activities. The department provided traffic control assistance.

## BARTLETT LIONS LABOR DAY DASH

The department provided traffic control for more than 100 men, women, and children who participated in the Bartlett Lion's Club 8<sup>th</sup> Annual Labor Day Dash on September 2<sup>nd</sup>, which included a 5K, 10K, and Kids & Family Dash.

## HERITAGE DAYS

The Bartlett Heritage Days and Bartlett Chamber of Commerce hosted the 3<sup>rd</sup> annual celebration and carnival on Friday, September 7<sup>th</sup> through Sunday, September 9<sup>th</sup>. Residents enjoyed an arts/craft show, antique/flea market, fashion show, wine tasting, pet show, car show, food, live music, carnival games and rides. The department provided assistance at the carnival and traffic control to safely assist pedestrians.

## BARTLETT HIGH SCHOOL HOMECOMING

Several members of the department participated in 2012 Homecoming activities by coaching the sophomore girl's "Powder Puff" football team and even leading them to victory against the freshmen team at Millennium Field on September 26<sup>th</sup>. The department also participated in the Homecoming Parade, Hawkfest, and Homecoming Pep Rally.

## HALLOWEEN FUN FEST AND PARADE

The Bartlett Heritage Days Committee held their 4<sup>th</sup> annual Halloween Fun Fest and Parade on Saturday October 27<sup>th</sup>. The costume parade ended with a dance and costume contest. The department provided candy and traffic control assistance to approximately 300 children and parents.

# BARTLETT POLICE DEPARTMENT 2012 ANNUAL REPORT

OPERATIONS DIVISION

## OPERATIONS DIVISION

The year of 2012 was very productive for the Operations Division in the Bartlett Police Department. We had many events that tested our resolve, and we responded with professionalism and grace. The Operations Division takes our mission—to protect with confidence and serve with care as its mandate. To do this we put our training into practice and deliver the best service possible to our residents. The Operations Division consists of many different units, the bulk of which falls to patrol. Our patrol section is divided into four shifts, each of which is comprised of seven officers and one sergeant. The patrol officers respond to calls for service and enforce traffic laws. If a crime is complex in nature or extends outside the Village limits, a detective is assigned the case. Detectives are also assigned to the Operations Division, along with the Directed Patrol Team, and a federal narcotics task force officer. Also part of Operations is the Public Services Bureau which is comprised of School Resource Officers, the Traffic Unit, and the Canine Unit.



## PATROL SECTION

The Patrol Section strives to provide the highest level of professional police service to all people within the Village of Bartlett. Its professional standards help foster strong relationships between the community and the Police Department.

“Serve with Care, Protect with Confidence” is the department’s motto and the main objective of the Patrol Section which is the largest and most visible unit within the agency. It provides continuous service to the community 24 hours a day, seven days a week. The Patrol Section is organized into four separate shifts. During 2012, the Patrol Section implemented two permanent shifts, one worked the AM shift (6:00 am-6:00 pm) and one worked the PM shift (6:00 pm-6:00 am). The other two 12 hour shifts operated on a 56 day rotation between the AM shift and the PM shift. The Patrol Section is responsible for handling both emergency and non-emergency calls for service. It is dedicated to protecting life and liberty, preserving the peace, enforcing state and local laws, suppressing crime, conducting preliminary investigations, enforcing traffic laws and investigating traffic crashes. In order to meet the needs of these diverse calls for service, members of the Patrol Section receive extensive training. Each patrol shift is comprised of a juvenile officer, less lethal operator, Taser operator, evidence technician, field training officer, breathalyzer operator, elderly services officer and a crisis intervention team officer.

In 2012, the police department handled almost 37,000 calls for service. This is an increase from 2011 when the department handled approximately 33,000 calls for service.



## COMMUNITY SERVICE OFFICERS

The police department has a team of Community Service Officers (CSOs), comprised of four full-time civilian employees. They are uniformed, unarmed members of the department who provide essential support to the Patrol Section. CSOs work 10-hour shifts that rotate, with all four working every Friday. This schedule provides CSO coverage from 7:00 a.m. to 10:00 p.m. throughout the week. They patrol the Village enforcing local ordinances and perform many administrative duties. CSOs supplement sworn patrol officers, greatly reducing the non-emergency calls our patrol officers respond to each year. These calls for service

include reports of theft where no offender or suspect information can be identified, criminal damage to property, mischief complaints, found property, abandoned vehicles or bicycles, private property vehicle crashes, animal complaints, parking complaints and assistance with traffic direction. CSOs are busy with administrative duties throughout the day which include errands and deliveries, school crossing guard replacement, vehicle maintenance, placement of speed trailers, vacation house checks and assisting with court duties. CSOs take pride in being certified Child Safety Seat Installers and enjoy educating residents about laws regarding safe travel for children. During 2012, 187 car seats were installed by Community Service Officers who train and renew their certifications throughout the year. In addition to being certified in child safety seat installation, some team members are Evidence Technicians and one is a Humane Investigator. Community Service Officers continue to be an integral part of the Patrol Section and contribute to the overall success of achieving the goals of the Bartlett Police Department.



CSO Dave Lacriola, CSO Matt Perry, Sgt Will Naydenoff,  
CSO Vince Pszczolsowski, CSO Keith Kollias



## INTERNAL AFFAIRS REPORT

The Police Department investigated two formal complaints against three members of the department in 2012. It should be noted that one internal investigation may involve more than one department member or complainant and may include more than one alleged violation of several departmental rules, policies or procedures. There were eight rule violations alleged and two complainants in the internal investigations this year. The findings for these investigations are below.

SOURCE OF COMPLAINT		RACE OF COMPLAINANT	
Citizen complaint	0	Caucasian	0
Police Agency Complaint	2	African-American	0
		Hispanic	0
		Other	0
		Police Agency Complaint	2
AGE OF COMPLAINANT		SEX OF COMPLAINANT	
Under 18	0	Male	0
18-25	0	Female	0
26-35	0	Police Agency Complaint	2
36-45	0		
46 and over	0		
Police Agency Complaint	2		

DISPOSITION OF CASES		DISCIPLINARY ACTION	
Unfounded	0	Counseling	0
Exonerated	0	Oral Reprimand	0
Sustained	2	Written Reprimand	2
Not sustained	0	Suspension	1
Misconduct not based on original complaint	0	Separation from service	0
Policy failure	0	Demotion	0
		Resignation	0
		Other	0

**Unfounded:** The investigation indicates that the act(s) did not occur or that it failed to involve members of the department.

**Exonerated:** The act(s) alleged did occur, but the act(s) are justified, lawful and proper.

**Sustained:** The investigation disclosed that there is sufficient evidence to clearly prove the allegations that were made in the complaint.

**Not Sustained:** The investigation failed to discover sufficient evidence to clearly prove or disprove the allegations that were made in the complaint.

**Misconduct Not based on Original Complaint:** The investigation revealed that the acts of misconduct that occurred were not contained or alleged in the original complaint.

**Policy Failure:** The investigation revealed that the alleged acts did occur, however the member was acting in accordance with department policy.



## CODE OF ETHICS

**POLICE OFFICERS:** As a law enforcement officer, my fundamental duty is to serve the community; to safeguard lives and property; to protect the innocent against deception, the weak against oppression or intimidation and the peaceful against violence or disorder; and to respect the constitutional rights of all to liberty, equality and justice. I will keep my private life unsullied as an example to all and will behave in a manner that does not bring discredit to me or to my agency. I will maintain courageous calm in the face of danger, scorn or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed both in my personal and official life, I will be exemplary in obeying the law and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty. I will never act officiously or permit personal feelings, prejudices, political beliefs, aspirations, animosities or friendships to influence my decisions. With no compromise for crime and the relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities. I recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of police service. I will never engage in acts of corruption or bribery, nor will I condone such acts by other police officers. I will cooperate with all legally authorized agencies and their representatives in the pursuit of justice. I know that I alone am responsible for my own standard of professional performance and will take every reasonable opportunity to enhance and improve my level of knowledge and competence. I will constantly strive to achieve these objectives and ideals, dedicating myself to my chosen profession...law enforcement.

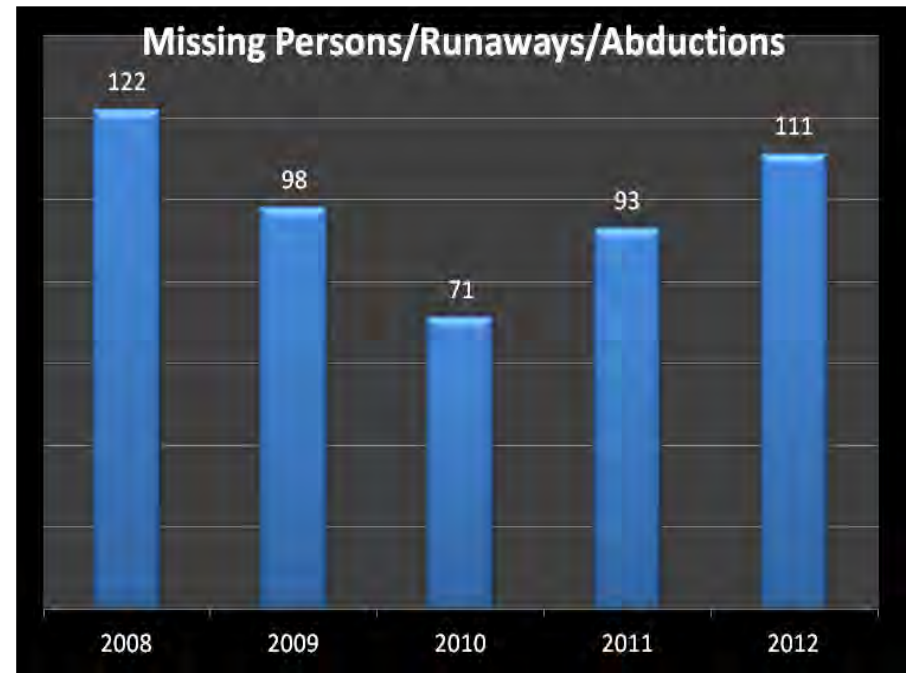
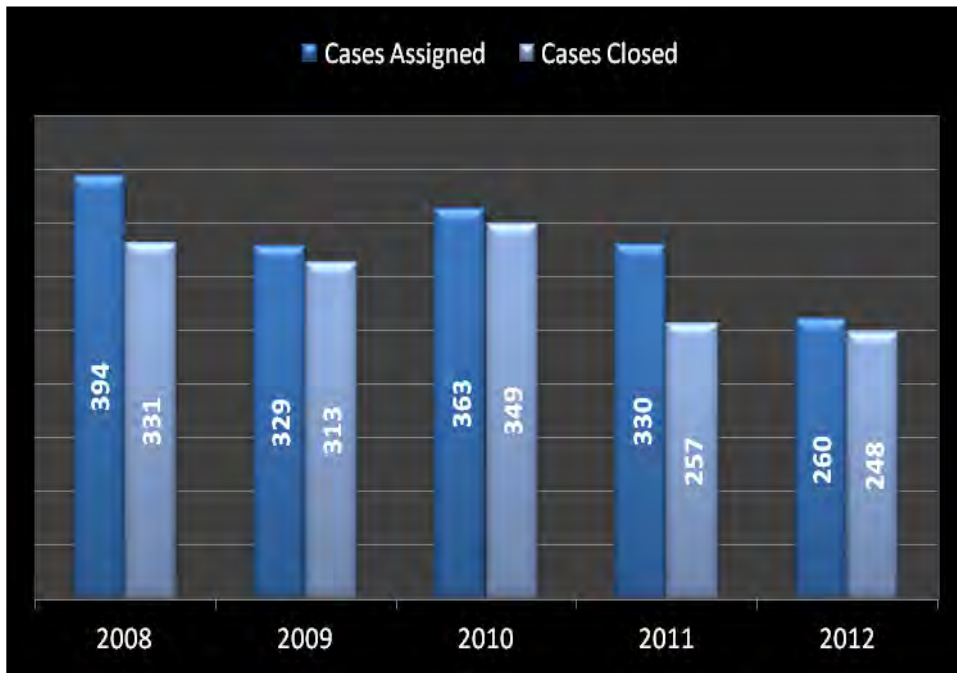
**CIVILIAN EMPLOYEES:** I acknowledge respect for human life, recognizing diversity among the members of the community and department I serve. I will exhibit honesty and integrity through ethical behavior. I will be obedient to the laws of the Village of Bartlett, the State of Illinois and the United States of America. I will not, in the performance of my duty, work for personal advantage or profit. I will, at all times, recognize that I am a public servant, and that ultimately I am responsible to the public. I will give the most efficient, impartial and courteous service of which I am capable at all times. I will regard my fellow employees with the same standards as I maintain for myself. I will accept responsibility for my actions. I will do only those things that will reflect honor on my fellow employees, my supervisors, my agency and myself.

