

VILLAGE OF BARTLETT
VILLAGE HALL, 228 S. MAIN STREET
BOARD AGENDA
February 20, 2024
7:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. INVOCATION
4. PLEDGE OF ALLEGIANCE
5. *CONSENT AGENDA*

All items listed with an asterisk are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the General Order of Business and considered at the appropriate point on the agenda.*

*6 MINUTES: Board/Committee Minutes, February 6, 2024

*7. BILL LIST: February 20, 2024

8. TREASURER'S REPORT: December, 2023
 Sales Tax Report – December, 2023
 Motor Fuel Tax Report – December, 2023

9. PRESIDENT'S REPORT: None

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

11. TOWN HALL: (Note: Three (3) minute time limit per person)

12. STANDING COMMITTEE REPORTS:

A. BUILDING AND ZONING COMMITTEE, CHAIRMAN GUNSTEEN

- *1. Ordinance Amending the Bartlett Municipal Code Title 10 Zoning to Establish the Parking Requirements for Defined Types of Senior Housing Developments

B. COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

1. None

C. FINANCE COMMITTEE, CHAIRMAN LAPORTE

- *1. Resolution Approving the Client Agreement Authorization for the Environmental Mosquito Program Between the Village of Bartlett and Clarke Environmental Mosquito Management, Inc.

D. LICENSE AND ORDINANCE COMMITTEE, CHAIRMAN HOPKINS

1. Ordinance Amending the Bartlett Municipal Code Regarding Unscheduled Bus Stops

E. POLICE AND HEALTH COMMITTEE, CHAIRMAN SUWANSKI

- *1. Resolution Approving the First Amendment to the School Resource Officer Agreement Between the Village of Bartlett and School District U-46
*2. Authorization to Purchase Replacement 2025 Ford Utility Interceptor Vehicle through Suburban Purchasing Cooperative

F. PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE

1. None

13. NEW BUSINESS

14. QUESTION/ANSWER: PRESIDENT & TRUSTEES

15. ADJOURNMENT



**VILLAGE OF BARTLETT
BOARD MINUTES
February 6, 2024**

1. CALL TO ORDER

President Wallace called the regular meeting of February 6, 2024 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

2. ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Sr. Management Analyst Samuel Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Public Works Director Dan Dinges, Assistant Public Works Director Tyler Isham, Civic Engineer Nick Talerico, Planning and Development Director Kristy Stone, Grounds Superintendent Matt Giermak, Police Chief Geoff Pretkelis, Deputy Chief Rob Sweeney, Deputy Chief Will Naydenoff, Village Attorney Kurt Asprooth and Village Clerk Lorna Giles.

3. INVOCATION – Father Chris Ciomek from St. Peter Damian Catholic Church did the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the agenda. He asked if there were any items a board member wished to remove from the Consent Agenda, or any items a board member wished to add to the Consent Agenda.

Trustee Suwanski stated that she would like to remove item 12.E.1. (Resolution approving the First Amendment to the Agreement between the Village of Bartlett and School District U-46 providing for a School Resource Officer) from the Consent Agenda since there was a location revision and it will return to the February 20, 2024 agenda.

Trustee Deyne stated that he would like to add item 12.F.1. (Resolution approving the construction engineering agreement between the Village of Bartlett and Dixon Engineering Inc.) to the Consent Agenda.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted



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upon. He then stated that he would entertain a motion to Amend the Consent Agenda, and the items designated to be approved by Consent therein.

Trustee Deyne moved to Amend the Consent Agenda and that motion was seconded by Trustee Suwanski.

ROLL CALL VOTE TO AMEND THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee Suwanski.

ROLL CALL VOTE TO APPROVE THE AMENDED CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

6. MINUTES – Covered and approved under the Consent Agenda.
7. BILL LIST – Covered and approved under the Consent Agenda.
8. TREASURER'S REPORT – None
9. PRESIDENT'S REPORT

A Proclamation was read to recognize Police Officer James Zefo upon his retirement.

A Proclamation was read for a "Day of Friendship and Democracy" for Miaoli City, Taiwan.

Village Administrator Paula Schumacher stated that she would present the Proclamation to our Sister City partners at their Lunar New Years celebration.

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Deyne recognized employee birthdays. He stated that he complained for three years and today he got a photograph of a tree that was cut down on the 16th fairway, adjacent to the green making the hole safe for play.



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Trustee Gandsey asked where the Sonic and gas station were at in the development process.

Planning and Development Director Kristy Stone stated that they are still working through approvals with DuPage County for the curb cut on Stearns Road.

Trustee Hopkins asked if approved site plans ever expire if a developer decides not to develop.

Ms. Stone stated that they would have to come in with those exact plans. Because it is approved by ordinance with those specifics, they cannot vary from that. It is indefinite.

Village Attorney Kurt Asprooth stated that with many types of zoning approvals it is indefinite because somebody is going to be investing that money into there. There are times where you would put in a time limitation on it if it is something that might change or how that use can impact over time. It is something we can impose but he would not say it was universal. Special Use permits and things like that are usually permanent.

Trustee Suwanski stated that she listened to that meeting recording and the commissioners had some questions with landscaping, curb cuts, etc. The petitioner's said "this is it", this is a "one and done deal" because they were breaking ground in April/May. She thought it was kind of pushy on their part and here we are several years later and nothing has happened.

Ms. Schumacher stated that there was a corporate buyout from the original owners. They went through a merger process with the different gas stations. There have been other things beyond our control in the corporate world that delayed the project.

Trustee Gunsteen stated that perhaps we could reach out to them and let them know that the board is eager to get this started.

Trustee LaPorte asked about the gas station progress on Lake and Bartlett Road.

Ms. Stone stated that there is no movement on that and it will be part of the TIF establishment.

Trustee Hopkins asked about the status of the TIF district.

Ms. Schumacher stated that they had a phone call with IDOT this morning. They will be willing to part with the right-of-way on Lake Street and advised that the next step is the wetland delineation, and they will be in communication with Ms. Stone on a timetable for doing that. Once we have that, we will have the lay of the land and know what is usable and what is not. Then we will talk about how they can convey that to the village.

President Wallace congratulated Joey Deinberg on his new position as village administrator with the Village of Winnebago. He thanked him for serving them so well and wished him the best of luck.



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11. TOWN HALL

Terry Witt, 471 S. Western Avenue

Mr. Witt congratulated the village on receiving an Honorable Mention Bicycle Friendly Community Award from the League of American Bicyclists. He thanked the board because without their support none of these improvements would happen. We are very fortunate to have a great Bike and Run Committee working closely with staff who have done really exciting things this past year. It takes a long time to get trails built but with the board support they do get done. The planning for the North-Central DuPage Regional Trail began in 1984. The very last segment was along Munger Road. The village sent a letter to the forest preserve to complete what was the last segment of the north central trail through Pratts Wayne Woods to connect to the Illinois Prairie Path. You definitely cut at least five years! Today he took a nine-mile loop ride over the new bicycle paths that were repaved. He went from the Streets of Bartlett to Brewster Creek, down West Bartlett Road crossing Route 59, crossing Naperville at the new crosswalk through the new pass-through Brewster Creek and down to Stearns and back to South Bartlett Road - all car free. Families can ride that same loop without getting on the street. It is really significant and the cars like it too. On Stearn Road there is a dotted line trail to the state park. DuPage County has begun planning for it but if the mayor could give Deb Conroy a call telling her it is important to us may help.

President Wallace stated that he would call Jim Zay and Deb Conroy, he appreciated the accolades.

Aliana Raincrow, 347 Sayer Road

Ms. Raincrow stated that she would like to get a sidewalk extension on Sayer Road for a school project. She would like to get this extension because there are a lot of kids who live in her neighborhood who would like to walk to their friend's house. They walk on the road where people are driving very fast and they risk getting hit by a fast-moving car.

President Wallace stated that they would take a look at it and good luck with her project.

12. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN GUNSTEEN

Trustee Gunsteen stated that there was nothing to report.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

Trustee Gandsey presented Ordinance 2024-07, an Ordinance Amending the Bartlett Municipal Code Regarding Liquor Licenses for Video Gaming Establishments.

She stated that the proposed ordinance aims to regulate video gaming cafes and gaming within the village by introducing two additional add-on liquor licenses with a \$25 fee each. Class V



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licenses are for restaurants with gaming terminals incidental to the operation, while Class VC licenses are tailored for video gaming cafes with gaming as a primary focus. The ordinance includes criteria such as video gaming revenue, presence of a commercial kitchen, seating, food service, size requirements and distancing restrictions. The total licenses are limited to 10 for Class V and 12 for Class VC, allowing existing businesses with gaming to be grandfathered in. The ordinance provides flexibility for the village board to approve liquor licenses for businesses without concerns about video gaming expansion, while also allowing the approval of add-on licenses for specific businesses interested in gaming.

Trustee Gandsey moved to approve Ordinance 2024-07, an Ordinance Amending the Bartlett Municipal Code Regarding Liquor Licenses for Video Gaming Establishments and that motion was seconded by Trustee Deyne.

Trustee Deyne asked if the 10 Class V and 12 Class VC were additions.

Sr. Management Analyst Sam Hughes stated that the 10 Class V licenses are for our businesses that currently have a liquor license as well as gaming. The 12 Class VC licenses go to video gaming cafes currently established.

**ROLL CALL VOTE TO APPROVE BARTLETT MUNICIPAL CODE REGARDING LIQUOR
LICENSES FOR GAMING ESTABLISHMENTS**

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

C. FINANCE COMMITTEE, CHAIRMAN LAPORTE

Trustee LaPorte stated that the computer replacement program purchase and Ordinance 2024-09, an Ordinance authorizing the sale by internet auction of surplus property owned by the Village of Bartlett was covered and approved under the Consent Agenda

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that there was no report.

E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI

Trustee Suwanski stated that the Resolution approving the first Amendment to the Agreement between the Village of Bartlett and School District U-46 providing for a school resource office was removed from the Consent Agenda since there was a school location change and will be revised for the February 20, 2024 agenda.



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F. PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne stated that Resolution 2024-08-R, a Resolution approving the construction engineering agreement between the Village of Bartlett and Dixon Engineering, Inc. and the purchase of Debris Blower at Golf Course were covered and approved under the Consent Agenda.

13. NEW BUSINESS

Trustee Hopkins asked for impact fee information. They revised these fees several years ago and he would like to revisit this again and see how we come to those conclusions and how other municipalities compare.

Ms. Schumacher stated that she would put something together.

Trustee Suwanski thanked everyone involved in getting the new Aldi opened.

President Wallace stated that the opening was great and they are doing a lot of business.

14. QUESTION/ANSWER PRESIDENT & TRUSTEES - None

15. ADJOURNMENT

President Wallace stated that the Board will adjourn and there will be a Committee of the Whole meeting immediately following. There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting and that motion was seconded by Trustee Hopkins.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

The meeting was adjourned at 7:27 p.m.

Lorna Gilles
Village Clerk



VILLAGE OF BARTLETT COMMITTEE MINUTES February 06, 2024

1. CALL TO ORDER

President Wallace called the Committee of the Whole meeting of February 06, 2024 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:28 p.m.

2. ROLL CALL

PRESENT: Chairmen Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski, President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Sr. Management Analyst Samuel Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Public Works Director Dan Dinges, Assistant Public Works Director Tyler Isham, Civic Engineer Nick Talerico, Planning and Development Director Kristy Stone, Grounds Superintendent Matt Giermak, Police Chief Geoff Pretkelis, Deputy Chief Rob Sweeney, Deputy Chief Will Naydenoff, Village Attorney Kurt Asprooth and Village Clerk Lorna Giles.

3. TOWN HALL: None

4. STANDING COMMITTEE REPORTS

A. COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

1. Strategic Plan Discussion

Chairman Gandsey introduced the item.

Assistant Village Administrator Scott Skrycki stated that this is a brand new strategic plan and all the goals that were accomplished during the previous plan and secondly because the time frame is 1-3 years and 3-5 years. You will see that same format throughout this strategic plan. This plan includes a lot of common themes such as infrastructure, safety, business retention, recruitment and things of that nature. Also included are bullet points in addition to the overall theme of the plan. The department responsibilities are also included in green.

Chairman Gandsey stated she noticed the goal setting in the plan doesn't have specific measurable goals including, for example, percentage increase of online marketing for Bartlett Hills. She also asked how we will measure their increase.

Mr. Skrycki stated ever since we started our social media platforms we have been keeping track of our numbers. One of those is in the activity measure you will see in the budget presentation in March. That was also discussed with A5 and that will be a part of their roll out as well.



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Chairman Gandsey confirmed that we are going to list it out somewhere so we can benchmark ourselves.

Village Administrator Paula Schumacher stated in addition, we revised the executive summaries to include the activity measures and connection to the strategic plan goal specifically. The board will be able to monitor each of the activities brought before the board, how it fits into the plan, and the activity measures associated with it.

Chairman Gandsey asked if there will be a dashboard online to view. She wanted every goal on the plan that says increase or enhance to be measured.

Ms. Schumacher stated we did look at some dashboard programs, and they were expensive, but we are working with our GIS team to build our own.

Mr. Skrycki stated the longer we go with GoGov, some of that is happening organically, so we will continue to harness that program as well.

Chairman Gunsteen stated we talked about the branding campaign being correlated with the golf course, so he just wants to make sure we are not looking past that.

Ms. Schumacher stated we met with A5 last Friday, and they showed us some of the overall concepts. They will unveil those concepts at the February 20th committee meeting. We did discuss with them highlighting the golf course and that connection with the entire community.

President Wallace stated he would like to make sure the nuts and bolts of the goals are specific and measurable.

B. LICENSE AND ORDINANCE COMMITTEE, CHAIRMAN HOPKINS

1. Regulating Unscheduled Bus Drop-Offs

Village Attorney Kurt Asprooth stated, as the board is aware, there have been many issues in the suburban communities lately with unscheduled drop-offs of migrants coming from down south. Now that the landing zone in Chicago is full and Chicago is taking a harder stance, several suburban communities have started taking a stance on prohibiting these bus drop-offs that seem to occur around bus and train stations so they go to the City of Chicago. Several different types of ordinances have been adopted by communities. Some have an outright ban, while others have an approval process. Some have decided not to pass any ordinance but create a plan to handle drop-offs. We have prepared a draft ordinance that we believe is the most defensible if the board wants to adopt one of these types of ordinances. There is no necessity from a legal perspective. The draft ordinance is a pre-approval process so a bus cannot come through and drop off many individuals with nothing set up on how to get to the City of Chicago. If they drop off without pre-approval, then we can cite them. There is nothing we can do except issue them a ticket.



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Chairman Hopkins asked if other cities that have adopted these ordinances used legal resources to defend them.

Mr. Asprooth stated the City of Chicago's ordinance has a lawsuit pending on their ordinance. It is still an open question on how far municipalities can go to regulate them.

Chairman Hopkins asked how long we expect it to take to be resolved.

Mr. Asprooth stated it depends; it could take a year or two.

Chairman Suwanski asked if Chicago's lawsuit was due to the prohibition or based on a time period.

Mr. Asprooth stated they have a preapproval process somewhat similar to this.

Chairman Suwanski asked what a scheduled drop-off is.

Mr. Asprooth stated we define it as a published schedule so everyone can see it. This is when this bus will be here, etc. so we can have people and resources here.

Chairman Suwanski confirmed that Greyhound does not typically drop off here until these situations present themselves.

Chairman Gunsteen asked if it was classified as mass transit.

Mr. Asprooth stated it would be intercity buses which originated from outside of the village and have 10 or more passengers.

Chairman Gunsteen asked what the financial means of getting on the train is.

Mr. Asprooth stated that is something that we cannot control, and it is one of the drawbacks. It is a tough situation, and municipalities generally do not have the tools to deal with those logistical issues.

Chairman Gunsteen mentioned when Chicago instituted this ordinance, that is when the buses started going to the collar county stations to make drop-offs easier.

Chairman Deyne asked how we would find the companies to go after once they drop off the people; couldn't they just not pay it.

Mr. Asprooth stated we could issue a ticket and take them to adjudication, but it could be challenging.

Chairman Suwanski asked at what point would citations issued affect that bus company's standing. Is there a record across states.

Mr. Asprooth stated he is not aware of a central database for municipal citations.



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Chairman Gunsteen asked if we or any of our neighbors had any issues with these drop-offs.

Ms. Schumacher stated we had one drop-off on Christmas Eve. They got off the bus, got on the train, and headed to Chicago. We opened the train station so they could use the facilities, and the police department responded. They were in town about 15 minutes before the train came. In DuPage County, there have been quite a few, and the pattern of which stations they go to is a bit random. Some places have construction around their train station so they have not been visited, but places like Naperville where they have 3 stations, have had more drop-offs. A few months ago when we were talking about this in a manager's meeting, Hanover Park had not had a drop-off, for example. There is no real pattern.

