

**VILLAGE OF BARTLETT**  
**VILLAGE HALL, 228 S. MAIN STREET**  
**BOARD AGENDA**  
**March 5, 2024**  
**7:00 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. INVOCATION
4. PLEDGE OF ALLEGIANCE
5. \*CONSENT AGENDA\*

*All items listed with an asterisk\* are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the General Order of Business and considered at the appropriate point on the agenda.*

\*6. MINUTES: Board Minutes, February 20, 2024

\*7. BILL LIST: March 5, 2024

8. TREASURER'S REPORT: None

9. PRESIDENT'S REPORT: None

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

11. TOWN HALL: (Note: Three (3) minute time limit per person)

12. STANDING COMMITTEE REPORTS:

A. BUILDING AND ZONING COMMITTEE, CHAIRMAN GUNSTEEN

\*1. Ordinance Adopting the Village of Bartlett, Illinois Official Zoning Map 2024

B. COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

\*1. Strategic Plan 2024-2027

C. FINANCE COMMITTEE, CHAIRMAN LAPORTE

1. None

D. LICENSE AND ORDINANCE COMMITTEE, CHAIRMAN HOPKINS

1. None

E. POLICE AND HEALTH COMMITTEE, CHAIRMAN SUWANSKI

1. None

F. PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE

\*1. Resolution Approving the Removal of Dead Trees in the Heritage Oaks Tree Preservation Easement at 311 S. Western Avenue

13. NEW BUSINESS

14. QUESTION/ANSWER: PRESIDENT & TRUSTEES

15. ADJOURNMENT



**VILLAGE OF BARTLETT  
BOARD MINUTES  
February 20, 2024**

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1. CALL TO ORDER

President Wallace called the regular meeting of February 20, 2024 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

2. ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte (via Teams), Suwanski and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Sr. Management Analyst Samuel Hughes, Economic Development Coordinator Tony Fradin, Finance Director Todd Dowden, Assistant Finance Director Matt Coulter, Public Works Director Dan Dinges, Assistant Public Works Director Tyler Isham, Civic Engineer Nick Talerico, Planning and Development Director Kristy Stone, Assistant Golf Professional Paul Galvan, Police Chief Geoff Pretkelis, Village Attorney Kurt Asprooth and Village Clerk Lorna Gilles.

3. INVOCATION – Pastor Mark Sundberg from Living Lord Lutheran did the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the agenda. He asked if there were any items a board member wished to remove from the Consent Agenda, or any items a board member wished to add to the Consent Agenda.

There were no changes to the Consent Agenda.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to Amend the Consent Agenda, and the items designated to be approved by Consent therein.

Trustee Deyne moved to Approve the Consent Agenda and that motion was seconded by Trustee Suwanski



**VILLAGE OF BARTLETT**  
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ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski  
NAYS: None  
ABSENT: None  
MOTION CARRIED

6. MINUTES – Covered and approved under the Consent Agenda.

7. BILL LIST – Covered and approved under the Consent Agenda.

8. TREASURER'S REPORT

Finance Director Todd Dowden stated that the Treasurer's Report for the month of December is included in the packet. Also included is the sales tax report and they received \$307,781 (September activity) that was down \$8,891 or 2% from the prior year. MFT tax, they received \$160,431 that was down \$4 or the same from the previous year. In regard to the Local Government Distributive Fund (LGDF), they received \$376,979 and they are up to \$4,413,763 at the rate of 6.47%. This would be \$6,934,863 if we were getting the full 10%.

Trustee Hopkins stated that we have one auto dealership open and asked if the second one opened.

Planning and Development Director Kristy Stone stated that they are both open.

Trustee Hopkins stated that they would be generating sales tax revenue from these two facilities but there was money borrowed so a lot of that sales tax is going to go back to pay off some debt that we had.

Village Administrator Paula Schumacher stated that \$2 million would go back to pay the Lake Street TIF.

Trustee Hopkins asked if that money was borrowed from the General Fund.

Finance Director Todd Dowden stated that it was mostly borrowed from the Developer Deposits, Sewer and Capital Projects fund – not the General Fund.

9. PRESIDENT'S REPORT - None

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Deyne recognized Commissioner anniversaries and congratulated them.

11. TOWN HALL



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**Mike Reiskis, 310 W. North Avenue**

Mr. Reiskis stated that he was a resident since 1992 and this was his third home in Bartlett. He called out to Trustee Gandsey, Officer Simone and Commander Rybaski. He met with them in November regarding the traffic on North Avenue (trucks speeding and reckless driving). He thought that they did a nice combined effort with the Village of Streamwood to add some signage on North Avenue and Lake Street. They heard resident complaints and stepped up enforcement. They were getting between 40-60 semi-trucks per day. There are currently almost none. He thanked them for cooperating and helping out. He thanked them for a great job and stated that the neighborhood really appreciates it.

President Wallace stated that if it ever happens again please let them know because that is what they are here for.

**12. STANDING COMMITTEE REPORTS**

**A. BUILDING & ZONING COMMITTEE, CHAIRMAN GUNSTEEN**

Trustee Gunsteen stated that Ordinance 2024-11, an Ordinance Amending the Bartlett Municipal Code Title 10 Zoning to Establish the Parking Requirements for Defined Types of Senior Housing Developments was covered and approved under the Consent Agenda.

**B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY**

Trustee Gandsey stated that there was no report.

**C. FINANCE COMMITTEE, CHAIRMAN LAPORTE**

Trustee LaPorte stated that Resolution 2024-12-R, a Resolution Approving the Client Agreement Authorization for the Environmental Mosquito Program Between the Village of Bartlett and Clarke Environmental Mosquito Management, Inc. was covered and approved under the Consent Agenda.

**D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN HOPKINS**

Trustee Hopkins presented Ordinance 2024-10, an Ordinance Amending the Bartlett Municipal Code Regarding Unscheduled Bus Stops.

He stated that this ordinance regarding unscheduled, unannounced, one-way bus stops allowing passengers from outside the Village of Bartlett to disembark. The ordinance explains unscheduled stops without pre-arranged provisions such as food and shelter constitutes inhumane conditions and creates a nuisance and a threat to public safety. Additionally, it outlines a procedure and timeframe to coordinate stops with the village. An application must be completed and submitted to the village 5 days in advance of a bus stop and the bus must receive written approval from the police chief before completing a stop in the village.



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Trustee Hopkins moved to approve Ordinance 2024-10, an Ordinance Amending the Bartlett Municipal Code Regarding Unscheduled Bus Stops and that motion was seconded by Trustee Suwanski.

Ms. Schumacher stated that there was some concern raised by Trustee Gunsteen regarding the length of the ordinance. Village Attorney Kurt Asprooth has drafted a sunset provision.

Village Attorney Kurt Asprooth stated that they have an alternate version of the ordinance which includes a sunset clause if the board so chooses. It includes an additional provision that requires or provides for an automatic repealer of the entire chapter as of January 1, 2025. If the board decides to go with the sunset clause, this will be in effect until January 1<sup>st</sup> and it will be automatically repealed without any further action of the board. The board can always reauthorize the ordinance, repeal it earlier, or amend at any time. This will put an automatic sunset clause on it at the end of the year.

President Wallace thought it was a good idea.

Trustee Gunsteen moved to approve the Amended Ordinance to include the sunset clause and that motion was seconded by Trustee Deyne.

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski  
NAYS: Trustee Hopkins  
ABSENT: None  
MOTION CARRIED

Trustee Gandsey agreed that this was something they needed to do but it does not address the cause and the problem. There is a bill in the senate that died that addressed immigration. She feels that they still needed to continue addressing this for our residents as long as the Texas governor keeps sending people to northern states.

**ROLL CALL VOTE TO APPROVE ORDINANCE 2024-10, AMENDING MUNICIPAL CODE REGARDING UNSCHEDULED BUS STOPS WHICH INCLUDES SUNSET CLAUSE**

AYES: Trustees Deyne, Gandsey, Gunsteen, LaPorte, Suwanski  
NAYS: Trustee Hopkins  
ABSENT: None  
MOTION CARRIED

**E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI**

Trustee Suwanski stated that Resolution 2024-13-R, a Resolution Approving the First Amendment to the School Resource Officer Agreement Between the Village of Bartlett and School District U-46 and the Authorization to Purchase Replacement 2025 Ford Utility Interceptor Vehicle through Suburban Purchasing Cooperative were covered and approved under the Consent Agenda.



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F. PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne stated that there was no report.

13. NEW BUSINESS - None

14. QUESTION/ANSWER PRESIDENT & TRUSTEES - None

15. ADJOURNMENT

President Wallace stated that the Board will adjourn and there will be a Committee of the Whole meeting immediately following. There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting and that motion was seconded by Trustee Hopkins.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 7:13 p.m.

Lorra Gilles  
Village Clerk

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 3/5/2024**

**1100-VILLAGE BOARD/ADMINISTRATION**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	490.05
	<b>INVOICES TOTAL:</b>	<b>490.05</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	MAGAZINE RACKS FOR LUNCHROOM	61.30
1 THE FINER LINE INC	NAME BADGE	40.00
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	19.92
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	96.72
	<b>INVOICES TOTAL:</b>	<b>217.94</b>

**542100-REBATES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MERCH FOODS ONE INC	SALES TAX REBATE 2023	9,364.46
1 ZIEGLER'S ACE HARDWARE	SALES TAX REBATE 2023	5,962.47
	<b>INVOICES TOTAL:</b>	<b>15,326.93</b>

**543900-COMMUNITY RELATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 REBECCA'S CAKES BY DESIGN LLC	COOKIES FOR TREE LIGHTING	550.00
	<b>INVOICES TOTAL:</b>	<b>550.00</b>

16,584.92

**1200-PROFESSIONAL SERVICES**

**523400-LEGAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ANCEL GLINK P.C.	PROFESSIONAL SERVICES	19,525.99
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	925.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	450.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	225.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	827.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	925.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	1,020.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	750.00
	<b>INVOICES TOTAL:</b>	<b>24,647.99</b>

**523401-ARCHITECTURAL/ENGINEERING SVC**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BLA INC	LAKE ST & PARK AVE TRAFFIC STUDY	1,850.00
	<b>INVOICES TOTAL:</b>	<b>1,850.00</b>

\*\* Indicates pre-issue check.

