



**VILLAGE OF BARTLETT**  
**PUBLIC HEARING MINUTES**  
**May 21, 2024**

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1. CALL TO ORDER

President Wallace called the 231-251 E. Lake Street Annexation Public Hearing meeting of May 21, 2024 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

2. ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Sr. Management Analyst Sam Hughes, Finance Director Todd Dowden, Director of Public Works Dan Dinges, Assistant Public Works Director Tyler Isham, Public Works Engineer Nick Talarico, Planning & Development Director Kristy Stone, Head Golf Professional Phil Lenz, Police Chief Geoff Pretkelis, Deputy Chief Jim Durbin, Deputy Chief Will Naydenoff, Village Attorney Kurt Asprooth and Village Clerk Lorna Giless.

President Wallace stated that the notice for the public hearing for the Annexation Agreement for 231-251 E. Lake Street was delivered to all required entities and officials and published in the Daily Herald on May 5, 2024. The Annexation Agreement has also been available for public viewing in the Planning and Development Services Department. He asked if there were any comments regarding this annexation.

Village Administrator Paula Schumacher stated that there have been no calls or emails from the public regarding the annexation.

This approximate 1.11-acre property is commonly known as 231-251 E. Lake Street on the south side of E. Lake Street (U.S. Route 20) in Hanover Township, Cook County, Illinois.

The proposed Annexation Agreement is available for public viewing at the Bartlett Village Hall located at 228 S. Main Street in the Planning & Development Services Department from 8:30 A.M. to 4:30 P.M. Monday through Friday.

The above-referred Public Hearing may be recessed from time to time to another date or dates. If notice of the time and place of such adjourned Public Hearing is publicly announced at the immediately preceding Public Hearing.

Staff is prepared to answer any questions from the public regarding the proposed budget.



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President Wallace asked if there were any questions for the 231-251 E. Lake Street Annexation Public Hearing. He asked the board if they had any questions or comments and stated that they would then open it up to the general public. There were no comments.

There being no further business to discuss, Trustee Deyne moved to adjourn the Public Hearing and that motion was seconded by Trustee LaPorte.

**ROLL CALL VOTE TO ADJOURN**

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski  
NAYS: None  
ABSENT: None  
**MOTION CARRIED**

The Public Hearing was adjourned at 7:01 p.m.

Lorna Giless  
Village Clerk



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
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1. CALL TO ORDER

President Wallace called the regular meeting of May 21, 2024 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:01 p.m.

2. ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Sr. Management Analyst Sam Hughes, Finance Director Todd Dowden, Director of Public Works Dan Dinges, Assistant Public Works Director Tyler Isham, Village Engineer Nick Talerico, Planning & Development Director Kristy Stone, Assistant Golf Professional Paul Galvan, Police Chief Geoff Pretkelis, Deputy Chief Rob Sweeney, Village Attorney Kurt Asprooth and Village Clerk Lorna Giles.

3. INVOCATION – Pastor Dean Annen from Village Church of Bartlett did the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the agenda. He asked if there were any items a board member wished to remove from the Consent Agenda, or any items a board member wished to add to the Consent Agenda.

Trustee Hopkins stated that he would like to remove item D.1. an Ordinance Amending the Bartlett Municipal Code Regarding Noise Limitations from the Consent Agenda.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to Amend the Consent Agenda, and the items designated to be approved by Consent therein.

Trustee Deyne moved to Amend the Consent Agenda and that motion was seconded by Trustee Suwanski.



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ROLL CALL VOTE TO AMEND THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski  
NAYS: None  
ABSENT: None  
MOTION CARRIED

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee Hopkins.

ROLL CALL VOTE TO APPROVE THE AMENDED CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski  
NAYS: None  
ABSENT: None  
MOTION CARRIED

6. MINUTES – Covered and approved under the Consent Agenda.

7. BILL LIST – Covered and approved under the Consent Agenda.

8. TREASURER’S REPORT

Finance Director Todd Dowden stated that the Treasurer’s Report for the month of March is included in the packet. Also included is the sales tax report and they received \$334,584 and that was about \$118,000 less than last year which was an unusually high year. It was down \$13,500 from the previous month (December Activity). Motor Fuel Tax, they received \$134,330 that was up \$6,488 from the previous year. In regards to the Local Government Distributive Fund (LGDF), they received \$6,092,910 at the rate of 6.47%. This would be \$9,530,145 if we were getting the full 10%. The difference is \$3.4 million. It looks like we are on track to be just about where we were last year with \$6.6 million for the annual distribution.

President Wallace stated that he would like to add that there is about 50 mayors that got together for a press conference that he attended this week. Everyone brought their numbers, since legislatively they are supposed to be getting ten percent of all the state income tax. They haven’t received ten percent in about ten years. Our number is at \$40,000,000 in loss. There was a press conference and hopefully they will get some traction. All of the associations are on board to try to move this along. Imagine what we could do with an extra forty million dollars.