Chairman Gunsteen stated he knows Elburn had 11 drop-offs as of two weeks ago. He asked the Chief if the police department was made aware of the drop-off on Christmas Eve.

Chief Pretkelis stated we were not made aware. They had a sponsor on their bus that provided them with paid tickets to use the Metra train. All we did was open up the Metra station to keep them warm and use the facilities.

Chairman Gunsteen stated it is still easier to manage if we know in advance if we get more of these.

Chief Pretkelis stated we are prepared whichever way the board decides to go. It is not a burden on our police department at this time. It would be a burden if they did not have prepaid tickets to the train.

Chairman Gandsey asked how we know who is paying for the buses.

Ms. Schumacher stated some police departments interview the people on the bus. Some of the reporting requirements require that there is someone on the bus that is a liaison. We could ask the people at the train station before they get on, but they will not necessarily know.

Mr. Asprooth stated we have no legal basis to force them to answer any questions, and they may not know. We can ticket the bus company, but we might not be able to get to who is chartering the bus company; that might be beyond our purview.

President Wallace asked why that would be. Couldn't we find out what Non-Governmental Organization (NGO) from Texas is shipping them around? He thinks the ordinance could cite the NGO and the bus company.

Chairman Deyne stated there doesn't seem like there is a concern at this time, but we don't want to get to a point where we are pushed into it.

Chairman LaPorte stated he would like to see something that addresses the safety of the Bartlett residents and police. We are assuming families getting off the bus, but there could be 35-year-old individuals that want to cause trouble. We have seen rioting in Chicago during the pandemic, so he



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would like to see a worst-case scenario looked at as well. He is concerned about the residents, our businesses, and police officers.

Chairman Hopkins asked what we could do if something like that happened.

Chief Pretkelis stated there have been a lot of drop-offs throughout the suburbs, and there have been no situations we are aware of so far. We have policies and procedures to handle situations like that.

Chairman Suwanski asked if the village manager thinks we should have an ordinance in place.

Mr. Asprooth stated it is really a policy decision from the board, at least from a legal perspective.

Ms. Schumacher stated she thinks what is before the board is appropriate for what we have experienced. She would not want to be the last community on the train line that doesn't have an ordinance. Proactive is better than reactive. This is a measured step and it is appropriate. Some municipalities are sending their ordinances to Texas to disseminate. The bus companies are hesitant to go to a community that has a structure in place versus one that does not.

President Wallace stated he would like to see a little more teeth in it adding the State of Texas and the NGO's responsible.

Chairman Gunsteen asked if it would be stronger to add our neighboring communities to this, like the train merger approach.

Ms. Schumacher stated each community is very distinct on where they land on this, so getting a blanket resolution or ordinance would likely be a big stretch.

Chairman Gandsey asked if we have heard what our neighboring communities have put together.

Ms. Schumacher stated we have.

Chairman Gandsey asked if the conferences are putting pressure on the state legislators.

Ms. Schumacher stated she believes they are part of the working group for the Mayors Caucus that has a direct pipeline to our representatives and the City of Chicago and Cook County.

Chairman Gunsteen asked if our emergency response plan has been updated to include potential riot-type activities.

Ms. Schumacher stated during the pandemic when many of our neighbors were having robberies and protests, we did a number of table-tops and scenarios for dealing with mob action and violent groups.

President Wallace stated he believes we discussed that with staff just prior to the 4th of July event.



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Chief Pretkelis stated our emergency plan is very updated. Commander Rybaski did a nice job, and it was complimented by some of the other agencies. If a riot happened at a train station or elsewhere, we are well prepared for that based on our policies and procedures. Mr. Rybaski and Mr. Hughes have been in touch with our community partners just looking for different resources and plans of action in case anything has changed. We are very well versed on what our plan would be in case they do not have tickets to get on the train or do not want to leave.

Chairman LaPorte stated when we had our peaceful protest in town, many of our businesses closed. That was not what was going on at that time in our places though, which is why we reacted the way we did. He asked if 50 people get off the bus and start wreaking havoc, are we prepared for that.

Chairman Hopkins stated he doesn't believe this ordinance covers that.

Chairman LaPorte stated if you have a five-day notice, we can at least prepare for the worst-case scenario.

Chairman Hopkins stated he looks at it as if we pass the ordinance, are we willing to spend resources to defend it. It is costing the City of Chicago hundreds of thousands of dollars to defend it.

President Wallace asked if them having a sanctuary city status affects their lawsuit.

Mr. Asprooth stated the lawsuit he has seen is just due to it violating the commerce clause. He could not speak on the motives of the people suing.

President Wallace stated perhaps we should retool the ordinance and guide it more towards the transportation people to not allow any amount of people to be dropped off in town regardless.

Mr. Asprooth stated the way it is drafted now is aimed directly at the bus companies. We can try to tweak it as much as we can, but likely any ordinance we could put in place would arguably impact interstate commerce, so we would likely face that same risk, but we feel this way, having a preapproval process allows us to mitigate the impacts of health, safety, and wellness. We think that is why it is more defensible than a blanket ban of all bus stops.

Chairman Gunsteen stated the reason Chicago is getting sued is because they receive a lot of money from the government to be a sanctuary city, then they are saying you cannot drop off here. That is part of the reason people are suing them. Trustee Hopkins might have a valid point that we could also be sued, but the way he read it was the door is open, just call ahead.

Chairman Deyne stated he thinks we should be proactive instead of reactive and have something on the books.

Chairman Gandsey asked if this would apply if a bunch of people were dropped off for a train pub crawl.



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Mr. Asprooth stated there are some exceptions for school buses and buses that take seniors' places, etc., but there will be some unintended consequences and that the bus company could be given a citation.

President Wallace stated the bars and restaurants would likely pay a fine if a 100-person pub crawl landed in downtown Bartlett.

Chairman Hopkins stated he thinks at that point you are discriminating.

President Wallace stated voluntarily paying a fine is not discriminating.

President Wallace suggested this go to the board for a vote.

Chairman LaPorte agreed.

Chairman Gandsey thought we should have more information.

Chairman Hopkins stated he would be a "no" because he is not ready to sink his teeth into a \$100,000 lawsuit. We had one drop-off and it was peaceful. We have sidewalks to fix and so many other things to do besides defending a lawsuit.

5. ADJOURNMENT

Chairman Deyne moved to adjourn the Committee of the Whole meeting and that motion was seconded by Chairman LaPorte.

ROLL CALL VOTE TO ADJOURN

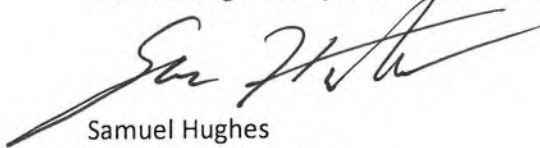
AYES: Chairmen Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 8:02 p.m.



Samuel Hughes
Deputy Village Clerk

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 2/20/2024

100-GENERAL FUND REVENUES

410110-REAL ESTATE TRANSFER TAX

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JOHN GOSINSKI	TRSF STAMP REFUND-453 MAYFLOWER	1,380.00
	INVOICES TOTAL:	1,380.00

420230-BUILDING PERMITS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 OAK DESIGN & CONSTRUCTION	PERMIT REFUND	1,515.00
	INVOICES TOTAL:	1,515.00

2,895.00

100000-GENERAL FUND

210002-GROUP INSURANCE PAYABLE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DEARBORN LIFE INSURANCE COMPANY	MONTHLY INSURANCE - FEB 2024	4,244.56
	INVOICES TOTAL:	4,244.56

4,244.56

1100-VILLAGE BOARD/ADMINISTRATION

523100-ADVERTISING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	25.00
	INVOICES TOTAL:	25.00

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	DESK ORGANIZERS	25.99
1 AMAZON CAPITAL SERVICES INC	W2 ENVELOPES/DESK PAD	52.60
1 WAREHOUSE DIRECT	ENVELOPE GLUE	3.12
	INVOICES TOTAL:	81.71

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	FOOD PURCHASES	124.70
1 COMCAST	CABLE SERVICE	31.55
1 COMCAST	CREDIT MEMO	-13.23
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	188.07
	INVOICES TOTAL:	331.09

437.80

1200-PROFESSIONAL SERVICES

** Indicates pre-issue check.

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523400-LEGAL SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CLARK BAIRD SMITH LLP	PROFESSIONAL SERVICES	9,158.75
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	525.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	480.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	300.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	925.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	750.00
INVOICES TOTAL:		12,138.75

523600-SOCIAL SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NORTHEAST DUPAGE FAMILY	SOCIAL WORKER PROGRAM	5,543.79
INVOICES TOTAL:		5,543.79

17,682.54

1400-FINANCE

523500-AUDIT SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 LAUTERBACH & AMEN LLP	AUDIT SERVICES	1,500.00
INVOICES TOTAL:		1,500.00

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	W2 ENVELOPES/DESK PAD	52.77
1 WAREHOUSE DIRECT	PAPER TOWEL/PAST DUE STAMP	6.21
INVOICES TOTAL:		58.98

1,558.98

1500-PLANNING & DEV SERVICES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	13.63
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	22.29
INVOICES TOTAL:		35.92

523110-LEGAL PUBLICATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	LEGAL PUBLICATION	246.00
INVOICES TOTAL:		246.00

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	20.00

** Indicates pre-issue check.

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INVOICES TOTAL: 20.00

526005-PLAN REVIEW SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THOMPSON ELEVATOR INSPECTION	ELEVATOR PLAN REVIEW	100.00
		<u>INVOICES TOTAL: 100.00</u>

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	19.79
1 VANTAGE CUSTOM CLASSICS INC	STAFF APPAREL	86.81
		<u>INVOICES TOTAL: 106.60</u>

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES - JAN 2024	373.99
		<u>INVOICES TOTAL: 373.99</u>

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	172.61
1 WAREHOUSE DIRECT	CHAIRS	1,204.00
		<u>INVOICES TOTAL: 1,376.61</u>

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	20.00
		<u>INVOICES TOTAL: 20.00</u>

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NORTHWEST BUILDING OFFICIALS AND	MEMBERSHIP RENEWAL	80.00
1 SUBURBAN BUILDING OFFICIALS CONF	MEMBERSHIP DUES/J KOMOROWSKI	100.00
		<u>INVOICES TOTAL: 180.00</u>

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAMPTON LENZINI AND RENWICK INC	CRS ANNUAL RECERTIFICATION	277.50
		<u>INVOICES TOTAL: 277.50</u>

2,736.62

1700-POLICE

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DISCOVER RESTITUTION	DISCOVER SUBPOENA FEES	44.00

** Indicates pre-issue check.

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1 PROSHRED CHICAGO	PAPER SHREDDING SERVICES	220.08
1 ULTRA STROBE COMMUNICATIONS INC	MONTHLY SERVICE FEE	1,235.00
1 VERIZON WIRELESS	WIRELESS SERVICES	1,415.30
1 VERIZON WIRELESS	WIRELESS SERVICES	722.20
INVOICES TOTAL:		3,636.58

523100-ADVERTISING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	HELP WANTED AD	62.50
INVOICES TOTAL:		62.50

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FTD AUTO LLC	VEHICLE MAINTENANCE	80.70
1 FTD AUTO LLC	VEHICLE MAINTENANCE	80.70
1 FTD AUTO LLC	VEHICLE MAINTENANCE	80.70
1 FTD AUTO LLC	VEHICLE MAINTENANCE	505.14
1 MYD BARTLETT SG LLC	CAR WASH SERVICE	76.00
INVOICES TOTAL:		823.24

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	DIVERSION PRGM CAMERA/CABLE	18.79
1 AMAZON CAPITAL SERVICES INC	STORAGE BINS FOR TACTICAL ROOM	140.75
1 THE FINER LINE INC	ENGRAVED PLAQUE	129.50
1 THE FINER LINE INC	ENGRAVED BRASS PLATES	57.00
1 MIDWEST FIRST AID & SAFETY	FIRST AID SUPPLIES	109.63
1 WAREHOUSE DIRECT	TONER	114.38
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	259.98
INVOICES TOTAL:		830.03

530110-UNIFORMS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 P.F. PETTIBONE & CO	UNIFORM SHOULDER PATCHES	1,067.90
1 RAY O'HERRON CO INC	UNIFORM APPAREL	40.50
1 RAY O'HERRON CO INC	UNIFORM APPAREL	40.50
1 RAY O'HERRON CO INC	UNIFORM APPAREL	40.50
1 RAY O'HERRON CO INC	UNIFORM APPAREL	53.99
INVOICES TOTAL:		1,243.39

530115-SUBSCRIPTIONS/PUBLICATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THOMSON REUTERS - WEST	ONLINE/SOFTWARE SUBSCRIPTION	238.31
INVOICES TOTAL:		238.31

530125-SHOOTING RANGE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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** Indicates pre-issue check.

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1	AMAZON CAPITAL SERVICES INC	AIR FILTERS	147.75
			<u>INVOICES TOTAL: 147.75</u>

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
** 1	WEX BANK	FUEL PURCHASES - JAN 2024	9,114.66
			<u>INVOICES TOTAL: 9,114.66</u>

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	AMAZON CAPITAL SERVICES INC	DIVERSION PRGM CAMERA/CABLE	28.24
1	STATE GRAPHICS	BUSINESS CARDS	263.30
1	WAREHOUSE DIRECT	SOAP/OFFICE SUPPLIES	263.80
1	WAREHOUSE DIRECT	OFFICE SUPPLIES	47.85
1	ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	9.59
			<u>INVOICES TOTAL: 612.78</u>

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	INTOXIMETERS INC	MOUTHPIECE FST	77.00
			<u>INVOICES TOTAL: 77.00</u>

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	TRACEY DENDINGER	TRAINING EXPENSES	38.40
			<u>INVOICES TOTAL: 38.40</u>

542810-SAFETY PROGRAM EXPENSES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	PHYSICIANS IMMEDIATE CARE	PERSONNEL TESTING	590.00
			<u>INVOICES TOTAL: 590.00</u>

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	DUPAGE CO SENIOR POLICE MGMT ASSOC	MEMBERSHIP RENEWAL/T ALAGNA	125.00
1	DUPAGE CO SENIOR POLICE MGMT ASSOC	MEMBERSHIP RENEWAL/P RAKIEWICZ	125.00
1	DUPAGE CO SENIOR POLICE MGMT ASSOC	MEMBERSHIP RENEWAL/K RYBASKI	125.00
1	ILLINOIS ASSOC OF PROPERTY	MEMBERSHIP DUES/M HOGAN	35.00
1	INT'L ASSOC OF CHIEFS OF POLICE	MEMBERSHIP RENEWAL/P RAKIEWICZ	190.00
1	INT'L ASSOC OF CHIEFS OF POLICE	MEMBERSHIP RENEWAL/K RYBASKI	190.00
1	INT'L ASSOC OF CHIEFS OF POLICE	MEMBERSHIP RENEWAL/G PRETKELIS	190.00
1	INT'L ASSOC OF CHIEFS OF POLICE	MEMBERSHIP RENEWAL/W NAYDENOFF	190.00
1	INT'L ASSOC OF CHIEFS OF POLICE	MEMBERSHIP RENEWAL/R SWEENEY	190.00
1	INT'L ASSOC OF CHIEFS OF POLICE	MEMBERSHIP RENEWAL/T ALAGNA	190.00
			<u>INVOICES TOTAL: 1,550.00</u>

** Indicates pre-issue check.

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543900-COMMUNITY RELATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CREATIVE PRODUCT SOURCING INC	DARE SUPPLIES	2,234.10
		<u>INVOICES TOTAL: 2,234.10</u>

544001-PRISONER DETENTION

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	FOOD PURCHASE	40.72
1 BARTLETT SOAP N SUDS	DETENTION BLANKET CLEANING	30.00
		<u>INVOICES TOTAL: 70.72</u>

545200-POLICE/FIRE COMMISSION

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	FOOD PURCHASE	40.44
1 CONRAD POLYGRAPH INC	POLYGRAPH EXAM FEES	360.00
1 FEDERAL EXPRESS CORP	SERGEANT EXAM SHIPPING FEE	45.25
1 PHYSICIANS IMMEDIATE CARE	PERSONNEL TESTING	4,466.40
1 STANARD & ASSOCIATES INC	SERGEANT EXAM/INTERVIEW PRGM	10,594.43
		<u>INVOICES TOTAL: 15,506.52</u>

36,775.98

1800-STREET MAINTENANCE

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	CABLE SERVICE	2.10
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	12.00
1 SAFETY-KLEEN SYSTEMS INC	PARTS WASHER SOLVENT	458.67
1 VERIZON WIRELESS	WIRELESS SERVICES	331.19
1 VERIZON WIRELESS	WIRELESS SERVICES	283.65
1 VERIZON WIRELESS	WIRELESS SERVICES	36.01
		<u>INVOICES TOTAL: 1,123.62</u>

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	21.71
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	284.63
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	53.67
		<u>INVOICES TOTAL: 360.01</u>

524230-SNOW PLOWING CONTRACTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ABBOTT TREE CARE PROFESSIONALS LLC	SNOW REMOVAL SERVICES	3,875.00
1 V CARDENAS LANDSCAPING INC	SNOW REMOVAL SERVICES	2,000.00
		<u>INVOICES TOTAL: 5,875.00</u>

** Indicates pre-issue check.

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526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PRECISE MRM LLC	VEHICLE MAINTENANCE	675.00
	INVOICES TOTAL:	675.00

527110-SVCS TO MAINTAIN TRAFFIC SIGS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COOK COUNTY TREASURER	TRAFFIC SIGNAL MAINTENANCE	452.50
1 MEADE ELECTRIC CO INC	TRAFFIC SIGNAL MAINTENANCE	1,143.78
	INVOICES TOTAL:	1,596.28

527113-SERVICES TO MAINT. GROUNDS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DEIGAN & ASSOCIATES LLC	UST REMOVAL/211 W RAILROAD	580.58
	INVOICES TOTAL:	580.58

527140-TREE TRIMMING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ABBOTT TREE CARE PROFESSIONALS LLC	TREE PRUNING	2,310.00
1 ABBOTT TREE CARE PROFESSIONALS LLC	TREE PRUNING	940.00
	INVOICES TOTAL:	3,250.00

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	39.98
	INVOICES TOTAL:	39.98

530150-SMALL TOOLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	MINI INDUCTION HEATING MACHINE KIT	215.00
1 ARLINGTON POWER EQUIPMENT INC	TELESCOPING POLE SAW	569.79
	INVOICES TOTAL:	784.79

530160-SAFETY EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ARLINGTON POWER EQUIPMENT INC	GLOVES	75.27
	INVOICES TOTAL:	75.27

532010-FUEL PURCHASES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AL WARREN OIL COMPANY INC	DIESEL FUEL	4,147.56
** 1 WEX BANK	FUEL PURCHASES - JAN 2024	13,822.78
	INVOICES TOTAL:	17,970.34

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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** Indicates pre-issue check.