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26,497.99

**1400-FINANCE**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	37.48
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	28.00
	<b>INVOICES TOTAL:</b>	<b>65.48</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	EXPANDING FILE POCKETS	289.16
	<b>INVOICES TOTAL:</b>	<b>289.16</b>

354.64

**1500-PLANNING & DEV SERVICES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	39.21
	<b>INVOICES TOTAL:</b>	<b>39.21</b>

**526000-SERVICE TO MAINTAIN VEHICLES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FTD AUTO LLC	VEHICLE MAINTENANCE	74.79
	<b>INVOICES TOTAL:</b>	<b>74.79</b>

**526006-INSPECTION SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FOOD & ALCOHOL SERVICE TRAINING INC	FOOD SERVICE INSPECTIONS 01/24	1,120.00
	<b>INVOICES TOTAL:</b>	<b>1,120.00</b>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PAULA PADILLA-BOZYK	TRAINING EXPENSES	38.33
	<b>INVOICES TOTAL:</b>	<b>38.33</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COLLEGE OF DUPAGE	SUPERVISOR TRAINING CLASS	249.00
1 PAULA PADILLA-BOZYK	TRAINING EXPENSES	30.00
	<b>INVOICES TOTAL:</b>	<b>279.00</b>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DUPAGE COUNTY RECORDER	RECORDING FEES	57.50

\*\* Indicates pre-issue check.



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 INVOICES DUE ON/BEFORE 3/5/2024

INVOICES TOTAL: 57.50

1,608.83

**1700-POLICE**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	CABLE SERVICE	189.67
1 COMPASSION FUNERAL SERVICE INC	TRANSPORTATION SERVICES	377.50
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	95.64
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	309.95
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	309.95
1 VERIZON WIRELESS	WIRELESS SERVICES	456.16
<u>INVOICES TOTAL:</u>		<u>1,738.87</u>

**526000-SERVICE TO MAINTAIN VEHICLES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FTD AUTO LLC	VEHICLE MAINTENANCE	359.16
1 FTD AUTO LLC	VEHICLE MAINTENANCE	80.70
1 FTD AUTO LLC	VEHICLE MAINTENANCE	80.70
1 FTD AUTO LLC	VEHICLE MAINTENANCE	80.70
1 FTD AUTO LLC	VEHICLE MAINTENANCE	1,047.34
1 HAWK FORD OF ST CHARLES	VEHICLE MAINTENANCE	1,248.05
<u>INVOICES TOTAL:</u>		<u>2,896.65</u>

**526050-VEHICLE SET UP**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EBY GRAPHICS INC	VEHICLE GRAPHICS REPAIR	195.50
<u>INVOICES TOTAL:</u>		<u>195.50</u>

**526100-AUTO BODY REPAIRS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BOB'S AUTO BODY INC	AUTO BODY REPAIR	1,110.13
<u>INVOICES TOTAL:</u>		<u>1,110.13</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	TONER FOR RECORDS PRINTER	86.95
1 CAMBRIDGE SENSORS USA, LLC	MICRODOT NITRILE GLOVES	303.89
1 GENERAL PARTS LLC	WATER FOUNTAIN FILTERS	488.55
1 STATE GRAPHICS	REDIRECT CONSENT FORMS	337.37
<u>INVOICES TOTAL:</u>		<u>1,216.76</u>

**530110-UNIFORMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 RAY O'HERRON CO INC	UNIFORM APPAREL	99.08
1 RAY O'HERRON CO INC	UNIFORM APPAREL	319.81

\*\* Indicates pre-issue check.

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1 STREICHER'S INC	BODY ARMOR	910.00
1 STREICHER'S INC	BODY ARMOR	770.00
		<u>INVOICES TOTAL: 2,098.89</u>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	STAMP	67.86
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	15.89
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	111.42
		<u>INVOICES TOTAL: 195.17</u>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STALKER RADAR APPLIED CONCEPTS INC	RADAR REPAIR FEES	542.50
		<u>INVOICES TOTAL: 542.50</u>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MICHAEL BINGHAM	D.A.R.E. TRAINING EXPENSES	552.00
** 1 IPELRA	CLASS REGISTRATION FEE	325.00
** 1 IPELRA	CLASS REGISTRATION FEE	325.00
** 1 IPELRA	CLASS REGISTRATION FEE	325.00
** 1 IPELRA	CLASS REGISTRATION FEE	325.00
** 1 IPELRA	CLASS REGISTRATION FEE	325.00
** 1 IPELRA	CLASS REGISTRATION FEE	325.00
1 NORTH EAST MULTI-REGIONAL TRAINING INC	CLASS REGISTRATION FEES	750.00
1 NORTH EAST MULTI-REGIONAL TRAINING INC	CLASS REGISTRATION FEES	800.00
		<u>INVOICES TOTAL: 4,052.00</u>

**542000-PLANNING & RESEARCH**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	ANNUAL REPORT PAPER	124.20
		<u>INVOICES TOTAL: 124.20</u>

**542810-SAFETY PROGRAM EXPENSES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ADDISON FIRE PROTECTION DISTRICT	TRAINING SITE FEE	250.00
		<u>INVOICES TOTAL: 250.00</u>

**543101-DUES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CRITICAL REACH INC	APBNET ANNUAL SUPPORT FEE	810.00
		<u>INVOICES TOTAL: 810.00</u>

15,230.67

**1800-STREET MAINTENANCE**

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
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**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALTA CONSTRUCTION EQUIPMENT	EQUIPMENT RENTAL	1,790.00
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	12.00
<b>INVOICES TOTAL:</b>		<b>1,802.00</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	11,922.44
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	1,690.99
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	80.93
1 NICOR GAS	GAS BILL	330.45
1 NICOR GAS	GAS BILL	894.96
1 NICOR GAS	GAS BILL	1,308.05
<b>INVOICES TOTAL:</b>		<b>16,227.82</b>

**526000-SERVICE TO MAINTAIN VEHICLES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTERSTATE BILLING SERVICE INC	VEHICLE MAINTENANCE	874.32
1 POMP'S TIRE SERVICE INC	TIRE REPAIRS	63.00
<b>INVOICES TOTAL:</b>		<b>937.32</b>

**527110-SVCS TO MAINTAIN TRAFFIC SIGS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ILLINOIS DEPT OF TRANSPORTATION	TRAFFIC SIGNAL MAINTENANCE	3,601.98
<b>INVOICES TOTAL:</b>		<b>3,601.98</b>

**527112-SERVICE TO MAINTAIN STR LIGHTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ELMUND & NELSON CO	DIRECTIONAL BORING	3,680.00
<b>INVOICES TOTAL:</b>		<b>3,680.00</b>

**527113-SERVICES TO MAINT. GROUNDS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DEIGAN & ASSOCIATES LLC	LUST CLOSEOUT/140 E BARTLETT AVE	1,203.21
1 THE SAVANNA GROUP INC	HOLIDAY LIGHTING INSTALLATION	5,048.00
<b>INVOICES TOTAL:</b>		<b>6,251.21</b>

**527130-SIDEWALK & CURB REPLACEMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 RUBINO ENGINEERING INC	BIKE PATH CORES	2,620.00
<b>INVOICES TOTAL:</b>		<b>2,620.00</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AIRGAS USA LLC	CYLINDER RENTAL	280.29

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
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1	AMAZON CAPITAL SERVICES INC	TRAFFIC CONES	95.50	
**	1	PETTY CASH	PETTY CASH REIMBURSEMENT	12.28
			INVOICES TOTAL: 388.07	

**530160-SAFETY EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	FIVE STAR SAFETY EQUIPMENT INC	SAFETY EQUIPMENT	250.00
1	MOBILEAR INCORPORATED	AUDIOMETRIC TESTING SERVICES	311.33
			INVOICES TOTAL: 561.33

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	WAREHOUSE DIRECT	KITCHEN & OFFICE SUPPLIES	38.37
			INVOICES TOTAL: 38.37

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	AUTOZONE INC	MAINTENANCE SUPPLIES	1,399.50
1	BATTERY SERVICE CORP	BATTERIES	464.00
1	HAWK FORD OF ST CHARLES	MAINTENANCE MATERIALS	20.32
1	INTERSTATE BILLING SERVICE INC	MAINTENANCE SUPPLIES	1,112.30
1	INTERSTATE BILLING SERVICE INC	MAINTENANCE SUPPLIES	180.92
1	KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	19.52
			INVOICES TOTAL: 3,196.56

**534400-STREET MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	TRAFFIC CONTROL & PROTECTION INC	STREET MAINTENANCE MATERIALS	756.00
1	TRAFFIC CONTROL & PROTECTION INC	STREET MAINTENANCE MATERIALS	50.00
			INVOICES TOTAL: 806.00

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	GRAINGER	MAINTENANCE SUPPLIES	177.85
1	HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	2,354.13
1	STEINER ELECTRIC COMPANY	STREET LIGHTING SUPPLIES	608.51
			INVOICES TOTAL: 3,140.49

**534800-STREET LIGHTS MAINT MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	71.51
			INVOICES TOTAL: 71.51

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT		
**	1	PETTY CASH	PETTY CASH REIMBURSEMENT	40.00

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
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INVOICES TOTAL: 40.00

43,362.66

**3000-DEBT SERVICE EXPENDITURES**

**523700-AGENTS FEES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UMB BANK N.A.	AGENT FEES/SERIES 2021A	318.00
1 UMB BANK N.A.	AGENT FEES/SERIES 2021B	318.00
		<u>INVOICES TOTAL: 636.00</u>

636.00

**430000-DEVELOPER DEPOSITS FUND**

**245000-DONATIONS DUE TO LIBRARY**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BARTLETT PUBLIC LIBRARY	DEVELOPER DONATIONS DISBURSEMENT	26,968.12
		<u>INVOICES TOTAL: 26,968.12</u>

**245001-DONATIONS DUE TO FIRE DISTRICT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BARTLETT FIRE PROTECTION DISTRICT	DEVELOPER DONATIONS DISBURSEMENT	37,284.84
		<u>INVOICES TOTAL: 37,284.84</u>

**245002-DONATIONS DUE TO PARK DISTRICT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BARTLETT PARK DISTRICT	DEVELOPER DONATIONS DISBURSEMENT	8,800.00
		<u>INVOICES TOTAL: 8,800.00</u>

73,052.96

**5000-WATER OPERATING EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	12.00
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	96.75
1 OTM ENVIRONMENTAL SERVICES INC	WATER SYSTEM CHECKS - JAN 24	3,600.00
		<u>INVOICES TOTAL: 3,708.75</u>

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	380.16
		<u>INVOICES TOTAL: 380.16</u>

**522720-PRINTING SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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\*\* Indicates pre-issue check.

