



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 1, 2016**

---

President Wallace called the Committee of the Whole meeting to order at 6:06 p.m.

PRESENT: Trustees Camerer, Carbonaro, Deyne, Hopkins, Reinke, President Wallace.

ABSENT: Trustee Arends arrived at 6:07 p.m.

ALSO PRESENT: Village Administrator Valerie Salmons, Assistant Village Administrator Paula Schumacher, Finance Director Jeff Martynowicz, Assistant Finance Director Todd Dowden, Information Technology Coordinator Chris Hostetler, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Community Development Director Jim Plonczynski, Building Director Brian Goralski, Head Golf Professional Phil Lenz, Grounds Superintendent Devin DeRoo, Food & Beverage Manager Paul Petersen, Chief Kent Williams, Deputy Chief Joe Leonas, Village Clerk Lorna Giles and Village Attorney Bryan Mraz.

**FINANCE & GOLF COMMITTEE**

Trustee Deyne stated that they have the 2016-2017 Proposed Budget Presentation this evening and he asked the staff to proceed.

Village Administrator Salmons stated that Tyler Isham, graduate student intern from Northern Illinois University stated that he has a class in budgeting and he showed her his book which was tabbed in 4-5 places where they talked about Bartlett's budgeting. They have our forms that they use as a model and she wanted to inform the Board (certainly as much to Jeff's credit) that they are in published books they use in graduate school. Secondly, it gives Tyler an opportunity to brag in class about the site where he works. She was very proud that they were the model in graduate school.

Finance Director Jeff Martynowicz opened by welcoming all in attendance and introduced the 2016-17 proposed operating budget. He stated that the budget is much more than a numbers document. The Village uses four broad based criteria to develop this budget document. He stated that the budget serves as a policy document - they have village-wide long-term financial policies, village-wide non-financial goals and objectives such as the strategic plan that the Board and staff has had an opportunity to partake in and they are incorporated into the budget document. They also have clearly stated goals and objectives that you see in each of the department narratives. The budget serves as a financial plan where they summarize major revenues and expenditures, describe the major revenues in detail and project major changes in fund balance. The budget also serves as an operations guide, which describes the activities, services and functions of the Village and includes an organizational chart and a personnel summary to show how the Village operates and the chain of command within the Village. Finally, the budget serves as a communication device. It defines who



## **VILLAGE OF BARTLETT COMMITTEE MINUTES**

**March 1, 2016**

---

develops, prepares, reviews and adopts this budget and each of them has their own function, including the Village Board with preparing and adopting this budget. The Village Administrator provides a detailed budget message to the Board of Trustees. They define certain financial policies such as fund balances, long term capital planning included in the capital improvement plan, and statistical data to convey long-term information to the public. He stated that they have been successful over the past twenty years, in receiving the GFOA's distinguished budget award. In regards to the budget calendar, they are due to meet on March 8<sup>th</sup> where each department will go over their budgets. March 15<sup>th</sup> will be a public budget review and Public Hearing. The budget is due to be adopted by the first meeting in April but there is sufficient time to have other discussions that the Board deems fit.

Looking at this budget in its totality, total revenues are \$50,192,584 and is broken up into very different, distinct parts. Property taxes represent 18%, other taxes which includes income tax, sales tax, local use tax represent 33%, charges for services that you see in the enterprise funds (water, sewer, parking, golf) represent 26%, interest earning, borrowings in TIF funds which are primarily the notes in the two TIF districts and some IEPA loans in the water fund are at 9%. Total expenditures are \$53,582,291 and the money goes to a number of different areas. Capital projects represent 25%, debt service on general obligation bonds are 4%, golf course expenditures are 5%, general government which includes Administration, Finance, Community Development, Building and other operating divisions, represents 14%, Public Safety is 25% and Public Works represents 27% of the total.

### Page 7 – Operating vs. Capital Expenditures

Finance Director Martynowicz explained the Operating versus Capital expenditures - total operating expenditures are at \$40,314,238 (a .21% decrease from last year) and total capital expenditures are \$13,268,053.