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**	1 SAM'S CLUB	MATERIALS & SUPPLIES	26.63
	1 WAREHOUSE DIRECT	OFFICE SUPPLIES	11.42
			INVOICES TOTAL: 38.05

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1 ARLINGTON POWER EQUIPMENT INC	AIR FILTERS/SAW BLADES/GLOVES	265.68	
1 BATTERY SERVICE CORP	BATTERY	124.50	
1 CAROL STREAM LAWN & POWER	MAINTENANCE MATERIALS	56.85	
1 MONROE TRUCK EQUIPMENT INC	MAINTENANCE SUPPLIES	781.02	
1 RALPH HELM INC	MAINTENANCE SUPPLIES	156.12	
1 STANDARD INDUSTRIAL & AUTOMOTIVE	GREASE PUMP REPAIR	484.75	
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	91.33	
			INVOICES TOTAL: 1,960.25

534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1 CONSTANT ELECTRIC SUPPLY CO	HIGH BAY LIGHT FIXTURES	3,970.56	
1 GRAINGER	SPLICE BOXES	166.53	
1 GRAINGER	SPLICE BOXES	356.85	
1 GRAINGER	POWER OUTLETS/PIPES	287.74	
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	111.26	
			INVOICES TOTAL: 4,892.94

534800-STREET LIGHTS MAINT MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1 AMPERAGE ELECTRICAL SUPPLY INC	STREET LIGHT MATERIALS	10.72	
1 STEINER ELECTRIC COMPANY	STREET LIGHT POLES	4,760.00	
1 STEINER ELECTRIC COMPANY	CREDIT MEMO	-486.75	
			INVOICES TOTAL: 4,283.97

543800-STORMWATER FACILITIES MAINT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1 BAXTER & WOODMAN	ONEIDA BASIN IMPROVEMENTS	1,387.75	
1 HAMPTON LENZINI AND RENWICK INC	STREAMBANK STABILIZATION	2,626.25	
1 WELCH BROS INC	GASKETS	312.00	
			INVOICES TOTAL: 4,326.00

47,832.08

4200-MUNICIPAL BLDG PROJECTS EXP

584022-PARKING LOT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1 ABBEY PAVING & SEALCOATING CO INC	OAK/ONEIDA PARKING LOT IMPROVEMENTS	24,813.90	
			INVOICES TOTAL: 24,813.90

** Indicates pre-issue check.

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584023-GOLF COURSE FACILITY IMPROV

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 METROPOLITAN FIRE PROTECTION INC	SPRINKLER SYSTEM FLUSH	7,440.00
INVOICES TOTAL:		7,440.00

32,253.90

4810-BREWSTER CRK TIF2000 PROJ EXP

524000-BOND ISSUANCE COSTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ICE MILLER LLP	FINAL REBATE REPORT	3,000.00
INVOICES TOTAL:		3,000.00

3,000.00

5000-WATER OPERATING EXPENSES

520025-DWC WATER AGREEMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DUPAGE WATER COMMISSION	DWC WATER BILL - DECEMBER 2023	493,934.21
INVOICES TOTAL:		493,934.21

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	12.00
1 WATER REMEDIATION TECHNOLOGY	BASE TREATMENT CHARGE/W-4	12,738.17
1 WATER REMEDIATION TECHNOLOGY	BASE TREATMENT CHARGE/W-7	2,293.33
INVOICES TOTAL:		15,043.50

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	331.19
INVOICES TOTAL:		331.19

522800-ANALYTICAL TESTING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SUBURBAN LABORATORIES INC	SAMPLE TESTING	823.00
INVOICES TOTAL:		823.00

523401-ARCHITECTURAL/ENGINEERING SVC

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHRISTOPHER B BURKE ENG LTD	WATER MODELING SERVICES	1,960.00
1 DEIGAN & ASSOCIATES LLC	UST REMOVAL/211 W RAILROAD	580.58
INVOICES TOTAL:		2,540.58

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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** Indicates pre-issue check.

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1 COMMONWEALTH EDISON CO	ELECTRIC BILL	169.03
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	765.68
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	1,574.40
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	681.89
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	4,083.52
1 NICOR GAS	GAS BILL	414.39
INVOICES TOTAL:		7,688.91

526000-SERVICE TO MAINTAIN VEHICLES

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 AMAZON CAPITAL SERVICES INC	TIRE PRESSURE SENSOR	47.54
1 COMMERCIAL TIRE SERVICE	VEHICLE MAINTENANCE	733.08
1 IVY LANE CORPORATION	VEHICLE MAINTENANCE	89.24
1 PRECISE MRM LLC	VEHICLE MAINTENANCE	175.00
INVOICES TOTAL:		1,044.86

527120-SVCS TO MAINT MAINS/STORM LINE

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 WELCH BROS INC	GRAVEL PURCHASE	672.00
INVOICES TOTAL:		672.00

530100-MATERIALS & SUPPLIES

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 CORE & MAIN LP	MATERIALS & SUPPLIES	148.50
1 CORE & MAIN LP	MATERIALS & SUPPLIES	592.00
INVOICES TOTAL:		740.50

530120-CHEMICAL SUPPLIES

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 HAWKINS INC	CHEMICAL SUPPLIES	872.37
INVOICES TOTAL:		872.37

530150-SMALL TOOLS

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 CORE & MAIN LP	PVC DISCHARGE HOSES	110.00
1 ZIEBELL WATER SERVICE	ELECTRIC EVACUATION PUMP	475.17
INVOICES TOTAL:		585.17

532000-AUTOMOTIVE SUPPLIES

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 NAPA AUTO PARTS	AUTOMOTIVE SUPPLIES	16.72
** 1 WEX BANK	FUEL PURCHASES - JAN 2024	698.20
INVOICES TOTAL:		714.92

532200-OFFICE SUPPLIES

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
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** Indicates pre-issue check.

VILLAGE OF BARTLETT
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**	1 SAM'S CLUB	MATERIALS & SUPPLIES	26.63
	1 WAREHOUSE DIRECT	OFFICE SUPPLIES	11.42
			INVOICES TOTAL: 38.05

532300-POSTAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	FEBRUARY BILLS POSTAGE	3,080.93
		INVOICES TOTAL: 3,080.93

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ADVANTAGE TRAILER AND HITCHES	MAINTENANCE SUPPLIES	120.25
1 CAROL STREAM LAWN & POWER	IMPELLER	20.45
1 CAROL STREAM LAWN & POWER	MAINTENANCE MATERIALS	129.50
		INVOICES TOTAL: 270.20

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WATER SERVICES CO	EMERGENCY WATER MAIN REPAIR	8,480.00
		INVOICES TOTAL: 8,480.00

547072-DWC CAPITAL BUY IN PRINCIPAL

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DUPAGE WATER COMMISSION	DWC WATER BILL - DECEMBER 2023	36,196.20
		INVOICES TOTAL: 36,196.20

573,056.59

5090-WATER CAPITAL PROJECTS EXP

581020-WATER METER AUTOMATION

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WATER RESOURCES INC	WATER METERS	9,398.70
1 WATER RESOURCES INC	WATER METERS/INSTALLATION FEES	146,173.48
		INVOICES TOTAL: 155,572.18

581031-LEAK SURVEY/REPAIR

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ASSOCIATED TECHNICAL SERVICES LTD	LEAK LOCATION SERVICES	976.00
1 ASSOCIATED TECHNICAL SERVICES LTD	LEAK LOCATION SERVICES	772.00
1 ASSOCIATED TECHNICAL SERVICES LTD	LEAK LOCATION SERVICES	768.00
		INVOICES TOTAL: 2,516.00

581038-VILLAGE SYSTEM IMPROVEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BOLLER CONSTRUCTION CO INC	PUMP STATION MODIFICATIONS	7,409.93
1 CHRISTOPHER B BURKE ENG LTD	PUMP STATION MODIFICATIONS	2,400.00

** Indicates pre-issue check.

VILLAGE OF BARTLETT
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 INVOICES DUE ON/BEFORE 2/20/2024

INVOICES TOTAL: 9,809.93

167,898.11

5100-SEWER OPERATING EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	12.00
<u>INVOICES TOTAL:</u>		<u>12.00</u>

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	331.19
<u>INVOICES TOTAL:</u>		<u>331.19</u>

523401-ARCHITECTURAL/ENGINEERING SVC

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DEIGAN & ASSOCIATES LLC	UST REMOVAL/211 W RAILROAD	580.59
<u>INVOICES TOTAL:</u>		<u>580.59</u>

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	346.28
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	117.44
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	1,641.33
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	241.89
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	248.32
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	454.55
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	56.73
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	160.68
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	59.48
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	715.52
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	165.10
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	135.92
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	101.99
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	78.43
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	530.46
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	290.74
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	34,049.57
1 NICOR GAS	GAS BILL	50.79
1 NICOR GAS	GAS BILL	87.05
1 NICOR GAS	GAS BILL	47.22
1 NICOR GAS	GAS BILL	47.23
1 NICOR GAS	GAS BILL	82.49
1 NICOR GAS	GAS BILL	44.57
1 NICOR GAS	GAS BILL	140.43
1 NICOR GAS	GAS BILL	808.34
1 NICOR GAS	GAS BILL	44.46

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 2/20/2024

INVOICES TOTAL: 40,747.01

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PRECISE MRM LLC	VEHICLE MAINTENANCE	150.00
1 SAFELITE FULFILLMENT INC	VEHICLE MAINTENANCE	467.49
<u>INVOICES TOTAL:</u>		<u>617.49</u>

527120-SVCS TO MAINT MAINS/STORM LINE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOERR CONSTRUCTION INC	SANITARY SEWER BLOCKAGE REMOVAL	10,018.00
<u>INVOICES TOTAL:</u>		<u>10,018.00</u>

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CALCO LTD	DEMINERALIZER/FILTER	169.00
1 CASE LOTS INC	PAPER TOWEL/CLEANING SUPPLIES	664.00
<u>INVOICES TOTAL:</u>		<u>833.00</u>

530160-SAFETY EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	GLOVES	29.46
<u>INVOICES TOTAL:</u>		<u>29.46</u>

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES - JAN 2024	1,095.16
<u>INVOICES TOTAL:</u>		<u>1,095.16</u>

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 SAM'S CLUB	MATERIALS & SUPPLIES	26.64
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	178.49
<u>INVOICES TOTAL:</u>		<u>205.13</u>

532300-POSTAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	FEBRUARY BILLS POSTAGE	3,080.93
<u>INVOICES TOTAL:</u>		<u>3,080.93</u>

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALL AROUND PUMPING SERVICE INC	PUMPED SLUDGE TO DIGESTER	2,500.00
1 STENSTROM PETROLEUM SERVICES INC	MONTHLY INSPECTION FEE	150.00
<u>INVOICES TOTAL:</u>		<u>2,650.00</u>

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 2/20/2024**

60,199.96

5190-SEWER CAPITAL PROJECTS EXP

582025-SANITARY SEWER EVALUATION

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOERR CONSTRUCTION INC	SANITARY SEWER LINING	22,304.29
	INVOICES TOTAL:	22,304.29

582027-WWTP FACILITY IMPROVEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JOSEPH J HENDERSON & SON INC	BITTERSWEET WRF IMPROVEMENTS	593,447.78
	INVOICES TOTAL:	593,447.78

582028-DEVON EXCESS FLOW PLANT REHB

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ENGINEERING ENTERPRISES INC	EXCESS FLOW SEWER & FORCEMAIN	41,618.60
1 ENGINEERING ENTERPRISES INC	DEVON EXCESS FLOW FACILITY LIFT STATION	8,377.08
	INVOICES TOTAL:	49,995.68

665,747.75

5200-PARKING OPERATING EXPENSES

523800-RENT TO RAILROAD

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 METRA	QTRLY LEASE PYMT/NOV 23-JAN 24	801.02
	INVOICES TOTAL:	801.02

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	INTERNET SERVICE	134.90
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	71.42
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	55.09
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	43.74
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	659.01
1 NICOR GAS	GAS BILL	136.05
1 NICOR GAS	GAS BILL	479.31
1 VERIZON WIRELESS	WIRELESS SERVICES	42.13
	INVOICES TOTAL:	1,621.65

2,422.67

5500-GOLF PROGRAM EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	INTERNET SERVICE/GOLF CART GPS	142.95
1 GOLDMORE MECHANICAL LLC	REPLACED AIR FILTERS	2,806.00

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 2/20/2024**

1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	46.29
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	274.13
INVOICES TOTAL:		3,269.37

524100-BUILDING MAINTENANCE SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FOUR SEASONS HEATING & COOLING	RODDED KITCHEN SINK	534.00
INVOICES TOTAL:		534.00

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 COMCAST	CABLE SERVICE	840.46
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	37.35
INVOICES TOTAL:		877.81

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	BANQUET DECOR/TV WALL MOUNT	50.00
1 AMAZON CAPITAL SERVICES INC	TEES	34.77
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	178.03
INVOICES TOTAL:		262.80

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	254.74
INVOICES TOTAL:		254.74

534200-GOLF CART MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NADLER GOLF CAR SALES INC	GOLF CART MAINTENANCE SUPPLIES	178.83
1 NADLER GOLF CAR SALES INC	GOLF CART MAINTENANCE SUPPLIES	184.49
1 O'REILLY AUTOMOTIVE INC	MAINTENANCE SUPPLIES	185.15
INVOICES TOTAL:		548.47

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COOK COUNTY TREASURER	PIN 06-34-100-026-0000	13.12
INVOICES TOTAL:		13.12

5,760.31

5510-GOLF MAINTENANCE EXPENSES

522300-UNIFORM RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 2/20/2024**

1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
INVOICES TOTAL:		125.00

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SIMPLOT TURF & HORTICULTURE	ICE MELTER	453.60
INVOICES TOTAL:		453.60

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	254.75
INVOICES TOTAL:		254.75

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CAROL STREAM LAWN & POWER	MAINTENANCE MATERIALS	98.51
1 CAROL STREAM LAWN & POWER	MAINTENANCE MATERIALS	43.01
1 CAROL STREAM LAWN & POWER	MAINTENANCE MATERIALS	52.68
1 CAROL STREAM LAWN & POWER	MAINTENANCE MATERIALS	31.08
1 O'REILLY AUTOMOTIVE INC	MAINTENANCE SUPPLIES	369.32
INVOICES TOTAL:		594.60

