



VILLAGE OF BARTLETT
BOARD MINUTES
June 4, 2024

1. CALL TO ORDER

President Wallace called the regular meeting of June 4, 2024 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

2. ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Sr. Management Analyst Sam Hughes, Finance Director Todd Dowden, Assistant Public Works Director Tyler Isham, Village Engineer Nick Talerico, Planning & Development Director Kristy Stone, Grounds Superintendent Matt Giermak, Police Chief Geoff Pretkelis, Deputy Chief Rob Sweeney, Village Attorney Kurt Asprooth and Village Clerk Lorna Giles.

3. INVOCATION – Pastor Mark Sundberg from the Living Lord Lutheran Church did the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the agenda. He asked if there were any items a board member wished to remove from the Consent Agenda, or any items a board member wished to add to the Consent Agenda.

Trustee Gunsteen stated that he would like to add items 12.A.1 to the Consent Agenda - Resolution 2024-49-R, A Resolution Approving Metra Station & Town Center Preliminary Design Agreement Between the Village of Bartlett and Christopher B. Burke Engineering.

Trustee Suwanski stated that she would like to add items 12.E. 1 to the Consent Agenda – Resolution 2024-51-R, An Ordinance Amending the Bartlett Municipal Code Regarding Sidewalk Parking Regulations.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to Amend the Consent Agenda, and the items designated to be approved by Consent therein.



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Trustee Deyne moved to Amend the Consent Agenda and that motion was seconded by Trustee Suwanski.

ROLL CALL VOTE TO AMEND THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee LaPorte.

ROLL CALL VOTE TO APPROVE THE AMENDED CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

6. MINUTES – Covered and approved under the Consent Agenda.

7. BILL LIST – Covered and approved under the Consent Agenda.

8. TREASURER’S REPORT - None

9. PRESIDENT’S REPORT

A. President Wallace stated that with the advice and consent of the Village Board, he appoints Amy McSwane to a 2-year term on the Planning and Zoning Commission beginning June 4, 2024 and ending June 4, 2026.

Trustee Deyne motioned to Concur to the Appointment of Amy McSwane to the Planning and Zoning Commission for a 2-Year Term and that motion was seconded by Trustee Gunsteen.

ROLL CALL VOTE TO CONCUR TO THE APPOINTMENT OF AMY MCSWANE TO THE PLANNING AND ZONING COMMISSION

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED



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10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Deyne recognized and congratulated staff for their anniversaries and birthdays.

Trustee Gunsteen requested a recap regarding roadwork. Public Works Director Dan Dinges provided an update regarding the water main project on Oak. He stated that the Contractor will be moving North and shutting down Oak next week from Hickory to Lake due to a water main being installed which will likely be a 3-week project. They will leave the North portion open when they're not working. Traffic will be re-routed to North Avenue at Lake Street to get into town. He then discussed the Force Main job affecting Prospect and Amherst Hill, contractors are out there and putting in a permanent patch to repave that section. He went on to say that they anticipate the project to be completed in the next couple of weeks. IDOT is still out at Route 59 and West Bartlett Road completing the median and pavement work.

Trustee Gunsteen asked if the project end date for the work Downtown will be completed before the 4th of July. Public Works Director Dan Dinges stated that he anticipates within the next three weeks they will get Oak Avenue completed, they will need to complete utility service work between Hickory and Morse, but North Avenue should be completed. He stated that the goal is to get the stretch of Oak cleaned up and have the contractor come back after July 4th to complete North Avenue.

Trustee Gandsey requested an update regarding Village Branding. Village Administrator Paula Schumacher stated A5 was in town a few weeks ago taking local pictures. She went on to say that they have a meeting scheduled on Friday June 7, 2024, to get a preview, after which it will be presented to the EDC at their July meeting. It will then be presented to the Board following their review.

Trustee Suwanski thanked the Police Department for a fun and successful Family Fishing Derby that took place on Saturday June 1, 2024. She stated that despite the drizzle, they had a great turnout where both fish and frogs were caught.