9. PRESIDENT’S REPORT

A. President Wallace stated that he would like to recognize two of our heroes who have won awards. Both of them are top awards for the country and not just our area. Public Works Director Dan Dinges was awarded the American Public Works Association’s



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National Top Ten Leader of the Year. The award designates ten individuals across the U.S. and Canada for their top award. This is the most prestigious award that a public works leader can receive.

Dan already had more than ten years of public works experience under his belt when he was hired to lead Bartlett's Public Works department in 2014, about a year after he became mayor. During this time, he has watched him manage and motivate a staff of forty-eight employees; expertly oversee a five-year capital improvements program that for 2024-2028 totals \$95,219,636; and deftly balance the maintenance of our community's current infrastructure while planning and implementing the improvements and modernization needed for the years ahead.

Dan also is a creative problem solver and has the patience, flexibility and engaging disposition that allows them to work collaboratively across municipal departments and with other public entities when the need arises.

While there is no question that Dan excels as a public works director, it is his underlying character traits that make them stand out as a leader. Dan is not just a manager but a true and thoughtful mentor to his staff. He encourages their professional development and hones their knowledge and skills. Because of his guidance and direction, we have a deep bench in the public works department and often have been able to promote from within when we experienced a handful of retirements across the divisions. He is equally supportive of young, new employees coming on board.

One of which is Assistant Public Works Director Tyler Isham who was selected as cowinner for the American Public Works Associations Myron Calkins Young Leader of the Year Award. Award winners are selected for this honor for their professionalism, expertise, and personal dedication and for improving the quality of life in their communities through the advancement of public works services and technology.

The village as well as the board is proud that Tyler and Dan are representing our community and they have been recognized nationally as some of the best in their field.

Ms. Schumacher added that the APWA representative told her that this is the first time that these two national awards have gone to the same community in the same year.

Mr. Dinges stated that the chapter is hosting a luncheon on June 20<sup>th</sup> at Bartlett Hills.

- B. Trustee Deyne read a Proclamation for Public Works Week on May 19-25.
- C. President Wallace stated that Lorna Giless has been the keeper of his calendar for many years. He is going to be completely lost and most of us will be. He read a Proclamation recognizing Lorna Giless upon her retirement.



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Ms. Giless stated that it was her honor and pleasure to have had the opportunity to work for a town that she has loved and called home for the past 30 years. Being part of a dedicated staff that goes above and beyond every day is truly inspiring. Their commitment to excellence and the community embodies everything she cherishes about Bartlett, and she is deeply grateful to have been a part of such an exceptional team.

President Wallace stated that before we pass this up, he can't express how wonderful this woman is as far as keeping calendars and on top of their work. I never have to ask her to do anything twice – ever. It has been such an honor to work with her.

**10. QUESTION/ANSWER: PRESIDENT & TRUSTEES**

Trustee Deyne recognized commissioner anniversaries and congratulated them.

Trustee Hopkins asked if they could get better signage for the next phase of the water main project.

Village Engineer Nick Talarico stated that the plan is to have Oak Avenue paved from the tracks up to North Avenue by the end of the day tomorrow. Oak Avenue will then be opened up to North Avenue and North Avenue will be open to east-west traffic, also. They just firmed up the schedule today, to move the detour north. It will still remain closed north of North Avenue and the detour will be from North Avenue to Hickory. Traffic that is coming off of Lake Street South on Oak will be detoured using North Hickory to North Avenue. As far as signage goes, they will do the social media post and update the project website. There is a map that they post on social media. They will make sure the detour is clearly labeled.

Trustee Deyne asked what the timeframe is to be completed up to Lake Street.

Mr. Talarico stated that they are hoping that as soon as school gets out, they will be able to move along. He imagines they would be to Lake Street within the first couple of weeks of June. They will be done completely with Oak and North Avenue from Western to Prospect by the time school starts again.

Trustee LaPorte added a special thanks to Bartlett Hills banquet and event staff for a successful Chamber Golf Outing.

Trustee Suwanski congratulated John Peebles for his promotion to IT Coordinator.

Ms. Schumacher stated that John stepped up to fill the vacancy by Chris. They are working on putting together the job announcement for his replacement. It is going to be a systems application supervisor, a tweak to John's old position to address the skill set we have there. They are delighted that they were able to promote from within and give John the opportunity.

Trustee Suwanski asked about the family fishing derby that is coming up.



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Police Chief Geoff Pretkelis stated that it is their second-biggest police department event, the first being the open house. They had over seven hundred and fifty people attend. The DARE Fishing Derby is coming up in the first weekend of June. His staff has already met with park district staff to get the layout and they are just hoping for nice weather so they could catch a lot of fish. The police department appreciates all the support from the village administration and board, especially for all of their community events.