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1 SEBIS DIRECT INC	FEBRUARY 2024 BILLING	723.27
	<u>INVOICES TOTAL:</u>	<u>723.27</u>

**523401-ARCHITECTURAL/ENGINEERING SVC**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DEIGAN & ASSOCIATES LLC	LUST CLOSEOUT/140 E BARTLETT AVE	1,203.21
	<u>INVOICES TOTAL:</u>	<u>1,203.21</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	78.67
1 NEXAMP INC	ELECTRIC BILL	474.87
1 NICOR GAS	GAS BILL	580.96
	<u>INVOICES TOTAL:</u>	<u>1,134.50</u>

**526000-SERVICE TO MAINTAIN VEHICLES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 IVY LANE CORPORATION	VEHICLE MAINTENANCE	107.92
1 IVY LANE CORPORATION	VEHICLE MAINTENANCE	54.38
1 IVY LANE CORPORATION	VEHICLE MAINTENANCE	62.02
	<u>INVOICES TOTAL:</u>	<u>224.32</u>

**527120-SVCS TO MAINT MAINS/STORM LINE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AL'S FAMILY CONSTRUCTION INC.	WATER SERVICE REPAIR	5,200.00
1 VULCAN CONSTRUCTION MATERIALS LLC	GRAVEL PURCHASE	2,007.70
	<u>INVOICES TOTAL:</u>	<u>7,207.70</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CORE & MAIN LP	MATERIALS & SUPPLIES	1,501.50
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	7.28
1 PORTER PIPE & SUPPLY	MATERIALS & SUPPLIES	311.33
1 ZIEBELL WATER SERVICE	MATERIALS & SUPPLIES	584.00
	<u>INVOICES TOTAL:</u>	<u>2,404.11</u>

**530160-SAFETY EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MOBILEAR INCORPORATED	AUDIOMETRIC TESTING SERVICES	311.33
	<u>INVOICES TOTAL:</u>	<u>311.33</u>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AUTOZONE INC	MAINTENANCE SUPPLIES	384.01
	<u>INVOICES TOTAL:</u>	<u>384.01</u>

\*\* Indicates pre-issue check.

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**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CENTURY PRINT & GRAPHICS	WATER/SEWER LETTERHEAD	598.15
1 WAREHOUSE DIRECT	KITCHEN & OFFICE SUPPLIES	38.37
<b>INVOICES TOTAL:</b>		<b>636.52</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	19.53
1 RALPH HELM INC	MAINTENANCE SUPPLIES	23.14
1 RUSSO'S POWER EQUIPMENT INC	MATERIALS & SUPPLIES	94.96
<b>INVOICES TOTAL:</b>		<b>137.63</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	40.00
<b>INVOICES TOTAL:</b>		<b>40.00</b>

18,495.51

**500000-WATER FUND**

**121054-WATER/SEWER BILLING A/R**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PATRICIA BURTON	REFUND/WATER BILL OVERPAYMENT	650.00
1 ALEX SHAKERIN	REFUND/WATER BILL OVERPAYMENT	52.28
<b>INVOICES TOTAL:</b>		<b>702.28</b>

702.28

**5090-WATER CAPITAL PROJECTS EXP**

**581031-LEAK SURVEY/REPAIR**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ASSOCIATED TECHNICAL SERVICES LTD	LEAK LOCATION SERVICES	964.00
1 ASSOCIATED TECHNICAL SERVICES LTD	LEAK LOCATION SERVICES	868.00
<b>INVOICES TOTAL:</b>		<b>1,832.00</b>

1,832.00

**5100-SEWER OPERATING EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	12.00
<b>INVOICES TOTAL:</b>		<b>12.00</b>

\*\* Indicates pre-issue check.

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**522720-PRINTING SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	FEBRUARY 2024 BILLING	723.27
	<b>INVOICES TOTAL:</b>	<b>723.27</b>

**522800-ANALYTICAL TESTING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SUBURBAN LABORATORIES INC	SAMPLE TESTING	308.75
	<b>INVOICES TOTAL:</b>	<b>308.75</b>

**523401-ARCHITECTURAL/ENGINEERING SVC**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DEIGAN & ASSOCIATES LLC	LUST CLOSEOUT/140 E BARTLETT AVE	1,203.21
	<b>INVOICES TOTAL:</b>	<b>1,203.21</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	328.89
1 NEXAMP INC	ELECTRIC BILL	928.65
1 NICOR GAS	GAS BILL	1,437.73
1 NICOR GAS	GAS BILL	146.44
1 NICOR GAS	GAS BILL	417.64
1 NICOR GAS	GAS BILL	44.45
1 NICOR GAS	GAS BILL	47.57
1 NICOR GAS	GAS BILL	144.00
1 NICOR GAS	GAS BILL	765.88
	<b>INVOICES TOTAL:</b>	<b>4,261.25</b>

**524210-SLUDGE REMOVAL**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SYNAGRO CENTRAL LLC	SLUDGE DISPOSAL	7,317.00
	<b>INVOICES TOTAL:</b>	<b>7,317.00</b>

**526000-SERVICE TO MAINTAIN VEHICLES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXCEL OIL SERVICE	USED OIL PICKUP	75.00
1 ULTRA STROBE COMMUNICATIONS INC	INSTALLATION OF FEDERAL SIGNAL MASTER	2,227.85
	<b>INVOICES TOTAL:</b>	<b>2,302.85</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AIRGAS USA LLC	CYLINDER RENTAL	280.30
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	55.36
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	24.09
	<b>INVOICES TOTAL:</b>	<b>359.75</b>

\*\* Indicates pre-issue check.



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**530120-CHEMICAL SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAWKINS INC	CHEMICAL SUPPLIES	1,892.40
1 HAWKINS INC	CHLORINE CYLINDERS	20.00
<b>INVOICES TOTAL:</b>		<b>1,912.40</b>

**530150-SMALL TOOLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FIVE STAR SAFETY EQUIPMENT INC	SAFETY EQUIPMENT	1,940.00
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	155.28
<b>INVOICES TOTAL:</b>		<b>2,095.28</b>

**530160-SAFETY EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MOBILEAR INCORPORATED	AUDIOMETRIC TESTING SERVICES	311.34
<b>INVOICES TOTAL:</b>		<b>311.34</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	REFRIGERATOR EVAPORATOR FAN MOTOR	34.99
1 AUTOZONE INC	MAINTENANCE SUPPLIES	157.17
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	69.56
1 JENSEN'S PLUMBING & HEATING INC	BOILER REPAIRS	2,300.90
1 JENSEN'S PLUMBING & HEATING INC	BOILER REPAIR	5,525.00
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	19.53
1 USA BLUE BOOK	MATERIALS & SUPPLIES	534.83
<b>INVOICES TOTAL:</b>		<b>8,641.98</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	40.00
<b>INVOICES TOTAL:</b>		<b>40.00</b>

29,489.08

**510000-SEWER FUND**

**200504-FRWRD PAYABLE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FRWRD	KANE CTY SEWER TREATMENT 02/24	1,037.56
<b>INVOICES TOTAL:</b>		<b>1,037.56</b>

1,037.56

**5190-SEWER CAPITAL PROJECTS EXP**

**582027-WWTP FACILITY IMPROVEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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\*\* Indicates pre-issue check.

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1 STRAND ASSOCIATES INC	BITTERSWEET DRIVE WRF	32,700.00
1 STRAND ASSOCIATES INC	BITTERSWEET DRIVE WRF	15,810.00
1 STRAND ASSOCIATES INC	BITTERSWEET DRIVE WRF	19,050.33
	<u>INVOICES TOTAL:</u>	<u>67,560.33</u>

**582028-DEVON EXCESS FLOW PLANT REHB**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MARTAM CONSTRUCTION INC	DEVON EXCESS FLOW LIFT STATION	267,552.00
	<u>INVOICES TOTAL:</u>	<u>267,552.00</u>

335,112.33

**5200-PARKING OPERATING EXPENSES**

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NEXAMP INC	ELECTRIC BILL	218.62
	<u>INVOICES TOTAL:</u>	<u>218.62</u>

**570200-BLDG & GROUNDS IMPROVEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ACTION LOCK & KEY INC	REPLACE DOOR CORD & REWIRE EXIT DEVICE	244.45
1 AMERICAN ELECTRIC CONSTRUCTION CO	PAY STATION MAINTENANCE	620.00
	<u>INVOICES TOTAL:</u>	<u>864.45</u>

1,083.07

**5500-GOLF PROGRAM EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	52.34
** 1 GPS INDUSTRIES LLC	CONNECT RENTAL FEES	4,940.00
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	274.13
1 ROSCOE CO	MATS	341.09
	<u>INVOICES TOTAL:</u>	<u>5,607.56</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	1,378.85
1 FOUR SEASONS HEATING & COOLING	JET MAIN LINE W/ CAMERA INSPECTION	2,246.00
1 NEXAMP INC	ELECTRIC BILL	10.82
1 NICOR GAS	GAS BILL	1,620.89
	<u>INVOICES TOTAL:</u>	<u>5,256.56</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ADIDAS AMERICA INC	GOLF KIDS T-SHIRTS	552.00