# INVESTIGATIONS



An investigation is most often started after a patrol officer refers a case that cannot be completed without significant resources, or within the patrol officer’s work day. The Detective Sergeant will review the case applying several factors to determine the likeliness of solving the case. These factors include seriousness of the crime, clear descriptions to identify the offender or vehicle used, physical evidence available, or a pattern of similar crimes. The case is then assigned to a detective or other team member to continue the investigation. The detective will build a case using all information and evidence discovered and presents this case to the prosecutor. The goal of each case is to paint a clear picture of the crime which a jury will easily understand and hand down a verdict. Throughout the entire process, the detective will maintain an open line of communication with the victims involved, offering referrals and resources as appropriate. Throughout the year, team members receive training to improve their skills and knowledge. The team networks with surrounding police agencies and members of the law enforcement community daily. At the end of each month, a summary of all activity attributed to the Investigations Section is created to evaluate the section’s performance and identify any areas that can be improved.

The Investigations Section is staffed by one Commander, one Detective Sergeant, one secretary, four detectives, two Directed Patrol Officers and one Narcotics Investigator. The detectives work ten hour days, four days a week and are on-call for a seven day period, Monday through Sunday. This on-call schedule is rotated every four weeks. The Directed Patrol officers work eight hour days which are often adjusted on a case-by-case basis. The Narcotics Investigator assists the Investigations Section with significant drug related cases. In 2012, the Investigations Section was assigned 260 new cases to investigate. In the same year, 248 cases were closed, some of which may have been ongoing from the year prior.



# BARTLETT POLICE DEPARTMENT 2012 ANNUAL REPORT

**JANUARY** Detectives investigated a retail theft at the CVS Pharmacy. Several over-the-counter medications and make up, totaling over \$2,000.00 were stolen. With witness help, the offender and vehicle were identified and the driver arrested for a suspended driver's license. All of the merchandise was recovered from the car. It was learned this subject stole medications from other CVS Pharmacies and Walgreens in other towns. The offender was arrested and charged with felony retail theft.

**FEBRUARY** Detectives investigated a theft at a residence where the offender stole eight gold rings from the woman's jewelry box in her bedroom, totaling \$2,900.00. The detectives were able to recover seven of the eight rings and returned them to the victim. The offender was arrested and petitioned into the courts for felony theft.

**MARCH** Detectives completed a lengthy investigation involving a 7-Eleven Citgo gas station armed robbery involving a semi-automatic handgun. Minutes before, Streamwood had a similar armed robbery at a gas station with offenders of the same description. The same offenders were also involved in armed robberies in South Elgin, Itasca, and Roselle. A confession was obtained by both offenders. All towns involved charged the offenders together in one multiple count court case.

In March, detectives completed an investigation of an aggravated battery with a handgun in which a 17 year old male was shot in the upper back. Many witnesses and friends of both the offender and victim were interviewed. An offender was identified and picked out of a photo line-up by the victim. A confession was obtained. The offender was arrested for attempted murder, aggravated battery with a firearm, and aggravated discharge of a weapon. He is currently in jail awaiting trial.

In March, detectives completed an aggravated identity theft case, which occurred in May 2011. An employee who worked for a financial loan company altered an employment document and then completed a fraudulent loan to herself in the amount of \$2,000.00, using someone else's name, date of birth and social security number. The offender confessed her involvement to detectives and was arrested for two felony counts of identity theft.

**APRIL** Detectives completed a theft case at Clare Oaks Retirement Community, which occurred in January. An IPAD was stolen from a resident's room. Detectives located the IPAD at a pawn shop in Elk Grove Village, retrieved it and returned it to a family member of the resident. An employee of Clare Oaks, a Certified Nurse's Assistant, confessed to stealing and then pawning this IPAD, and was arrested for felony theft.

**MAY** Detectives investigated an armed robbery at Mr. Quik-Ezz. During the investigation, Detectives learned Palos Park had a similar armed robbery. Suspect vehicle information was obtained. Detectives learned Chicago Police had impounded this car. A knife was located inside the vehicle, linking the offender to our armed robbery. The offender confessed to the armed robbery, and was arrested for a Class X felony of armed robbery.

In May, detectives investigated a case which began as a domestic complaint. This complaint had allegations of guns, a "hit-man", large sums of money and explosive materials. After a very lengthy and thorough investigation a Bartlett resident was arrested and charged with possession of explosive materials, possession of a weapon with a revoked FOID card, and obstructing a peace officer. This multi-agency investigation included the Roselle Police Department, the Bureau of Alcohol, Tobacco and Firearms, and the Cook and DuPage County Bomb Squad Units.



# BARTLETT POLICE DEPARTMENT 2012 ANNUAL REPORT

**JUNE** Detectives investigated an armed robbery at the TCF Bank where the offender displayed a gun. Many similar armed robberies occurred in various other suburbs. Possible offenders were identified and the case was turned over to the FBI.

Detectives generated a child pornography case involving computers. The investigation revealed the suspected offender resided in Bartlett. A search warrant was requested and executed at the suspected offender's residence. The case is still under investigation pending forensic examination of the digital evidence.

**JULY** Detectives investigated a second armed robbery at the TCF Bank in Jewel, where the offender handed the bank employee a handwritten note asking for money. A gun was implied but not displayed. This case was also turned over to the FBI.

**AUGUST** Detectives worked an aggravated battery case, which occurred at Trails End Park. An 18 year old male was battered by a 17-year-old male juvenile. All involved were acquaintances and had past problems. The offender and his 15 year old sister were both arrested and petitioned into the juvenile courts for two counts of battery and mob action.

**SEPTEMBER** Detectives completed an investigation of criminal sexual assault, where the offender followed the female victim from the Cadillac Ranch. The offender caused a minor accident to get the victim to exit her vehicle. Once she exited the vehicle the offender forcefully grabbed her, threw her into his vehicle, and drove to a secluded area where they had nonconsensual sexual intercourse. Ultimately the victim was able to escape his vehicle. The offender was arrested for aggravated criminal sexual assault, aggravated kidnapping, kidnapping and aggravated battery.

**OCTOBER** Detectives investigated a theft over \$300.00 report regarding an employee of a financial company who was creating fraudulent invoices, and requesting reimbursement payments, payable to herself. Evidence was collected and interviews were conducted. The offender confessed and she was arrested and charged with theft over \$10,000.00, a class 2 felony.

**NOVEMBER** Detectives completed a criminal damage to government property case, which occurred in October. A Bartlett squad car was parked in the parking lot of the 7-Eleven Gas Station at Rt. 59 and Schick Road. The squad's front passenger side window was shattered and a BB pellet-sized dent was visible on the front passenger door frame. The squad car of a DuPage County Sheriff, who resided on a nearby street, was also damaged the same day. Video surveillance at the location determined the vehicle the offender was driving and two suspects were identified. The two offenders admitted their involvement with both squads, plus shooting out the front window at a Radio Shack in our town. One offender was arrested for Class 4 felony criminal damage to government property and for two charges of criminal damage to property. The other offender was arrested for three charges of criminal damage to property.

**DECEMBER** Detectives generated a child pornography case involving computers. After extensive investigation, it was learned the offender resided in Streamwood and his wife ran a daycare out of the home. The case was turned over to a Streamwood detective. Bartlett assisted with drafting the search warrant, as well as executing the search warrant on the residence. The offender was arrested and charged.

## NORTHERN ILLINOIS POLICE ALARM SYSTEM

Northern Illinois Police Alarm System (NIPAS) is a police mutual aid system operating in Northeastern Illinois. NIPAS was established by an intergovernmental agreement in 1983 and now has 99 member agencies. NIPAS has three main components: Mutual Aid System, Emergency Services Team (EST), and Mobile Field Force (MFF). The Mutual Aid System provides for participating agencies to send police officers to the requesting municipality in the event of a natural disaster or special event. EST is a full service tactical team designed to handle high-risk incidents. This team consists of the Entry Unit, Containment Unit, Marksman Unit, and Command Unit. In 2012, EST responded to 9 hostage/barricade incidents and served 12 high-risk warrants. EST also plays another role as an ILEAS Weapons of Mass Destruction team. EST is responsible for responding to incidents involving threats of chemical, biological, and radiological attack or contamination. MFF was deployed for NATO week (full team) and the NIPAS MFF React Team, including K9s, were deployed in Forest Park during their 4th of July Festival. There were a total of 15 instances where the team was placed on standby, but did not fully activate.



NIPAS Officers training for NATO



## ILLINOIS LAW ENFORCEMENT ALARM SYSTEM

ILEAS is a statewide police mutual aid system with over 700 member agencies. Bartlett is a member of Region IV of the ILEAS plan, which incorporates mutual aid responses for towns in Lake, Cook, and DuPage Counties. In 2012, Bartlett officers responded to 12 requests for assistance to other suburban towns through ILEAS, one of these requests was for a training drill. Bartlett requested and received mutual aid for one incident involving an armed barricaded subject in December.

1/29/12	Streamwood	Armed Barricaded subject	7/24/12	Hanover Park	Subject Barricaded with a Gun
3/23/12	Hoffman Estates	Barricaded Subject	8/11/12	Hoffman Estates	Accident with Entrapment
4/26/12	Streamwood	Explosive Device	9/28/12	Streamwood	Armed Robbery/Kidnapping
5/2/12	Hoffman Estates	Abduction (Drill only)	10/5/12	Streamwood	Gas Leak
5/20/12	Streamwood	Armed Robbery	11/26/12	Streamwood	Structure Fire
5/24/12	Hanover Park	Barricaded Armed Subject	12/14/12	Bartlett	Armed Barricaded Subject

## MAJOR CASE ASSISTANCE TEAM

The Major Case Assistance Team (MCAT) is a multi-jurisdictional organization formed in 1998 comprised of police officers serving in the roles of detective, forensic technician, and surveillance team member. When a major incident occurs that might otherwise overwhelm an agency, MCAT is activated. Within hours, dozens of officers respond to provide investigative and forensic assistance to member agencies during investigations of homicides, kidnappings and other major crimes. MCAT investigators can be required to perform any task in the investigative process to include canvassing neighborhoods, interviewing witnesses and suspects, providing technical support, and conducting forensic duties including the collection of evidence. The MCAT officers train together on a regular basis and are specially selected from their home agencies based on their experience, talent, and training. Bartlett has officers assigned to MCAT to fill the roles of detective, forensic supervisor and technician, and surveillance team member. MCAT is presently comprised of 22 police agencies from the northwest suburbs. In 2012 MCAT responded to a total of 9 activations: 2 homicide investigations, 1 attempted homicide, 1 murder-suicide investigation, 4 suspicious death investigations, and 1 surveillance activation for a burglary crew. Total personnel support hours for 2012 was 4,246.75:

Investigative Support = 1,519.75, Forensic Support = 999.5, Surveillance Support = 1,727.75.



## DRUG INVESTIGATIONS

The Bartlett Police Department began a federal partnership with the Drug Enforcement Administration (DEA) in January 2012 on a task force based out of the Chicago Field Division. There is one officer assigned full-time to this drug enforcement task force. The goal of the DEA is to fight the battle on drugs in the United States by confiscating large sums of narcotics and by seizing currency (profits from narcotics sales) and assets purchased from narcotics sales (houses, vehicles, guns, and other merchandise.) The DEA task force officer's duties include mobile surveillance, aerial surveillance, transportation interdiction (airplanes, trains, buses, and trucks), undercover investigations, and monitoring federal wiretaps as an Electronic Criminal Surveillance Officer. In 2012 \$6,139,615 in cash was seized; Bartlett's percentage of return from the seized money fluctuates from case to case, but the average for 2012 was 6.64% of all proceeds collected. One investigation in 2012 involved the seizure of 100 pounds of Methamphetamine where 4 subjects were taken into custody.