### Page 9 – Revenue by Fund

Finance Director Martynowicz stated that the total revenue is \$50,192,584 net of transfers or a 14% decrease from the prior year. The General Fund makes up the largest portion at 44%; Special Revenue which is the MFT Fund at 2%; Capital Projects at 14%; Enterprise Funds at 36%.

### Page 10 – Revenue Review

Finance Director Martynowicz stated property taxes make up \$9,275,478, 18% of total revenue. They decreased the budget for property taxes down \$78,886 or .84% from last year. The dollar amount for property taxes includes the levy for the General Corporate, Police Pension and Debt Service Funds. The Village share of the property tax pie as compared to all other taxing districts is at 8% and they have kept that number consistent over the past several years. The decrease in the levy is primarily in the Police Pension Fund where they have seen some good returns last year. They are



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 1, 2016**

---

projecting an EAV increase of 2% as the real estate market rebounds. This is from numbers from the DuPage County Clerk's office and he feels confident that the EAV will grow. The estimated DuPage rate is \$1.06/\$100 and the Cook rate is \$.88/\$100. They are not budgeting any increase for the seventh consecutive year to the General Corporate Levy.

Trustee Hopkins stated that in the Proposed Operating Budget it states that the DuPage rate is \$.88/\$100 and Cook is \$1.06/\$100. Why is there such a big difference?

Finance Director Martynowicz stated that he would review that. The difference has to do with the different EAV in both counties and the burden factor. We talked about the burden factor in the past and the dollar amount that is levied. 65% of this levy goes towards DuPage County and when you divide by the EAV of DuPage, you come up with the rate. They are both very different because of the EAV and the burden factor applied by the state.

Administrator Salmons stated that the different pieces that go into each county is different. Cook County pays for mosquito abatement on their tax bill and DuPage is paid out of the General Corporate Fund. The MSWRD pays for sewer treatment in the Cook County side and they are charged on their tax bill for that. In DuPage County, they are not and it is part of the general services.

President Wallace stated that those Counties are just flipped.

Finance Director Martynowicz stated that once this budget is adopted, he will come back in the Fall to levy those dollars. In June and September, 2017, they will collect those taxes in DuPage and in September and March of 2016 for Cook County.

Page 11 - Property Tax Rates and EAV.

Finance Director Martynowicz stated that Cook and DuPage rates are going down and that is because the Village has kept the dollar amount flat decreasing and now, conversely, EAV will go up and that will tend to drive down the rate. Hopefully the residents will see that in this upcoming tax year. A quick review of the assessed value over a ten year period, hit its peak in 2010 when the recession hit and is decreased to under a billion dollars in EAV for both counties. In 2016, we are putting in a 2% increase.

Trustee Arends stated that it doesn't look so dramatic in the chart on page 11.

Finance Director Martynowicz stated that on the high end, the EAV was \$1.6 billion dollars. Last year they were down to about \$950 million. It's been a big drop and that's consistent with a lot of communities.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 1, 2016**

---

Page 12 – Other Taxes - Income Tax

Finance Director Martynowicz stated that the budgeted amount is \$4,368,048, being 7% of total revenue, showing a \$243,048 increase from last year's budget or 2%. He stated that they receive revenue based upon the Illinois Municipal League (IML) per capita projection of \$106. They take the population and multiply by the estimated rate and they can see what they will receive in income tax (commonly known as LGDF). The IML is pretty optimistic that they are seeing good things in the economy and corporate world and they are raising that rate by about 4%. The State of Illinois rate is 3.75% which changed in February of 2015 and the Village currently receives 8% of the income tax which comes to the municipalities.

Page 13 - Other Taxes – Local Use Tax

Finance Director Martynowicz stated that local use taxes have a budget of \$1,078,825, 2% of total revenue, showing a \$276,325 increase from the 2015/16 budget or 34%. It is the same method, IML projects a per capita rate based on population. This use tax is a form of sales tax where goods purchased and delivered from outside of Illinois are taxed. In February of 2015, Amazon had to start paying sales tax. That is why we are seeing a nice spike in revenue and it's from the on-line retailers that have to withhold Illinois sales tax. The state has fought for quite a while to get those big box retailers to withhold.

Trustee Arends asked how accurate the population figure was.

Finance Director Martynowicz stated that it has not changed for a while - it is certified.