1,427.95

5560-GOLF RESTAURANT EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMPLETE BAR SYSTEMS LLC	CLEAN BEER LINES	104.00
1 SYSCO CHICAGO INC	ECOLAB DISH LEASE - OCT 2023	92.50
INVOICES TOTAL:		196.50

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	91.27
1 SYSCO CHICAGO INC	MATERIALS & SUPPLIES	56.19
1 SYSCO CHICAGO INC	MATERIALS & SUPPLIES	62.87
INVOICES TOTAL:		210.33

534320-PURCHASES - FOOD & BEVERAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	50.00
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	300.00
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	200.00
1 SYSCO CHICAGO INC	FOOD PURCHASES/SUPPLIES	200.00

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 2/20/2024

INVOICES TOTAL: 750.00

1,156.83

5570-GOLF BANQUET EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A MAESTRANZI SONS	KNIFE SHARPENING	20.00
1 ALSCO	LINEN SERVICES	171.68
1 CLUBTEC	MONTHLY SOFTWARE SUPPORT	61.00
1 SYSCO CHICAGO INC	ECOLAB DISH LEASE - OCT 2023	92.50
<u>INVOICES TOTAL:</u>		<u>345.18</u>

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	BANQUET DECOR/TV WALL MOUNT	115.98
1 AMAZON CAPITAL SERVICES INC	LADIES NIGHT OUT SUPPLIES	47.50
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	91.27
1 MLA WHOLESALE INC	FLOWERS	183.25
1 MLA WHOLESALE INC	FLOWERS	72.40
1 SYSCO CHICAGO INC	MATERIALS & SUPPLIES	905.45
1 SYSCO CHICAGO INC	MATERIALS & SUPPLIES	60.00
1 SYSCO CHICAGO INC	ROUND BREAD BASKETS	188.94
1 SYSCO CHICAGO INC	MATERIALS & SUPPLIES	100.00
<u>INVOICES TOTAL:</u>		<u>1,764.79</u>

534320-PURCHASES - FOOD & BEVERAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	50.00
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	471.07
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	992.43
1 GRECO AND SONS INC	FOOD PURCHASE	143.78
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	321.30
1 IL GIARDINO DEL DOLCE INC	CAKES	175.00
1 SYSCO CHICAGO INC	FOOD PURCHASES/SUPPLIES	348.85
<u>INVOICES TOTAL:</u>		<u>2,502.43</u>

4,612.40

5580-GOLF MIDWAY EXPENSES

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FOOD SERVICE INC	FOOD PURCHASE	132.96
1 SYSCO CHICAGO INC	FOOD PURCHASES/SUPPLIES	29.47
<u>INVOICES TOTAL:</u>		<u>162.43</u>

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 2/20/2024

534320-PURCHASES - FOOD & BEVERAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	350.40
INVOICES TOTAL:		350.40

512.83

6000-CENTRAL SERVICES EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	203.18
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	274.13
1 MIDWEST MECHANICAL	MAINTENANCE AGREEMENT	384.25
INVOICES TOTAL:		861.56

523001-PERSONNEL TESTING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PHYSICIANS IMMEDIATE CARE	PERSONNEL TESTING	67.00
INVOICES TOTAL:		67.00

524100-BUILDING MAINTENANCE SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AUTOMATIC BUILDING CONTROLS LLC	EQUIPMENT REPAIRS	3,328.00
1 SCHINDLER ELEVATOR CORPORATION	ELEVATOR MAINTENANCE	2,150.00
INVOICES TOTAL:		5,478.00

524110-TELEPHONE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	410.11
1 VERIZON WIRELESS	WIRELESS SERVICES	503.63
INVOICES TOTAL:		913.74

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	630.05
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	43.11
1 NICOR GAS	GAS BILL	2,559.03
INVOICES TOTAL:		3,232.19

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	FOOD PURCHASES	714.88
1 AMAZON CAPITAL SERVICES INC	ZEFO RETIREMENT LUNCHEON	142.40
1 AMAZON CAPITAL SERVICES INC	PHONE CORD REPLACEMENT	14.99
1 CENTURY PRINT & GRAPHICS	BLANK LETTERHEAD STOCK	73.98
1 CENTURY PRINT & GRAPHICS	ENVELOPES	260.32

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
INVOICES DUE ON/BEFORE 2/20/2024

1 CENTURY PRINT & GRAPHICS	LETTERHEAD	388.19
1 GREAT LAKES COCA-COLA	SOFT DRINK PURCHASE	359.80
1 MIDWEST FIRST AID & SAFETY	FIRST AID SUPPLIES	66.66
** 1 NORTH OF THE BORDER	RETIREMENT LUNCHEON	1,104.17
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	69.58
** 1 SAM'S CLUB	MATERIALS & SUPPLIES	406.07
1 WAREHOUSE DIRECT	TISSUE	46.34
1 WAREHOUSE DIRECT	PAPER TOWEL/PAST DUE STAMP	90.76
1 WAREHOUSE DIRECT	PAPER/TISSUE/CREAMER	404.13
1 WAREHOUSE DIRECT	CREAMER	23.80
1 WAREHOUSE DIRECT	TRASH BAGS	191.79
1 WAREHOUSE DIRECT	TISSUE	139.02
1 WAREHOUSE DIRECT	PAPER	599.98
		INVOICES TOTAL: 5,096.86

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TOWN & COUNTRY GARDENS EL	FLOWERS	416.96
		INVOICES TOTAL: 416.96

16,066.31

GRAND TOTAL:

1,648,279.17

GENERAL FUND	114,163.56
MUNICIPAL BUILDING FUND	32,253.90
BREWSTER CRK2000 TIF PROJ FUND	3,000.00
WATER FUND	740,954.70
SEWER FUND	725,947.71
PARKING FUND	2,422.67
GOLF FUND	13,470.32
CENTRAL SERVICES FUND	16,066.31
GRAND TOTAL	1,648,279.17

** Indicates pre-issue check.

VILLAGE OF BARTLETT TREASURER'S REPORT
 CASH & INVESTMENT REPORT
 FISCAL YEAR 2023/24 as of December 31, 2023

Fund	11/30/2023	Receipts	Disburse- ments	12/31/2023
General	24,709,063	2,897,542	2,707,664	24,898,942
MFT	5,432,594	190,581	232,933	5,390,243
Debt Service	707,937	429,160	712,888	424,210
Capital Projects	5,304,203	14,470	0	5,318,674
Municipal Building	3,247,972	10,934	452,794	2,806,111
Developer Deposits	2,691,539	27,663	0	2,719,203
59 & Lake TIF	(2,564,078)	0	0	(2,564,078)
BC Municipal TIF	1,623,662	196,322	391,861	1,428,122
Bluff City TIF Municipal	329,907	665	0	330,572
Water	9,571,334	1,049,136	992,525	9,627,945
Sewer	23,599,023	1,820,340	2,893,987	22,525,376
Parking	(207,302)	5,027	7,934	(210,209)
Golf	(945,845)	65,466	206,624	(1,087,003)
Central Services	789,537	128,856	152,545	765,848
Vehicle Replacement	4,555,886	65,137	0	4,621,023
TOTALS	78,845,433	6,901,299	8,751,754	76,994,977

Detail of Ending Balance			
Cash	Investments	Net Assets/Liab.	12/31/2023
7,298,815	17,837,461	(237,334)	24,898,942
1,884,019	3,476,789	29,434	5,390,243
110,404	313,228	578	424,210
11,571	5,307,103	0	5,318,674
658,340	1,867,783	279,989	2,806,111
246,825	4,932,827	(2,460,450)	2,719,203
317,361	900,389	(3,781,828)	(2,564,078)
379,675	1,077,180	(28,734)	1,428,122
86,151	244,421	0	330,572
2,392,390	6,787,189	448,366	9,627,945
989,531	2,807,126	18,728,718	22,525,376
0	0	(210,209)	(210,209)
0	0	(1,087,003)	(1,087,003)
181,015	513,559	71,275	765,848
604,242	1,714,301	2,302,480	4,621,023
15,160,339	47,779,354	14,055,284	76,994,977

BC Project TIF	10,786,981	1,910,110	528,599	12,168,492
Bluff City Project TIF	1,253,318	13,311	1,234,123	32,505
Bluff City SSA Debt Srv.	24,205	517,028	489,797	51,436
Police Pension	57,640,847	2,979,946	301,197	60,319,596



 Todd Dowden
 Finance Director

VILLAGE OF BARTLETT TREASURER'S REPORT
 REVENUE & EXPENDITURE BUDGET COMPARISONS BY FUND
 FISCAL YEAR 2023/24 as of December 31, 2023

Fund	Revenues				Expenditures			
	Actual	Current Year Budget	Percent	Prior YTD %	Actual	Current Year Budget	Percent	Prior YTD %
General	21,760,371	30,412,215	71.55%	84.44%	20,049,549	30,493,039	65.75%	72.51%
MFT	1,399,145	2,035,000	68.75%	76.93%	1,335,325	2,725,000	49.00%	62.64%
Debt Service	2,407,839	3,032,126	79.41%	69.73%	2,966,223	2,970,906	99.84%	99.88%
Capital Projects	108,408	150,000	72.27%	100.68%	0	1,551,000	0.00%	100.00%
Municipal Building	183,098	90,000	203.44%	105.86%	518,344	890,000	58.24%	0.00%
Developer Deposits	267,417	260,000	102.85%	8.12%	0	0	0.00%	6.51%
Bluff City SSA	553,388	998,450	55.42%	1.42%	974,803	986,450	98.82%	53.53%
59 & Lake TIF	0	150,000	0.00%	0.00%	0	215,000	0.00%	23.88%
Bluff City Municipal TIF	84,843	76,500	110.91%	118.98%	290	105,000	0.28%	0.00%
Bluff City Project TIF	1,255,170	2,335,000	53.75%	52.92%	1,234,123	2,335,000	52.85%	52.78%
Brewster Creek Municipal TIF	1,153,638	1,015,344	113.62%	94.24%	1,201,966	2,610,000	46.05%	17.08%
Brewster Creek Project TIF	8,936,963	9,104,579	98.16%	114.41%	992,199	13,433,000	7.39%	40.54%
Water	9,860,608	13,211,000	74.64%	70.15%	8,131,668	13,965,148	58.23%	50.08%
Sewer	12,833,395	25,220,000	50.89%	74.86%	14,677,227	31,829,419	46.11%	66.16%
Parking	51,203	60,000	85.34%	77.57%	50,516	168,076	30.06%	35.38%
Golf	2,311,583	4,620,500	50.03%	86.91%	2,705,709	4,610,060	58.69%	75.31%
Central Services	1,030,605	1,526,151	67.53%	66.87%	1,124,484	1,727,781	65.08%	64.67%
Vehicle Replacement	515,695	729,242	70.72%	94.70%	263,023	1,400,000	18.79%	50.28%
Police Pension	6,740,032	6,679,296	100.91%	12.00%	2,347,636	3,518,433	66.72%	55.36%
Subtotal	71,453,403	101,705,403	70.26%	73.45%	58,573,086	115,533,312	50.70%	62.19%
Less Interfund Transfers	(3,532,040)	(5,107,286)	69.16%	169.28%	(3,532,040)	(5,107,286)	69.16%	169.28%
Total	67,921,363	96,598,117	70.31%	68.47%	55,041,046	110,426,026	49.84%	56.63%

VILLAGE OF BARTLETT TREASURER'S REPORT
 MAJOR REVENUE BUDGET COMPARISONS
 FISCAL YEAR 2023/24 as of DECEMBER 31, 2023

Fund	Actual	Current Year Budget	Percent	Prior YTD %
Property Taxes	9,253,293	12,396,362	74.65%	69.58%
Sales Taxes (General Fund)	2,566,328	4,050,000	63.37%	73.34%
Income Taxes	4,413,763	6,400,000	68.97%	83.15%
Telecommunications Tax	260,745	410,000	63.60%	69.53%
Home Rule Sales Tax	1,961,081	2,600,000	75.43%	73.43%
Real Estate Transfer Tax	592,249	750,000	78.97%	72.50%
Use Tax	1,051,176	1,700,000	61.83%	68.34%
Building Permits	940,709	850,000	110.67%	113.03%
MFT	1,263,551	1,750,000	72.20%	68.05%
Water Charges	9,258,099	12,840,000	72.10%	68.61%
Sewer Charges	5,086,281	6,550,000	77.65%	72.70%
Interest Income	1,666,114	1,180,000	141.20%	806.20%

VILLAGE OF BARTLETT TREASURER'S REPORT
 GOLF FUND DETAIL (Excluding Capital Projects)
 FISCAL YEAR 2023/24 as of December 31, 2023

Fund	Actual	Current Year Budget	Percent
Golf Program			
Revenues	1,379,727	1,544,500	89.33%
Expenses	1,025,513	1,491,746	68.75%
Net Income	354,214	52,754	671.44%
F&B - Restaurant			
Revenues	135,558	159,000	85.26%
Expenses	300,212	391,619	76.66%
Net Income	(164,654)	(232,619)	70.78%
F&B - Banquet			
Revenues	612,544	830,000	73.80%
Expenses	551,416	727,445	75.80%
Net Income	61,128	102,555	59.61%
F&B - Midway			
Revenues	183,754	170,000	108.09%
Expenses	88,568	82,250	107.68%
Net Income	95,186	87,750	108.47%
Golf Fund Total			
Revenues	2,311,583	2,703,500	85.50%
Expenses	1,965,709	2,693,060	72.99%
Net Income	345,874	10,440	3312.97%

Sales Taxes

Month	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
May	125,055	141,609	161,850	159,411	167,379	156,194	160,850	185,540	220,859	255,956
June	153,553	170,308	178,006	186,494	194,753	187,952	183,798	277,635	281,954	308,327
July	178,983	170,734	181,943	201,320	200,041	205,572	198,797	274,678	303,057	323,030
August	200,051	200,031	224,385	219,629	227,783	232,110	209,005	331,855	338,161	350,947
September	188,547	193,484	211,186	224,268	218,236	220,524	233,289	325,874	334,152	354,588
October	190,872	204,424	209,930	215,328	211,089	262,349	221,535	299,302	380,114	340,045
November	181,445	198,880	206,205	208,760	215,922	227,334	202,764	304,608	319,337	325,687
December	188,055	212,286	212,435	219,639	196,081	214,284	236,916	314,214	316,040	307,781
January	179,846	204,437	207,123	221,599	221,276	243,184	208,079	282,703	338,672	
February	160,774	170,190	201,075	206,836	196,714	186,495	199,411	312,927	335,097	
March	187,865	194,219	190,934	196,530	181,590	203,051	203,477	308,392	452,524	
April	141,054	149,630	167,837	180,413	170,866	193,930	211,072	247,260	281,334	
Total	2,076,100	2,210,232	2,352,909	2,440,227	2,401,729	2,532,977	2,468,994	3,464,989	3,901,303	2,566,361
% increase	-0.37%	6.46%	6.46%	3.71%	-1.58%	5.46%	-2.53%	40.34%	13.78%	-2.61%
Budget	2,075,000	2,115,000	2,205,000	2,400,000	2,425,000	2,460,000	2,575,000	3,400,000	3,400,000	4,050,000

Return Back

Warrant/EFT#: EF 0016359

Fiscal Year	2024	Issue Date	
Warrant Total	\$307,781.16	Warrant Status	
Agency	Contract	Invoice	Vouch
492 - REVENUE		A2579406	4A2579

IOC Accounting Line Details

Fund	Agency	Organization	Appropriation	Object	Amount
0189	492	27	44910055	4491	\$307,781.16

Payment Voucher Description

Line	Text
1	IL DEPT. OF REVENUE AUTHORIZED THIS PAYMENT ON 12/06/2023
2	MUNICIPAL 1 % SHARE OF SALES TAX
3	LIAB MO: SEP. 2023 COLL MO: OCT. 2023 VCHR MO: DEC. 2023
4	?S PHONE: 217 785-6518 EMAIL: REV.LOCALTAX@ILLINOIS.GOV
61	MUNICIPAL 1 % SHARE OF SALES TAX

MOTOR FUEL TAX

Month	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
May	106,665	89,988	93,139	91,478	86,848	83,590	96,769	134,647	138,706	148,455
June	80,212	58,408	58,737	72,645	79,592	76,204	99,562	138,322	143,599	154,189
July	89,915	103,948	94,278	95,252	93,416	95,250	121,837	137,127	140,615	146,693
August	61,056	100,154	89,533	89,970	90,079	137,033	142,172	148,687	135,008	152,712
September	83,006	67,441	79,032	79,527	75,247	148,846	132,059	142,475	146,887	161,807
October	89,337	87,626	91,489	91,053	98,725	136,575	130,305	131,236	139,533	145,203
November	90,552	101,486	93,216	92,796	92,950	153,788	131,647	144,611	140,270	170,467
December	103,771	93,002	97,757	91,055	89,502	180,890	136,795	153,239	160,435	160,431
January	97,525	89,828	92,928	93,233	89,403	128,180	119,239	140,177	128,618	
February	74,031	90,531	88,602	80,765	81,313	126,802	112,605	96,768	131,699	
March	37,978	77,861	75,544	80,062	77,761	131,268	116,673	137,179	127,842	
April	95,841	93,782	90,224	94,326	91,212	122,218	135,751	138,279	146,038	
Subtotal	1,009,889	1,054,055	1,044,479	1,052,164	1,046,048	1,520,643	1,475,415	1,642,746	1,679,249	1,239,957
Plus:										
High Growth	37,682	37,743	37,801	37,266	36,909	9,192	89,348	61,771	-	37,987
Jobs Now	359,592									
Rebuild Illinois							1,357,885	905,256	452,628	
Total	1,407,163	1,091,798	1,082,280	1,089,430	1,082,957	1,529,835	2,922,648	2,609,773	2,131,877	
Budget	1,188,990	1,025,000	1,067,287	1,095,000	1,095,000	1,085,000	1,715,000	1,620,000	1,650,000	1,750,000
Annual Inc in \$ only MFT Allocations	-0.73%	4.37%	-0.91%	0.74%	-0.58%	45.37%	-2.97%	11.34%	2.22%	0.00%



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

Bureau of Local Roads & Streets
217-782-1662

Municipality Report

January 2, 2024

Bartlett

MOTOR FUEL TAX ALLOTMENT AND TRANSACTIONS FOR DECEMBER, 2023

Beginning Unobligated Balance		\$8,059,312.32
Motor Fuel Tax Fund Allotment	\$86,300.32	
MFT Transportation Renewal Fund Allotment	\$74,131.10	
Minus Amount Paid to State	\$0.00	
Net Motor Fuel Tax Allotment		\$160,431.42
Plus Credits Processed		\$0.00
Minus Authorizations Processed		\$0.00
Current Unobligated Balance		\$8,219,743.74

PROCESSED TRANSACTIONS:

LGDF (Local Government Distributive Fund) - Local Share of State Income Tax Revenue

The local municipalities share of the state income tax is not a grant, but is part of an irrevocable commitment to municipalities in return for their support in creating a state income tax in 1969.