Bartlett's Directed Patrol Team (DPT) and Investigations personnel also conducted several illegal drug activity investigations in Bartlett in 2012:

- May-A search warrant was executed at 1352 Hunter Drive after a short undercover investigation. Two subjects were arrested and charged with delivery of cannabis, possession of cannabis and possession of drug paraphernalia. A small amount of cannabis and \$3,155 of was seized.
- June-A search warrant was executed at 995 Longford Drive after a short undercover investigation. Two subjects were charged with possession of cannabis and drug paraphernalia. A small amount of cannabis and \$5,377 was seized.
- June-A search warrant was executed at 878 Prairie Court. Two subjects were charged with possession of cannabis and drug paraphernalia. Seized was a small amount of cannabis and \$130.
- September-A search warrant was executed at 833 Acorn Court. During the investigation, one subject was arrested and charged with delivery of cannabis, possession of cannabis, and drug paraphernalia. Seized was 411 grams of cannabis and \$763.
- September-DPT observed suspicious people in the area of Troutman and Southfield Drive. During the investigation, a small amount of heroin was located on each person. Both subjects were charged with unlawful possession of a controlled substance.
- September-DPT investigated a suspicious incident at 345 East Lake. After a short investigation, one subject was charged with unlawful possession of a controlled substance, unlawful possession of a controlled substance with intent to deliver, and drug paraphernalia. Seized were 200 pills of Oxymetholone, 15 grams of cocaine, and 16 pills of MDMA.
- Nov-DPT assisted patrol with a heroin/cannabis investigation. Three subjects were charged with unlawful possession of a controlled substance, unlawful possession of a controlled substance with intent to deliver, and drug paraphernalia. Seized during the investigation was a 2005 Ford Freestar van.



## SPECIALIZED POLICE EMERGENCY ACTION RESPONSE

In 2008 the Bartlett Police Department identified a need and developed, outfitted, trained and deployed the S.P.E.A.R. Team. This need was due to the increase in unknown risk police, the community and suspects face in operations specifically associated with serving warrants on dwellings, structures, vehicles, and persons.

This year was another active year for the S.P.E.A.R. Team who participated in approximately 72 hours of advanced training and executed 6 narcotics warrants. The team also participated in our Open House and National Night Out events. Annually, the department brings in nationally recognized police trainer Steve Claggett to keep the team's training and abilities contemporary.

This team is a separate entity from the NIPAS Emergency Services Team which is tasked with addressing situations involving known threats, more consistent with barricaded gunman, and hostage situations.



# BARTLETT POLICE DEPARTMENT 2012 ANNUAL REPORT

The Public Services Bureau is composed of 2 Crime Prevention Officers, 2 Traffic Unit Officers, 2 School Resource Officers, 1 Police Canine Unit, and 1 Sergeant. The objective of this specialized team is to assist the Patrol Section and the Investigations Section with any unique concerns that are brought to the attention of the police department by residents, school officials, businesses, or community groups. The Public Services Bureau is also responsible for handling police-community events and addressing traffic-related concerns within the Village of Bartlett.



## CRIME PREVENTION UNIT

The Crime Prevention Unit strives to work closely with members of the community to focus on safety, security, and most importantly the prevention of crime through programs such as Business Watch, Neighborhood Watch, C.P.T.E.D. (Crime Prevention Through Environmental Design), Bank Robbery Training, Bullying/Cyber Bullying Presentations, Business Safety Presentations, Internet Safety Presentations, Scams & Cons Presentations, Stranger Danger Presentations, Bicycle Safety Program, Gang Presentations, and D.A.R.E.

The Crime Prevention Unit's top priority continues to be the D.A.R.E. (Drug Abuse Resistance Education) Program. This program is a cooperative effort between law enforcement and elementary schools to prevent drug abuse and helps students make healthy decisions. Over 500 5th graders from seven different elementary schools participated in the 10-week curriculum that concluded with a graduation ceremony. The curriculum included lessons on the dangers of alcohol, drugs, tobacco, peer pressure and bullying. This was the first year a bullying lesson was added to the curriculum to meet the needs of our students, parents, and schools. The Crime Prevention Unit also participated in the following programs: Hanover Township's Open Gym, Internship Program, Station Tours and Alcohol/Tobacco Compliance Checks.



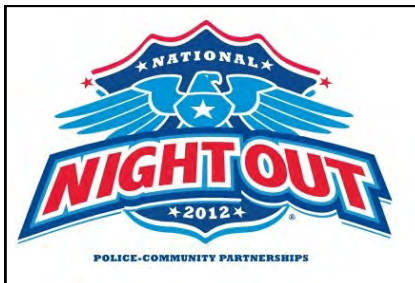
## SCHOOL RESOURCE OFFICERS

The police department assigns full-time officers to Bartlett High School and Eastview Middle School through a cooperative agreement with School District U-46. The School Resource Officers (SRO) are state-certified juvenile officers and are responsible for handling incidents reported by students or staff members. The officers also build positive relationships with staff and students by teaching, networking with staff, attending school-related functions such as dances, football games, and basketball games. When school is not in session, the SROs are assigned to standard patrol duties.

In 2012, the High School SRO handled 291 reports and made 157 arrests, mostly for local ordinance violations. He also taught 4th amendment search and seizure to civics and law classes. The SRO created a power point presentation about drug and alcohol use among teens for several health classes. The Middle School SRO handled 36 incidents and made 3 arrests for local ordinance violations. She taught 124 Project Alert classes designed to focus students on methods they can take to resist drug abuse, that includes an anti-bullying session for all 7th grade students. The SRO continued her after school Cooking Club for the second year. This year, the 24 students in the club met across 9 weeks with the SRO to create one-dish meals.

## NATIONAL NIGHT OUT

The police department, along with assistance from the Village of Bartlett, the Bartlett Park District, and the Bartlett Fire Protection District held our 19<sup>th</sup> Annual National Night Out Celebration. The celebration began with the 3rd Annual Twilight Skate Park Bash on Friday, August 3<sup>rd</sup> in conjunction with the Family Tailgate & Pool Party. Approximately 1,000 residents enjoyed games and crafts at the Jim Jensen Pavilion and skateboarding fun at the Bartlett Skate Park, illuminated by Bartlett Fire Protection District and Hanover Township's Emergency Services Unit vehicles. Residents and Crime Prevention Officers cooled off at the Bartlett Aquatic Center with root beer floats and by jumping in the swimming pool. On Saturday August 4<sup>th</sup>, seven different neighborhoods hosted National Night Out Block Parties and competed for Best Lighting, Best Participation, Best Theme, Best Spirit, Rookie of the Year and Best Overall awards. The Village's National Night Out Picnic in the Park Celebration was held on Tuesday, August 7<sup>th</sup>. The event began at the Jim Jensen Pavilion with the ABC Bicycle Check/Bike Ride with the Village and ended up at Bartlett Park. This year's entertainment included family games, a watermelon eating contest, face painting, and appearances by McGruff the Crime Dog, Bartlett High School's Hawk mascot, and Eastview Middle School's Wolf mascot. There were also business displays such as the Chicago Fire Soccer skills exhibit, Little Boots Rodeo 'panning for gold' exhibit and performances by Master Ko's Martial Arts, Skydogz, Division BMX Bike Stunt Team, Jesse White Tumbling Team, and an outstanding performance by No Repercussions drum line. The celebration wrapped up with the Business Star, Citizen Star, and Block Party Award winners. Overall, an estimated 7,500 residents and neighbors participated in all of this year's National Night Out events. The National Association of Town Watch awarded the Village of Bartlett with 1<sup>st</sup> place in its population category of 15,000-49,999 residents.



## TRAFFIC ENFORCEMENT

The Traffic Unit is composed of 2 Traffic Officers, 1 Public Services Bureau Sergeant, and 1 Patrol Commander. This specialized team is responsible for handling traffic complaints, providing the public with important traffic safety information, and addressing traffic-related areas of concern within the Village of Bartlett.

During 2012, the Traffic Unit spent a large amount of time investigating traffic-related concerns in residential neighborhoods. Specialized radar enforcement, extra patrols, and speed trailers were used to enhance pedestrian, bicycle, and vehicle traffic safety on neighborhood streets. The Traffic Unit also developed a comprehensive traffic study from which an ordinance was enacted to prohibit commercial motor vehicles traveling on Lambert Lane. Finally, the Traffic Unit continued its ongoing effort to enforce commercial motor vehicle overweight violations in the Village of Bartlett by collecting \$5,614 in fines.



## ADMINISTRATIVE TOW HEARINGS

On June 5, 2012, the Village Board voted to increase the administrative tow fees from \$400.00 to \$500.00. The ordinance was also amended to prevent police officers from initiating administrative tows against drivers arrested for driving while license suspended or revoked for unpaid parking or moving citations or failing to comply with emissions testing.

In 2012, the police department initiated a total of 326 administrative tows against drivers who were arrested for driving while license suspended or revoked, driving under the influence of alcohol or drugs, fleeing or attempting to elude a police officer, possession of a controlled substance, possession of cannabis in excess of 30 grams, speeding more than 40 miles above the posted speed limit, driving without a valid driver's license, reckless driving, leaving the scene of an accident involving personal injuries or damage to a vehicle offenses. In 2012, 19 vehicle owners appeared at the administrative tow hearings to contest the administrative tows, and five of the cases were found to be in favor of the owner. The paid fees were refunded to the owners shortly after the administrative tow hearings.



## SCHOOL CROSSING GUARD PROGRAM

The department utilizes 29 permanent and 17 substitute school crossing guards at 29 various intersections located in close proximity to Eastview Middle School and the 6 elementary schools within the Village of Bartlett. The school crossing guard program is designed to improve the safety of students who walk or ride their bicycles to and from school. Generally, the school crossing guards are assigned to work a half-hour or an hour before school, during lunchtime, or after school to help students safely cross the roadways at nearby intersections located by the schools.

In order to become a school crossing guard for the Bartlett Police Department, individuals must complete a mandatory crossing guard training class and outdoor practical session before the beginning of the school year. Afterwards, the school crossing guards are evaluated at least two times a year by the Community Services Officers and the Traffic Unit Officers.





## TRAFFIC CRASHES

The police department handled 1,026 motor vehicle crash reports in 2012 compared to 1,029 motor vehicle crash reports last year. The crashes were categorized into the following classifications:

* Crashes involving vehicle damage:	659
* Crashes occurring on private property:	172
* Crashes involving personal injury:	121
* Crashes where one party fled the scene:	64
* Crashes involving a pedestrian or bicyclist:	9
* Crashes involving loss of life:	1

The top five crash locations and number of crashes at each in 2012 were:

1. Route 59 & Stearns Road	42
2. Route 59 & West Bartlett Road	34
3. Route 59 & Lake Street	33
4. Lake Street near Naperville Rd	25
5. Stearns Road near Route 59	20

## GRANTS

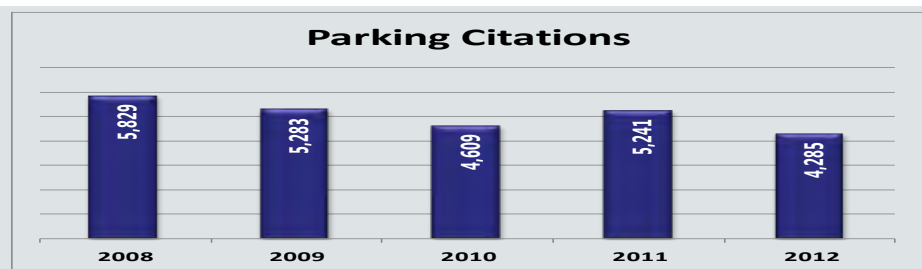
In 2012, the Village was awarded grant money from the Illinois Department of Transportation's Division of Traffic Safety to participate in the Commercial Motor Vehicle Speed and Enforcement Program grant from April 1st through June 30th. Officers conducted an additional 16 hours of specialized traffic enforcement to target commercial motor vehicle speed-related laws on Lake Street and Lambert Lane and issued 7 seat belt violation citations, 17 speeding violation citations, and 4 other commercial motor vehicle related violations.



