VILLAGE OF BARTLETT VILLAGE HALL, 228 S. MAIN STREET COMMITTEE AGENDA October 1, 2024

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. TOWN HALL: (Note: Three (3) minute time limit per person)

4. STANDING COMMITTEE REPORTS:

A. FINANCE COMMITTEE, CHAIRMAN LAPORTE

1. Proposed 2024 Property Tax Levy

B. PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE

1. Well House Demolition & Village Hall Parking Project

5. ADJOURNMENT



Agenda Item Executive Summary

AGENDA ITEM: _ Proposed 2024 Property Tax Levy BOARD OR COMMITTEE: Committee

BUDGET IMPACT

Amount \$12,870,519

Budgeted \$13,433,491

Fund: General, Police Pension, Debt Service Corresponding Activity Measure: No increases are being proposed for the 2024 property tax levy.

EXECUTIVE SUMMARY

The proposed property tax levy for 2024 totals \$12,870,519 and is \$210,506 or 1.61% less than the prior year extended amount. The General corporate levy is 1.16% less than the 2023 extension and is the same as last year's approved levy amount. The proposed Police Pension levy is 1.17% or \$31,759 less than the prior year extension and would require the use of \$786,538 of General Fund balance. The 2023 pension levy was supplemented by \$319,175 of General Fund balance surplus, the same amount used to keep the 2022 police pension levy unchanged from 2021. The current year's recommended contribution is \$3,468,598, an increase of \$467,363 from the prior year. Pension cost increases were related to one disability award, salary increases, and investment returns lower than the expected rate over the last three years. The Debt Service levy is lower than the prior year extended amount by \$93,153 or 3.09%. Overall, the levy decrease compared to the 2023 extension is \$210,506, or 1.61%. The total proposed levy is \$4,282 less than the 2023 approved levy.

ATTACHMENTS (PLEASE LIST)

Memo, PowerPoint (Slides)

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: Maintain checks and balances to ensure financial Stewardship

Short Term (1-3 Years): Routine \square Complex \square

Long Term (3-5 Years): R	loutine 🗆	Complex [
--------------------------	-----------	-----------

ACTION REQUESTED

- ☑ For Discussion Only
- □ Resolution
- □ Ordinance
- □ Motion

Staff: Todd Dowden, Finance Director

Date: September 23, 2024

Village of Bartlett Finance Department Memo 2024 – 09

DATE:	September 23, 2024
TO:	Paula Schumacher, Village Administrator
FROM:	Todd Dowden, Finance Director

SUBJECT: 2024 Proposed Property Tax Levy

Below is a chart showing the proposed 2024 levy compared to the 2023 extension. The proposed property tax levy for 2024 totals \$12,870,519 and is \$210,506 or 1.61% less than the prior year extended amount. The General corporate levy is 1.16% less than the 2023 extension and is the same as last year's approved levy amount. The proposed Police Pension levy is 1.17% or \$31,759 less than the prior year extension and would require the use of \$786,538 of General Fund balance. The 2023 pension levy was supplemented by \$319,175 of General Fund balance surplus, the same amount used to keep the 2022 police pension levy unchanged from 2021. The current year's recommended contribution is \$3,468,598, an increase of \$467,363 from the prior year. Pension cost increases were related to one disability award, salary increases, and investment returns lower than the expected rate over the last three years. The Debt Service levy is lower than the prior year extended

Proposed Levy Compared to Prior Year's Extension					
	2024 Proposed Levy	2023 Extension	Increase (Decrease)	Percent Change	
General Corporate	7,269,094	7,354,688	(85,594)	-1.16%	
Police Pension	2,682,060	2,713,819	(31,759)	-1.17%	
Subtotal	9,951,154	10,068,507	(117,353)	-1.17%	
Debt Service	2,919,365	3,012,518	(93,153)	-3.09%	
TOTAL	12,870,519	13,081,025	(210,506)	-1.61%	

amount by \$93,153 or 3.09%. Overall, the levy decrease compared to the 2023 extension is \$210,506, or 1.61%. The total proposed levy is \$4,282 less than the 2023 approved levy.