Trustee Arends asked if it was time to do another census and will they gain anything by it.

Community Development Director Jim Plonczynski stated that they may be a little higher in population but it is not enough to justify doing a special census.

Page 14 – Other Taxes - Sales Tax

Finance Director Martynowicz stated the budgeted amount is \$2,205,000 being 4% of total revenue showing a \$90,000 increase or 4% from last year. The Village receives 1% tax on purchases made within the Village. The tax collected by the State is remitted on a three month lag between the time of the sale and the receipt of the tax. They are not behind and those remittances have been on time. There is one sales tax sharing agreement (Welch) and that expenditure is shown in the Community Development department under Rebates. The Welch Agreement is due to expire in 2016 and they project about an additional \$20,000 they may see once that rebate goes away.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 1, 2016**

---

Trustee Arends asked if it had been ten years?

Finance Director Martynowicz stated that was correct and it was a 50% share.

**Page 15 – Other Taxes - Telecommunications Tax**

Finance Director Martynowicz stated the budget is \$1,057,500, 2% of total revenue, showing a \$117,500 decrease or 10% from 2015/2016. He stated that the Village collects a 6% tax on land and cellular service. The State of Illinois collects this tax very similar to sales tax collection and remits them to us. The reduction is due to streaming services and free texting that people are taking advantage of. They have tried to adjust the budget to this because they have seen a \$500,000 decrease in telecommunication tax over the last six years.

**Page 16 – Other Taxes - Real Estate Transfer Tax**

Finance Director Martynowicz stated the budget is \$610,000. It is 1% of total revenue, showing a \$100,000 increase or 20% from last year. He stated that higher home values are contributing to the increase that they are currently seeing along with some commercial properties that are changing hands.

**Page 17 – Service Charges – Water Sales**

Finance Director Martynowicz stated the budget is \$6,700,000, 12% of total revenue showing a \$475,000 decrease from 2015/16 or 7%. Water sales are based upon consumption and the budget assumes about a billion gallons of water billed annually. This is a conservative estimate based on what was billed. One of the reasons for the decrease is because this summer was wet and they are waiting for some commercial properties to come on where they can bump up that consumption and increase the revenue a little bit. The average residential monthly water bill remains at \$38.16 and it is based upon a 6,000 gallon usage average. The last increase for water was in 2012. They would like to review the rates in 2016 and by that time they will have a good idea where they are at with the water purchase agreement. Looking at the water consumption and revenue history, as far as water consumption goes, in 2012 there was a drought year and that helped beef up some of the fund balance where they were actually able to pay cash for some of the capital projects. Consumption has trended down a bit but they are again waiting for some commercial properties to come on. Water revenues have been pretty consistent for the past four years after the drought of 2012.

**Page 19 – Sewer Sales**

Finance Director Martynowicz stated the budget is \$3,250,500, 5.5% of total revenue, showing no increase because sewer sales have remained very consistent. Sewer is billed out a little different. Approximately 50% of the sewer sales are from a fixed rate charge where 100% is completely from consumption. The sewer charges between Cook, Kane and DuPage are different because of MWRD. Cook residents will see a



## **VILLAGE OF BARTLETT COMMITTEE MINUTES**

**March 1, 2016**

---

sewer bill on their property taxes or a sewer levy. DuPage is all billed by the Village. The average residential monthly sewer bill for Cook and Kane is \$13.83 per month (based on 6,000 gallons) and in DuPage is \$22.49 per month (based on 6,000 gallons). He indicated that they will also be reviewing sewer rates since these rates have not changed since 2012. They feel that 2016 is a good time to look at the rates since they have a lot of capital projects in the Capital Budget and they need to couple those with the operating expenses and review the rates at that time.

### Page 20 - Service Charges – Golf

Finance Director Martynowicz stated the budget is \$1,255,900, 2% of total revenue showing a \$26,000 decrease from the fiscal year 2015/16 budget or 2%. The reason for that decrease is primarily in the round of golf. They have determined that the rounds will decrease by 1,500 and be around 34,000 from 35,000 last year. These are estimates based on the trends over the last two years. Pro shop sales are budgeted at \$72,500 and are down 1% due to a decrease in inventory and sales. At the six month budget review they looked at the golf course and have had a really good February. March and April hopefully will continue the same trend and he is confident that the golf course will run a surplus at the end of this year. This is a conservative estimate based upon where they are at right now.