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
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INVOICES TOTAL: 552.00

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	BANQUET & OFFICE SUPPLIES	10.00
	<u>INVOICES TOTAL:</u>	<u>10.00</u>

**534200-GOLF CART MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NADLER GOLF CAR SALES INC	GOLF CART MAINTENANCE SUPPLIES	376.77
	<u>INVOICES TOTAL:</u>	<u>376.77</u>

**534335-PURCHASES - MISC GOLF MDSE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ADIDAS AMERICA INC	MEN'S SOCKS	116.00
1 ADIDAS AMERICA INC	WOMEN'S GOLF SHOES	61.49
1 ADIDAS AMERICA INC	CREDIT MEMO	-218.10
	<u>INVOICES TOTAL:</u>	<u>-40.61</u>

11,762.28

**5510-GOLF MAINTENANCE EXPENSES**

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	459.62
1 NICOR GAS	GAS BILL	540.29
1 NICOR GAS	GAS BILL	437.91
	<u>INVOICES TOTAL:</u>	<u>1,437.82</u>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AHW LLC	EQUIPMENT REPAIRS	902.52
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	62.85
1 NAPA AUTO PARTS	AUTOMOTIVE SUPPLIES	287.00
1 REINDERS INC	MAINTENANCE SUPPLIES	40.75
1 REINDERS INC	MAINTENANCE SUPPLIES	77.40
	<u>INVOICES TOTAL:</u>	<u>1,370.52</u>

2,808.34

**5560-GOLF RESTAURANT EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A MAESTRANZI SONS	KNIFE SHARPENING	20.00
1 A MAESTRANZI SONS	BLADE SHARPENING	25.00
1 ECOLAB INC	WATER SOFTENER RENTAL	49.50

\*\* Indicates pre-issue check.

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1 INDUSTRIAL STEAM CLEANING	EXHAUST SYSTEM/HOOD CLEANING	492.50
1 SYSCO CHICAGO INC	ECOLAB DISH LEASE - NOV 2023	92.50
	<u>INVOICES TOTAL:</u>	<u>679.50</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	229.81
1 NICOR GAS	GAS BILL	270.15
	<u>INVOICES TOTAL:</u>	<u>499.96</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRECO AND SONS INC	FOOD PURCHASE	69.48
	<u>INVOICES TOTAL:</u>	<u>69.48</u>

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EUCLID BEVERAGE LLC	BEER PURCHASE	57.89
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	200.00
1 GRECO AND SONS INC	FOOD PURCHASE	20.00
1 GRECO AND SONS INC	FOOD PURCHASE	32.99
1 PEPSI BEVERAGES COMPANY	SOFT DRINK PURCHASE	98.37
1 TEC COFFEE & FOODS	COFFEE PURCHASE	50.00
	<u>INVOICES TOTAL:</u>	<u>459.25</u>

1,708.19

**5570-GOLF BANQUET EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A MAESTRANZI SONS	BLADE SHARPENING	25.00
1 ALSCO	LINEN SERVICES	143.82
1 ALSCO	LINEN SERVICES	109.66
1 ECOLAB INC	WATER SOFTENER RENTAL	49.50
1 INDUSTRIAL STEAM CLEANING	EXHAUST SYSTEM/HOOD CLEANING	492.50
1 SYSCO CHICAGO INC	ECOLAB DISH LEASE - NOV 2023	92.50
	<u>INVOICES TOTAL:</u>	<u>912.98</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	229.81
1 NICOR GAS	GAS BILL	270.14
	<u>INVOICES TOTAL:</u>	<u>499.95</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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\*\* Indicates pre-issue check.

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1 AMAZON CAPITAL SERVICES INC	BANQUET & OFFICE SUPPLIES	21.98
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	100.00
1 GRECO AND SONS INC	FOOD PURCHASE	69.48
		<b>INVOICES TOTAL: 191.46</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	BANQUET & OFFICE SUPPLIES	57.08
		<b>INVOICES TOTAL: 57.08</b>

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	FOOD PURCHASES	524.97
1 THE BAKING INSTITUTE BAKERY CO	WEDDING CAKE	205.99
1 EUCLID BEVERAGE LLC	BEER PURCHASE	200.00
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	1,199.78
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	52.47
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	257.40
1 GRECO AND SONS INC	FOOD PURCHASE	196.86
1 GRECO AND SONS INC	FOOD PURCHASE	212.49
1 GRECO AND SONS INC	FOOD PURCHASE	106.70
1 IL GIARDINO DEL DOLCE INC	CAKE	78.50
1 PEPSI BEVERAGES COMPANY	SOFT DRINK PURCHASE	98.37
1 TEC COFFEE & FOODS	COFFEE PURCHASE	30.00
		<b>INVOICES TOTAL: 3,163.53</b>

4,825.00

**6000-CENTRAL SERVICES EXPENSES**

**516500-UNEMPLOYMENT BENEFITS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 ILLINOIS DIRECTOR OF EMPLOYMENT SECUR	UNEMPLOYMENT BENEFITS	1,326.00
		<b>INVOICES TOTAL: 1,326.00</b>

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	238.65
1 MIDWEST MECHANICAL	MAINTENANCE AGREEMENT	3,300.00
1 MIDWEST MECHANICAL	MAINTENANCE AGREEMENT	417.00
1 NITECH FIRE & SECURITY INDUSTRIES INC	BURGLAR ALARM MONITORING	119.85
		<b>INVOICES TOTAL: 4,075.50</b>

**522700-COMPUTER SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	INTERNET SERVICE	94.90
1 VC3 INC	MONTHLY SERVICE AGREEMENT	2,499.00

\*\* Indicates pre-issue check.

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INVOICES TOTAL: 2,593.90

**522720-PRINTING SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAGG PRESS INC	FEB/MAR 24 BARTLETTER	4,074.00
		<u>INVOICES TOTAL: 4,074.00</u>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALLEGIANT FIRE PROTECTION LLC	PRE-ACTION FIRE ALARM INSPECTION	650.00
1 ANDERSON PEST SOLUTIONS	PEST CONTROL SERVICES	239.60
1 ANDERSON PEST SOLUTIONS	PEST CONTROL SERVICES	239.60
1 AUTOMATIC BUILDING CONTROLS LLC	EQUIPMENT REPAIRS	877.00
1 AUTOMATIC BUILDING CONTROLS LLC	EQUIPMENT REPAIRS	877.00
		<u>INVOICES TOTAL: 2,883.20</u>

**524110-TELEPHONE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	TELEPHONE BILL	2,733.76
1 COMCAST	INTERNET SERVICE	318.35
1 T-MOBILE	TELEPHONE BILL	42.16
		<u>INVOICES TOTAL: 3,094.27</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NEXAMP INC	ELECTRIC BILL	69.33
		<u>INVOICES TOTAL: 69.33</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	COFFEE MAT	37.98
1 AMAZON CAPITAL SERVICES INC	REPLACEMENT UPS BATTERY	1,105.50
1 MATTHEW GIERMAK	RETIREMENT LUNCH FOR DENNIS BEYETTE	140.16
1 GREAT LAKES COCA-COLA	SOFT DRINK PURCHASE	529.12
1 IMAGING ESSENTIALS INC	PLOTTER PAPER	121.74
1 WAREHOUSE DIRECT	PAPER TOWELS	153.78
		<u>INVOICES TOTAL: 2,088.28</u>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	59.62
		<u>INVOICES TOTAL: 59.62</u>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ESRI INC	GIS TRAINING - EXPERIENCE BUILDER	1,920.00

\*\* Indicates pre-issue check.

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INVOICES TOTAL: 1,920.00

**570100-MACHINERY & EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DELL MARKETING L.P.	DESKTOP REPLACEMENT	42,196.04
		<u>INVOICES TOTAL: 42,196.04</u>

64,380.14

**7000-POLICE PENSION EXPENDITURES**

**529000-OTHER CONTRACTUAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 LAUTERBACH & AMEN LLP	JANUARY 2024 PSA	200.00
		<u>INVOICES TOTAL: 200.00</u>

200.00

**900000-POOLED CASH & INVESTMENT FUND**

**100028-POSTAGE MACHINE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 U S POSTAL SERVICE	POSTAGE FOR THE METER	5,000.00
		<u>INVOICES TOTAL: 5,000.00</u>

5,000.00

**GRAND TOTAL: 655,764.45**

GENERAL FUND	103,639.71
DEBT SERVICE FUND	636.00
DEVELOPER DEPOSITS FUND	73,052.96
WATER FUND	21,029.79
SEWER FUND	365,638.97
PARKING FUND	1,083.07
GOLF FUND	21,103.81
CENTRAL SERVICES FUND	64,380.14
POLICE PENSION FUND	200.00
POOLED CASH & INVESTMENT FUND	5,000.00
<b>GRAND TOTAL</b>	<b>655,764.45</b>

\*\* Indicates pre-issue check.



# Agenda Item Executive Summary

AGENDA ITEM: #2024-01 Zoning Map Update

BOARD OR COMMITTEE: Board

## BUDGET IMPACT

Amount \$N/A Budgeted \$N/A

Fund: N/A Corresponding Activity Measure: N/A

## EXECUTIVE SUMMARY

Attached is the Village's Official Zoning Map satisfying the statutory requirement to update the map with all of the changes from the previous calendar year by March 31<sup>st</sup>.

