



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**May 7, 2024**

---

1. CALL TO ORDER

President Wallace called the regular meeting of May 7, 2024 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

2. ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Sr. Management Analyst Sam Hughes, Finance Director Todd Dowden, Assistant Public Works Director Tyler Isham, Village Engineer Nick Talerico, Planning & Development Director Kristy Stone, Grounds Superintendent Matt Giermak, Police Chief Geoff Pretkelis, Deputy Chief Rob Sweeney, Village Attorney Kurt Asprooth and Village Clerk Lorna Gilles.

3. INVOCATION – Senior Pastor Kelly Brady from Bartlett Bible Church did the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the agenda. He asked if there were any items a board member wished to remove from the Consent Agenda, or any items a board member wished to add to the Consent Agenda.

Trustee LaPorte stated that he would like to add items 12.C.1, 2 & 3 to the Consent Agenda - Resolution 2024-33-R, a Resolution Approving of the Professional Service Agreement Between the Village of Bartlett and Ancel Glink, P.C.; Resolution 2024-34-R, a Resolution Approving of the Professional Service Agreement Between the Village of Bartlett and the Law Offices of Robert J. Krupp, P.C.; Resolution 2024-35-R, a Resolution Approving of the Professional Service Agreement Between the Village of Bartlett and Ottosen Dinolfo Hasenbalg & Castaldo, Ltd.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to Amend the Consent Agenda, and the items designated to be approved by Consent therein.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**May 7, 2024**

---

Trustee Deyne moved to Amend the Consent Agenda and that motion was seconded by Trustee Suwanski.

**ROLL CALL VOTE TO AMEND THE CONSENT AGENDA AND CONSENT ITEMS THEREIN**

**AYES:** Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

**NAYS:** None

**ABSENT:** None

**MOTION CARRIED**

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee Hopkins.

**ROLL CALL VOTE TO APPROVE THE AMENDED CONSENT AGENDA AND CONSENT ITEMS THEREIN**

**AYES:** Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

**NAYS:** None

**ABSENT:** None

**MOTION CARRIED**

6. MINUTES – Covered and approved under the Consent Agenda.

7. BILL LIST – Covered and approved under the Consent Agenda.

8. TREASURER’S REPORT - None

9. PRESIDENT’S REPORT

A. President Wallace read a Proclamation for IT Coordinator Chris Hostetler upon his retirement from the village.

B. President Wallace read a Proclamation for Police Officer Manny Perez upon his retirement from the village.

C. Trustee Suwanski read a Proclamation for National Police Week (May 12-18, 2024).

D. Trustee Hopkins read a Proclamation Recognizing May 2024 as Bike Month.

E. President Wallace read a Proclamation for former Bartlett resident Roy Engstrom, winner of the 2023-24 Governor’s Volunteer Service Award.

Mr. Engstrom thanked the board and especially Trustee Deyne who nominated him.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**May 7, 2024**

---

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Deyne asked about the Marathon gas station on Lake and Bartlett Road.

Planning and Development Director Kristy Stone stated that once they have the TIF District established on Lake Street, they have a lot more alternatives that they can pursue. She anticipated the TIF District to be presented to the board in a couple of months.

Trustee Gunsteen stated that he golfed at Bartlett Hills recently and thought that the sprinkler company was doing a very good job at staying out of the way of the golfers. He thought the work was pretty amazing.

Trustee Deyne stated that there is a good possibility that they could be complete by the middle of July.

Trustee Gunsteen asked if sales were up this year as compared to last year.

Trustee Deyne stated that they were up over \$100,000.

Village Administrator Paula Schumacher stated that the nice weather has led to record-breaking sales at the midway for green fees and they have had a few significantly larger weddings that have pushed the food and beverage monthly revenue into new territory.

Trustee Gunsteen stated that Mother's Day brunch is sold out.

Trustee Hopkins asked for an update from the State on West Bartlett and Route 59.

Assistant Public Works Director Tyler Isham stated that the State is still working on the curbed medians.

Trustee Hopkins asked about the construction in downtown Bartlett.

Mr. Isham stated that they are working on the connections and putting in the new services. That detour is going through May 17. The whole project should be complete by early August - weather permitting.

President Wallace stated that he heard they were going to pause until the end of the school year.