Month	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	Total Difference
May	622,835	738,677	562,075	552,308	565,171	827,513	415,461	693,410	1,304,763	988,791	
June	231,987	306,761	268,673	285,636	261,088	258,429	257,341	608,397	383,282	463,652	
July	383,947	432,821	383,442	377,861	353,016	386,474	408,647	545,787	647,045	617,724	
August	223,978	251,174	223,293	180,579	259,137	277,037	558,708	306,468	333,265	405,992	
September	219,026	239,229	243,902	212,997	252,907	245,191	316,571	323,647	362,169	368,502	
October	390,808	420,455	360,422	324,300	393,064	437,466	458,423	588,142	663,057	712,313	
November	263,481	277,231	241,907	244,065	283,096	285,514	309,760	337,156	419,871	479,810	
December	198,121	216,813	219,162	214,871	234,648	269,799	274,242	314,565	376,725	376,979	
January	335,683	406,804	354,337	313,145	341,897	377,110	436,922	560,065	611,766		
February	500,840	445,170	409,813	453,275	411,330	388,526	461,926	698,349	604,890		
March	218,490	257,723	214,499	227,873	247,673	288,908	318,357	302,694	358,254		
April	446,490	398,780	413,655	349,908	397,816	424,333	507,617	646,664	576,594		
Total	4,035,686	4,391,638	3,895,179	3,736,819	4,000,843	4,466,301	4,723,974	5,925,343	6,641,682	4,413,763	
LGDF @ 10%	6,240,385	5,489,548	4,868,974	6,145,469	7,037,087	7,767,480	7,855,193	9,777,794	10,844,504	6,934,863	
DIFFERENCE	(2,204,699)	(1,097,910)	(973,795)	(2,408,650)	(3,036,244)	(3,301,179)	(3,131,219)	(3,852,451)	(4,202,823)	(2,521,100)	(35,855,832)

LGDF Effective % Rate Changes

7/1/2010 - 10% to 6%

2/1/2015 - 6% to 8%

8/1/2017 - 8% to 5.45%

7/1/2018 - 5.45% to 5.75%

7/1/2020 - 5.75% to 6.06%

8/1/2022 - 6.06% to 6.16%

7/1/2023 - 6.16% to 6.47%



Agenda Item Executive Summary

AGENDA ITEM: #2024-02 Senior Housing Parking Requirements BOARD OR COMMITTEE: Board

BUDGET IMPACT

Amount \$N/A Budgeted \$N/A

Fund: N/A Corresponding Activity Measure: P&Z Commission Review

EXECUTIVE SUMMARY

Staff is requesting a text amendment to modify the parking requirements for different types of senior housing developments to accurately reflect the parking needs for these projects.

The Planning & Zoning Commission held the required public hearing and **recommended approval** of the text amendment at their February 1, 2024 meeting.

Staff is requesting to forward this item directly to the Village Board for a final vote in order for the text amendment to be in effect prior to the review of any additional senior housing development applications.

ATTACHMENTS (PLEASE LIST)

Memo, P&Z Commission meeting minutes, ordinance

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: Evaluate and update development codes

Short Term (1-3 Years): Routine Complex

Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

MOTION: I move to approve Ordinance 2024-____, An Ordinance Amending the Bartlett Municipal Code Title 10 Zoning to Establish the Parking Requirements for Defined Types of Senior Housing Developments

Staff: Kristy Stone, PDS Director

Date: February 5, 2024

PLANNING & DEVELOPMENT SERVICES MEMORANDUM

24-09

DATE: February 5, 2024
TO: Paula Schumacher, Village Administrator
FROM: Kristy Stone, PDS Director *KSD*
RE: **(#24-02) Parking Requirements for Senior Housing**

BACKGROUND

Prior to 1978, the Zoning Ordinance only had residential parking requirements for single-family and multiple-family dwellings. In 1978 a new "senior citizen housing" dwelling type was added to differentiate the parking needs for multi-family housing, senior housing and nursing homes. The minimum parking requirements are as follows:

Multi-Family Housing	Senior Housing	Nursing Home, Convalescent Center, Geriatric Center
1.5 parking spaces for every 1-bedroom unit	1 parking space for every 3 units	1 parking space for every 5 beds
2 parking spaces for every 2-bedroom unit		+ 1 space per every 2 employees
2.5 parking spaces for every 3-bedroom unit		+ 1 space per every doctor

The 1978 Zoning Ordinance did not define "**senior citizen housing**" but did define "**nursing home**" as a home for the aged, chronically ill, care of children, infirm or incurable persons, or a place of rest for those suffering bodily disorders in which three or more persons, not members of the immediate family residing on the premises, are received, kept or provided with food and shelter or care, but not including hospitals, clinic or similar institutions devoted primarily to the diagnosis and treatment of disease or injury, maternity cases or mental illness.

In 2012, Chapter 2 Definitions was amended to define two types of senior housing developments but Chapter 11 Parking was never updated to incorporate the terms.

NURSING AND PERSONAL CARE FACILITY: An establishment that provides full time nursing and health related personal care, but not hospital services, with inpatient beds for three (3) or more individuals who are not related by blood or marriage to the operator and who, by reason of advanced age, chronic illness, or infirmity, are unable to care for themselves. A hospital shall not be construed to be included within this definition.

SENIOR HOUSING, ASSISTED AND SUPPORTIVE LIVING RESIDENCES: A special combination of housing, supportive services, personalized assistance, and

healthcare designed to respond to the individual needs of those who need help with activities of daily living. Most offer private rooms with kitchenettes and common living and dining areas. Services vary, but often include assistance with activities of daily living; administration of medicine; first aid and medical care for minor ailments; and round the clock protective oversight.

SENIOR HOUSING, INDEPENDENT LIVING RESIDENCES: Senior apartments or multi-family residential apartments designed for persons aged fifty-five (55) years and older. These properties may or may not offer meal service to residents and typically offer a limited array of supportive care services and/or service coordination.

SENIOR DEVELOPMENTS IN BARTLETT

The Village has approved three (3) senior housing projects, Victory Center, Clare Oaks and Artis Senior Living and an additional project was submitted but withdrawn. *The developers for all four projects chose to exceed the Village's requirements because they felt additional parking was necessary in order for their project to be successful.*

<u>Development</u>	<u>Type of Senior Housing</u>	<u>Parking Required</u>	<u>Parking Provided</u>
Victory Center (2004)	119 independent units 81 assisted units TOTAL: 200 units	67 spaces*	131 spaces (0.66/unit)
Clare Oaks (2005)	157 Independent units 17 assisted units 136 special care beds 10 duplex units TOTAL: 184 units and 136 beds	131 spaces*	261 spaces (1.23/unit)
Chapters Living, formerly Artis (2015)	72 assisted/memory care units	36 spaces	38 spaces (0.66/unit)
Clover (application withdrawn in 2023)	119 independent units	40 spaces	121 spaces (1.02/unit)

* parking requirement established by development agreement

RECOMMENDATION

1. Staff is proposing a text amendment to update section **10-11-1-6: SPACES REQUIRED** to add parking requirements for the defined types of senior housing and would like the P& Z Commission to make a recommendation on the proposed ratios:

<u>NURSING AND PERSONAL CARE FACILITY</u>	<u>SENIOR HOUSING, ASSISTED AND SUPPORTIVE LIVING RESIDENCES</u>	<u>SENIOR HOUSING, INDEPENDENT LIVING RESIDENCES</u>
0.2 parking space per unit/bed + 1 space per every 2 employees +1 space per doctor	0.5 spaces per unit/bed	1 parking space per unit

2. The Planning & Zoning Commission held the required public hearing and **recommended approval** of the text amendment at their February 1, 2024 meeting.
3. The minutes of the P&Z Commission meeting and an ordinance adopting the text amendment are attached for your review.



Village of Bartlett
Planning and Zoning Commission
February 1, 2024

(#24-02) Parking Requirements for Senior Housing

Text Amendment

PUBLIC HEARING

The following exhibits were presented:

Exhibit A – Notification of Publication

K. Stone stated that the Village has been updating our zoning ordinance one chapter at a time over the last several years. Due to that, we have definitions that do not correspond to categories in our parking table. We are starting to see more applications for senior developments and our codes do not require adequate parking. Staff is requesting a text amendment to modify our parking requirements. We will be adding a standard for the nursing and personnel care facilities as well as a standard for assisted and supportive living residences for senior housing and independent living residences. We had CMAP do a survey a few years ago of and these are the standards that most towns are adopting. We have looked at developments within the Village and they are in line with these requirements. I would not want to be in a situation where an applicant meets the code requirements and we know that the project would not provide sufficient parking for the project to be successful. If you look at our census, the population is aging and would like people to be able to stay in place. **M. Werden** I think this is a good idea. Does this conform with other towns in our area? **K. Stone** yes, and with developments that already exist like Victory Center and Clare Oaks. We are not trying to create nonconformities. We want to make sure that it works. **M. Werden** it will work with those that already exist. **K. Stone** correct.

M. Werden opened the public hearing. No one from the public came forward.

J. Miaso made a motion to pass along **a positive recommendation** to the Village Board to approve case **(#24-02) Parking Requirements for Senior Housing** Text Amendment subject to the findings of fact outlined in the staff report.

Motioned by: **J. Miaso**

Seconded by: **G. Koziol**

M. Werden closed the public hearing portion of the meeting.

Roll Call

Ayes: **C. Deveaux, M. Hopkins, J. Kapadoukakis, G. Koziol, J. Miaso, J. Battermann, M. Werden**

Nays: None

The motion carried.

ORDINANCE 2024 - _____

**AN ORDINANCE AMENDING THE BARTLETT ZONING CODE
TO ESTABLISH PARKING REQUIREMENTS FOR DEFINED TYPES OF SENIOR
HOUSING DEVELOPMENTS**

WHEREAS, the Village of Bartlett (“*Village*”) is an Illinois home rule municipal corporation organized and operating pursuant to Article VII of the Illinois Constitution of 1970, and has the authority to exercise any power and perform any function pertaining to its government and affairs except as limited by Article VII Section 6 of the Illinois Constitution of 1970; and

WHEREAS, the Village of Bartlett regulates development within the Village pursuant to the its zoning ordinance codified at Title 10 of the Bartlett Municipal Code and entitled the “Bartlett Zoning Code” and related ordinances; and

WHEREAS, the Bartlett Village Board amends the Bartlett Zoning Code and related ordinances from time to time in the public interest; and

WHEREAS, pursuant to proper notice, the Bartlett Planning & Zoning Commission reviewed proposed text amendments to establish parking requirements for types of senior housing developments as defined within the Bartlett Zoning Code (Case #24-02), on February 1, 2024, and has recommended to the corporate authorities that the text amendments be adopted.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, pursuant to its home rule authority as follows:

SECTION ONE. Recitals. The recitals set forth above are hereby incorporated into and made a part of this Ordinance as if fully set forth in this Section 1.

SECTION TWO: Amendment to Section 10-11-1-6 of the Zoning Code. That Title 10, Chapter 11, Section 10-11-1-6, entitled “SPACES REQUIRED” of the Bartlett Zoning Code is hereby amended as follows (additions in **bold and underline**, deletions in ~~strikethrough~~):

“10-11-1-6: SPACES REQUIRED:

Off-street parking spaces shall be provided in accordance with the requirements as hereinafter set forth.

RESIDENTIAL USES	
One-family and two-family dwellings and townhomes	2 parking spaces enclosed with a garage shall be provided for each dwelling unit.
[. . .]	

Senior citizen housing	1 parking space shall be provided for every 3 dwelling units.
<u>Senior Housing, Assisted and Supportive Living Residences</u>	<u>0.5 parking spaces per unit/bed.</u>
<u>Senior Housing, Independent Living Residences</u>	<u>1 parking space per unit.</u>
[...]	
SCHOOLS, INSTITUTIONS AND PLACES OF ASSEMBLY	
[...]	
Nursing homes, convalescent center, geriatric center and similar type establishments	1 parking space shall be provided for each 5 beds plus 1 for each 2 employees, plus 1 for each doctor assigned to the staff.
<u>Nursing and Personal Care Facility</u>	<u>0.2 parking spaces per unit/bed, plus 1 parking space for every 2 employees, plus 1 parking space per doctor assigned to the staff.</u>
[...]	

”

SECTION THREE: Severability. The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION FOUR: Repeal and Saving Clause. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict; provided, however, that nothing herein contained shall affect any rights, actions, or cause of action which shall have accrued to the Village of Bartlett prior to the effective date of this Ordinance.

SECTION FIVE: Effective Date. This Ordinance shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, Lorna Giles, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2024-_____ enacted on February 20, 2024 and approved on February 20, 2024 as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk



Agenda Item Executive Summary

AGENDA ITEM: Clarke Mosquito Control Agreement- Wayne Township BOARD OR COMMITTEE: Board

BUDGET IMPACT

Amount \$76,500 Budgeted \$76,500

Fund: Central Services Corresponding Activity Measure: N/A

EXECUTIVE SUMMARY

In the past, Wayne Township negotiated a contract with Clarke Environmental Mosquito Management, Inc. which set our price for each year of the contract and in addition, Wayne Township pays 10% of the cost with the Village paying the remaining 90%. The Northwest Mosquito Abatement District (NWMAD), a separate taxing body, handles mosquito abatement in the Cook County portion of Bartlett.

The cost to the Village for mosquito abatement in 2024 will be \$76,500. In years 2025-2026, pricing will not exceed more than 3% or CPI, whichever is less. The services covered in the agreement begin in May and typically end by mid-September. Although NWMAD provides mosquito abatement services for Cook County, they do not spray for mosquitos unless West Nile is detected. West Nile usually is not a problem until the later part of the summer, so Cook County generally gets sprayed fewer times than our DuPage side. In the agreement, Clarke provided a price for spraying the Cook County side of Bartlett for \$4,600 each application. Spraying only makes up a small portion of both Clarke and NWMAD's abatement services. The most significant portion of abatement is larvicideing standing water locations and catch basins. This year the Village has budgeted \$76,500 for mosquito abatement services.

This resolution can be passed subject to final review from the village attorney regarding phrasing of the ability to terminate the contract early and adding a hold harmless protection to the village in connection with Clarke services as part of this agreement.

ATTACHMENTS (PLEASE LIST)

- Memo
- Resolution
- Contract

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: Maintain Positive Relationships with all Taxing Bodies

Short Term (1-3 Years): Routine Complex

Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

MOTION: I Move to Approve Resolution 2024- _____ A Resolution Approving the Client Agreement Authorization for the Environmental Mosquito Program between the Village of Bartlett and Clarke Environmental Mosquito Management, Inc.