*Staff is requesting that the Zoning Map Update be forwarded directly to the Village Board to expedite the changes to the map.*

## ATTACHMENTS (PLEASE LIST)

memo, ordinance, zoning map

### RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: N/A

Short Term (1-3 Years): Routine  Complex

Long Term (3-5 Years): Routine  Complex

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

MOTION: I move to approve Ordinance 2024-\_\_\_\_, An Ordinance Adopting the Village of Bartlett, Illinois Official Zoning Map 2024

Staff: Kristy Stone, PDS Director

Date: February 22, 2024



**PLANNING & DEVELOPMENT SERVICES MEMORANDUM**  
**24-08**

DATE: February 22, 2024  
TO: Paula Schumacher, Village Administrator  
FROM: Kristy Stone, PDS Director *KS*  
RE: **(#24-01) Zoning Map Update**

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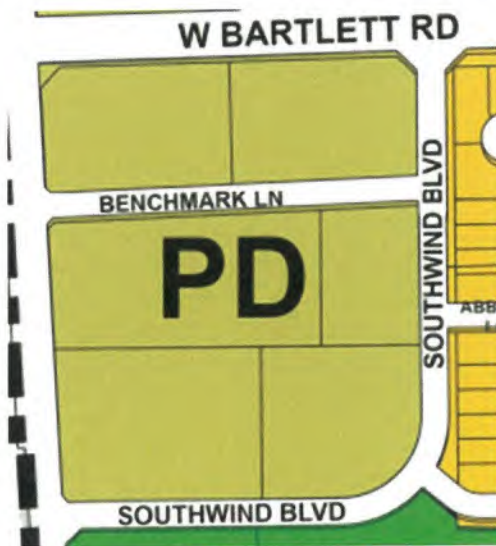
The following is a list of changes made to the Village of Bartlett's official zoning map during the calendar year of 2023. As stated in the Illinois Compiled Statutes 65 ILCS 5/11-13-19, the village is required to publish a map of all the zoning changes made in the preceding year prior to March 31st. An updated map is attached for your reference.

***Staff is requesting that the zoning map update be forwarded directly to the Village Board to expedite the changes to the map.***

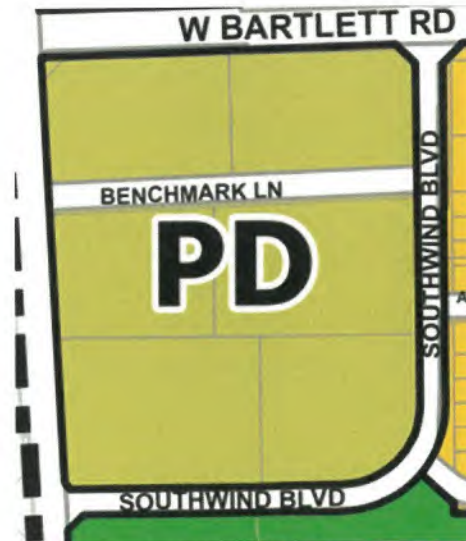
**Subdivision**

The following changes were approved and/or recorded in 2023:

1. Southwind Business Park Resubdivision (Case #21-13)  
Resubdivision of Lot 3

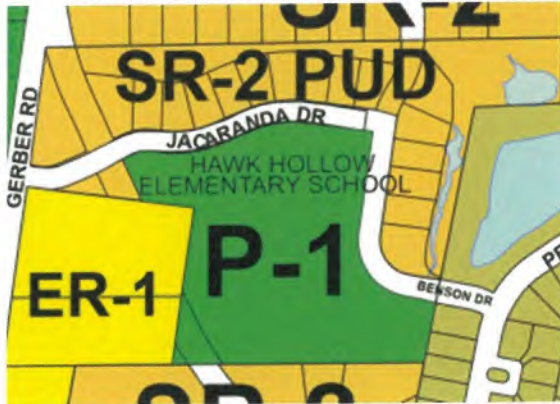


2023 Zoning Map

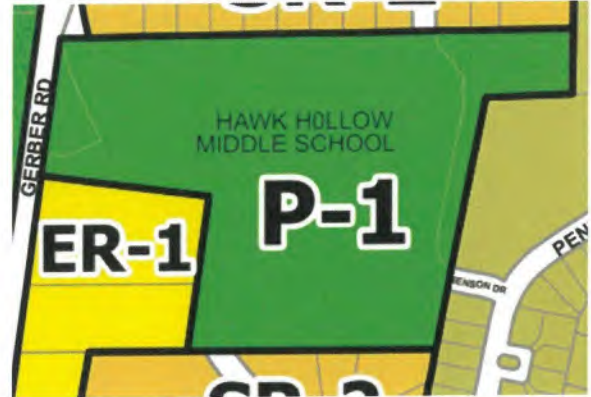


Proposed 2024 Zoning Map

2. Hawk Hollow Middle School (Case #23-02)  
Plat of Consolidation, Plat of Vacation and Rezoning from SR-2 PUD to P-1



2023 Zoning Map



Proposed 2024 Zoning Map

### Recommendation

1. The staff recommends **approval** of the changes to the official zoning map.
2. An ordinance approving the updates to the official zoning map for 2024 is attached for your review.

**ORDINANCE 2024-\_\_\_\_\_**

**AN ORDINANCE ADOPTING THE VILLAGE OF BARTLETT, ILLINOIS  
OFFICIAL ZONING MAP 2024**

**WHEREAS**, it is required by the Illinois Compiled Statutes (65 ILCS 5/11-13-19) that the corporate authorities shall cause to be published no later than March 31<sup>st</sup> of each year a map clearly showing the existing zoning uses, divisions, restrictions, regulations and classifications of the municipality for the preceding calendar year.

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** That the Village of Bartlett hereby adopts and publishes the Village of Bartlett, Illinois-Official Zoning Map 2024 appended hereto as Exhibit A, expressly made a part hereof.

**SECTION TWO:** That the Village Clerk is hereby authorized and directed to publish this Ordinance, including the Official Zoning Map adopted and approved herein.

**SECTION THREE: SEVERABILITY.** The various provisions of this Ordinance are to be considered as severable and if any part or portion of this Ordinance shall be held invalid by any court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION FOUR: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FIVE: EFFECTIVE DATE.** This Ordinance shall be in full force and effect after its passage, approval and publication in pamphlet form, as required by law.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**PASSED:** March 5, 2024

**APPROVED:** March 5, 2024

\_\_\_\_\_  
Kevin Wallace, Village President

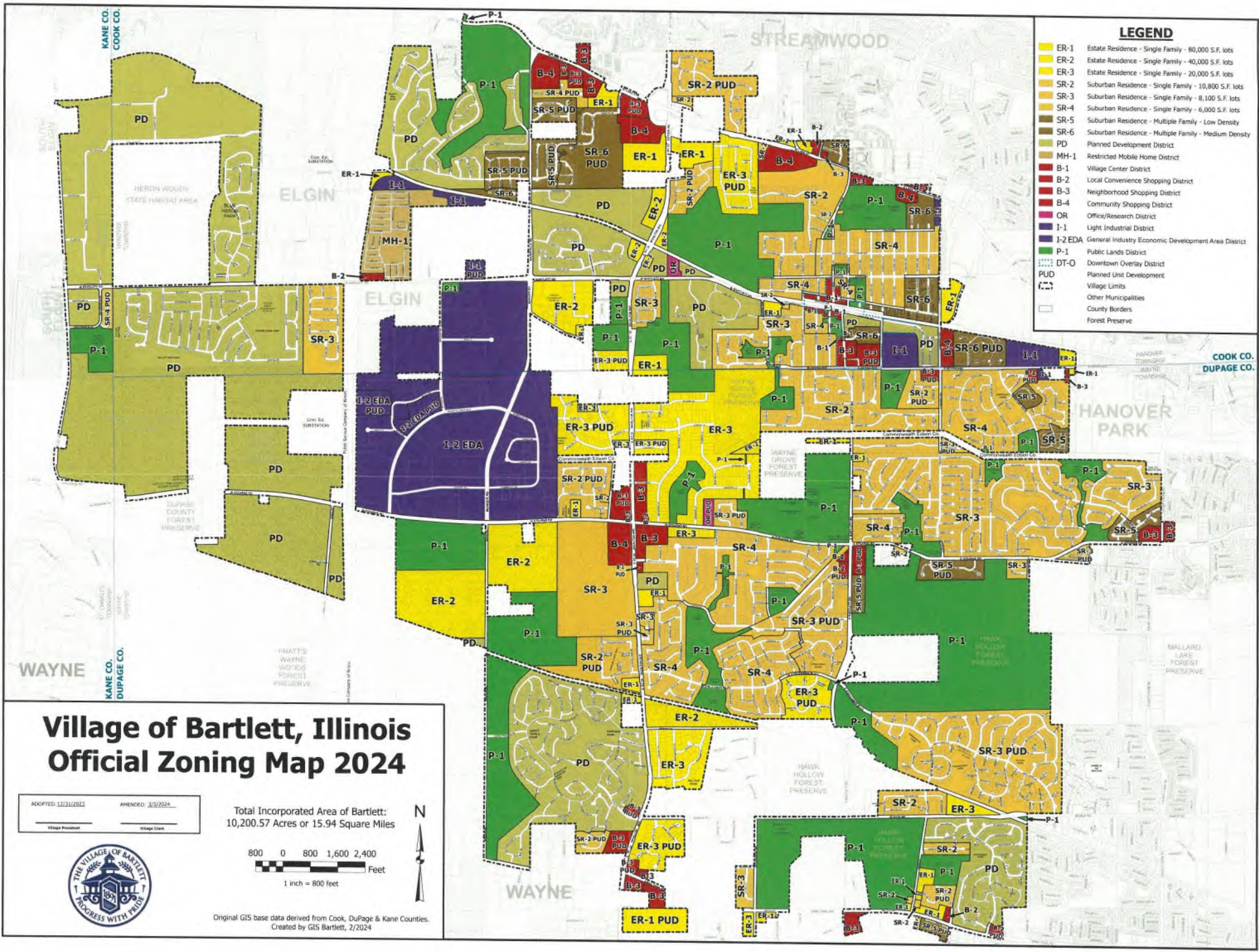
**ATTEST:**

\_\_\_\_\_  
Lorna Giles, Village Clerk

**CERTIFICATION**

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2024- \_\_\_\_\_ enacted on March 5, 2024 and approved on March 5, 2024, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk



