



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**July 16, 2024**

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1. CALL TO ORDER

President Wallace called the regular meeting of July 16, 2024 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

2. ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski, and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Assistant to the Village Administrator Sam Hughes, Economic Development Coordinator Tony Fradin, Finance Director Todd Dowden, Director of Public Works Dan Dinges, Planning & Development Director Kristy Stone, Grounds Superintendent Matt Giermak, Chief of Police Geoff Pretkelis, Deputy Chief Rob Sweeney, Deputy Chief Naydenoff, Village Attorney Kurt Asprooth, and Village Clerk Lorna Giles.

3. INVOCATION – Father Chris Ciomek from the St. Peter Damian Catholic Church.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the agenda. He asked if there were any items a board member wished to remove from the Consent Agenda, or any items a board member wished to add to the Consent Agenda.

Trustee Hopkins stated that he would like to add items 12.D. 3 to the Consent Agenda – Resolution 2024-68-R, An Ordinance Amending the Bartlett Municipal Code Regarding Noise Limitations.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to Amend the Consent Agenda, and the items designated to be approved by Consent therein.

Trustee Deyne moved to Amend the Consent Agenda and that motion was seconded by Trustee LaPorte.



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ROLL CALL VOTE TO AMEND THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski  
NAYS: None  
ABSENT: None  
MOTION CARRIED

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee LaPorte.

ROLL CALL VOTE TO APPROVE THE AMENDED CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski  
NAYS: None  
ABSENT: None  
MOTION CARRIED

6. MINUTES – Covered and approved under the Consent Agenda.

7. BILL LIST – Covered and approved under the Consent Agenda.

8. TREASURER’S REPORT

Finance Director Todd Dowden stated that the Treasurer’s Report for the month of May is included in the packet. Also included is the sales tax report and they received \$296,621 which is \$40,000 more than last year. For Motor Fuel Tax, they received \$143,652 which is consistent from the previous months. In regard to the Local Government Distributive Fund (LGDF), for the last fiscal year they received \$1,100,000 in the month of May which is at 6.47%. No changes were made for the budget year going forward.

9. PRESIDENT’S REPORT

President Wallace read out the National Night Out Proclamation. Sergeant Greg Milos thanked President Wallace, the Village Board, and Administration for their continued support doing this program every year. He went on to review the schedule for the week stating that August 2<sup>nd</sup> is the family fun night and twilight pool party which starts at 5pm at the Bartlett Community Center, August 3<sup>rd</sup> are block parties and lighting competition, August 4<sup>th</sup> is the golf event at Bartlett Hills which starts at 1pm, the event will conclude with the National night out picnic in the park event on August 6<sup>th</sup>. Sergeant Milos once again thanked staff for their support in making this event a success every year.

President Wallace asked how many block parties were scheduled, Sergeant Milos stated there were 14 scheduled. President Wallace thanked Sergeant Milos.



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President Wallace read the Proclamation for Code Enforcement Officer Susan DuChesne regarding her retirement from the Village of Bartlett.

Susan DuChesne thanked the Mayor, the Board, and Village Administrator Paula Schumacher for the opportunity to work for the Village of Bartlett for these past 27 years.

#### 10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Deyne recognized anniversaries of the Commissioners. He thanked them for their efforts in serving our Community.

Trustee Deyne also thanked the Bartlett Police Department regarding how well they handled the altercation that took place on July 4<sup>th</sup>. He commended them for handling the altercation without anyone getting hurt. He also thanked the Public Works Department for keeping the community safe and operating during the storms that took place last week.

Trustee Gunsteen thanked all the volunteers and the Lion's Club for putting on a great event and parade for the 4<sup>th</sup> of July. He also thanked the Bartlett Police Department for all their efforts and response to the altercation that occurred on the 4<sup>th</sup> of July. He stated that the response received indicates that the Police Department has the support and the respect of neighboring communities and Villages. He went on to say that it makes him feel safe living in Bartlett.

Trustee Hopkins asked for an update regarding the water main project.

Public Works Director Dinges stated they are moving East now with the project. The plan is for the project to be completed before school starts, weather permitting. He went on to say the main wall should all be in, and they are moving along as planned. There is continued effort to maintain communication with the contractor who will provide a daily update regarding what section they are planning on working on as well as detours.

Trustee Hopkins asked if they planned on repaving North Avenue and Oak when the project is completed.

Public Works Director Dinges stated they are working on patching, but they do have STP funding for North Avenue for next year. They are also working on getting Oak Avenue to receive the same funding, the hope is to get them both completed next year.

Trustee Gandsey stated she has been receiving concerns from residents regarding not receiving updates about road closures and detours.

Public Works Director Dinges stated they will continue to post on the website as well as social media to get the information out.

Trustee Gandsey asked if these updates could be sent out via social media or the App.



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Village Administrator Paula Schumacher and Public Works Director Dinges stated they do conduct “door knocks” where they do make residents aware or do a door hanger letting them know of work being completed.

Trustee Gunsteen had a question about the stop light Southbound on Oak, he asked for confirmation regarding the lanes, specifically the turn lane. He went on to say that he’s noticed cars speeding up and cut in front to cross the train tracks. He asked that once striping is completed that it’s marked accordingly to prevent these issues moving forward.