Staff: Samuel Hughes, Sr. Management Analyst

Date: February 09, 2024

Memorandum

To: Scott Skrycki, Assistant Village Administrator
From: Samuel Hughes, Sr. Management Analyst
Date: February 09, 2024
Re: Clarke Mosquito Control Agreement -- Wayne Township

Every three years Wayne Township negotiates a contract with Clarke Environmental Mosquito Management, Inc. for providing mosquito abatement services to the DuPage portion of Bartlett. Wayne Township pays 10% of the cost with the Village paying the remaining 90%. The Northwest Mosquito Abatement District (NWMAD), a separate taxing body, handles mosquito abatement in the Cook County portion of Bartlett. The most recent three-year agreement with Clarke and Wayne Township expired after the 2023 season. Wayne Township recently approved a new contract for the Environmental Mosquito Management Program with Clarke covering years 2024 through 2026.

The cost to the Village for mosquito abatement in 2024 will be \$76,500. In years 2025-2026, pricing will not exceed more than 3% or CPI, whichever is less. Clarke also provides complimentary spraying before special events like NNO and the Fourth of July Festival. The services covered in the agreement begin in May and typically end by mid-September. Although NWMAD provides mosquito abatement services for Cook County, they do not spray for mosquitos unless West Nile is detected. West Nile usually is not a problem until the later part of the summer, so Cook County generally gets sprayed fewer times than our DuPage side. In the agreement, Clarke provided a price for spraying the Cook County side of Bartlett for \$4,600 each application and we could do up to seven (7) sprays for the year. This year, the village budgeted \$76,500 for mosquito abatement in the Wayne Township portion of Bartlett. During the previous contract, the village sprayed the entire Cook County side one time, in July 2021.

It should be noted that when speaking with Clarke and NWMAD, they both note that spraying for adult mosquitos is **not** the most effective and only accounts for about 10% of the total mosquito abatement process performed throughout the summer. The most significant portion of abatement is larvicideing standing water locations and catch basins which is the main service provided by both Clarke and NWMAD. Village staff reaches out to the NWMAD on our resident's behalf if there is a complaint of excess mosquitos in a certain area or noted standing water in a certain location etc. so they can go out and treat that area.

Motion

I Move to Approve Resolution 2024- _____ A Resolution Approving the Client Agreement Authorization for the Environmental Mosquito Program between the Village of Bartlett and Clarke Environmental Mosquito Management, Inc.

RESOLUTION 2024 - _____

A RESOLUTION APPROVING THE CLIENT AGREEMENT AUTHORIZATION FOR THE ENVIRONMENTAL MOSQUITO MANAGEMENT PROGRAM BETWEEN THE VILLAGE OF BARTLETT AND CLARKE ENVIRONMENTAL MOSQUITO MANAGEMENT, INC.

BE IT RESOLVED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois as follows:

SECTION ONE: The Client Agreement Authorization for 2024-2026 dated February 20, 2024, between the Village of Bartlett and Clarke Environmental Mosquito Management, Inc. for the Environmental Mosquito Management Program, including the Professional Services Outline for the 2024-2026 (the "Agreement"), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved subject to Village Attorney final review and approval.

SECTION TWO: That the Village Administrator is hereby authorized and directed to sign the agreement on behalf of the Village of Bartlett.

SECTION THREE: SEVERABILITY. The various provisions of this Resolution are to be considered as severable, and if any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: February 20, 2024

APPROVED: February 20, 2024

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2024 - ____ enacted on February 20, 2024, and approved on February 20, 2024, as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk



**Clarke Environmental Mosquito Management, Inc.,
Professional Services Outline for 2024-2026
Village of Bartlett
Environmental Mosquito Management (EMM) Program**

Part I. General Service

- A. Aerial Survey and Geographic Information System (GIS) Mapping
- B. Computer System and Record Keeping Database
- C. Public Relations and Educational Brochures
- D. Mosquito Hotline Citizen Response – (800) 942-2555
- E. Comprehensive Insurance Coverage naming the Village of Bartlett additionally insured
- F. Program Consulting and Quality Control Staff
- G. Monthly Operational Reports, Periodic Advisories, and Annual Report
- H. Regulatory compliance on local, state, and federal levels

Part II. Surveillance and Monitoring

- A. Floodwater Mosquito Migration Model:
The use of weather data and computer model to predict the arrival of *Aedes vexans* brood (hatch) and peak annoyance periods. (Clarke will contact the Village of Bartlett representative and inform him of the impending brood arrival.)
- B. Weather Monitoring – Operational Forecasts

Part III. Larval Control

- A. Targeted Mosquito Management System (TMMS™) computer database and site management.
- B. Larval Site Monitoring: Nine (9) inspections
 1. Three (3) complete inspections of up to 119 sites as outlined by most recent Clarke GIS Survey.
 2. Six (6) targeted inspections of up to 34 breeding areas as determined by the computerized Clarke Targeted Mosquito Management System™.
 3. Inspections of sites called in by residents on the Mosquito Hotline.
- C. Prescription Larval Control will be performed with VectoLex® (*Bacillus sphaericus*), VectoBac® (*Bacillus thuringiensis israelensis* - Bti), Natular®, and/or Altosid® mosquito larvicide as described in the following sections.
 1. Larval Control: Stocking of 2,000 mosquito fish (*Gambusia affinis*) for biological control.
 2. Catch Basins:
 - a. One (1) treatment of up to 2,130 street side catch basins, inlets and manholes using a sustained release insecticide for control of up to 150 days.
 - b. One (1) treatment of up to 2,130 street side catch basins, inlets and manholes using an extended residual slow release insecticide for control of up to 30 days.
 - c. Treatment of up to 10 backyard catch basins using an extended residual slow release insecticide for up to 150 day control.



Part IV. Adult Control

- A. Adulthooding in mosquito harborage areas:
 - 1. Truck / ATV Ultra Low Volume (ULV) treatments using a synthetic pyrethroid insecticide for July 4th event or any community special events of up to one mile.
 - 2. Eight (8) truck / ATV harborage treatment using a synthetic pyrethroid insecticide of up to 1 mile.
 - 3. Six (6) backpack barrier treatments using a synthetic pyrethroid insecticide of up to 0.6 miles for residual control of adult mosquitoes.
- B. Adulthooding in Residential Areas:
 - 1. Eight (8) community-wide truck ULV treatments of up to 116.1 miles of streets using Biomist® or synthetic pyrethroid insecticide.
 - 2. As authorized, community-wide truck ULV treatments of the Village's Cook County streets using Biomist® or synthetic pyrethroid insecticide will be provided at a cost of \$4,600.00 per application.
- C. Adulthooding Operational Procedures
 - 1. Notification of community contact.
 - 2. Weather limit monitoring and compliance.
 - 3. Notification of residents on Clarke Call Notification List.
 - 4. ULV particle size evaluation.
 - 5. Insecticide dosage and quality control analysis.

2024 EMM Payment Total Annual Price for Parts I, II, III, IV **: \$76,500.00

****NPDES Permit:** A National Pollutant Discharge Elimination System (NPDES) permit is necessary for the execution of the work for mosquito control effective October 31, 2011. Any additional costs associated with activities and/or services that may be required by Clarke in order to comply with an NPDES permit are not included in this proposal.



Proposal

**Clarke Environmental Mosquito Management, Inc.,
Client Agreement Authorization for 2024-2026
Village of Bartlett
Environmental Mosquito Management (EMM) Program**

- I. **Program Payment Plan:** For Parts I, II, III, and IV as specified in the 2024 Professional Services Price Outline, the annual total for the 2024 program is \$76,500.00. The payments will be due on April 1, May 1, June 1 and July 1, 2024 according to the payment schedule below. Any additional treatments beyond the core program will be invoiced when the treatment is completed. Pricing for the 2025 & 2026 will not exceed a 3% annual increase or CPI (whichever is less).

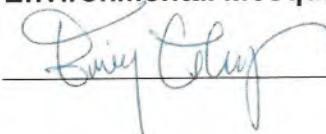
PROGRAM PAYMENT PLAN

Month	2024
April 1	\$17,212.50 / \$1,912.50
May 1	\$17,212.50 / \$1,912.50
June 1	\$17,212.50 / \$1,912.50
July 1	\$17,212.50 / \$1,912.50
TOTAL	\$68,850.00 / \$7,650.00

For Village of Bartlett:

Sign Name: _____ Title: _____ Date: _____

For Clarke Environmental Mosquito Management, Inc.:

Name:  Title: Key Accounts Manager Date: 12/1/2023



Proposal

**Clarke Environmental Mosquito Management, Inc.,
Client Authorization for 2024-2026
Village of Bartlett
Environmental Mosquito Management (EMM) Program**

Administrative Information:

Invoices should be sent to:

Name: _____
Address: _____
City: _____ State: _____ Zip _____
Office Phone: _____ Fax: _____ P.O. # _____
E-mail: _____ County: _____

****In an effort to be more sustainable, we ask that you provide us with an
Email address that the invoices should be sent to.****

Treatment Address (if different from above):

County: _____

Address: _____
City: _____ State: _____ Zip _____

Contact Person for Village of Bartlett:

Name: _____ Title: _____
Office Phone: _____ Fax: _____ E-Mail: _____
Home Phone: _____ Cell: _____ Pager: _____

Alternate Contact Person for Village of Bartlett:

Name: _____ Title: _____
Office Phone: _____ Fax: _____ E-Mail: _____
Home Phone: _____ Cell: _____ Pager: _____

Please sign and return a copy of the complete contract for our files to:

Clarke Environmental Mosquito Management, Inc., Attn: Emily Kluger
675 Sidwell Court, St. Charles, IL 60174 or email at ekluger@clarke.com



Agenda Item Executive Summary

AGENDA ITEM: Regulating Unscheduled Bus Stops BOARD OR COMMITTEE: Board

BUDGET IMPACT

Amount N/A Budgeted N/A

Fund: N/A Corresponding Activity Measure: N/A

EXECUTIVE SUMMARY

Attached for your consideration is an ordinance regarding unscheduled, unannounced, one-way bus stops allowing passengers from outside the Village of Bartlett to disembark. The ordinance explains unscheduled stops without pre-arranged provisions such as food and shelter constitutes inhumane conditions, and creates a nuisance and a threat to public safety. Additionally, it outlines a procedure and timeframe to coordinate stops with the village. An application must be completed and submitted to the village 5 days in advance of a bus stop and the bus must receive written approval from the police chief before completing a stop in the village.

ATTACHMENTS (PLEASE LIST)

Memo
Ordinance

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: N/A

Short Term (1-3 Years): Routine Complex

Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

MOTION: I Move to Approve Ordinance 2024- _____ An Ordinance Amending the Bartlett Municipal Code Regarding Unscheduled Bus Stops

Staff: Samuel Hughes, Sr. Management Analyst

Date: February 13, 2024

Memorandum

To: Paula Schumacher, Village Administrator
From: Samuel Hughes, Sr. Management Analyst
Date: February 13, 2024
Re: Regulating Unscheduled Bus Stops

Attached for your consideration is an ordinance regarding unscheduled, unannounced, one-way bus stops allowing passengers from outside the Village of Bartlett to disembark. The ordinance explains unscheduled stops without pre-arranged provisions such as food and shelter constitutes inhumane conditions, and creates a nuisance and a threat to public safety. Additionally, it outlines a procedure and timeframe to coordinate stops with the village. An application must be completed and submitted to the village 5 days in advance of a bus stop and the bus must receive written approval from the police chief before completing a stop in the village.

At the February 6, 2024, Committee of the Whole meeting, the village trustees and staff discussed a draft version of ordinance before you. It was suggested that the village attorney revise the draft ordinance to allow for broader enforcement of the ordinance violation to include organizations that paid for the chartered bus to conduct the unscheduled bus stops. The ordinance has been revised to apply more generally to any person/organization that violated the ordinance and not just the bus operator.

Motion

I Move to Approve Ordinance 2024- _____ An Ordinance Amending the Bartlett Municipal Code Regarding Unscheduled Bus Stops

ORDINANCE 2024 - _____

**AN ORDINANCE AMENDING THE BARTLETT MUNICIPAL CODE REGARDING
UNSCHEDULED BUS STOPS**

WHEREAS, the Village of Bartlett ("**Village**") is an Illinois home rule municipal corporation organized and operating pursuant to Article VII of the Illinois Constitution of 1970, and has the authority to exercise any power and perform any function pertaining to its government and affairs except as limited by Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, the Village is further authorized to pass and enforce all ordinances, including necessary police ordinances, and make all rules and regulations proper and necessary, to carry into effect the powers granted to the Village, with such fines or penalties the Village deems proper (65 ILCS 5/1-2-1; 65 ILCS 5/11-1-1); and

WHEREAS, the Village is further authorized to regulate the use of Village streets and other Village property, including the ability to regulate traffic upon Village streets, sidewalks, public places, and municipal property (65 ILCS 5/11-80-2; 65 ILCS 5/11-80-20, 625 ILCS 5/11-207; 625 ILCS 5/11-208(a)); and.

WHEREAS, pursuant to Section 11-42-6 of the Illinois Municipal Code, 65 ILCS 5/11-42- 6, the Village is authorized to license, tax and regulate operators of buses using Village streets; and

WHEREAS, pursuant to Section 11-60-2 of the Illinois Municipal Code, 65 ILCS 5/11-60- 2, the Village is authorized to define, prevent, and abate nuisances; and

WHEREAS, the Village Board finds and determines that the unscheduled, unannounced, one-way routing and dropping off of passengers arriving in the Village from outside the Village's corporate boundaries, without pre-arranged provisions such as food, shelter, or other resources by bus or other transportation providers ("**Unscheduled Stops**"), constitutes inhumane conditions, creates a dangerous condition for the individuals being dropped off in the Village, and otherwise creates a nuisance and a threat to public safety; and

WHEREAS, the Village Board further finds and determines that Unscheduled Stops, without pre-arranged provisions for passengers, may have serious safety consequences when weather conditions are adverse; and

WHEREAS, the Village Board further finds and determines that the health and safety of the passengers disembarking at Unscheduled Stops in the Village is jeopardized when there are no prior arrangements for housing, food, shelter, and other resources; and

WHEREAS, Unscheduled Stops, without advance notice to prepare for passenger arrivals, materially burden Village resources and operations, including, without limitation, police department operations; and

WHEREAS, the Village Board desires to amend the Bartlett Municipal Code ("**Village Code**"), to regulate Unscheduled Stops from buses and other transportation providers; and

WHEREAS, the Village Board has determined that amending the provisions of the Village Code as set forth in this Ordinance is in the best interests of the Village, its residents, and passengers disembarking in the Village.

NOW, THEREFORE, BE IT ORDAINED by the Village Board of Trustees of the Village of Bartlett, DuPage, Kane, and Cook Counties, Illinois, pursuant to its home rule authority, as follows:

SECTION 1. Recitals. The recitals set forth above are hereby incorporated into and made a part of this Ordinance as if fully set forth in this Section 1.

SECTION 2. Amendment to Title 6 of the Village Code. That Title 6, "Motor Vehicles and Traffic," of the Bartlett Municipal Code is hereby amended to add a new Chapter 21 ("Unscheduled Stops") as follows:

"CHAPTER 21: UNSCHEDULED STOPS

6-21-1: Definitions:

For the purposes of this Chapter, the following words or phrases have the meanings ascribed to them, except when the context otherwise indicates. All words or phrases not defined in this Section have the meanings ascribed to them in the Illinois Vehicle Code, 625 ILCS 5/1-100 et seq.

APPLICATION: A request for approval to make a bus stop in the Village on a form to be provided by the Chief that meets all the requirements of this Chapter.

APPROVAL: A written notice signed by the Chief which approves an application submitted in conformance with this Chapter.

CHIEF: The Chief of Police of the Village's Police Department or their designee.

INTERCITY BUS: Any bus used for the one-way transportation of 10 or more passengers originating from a location outside of the Village that is not a regularly scheduled service.

REGULARLY SCHEDULED SERVICE: Bus service involving passengers disembarking in the Village on a predictable and recurring basis either (i) following a schedule that is published in advance and available to the general public, and provides service in exchange for paying a fare; or (ii) provided by a business to the business's workers engaged in commuting to or from work.

UNSCHEDULED STOP: The stopping or standing of an intercity bus within the Village for the purpose of unloading or the disembarking of passengers without prior approval of the Village as required by Section § 21.02 of the Village Code.