Abatements

There are three abatements being proposed for the total amount of \$1,720,633. The 2017 bond issue requires an estimated payment in the amount of \$38,833 for the Fire District's share of bonds attributable to the construction of the fire station. The second abatement of \$552,650 is the Sewer Fund's portion of the 2019 bond issue related to the Devon Avenue excess flow project. The third abatement of \$1,129,150 is the Water Fund's portion of the 2021A bonds for the DuPage Water Commission loan refunding. Abatement ordinances will be presented with the tax levy for final approval on December 3, 2024. The chart below itemizes the proposed debt service levy and abatements for 2024.

Proposed Debt Service Levy and Abatements					
Bond Issue	2024 Levy	Proposed Abatement	Net Levy		
2016 GO Bonds	765,725	0	765,725		
2017 GO Bonds	318,300	(38,833)	279,467		
2019 GO Bonds	903,150	(552,650)	350,500		
2021A GO Bonds	1,129,150	(1,129,150)	0		
2021B GO Bonds	1,160,308	0	1,160,308		
2022A GO Bonds	363,365	0	363,365		
TOTAL	4,639,998	(1,720,633)	2,919,365		

2022A *Refunding Bonds* – This bond issue was sold in February of 2022 to partially refinance the 2016 bonds used to fund the construction of the Police Station. The issue will mature in 2036.

2021*A GO Bonds* – This bond issue was sold in January of 2021 to refinance the loan with the DuPage Water Commission for the construction of the Lake Michigan water transmission line and metering station. The issue will mature in 2039.

2021B Refunding Bonds – This bond issue was sold in January of 2021 to refund the 2012 GO Bonds. The 2012 bonds were used to fund street improvements and the Village's portion of flood mitigation along South Prospect Avenue. The issue will mature in 2031.

2019 Sewer and 2009 Refunding – This bond issue was sold in November 2019 to finance the Devon Avenue excess flow project and to refund the 2009 bonds issued that refunded the 2002 and 2005 bonds. The 2002 bonds were used to fund the ball fields, W. Bartlett/Naperville Road bike path, and W. Bartlett Road widening. The 2005 bonds were issued to finance the water meter change out program and most of the construction of the Village Hall. The issue will mature in 2039.

2017 *Fire Station Refunding* – This bond issue was sold in July 2017 to refund the 2007 bonds issued to finance the construction of a fire station on the west side. Abatements are based upon revenues from the Brewster Creek TIF Municipal Account and the Fire District's share of the annual debt service. The issue will mature in 2026.

2016 *Police Station Bonds* – This bond issue was sold in November 2016. The 2016 bonds were used to fund the construction of the new Police Station. The final maturity on these bonds will be in 2036.

Equalized Assessed Value (EAV)

On the next page is a chart showing the actual EAV for the last 10 years along with the estimate for 2024.

In DuPage County, the estimate for EAV is an increase of 4%. In 2023, EAV increased in DuPage County by 6.26% excluding the addition of \$91 million mostly from the TIF closing. The estimate for Cook County assumes a 3% 2024 increase. The 2023 EAV increased 2.77% before the addition of the TIF EAV. The 2022 year was the tri-annual assessment that resulted in almost a 27% increase. The Cook County equalization factor for 2023 was 3.0163 up from 2.9237 the year before or about 3%.

Year	EAV	Change	% Change
2014	950,037,843		
2015	957,991,785	7,953,942	0.84%
2016	1,051,280,552	93,288,767	9.74%
2017	1,079,697,040	28,416,488	2.70%
2018	1,098,395,911	18,698,871	1.73%
2019	1,166,637,184	68,241,273	6.21%
2020	1,192,392,648	25,755,464	2.21%
2021	1,181,800,784	(10,591,864)	-0.89%
2022	1,333,673,520	151,872,736	12.85%
2023	1,509,188,932	175,515,412	13.16%
*2024	1,564,486,618	55,297,686	3.66%

County Burden %

Each year the State of Illinois calculates the burden percent each county will have of the total amount levies. Even with the large increase in EAV from the closing of the Brewster Creek TIF, the 2023 burden didn't change very much from the prior year. The Cook County burden decreased to 38.70% from 38.98% and the DuPage County burden increase to 60.84% from 60.56%. Kane County's burden remained at 0.46%

Estimated Tax Rates

Below is a chart showing an estimate of the 2024 Cook County rate. The rate is anticipated to decrease in Cook County by 2.85 cents.