Public Works Director stated that was the plan and they will make sure it’s marked accordingly.

Trustee LaPorte thanked Assistant Public Works Director Tyler Isham for his efforts regarding the retention pond on Hillcrest was full to the point where the sewer was backing up in the parking lot. He got guys out at 7am to get it fixed and cleared up. Trustee LaPorte thanked Assistant Public Works Director Isham for his quick response in getting the issue resolved.

#### 11. TOWN HALL

##### **Diane Rocha, 315 W. North Ave.**

Ms. Rocha expressed concern over a loud party that occurred at a residence by the Church at Western and North. She stated that the music was so loud, you could hear the bass vibrating through the entire residence. She went on to say that upon speaking with her other neighbors, it was also reported that guests at the party were publicly urinating in the street. She did state that she called the police who were unable to do much due to not having a noise ordinance in place. After voicing her concerns, Ms. Rocha did thank the Board and the Police Department for all they do for the community.

Trustee Gunsteen did let Ms. Rocha know that a Noise Ordinance was passed tonight.

President Wallace encouraged Ms. Rocha to come back to speak to the Board regarding any other noise issues that might occur in the neighborhood.

#### 12. STANDING COMMITTEE REPORTS

##### A. BUILDING & ZONING COMMITTEE, CHAIRMAN GUNSTEEN

Trustee Gunsteen presented Resolution 2024-66-R, Approving the Second Amendment to the Amended Development Agreement Between the Village of Bartlett, Manny Rafidia, MMAJ, LLC, and Blink Builders LLC.

Trustee Gunsteen presented Ordinance 2024-67, Ordinance Granting an Extension for Construction to Commence for the Residences at Bartlett Station PUD.

Trustee Deyne made a motion to table Resolution 2024-66-R to another Board Meeting, that



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motion was seconded by Trustee Gunsteen.

ROLL CALL VOTE TO TABLE RESOLUTION 2024-66-R TO THE NEXT BOARD MEETING.

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski  
NAYS: None  
ABSENT: None  
MOTION CARRIED

Trustee Deyne made a motion to table Ordinance 2024-67 to another Board Meeting, that motion was seconded by Trustee Suwanski.

ROLL CALL VOTE TO TABLE ORDINANCE 2024-67 TO THE NEXT BOARD MEETING.

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski  
NAYS: None  
ABSENT: None  
MOTION CARRIED

**B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY**

Trustee Gandsey stated that there was no report

**C. FINANCE COMMITTEE, CHAIRMAN LAPORTE**

Trustee LaPorte stated that there was no report

**D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN HOPKINS**

Trustee Hopkins presented the following items that were covered under the Consent Agenda:

1. Smoke and Irons Class D License
2. Hanover Township Food Truck Festival Class D Liquor License
3. Ordinance 2024-68 Amending the Bartlett Municipal Code Regarding Noise Limitations

**E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI**

Trustee Suwanski presented Resolution 2024-69-R Approving the Third Extension of the Towing Services Agreement with Bloomingdale Rescue Recovery Inc. under the Consent Agenda.

**F. PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE**



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Trustee Deyne presented Resolution 2024-70-R, a Resolution Approving the Fourth Amendment to the Sewer Service Agreement between the Village of Bartlett and the Metropolitan Water Reclamation under the Consent Agenda.

Trustee Deyne presented Resolution 2024-71, an Ordinance Amending the Bartlett Municipal Code Section 6-11-1204.3: Schedule III, Yield Right of Way Intersections under the Consent Agenda.

13. NEW BUSINESS - None

14. QUESTION/ANSWER PRESIDENT & TRUSTEES

Trustee LaPorte stated that there was no meeting August 6, 2024, due to National Night Out, he asked if they could meet before the next scheduled meeting to further discuss Agenda Items 12. A 1 and 12. A 2. President Wallace stated that they could call to have a Special Board Meeting before then based on where negotiations are with the attorneys.

Trustee Gandsey wanted to clarify Union versus Non-Union contractors.

Village Administration Paula Schumacher stated that she would like to see a list that clearly states Union versus Non-Union.

Trustee Hopkins stated that he would like to discuss at a future meeting how the Village stores and/or destroys of Executive Session meeting recordings.

Village Attorney Kurt Asprooth clarified that the Opens Meeting Act allows any Public Body to destroy any verbatim recordings of a closed session if the session is from 18 months prior, and the Board has already approved the minutes. He went on to say that it's routine for a Public Body to destroy the verbatim minutes.

Trustee Hopkins stated that he thinks if it's an ongoing issue or project that's being worked on, that there should be kept on file to be able to go back and review it.

President Wallace agreed that while the Village was not in violation, it was a good point to be discussed further.

15. ADJOURNMENT

President Wallace stated that the board will adjourn and there will be a Committee of the Whole meeting. There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting and that motion was seconded by Trustee LaPorte.



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ROLL CALL VOTE TO ADJOURN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski  
NAYS: None  
ABSENT: None  
MOTION CARRIED

The meeting was adjourned at 7:46 p.m.

Jackie Cardoza  
Executive Assistant