### Page 21 - Service Charges – Food and Beverage

Finance Director Martynowicz stated the budget is \$988,000 representing 1% of total revenue, showing a \$8,000 increase from fiscal year 2015/16 or 1%. The volume of weddings and special events continues to increase as well as the number of guests. They are being conservative with this estimate.

### Page 22 – Other Revenue – Development/Building Permits

Finance Director Martynowicz stated the budget is \$641,275 or 1% of total revenue, showing a \$34,225 decrease from the fiscal year 2015/16 budget or 5%. This is a very conservative estimate based upon what is going on. They have had some developers in the Board room over the last year but they don't budget everything they see so they are conservative and not inflating revenue too much. They think that there will be nineteen residential permits, three commercial permits, and 3,000 miscellaneous permits (which could grow to 4,000).

Trustee Arends stated that she thought there was more of an increase in residential for all the developments.

Community Development Director Plonczynski stated that there are a couple of new developments but in terms of constructing this year, only one is going to make it - Bartlett Point West which is 29 units. Bartlett Ridge just resubmitted for their final so by the time they get through it they could maybe construct one or two. They are quite a bit behind Bartlett Point West. Next year that will come on-line and that's 57 homes.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 1, 2016**

---

Finance Director Martynowicz stated that revenue is now complete. In years past he was a little more detailed about the departments. He will briefly go over the expenditure area and the departments will go into more detail on March 8<sup>th</sup> about their budgets.

**Page 24 - Operating Expenditures - Total**

Finance Director Martynowicz stated that proposed operating expenditures are \$40,314,238, a .21% decrease from last year. He stated that over the last four years they have held the line on operating expenditures. When you look at the total budget and factor in capital projects, the operating budget remains consistent and flat over a good three to four year period. He stated that Personnel Services represents 56% of the budget, the largest area of our operating budget. Contractual Services represents 19%, Commodities or Operating costs represents 4%, Other Charges such as liability insurance is 18% and Capital Outlay in all of the operating departments is 3%. In breaking this down by department, the Golf Course represents 7%, Debt Service at 5%, Public Works represents 37%, Public Safety represents 33%, and General Government 18%.

**Page 27 – Budget Snapshot**

Finance Director Martynowicz proceeded to the budget snapshot and stated that they have seen revenue stability with no new taxes or fees. There is a flat property tax levy in the general corporate fund. They figured in a non-union wage increase of 2.5 %. They have provided \$919,000 funded from the Vehicle Replacement fund for replacement vehicles. Currently, five positions are being held open or eliminated through all of the departments. They talked about a Water and Sewer rate review in Fall 2016. They are proposing to use \$250,000 in the General Fund Reserve to fund the emerald ash borer tree replacement program.

Trustee Reinke stated that he thought they funded the emerald ash borer replanting program from Developer Deposits. Replanting will come out of the General Fund.

Administrator Salmons stated that in order to keep up with the re-plantings, they did a May as well as August planting and have kept up with that.

Finance Director Martynowicz stated that the take-down of the trees, the big expense, was taken out of Developer Deposits.

**Page 29 - Fund Balance Review – General Fund**

Finance Director Martynowicz stated that the final area for review is the reserve dollars of fund balance of the operating funds. It is probably one of the more important sections of the budgets overall financial picture. Fund Balance is basically in our four main operating accounts. Each operating fund has a policy on how each fund is financially run. In the General Fund, they have a policy of 25% to 35% of operating expenditures and the average increase in the property tax levy and liabilities (which has been



## **VILLAGE OF BARTLETT COMMITTEE MINUTES**

**March 1, 2016**

---

minimal) over the last five years and designated reserves for stormwater that has been depleted with the Amherst project and the tri-centennial celebration. These are all reserves that are approved by resolution in prior years. He stated that the General Fund continues to be in a very strong financial position and is projected at \$12.2 million which is at about 60%. That gives them some flexibility going forward to do some other things if the Board chooses to get into some different capital outlay or other types of projects. He feels that the recession is behind them and there is flexibility in that reserve. It's a very strong fund balance.