Trustee Suwanski requested an update regarding the Ribbon Cutting for the Community Garden. Village Administrator Paula Schumacher stated the Ribbon cutting would be taking place on Saturday June 15, 2024, at 10am at Koehler Field.

11. TOWN HALL

Sebastian Nowak, 1099 Horizon Drive

Mr. Nowak stated that he submitted a letter to the Bartlett Police Department regarding getting speed cameras set up in their neighborhood. He referenced the Dealership that was recently built behind their subdivision by Moretti's, which has resulted in a lot of vehicles driving through the neighborhood for test drives. Chief of Police Geoff Pretkelis addressed Mr. Nowak to advise that Traffic Supervisor Sergeant Brian Simone was working with some of the residents. To his



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knowledge, resident complaints revolved around the Dealership moving their vehicles around Horizon Drive instead of Lake Street. Sergeant Simone has been in touch with Planning and Development Services Director Kristy Stone. He stated that there's not much that can be done via Police Enforcement except if vehicles are violating the Illinois vehicle code or if there's some type of equipment violation. In regard to speed issues, Chief Pretkelis advised that they could put out a speed trailer and route out periodic Patrols as needed to assist. Chief Pretkelis also advised that Deputy Chief Sweeney was present and would be happy to meet with Mr. Nowak to discuss the issue further.

Mayor Wallace thanked Mr. Nowak for being present to voice his concerns. Mayor Wallace stated that when the Ordinance was passed, he thought that the Dealership was required to use Lake Street not Horizon Drive. Planning and Development Services Director Kristy Stone state there was signage posted as well as a meeting that was held with the General Manager's, but that there is not much that can be done Zoning wise regarding this issue. Mayor Wallace stated that if the issue continues, it's suggested that perhaps "No left turn" signs be put up. The Mayor asked that the speed trailer be put out to monitor the issue moving forward.

Gerald W. Lefler, 121 Lucille Court

Mr. Lefler wanted to discuss an issue between a few of his neighbors. There are two townhomes across the street at Donna Court that are conducting used car businesses out of their garage. They are using Chase Avenue as a parking lot for their cars. He reports they had 8-9 cars between Amcort and North Avenue. He requests that the Police Department initiate ticketing to avoid them using Chase Avenue as their parking lot. He also inquired about the Garage Sale on the website between September 5-7, he is asking about additional information regarding sign up and cost etc. Mayor Wallace advised that the information would be in the next Bartletter.

12. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN GUNSTEEN

Trustee Gunsteen presented Resolution 2024-49-R, a Resolution Approving Metra Station & Town Center Preliminary Design Agreement Between the Village of Bartlett and Christopher B. Burke Engineering.

Trustee Gunsteen moved to approve Resolution 2024-49-R, a Resolution Approving Metra Station & Town Center Preliminary Design Agreement Between the Village of Bartlett and Christopher B. Burke Engineering and that motion was seconded by Trustee Hopkins.

ROLL CALL VOTE TO APPROVE RESOLUTION 2024-49-R, APPROVING METRA STATION AND TOWN CENTER DESIGN AGREEMENT WITH CHRISTOPHER B. BURKE ENGINEERING

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED



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Trustee Gunsteen presented Ordinance 2024-50, an Ordinance Approving an Amendment to the Immaculata Planned Unit Development, a Special Use Permit, a Preliminary and Final Subdivision, a Text Amendment, and a Site Plan for Maryville Academy.

Trustee Gunsteen moved to approve Ordinance 2024-50, an Ordinance Approving an Amendment to the Immaculata Planned Unit Development, a Special Use Permit, a Preliminary and Final Subdivision, a Text Amendment, and a Site Plan for Maryville Academy and that motion was seconded by Trustee Deyne.