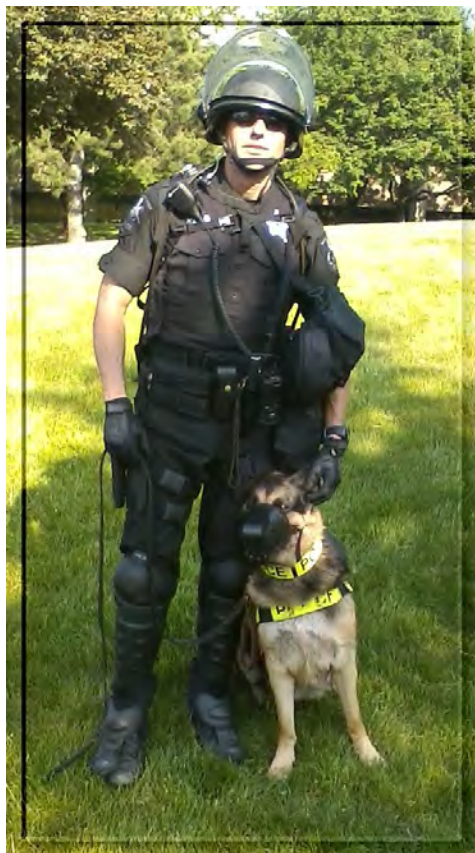
The department received a grant from the Illinois Department of Transportation's Division of Traffic Safety to participate in the Sustained Traffic Enforcement Program to reduce the incidence of alcohol-related violations and non-compliance to passenger restraint laws. Officers conducted an additional 584 hours of specialized traffic enforcement to target DUI and seatbelt driving-related offenses. As a result of this extra enforcement, officers assigned to the grant made 35 DUI related arrests, 3 zero tolerance arrests, 1 fleeing & eluding arrest, 6 no valid driver's license arrests, 9 driving while license suspended or revoked arrests, and issued 244 seatbelt violation citations, 240 speeding citations, and 344 other traffic-related citations.

## PARKING ENFORCEMENT

The police department is responsible for enforcing all of the applicable parking violations that occur in the Village of Bartlett. The majority of these parking citations were written for overnight parking and metered parking violations. During 2012, the Bartlett Police Department issued a total of 4,285 parking citations, which included 2,143 for overnight parking violations, 1,875 for metered parking violations, and 267 for failure to display village sticker violations. The number of citations issued for failure to display village sticker violations was far less than last year after the Village Board voted to eliminate the annual sticker fee when they approved the FY 2012 – 2013 budget.



## CANINE UNIT



The Canine Unit is comprised of one police officer and one police service dog. The current Canine Unit has been in service since November 2004 after receiving eight weeks of basic canine handler training (380 Hours). The team is responsible for providing canine support during general patrol operations and special criminal investigations, including narcotics search warrants. To date, the Canine Unit is responsible for the location and apprehension of 47 offenders, wanted in offenses ranging from traffic to attempted homicide. The unit has a bite-ratio of 4.3%, well below the national canine industry average of 20%. During 2012, the Canine Unit was responsible for the apprehension and/or location of 15 persons ranging from suspicious activities to burglary. Also in 2012, the Canine Unit re-joined Northern Illinois Police Alarm System [NIPAS] Mobile Field Force [MFF].

The unit received its initial and ongoing training at TOPS (Tracking Obedience and Protection Services) In Dog Training Corporation, located in Grayslake, Illinois. In 2012 the canine team logged 336 hours of training (43% increase from 2011), above the minimum canine industry standard of 192 hours. The canine team is trained and certified in the detection of the following narcotic contraband odors: Cocaine, Heroin, Methamphetamines, and Marijuana. Upon location of the odors of these four narcotic contraband substances, the police service dog's behavior will change. The police service dog is trained to come to final response by scratching/digging and/or biting at the source odor. This is called an "aggressive" final K9 response. This response may also indicate items recently contaminated with, or associated with, the odor of one or more of the narcotic contraband substances. The team has a 98.4% percentage of reliability in training and certification and also has a 98.4% percentage of reliability during deployments.

In June 2012, the canine team was able to achieve re-certification with the North American Police Work Dog Association [NAPWDA]. This is a prestigious national certification, recognized by State and Federal Courts, and the team re-certified in the following areas: "Police Utility Dog Title" and "Narcotics Detection Dog Team." The "Police Utility Dog Title" covers national certification in the following areas: Obedience, Article/Evidence Searches/Recovery, Building Searches, Area Searches, Tracking, and Aggression Control. The "Narcotics Detection Dog Team" covers national certification for detecting the odors of the following narcotics: Cocaine, Heroin, Methamphetamines, and Cannabis. The certification is current for 12 months. In March 2012, the team was able to achieve recertification with the Northeast (Illinois) Multi Regional Training through TOPS In Dog Training Corporation. The NeMRT recertification applied to the following areas: Obedience, article/evidence searches/recovery, building searches, area searches, tracking, criminal apprehension, obstacles/agility, and narcotics detection.

The canine team participates in Department sponsored public relations activities, such as Open House, National Night Out, K9 demonstrations at local schools and "Coffee with the Mayor." The team also provides instruction to local police recruits on "Canine Orientation" at the Suburban Law Enforcement Academy.

## MONTHLY HIGHLIGHTS:

- January :** Tracked and located three persons wanted for a suspicious activity investigation in Bartlett.
- February:** Located two persons wanted for burglary in Bartlett.
- March:** Tracked and located a missing suicidal subject while assisting the DuPage County Sheriff. Recertified through the Northeast Multi-Regional Training and TOPS.
- April :** Tracked and located an offender wanted for a felony drug warrant in Bartlett.
- May :** Located 144 grams of marijuana and \$3,156, during the execution of a search warrant in Bartlett. Assisted the NIPAS MFF during NATO week.
- June :** Recertified through the North American Police Work Dog Association in Lancaster, Pennsylvania.
- July :** Responsible for the location and apprehension of two persons wanted for fleeing and attempting to elude a police officer in Bartlett.
- August:** Responsible for locating and the apprehension of two persons wanted for criminal damage to property in Bartlett.  
Responsible for locating proceeds of a robbery while assisting the Streamwood Police Department.  
Responsible for locating marijuana while tracking an offender wanted for leaving the scene of a personal injury traffic crash in Bartlett.
- September:** Located 260 grams of marijuana and \$763 while executing a search warrant in Bartlett.
- October:** Tracked and located two persons in connection with an investigation of a shots fired call while assisting the Hanover Park Police Department.  
Responsible for the location of a methamphetamine pipe while assisting the Illinois State Police.
- December:** Tracked and located a missing endangered person in Bartlett. Located a person wanted for domestic battery and missing suicidal while assisting Streamwood Police.



## CRISIS INTERVENTION TEAM

The Crisis Intervention Team (CIT) was first implemented in April 2011 as a five member team and in 2012 we increased that number to 14 CIT officers that includes one Sergeant. Community members can identify CIT officers by a CIT pin worn on their uniforms. CIT members include resource officers in the high school and middle school. Four members are state certified in Elder Services, five members attended a 16 hour Mental Health First Aid Class, and four members attended Verbal De-escalation of Mentally Ill and Emotionally Disturbed People.



The inception of CIT has been very successful, especially during a period of time where calls that constitute some form of mental health crisis are increasing while the number of mental health facilities and funding is decreasing. The agency has trained 40% of the department in crisis intervention. Law enforcement has had to make great strides in the response to consumers and CIT provides a way for officers to more effectively de-escalate situations and provide resources for those in need. Essentially, CIT officers enforce criminal laws while being advocates for the mentally ill, providing an opportunity to those with mental illnesses to receive treatment and education in lieu of being put in the judicial system. CIT officers are able to respond immediately to those in need of services and reduce repeat calls to those who need CIT intervention, increase officer safety, decrease arrest rates for the mentally ill, and decrease use of force. Additionally, officers are better trained and educated in de-escalation techniques.

CIT members are familiar with and recommend services provided from all three counties of DuPage, Cook and Kane, that include St. Alexius Behavioral Health, Elgin Mental Hospital, Ecker Center, Central DuPage Hospital Behavioral Health Center, Glen Oaks Hospital, in addition to networking extensively with local National Alliance of Mentally Ill affiliates, Wayne and Hanover Township, Gateway, DuPage County Health Dept Crisis Services, PADS, Mental Illness Court/Adult Probation DuPage County, Veterans Hospital in Chicago, DuPage Crisis Services, and several others.

Though documentation of mental health calls that began in the 2<sup>nd</sup> quarter of 2011, the number of cases in 2012 essentially doubled from 2011 at 94 cases. Of these cases, CIT officers responded to over 60% of the calls, establishing a rapport and recommending services. Calls at Maryville Academy are not included; the process is dictated by the State of Illinois who has control of the facility. Mental illnesses range from the most prominent depression to bipolar, anxiety, anger, defiance disorder, substance abuse down to other unknown mental illness. Calls for responding law enforcement varied from suicidal subjects to domestics involving a party with a mental illness.

## ROUND TABLE TEAM

The Round Table Team was first established in April 2011. This team has become a part of the overall leadership development and philosophy of the Bartlett Police Department. The Round Table Team consists of 12 members from differing responsibilities and titles who serve a staggered two-year term. Team members are first and foremost colleagues who are representative of their co-workers and are expected to report back to those they work with. The Round Table Team provides a safe and transparent environment for colleagues to discuss personal and group perspectives on various issues important to our mission, vision and the overall health of our department.



All employees can submit ideas and concerns to the Chief's Office for consideration by the Round Table Team. This can be done either formally through the chain of command or informally via email or through ideas placed in the agenda suggestion boxes that are placed within the department. The team may not take on matters of specific personnel matters (Officer "Y") or unduly expose the department to civil liability. Based upon input received from any member of our department, the Chief sets the agenda to be considered by the Round Table Team.

Round Table Team members have equal voting rights and decisions require a two-third majority vote. Decisions made regarding matters addressed by the team are binding on the department, barring any conflict with local, state or federal law, budgetary constraints or existing contractual language between the village and union or management rights.

Since its inception, the Round Table Team has worked on numerous and varied issues that include common patrol expectations and goals; scheduling for patrol, records and investigations; overnight parking data management; Maryville runaway procedures; criteria and procedures for officers in charge and specialty positions; uniform service bars; formation of the Emergency Management Team; and fees for sex offender registrations.

The first task the Round Table Team faced in 2011 was to create their Mission and Vision statements. These statements have a foundation rooted in departmental wide professionalism and empowerment.

**MISSION:** The Round Table Team is committed to increasing morale and improving the organizational culture by maintaining open communication through an honest and trusting environment.

**VISION:** The Round Table Team will provide a trusting environment allowing all department members to voice their opinions and ideas which will be used in the decision-making process.

## POLICE DEPARTMENT TRAINING

The department has many diverse requirements which necessitate a commitment to provide all personnel with the training needed to perform the duties assigned in an ethical, efficient and effective manner. Career development planning is a way to train and educate an employee to perform in the capacity where the employee desires to serve at a level that meets the needs of the department and the community. In order to achieve this result, the department's training program is designed to provide the opportunity for members to pursue a variety of career development options. Every year the police department issues a survey to all employees asking them to list training they may be interested in. This survey is then used as a career development tool to guide the Training Coordinator in choosing which training to send an employee to and at what time. During 2012, the department was able to send employees to 10,517 hours of training.

The department continues to educate our in-house weapons and defensive tactics instructors. In 2012 in-house trainers attended many new and updated training classes including use of force workshops, mental preparation for winning violent encounters, tactical flashlight, fighting tactics for police, master firearm recertification, 40-hour rifle instructor, mechanical and ballistic breaching instructor, and advanced SWAT tactics.

During 2012, in house training consisted of:

- ◆ Oleoresin capsicum training
- ◆ Blood borne pathogens/on-line training
- ◆ Hazardous materials/on-line training
- ◆ Duty weapons qualifications
- ◆ Gas-mask fit test
- ◆ Less-lethal munitions training
- ◆ Rapid deployment training
- ◆ Baton training
- ◆ Taser training
- ◆ Rifle qualification
- ◆ Physical skills training
- ◆ Pistol skills training
- ◆ Traffic stops
- ◆ Crime scene processing



## OUTSIDE TRAINING FACILITIES



### Suburban Law Enforcement Academy (SLEA) Training

The Suburban Law Enforcement Academy provides basic recruit academy training. In 2012 we had one recruit officer complete basic academy training at SLEA. We also had several officers attend advanced training through SLEA's continuing education program.