**LEGEND**

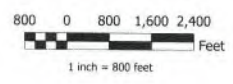
- ER-1 Estate Residence - Single Family - 80,000 S.F. lots
- ER-2 Estate Residence - Single Family - 40,000 S.F. lots
- ER-3 Estate Residence - Single Family - 20,000 S.F. lots
- SR-2 Suburban Residence - Single Family - 10,800 S.F. lots
- SR-3 Suburban Residence - Single Family - 8,100 S.F. lots
- SR-4 Suburban Residence - Single Family - 6,000 S.F. lots
- SR-5 Suburban Residence - Multiple Family - Low Density
- SR-6 Suburban Residence - Multiple Family - Medium Density
- PD Planned Development District
- MH-1 Restricted Mobile Home District
- B-1 Village Center District
- B-2 Local Convenience Shopping District
- B-3 Neighborhood Shopping District
- B-4 Community Shopping District
- OR Office/Research District
- I-1 Light Industrial District
- I-2 EDA General Industry Economic Development Area District
- P-1 Public Lands District
- DT-O Downtown Overlay District
- PUD Planned Unit Development
- Village Limits
- Other Municipalities
- County Borders
- Forest Preserve

# Village of Bartlett, Illinois Official Zoning Map 2024

ADOPTED: 12/11/2023      AMENDED: 3/9/2024  
 Village President      Village Clerk



Total Incorporated Area of Bartlett:  
10,200.57 Acres or 15.94 Square Miles



Original GIS base data derived from Cook, DuPage & Kane Counties.  
Created by GIS Bartlett, 2/2024

**EXHIBIT A**



# Agenda Item Executive Summary

AGENDA ITEM: Strategic Plan 2024-2027

BOARD OR COMMITTEE: Board

## BUDGET IMPACT

Amount	\$N/A	Budgeted	\$ N/A
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Fund: N/A	Corresponding Activity Measure: ALL
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## EXECUTIVE SUMMARY

The Village Board convened a workshop in December 2023 to kick off a new strategic plan. This plan was not only formulated based on board policy but also informed by a comprehensive survey that residents participated in during the summer and fall of 2022. Subsequently, the plan underwent analysis by department heads in January, with additional objectives incorporated to align with the plan's goals.

In an effort to make the strategic plan more dynamic and facilitate easier progress assessment, the Village Board instructed the staff to implement changes. To accomplish this, metrics and corresponding relevant data have been assigned to each goal and objective. These analytics will play a crucial role in determining the ultimate status of each objective, enabling regular updates and providing a centralized view of goal progress.

Attached is a memo that outlines the plan, including details on how the new trackable plan will be structured.

## ATTACHMENTS (PLEASE LIST)

Memo  
Plan  
Status Document

### RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: ALL

Short Term (1-3 Years): Routine  Complex

Long Term (3-5 Years): Routine  Complex

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

MOTION: I move to approve the 2024-2027 Strategic Plan

Staff: Scott Skrycki, Asst. Village Administrator

Date: February 28, 2024

# Memorandum

**To:** Paula Schumacher, Village Administrator  
**From:** Scott Skrycki, Assistant Village Administrator  
**Date:** February 27, 2024  
**Re:** Strategic Plan Update

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## **Background**

The Village Board held a workshop in December 2023 to initiate a new strategic plan. This plan was not only driven by board policy but also by a comprehensive survey that residents took in the summer and fall of 2022. Subsequently, the plan underwent analysis by department heads in January, incorporating additional objectives to meet the plan's goals.

## **New Initiative**

The Village Board directed staff to make this strategic plan more dynamic and progress easier to assess. To achieve this, each goal and objective has been assigned metrics and corresponding relevant data. These analytics will determine the ultimate status of each objective, allowing for regular updates and a centralized view of goal progress.

The *metrics* are categorized into four groups: (1) Community Identity, Events, and Communication; (2) Financial Stewardship; (3) Infrastructure Sustainability and Core Services; and (4) Economic Development. *Data* will encompass measurable statistics related to the objectives, including new metrics like those associated with the branding campaign or Hootsuite analytics. While some data is new, much of it is already collected within the village, as demonstrated in the operating budget's narrative as well as activity measures.

As you see in the attached table, the ultimate status will be color-coded into three categories: (1) Green for accomplished/maintaining; (2) Yellow for in progress; and (3) Red for not started. As progress is made on a goal, an updated *narrative* will accompany each *status* color.

## **Summary of Updates**

**Short-Term Routine (1-3 Years):** Enhancing public awareness remains a priority, with an expanded focus on leveraging social media and online marketing. Initiatives such as the Bartlett Hills website, school outreach programs, and Citizen Village Academy underscore the commitment to communication. Community events will have increased internal reporting mechanisms, safety practices, and exploration of partnerships on the west side of Bartlett. Financial stewardship, positive relationships with taxing bodies, and service delivery efficiency will be emphasized, with additional measures such as increased reporting, seeking grants, and evaluating fee structures.

**Short-Term Complex (1-3 Years):** The business development strategy continues with added initiatives like downtown streetscape beautification and landscaping, implementation of TOD plans, and pre-application meetings for downtown overlay district regulations. The community branding plan is integrated with Bartlett Hills marketing efforts. Efforts to improve the retail business profile, including establishing an entertainment district and redevelopment/marketing plans for the Rt. 59 and Rt. 25 corridors, will be pursued. The process for establishing a TIF district along Lake Street will continue, along with the initiation of an update to the future land use plan for the village.

**Long-Term Routine (3-5 Years):** Highlights include the evaluation and implementation of water, wastewater, and stormwater infrastructure projects, considering the Oneida Water Tower redevelopment and wellhouse sites. Another objective is establishing emergency interconnects with South Elgin and Carol Stream.

**Long-Term Complex (3-5 Years):** Plans involve improving village bike and pedestrian pathways, comprehensive roadway improvement programs, and updating development codes. Efforts extend to evaluate and implement improvements on major roadways, traffic mitigation, and exploration of streetlights along Lake Street as part of IDOT improvements.



# Strategic Plan with Objectives 2024-2027

## Short-Term Routine - 1 to 3 Years

1. Enhance communication to stakeholders via an education campaign to increase residents' awareness of village services, activities, funding.

(Administration, Police, Public Works, Golf)

- Increase Bartlett Hills social media presence.
- Increase online marketing for Bartlett Hills.
- Implement the new Bartlett Hills website.
- Public Works continuing to increase social media presence for snow events, water mains breaks, etc. and continue Bartlett Connect App. notifications.
- Public Works school outreach program.
- Investigate Citizen Village Academy.
- Track engagement on social media posts utilizing Hootsuite software.
- Continue Citizen and Teen Police Academy.

2. Enhance community events.

(Administration, Public Works, Police, Finance)

- Enhance internal reporting of community events, i.e., personnel costs, etc.
- Continue safety practices surrounding community events.
- Continue to promote events through social media and signage.
- Explore partnerships for an event on the west side of Bartlett, i.e., James Pate Philip State Park.

3. Maintain checks and balances to ensure financial stewardship.

(Finance, Public Works, Planning and Development Services)

- Increase golf course financial reporting.
- Bid out for new auditing firm at the end of current contract.
- Continue to seek grants and evaluate fee structures.
- Continue long term capital improvements forecasting.

4. Maintain positive relationships with all taxing bodies.

(Administration, Public Works, Planning and Development Services and Police)

- Continue to participate in taxing district meetings.
- Maintain collaborative practices with other taxing districts, i.e., bike path maintenance.

5. Continue to enhance and improve efficiency of service delivery methods & approaches.

(Administration, Public Works, Finance, Planning and Development Services, Police, Golf)

- Focus efforts relative to succession planning and employee recruitment and retention.
- Further evaluate options for the future stability of Bartlett Hills.
- Initiate new refuse contract negotiations/RFP.
- Continue Infrastructure asset management program.
- Initiate 2025 Tow Contract RFP.
- Evaluate deferred prosecution program.
- Increase social media recruitment efforts.
- Consolidate landscaping services contracts.
- Maintain safe community and CALEA accreditation.
- Establish emergency interconnects with Hanover Park.
- Relocate Bartlett Hills dumpster near garage.
- Continue to implement Technology Utilization Plan initiatives.

## Short-Term Complex - 1 to 3 Years

6. Continue the business recruitment strategy to attract developers to invest in the downtown area and provide options for businesses to locate to Bartlett.

(Administration, Planning and Development Services, Public Works, Finance)

- Budget and implement downtown streetscape beautification and landscaping- Metra, downtown sidewalks, and Town Center.
- Continue review, revision, and implementation of (Transit-Oriented Development) TOD plan.
- Revisit, refine and execute the village's overall economic development incentives.
- Pre-application meetings with general contractors, architects, and property owners to review downtown overlay district regulations.

7. Continue implementation of community branding plan.

(Administration, Golf)

- Develop strategy to connect east and west sides of Bartlett.
- Coordinate branding messaging with Bartlett Hills marketing.

8. Work to improve the retail business profile in the village.

(Planning and Development Services)

- Establish an entertainment district to attract visitors to Bartlett.
- Create redevelopment and marketing plans for the Rt. 59 and Rt. 25 corridors.
- Attend ICSC to promote development sites to brokers.
- Outreach to hotel brokers for available sites.
- Promote infill development sites, i.e., village's vacancy database.
- Investigate potential for a children's museum.

9. Continue process for establishing a TIF district along Lake Street.

(Administration, Planning and Development Services)

- Pursue annexation of unincorporated parcels.
- Update the future land use plan along Lake Street.
- Adopt a redevelopment plan.
- Establish the district.

10. Initiate update of the future land use plan for the village.

(Planning and Development Services)

- Hire planning consultant.
- Identify areas of the village that can be redeveloped.
- Hold public hearings for input on sub-areas.
- Propose sub-area updates.
- Adopt the updates.
- Evaluate further annexation of unincorporated properties where possible.

### Long-Term Routine - 3 to 5 Years

11. Evaluate, budget, and implement water, wastewater, and stormwater infrastructure projects.

(Finance, Public Works)

- Determine the need for the Oneida Water Tower and possible site redevelopment.
- Determine the redevelopment use of the wellhouse sites downtown.
- Complete the construction of the village's new wastewater treatment plant.
- Continue water distribution improvements.
- Continue sanitary sewer program.
- Establish emergency interconnects with South Elgin and Carol Stream.
- Evaluate storm water funding.