6-21-2: Intercity Bus Stops:

A. Prohibited. Unscheduled bus stops of intercity buses are declared to be a nuisance and are prohibited in the Village.

B. Intercity buses may stop to allow passengers to disembark in the Village only if they comply with all of the following conditions and restrictions:

1. Permitted Hours.

a. Intercity buses may only stop or stand to allow passengers to disembark within the Village between the hours of 10:00 a.m. and 4:00 p.m., Monday through Friday, but not on any federal, state, or Village holidays;

b. No intercity bus may allow passengers to disembark except within 30 minutes before or after the time designated in an application that has been approved pursuant to Section § 75.02 (B)(4).

2. Permitted Location. Intercity buses may only stop or stand to allow passengers to disembark within the Village at the Bartlett Metra Station parking lot or such other location as may be approved by the Chief or their designee in their sole discretion.

3. Coordination of Disembarking Passengers. The intercity bus must be met by individuals responsible for coordinating the transportation of the passengers from the stop location in the Village to their final destination(s).

4. Advance Approval. The owner, operator, or driver of an intercity bus must obtain advance written approval of the Village before making a stop and allowing passengers to disembark within the Village. In order to obtain advanced approval of a stop, the owner, operator, or driver of the intercity bus must submit an application to the Chief or their designee at least five (5) days before the date of the proposed stop. The application must include the following information:

a. The full name, full address, and telephone numbers, including mobile telephone numbers of the owner, operator, and driver of the intercity bus;

b. The full name, full address, and telephone numbers, including mobile telephone numbers of any entity or individuals that have either directed, paid for, or financed the transport of persons who will disembark in the Village;

c. The make, model, state registration/plate number, fleet number, and vehicle identification number (VIN) of the vehicle that will be providing the service;

d. The number of persons who are proposed to disembark in the Village;

e. The full name of all persons that are proposed to be dropped-off in the Village;

f. The name, address, or location in the Village where the applicant proposes to allow passengers to disembark;

g. The date and time at which passengers will be dropped off in the Village, which shall be from 10:00 a.m. to 4:00 p.m. on a Monday through Friday, excluding any federal, state, or Village holidays;

h. The full names, addresses, telephone numbers, including mobile telephone numbers, and electronic mail addresses of all entities or individuals who will be present to meet and receive the passengers disembarking in the Village;

i. A detailed, written plan signed by the entity or individuals agreeing to be responsible for providing the plan, identifying how the disembarking passengers will be cared for, housed, and fed, either temporarily or permanently, upon disembarking in the Village;

j. Any additional information that the Chief or their designee may require; and

k. An affirmation by the applicant that the information provided in the application is true and correct. Such affirmation must be attested to by a person authorized to administer oaths or witness affirmations within the state or territory.

5. Review of Application. Upon receipt of the application for an intercity bus stop submitted pursuant to this Chapter, the Chief or their designee will undertake a review of the information contained in the application to verify its truth and authenticity and determine whether the application complies with the regulations in this Chapter. If the application is incomplete, the Chief or their designee will, in writing, advise the applicant of the additional items needed to complete the application. No later than three (3) days after receiving a completed application, the Chief or their designee will inform the applicant, in writing, that the application is approved or denied for the proposed location of disembarkation in the Village.

6. The Chief or their designee may limit the number of applications that are approved for an intercity bus disembarkation to one on any

particular day. Applications will be processed on a first-come, first-served basis, and the approval will be issued to the earliest filed complete and qualifying application.

7. Proof of Application and Approval. The driver of an intercity bus approved pursuant to this Chapter to stop in the Village must have in their possession a physical or electronic copy of an approved application and present it for inspection at the place of disembarkation, upon request by any employee or designee of the Village.

6-21-3: Revocation of Application:

The approval of an application pursuant to this Chapter may be revoked by the Chief or their designee upon the Chief's or designee's determination that the application contains any false or misleading information.

6-21-4: Exemptions:

Nothing in this Chapter will apply to any transportation for hire service which (a) is operated by the Federal government or any department or agency thereof, (b) is for the transportation of students for school purposes, (c) is operated primarily on an on-demand, door-to-door basis for the use of disabled passengers, or (d) under the Constitutions of the United States or State of Illinois, may not be made the subject of this regulation by the Village.

6-21-5: Penalty.

Any person, firm, or corporation found guilty of violating, disobeying, omitting, neglecting, or refusing to comply with any of the provisions of this Chapter will be subject to a fine in the amount of \$750.00 for each offense.

SECTION 3. Severability. The various provisions of this Ordinance are to be considered as severable, and if any Court of competent jurisdiction shall hold any part or portion of this Ordinance invalid, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION 4. Repeal and Saving Clause. All ordinances or parts of ordinances in conflict herewith are hereby repealed; provided, however, that nothing herein contained shall affect any rights, actions, or cause of action which shall have accrued to the Village of Bartlett prior to the effective date of this Ordinance.

SECTION 5. Effective Date. This Ordinance shall be in full force and effect after its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2024- _____ enacted on _____, 2024, and approved on _____, 2024, as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk



Agenda Item Executive Summary

AGENDA ITEM: First Amendment to the Agreement providing for a school resource officer.

BOARD OR COMMITTEE Board

BUDGET IMPACT

Amount	\$ N/A	Budgeted	\$ N/A
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Fund: Corresponding Activity Measure:

EXECUTIVE SUMMARY

A resolution approving the first amendment to the agreement between the Village of Bartlett and School District U-46 providing for a school resource officer at Eastview Middle School from June 5 to July 3, 2024, during School District U-46's summer school program. The proposed amendment to the agreement was initially scheduled for the Village Board meeting agenda on February 6, 2024. However, it was removed after School District U-46 Safety Director Rich Bosh notified the police department that the summer school program would now be held at South Elgin High School instead of at Bartlett High School.

ATTACHMENTS (PLEASE LIST)

- U-46 Amendment Resolution
- U-46 SRO First Amendment

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: MAINTAIN POSITIVE RELATIONSHIPS WITH ALL TAXING BODIES

- Short Term (1-3 Years): Routine Complex
- Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

MOTION: I move to approve Resolution 2024-_____, a resolution approving the first amendment to the agreement between the Village of Bartlett and School District U-46 providing for a school resource officer. The amendment changes the expiration date from June 5, 2024, to July 3, 2024.

Staff: Greg Milos, Support Services Sergeant

Date: February 20, 2024

**POLICE DEPARTMENT MEMORANDUM
24-02**

DATE: February 20, 2024

TO: Paula Schumacher, Village Administrator

FROM: Greg Milos, Sergeant

RE: A resolution approving the first amendment to the agreement between the Village of Bartlett and School District U-46 providing for a school resource officer. The amendment changes the expiration date from June 5, 2024, to July 3, 2024.

School District U-46 requests the Village of Bartlett to approve the proposed amendment to the agreement between the Village of Bartlett and School District U-46. The amendment would extend the expiration date from June 5 to July 3, 2024. The proposed amendment to the agreement was initially scheduled for the Village Board meeting agenda on February 6, 2024. However, it was removed after School District U-46 Safety Director Rich Bosh notified the police department that the summer school program would now be held at South Elgin High School instead of at Bartlett High School.

Village Attorney Kurt Asprooth reviewed the proposed updated amendment to the agreement, reflecting summer school will only be held at Eastview Middle School, and he had no concerns about the amendment. If approved, the services under this agreement would be extended from June 5, 2024, to July 3, 2024, for a school resource officer to provide services to School District U-46's summer school program at Eastview Middle School.

MOTION: I move to approve Resolution 2024-____, A resolution approving the first amendment to the agreement between the Village of Bartlett and School District U-46 providing for a school resource officer. The amendment changes the expiration date from June 5, 2024 to July 3, 2024.

RESOLUTION 2024 - _____

**A RESOLUTION APPROVING THE FIRST AMENDMENT
TO THE SCHOOL RESOURCE OFFICER AGREEMENT
BETWEEN THE VILLAGE OF BARTLETT AND SCHOOL DISTRICT U-46**

BE IT RESOLVED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

SECTION ONE: The First Amendment to the School Resource Officer Agreement Between the Village of Bartlett and School District U-46 (the "First Amendment"), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: That the Village President and the Village Clerk are hereby authorized and directed to sign and attest, respectively, the First Amendment on behalf of the Village of Bartlett.

SECTION THREE: SEVERABILITY. The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

Kevin Wallace, Village President

ATTEST:

Lorna Gilles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2024 - _____ enacted on February 20, 2024, and approved on February 20, 2024, as the same appears from the official records of the Village of Bartlett.

Lorna Gilles, Village Clerk

**FIRST AMENDMENT TO THE AGREEMENT BETWEEN THE VILLAGE OF
BARTLETT AND SCHOOL DISTRICT U-46 PROVIDING FOR A SCHOOL
RESOURCE OFFICER**

THIS FIRST AMENDMENT is made and entered into as of the ____ day of _____, 2024, by and between the VILLAGE OF BARTLETT, Illinois, a municipal corporation (hereinafter referred to as the “Village”) and the BOARD OF EDUCATION OF SCHOOL DISTRICT U-46 (hereinafter referred to as the “District”).

WHEREAS, the Village and the District entered into an Agreement (“Original Agreement”) dated June 6, 2023 (attached hereto and made a part hereof as Attachment A), providing for School Resource Officers on a contract basis; and

WHEREAS, the Original Agreement will expire on June 5, 2024;

WHEREAS, the parties hereto have each determined to be in their best interests to extend the term of the Original Agreement and to provide for a single SRO to provide services to District’s Eastview Middle School.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby mutually acknowledged, the parties agree as follows:

1. The above recitals are incorporated into and made a part of this First Amendment Agreement as if fully recited herein.
2. Section 2 of the Original Agreement is hereby amended to provide that the term of the Original Agreement shall be extended from June 5, 2024, to July 3, 2024 (the “Extended Term”).
3. Section 7 of the Original Agreement is hereby amended to provide that staffing coverage during the Extended Term will be between 7:00AM CST through 1:00PM CST during designated school days.
4. Section 5, Paragraph 5.1 of the Original Agreement is hereby amended to provide that the District shall pay to the Village the sum of **\$37.36** per hour plus an overtime hourly rate of **\$56.04** per hour for services during the Extended Term. Such sum shall be provided to the Village on or before September 1, 2024.
5. The remainder of the Original Agreement shall remain in full force and effect, except as expressly amended by this First Amendment.

IN WITNESS WHEREOF, the undersigned have entered into and executed this First Amendment as of the date and year first written above.

VILLAGE OF BARTLETT

SCHOOL DISTRICT U-46

By: _____
Village President

By: _____
Deputy Superintendent of Operations

Attest:

Attest:

Village Clerk

Secretary

**AGREEMENT BETWEEN THE VILLAGE OF BARTLETT AND SCHOOL DISTRICT U-46
PROVIDING FOR A SCHOOL RESOURCE OFFICER**

This Agreement is entered into this 6th day of June 2023, by and between the Village of Bartlett, Illinois, a municipal corporation (the "Municipality") and the Board of Education of School District U-46 (the "District"). Collectively, the Municipality and the District may be hereinafter referred to as the "Parties".

WHEREAS, the District desires to have, on a contract basis, School Resource Officers ("SROs") detailed to the District's Schools; and

WHEREAS, the Municipality is willing to provide such SROs in exchange for the payment outlined in this Agreement; and

WHEREAS, both the 1970 Illinois Constitution, (Article VII, Section 10) and the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, authorize and encourage intergovernmental cooperation; and

WHEREAS, both the Municipality and the District are interested in promoting the safety and security of the staff, students and school premises in the District; and

WHEREAS, the Municipality and the District have previously entered into Intergovernmental Agreements regarding the same subject matter as this Agreement, and the parties hereto intend that all such previous Intergovernmental Agreements regarding the subject matter hereof are hereby terminated, and that this Agreement shall supersede and supplant any and all such prior Intergovernmental Agreements between the parties hereto regarding the subject matter hereof.

NOW, THEREFORE, in consideration of the promises, covenants, terms and conditions set forth in this Agreement, the parties hereto agree as follows:

SECTION 1. INCORPORATION OF RECITALS

The foregoing recitals are incorporated into and made a part of this Agreement as if fully set forth herein.

SECTION 2. TERM

The services under this Agreement shall commence on August 14, 2023 and continue in full force and effect until June 5, 2024.

SECTION 3. PURPOSE

- The purpose of the SRO Program is to facilitate, promote, and help maintain a safe, secure, and nurturing school learning environment that is flexible in meeting the academic, social, and emotional needs of each student.
- By establishing a working relationship with school personnel, a cooperative effort to prevent juvenile delinquency is formed.
- It is the responsibility of District teachers and other District educators to respond to inappropriate student behavior in a way that supports personal growth and learning opportunities for all students.
- It is further the goal of the District that school discipline be administered through the Student Code of Conduct focusing on keeping students within the classroom setting.
- School-based infractions shall be addressed primarily by using student-based interventions that improve school safety and academic performance for all (*e.g.* classroom interventions, counseling services, restorative justice, peer mediation, etc.), and not focused primarily on using exclusionary, punitive measures, or arrests.
- The Police Department and District, in order to ensure an efficient and cohesive SRO program, will build a positive relationship between law enforcement, students, and school employees. The goal of the program is to reduce crime, create a safe school environment, and provide a law enforcement resource to school administrators, teachers, and students.

SECTION 4. OBLIGATIONS AND RESPONSIBILITIES OF THE MUNICIPALITY THROUGH ITS POLICE DEPARTMENT

4.0 Provide Police SROs to the District for Interview

- If and when the position of SRO is vacant, the Municipality's Police Department will provide to the District qualified candidates to interview. The selection process will include a collaborative interview process of the qualified applicants by the school and District administration, and the Police Department administration.
- After the interview process, the District shall provide the Municipality their order of preference in candidates. The final selection shall be made by the Municipality's Chief of Police in her/his sole discretion. The Police Department candidates must have the following training and qualifications:
 - A. Special interest and understanding of juveniles, Juvenile Law, constitutional protections, and their problems and concerns;
 - B. Strong, effective leadership abilities;
 - C. Positive and proactive attitude, excellent interpersonal and problem-solving skills, ability to resolve conflicts, and excellent verbal and written communication skills;
 - D. Self-motivated, and an ability to work with minimal supervision;
 - E. Ability to interact effectively and productively with the Police Department, courts, school staff, students and parents;
 - F. Experience in and knowledge of drug and gang awareness;
 - G. Non-probationary Police employee;
 - H. Excellent attendance record.

4.0.1 Training and Professional Development

A. The Municipality shall be responsible for the training standards of the SRO's assigned to the schools as established by the Illinois Law Enforcement Training Standards Board under 50 ILCS 705/10.22. The Police Department shall provide to the School District a certificate of completion, or approved waiver, issued by the Illinois Law Enforcement Training Standards Board under Section 10.22 of the Illinois Police Training Act [50 ILCS 705/10.22] indicating that the subject officer has completed the requisite course of instruction in the applicable subject areas within one year of assignment, or has prior experience and training which satisfies this requirement.

B. The District shall provide a minimum of three professional development training sessions for SROs each year. These training sessions are required by all SROs annually:

1) Crisis Prevention Institute (CPI) Non-Violent Crisis Intervention foundational course Modules 1,2,3,4, 7 and 8, (not including any physical safety or physical holds/restraints - Modules 5 and 6). This is a 6 hour professional development course used for U-46 staff. The purpose of this training for SROs is to develop common language, common awareness, and common response familiarity when U-46 staff and SROs respond to student escalations.

a. This course will be provided in August of each school year by a U-46 CPI Certified Instructor coordinated by the School Safety Department.

2) Student Special Needs Awareness in Autism and Special Education. This professional development will be provided by the U-46 Student Specialized Services department and includes an overall awareness and situational understanding of students with special needs. This training session will be 2.5 hours and be provided by a U-46 professional from the Student Specialized Services department.

3) Professional Development in line with 105 ILCS 5/10-22.6(c-5) concerning the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, the appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.

4.1 Organizational Relationships:

- The Police Department shall assign to the District on a full-time basis the officer chosen to act as the SRO.
- The SRO shall report to the school's principal and assistant principal.
- The SRO shall remain an employee of the Municipality and all personnel rules applicable to the Municipality police officers shall continue to apply to the SRO, and the SRO will at all times abide by all personnel rules of the Police Department.
- Moreover, the Municipality shall be fully responsible for all employee-related obligations.