### St. Charles Police Department Rifle Range

During 2012 the police department began using St. Charles Police Department's outdoor rifle range. The department purchased a membership which allows Bartlett officers one date per month in which to utilize the range for rifle training.



### Northeast Multi-Regional Training (NEMRT)

Our NEMRT membership provides the greatest amount of our training and learning opportunities in numerous subjects beyond the basic academy experience. Throughout the year, officers and civilians attended 2,800 hours of training at different NEMRT-sponsored programs. The department takes great pride in enhancing this partnership by regularly opening our doors as a host agency. In doing so, we host classes at our facility providing a professional and quality learning environment for those in our profession.



### Northwestern Center for Public Safety (NWPCS)

NWPCS offers nationally recognized courses in which officers receive training in various facets of law enforcement. In addition to a number of traffic and evidence courses attended by our staff, one sergeant attended the NWPCS 10-week School of Police Staff and Command in 2012.



### Police Law Institute Online Training

Officers complete monthly online training through the Police Law Institute's legal updates and reviews that cover the latest U.S. and state appellate court decisions and new legislation enacted by the Illinois legislature. Each monthly lesson describes the changes in the law and provides officers with parameters of the law.

## TRAINING HIGHLIGHTS

- ◆ 6 officers were trained as First Line Supervisors
- ◆ 5 additional officers were trained in **Crisis Intervention**
- ◆ 6 Officers attended the **Illinois Tactical Officers Association ITOA** Conference
- ◆ 1 detective attended the **Illinois Homicide Investigators Association** Conference
- ◆ The Chief, Deputy Chief, and Accreditation Manager attended the **CALEA** conference in Jacksonville, FL
- ◆ 2 officers attended **Drug Abuse Resistance Education (DARE)** annual re-certification
- ◆ 1 Sergeant attended the **Northwestern University Center for Public Safety** School of Staff and Command
- ◆ 4 officers attended an **Asset Forfeiture Seminar**
- ◆ 2 additional officers were trained as **Breath Operators**
- ◆ 1 additional officer was trained as an **Evidence Technician**
- ◆ The Chief attended the **Buechner Institute for Governance**
- ◆ 10 officers were trained in **Crime Free Multi-Housing**
- ◆ One sergeant attended the **Executive Leadership Workshop** in Springfield, Illinois
- ◆ 1 officer was certified as a **Lead Homicide Investigator**
- ◆ 1 sergeant and one officer attended **Incident Response to Terrorist Bombings** training
- ◆ Canine Brewster and Handler Kmiecik were recertified at the **North American Police Working Dog Association**
- ◆ All officers were issued and trained to operate the new **Star-Com digital radios**



Chief Kent Williams, Sergeant Michael Rummell, Commander Charles Snider and Deputy Chief Joseph Leonas at Sergeant Rummell's graduation from the Northwestern University Center for Public Safety School of Staff and Command



## RECRUITMENT

On June 16, 2012, we held a Police Officer Orientation and Written Examination for the purposes of establishing a police officer applicant eligibility list. The event was held at Eastview Middle School and marked the successful conclusion of the department's 2011-2012 recruitment campaign. In accordance with Illinois state law, the Village of Bartlett conducts an orientation session and a written

examination every two years in order to establish a list of police officer candidates. Any hiring to fill vacant positions within the department's sworn patrol officer ranks must be done in conjunction with this list.

For several months prior to the 2012 test date, our Recruitment Team actively participated in various activities aimed at attracting quality candidates who would be well-suited to provide quality police service to the residents of Bartlett. Seizing upon the ever-growing popularity of internet-based and other electronic communications means to reach a large audience, the Recruitment Team devised a plan to conduct a media "blast" to spread the word of our hiring process. This media "blast" included website postings and emails to colleges, universities, and civic groups which advertised the job description, described benefits and compensation, and outlined our hiring process. Other efforts by the team included attendance at a limited amount of professional, college, and university career fairs throughout the state and local print media to reach prospective candidates. As a result of these recruitment efforts, we received completed applications from 517 people interested in a career as a Bartlett Police Officer. On the date of the test, 289 applicants attended the mandatory orientation and completed the written test. Of those 289 attendees, 266 people successfully passed the written examination and the top 50 scores earned a place on the Final Police Officer Applicant eligibility list posted in August 2012.

## FIELD TRAINING PROGRAMS



FTO William Hecker and Probationary Officer Laura Swan

The Field Training Program consists of 10 members of the department ranging from the Commander of the program to the Field Training Officers. Each member of the Field Training Program plays a critical role in developing the new officer. All Field Training Officers are trained in the 40 hour "Sokolove Model" of Field Training. Our Field Training Program is 14 weeks of hands on experience in order to develop critical skills, therefore preparing them to be on their own at the end of the 14<sup>th</sup> week. The program is broken down into four phases. During each phase the new officer is evaluated on interpersonal relationships, geography, motor vehicle operations, telecommunications, patrol strategies, patrol tactics, criminal statutes, information processing, problem solving, and traffic enforcement. If completed successfully, the Field Training Officer will recommend the release of the officer to solo patrol. Each Field Training Officer carries the responsibility of shaping and molding the new officers, and because of this, Field Training Officers are chosen for both their professionalism and their ability to teach. During 2012, two officers and one Community Service Officer entered the Field Training Program. All three officers will complete their training in early 2013.

Also in 2012, we hired one new civilian who entered the Field Training Program for Records Clerks. This is a customized program and requires the same 14 week intensive training tailored to fit the specifications of the records position. The end result is a clerk able to perform their duties with confidence, professionalism, accuracy and skill.

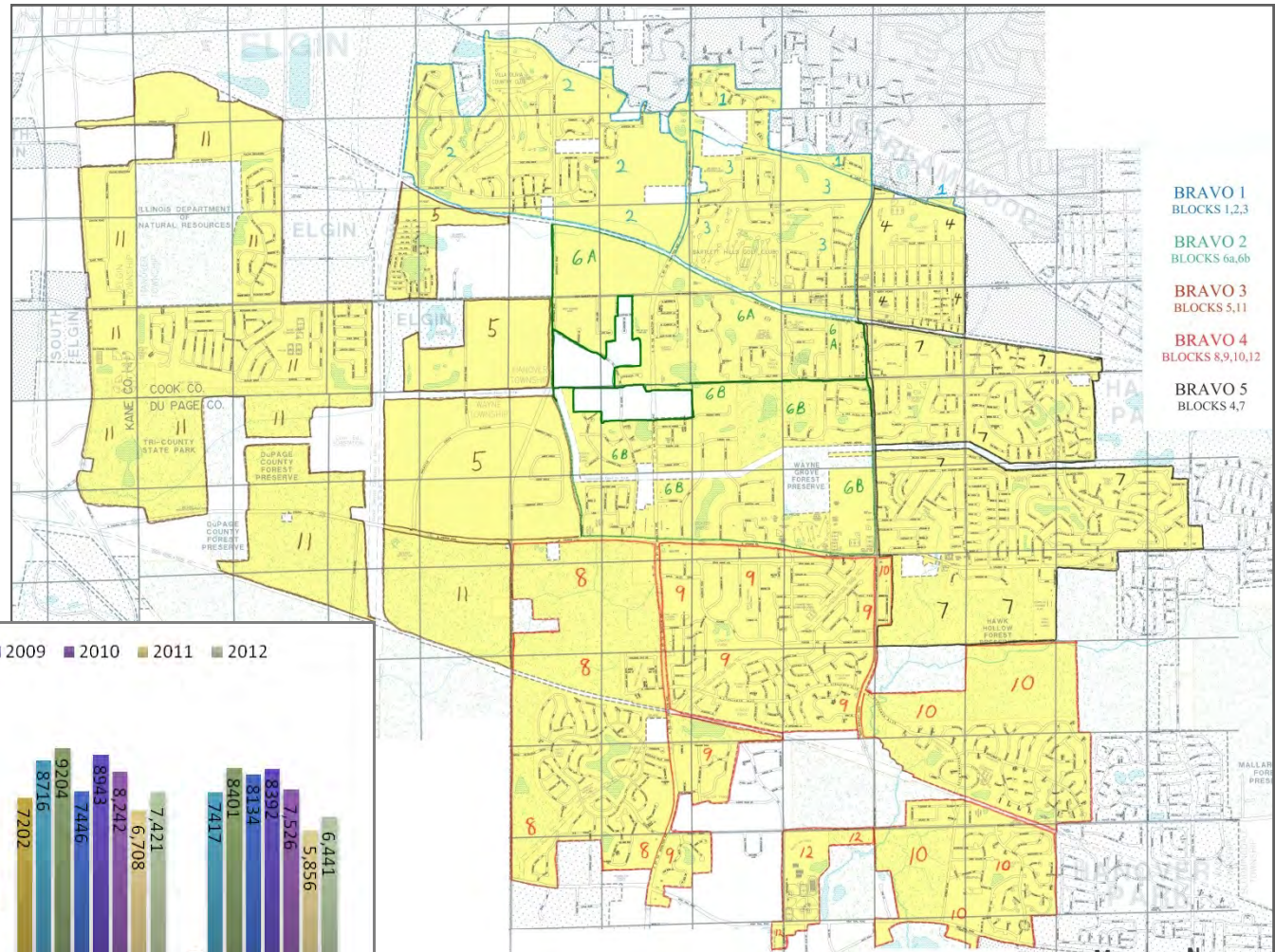
## MANPOWER EVALUATION PROJECT

In 2005, a committee was formed to evaluate manpower in order to assess whether the then current four patrol zone system would be sufficient to handle the growth of the Village and its demands on the police department. It was determined that the four patrol zone system was outdated and a working five patrol zone plan was formed calling for six officers to be hired over the next 3-4 years. In 2012, 67% of the additional officers proposed in the plan to staff the "fifth beat" had been hired.

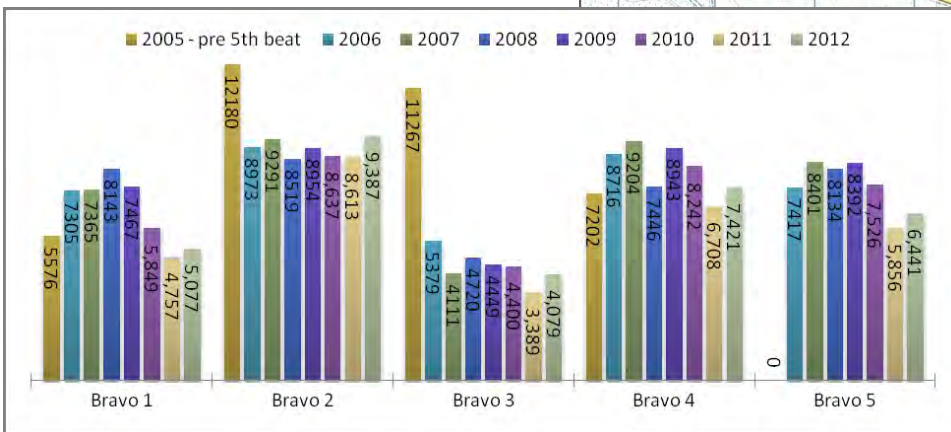
In 2012, two additional police officers were hired in the last quarter which had no effect on shift strength. For the first six months of 2012, the fifth beat was being staffed 65% of the patrol time. The fifth beat was covered 86% of the available hours the second 6 months of the year. This resulted in the fifth beat being covered 76% for the full year, a ten percentage point increase from 2011. The "fifth beat" plan has continued to be effective in handling the needs of our village.