Mr. Isham stated that they are not going to pause. They were directed to stay out of the school zones while it is in session. They have plenty of work to do along North and Oak to cover until school is out.

Trustee Deyne recognized employee and commissioner birthdays/anniversaries and congratulated them.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**May 7, 2024**

---

Trustee LaPorte thanked the chief for a great time at the police open house the other day. The Lions pancake breakfast was also great.

11. TOWN HALL

**Suzanne Johnson, 3 Thistle Court, Streamwood, IL 60107**

Ms. Johnson stated that she appreciated the opportunity to return to the village board this evening to provide an update on their boundary proposal for the new middle school in Bartlett. On January 24, 2022 their Board of Education reviewed and approved a recommendation for a five-year facility plan. One of the recommendations most significant to the Village of Bartlett was to convert Hawk Hollow Elementary School to a middle school to provide added capacity and to assist with their effort to move all 6<sup>th</sup> grades into our middle schools across the district. This will provide a much-needed middle school in the southeast corner of the district. They identified that they do not currently have a middle school there. Arcon Associates, Inc. was selected as the architect for this project and conceptual design began the second half of 2022. Last fall, the Board of Education approved and recommended and awarded the construction work to George Sollitt Construction Company. Work has commenced with the goal of reaching substantial completion by July of 2025 which will allow them to occupy the building for the 2025-26 school year. They have had the opportunity to welcome the village president and trustees to tour the construction site and will continue to make that available as construction progresses. They are planning to occupy the school again beginning on August, 2025 and they are committed to bringing boundary recommendations to the Board of Education and to the communities to provide more than a year's notice to our impacted families. Last evening, they brought the formal recommendations for boundaries specific to this middle school. Their goal is to establish a contiguous attendance area for the new middle school and serve approximately 750 students when they are at full occupancy. Their plan is to open the building only with seventh grade students in the fall of 2025, as this would be the year they are ready to occupy the building. They have identified that as being very important. Some of the feedback coming from the community is when the building is ready for occupancy they want students in the building and they will do that but only with those seventh grade students. This will be the year before they are officially ready to move sixth grade to all of the middle schools in the 2026-27 school year. It will only be seventh grade, they don't feel it would be appropriate to ask eighth grade students to make a transition two years in a row. This will allow them to open the building as opposed to letting it sit empty for an entire year after construction is complete. They have also worked on their boundary criteria that was established previously by their enrollment facilities committee in 2010. They have been seeking additional input and direction through the Unite46 efforts. There is a Unite46 meeting tomorrow at 7:00 p.m. at Eastview Middle School. This criteria includes distance and travel times to school, a consistent feeder pattern, proximity to school, keeping communities together, ability for siblings to stay together and the stability of attendance boundaries. The following schools will attend the new middle school (board will take action on May 20<sup>th</sup>): Prairieview, Spring Trail, Sycamore Trails, a portion of Wayne Elementary (east of the Elgin/Joliet and Eastern Railway tracks) and Liberty. This recommendation was also brought as a proposal to the Board of Education last evening. This will allow them to shift sixth grade to their middle schools and support added capacity across the district. This is also in alignment with the facilities master plan that is online with all the other



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**May 7, 2024**

---

documents. They are very excited about opening the school in a little over fifteen months and bringing that new school to the Village of Bartlett.

President Wallace thanked her personally on behalf of the board, he has been serving Bartlett for eleven years and this is the first time a superintendent has been at the dais. He really appreciated her coming to do this.

**Terry Witt, 471 S. Western Avenue**

Mr. Witt thanked the board for doing a really good job and stated that it was the thirteenth year for proclamations and support. He thanked the Bartlett Lions for the fix-it station by the library. He was happy that bicycle trails are one of the strategic objectives and stated that they are very complex. He thought there were two spots in the community to get the east and west of Route 59 together. He stated that DuPage County has stated that they will build the path on Stearns Road that is going to go down to the state park. They cannot forget about West Bartlett Road. He spoke about the people living in Westridge subdivision that are excluded from a lot of activity. As a member of the Northwest Municipal Conference they have bicycle corridors identified. There are nineteen bicycle corridors. Bartlett is not even mentioned. He felt that someone from the village board should speak up to be included in one of the identified corridors. If we could get a grant through them we would have a chance of getting our path built for the community.