### Long-Term Complex - 3 to 5 Years

12. Improve village bike and pedestrian pathways and routes.

(Planning and Development Services, Public Works)

- Evaluate bike/pedestrian connectivity under/over and along Route 59.
- Work with the county on Naperville Road connection, Route 59, Stearns Road., and West Bartlett Road.
- Continue to work with the Park District on bike path maintenance.
- Adopt and implement a wayfinding signage plan.
- Investigate downtown complete streets.

13. Develop a strategy to identify and complete roadway improvement and traffic mitigation programs and design.









(Administration, Planning and Development Services, Public Works, Police)

- Expand corridor plan concept to include other major roadways.
- Continue to work with Stop CPKC on traffic mitigation measures.
- Implement traffic study of Hawk Hollow impact on traffic.
- Continue to evaluate Route 25 and Kenyon Road intersection.
- Pursue streetlights along Lake Street as part of IDOT improvements.





14. Evaluate and update development codes.

(Planning and Development Services)





- Analyze revisions to the ICC Code Books and review current modifications to the adopted codes.
- Adopt an updated Building Code that incorporates recent ICC codes with modifications recommended by the Building Division staff.
- Hire a consultant to draft a Unified Development Code to replace Chapter 10 Zoning Ordinance and Chapter 11 Subdivision Ordinance of the Municipal Code.







Short-term Routine			
GOAL: Enhance communication to stakeholders via an education campaign to increase residents' awareness of village services, activities, and funding.			
Objective	Metric	Data	Status
Increase Bartlett Hills social media presence	Community Identity, Events and Communication	Website data analytics/visits	
Increase online marketing for Bartlett Hills	Community Identity, Events and Communication	Number of marketing posts and followers	
Implement the new Bartlett Hills Website	Community Identity, Events and Communication	Website data analytics/visits	
Increase Public Works social media presence for snow events, water main breaks, etc. and continue Bartlett Connect App Notifications	Community Identity, Events and Communication	Number of posts and subscribers	
Public Works School Outreach Program	Community Identity, Events and Communication	Program initiation and participation	
Investigate Citizen Village Academy	Community Identity, Events and Communication	Program initiation and participation	
Track engagement on social media posts community identify, events and communication	Community Identity, Events and Communication	Hootsuite software analytics	
Continue Citizen and Teen Police Academy	Community Identity, Events and Communication	Program initiation and participation	









**GOAL:**  
Enhance Community Events

Objective	Metric	Data	Status
Enhance internal reporting of community events	Community Identity, Events and Communication	Personnel and equipment costs	
Continue safety practices surrounding community events	Community Identity, Events and Communication	Personnel and equipment costs and number of safety plans reviewed	
Continue to promote events through social media and signage	Community Identity, Events and Communication	Number of signs produced and number of marketing posts and followers	
Explore partnerships for an event on the west side of Bartlett	Community Identity, Events and Communication	Program initiation and participation	

**GOAL:**  
Maintain checks and balances to ensure financial stewardship


Objective	Metric	Data	Status
Increase golf course financial reporting	Financial Stewardship	Golf Fund expenses and revenues summaries and Golf Now analytics	
Bid out for new auditing firm at the end of current contract	Financial Stewardship	Bid prepared and reviewed by Village Board	
Continue to seek grants and evaluate fee structure	Financial Stewardship	Percentage of funding from grants and number of fee reviews	
Continue long term capital improvements forecasting	Infrastructure Sustainability and Core Services	Capital Improvements Plan and GIS data collection	




<b>GOAL:</b> Maintain positive relationships with all taxing bodies			
Objective	Metric	Data	Status
Continue to participate in taxing district meetings	Community Identity, Events and Communication	Meetings attended and joint programming	
Maintain collaborative practices with other taxing districts	Infrastructure Sustainability and Core Services	Training and joint program participation and IGA approval	
<b>GOAL:</b> Continue to enhance and improve efficiency of service delivery methods and approaches			
Objective	Metric	Data	Status
Focus efforts relative to succession planning and employee recruitment and retention	Infrastructure Sustainability and Core Services	Hours and funding for employee development and training  staffing levels per 1,000 residents	
Further evaluate options for the future stability of Bartlett Hills	Infrastructure Sustainability and Core Services	Number of golf rounds and events  Number of non-golf events  Installation of irrigation system completed	
Initiate new refuse contract negotiations and RFP	Infrastructure Sustainability and Core Services	Bid prepared or service contract reviewed by Village Board	
Continue infrastructure asset management program	Infrastructure Sustainability and Core Services	Capital Improvements Plan and GIS data collection	

Initiate 2025 towing contract negotiations/ RFP	Infrastructure Sustainability and Core Services	Bid prepared or service contract reviewed by Village Board	
Evaluate deferred prosecution program	Infrastructure Sustainability and Core Services	Program initiation and participation	
Increase social media recruitment efforts	Infrastructure Sustainability and Core Services	Number of recruitments and number candidates responding	
Consolidate landscaping services contracts	Financial Stewardship	Bid prepared or service contract reviewed by Village Board	
Maintain safe community and CALEA Accreditation	Infrastructure Sustainability and Core Services	Service volume and arrest statistics and CALEA Standards	
Establish emergency water connections with Hanover Park	Infrastructure Sustainability and Core Services	Connection engineering and construction and IGA approval	
Relocate Bartlett Hills Dumpster	Community Identity, Events and Communication	Relocation and enclosure construction	
Continue to implement technology Utilization Plan initiatives	Infrastructure Sustainability and Core Services	Existing Department Activity Measures	



*Short-Term Complex*

**GOAL:**  
Continue the business recruitment strategy to attract development to invest in the downtown area and provide options for businesses to locate to Bartlett



Objective	Metric	Data	Status
Budget and implement downtown streetscape beautification and landscaping	Economic Development	engineering and construction and IGA approval	

Continue review, revision and implementation of TOD Plan	Economic Development	TOD review by Village Board and permits issued within the district	
Revisit, refine and execute the village's overall economic development incentives	Economic Development	Sales Tax Rebate performance, BEDA grants applications, value of incentives approved by the Village Board	
Pre-application meetings with general contractors, architects and property owners to review TOD regulations	Economic Development	Development applications submitted and permits issued within the district	









**GOAL:**  
Continue implementation of community branding plan

Objective	Metric	Data	Status
Develop strategy to connect east and west sides of Bartlett	Community Identity, Events and Communication	Branding ads produced and number of marketing posts and followers	
Coordinate branding messaging with Bartlett Hills marketing	Community Identity, Events and Communication	Golf Now analytics and branding ads produced	







**GOAL:**  
Work to improve the retail business profile in the village

Objective	Metric	Data	Status
Establish an entertainment district to attract visitors to Bartlett	Community Identity, Events and Communication	Sales tax revenue, commercial vacancy rate	
Create redevelopment and marketing plans for the Rt. 59 and Rt. 25 corridors	Economic Development	Sales tax revenue, commercial vacancy rate  Ads produced and number of posts and followers	




Attend ICSC to promote development sites to brokers	Economic Development	Registration and broker outreach actions	
Outreach to hotel brokers for available sites	Economic Development	Broker outreach actions	
Promote infill development sites	Economic Development	Vacancy rate, permit applications and broker outreach actions	
Investigate potential for a children's museum	Economic Development	Outreach to possible partners Evaluation of possible locations	
<b>GOAL:</b>			
Continue process for establishing a TIF district along Lake Street			
Objective	Metric	Data	Status
Pursue annexation of unincorporated parcels	Economic Development	Annexation application	
Update the future land use plan along Lake Street	Economic Development	Land Use Plan approved by Village Board	
Adopt a re-development Plan	Economic Development	TIF redevelopment plan approved by the Village Board	
Establish the TIF District	Economic Development	Complete the TIF process	

GOAL:  
Initiate update of the future land use plan for the village

Objective	Metric	Data	Status
Hire Planning Consultant	Economic Development	Consulting contract approved by Village Board	
Identify areas of the village that can be redeveloped	Economic Development	Map created for possible areas	
Hold public hearings for input on sub-areas	Economic Development	Planning and Zoning Commission hold hearings	
Propose sub-area updates	Economic Development	Review of sub areas by Village Board	
Adopt the updates	Economic Development	Approval of Village Board	
Evaluate further annexation of unincorporated properties where possible	Economic Development	Identify properties and ownership	

*Long-Term Routine*

GOAL:  
Evaluate, budget, and implement water, wastewater, and stormwater infrastructure projects

Objective	Metric	Data	Status
Determine the need for the Oneida Water Tower and possible site redevelopment	Infrastructure sustainability and core services	Complete need study and present to Village Board	




Determine the redevelopment use of the well house sites downtown	Economic Development	Prepare plan for Village Board review	●
Complete the construction of the village's new wastewater treatment plant	Infrastructure sustainability and core services	Conditional occupancy issued	●
Continue water distribution improvements	Infrastructure sustainability and core services	Capital Improvements Plan programming	●
Continue sanitary sewer program	Infrastructure sustainability and core services	Capital Improvements Plan programming	●
Establish emergency inter-connections with South Elgin and Carol Stream	Infrastructure sustainability and core services	Complete engineering study for inter-connects	●
Evaluate Stormwater funding	Financial Stewardship	Develop a rate funding model	●

*Long-Term Complex*






**GOAL:**

Improve village bike path and pedestrian pathways and routes

Objective	Metric	Data	Status
Evaluate bike/pedestrian connectivity under/over and along Rt. 59	Infrastructure sustainability and core services	Bring consulting engineering contract to Village Board of approval	●
Work with the county on Naperville Road connection, Rt. 59, Stearns Road, and West Bartlett Road.	Infrastructure sustainability and core services	Develop plan for route connections and Capital Improvements Plan programming	●


Continue to work with the Park District on bike path maintenance	Infrastructure sustainability and core services	Miles of path maintained and Capital Improvements Plan programming	
Adopt and implement a wayfinding signage plan	Infrastructure sustainability and core services	Collect stakeholder input and design plan	
Investigate downtown complete streets	Infrastructure sustainability and core services	Review development applications for complete street opportunities	