**2012 average response time by patrol beat**

Beat	Dispatch to Arrival Minutes	# Minutes Difference from 2011
Bravo 1	1.90	+0.12
Bravo 2	1.71	-0.21
Bravo 3	2.23	-0.48
Bravo 4	2.73	-0.33
Bravo 5	2.64	-0.28
<b>Average</b>	<b>2.24</b>	<b>-0.24</b>



- BRAVO 1  
BLOCKS 1,2,3
- BRAVO 2  
BLOCKS 6A,6B
- BRAVO 3  
BLOCKS 5,11
- BRAVO 4  
BLOCKS 8,9,10,12
- BRAVO 5  
BLOCKS 4,7



## ADMINISTRATIVE DIVISION

The Administrative Division, or support services as it is sometimes referred to, performs many non-operational functions designed to provide support for the police department's Operations Division. The Administrative Division includes: Records Section, Planning and Research (Accreditation), School Crossing Guards, Parking Enforcement, Property Control, Fleet Maintenance, and Emergency Management. Although the services provided by the sections within the Administrative Division are more "behind the scenes" types of functions and are not generally observed on a day-to-day basis, they are paramount to the success of the agency. Additionally, the Administrative Division is the department's liaison to DU-COMM, our regional police dispatch agency, as well as the Cook, DuPage and Kane County Circuit Courts.

The largest responsibility of this division lies with the Records Section which is responsible for answering phones, face-to-face interaction with citizens at the front window, security of official documents, as well as transferring and sharing records with other criminal justice agencies and the court system. In addition, Records Section personnel are responsible for monitoring video surveillance of the police department's prisoner detention area and parking lots for security purposes.

Planning and Research is staffed by one Accreditation Manager who is responsible for coordinating the department's accreditation program, producing the department's annual report, conducting crime analysis to help the department focus its resources in areas they are needed most, applying for grants, and researching new legislation and policies. The exceptional work performed by the Accreditation Manager earned the department its 5<sup>th</sup> CALEA reaccreditation in November 2012.

Fleet maintenance is a vital component to the police department's overall effectiveness. In 2012, police personnel drove an excess of 592,334 miles during the year. Routine fleet maintenance is a daily activity within this division and is essential to ensuring our employees are provided with safe, well-maintained vehicles to use in the performance of their duties.

The Property Control Unit is tasked with logging and housing all of the property brought to the department for evidence or safe keeping. The Property Control Custodian is responsible for taking evidentiary items to the crime lab for analysis, preparing evidence for criminal trials, maintaining the chain of custody for all evidence, and destruction or return of evidence after criminal cases are disposed in court.

The department employs 38 part-time and 8 substitute school crossing guards during the school year to assist students in safely crossing the street on their way to and from school. There are a total of 30 crossing guard posts within the Village staffed on school days.



## RECORDS SECTION

The Records Section embraces the value of all elements of the Bartlett Police Department Mission and Vision statements with focus on promoting the growth of improved relationships between the public and the department. The Section remains dedicated to promoting efficiency without compromising relationships between the public and our employees.

The Records Section is staffed twenty-four hours a day, seven days a week. As you enter the department you will be greeted by a records clerk serving as the Department's receptionist. All of our personnel are committed to providing friendly and professional service to the public whether in person at our Customer Service counter or when answering the phone. They possess strong multi-tasking skills allowing them to efficiently handle inquiries presented in person, by phone, and/or via written correspondence. An inquiry may involve a general question or a specific need. Customer counter requests include, but are not limited to, non-emergency officer assistance requests, Metra train parking questions, Freedom of Information Act requests, towed vehicle information, and vacation watch requests. Phone inquiries involve general questions and information sharing, overnight parking requests, car seat installation scheduling, lost and found animal reporting, as well as requests by other law enforcement agencies for updates on the status of incident report finalization.

The Records Section staff is comprised of eight full time clerks, two part time data entry clerks, one parking enforcement officer, and one records supervisor. All of the staff members report directly to the Administrative Commander. Clerks work ten hours per day and are scheduled to cover one of three shifts. Work shifts are rotated every four weeks. Clerks maintain communications with our officers via local radio bands, DuComm our E911 provider via phone, and other agencies via systems and phones. Records clerks maintain LEADS (Law Enforcement Agency Data System) certification and Freedom of Information Act certification. Section staff completed in-house training offerings as well as external training events throughout the year. We continue to focus on cross training of personnel to ensure the public receives a consistent level of service regardless of time of day.

The Section is essentially the heart of the Department. Every inquiry or incident results in the creation of a record that must be processed by our clerks. Like a heart, efficient flow is critical. Information is pumped into the Section to be accurately processed and then pumped out efficiently in response to various types of requests. This entails receiving, processing, reviewing, approving, distributing, and storing records in accordance with Department policies and State laws. The Section processed more than 37,000 calls for service in 2012 resulting in more than 61,000 documents to be properly maintained in the Section. According to the State of Illinois Records Retention laws, the majority of our records must be securely retained for a minimum period of seven years. Using 2012 as an average year, the Records Section is responsible for managing the retention of more than 427,000 records at any given time.

Technology is a key factor in providing cost effective management of our records. Officers use mobile field reporting to complete reports in their squads, which are submitted electronically for approval and ultimately feed electronically to our RMS (records management system) for final approval and storage. The Section is committed to pursuing cost effective hi-tech solutions to continue to maximize our capabilities. We currently enjoy secure and efficient connectivity with many internal and external systems. In accordance with the Illinois racial profiling legislation, information acquired during every traffic stop is compiled by the Section and transmitted to the Illinois Department of Transportation website. Our monthly crime statistics are electronically submitted to the Illinois State Police website. We also have the capability to access county systems to research case dispositions. All of the technology advances we enjoy have facilitated reduction in paper costs, elimination of data entry duplication, and a significant decrease in storage requirements.

Our promise to our public and personnel is to encourage innovative suggestions, strive for continuous improvement, and focus on customer satisfaction.



## COURT LIAISON PROGRAM

The Court Liaison of the Bartlett Police Department is a civilian employee who is responsible for the coordination of court calls in Cook, DuPage, and Kane Counties. The duties and responsibilities include assigning personnel court keys and schedules, retrieving the necessary court files, police reports, and delivering evidence required for court. The Liaison is responsible for answering subpoenas in a timely manner and for the delivery of transmittal of citations, bonds, and warrants to the Clerk of the Court. It is imperative the Court Liaison maintains professional and open lines of communication between the Judges, State's Attorney's Office, Clerk's of the Court, Attorneys, and members of the Department to ensure continued effective and efficient interaction. Additionally, the Court Liaison monitors the scheduling and attendance as well as the demeanor and testimony of police personnel, records case dispositions and ensures the court cases and records are appropriately filed upon returning from court. In 2012, the Court Liaison attended 52 Cook County court dates. These dates involved local ordinance violations, traffic violations, misdemeanor traffic and misdemeanor criminal cases. There were 36 DuPage County court dates requiring the presence of the Liaison. These dates involved local ordinance violations, traffic violations and misdemeanor traffic cases.

## ACCREDITATION



Chief Kent Williams, Village Administrator Valerie Salmons, Accreditation Manager Nora Ackerley and Deputy Chief Pat Ullrich at the 2012 Jacksonville Florida CALEA Awards Ceremony

The police department was first accredited on November 22, 1997 by the Commission on Accreditation for Law Enforcement Agencies (CALEA). CALEA is a national organization formed in 1979 by the International Association of Chiefs of Police, the National Organization of Black Law Enforcement Executives, the National Sheriff's Association and the Police Executive Research Forum. Accreditation is the process by which a police department receives an objective, outside stamp of approval earned through diligent internal and external evaluations. The evaluations are based on professional policing standards set by law enforcement professionals from across the United States. Each agency that voluntarily chooses to go through the accreditation process must be re-accredited every three years. Accreditation improves service delivery, brings the department up to the national professional level, provides a sense of well being in the community and ensures government leaders of the quality of law enforcement. Crime prevention methods are also strengthened and citizen and staff confidence in the agency is increased. The standards involved with accreditation mainly focus on life, safety, health, and liability issues. Accreditation ensures the public they are receiving quality, professional police service within their community.

The primary purpose of CALEA is to improve law enforcement service by creating a national body of standards developed by law enforcement professionals. There are 480 individual standards broken into 1,020 separate components. For our 2012 evaluation, we moved to a completely paperless compliance process to increase the efficiency and reduce the amount of paper proofs of compliance involved. This lined up with a goal from the Village's Strategic Plan to evaluate and promote, where possible, environmentally friendly development, purchases, awareness and programs. This electronic process made it possible for our pre-site review to be conducted by trained assessors off-site and resulted in a 60% saving from the 2009 preparations.

For our 2012 re-accreditation process, we were able to utilize the new Gold Standard Assessment format. In 2011, CALEA introduced this new assessment format which focuses primarily on the processes associated with standards specific to agency policies. This format measures the impact of accreditation as opposed to simply confirming compliance through a file-by-file review. Only agencies previously awarded CALEA accreditation two consecutive times and who consistently demonstrate an outstanding ability to comply with the standards may conduct this type of assessment. In addition to a review of our electronic files, standards compliance is verified through interviews and observations in the normal work environment where the specific activities are expected to occur. The police department employees work daily to maintain compliance with the standards and were able to participate in this Gold Standard Assessment in a much more meaningful way than the previous format allowed. The CALEA assessors noted that our employees could serve as mentors across the country for other police agencies looking to achieve accredited status.

The Bartlett Police Department was awarded for a sixth time by the Commission on November 17, 2012. This award was for a Gold Standard Advanced Accreditation. At the CALEA conference held in Jacksonville, Florida the Department was selected by the Commissioners of CALEA to receive the "Accreditation with Excellence" Award. This was our third time achieving this status, which was formerly called "Flagship Agency". We also received a Meritorious Award for having been accredited for 15 continuous years.



## POLICE HONOR GUARD

During the 2012 year the Bartlett Police Honor Guard took part in the following events.

- \* ***Posted colors for Bartlett Police Department Open House***
- \* ***Posted colors for NU Staff and Command Class #230 graduation***
- \* ***Posted colors for BPD Department Meeting***
- \* ***Attended DCPCA memorial service***
- \* ***Presented colors at Village of Bartlett Police Memorial Board Meeting***
- \* ***Posted colors at VFW memorial dedication***
- \* ***Posted colors for new officer hire***
- \* ***Uniformed walk through for Firefighter Simon's wake***

The unit remains on call for officers' funerals and any special events. The Honor Guard hopes only for the need to attend the later.



## EVIDENCE TECHNICIAN UNIT

Evidence Technicians (ETs) are a vital link in the successful identification and prosecution of the offender in a criminal court of law as well as the elimination of an innocent person from suspicion. There are 16 trained ETs, 12 are sworn officers, two are non-sworn Community Service Officers, and one Sergeant who supervises the unit. One ET is also assigned on a detached duty basis as the Supervisor in Charge of the Major Case Assistance Team (MCAT). He is certified to complete electronic discovery services from digital media including digital evidence preservation, forensic analysis, data recovery, tape recovery, electronic mail extraction, and database examination. He has the ability to analyze and interpret computer-based evidence such as e-mail, accounting data, various database extracts, and other information stored on electronic devices to develop information necessary to meet the objectives of the forensic investigation. Another member of the team is trained as a Certified Arson Investigator who is a second member of the MCAT.

In 2012, six search warrants were served and utilized the services of the ETs for the purposes of recovering evidence listed on the warrant. A skilled group of ETs works together to process the scene, document, photograph, recover, and package evidence to build a case against the offenders. The ETs are divided into two teams, Team Black and Team Red. Each team worked on three search warrants in 2012; the teams consist of senior and junior ETs so mentoring can take place. Two highlighted cases were search warrants on July 5th and September 6th. On July 5, ETs assisted by processing the scene of a subject charged with felony counterfeiting DVDs by the Motion Picture Association. Approximately 584 large packing boxes containing DVDs were packaged up, loaded into 2 rental trucks from top to bottom, they filled a 10 x 20 storage unit. The second case was a child pornography charge that resulted in the positive recovery of evidence.

The ETs employ many methods of evidence collection to include photography, fingerprint dusting, fingerprint fuming, impression casting, alternative light source imaging, DNA recovery and more. This year, the teams attended a 12 hour in-house training session which incorporated in-depth digital photography, lifting prints, collection and testing of blood, casting foot prints, and various other techniques. The last half of the training included application into a scenario and presentation to the group about the process.