Estimate	ed 2024 Propert	y Tax Rate -	Cook County	
Burden	38.70%			
EAV	530,367,782			
		Loss	County	
	Total Levy	Allowance	Burden	Tax Rate
General Corporate	7,269,094	218,073	2,897,534	0.5463
Police Pension	2,682,060	80,462	1,069,096	0.2016
Subtotal	9,951,154	298,535	3,966,630	0.7479
Debt Service	2,919,365	145,968	1,186,284	0.2237
TOTAL	12,870,519	444,503	5,152,914	0.9716
			2023 Rate	1.0001
			Rate Decrease	(0.0285)

Estimated 2024 Property Tax Rate - DuPage County					
Burden	60.84%				
EAV	1,025,789,108				
		Loss	County		
	Total Levy	Allowance	Burden	Tax Rate	
General Corporate	7,269,094	10,000	4,428,601	0.4317	
Police Pension	2,682,060	5,000	1,634,807	0.1594	
Subtotal	9,951,154	15,000	6,063,408	0.5911	
Debt Service	2,919,365	5,000	1,779,184	0.1734	
TOTAL	12,870,519	20,000	7,842,592	0.7645	
			2023 Rate	0.7976	
		1	Rate Decrease	(0.0331)	

The chart below shows the estimated 2024 tax rate for DuPage County. The DuPage County tax rate is anticipated to decrease by 3.31 cents.

The chart below shows the total EAV for the entire Village along with the total levy for all funds (General, Police Pension and Debt Service). The proposed dollar levy along with the estimate for the 2024 EAV will decrease the combined rate 3.15 cents.

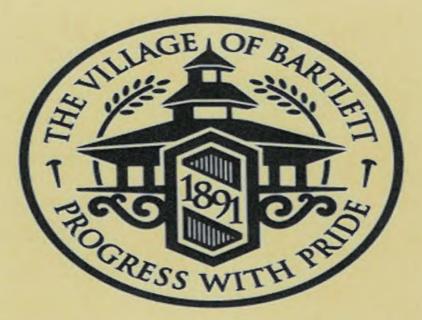
Estimated 2024 Property Tax Rate - Total					
EAV	1,564,486,618				
		Loss			
	Total Levy	Allowance	Tax Rate		
General Corporate	7,269,094	228,073	0.4792		
Police Pension	2,682,060	95,037	0.1775		
Subtotal	9,951,154	323,110	0.6567		
Debt Service	2,919,365	151,182	0.1963		
TOTAL	12,870,519	474,292	0.8530		
		2023 Rate	0.8845		
		Rate Increase	(0.0315)		

Schedule

To comply with state statute regarding deadlines to file a tax levy with the County Clerk's office of each county, I am recommending the timetable below. The schedule includes a public hearing on October 15, 2024. The village is not required to hold a public hearing because the increase over the prior year's extension is less than 5%. The village has traditionally held a public hearing to allow for public input on the tax levy whether it has been required or not. The filing date is the last Tuesday of December each year.

Advertise public hearing	10/02/24
Hold public hearing	10/15/24
Village Board reviews estimated levy	10/15/24
Adopt levy	12/03/24
File levy – on or before	12/31/24

Village of Bartlett



2024 Property Tax Levy

Village of Bartlett 2024 Property Tax Levy Background

- Village levies a Property Tax for 3 purposes:
 To help fund General Fund operating expenditures
 To pay for Principal and Interest on General Obligation Bonds
 To pay for the Villages contribution to the Police Pension Fund
- Village is a multi-county municipality and levies a tax that is distributed to 3 counties. 2023 distribution:
 - ✓ Cook (38.70% of "burden")
 - ✓ DuPage (60.84% of "burden")
 - ✓ Kane (0.46% of "burden")

Village of Bartlett 2024 Property Tax Levy Background

The current years budget process drives the tax levy. The following chart shows the timeline for this tax levy:

Date	Levy Cycle
April 2024	Village Board approves budget
May 1, 2024	Budget year begins
Fall 2024	Village Board conducts public hearing and approves tax levy
March 2025 through December 2025	Village receives Cook County taxes
June 2025 through November 2025	Village receives DuPage and Kane County taxes

The tax levy <u>MUST</u> be filed with the County Clerks office by no later than the last Tuesday in December.