**GOAL:**  
Develop a strategy to identify and complete roadway improvements and traffic mitigation programs and design


Objective	Metric	Data	Status
Expand corridor plan concept to include other major roadways	Infrastructure sustainability and core services	Identify possible roads for corridor plan potential	
Continue to work with Stop CPKC on traffic mitigation measures	Infrastructure sustainability and core services	IGA and funding approval for coalition participation	
Implement traffic study of Hawk Hollow impact on traffic	Infrastructure sustainability and core services	Complete baseline traffic study	
Continue to evaluate Rt. 25 and Kenyon Rd. intersections	Infrastructure sustainability and core services	Facilitate review of traffic recommendations by IDOT	
Pursue streetlights along Lake Street as part of IDOT improvements	Infrastructure sustainability and core services	Completed IGA between village and IDOT	

**GOAL:**  
Evaluate and update development codes

Objective	Metric	Data	Status
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Analyze revisions to the ICC Code Books and review current modifications to adopted codes	Infrastructure sustainability and core services	Complete review and recommend changes	
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Adopt an updated Building Code that incorporates recent ICC codes with modifications recommended by the Building Division staff	Infrastructure sustainability and core services	Revisions adopted by Village Board	
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Hire a consultant to draft a Unified Development Code to replace Chapter 10 Zoning Ordinance and Chapter 11 Subdivision Ordinance of the Municipal Code	Infrastructure sustainability and core services	Consultant contract approved by Village Board	
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# Agenda Item Executive Summary

Agenda  
Item

Heritage Oaks Tree Preservation Tree Removal

Committee  
or Board

Board

## BUDGET IMPACT

Amount	\$ N/A	Budgeted	\$ N/A
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Fund: N/A	Corresponding Activity Measure: N/A
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## EXECUTIVE SUMMARY

A request to allow for the removal of three (3) dead trees in the Heritage Oaks Tree Preservation Easement at 311 S. Western Avenue.

## ATTACHMENTS (PLEASE LIST)

Memo, Resolution, letter of request, photo of dead trees, location map.

## RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: N/A

Short Term (1-3 Years): Routine  Complex

Long Term (3-5 Years): Routine  Complex

## ACTION REQUESTED

For Discussion Only

Resolution

Ordinance

Motion- Move to approve Resolution #2024-\_\_\_\_\_ A Resolution Approving Tree Removal of Dead Trees in the Heritage Oaks Tree Preservation Easement at 311 S. Western Avenue.

Staff: Sarah Christensen, Village Forester

Date:

February 26, 2024

# Memo

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**To:** Daniel Dinges, Director of Public Works  
**From:** Sarah Christensen, Village Forester  
**Subject:** Heritage Oaks - Removal of dead trees at 311 S Western Ave  
**Date:** February 26, 2024

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In 1978, the Village of Bartlett and Town and Country Builders entered into an Agreement in connection with the development of the Heritage Oaks Subdivision. As part of the Agreement the developers recorded a Tree Preservation and Drainage Easement in a covenant running with the land. The Tree Preservation and Drainage Easement was recorded in 1978 and 1979 and restricted the ability of future property owners to remove any dead trees or branches within the easement without the approval, by resolution, of the Village Board.

Pep Zulbeari, the owner of 311 S. Western Avenue, has three (3) dead trees within the Tree Preservation easement on his lot. He is requesting permission to remove the dangerous trees located within the fifty (50) foot Tree Preservation Easement. I inspected the trees on February 22, 2024 and determined that these trees are dead and should be removed as soon as possible (see attached pictures).

Mr. Zulbeari has submitted a letter of request to remove the dead trees (see attached). Also, attached for your review are a picture of the dead trees, a map showing the location of the subdivision lot, and a resolution for the Village Board to vote upon.

## RESOLUTION 2024-

### A RESOLUTION APPROVING THE REMOVAL OF DEAD TREES IN THE HERITAGE OAKS TREE PRESERVATION EASEMENT AT 311 S. WESTERN AVE.

**WHEREAS**, Pep Zulfeari (the "Owner") of the property at 311 S. Western Avenue (the "Property") has petitioned the Village of Bartlett to allow for the removal of three (3) dead trees within the recorded Tree Preservation Easement on the Property, and

**WHEREAS**, the Village Forester has inspected the trees on the property and found that the trees are dead and has recommended their removal in the interest of public health, safety and welfare.

**NOW THEREFORE BE IT RESOLVED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois as follows:

**SECTION ONE:** That in the interest of the public health, safety and welfare the dead trees located in the Tree Preservation Easement on Lot 61 in the Heritage Oaks Subdivision, 311 S. Western Avenue may be removed by the owner or their contractor.

**SECTION TWO: SEVERABILITY.** The various provisions of this Resolution are to be considered as severable and if any part or portion of this Resolution shall be held invalid by any court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

**SECTION THREE: REPEAL OF PRIOR RESOLUTIONS.** All prior Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.



**SECTION FOUR: EFFECTIVE DATE.** This Resolution shall be in full force and effect after its passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED this 5th day of March, 2024**

**APPROVED this 5th day of March, 2024**

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Kevin Wallace, Village President

**ATTEST:**

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Lorna Giless, Village Clerk

**CERTIFICATION**

I, Lorna Giless, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois and that the foregoing is a true, complete and exact copy of Resolution 2024-\_\_\_\_\_ enacted on March 5, 2024 and approved on March 5, 2024 as the same appears from the official records of the Village of Bartlett.

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Lorna Giless, Village Clerk

## Sarah Christensen

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**From:** Pep Zulfeari <pep.zulfeari@gmail.com>  
**Sent:** Friday, February 23, 2024 10:38 AM  
**To:** Sarah Christensen  
**Subject:** 311 S Western

**CAUTION** This e-mail originated **outside** of the Village of Bartlett. **DO NOT** click links or open attachments unless you are expecting the email and know the content is safe. If you have any doubt, contact the sender by phone to confirm.

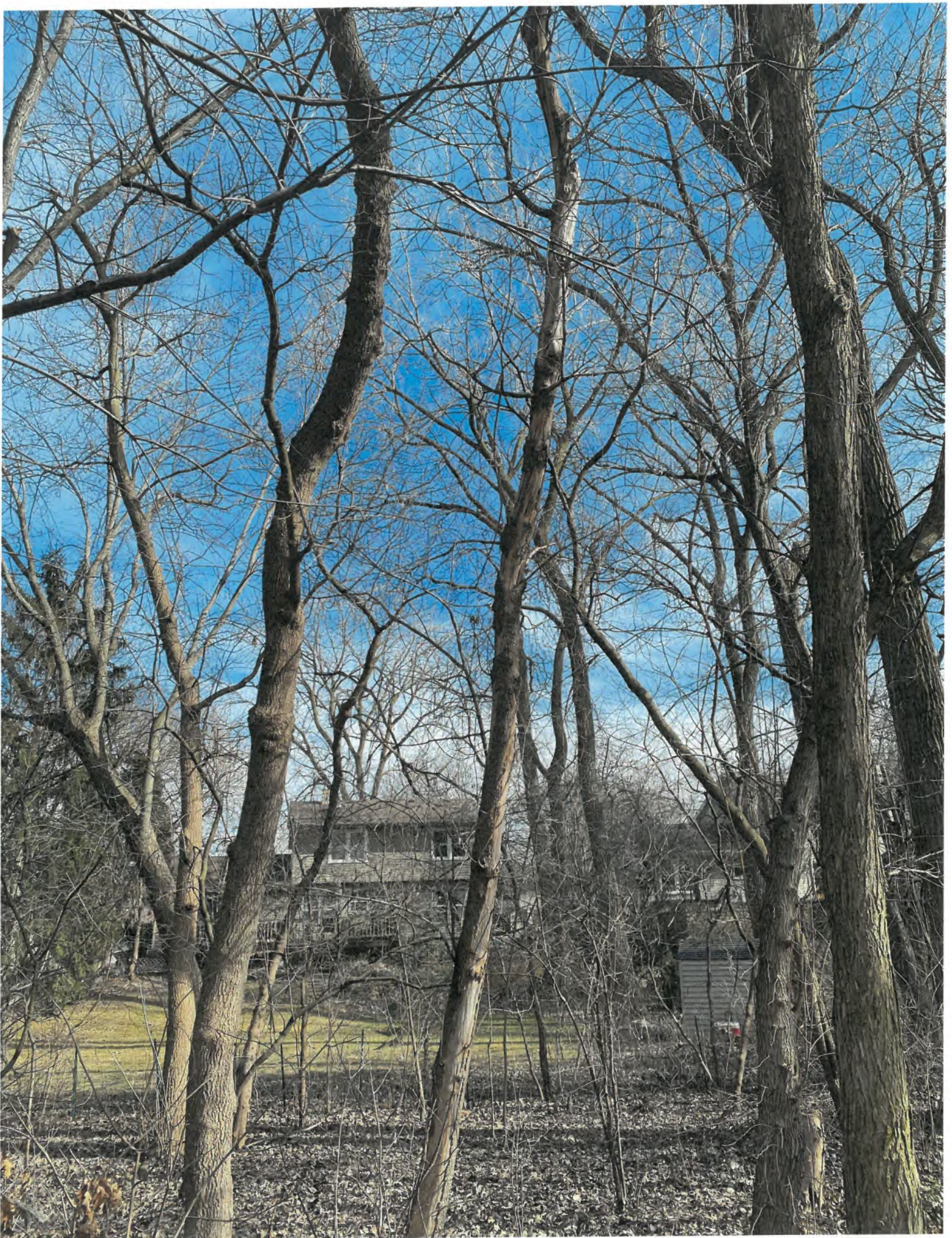
Hi Sarah - Thanks for coming out to look at the trees in my backyard and it was nice meeting you.

Please accept this message as a formal request to proceed with removing the dead trees within the easement as they pose a falling over risk. Please advise if any more details are needed from my side.

Thank you,  
Pep







# LOCATION MAP

311 S. Western Ave.

PIN: 06-34-412-061

Lot 61