## PROPERTY CONTROL

The Property Control Unit is overseen by the Property Custodian and a Sergeant. The Property Custodian is responsible and accountable for all property/evidence acquired and stored in the property room or related areas. This includes maintaining security and the integrity of evidence and the chain of custody for all property that comes into their possession in accordance with state laws, village ordinance and departmental policies and procedures. The Property Custodian maintains accurate records of all property submitted and processes the property/evidence within chain of custody requirements. The Property Custodian is responsible for recovered evidence to be tested and/or analyzed by the DuPage County Crime Lab or the State Police Crime Lab when required and ensures the property/evidence is delivered to the courts when requested for trial. Property received includes but is not limited to cash, jewelry, guns, various weapons, narcotics, bikes, blood samples, urine samples and other evidence related to assaults, homicides, all other crimes as well as found, recovered and abandoned property.

Every piece of evidence or property received by Property Control is inventoried using the BEAST software program and tagged with a barcode sticker linking each piece of property to the case number and victim/complainant along with a description of the item. The BEAST allows Evidence Technicians to enter processed evidence into the system with barcodes pending the inventory into the Property Control Unit. The Property Custodian disposes of evidence and property pursuant to a court order, expiration of the statute of limitations in addition to following the law pertaining to found property disposal. When the owner of found property cannot be located, the found and abandoned property is then processed and auctioned through Propertyroom.com. Bicycles account for a significant amount of the found/abandoned property.

The Village of Bartlett continues to participate in a pharmaceutical drop off program. Residents are encouraged to drop off their discarded pharmaceuticals at the Village Hall for disposal. The EPA has strict guidelines which prohibit medications being disposed into the garbage or flushed down the toilet, thus contaminating the environment and water supply. The pharmaceuticals collected are safely removed and disposed of by a licensed medical waste hauler. Residents are encouraged to utilize this service.





## E911 COMMUNICATIONS

Our police dispatch center, DuPage Public Safety Communications (DU-COMM) was created in 1975 to provide centralized communications for the northeast and northwest quadrants of DuPage County. DU-COMM is an intergovernmental agency formed to provide emergency communications services to several police, fire, and emergency medical departments. DU-COMM is the largest combined centralized 9-1-1 Public Safety Answering Point in Illinois and serves more than 800,000 residents in DuPage County and a smaller number of persons in Cook and Kane Counties. On a daily basis, DU-COMM receives more than 700 9-1-1 calls and generates between 1,500-2,000 dispatch records for the police and fire agencies it serves.

DU-COMM also serves as the communications center for Mutual Aid Box Alarm System Divisions 12 and 16.



DU-COMM dispatched 11,770 calls for service for our department in 2012, while Bartlett police personnel generated 21,606 self-initiated activities, for a total of 33,376 incidents. This total represents an 8.7% increase from the number of activities handled in 2011. Increased self-initiated activities on behalf of our employees accounted for the increase in the total number of activities in 2012.

## EMERGENCY MANAGEMENT AGENCY

The Village of Bartlett supplies many services to the citizens of Bartlett. One of these services is Emergency Management. Duties of Emergency Management for the Village are coordinated by the Police Department. Emergency Management activities are currently handled by the Deputy Chief and Commander of Administration. Emergency Management plans, exercises and special programs are coordinated with State and County agencies throughout the year. Fortunately Bartlett did not experience any major events that would be classified as a disaster response in 2012. The Village opened the cooling center on five occasions during the summer and opened the warming center on seven occasions during the winter.

In order to respond to disasters and/or emergencies, the Village must be prepared to “work” the problem both inside and out. For that reason, the Village of Bartlett has both an Emergency Operations Center (EOC) and an Incident Command Vehicle (ICV.) The Village’s EOC is located in the basement of the police building. This EOC is well equipped with the necessary resources to perform “strategic” functions such as police, fire, public works policy decision making, communication with responders in the field and with other local, county, state and federal agencies, media relations, and purchasing necessary equipment and logistics to get the resources to the field.

During 2012 the Police Department upgraded its radio system. We now utilize the Starcom 21 Digital Radio System. Every police officer and community service officer has their own radio. The radios allow for interoperability and employees can easily communicate directly with the Bartlett Fire Protection District as well as police departments throughout the state.

Training is a key component in planning and the emergency management staff is sent to various training events throughout the year such as the Illinois Emergency Management Conference and other training events sponsored by IEMA and local county EMAs. Also police, public works and village staff are trained in the National Incident Management System (NIMS) and receive on-going training to remain compliant.

The Village of Bartlett continues to utilize the emergency management team. Assessments and upgrades to emergency operation center, incident command vehicle, emergency boat, and armored vehicle are continually done.



Emergency Management team Members:  
Commander McGuigan, Records Clerk Combs, Officer Odisho, Officer Jenkins, Deputy Chief Ullrich  
(not pictured: Sergeant Rummell)

## FLEET MAINTENANCE

The police department replaced eight vehicles in 2012, including seven patrol cars and one administrative/task force vehicle. Ford ceased making the well known Crown Victoria sedans and replaced them with the Police Interceptor line, which includes both sedans and SUVs. Seven patrol cars were replaced with Ford Interceptor sedans. The sedans come standard with all-wheel drive, giving our officers greater control and safety in all weather conditions, as opposed to the rear-wheel drive Crown Victorias. Additionally, Ford projects the new V-6 Interceptor sedans to get 20-25% better fuel economy than the V-8 Crown Victorias. The new administrative/task force vehicle is a V-6 Ford Police Interceptor utility vehicle. It also comes standard with all-wheel drive and replaces a V-8 Ford Expedition 4X4.

In 2012, police department employees drove 592,334 miles, an average of 49,361 miles per month. Monthly maintenance costs for police department fleet vehicles averaged \$4,226.21. Average monthly gas mileage for the entire fleet was 12.26 miles per gallon.

MONTH	MILES DRIVEN	GAS IN GALLONS	MAINTENANCE COST	MPG
JANUARY	44,772	4,111	\$1,668.66	10.89
FEBRUARY	45,077	4,050	\$3,381.29	11.13
MARCH	55,068	4,135	\$5,475.51	13.32
APRIL	43,205	3,394	\$2,519.69	12.73
MAY	50,445	4,038	\$7,479.66	12.49
JUNE	50,305	3,641	\$6,205.10	13.82
JULY	48,199	4,562	\$3,227.85	10.57
AUGUST	57,882	4,722	\$2,806.46	12.26
SEPTEMBER	47,727	3,769	\$4,338.82	12.66
OCTOBER	51,908	4,231	\$6,495.55	12.27
NOVEMBER	47,812	3,836	\$4,832.89	12.46
DECEMBER	49,216	3,979	\$2,728.00	12.37
<b>TOTAL</b>	<b>591,616</b>	<b>48,467</b>	<b>\$51,159.48</b>	
<b>MONTHLY AVG</b>	<b>49,301</b>	<b>4,039</b>	<b>\$4,263.29</b>	<b>12.25</b>



## FLEET INVENTORY

**TOTAL FLEET SIZE – 40 Vehicles**

- MARKED PATROL SQUADS** – 15 Full-Size AWD Sedans, 2 4WD SUV's
- MARKED TRAFFIC UNIT SQUADS** – 2 Full-Size Sedans
- COMMUNITY SERVICE OFFICERS / PARKING ENFORCEMENT OFFICERS** – 3 4WD Intermediate P/U Trucks
- INVESTIGATIONS SECTION** – 5 Intermediate Sedans, 1 4WD SUV, 1 Surveillance Vehicle
- PUBLIC SERVICES BUREAU** – 1 Full-Size Sedan, 1 Intermediate Sedan
- CRIME PREVENTION UNIT** – 1 Intermediate Station Wagon and 1 4WD SUV
- CHIEF OF POLICE** – 1 Intermediate Sedan
- CANINE UNIT MARKED SQUAD** – 1 4WD SUV
- INCIDENT COMMAND VEHICLE** – 1 FORD F-350
- ADMINISTRATIVE/TASK FORCE VEHICLE** - 1 AWD SUV
- COURT LIASION VEHICLE** - 1 Full-Size 4 door Sedan
- ARMORED VEHICLE** - 1 Full-Size Armored Vehicle
- BOAT** - 1 Mercury Watercraft

# BARTLETT POLICE DEPARTMENT 2012 ANNUAL REPORT

## CRIME

	2011	2012
<b>Part I Crimes</b>	<b>344</b>	<b>362</b>
Homicide/Attempt	0	0
Criminal Sexual Assault	4	3
Robbery	2	8
Aggravated Battery	4	7
Aggravated Assault	8	11
Burglary	42	46
Burglary to Motor Vehicle	60	69
Theft	214	209
Motor Vehicle Theft	8	8
Arson	2	1
<b>Part II Crimes</b>	<b>1,696</b>	<b>1,598</b>
Battery	148	172
Assault	2	8
Deception	129	130
Theft Other	1	4
Criminal Damage/Trespass to Property	273	272
Deadly Weapons	4	9
Sex Offenses	10	11
Gambling	0	0
Offenses Involving Children	78	23
Cannabis Control Act Violation	60	23
Controlled Substance Act Violation	12	11
Drug Paraphernalia Act Violation	34	30
Liquor Control Act Violation	107	17
Motor Vehicle Offenses	677	692
Disorderly Conduct	129	133
Interference with Public Officials	18	16
Intimidation	0	1
Visitation Interference/Kidnapping	1	3
Other Offenses	13	43
<b>Services and Activities:</b>	<b>30,774</b>	<b>35,028</b>
Service to Other Agency	942	958
Public Service	9,159	9,685
Public Complaints	6,283	6,676
Lost/Found/Missing	266	312
Mental Health Calls	64	203
Suicides	2	1
Suicide Attempts	11	13
Sudden Death Investigations	10	11
Traffic & Traffic-Related Activities	8,988	11,026
Traffic Crashes	1,049	1,026
Canine Assists	38	31
Possession of Tobacco by Minor	1	0
Miscellaneous Departmental Activities	3,961	5,086
<b>TOTAL</b>	<b>32,814</b>	<b>36,988</b>

## ARRESTS

	Total	Adults	Juveniles
<b>PART I CRIMES</b>	<b>103</b>	<b>67</b>	<b>36</b>
<b>PART II CRIMES</b>	<b>1377</b>	<b>1201</b>	<b>176</b>
<b>SERVICE ARRESTS</b>	<b>527</b>	<b>505</b>	<b>22</b>
<b>TOTAL ARRESTS</b>	<b>2007</b>	<b>1773</b>	<b>234</b>



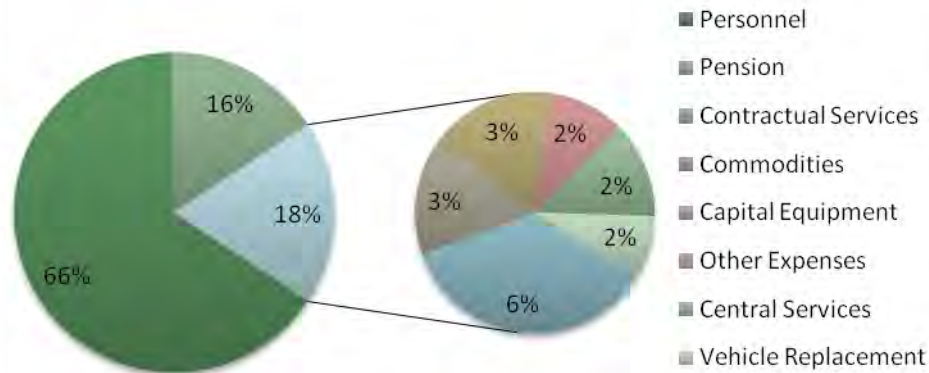
## LOCK UP

	Adult Male	Adult Female	Juvenile Male	Juvenile Female	Monthly Totals
January	4	3	1	0	8
February	6	2	3	0	11
March	12	3	0	1	16
April	7	2	0	0	9
May	13	3	1	0	17
June	6	3	2	0	11
July	11	3	0	1	15
August	20	5	1	0	26
September	12	3	0	0	15
October	9	1	0	0	10
November	10	0	0	0	10
December	12	1	0	0	13
<b>TOTALS</b>	<b>122</b>	<b>29</b>	<b>8</b>	<b>2</b>	<b>161</b>