Proposed Levy Compared to Prior Year's Extension

	2024			
	Proposed	2023	Increase	Percent
	Levy	Extension	(Decrease)	Change
General Corporate	7,269,094	7,354,688	(85,594)	-1.16%
Police Pension	2,682,060	2,713,819	(31,759)	-1.17%
Subtotal	9,951,154	10,068,507	(117,353)	-1.17%
Debt Service	2,919,365	3,012,518	(93,153)	-3.09%
TOTAL	12,870,519	13,081,025	(210,506)	-1.61%



Proposed Levy Compared to Prior Year's Levy

	2024			
	Proposed	2023	Increase	Percent
	Levy	Levy	(Decrease)	Change
General Corporate	7,269,094	7,269,094	0	0.00%
Police Pension	2,682,060	2,682,060	0	0.00%
Subtotal	9,951,154	9,951,154	0	0.00%
Debt Service	2,919,365	2,923,647	(4,282)	-0.15%
TOTAL	12,870,519	12,874,801	(4,282)	-0.03%



Levy History					
Year	General	Police Pension	Debt Service		
2014	6,433,094	1,231,270	1,680,000		
2015	6,433,094	1,152,049	1,680,334		
2016	6,433,094	1,254,636	2,866,547		
2017	6,433,094	1,377,155	3,122,938		
2018	6,433,094	1,583,071	3,133,855		
2019	6,433,094	1,730,426	3,085,405		
2020	6,433,094	2,067,903	2,942,475		
2021	6,519,094	2,203,621	2,887,584		
2022	6,519,094	2,203,621	2,896,822		
2023	7,269,094	2,682,060	2,923,647		
2024	7,269,094	2,682,060	2,919,365		



Proposed Debt Service Levy and Abatements					
	2024				
	Proposed	Proposed			
Bond Issue	Levy	Abatement	Net Levy		
2016 GO Bonds	765,725	0	765,725		
2017 GO Bonds	318,300	(38,833)	279,467		
2019 GO Bonds	903,150	(552,650)	350,500		
2021A GO Bonds	1,129,150	(1,129,150)	0		
2021B GO Bonds	1,160,308	0	1,160,308		
2022A GO Bonds	363,365	0	363,365		
TOTAL	4,639,998	(1,720,633)	2,919,365		
Village of Bartlett					

2024 Police Pension Tax Levy



	Levy Histo	ory
Fiscal Yr	\$ Amount	Annual Return
2014	1,231,270	7.70%
2015	1,152,049	7.25%
2016	1,254,636	4.18%
2017	1,377,155	7.75%
2018	1,583,071	6.06%
2019	1,730,426	8.87%
2020	2,067,903	4.36%
2021	2,203,621	25.68%
2022	2,203,621	-3.77%
2023	2,682,060	
2024	2,682,060	0.75% 9.41%



2024 Police Pension Tax Levy

Annual Recommended Contribution \$3,468,598:

- ✓ No proposed increase to the levy. \$319,175 from prior years and \$467,363 for the current year contribution increase coming from General Fund surplus
- ✓ Prior year investment return rate was 9.41%
- ✓ One disability pension awarded
- ✓ Five new hires to Tier 2, 41 out of 61 actives are tier 2
- ✓ No change to the assumed investment rate



Eq	Equalized Assessed Value (EAV) History					
Year	EAV	Increase	% Change			
2014	950,037,843					
2015	957,991,785	7,953,942	0.84%			
2016	1,051,280,552	93,288,767	9.74%			
2017	1,079,697,040	28,416,488	2.70%			
2018	1,098,395,911	18,698,871	1.73%			
2019	1,166,637,184	68,241,273	6.21%			
2020	1,192,392,648	25,755,464	2.21%			
2021	1,181,800,784	(10,591,864)	-0.89%			
2022	1,333,673,520	151,872,736	12.85%			
2023	1,509,188,932	175,515,412	13.16%			
*2024	1,564,486,618	55,297,686	3.66%			
*Estimate			2.0070			



Estimate	d 2024 Property	Tax Rate -	Cook County	
Burden	38.70%			
EAV	530,367,782			
		Loss	County	
	Total Levy	Allowance	Burden	Tax Rate
General Corporate	7,269,094	218,073	2,897,534	0.5463
Police Pension	2,682,060	80,462	1,069,096	0.2016
Subtotal	9,951,154	298,535	3,966,630	0.7479
Debt Service	2,919,365	145,968	1,186,284	0.2237
TOTAL	12,870,519	444,503	5,152,914	0.9716
			2023 Rate	1.0001
		H	Rate Decrease	(0.0285)