### Page 30- Fund Balance Review – Water Fund

Finance Director Martynowicz stated that this is the same type of policy that was approved by resolution. All years projected, the water fund balance will be above the minimum and sometime below the maximum. At the end of this current fiscal year, they will have \$3.2 million in the Water Fund reserve. In future years, based upon the agreement with Elgin, the operating expenses will increase because of the additional purchases of water so they factored in some things to keep the fund balance steady through those years.

### Page 31 - Fund Balance Review – Sewer Fund

Finance Director Martynowicz stated that the Sewer fund also follows the same type of policy. The estimated fund balance at the end of this year is \$1.23 million. They do have some substantial Capital Outlay in the sewer fund. They are proposing to use some of the fund balance such as the Country Creek Lift Station (\$550,000) that they are paying in cash. At some point during the rate review they would like to at least get that fund balance to a minimum level to support the operating expenses, future debt service and future capital outlay of the sewer fund.

### Page 32 - Fund Balance Review – Golf Fund

Finance Director Martynowicz stated that they don't have any fund balance. The objective is to provide a balanced budget at the golf course and they will see that the golf course is projecting a \$26,000 surplus for 2016/17 and he thinks they will break even this current year. He does not see it losing money. All things being said, some factors have to be good such as the weather and economy. There has been significant expenditure cuts. They have held the Director position open for the last two years which is a substantial savings and has helped balance the budget.

Finance Director Martynowicz stated that he would be happy to answer any questions.

President Wallace asked if there was any reason to be concerned with audits when they drop below the fund balance for instance in the Sewer fund?

Finance Director Martynowicz stated that in the Sewer fund it is not that significant. When they talk about Fund Balance in the General Fund, Moody's takes a look at the





**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 1, 2016**

---

General Fund Reserve, amongst other things. They typically don't look at the Enterprise Funds because that is something that can be controlled at the local level by rates. If they need to increase the reserves, they look at the rates.

The Board was invited to see the new museum display depicting the 125 year anniversary of the Village.

Administrator Salmons stated that 125 years ago, a group of gentlemen got together at the Bartlett Tap and incorporated our community. This is a kick-off to a year of celebration to mark that event.

There being no further business to discuss, Trustee Camerer moved to adjourn the Committee meeting and that motion was seconded by Trustee Arends.

**ROLL CALL VOTE TO ADJOURN**

**AYES:** Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke

**NAYS:** None

**ABSENT:** None

**MOTION CARRIED**

There being no further questions, the meeting was adjourned at 6:44 PM.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 1, 2016**

---

President Wallace called the Committee of the Whole meeting back to order at 7:47 p.m.

**PRESENT:** Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke, President Wallace.

**ABSENT:** None

**ALSO PRESENT:** Village Administrator Valerie Salmons, Assistant Village Administrator Paula Schumacher, Finance Director Jeff Martynowicz, Assistant Finance Director Todd Dowden, Information Technology Coordinator Chris Hostetler, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Community Development Director Jim Plonczynski, Building Director Brian Goralski, Head Golf Professional Phil Lenz, Grounds Superintendent Devin DeRoo, Food & Beverage Manager Paul Petersen, Chief Kent Williams, Deputy Chief Joe Leonas, Village Clerk Lorna Gilles and Village Attorney Bryan Mraz.

**PLANNING & ZONING COMMITTEE**

**EDC Marketing Plan**

Chairman Reinke stated that they should probably delay discussions about the Marketing Plan until they get a final report on the Transit Oriented Development so those two mesh together.

President Wallace thought that was a great idea.

Community Development Director Jim Plonczynski stated that the Transit Oriented Development Plan should surface around early June.

Trustee Deyne stated that it makes sense to delay this discussion.

**FINANCE & GOLF COMMITTEE**

**Civic Group Funding**

Chairman Deyne stated that there was an ordinance passed in 2015 that had to do with civic funding for the benefit of public enjoyment and on a non-profit basis. The purpose was for assisting numerous community organizations providing desirable services that benefit residents of the Village. The Village has received ten requests for funding.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 1, 2016**

---

Assistant Village Administrator Paula Schumacher stated that they received ten applications and four of them are new requests.