Ms. Schumacher stated that they have a \$500,000 grant from the State of Illinois for the pedestrian crossing at Naperville Road. They have been working very diligently on the underground crossing from Route 59 to the Grasslands to make that connection to downtown.

**12. STANDING COMMITTEE REPORTS**

**A. BUILDING & ZONING COMMITTEE, CHAIRMAN GUNSTEEN**

Trustee Gunsteen stated that Ordinance 2024-36, an Ordinance Granting a Front Yard Variation for Packaging by Design at 1250 Hardt Circle and Ordinance 2024-37, an Ordinance Granting a Special Use Permit to Allow the Serving of Beer and Wine for Shelby's Gaming Café at 867 Route 59 were covered and approved under the Consent Agenda.

**B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY**

Trustee Gandsey stated that there was no report.

**C. FINANCE COMMITTEE, CHAIRMAN LAPORTE**

Trustee LaPorte stated that Resolution 2024-33-R, a Resolution Approving of the Professional Service Agreement Between the Village of Bartlett and Ancel Glink, P.C.; Resolution 2024-34-R, a Resolution Approving of the Professional Service Agreement Between the Village of Bartlett and the Law Offices of Robert J. Krupp, P.C.; Resolution 2024-35-R, a Resolution Approving of the Professional Service Agreement Between the Village of Bartlett and Ottosen Dinolfo Hasenbalg



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**May 7, 2024**

---

& Castaldo, Ltd. were covered and approved under the Consent Agenda.

**D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN HOPKINS**

Trustee Hopkins stated that Per Title 1, Chapter 8, of the Bartlett Municipal Code dealing with Village Officers and Employees, annual appointments of Village Officers by the Village President with the advice and consent of the Board are done on an annual basis.

Below are the appointees:

- a. Village Administrator, Paula Schumacher
- b. Village Attorney, Kurt Asprooth
- c. Village Treasurer, Todd Dowden
- d. Village Budget Officer and Director of Finance, Todd Dowden
- e. Director of Public Works, Daniel Dinges
- f. Building and Code Enforcement Division Manager/Building Official, John Komorowski
- g. Electrical Inspector, William Dettmer
- h. Plumbing Inspector, Dewayne Burris
- i. Health Officer, Frank Bertolami
- j. Chief of Police, Geoffrey Pretkelis
- k. Village Engineer, Nick Talarico
- l. Director of Planning and Development Services/Zoning Administrator, Kristy Stone
- m. Administrative Hearing Officer Francis Bongiovanni
- n. Open Meetings Act Officer, Paula Schumacher
- o. Freedom of Information Act Officers, Samuel Hughes, Scott Skrycki (in his absence)

Trustee Hopkins stated that Bartlett High School Fireworks Permit Request; Ordinance 2024-38, an Ordinance Amending Section 3-3-2-16: Class N of the Bartlett Liquor Ordinance; Ordinance 2024-39, an Ordinance Amending the Bartlett Municipal Code Regarding Certain Village Officers were covered and approved under the Consent Agenda.

**E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI**

Trustee Suwanski stated that there was no report.

**F. PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE**

Trustee Deyne stated that Resolution 2024-40-R, a Resolution Approving of the Sanitary Sewer Main & Service Lining Agreement Between the Village of Bartlett and Performance Pipelining, Inc.; Resolution 2024-41-R, a Resolution Approving of the Renewal of the Agreement for Sanitary Sewer Manholes Rehabilitation Project Between the Village of Bartlett and Structured Solutions, LLC; Resolution 2024-42-R, a Resolution Approving of the Second Renewal of the Agreement for Fire Hydrant Painting Between the Village of Bartlett and Muscat Painting and Decorating were covered and approved under the Consent Agenda.

**13. NEW BUSINESS - None**



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**May 7, 2024**

---

14. QUESTION/ANSWER PRESIDENT & TRUSTEES - None

15. ADJOURNMENT

President Wallace stated that the board will adjourn and there will be a Committee of the Whole meeting. Immediately following, the board will adjourn to Executive Session to discuss Purchase or Lease of Real Estate Pursuant to Section 2(c)5 of the Open Meetings Act.

There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting and that motion was seconded by Trustee Hopkins.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 7:44 p.m.

Lorna Giles  
Village Clerk