# BARTLETT POLICE DEPARTMENT 2012 ANNUAL REPORT

- The following is a summary of a partial accounting of the legislative changes of the 97th Illinois General Assembly in 2012. The full texts of all public acts are available in most law libraries in Illinois or via the internet at [www.ilga.gov](http://www.ilga.gov). The following new Public Acts have had, or soon will have, an impact on police operations.
- 97-1074** Creates the offense of sales tax evasion – the offense of sales tax evasion of \$100,000 or more is a Class 1 felony.
- 97-862** The curriculum for probationary police officers shall include courses pertaining to the recognition of elder abuse and neglect and crimes against the elderly.
- 97-1049** "Social Host" law provides that a parent or guardian who knowingly permits his or her residence, or any other private property under his or her control to be used by an invitee under the age of 21, of the parent's child or the guardian's ward in a manner that constitutes a violation of the Act's prohibited sales and possession provisions is guilty of a Class A misdemeanor. Other provisions and exemptions made.
- 97-864** Expands the list of persons and agencies that shall have access to all records generated as a result of a report of elder abuse, neglect, financial exploitation, or self-neglect to include a law enforcement agency, fire department agency, or fire protection district having proper jurisdiction.
- 97-803** Expands the definition of the term "neglected child" to include any child who is subjected to an environment which is injurious insofar as the child's environment creates a likelihood of harm to the child's health, physical well-being, or welfare and the likely harm to the child is the result of a blatant disregard of parent or caretaker responsibilities.
- 97-984** A motor vehicle used in violation of the law concerning driving on a suspended or revoked license is subject to seizure and forfeiture if the person's driving privileges were revoked or suspended as a result of a similar provision of a law of another state relating to operating or being in physical control of a vehicle while under the influence of alcohol, any other drug or any combination thereof, leaving the scene of a motor vehicle accident involving personal injury or death, failure to submit to drug or alcohol testing, or reckless homicide.
- 97-0829** A driver may not use a hand-held mobile telephone or engage in texting while driving a commercial motor vehicle. Provides exceptions. To the definition of "serious traffic violation", adds violations concerning texting or using a hand-held mobile telephone while driving.
- 97-762** The driver of a motorcycle may proceed through a red light which fails to change to a green light "within a reasonable period of time not less than 120 seconds" (instead of "within a reasonable period of time").
- 97-763** The driver of a vehicle involved in a motor vehicle accident resulting only in damage to a vehicle may move the vehicle as soon as possible off the highway to the nearest safe location on an exit ramp shoulder, a frontage road, the nearest suitable cross street, or other suitable location that does not obstruct traffic and remain at that location until the driver has fulfilled the requirements of the law concerning the duty to give information and render aid.
- 97-844** It is a Class A misdemeanor with a \$2,500 fine to use a disability license plate or parking decal or device to exercise privileges granted through the use of those items while the person to whom the disability license plate or parking decal or device was originally issued is deceased, and that a person who violates the new provisions or a similar local ordinance shall have his or her parking privileges revoked by the Secretary of State.
- 97-1023** The definition of "pedestrian" includes a person wearing in-line speed skates. Defines "in-line speed skates". During the period from sunrise to sunset, a pedestrian who is 18 years of age or older and wearing in-line speed skates may travel upon the roadway as near as practicable to an outside edge of the roadway. Provides that pedestrians wearing in-line speed skates upon a roadway may not impede or obstruct other vehicular traffic. Provides that pedestrians wearing in-line speed skates shall be subject to all other rights and duties under the law concerning pedestrians.
- 97-828** No person may use a wireless telephone while operating a motor vehicle within 500 feet of an emergency scene except for specified purposes. Adds digital photographs and video to the definition of "electronic message" in provisions prohibiting the use of electronic communication devices while operating a motor vehicle. Exempts wireless telephones and electronic communication devices used in voice-operated (instead of "voice-activated") mode.
- 97-1104** The inspection and copying of law enforcement records that relate to a minor who has been arrested or taken into custody before his or her 17th birthday may be released to appropriate school officials by a local law enforcement agency under a reciprocal reporting system.
- 97-1079** Creates the offense of failure to report the death or disappearance of a child under 13 years of age when a parent, legal guardian, or caretaker of a child under 13 years of age knows or should know or reasonably believes that the child is missing or deceased and fails to report to a law enforcement agency within 24 hours. In the case of a child under the age of 2 years, the reporting requirement is reduced to no more than one hour.
- 97-698** Changes the definition of "child sex offender" to provide that the victim is a person under 18 years of age at the time of the offense. Adds bikeway and trail to the definition of "public park" which applies to the offenses of approaching, contacting, residing with, or communicating with a child within certain places by child sex offenders prohibited and sexual predator and child sex offender presence or loitering in or near public parks prohibited.
- 97-998** Redefines child abduction by luring—intentionally luring or attempting to lure a child: under the age of 17 (rather than 16) or while traveling to or from a school into a motor vehicle, building, house trailer, or dwelling place without the consent of the child's parent or lawful custodian for other than a lawful purpose.
- 97-1072** Creates the offense of abuse of a corpse—when a person intentionally engages in sexual conduct with a corpse or involving a corpse; or removes or carries away a corpse and is not authorized by law to do so.
- 97-741** Every person, 18 years of age or older, who, with intent to prevent the apprehension of the offender, aids or assists the offender, by some volitional act, in fleeing the municipality, county, State, country, or other defined jurisdiction in which the offender is to be arrested, charged, or prosecuted, commits a Class 4 felony.
- 97-678** Provides limited immunity for a person who seeks or obtains emergency medical assistance for someone experiencing an overdose.
- 97-997** Enhanced penalties for the manufacturing or delivery, or possession with intent to manufacture or deliver, of any substance containing hydrocodone, dihydrocodeinone, dihydrocodeine, oxycodone, or any of the salts, isomers and salts of isomers, or analog of those substances.
- 97-872** Adds synthetic drug products and misbranded drugs in the definition of "drug paraphernalia".
- 97-1017** Provides that a law enforcement official may detain a respondent for a reasonable time necessary to prepare and to serve a short form notification of an order of protection.

## 2012-2013 POLICE BUDGET



Expenditure	Amount
Personnel	7,961,035
Pension	2,235,000
Contractual Services	752,347
Commodities	389,849
Capital Equipment	71,200
Other Expenses	213,364
Central Services	421,295
Vehicle Replacement	83,116
<b>Total</b>	<b>12,127,206</b>

The Village of Bartlett's fiscal year begins May 1st and ends April 30th. Preparation of the annual budget begins in September and is approved by the Village Board in the beginning of April. The goal of the budget is to create a financial plan aimed at maintaining high service levels at the lowest possible cost in addition to addressing the goals identified in the Village's strategic plan. During the review of the 2012-2013 budget, \$662,817 was cut in order to achieve a balanced budget. For the police department, the areas that received these cuts were professional development and equipment. Additionally, two positions held open in the previous budget were eliminated. These unfilled positions were for one CSO and one Records Clerk.

Total expenditures for the Village of Bartlett's 2012-2013 fiscal year were \$48,513,219, which was a less than 1% decrease from the previous year. Public safety expenditures represent 32% of all Village expenditures at \$12.1 million, which includes school crossing guards, pension, and civil defense along with personnel and other expenditures. Personnel costs represent 82% of the overall police budget.

## GRANTS

The Police Department received Federal and State grants as well as reimbursements from State of Illinois agencies in 2012. These funds were used for the following purposes:



Since our initial grant award in 2004 from the Bulletproof Vest Partnership Program from the United States Bureau of Justice Assistance we have received a total of \$24,491.12 in reimbursements to the Village for protective body armor for Police Officers and Community Service Officers. We have a balance of \$3,611.30 at the end of 2012 and are eligible to reapply in 2013.



\$4,900 was granted from the Illinois Law Enforcement Training and Standards Board as reimbursement for basic and supervisory police officer training in 2012.



\$2,936 was granted from the Illinois Risk Management Agency as reimbursement for successfully achieving law enforcement re-accreditation.



\$20,410.50 was granted from the Illinois Department of Transportation Traffic Safety Division for extra traffic enforcement. These efforts were concentrated in the areas of alcohol-related and safety belt enforcement and will continue into 2013.



We were awarded \$2,310 by the Illinois Liquor Control Commission to assist in our compliance checks designed to prevent underage children from being able to purchase tobacco products. The annual "Kids Can't Buy Em Here" tobacco compliance checks enforcement program was conducted at 21 licensed tobacco sellers within Bartlett.

# BARTLETT POLICE DEPARTMENT 2012 ANNUAL REPORT



## YEARS OF SERVICE

25-29

Investigations Secretary Janis Allbee {1983}  
Chief Kent Williams {1985}

20-24

Officer Demetrius Sales {1989}  
Deputy Chief Joseph Leonas {1990}  
Officer David Smith {1990}  
Officer Jean Walsh {1990}

Officer Jon Neidlinger {1991}  
Officer Kevin Gost {1991}  
Accreditation Manager Nora Ackerley {1992}

15-19

Data Entry Clerk Veronica McDermott {1993}  
Officer Tammy Schulz {1993}  
Officer Michael Hanrahan {1993}  
Officer David Woollard {1994}  
Commander Steven Winterstein {1994}  
Sergeant Scott Yarwood {1994}  
Sergeant Jessica Crowley {1994}  
Officer William Hecker {1994}  
Officer Richard Bosh {1994}

Commander Charles Snider {1995}  
Commander Michael McGuigan {1995}  
Officer James Zefo {1996}  
Officer Michael Budds {1996}  
Records Clerk Jean Schuelke {1996}  
Sergeant Geoffrey Pretkelis {1996}  
CSO Matthew Perry {1997}  
Sergeant Michael Rummell {1997}

10-14

Officer Christopher Solesky {1998}  
Records Clerk Susan Angelacos {1998}  
Sergeant James Durbin {1998}  
Deputy Chief Patrick Ullrich {1998}  
Records Clerk Carol Barwacz {1998}

Data Entry Clerk Karen Foley {1998}  
Officer Eric Roger {1999}  
Records Clerk Peggy Carrick {1999}  
Officer Jennifer Brown {1999}  
Officer Michael Kmiecik {1999}

CSO David Laciola {2000}  
PEO Shirley Evans {2000}  
Officer Gary Mitchell {2001}  
Officer Michael Tavalacci {2001}  
CSO Keith Kollias {2002}

5-9

Officer Christopher Meade {2003}  
Officer Christin Pearson {2003}  
Officer Manuel Perez {2004}  
Officer Andrew Bubis {2004}  
Sergeant William Naydenoff {2004}  
Canine "Officer" Brewster {2004}

Officer Victoria Anderson {2005}  
Officer Robert Sweeney {2005}  
Officer Eric Tellschow {2005}  
Officer Mireya Flores {2005}  
Officer Karen Goff {2005}  
Officer Kyle Rybaski {2005}

Officer Brian Simone {2006}  
Officer Derek Bansley {2006}  
Officer Chris Sheahan {2007}  
Officer Amy Jenkins {2007}  
Records Clerk Diane Fuentes {2007}

0-4

Officer Russell Cionko {2008}  
Officer Jason Amore {2008}  
Officer Thomas Alagna {2008}  
Officer Patrick Carey {2008}  
Officer Peter Rakiewicz {2008}  
Records Clerk Patti Nudelman {2009}

Records Clerk Diane Combs {2009}  
Officer Melissa Odisho {2009}  
Officer Ryan Sieckman {2010}  
Officer Brian Camarata {2010}  
Property Custodian Mike Brady {2011}  
Officer Tracey Hunter {2011}

Administrative Secretary Heidi Atkinson {2011}  
Records Clerk Melanie Ramirez {2012}  
Officer Gzim Selmani {2012}  
Officer Laura Swan {2012}  
Records Supervisor Phyllis Severson {2012}  
CSO Vince Pszczolkowski {2012}

**Resignation:** Officer Michael Gorniak {serving since 2000}

# BARTLETT, ILLINOIS POLICE DEPARTMENT

# Annual Report

# 2012



**NATIONAL NIGHT OUT  
1ST PLACE AWARD**



**CALEA GOLD STANDARD ADVANCED ACCREDITATION  
MERITORIOUS AWARD &  
AWARD WITH EXCELLENCE**