Trustee Deyne stated that the total amount requested totals \$60,060.

Trustee Reinke stated that the intent to establishing this process was to bring order to chaos (chaos is an overstatement) but it was not an organized process in the past and it is great to see the different entities stepping up and talking about different community needs. He didn't think the intent was to increase the amount of money that the Village spends on civic organizations.

Trustee Camerer asked if there was a set limit on this budget. Is the \$30,000 divided between the entities.

Schumacher stated that is incorrect. There is not a set fund. In the past, it was based on individualized requests.

Trustee Deyne stated that the 4<sup>th</sup> of July Committee has requested \$12,000 annually since the Centennial. He talked about the 4<sup>th</sup> of July celebration sponsored by the Chamber at Villa Olivia.

Trustee Arends stated that for the last 25 years, the 4<sup>th</sup> of July Committee has requested \$12,000 to cover part of the cost of the fireworks of which is approximately \$40,000.

Trustee Carbonaro stated that since it is the 125<sup>th</sup> year celebration, perhaps they may want to increase that a little bit.

Trustee Hopkins stated that was a great idea.

President Wallace stated that they need to delineate how this goes about in the future. There were no parameters around these donations and now they can be more transparent and everyone will know what the Village is doing with funds. The Board is at a point right now where they need to delineate how this is going to work. There has to be some mechanism for applying for these funds so these groups can depend on it every year. According to the ordinance, when are we paying these things out?

Administrator Salmons stated that it was not stipulated.

Trustee Arends stated that the DuPage Senior Citizens would be funded from the County no matter what.

President Wallace stated that it has been a question mark on the Board for many years.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 1, 2016**

---

Trustee Deyne asked why they don't just grant what is being requested and try to tailor it next year with restrictions or limits.

Trustee Arends asked how they could make any of these decisions without being subjective. Some of the needs are greater than others and she thought it had to be subjective and has to reflect the intent of the Board and how they want to help the different groups in the Village. It is not unusual for the Village to fund different community activities.

Trustee Deyne stated that he couldn't state that any of them are not entitled. Everyone serves a distinct purpose to the community. He would not say that he would restrict one of these organizations because of the purposes that they serve in the community. In good conscience, he can't do that. He stated that they are talking about \$60,000 when they are looking at budgets in the millions of dollars. He thought that somehow they can appropriate \$60,000 that these groups are looking for.

Trustee Camerer stated that this is only the start. Otherwise, it's \$60,000 this year and \$90,000 next year and that just keeps going up.

Trustee Arends stated that the 4<sup>th</sup> of July Committee and Arts in Bartlett have been line items in the budget for years. She would like to leave those alone. This would give Arts in Bartlett the \$6,000 and didn't know what the extra \$1,850 was for. She felt that they need the funds to stay in the building that they are currently in. There is no question that they have raised the awareness of arts in this Village. However, they are landlords because they make their money by renting to artisans. Heritage Days has a trolley that the Village sponsors and she felt the \$3,000 was where they should stay. The Bartlett Chamber of Commerce has asked for \$2,210 which covers the new business packets.

Trustee Camerer stated that he has been a member of the Chamber for 26 years, and he felt that they had a strong membership and they also charge a reasonable fee to be in it (close to \$200) to be members. When you have 300 businesses that get charged that fee, it is almost like the Village is not contributing to the organization, but advertising. He stated that he is a strong supporter of the Chamber and he didn't want to diminish that at all, but, whether they need \$2,200 from the Village is debatable.

President Wallace stated that the Chamber's request is the most "line itemed" request of them all. He strongly agreed with them primarily because they have shown what it includes.

Trustee Camerer didn't think that there was a need for the money in this situation.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 1, 2016**

---

Trustee Deyne talked about the Lion's Club application for \$500 noted that they stated whatever the Village could give would be most appreciated. He felt that \$500 to \$1,000 would go a long way to serve Bartlett.

Trustee Camerer stated that the Lion's Club is requesting the money for the Labor Day Dash which is another event that brings people to town.

Trustee Deyne stated that you could use that same argument for Heritage Days. There were a number of people that attended this event that were from out of this town.