Cook County

Rate Estimate



and the second s	
\mathbf{O}	
Ð	
(U)	
00	
J	
T	
and the second sec	
and the second se	
5	
Statement Statements	

E	Estimated 2024 Pr	operty Tax J	Rate - DuPage	County
Burden	60.84%			
EAV	1,025,789,108			
		Loss	County	
	Total Levy	Allowance	Burden	Tax Rate
General Corporate	7,269,094	10,000	4,428,601	0.4317
Police Pension	2,682,060	5,000	1,634,807	0.1594
Subtotal	9,951,154	15,000	6,063,408	0.5911
Debt Service	2,919,365	5,000	1,779,184	0.1734
TOTAL	12,870,519	20,000	7,842,592	0.7645
			2023 Rate	0.7976
			Rate Decrease	(0.0331)

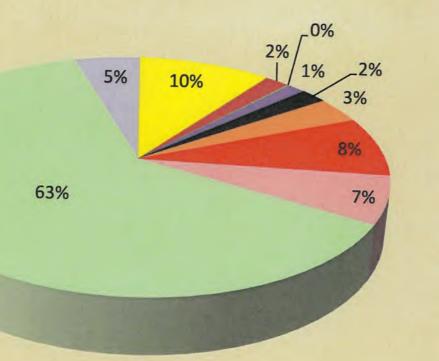
Rate Estimate



Estimated 2024 Property Tax Rate - Total				
EAV 1,564,486,618				
		Loss		
	Total Levy	Allowance	Tax Rate	
General Corporate	7,269,094	228,073	0.4792	
Police Pension	2,682,060	95,037	0.1775	
Subtotal	9,951,154	323,110	0.6567	
Debt Service	2,919,365	151,182	0.1963	
TOTAL	12,870,519	474,292	0.8530	
		2023 Rate	0.8845	
		Rate Increase	(0.0315)	