ROLL CALL VOTE TO APPROVE ORDINANCE 2024-50, APPROVING AMENDMENT TO IMMACULATA PUD, SPECIAL USE, PRELIMINARY AND FINAL SUBDIVISION, TEXT AMENDMENT AND SITE PLAN FOR MARYVILLE ACADEMY

AYES: None

NAYS: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

ABSENT: None

MOTION FAILED

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

Trustee Gandsey stated that there was no report.

C. FINANCE COMMITTEE, CHAIRMAN LAPORTE

Trustee LaPorte stated that Resolution 2024-53-R, a Resolution Approving Amendment to the FY 2024-25 Budget and Resolution 2024-54-R, a Resolution Approving of the Contract Between Food & Alcohol Service Training, Inc. and the Village of Bartlett were covered and approved under the Consent Agenda.

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that Ordinance 2024-55, an Ordinance Creating a Class B Liquor License was covered and approved under the Consent Agenda.

E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI

Trustee Suwanski presented Ordinance 2024-51 an Ordinance Amending the Bartlett Municipal Code Regarding Sidewalk Parking Regulations, covered and approved under the Consent Agenda.



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Trustee Suwanski stated that the purchase of a 2025 Ford Utility Interceptor through Suburban Purchasing Cooperative for \$46,384 was covered and approved under the Consent Agenda.

F. PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne presented Resolution 2024-52-R, a Resolution Approving the Second Amendment and Extension to the Agreement Between the Village of Bartlett and Groot, Inc.

Trustee Deyne moved to approve Resolution 2024-52-R, a Resolution Approving the Second Amendment and Extension to the Agreement Between the Village of Bartlett and Groot, Inc. and that motion was seconded by Trustee Gunsteen.

ROLL CALL VOTE TO APPROVE RESOLUTION 2024-52-R, APPROVING THE SECOND AMENDMENT AND EXTENSION TO THE AGREEMENT WITH GROOT, INC.

AYES: Trustees Deyne, Gandsey, Gunsteen, LaPorte, Suwanski

NAYS: Trustee Hopkins

ABSENT: None

MOTION CARRIED

Trustee Deyne stated that Resolution 2024-56-R, a Resolution Waiving Advertising for Bids and Approving the Village Hall HVAC Replacements Project Agreement with Crowther Roofing & Sheet Metal, Inc.; Ordinance 2024-57, an Ordinance Amending Title 9, Chapter 2 of the Bartlett Municipal Code Regarding Site Clearing Permits; Resolution 2024-58-R, a Resolution Authorizing the Purchase of up to 650 Tons of Road Salt from Morton Salt, Inc.; Purchase of (1) Anti-Icing Dispensing Unit from Monroe Truck Equipment; Resolution 2024-59-R, a Resolution Approving the 2024 Sidewalk Cutting Project Agreement Between the Village of Bartlett and Hard Rock Concrete Cutters were covered and approved under the Consent Agenda.

13. NEW BUSINESS

A. President Wallace stated that the Orchard Gaming, LLC DBA Penny's Place has applied for a Class B Liquor License. He stated that if there were no objections from the Board, he would issue the Class B liquor license.

14. QUESTION/ANSWER PRESIDENT & TRUSTEES

Trustee LaPorte had a question for Public Works Director Dan Dinges. Residents have requested signage by the horse farm for the walking path going East and across from Prospect. Residents state they have to wait for up to 10 minutes before being able to cross.



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Director Dinges stated they would need to talk to the County regarding Signage. The plan was to put up a landscape median at 59 but some obstacles were presented by ComEd. He stated they are looking into getting rapid flashers where pedestrians can hit the button which makes it noticeable that pedestrians are looking to cross over.

Trustee Hopkins inquired about the underpass on Route 59 for the bike path. Public Works Director Dan Dinges advised that it is currently under design. They're waiting to get soil borings and tree clearing completed before it can get finalized after which it will be submitted to IDOT for approval.

15. ADJOURNMENT

President Wallace stated that the board will adjourn and there will be a Committee of the Whole meeting. There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting and that motion was seconded by Trustee Hopkins.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 7:26 p.m.

Jackie Cardoza
Executive Assistant