President Wallace stated that the organizations supported in the past should be maintained at the same level as previous years. There is one organization asking for \$7,000 less than last year and if they divided that amongst the new groups, perhaps that is one tactic. The library is asking for \$10,000 to build a platform and gazebo and he didn't want to be the bulk of the funding. That was unrealistic – they need to fund raise and get the extra funding.

Trustee Reinke stated that his proposal is to take that \$7,000 from DuPage Senior Citizens and divide it up among the four new applicants.

President Wallace stated that they can then analyze increases for the other organizations.

Trustee Hopkins stated that Arts in Bartlett brings residents into the downtown area. If you look at the downtown area and the Town Center – who is there? They bring in many people from outside the Village and he thought it was money well spent.

Trustee Camerer stated that it is the same for Heritage Days. They have grown and expanded this event and brought more people into the downtown area. If they need extra money than we need to do more than just the trolley. It is important to grow on our success and seeing these events expand in Bartlett.

President Wallace suggested that they provide \$1,750 for the four new applicants. He would like to hear from the Heritage Days Committee if \$7,000 would make or break it. He didn't understand what the extra money would be used for.

Bruce Suffern thanked the Board for this forum. He attended the RTA hearings and felt that the events are one of the key aspects of economic development. The trolley does important things for Heritage Days and is one of the key attractions. It is the 125<sup>th</sup> Anniversary and they would like to step things up. They bring people into the town and this is the event that the downtown has for its economic development. For the \$3,400 that the Village give to the trolley, there is a handful of volunteers that manage the event, deal with the insurance, sponsorships, etc. for free. If those five people walk



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 1, 2016**

---

away from Bartlett Heritage Days than Bartlett does not have any event. They want this event to continue to grow. This is a modest request. At the end of last year, the Village produced a video and it was shown on cable television. It was a significant cost and boost to the marketing budget that is limited to the five people that go to different businesses and ask for donations for promotions. They are looking for money to promote the downtown events. He sees it as money well spent.

He stated that he loves the 4<sup>th</sup> of July Celebration but the downtown is a ghost town during this event. It does nothing for the economic development of the downtown. National Night Out, which he also loves, does nothing for the downtown.

President Wallace stated that besides the trolley, the other \$4,000 is a little bit vague. He stated that everyone agrees to \$12,000 for the 4<sup>th</sup> of July Committee; DuPage Senior Citizens at \$5,000; Heritage Days \$5,000; Arts in Bartlett \$6,000; Chamber of Commerce \$2,210; Lions Club \$1,000 and the rest get \$1,750 which equates to \$38,300 which is right where they are budgeted.

It is fiscally responsible to try to keep it where it's at. They have divided some up to new organizations, reduced a few, and accommodated everyone so it is close to 2015-16 contributions.

Trustee Carbonaro reiterated his comment that this is the 125<sup>th</sup> year anniversary and for the 4<sup>th</sup> of July they are going to give the same amount? This is an important date and he would like to see the amount go up a little bit.

President Wallace stated that the committee that runs that is well over funded for a couple years in a row. He didn't want to give money where there was not a need basis.

Trustee Deyne stated that he has limited contact with those individuals but he knows that they count on that money for contracts and groups, etc.

President Wallace asked that they ask them if the extra money would make a bigger pizzazz on the 125<sup>th</sup> of Bartlett if they add a couple thousand dollars to this.

Administrator Salmons stated that it will buy more fireworks.

Trustee Deyne stated that he loves the idea and it's fantastic but what about using that same thought pattern towards Heritage Days. He would be in favor of leaving that at the \$7,000 for the 125<sup>th</sup>.

Trustee Arends stated that it was a good idea as long as he put emphasis on the anniversary.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 1, 2016**

---

Trustee Deyne reiterated the amounts as agreed: 4<sup>th</sup> of July Committee at \$12,000 with the possibility of increasing based on the 125<sup>th</sup> anniversary; DuPage Senior Citizens at \$5,000; Heritage Days at \$7,000; Arts in Bartlett at \$6,000; Bartlett Chamber of Commerce at \$2,210; Lions Club at \$1,000; Bartlett Historical Society at \$1,750; Friends of the Library at \$1,750; Bartlett Women's Club at \$1,750; Bartlett Veterans Memorial Foundation at \$1,750.