DuPage Tax Rates 2023



Village of Bartlett

Village of Bartlett

DuPage County

Dupage Airport

Forest Preserve District

Wayne Township

Bartlett Public Library District

Bartlett Fire Protection District

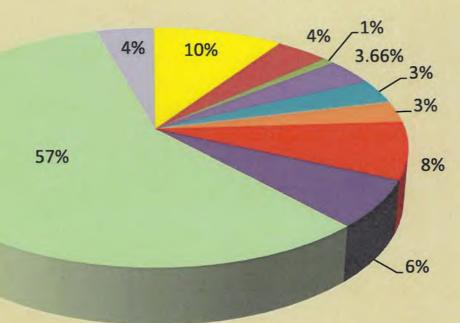
Bartlett Park District

School District U-46

Community College #509



Cook Tax Rates 2023



Village of Bartlett

Cook County

Cook County Forest Preserve

Hanover Township

MWRD

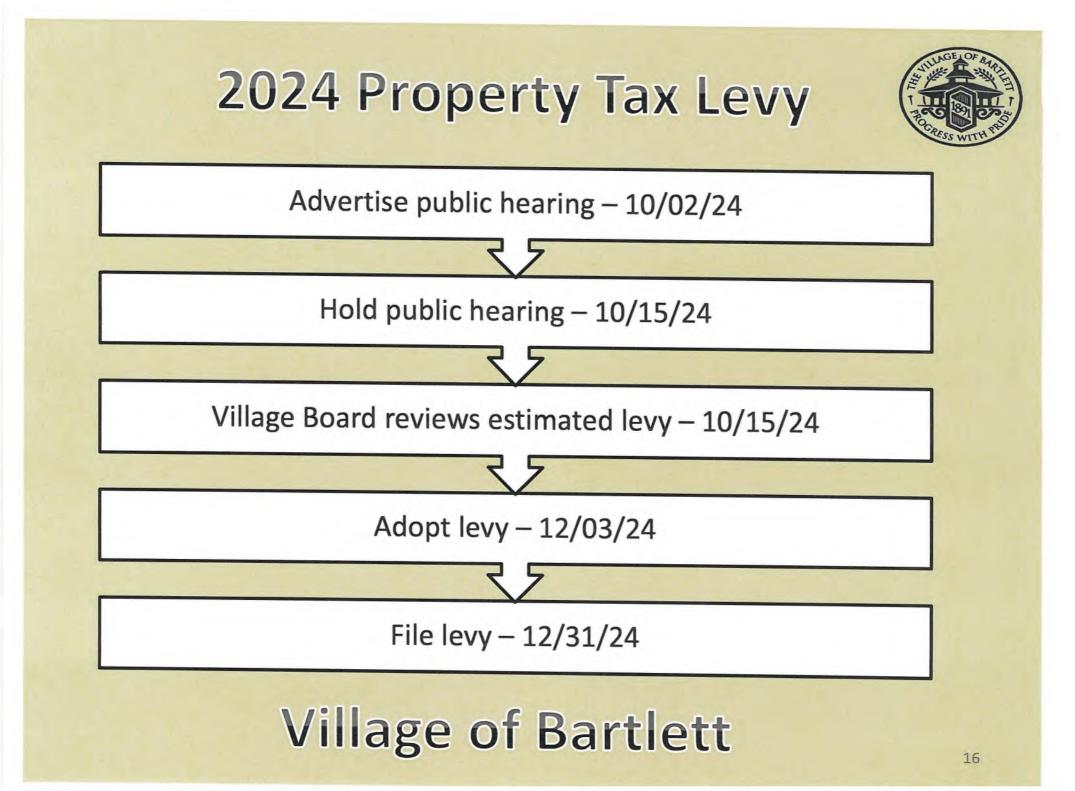
Bartlett Library District

Bartlett Fire Protection District

Bartlett Park District

School District U-46

Community College #509





Agenda Item Executive Summary

AGENDA	Well House Demolition &	BOARD OR	Committee	
ITEM:	Village Hall Parking Project	COMMITTEE:	Committee	

BUDGET IMPACT

Budgeted \$ 250,000

Amount \$ 234,000 Fund: Water Fund, Corresponding Activity Measure: Budget & Implement Downtown General Fund, and Streetscape Beautification & Landscaping Grants

EXECUTIVE SUMMARY

At the September 3rd Board meeting there was much discussion on whether to include electric vehicle charging stations or not for the new parking that will be constructed where the well house was located (site plan attached). We have received requests from the public for electric vehicle charging stations and thought downtown would be a good location. We also applied for grants. Tyler mentioned that we may have a \$76,310 grant through the Energy Efficiency and Conservation Block Grant however, at that time we hadn't received an official notification. He was able to confirm that the funds are reserved for us as long as we complete the application process. The deadline for the application is 10/31 and we will submit the application provided the Board is interested in pursuing electric vehicle charging stations. Assuming we receive this grant along with the ComEd grant of \$5,300/charging station the total grant potential is \$97,510. Therefore, the total project cost would be \$136,490.

There were also questions on design/build vs design/bid. Attached is a chart showing the estimates between the two options and whether electric charging stations are included or not. We believe the design/build option will provide the Village the lowest cost option.

ATTACHMENTS (PLEASE LIST)

Memo, Site Plan, Cost Estimates

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: Continue the business recruitment strategy to attract development to invest in the downtown area and provide options for businesses to locate to Bartlett.

Sł	nort Term (1-3 Years):	Routine \Box	Complex \boxtimes			
Lo	ong Term (3-5 Years):	Routine \square	Complex 🗆			
AC	TION REQUESTED					
\boxtimes	For Discussion Only					
	Resolution					
	Ordinance					
	Motion					
Sta	aff: <u>Dan Dinges</u> ,	Director of Pu	ablic Works	Date:	September 19, 2024	