11. TOWN HALL - None

12. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN GUNSTEEN

Trustee Gunsteen presented Ordinance 2024-43, an Ordinance Approving an Annexation Agreement with SEM Vanderbilt LLC. He stated that this is an ordinance approving and directing the execution of the annexation agreement for the three unincorporated parcels commonly known as 231-251 E. Lake Street. The annexation of this property into the village would make it eligible to be included in the proposed Lake Street TIF redevelopment plan.

Trustee Gunsteen moved to Approve Ordinance 2024-43, an Ordinance Approving an Annexation Agreement with SEM Vanderbilt LLC and that motion was seconded by Trustee Deyne.

ROLL CALL VOTE TO APPROVE ORDINANCE 2024-43 APPROVING AN ANNEXATION AGREEMENT WITH SEM VANDERBILT

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

Trustee Gunsteen presented Ordinance 2024-44, an Ordinance Annexing Territory to the Village of Bartlett Pursuant to 65 ILCS 5/7-1-8. He stated that the applicant has submitted an annexation petition for the three unincorporated parcels commonly known as 231-251 E. Lake Street. The annexation of this property into the village would make it eligible to be included in the proposed Lake Street TIF redevelopment plan. He added that this was one step closer to cleaning up Lake Street and he was happy to see this moving forward.

Trustee Gunsteen moved to Approve Ordinance 2024-44, an Ordinance Annexing Territory to the Village of Bartlett Pursuant to 65 ILCS 5/7-1-8 and that motion was seconded by Trustee Deyne.



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ROLL CALL VOTE TO APPROVE ORDINANCE 2024-44 ANNEXING TERRITORY TO THE VILLAGE OF BARTLETT PURSUANT TO 65 ILCS 5/7-1-8

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski  
NAYS: None  
ABSENT: None  
MOTION CARRIED

**B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY**

Trustee Gandsey stated that there was no report.

**C. FINANCE COMMITTEE, CHAIRMAN LAPORTE**

Trustee LaPorte stated that the Microsoft 365 Renewal was covered and approved under the Consent Agenda.

**D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN HOPKINS**

Trustee Hopkin introduced an Ordinance Amending the Bartlett Municipal Code Regarding Noise Limitations. He requested additional information from the police department regarding this ordinance and encouraged anyone that would like to add to that request. He would like to Table this item to a future Committee of the Whole meeting for discussion.

President Wallace stated that he saw some of the requested information and thought it makes logical sense to make sure that we are careful on this one so there is not any gray areas. He understood that it probably wasn't gray in the chief's mind, because he knows how these things work.

Trustee Hopkins moved to Table Ordinance Amending the Bartlett Municipal Code Regarding Noise Limitations and that motion was seconded by Trustee Suwanski.

ROLL CALL VOTE TO TABLE ORDINANCE AMENDING THE BARTLETT MUNICIPAL CODE REGARDING NOISE LIMITATIONS

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski  
NAYS: None  
ABSENT: None  
MOTION CARRIED

Trustee Hopkins stated that the Hanover Township Class D Liquor License Request for Freedom Car Show was covered and approved under the Consent Agenda.





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E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI

Trustee Suwanski stated that there was no report.

F. PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne stated that Resolution 2024-46-R, a Resolution Authorizing the Use of Motor Fuel Tax Funds in the Amount of \$900,000 to Pay for the Cost of Construction for all FY2024/2025 MFT General Maintenance Program Projects; Resolution 024-47-R, a Resolution Approving of the Third Amendment to the Non-Exclusive License Agreement Between the Village of Bartlett and New Cingular Wireless PCS, LLC; Purchase of (1) Ford F350 Pickup Truck from Sutton Ford Commercial Truck Center; Resolution 2024-48-R, a Resolution Approving the 2024 Concrete Replacement Program Agreement Between the Village of Bartlett and Schroeder & Schroeder Inc. were covered and approved under the Consent Agenda.

13. NEW BUSINESS - None

14. QUESTION/ANSWER PRESIDENT & TRUSTEES

President Wallace asked if there was a timeline for the water tower painting.

Mr. Dinges stated that they are supposed to be complete by the end of June.

President Wallace asked what the price was.

Mr. Dinges stated that he does not have that information off the top of his head but he thought it was actually over a million dollars. He explained that they have to blast it all the way down to the metal and start fresh.

Trustee Suwanski asked how many community garden plots have been taken.

Sr. Management Analyst Sam Hughes stated that he believed there were six available. There will be a ribbon-cutting on June 15<sup>th</sup>.

Trustee Gunsteen stated that he was at a baseball game near the community garden and he was surprised how many people were out there tending to them.

15. ADJOURNMENT

President Wallace stated that the Board will adjourn and there will be a Committee of the Whole meeting immediately following. There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting and that motion was seconded by Trustee Hopkins.



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ROLL CALL VOTE TO ADJOURN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski  
NAYS: None  
ABSENT: None  
MOTION CARRIED

The meeting was adjourned at 7:33 p.m.

Lorna Giles  
Village Clerk