President Wallace if anyone was there from the DuPage Senior Citizens. There was no response.

Trustee Arends stated that they will be funded whether the Village sends them money or not. She thought the cost per resident served was very high. Since it is already funded, she apologetically stated that they should fund our groups.

Trustee Reinke stated that if they are talking about potentially increasing the 4<sup>th</sup> of July and/or Heritage Days allocation, then the total would be over the budgeted \$28,710. If they are going to give somebody more than others will have to have less.

Trustee Deyne stated that the only rationale that he sees is that it is because of the Village's 125<sup>th</sup> Anniversary. Next year, that would no longer be the case.

Trustee Reinke stated that perhaps they go with Trustee Arends suggestion and not fund the DuPage Senior Citizens. He felt that she felt very strong on that issue.

Trustee Arends stated that she does. They get funding from other sources. Wayne Township funds Meals on Wheels as well as the county. They do good work but if they are getting funding from other sources perhaps we can cut ours back.

Trustee Reinke stated that made sense.

President Wallace agreed.

Trustee Carbonaro agreed.

Trustee Deyne asked what would be a fair number to reduce it to.

Trustee Arends stated zero.

President Wallace stated that is not the first time this subject has been brought up.

Trustee Carbonaro stated that this is what we are funding for the year. If any new requests come forth they will be told that there are no other funds available.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 1, 2016**

---

Trustee Deyne stated that they have not made a decision on the DuPage Senior Citizens. He asked for other comments. He suggested a nominal amount like \$1,750, like the other groups.

Trustee Arends still felt they should get zero.

Trustee Camerer asked how long the Village has supported the DuPage Senior Citizens?

Administrator Salmons stated many, many years (10 probably).

Trustee Camerer asked if they have always been given \$12,000 per year.

Schumacher stated that the amount varies from year to year. They look at what other funding sources are and the costs of providing services and that gap is what they ask us for.

Administrator Salmons stated that they actually give us the number of seniors in Bartlett that they serve and the cost in part is how many people they have served.

Trustee Arends asked how many people does that serve?

Schumacher stated about 20.

Trustee Deyne stated that his notes say 1,700 meals per year to 50 senior citizens in Bartlett.

Trustee Reinke stated that everyone is going to eat more than one meal. He thought Trustee Arends approach made a lot of sense. That \$5,000 is money well spent on the 4<sup>th</sup> of July and Heritage Days to celebrate Bartlett's 125<sup>th</sup> Anniversary.

President Wallace agreed that they will get funding no matter what.

Trustee Deyne stated that the Village has worked with DuPage Senior Citizens in the past. Now we are saying that we are giving them nothing? We have four new civic organizations that we are giving \$1,750. He thought they should at least get something. He did not think it was right. There should at least be a token donation made.

Trustee Arends stated that she would go along with the \$1,750.

Administrator Salmons stated that they will summarize and put the numbers in place. This will be part of the budget that they will review next Tuesday.





**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 1, 2016**

---

President Wallace stated that since they are lowering the DuPage Senior Citizens, they should increase the organizations that we know have an impact in Bartlett. We know the Historical Society, Library, Women's Club, Veteran's Memorial Foundation. If we are moving away from DuPage Senior Citizens, which frankly he has heard for six years that it does not make sense. It should be equally divided amongst the new applicants and this is a good year to also provide Heritage Days what they are asking for especially because of the 125<sup>th</sup>.

Trustee Hopkins asked if they could reach out to some of the other organizations that did not fill out proper paperwork. Perhaps they do not deserve the funds. The DuPage Senior Citizens Council did not fill out the paperwork. All the other civic organizations worked hard and prepared the information.

President Wallace stated that it tells you a little about how much the funds are really needed.

There being no further business to discuss, Trustee Deyne moved to adjourn the Committee of the Whole meeting and that motion was seconded by Trustee Arends.

**ROLL CALL VOTE TO ADJOURN**

**AYES:** Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke  
**NAYS:** None  
**ABSENT:** None  
**MOTION CARRIED**

The meeting adjourned at 8:30 p.m.

Lorna Gilles  
Village Clerk

LG/