PUBLIC WORKS

Memo

To:	Paula Schumacher, Village Administrator
-----	---

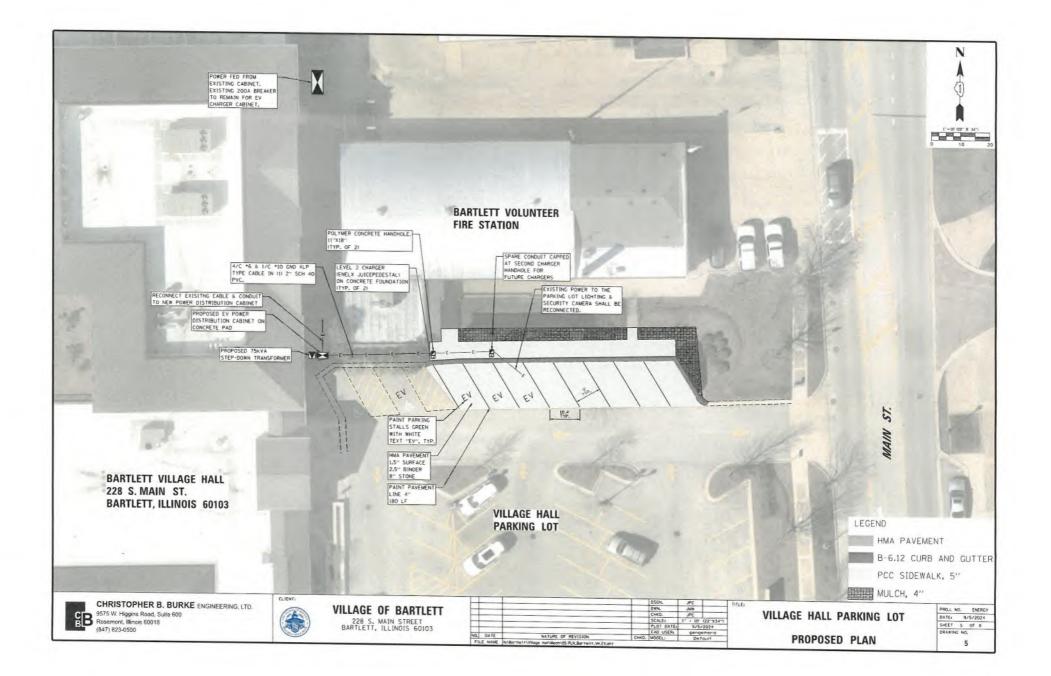
From: Dan Dinges, Director of Public Works

Subject: Well house Demolition and Village Hall Parking Project

Date: September 19, 2024

At the September 3rd Board meeting there was much discussion on whether to include electric vehicle charging stations or not for the new parking that will be constructed where the well house was located (site plan attached). We have received requests from the public for electric vehicle charging stations and thought downtown would be a good location. We also applied for grants. Tyler mentioned that we may have a \$76,310 grant through the Energy Efficiency and Conservation Block Grant however, at that time we hadn't received an official notification. He was able to confirm that the funds are reserved for us as long as we complete the application process. The deadline for the application is 10/31 and we will submit the application provided the Board is interested in pursuing electric vehicle charging stations. Assuming we receive this grant along with the ComEd grant of \$5,300/charging station the total grant potential is \$97,510. Therefore, the total project cost would be \$136,490.

There were also questions on design/build vs design/bid. Attached is a chart showing the estimates between the two options and whether electric charging stations are included or not. We believe the design/build option will provide the Village the lowest cost option.





Village Hall Well House Demolition and Parking Project

DESIGN/BUILD

Estimated Costs for demolishion & Parking (No EV Charging Stations)

Demolition	\$ 18,000.00
Electrical Improvements	\$ 15,000.00
Parking Improvements	\$ 71,000.00
Construction Allowance	\$ 15,000.00
Engineering	\$ 40,000.00
TOTAL=	\$ 159,000.00

Estimated Costs for demolition & EV Charging Parking

\$	18,000.00
\$	90,000.00
\$	71,000.00
\$	15,000.00
\$	40,000.00
) \$	(97,510.00)
\$	136,490.00
	\$ \$) <u>\$</u>

DESIGN/BID

Estimated Costs for demolishion & Parking (No EV Charging Stations)

Demolition	\$ 23,000.00
Electrical Improvements	\$ 20,000.00
Parking Improvements	\$ 90,000.00
Construction Allowance	\$ 15,000.00
Engineering	\$ 60,000.00
TOTAL=	\$ 208,000.00

Estimated Costs for demolition & EV Charging Parking

Demolition	\$ 23,000.00
Electrical Improvements	\$ 115,000.00
Parking Improvements	\$ 95,000.00
Construction Allowance	\$ 15,000.00
Engineering	\$ 60,000.00
Less Grants(\$76,310 + 4*\$5500)	\$ (97,510.00)
TOTAL=	\$ 210,490.00