4.2 Duties and Responsibilities of SRO

- The duties and responsibilities of the SRO assigned to the District shall include, but not be limited to, the following:
 - A. SROs act in the role of law enforcement officer but shall not enforce school rules or policies or become involved with matters that are strictly school discipline issues
 - B. Promote safety in and around the school by reducing crime and fear of crime, and by coordinating both parties' efforts to provide a safe and nurturing school learning experience that is flexible in meeting the academic, social, and emotional needs of each student.
 - C. Violence prevention activities with students and led by students.
 - 1) SROs will serve in a support role and participate in violence prevention activities that are developed by school administrators and teachers, in an effort to develop and enhance student voice and student leadership in violence prevention and violence prevention activities. Examples of programs that work to enhance these activities, and are supported by U-46 District Administration, are: the Sandy Hook Promise program, the Start with Hello program (Bullying prevention, relationship building, climate and culture), and Say Something (for violence prevention).
 - D. Run, Hide, Fight - School Safety Law Enforcement Drills based on FEMA IS-907: Active Shooter, What You Can Do. The SRO will:
 - 1) Serve as their assigned school's point of contact for school safety drills, attending all Run, Hide, Fight school safety drills, providing after-action feedback to principals, school administration and staff.
 - 2) Serve as the liaison between the school administration and the Police Department for any training, pre-planning, response planning and coordination with the District's Safety Department.
 - E. Provide information and give presentations to students, staff and parents to support and empower schools to be welcoming centers of family and community engagement.
 - F. Appear and testify in court proceedings and school suspension review and expulsion hearings as necessary, unless said appearance and/or testimony would interfere with any pending or reasonably contemplated law enforcement proceedings and/or criminal investigation.
 - G. Be proactive in identifying and addressing patterns of delinquency, street gang membership and activity and problem areas around the school to strive toward prevention, operational excellence and efficiency.
 - H. Assist school personnel with managing escalated and agitated individuals, crowd control and vehicle traffic patterns to strive toward prevention, operational excellence and efficiency.
 - I. Maintain open communication with school personnel in an attempt to identify individuals or conditions that could result in delinquent behavior, formulate prevention plans and identify proactive solutions.
 - J. Maintain and report to the District a record of reported criminal incidents and arrest activities for the specific school designated for the reporting officer.
 - K. Perform all duties in connection with this Agreement according to the School District's policies concerning nondiscrimination and anti-harassment.
- 4.3 District and Municipality to agree on Modifications to Duties and Responsibilities**
- The District retains the right to add, delete, and update essential job duties and responsibilities as necessary, subject to approval of the Municipality.
- 4.4 Level of Service**
- Based upon the operational needs of the Municipality's Police Department in any unusual circumstances as determined by the Chief of Police, the level of service provided to the District under this agreement shall be at the discretion of the Chief of Police with adjustments in payments by the District accordingly.
- 4.5 Additional Services**
- Any and all necessary backup services, including equipment and personnel, required to assist SROs in the performance of their obligations under this Agreement shall be at the sole discretion and control of the Chief of Police of the Municipality.
- 4.6 Crime Reports and Notification of Arrest or Law Enforcement Action**
- SROs are required to submit a monthly crime report to the Coordinator of School Safety, which includes reported crimes that occurred on school property.
 - Unless exigent circumstances exist, if the SRO or police officer working in the absence of the SRO under this agreement, arrests a student for a school offense, the SRO will report that arrest or law enforcement action to the school principal.
 - Unless exigent circumstances exist, if the SRO or police officer working in the absence of the SRO under this agreement, arrests a District school employee or contracted employee for an offense related to their duties as employees or contracted employees of the School District, the SRO or police officer working in

the absence of the SRO under this agreement, will report that arrest or law enforcement action to the school principal or to the Coordinator of School Safety.

SROs who are equipped with a body-worn camera (BWC) will utilize the BWC during the course of their official duties when on U-46 property as required by law. If an SRO turns on their BWC during the course of their official duties while at the school, the SRO shall promptly notify their school principal. The principal will ensure the District's student record system correctly documents the behavior incident and the BWC indicator is marked properly by entry of the behavior event in the District's student information system and checking the BWC box to indicate that a BWC video exists. Any such film or video taken by, and kept in the possession of the Municipality/police department may be considered law enforcement records under the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. §1232g and 34 C.F.R. §99.8) and Ill. School Student Records Act (ISSRA) (105 ILCS 10/2(d)). Any copy of such film or video, if permitted by law to be provided to the District, may become an educational record of the District. In the event a student parent/guardian requests their student records, the BWC indicator will be reported to the parent/guardian and the school administration will direct the parent/guardian to the police department to submit a request for records pursuant to the Freedom of Information Act if the parent/guardian so chooses.

SECTION 5. OBLIGATIONS AND RESPONSIBILITIES OF THE PARTIES FOR SRO COMPENSATION

5.1 Payment

- The District shall reimburse the Municipality for the cost of officers assigned to schools as provided for herein.
- Upon the selection of any officer, the Municipality shall provide the District with a statement in a form substantially similar to Exhibit A, attached hereto and made a part hereof, setting forth the cost of the SRO as a non-probationary police officer's salary.

5.2 Overtime costs

- The District further agrees to only pay the overtime cost incurred by the Municipality wherever a principal or district administrator requests the SRO for school sponsored events/activities. Said overtime costs will be the responsibility of the District. An hourly overtime rate is included in Exhibit A. All overtime hours must first be approved by the school's principal or the Coordinator of School Safety. Oral requests for overtime services made less than 24 hours before the commencement of the overtime shall constitute District approval of the overtime hours; all other requests for overtime shall be in writing and delivered to the SRO more than 24 hours in advance of the commencement of the overtime work. District will not pay unapproved overtime.

5.3 Overtime Reports

- All SROs will submit overtime reports on a weekly basis to the respective principals or the Coordinator of School Safety for approval on the District's designated form for accounting purposes. The SRO will also complete a Municipality overtime form and submit the same for his/her supervisors for approval.

5.4 Invoices

- The Municipality will pay the SRO's costs as agreed upon and shall invoice the District in 10 monthly increments for District financial obligations as set forth above.

5.5 Billing

- The Municipality will bill the District on a monthly basis for all overtime costs.

SECTION 6. ACCOMODATIONS

- The District will provide office space and the following commodities necessary to accomplish the objectives set forth above: Private office, District computer with access codes, District office phone, District view capability of camera systems, Key Fob for the Electronic Access Control System, login for camera appropriate/necessary interior and exterior access, VLAN and IP based access through the District computer network that allows the SRO access to municipal computer systems, District administrative level access on District Internet access to conduct investigations, and a District two-way radio with frequencies for all District schools and District area wide networks.

SECTION 7. STAFFING

- The Municipality will assign police SROs to serve as an SRO for the school calendar year, of which they shall work eight (8) hours per school day.
- The Municipality will assign SROs to the following schools and/or assignments:

SECTION 8. ABSENCE OF EMPLOYEES

- In the event of the unavailability of any SRO due to sickness, injury, use of benefit time, or any other reason, such SRO shall be temporarily replaced by another Municipality police employee as determined by the Chief of Police at no additional cost to the District.
- The SRO may be required to attend training sessions during a duty day.
- Training sessions will be scheduled on school professional development days, institution days and school holidays, when possible.
- In the event of any absence or other unavailability of any assigned SRO, any replacement shall be trained pursuant to section 4.0.1 of this agreement.
- In the event an assigned SRO is unavailable, the Municipality shall provide prompt notice to the applicable school as to the nature of the absence, the expected duration, and the identity of the replacement SRO.

SECTION 9. TERMINATION

- Either party may terminate this Agreement at any time by providing the other party with at least 6 months prior written notice of such termination. In addition, the parties may terminate this Agreement by mutual consent and agreement. In the event of emergency, safety issue, or any other condition that constitutes a substantial threat to the health or safety of students, employees or others at the school or District, as determined by the District in its sole reasonable discretion, the District may immediately suspend this Agreement until such condition has been remedied to the District's satisfaction.

SECTION 10. INDEMNIFICATION

10.1 District Indemnification, Generally

- The District shall and hereby does indemnify and hold harmless the Municipality, its officials, officers, agents, employees and assigns against any claims, demands, loss, costs and expenses, excluding attorney's fees for the defense thereof, arising from or in connection with the activities contemplated hereunder, provided that said claims, demands, costs and expenses have not been caused by the negligence or willful and wanton misconduct of the SROs, the Municipality, its officers or employees.

10.2 Municipality Indemnification, Generally

- The Municipality shall and does hereby indemnify and hold harmless the District, its employees, volunteers and agents against any claims, demands, loss, costs and expenses, including attorney's fees for the defense thereof, arising from or in connection with the negligence or willful and wanton misconduct of the SROs, the Municipality, its police department or its employees provided that said claims, demands, costs and expenses have not been caused by the negligence or willful and wanton misconduct of the District, its employees, volunteers, and/or agents.

10.3 Duties and Benefits

- Notwithstanding any provisions herein to the contrary, this Agreement is entered into solely for the benefit of the contracting parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person and entity who is not a party to this Agreement or to acknowledge, establish or impose any legal duty to any third party. Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory immunities and/or privileges of the District and/or the Municipality and/or any of their respective officials, officers, employees, volunteers and or/agents.

10.4 Defenses

- Notwithstanding any provisions herein to the contrary, the insurance company, self-insurance pool, risk pool provider, self-insured party, or similar entity of the party providing the indemnification shall be allowed to raise, on behalf of the other party, any and all defenses statutory and/or common law to such claim or action which the other party might have raised, including but not limited to any defense contained within the Illinois Governmental and Governmental Employees Tort Immunity Act, 75 ILCS 10/1-101 *et seq.*

SECTION 11. STUDENT RECORDS

11.1 School Records, Generally

- All records maintained or created by the school or its students shall be the sole property of the District and shall be maintained at the District in accordance with all applicable State and federal laws and regulations.
- The parties further agree to comply with all State and federal laws and regulations governing the release of these records. In addition, the Municipality and any person handling such records on its behalf shall comply with the Illinois School Student Records Act, 105 ILCS 10/1 *et seq.*; the Freedom of Information Act, 5 ILCS 140/1, *et seq.*; and all corresponding regulations to the extent applicable.

11.2 Municipal Records, Generally

- All records maintained or created by the police department shall be the sole property of the Municipality and shall be maintained by the Municipality in accordance with all applicable State and Federal laws and regulations. The parties further agree to comply with all state and federal laws and regulations, including a reciprocal reporting memorandum of understanding, if applicable, governing the release of these records.

SECTION 12. GENERAL PROVISIONS

12.0 Amendment

- Any terms or conditions of this Agreement may be deleted or altered only by written agreement to this Agreement, duly executed by the Municipality and the District.

12.1 Severability

- If any provision of this Agreement shall be held or deemed to be, or shall in fact be inoperative or unenforceable in any particular case or in all cases for any reason, this shall not render the provision in question inoperative or unenforceable in any other case or circumstances, or render any other provisions herein contained invalid, inoperative, or unenforceable to any extent whatever.
- The invalidity of any one or more phrases, sentences, clauses or sections contained in the Agreement shall not affect the remaining portions of the Agreement or any part thereof.

12.2 Interpretation

- Any headings of the Agreement are for convenience of reference only and do not define or limit the provisions thereof.
- Words of gender shall be deemed and construed to include correlative words of other genders.
- Words importing the singular shall include the plural and vice versa, unless the context shall otherwise indicate.
- All references to any such person or entity shall be deemed to include any person or entity succeeding to the rights, duties, and obligations of such person or entity succeeding to the rights, duties, and obligations of such person or entity in accordance with the terms and conditions of the Agreement.

12.3 Assignment/Binding Effect

- Neither party hereto may assign their respective rights and duties hereunder except upon prior written consent of the other party.
- This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective assigns, legal representatives and successors in interest.

12.4 Waiver of Breach

- If either party waives a breach of any provision of this Agreement by the other party, that waiver will not operate or be construed as a waiver of any subsequent breach by either party or prevent either party from enforcing such provisions.

12.5 Merger Clause, Amendment

- This Agreement sets forth all of the entire understanding of the parties relative to the subject hereof and supersedes any and all prior agreements, express or implied, oral or written. No amendment or modification of this Agreement shall be effective unless reduced to writing and executed by the parties hereto.

12.6 Compliance with All Laws

- The Municipality and the District shall at all times observe and comply with the laws, ordinances, regulations and codes of federal, State, county and other local government agencies, which may in any manner affect the performance of this Agreement.

12.7 Governing Law

- This agreement shall be subject to and governed by the laws of the State of Illinois.
- Venue for the resolution of any disputes or the enforcement of any rights arising out of or in connection with this Agreement shall be in the Circuit Court of Kane County, Illinois.

12.8 Disclaimer of Relationship

- Nothing contained in this Agreement, nor any act of the Municipality or the District, respectively, shall be deemed or construed by any of the parties hereto or by third persons, to create any relationship of a third-party beneficiary, principal, agent, limited or general partnership, joint venture, or any association or relationship involving the Municipality or the District respectively.

12.9 Execution

- This agreement may be executed in counterparts, each of which shall be an original and all of which shall constitute one and the same agreement.
- For the purposes of executing this agreement, any signed copy of this agreement transmitted by email shall be treated in all manners and respects as an original document. The signature of any party on a copy of this agreement transmitted by email shall be considered for these purposes as an original signature and shall have the same legal effect as an original signature. Any such e-mailed copy of this agreement shall be considered to have the same binding legal effect as an original document.
- At the request of either party any email copy of this agreement shall be re-executed by the parties in an original form. No party to this agreement shall raise the use of e-mail as a defense to this agreement and shall forever waive such defense.

12.10 Notice

- Any and all notices required to be delivered hereunder shall be deemed delivered when and if personally delivered, or mailed by registered or certified mail, return receipt requested, postage prepaid (or sent by a recognized overnight courier service with instructions and payment for delivery on the next business day) to the parties as set forth below:

If to the District:

Superintendent, School District U-46, 355 East Chicago Street, Elgin, IL 60120-6543

If to Municipality:

Chief of Police, Bartlett Police Department , 228 S, Main Street, Bartlett, IL. 60103

Either party hereto may change the names and address of the designee to whom notice shall be sent by giving written notice of such change to the other party hereto in the same manner as all other notices are required to be delivered hereunder. Notice as provided herein does not waive service of summons or process.

MUNICIPALITY: Village of Bartlett

U-46 SCHOOL DISTRICT: Board of Education

Kevin Wallace, President

SUSAN KERR

Municipality President

School Board President

Signature

Signature

June 6, 2023

9/11/23

Date

Date

ATTEST:

Lorna Giles, Village Clerk

Trisha Olson
School Board Secretary

Municipality Clerk

School Board Secretary

Signature:

Signature

June 6, 2023

September 11, 2023

Date

Date

EXHIBIT A:
COST WORKSHEET

2023-2024 POLICE DEPARTMENT NAME: Bartlett Police Department			
	Number of	Number of	Annual Cost
Number of School Officers Provided.		2	\$77,704
Total Cost of Officers for Schools.			\$155,408
For Billing Purposes. (Sept. through June)	10 Invoices		\$15,540.80
Overtime Hourly Rate for SRO for Budgeting.			\$56.04



Agenda Item Executive Summary

AGENDA ITEM: Authorization to replace one totaled police vehicle.

BOARD OR COMMITTEE: Board

BUDGET IMPACT

Amount	\$ 46,384.00	Budgeted	\$ N/A
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Fund: 6100-570170	Corresponding Activity Measure: Police Vehicle Replacement Fund
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EXECUTIVE SUMMARY

The Police Department would like to purchase a new 2025 Ford Utility Police Interceptor vehicle to replace a 2018 Ford Utility Police Interceptor vehicle totaled in a traffic crash on October 29, 2023. IRMA issued the Village of Bartlett a check in the amount of \$16,819.00 to be used to replace the totaled squad. This vehicle is needed to maintain our fleet vehicle coverage for the patrol division. The Suburban Purchasing Cooperative awarded Contract #204 to Currie Motors Fleet in Frankfort, Illinois for the 2025 Ford Utility Police Interceptor vehicle.

ATTACHMENTS (PLEASE LIST)

Police Department Memorandum
SPC Contract # 204

RELATIONSHIP TO STRATEGIC PLAN GOAL

Strategic Plan Goal: Continue to enhance and improve efficiency of service delivery methods and approaches.

Short Term (1-3 Years): Routine Complex

Long Term (3-5 Years): Routine Complex

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

MOTION: I move to purchase a 2025 Ford Utility Interceptor vehicle through Suburban Purchasing Cooperative Contract #204 for \$46,384.00 from Currie Motors Fleet in Frankfort, Illinois.

Staff: Geoffrey Pretkelis, Chief of Police
Greg Milos, Support Services Sergeant

Date: February 20, 2024

**POLICE DEPARTMENT MEMORANDUM
24-03**

DATE: February 12, 2024
TO: Paula Schumacher, Village Administrator
FROM: Greg Milos, Sergeant
RE: Purchase of a Ford Interceptor Utility Police Vehicle for Patrol Division

The Suburban Purchasing Cooperative, a cooperative of 142 municipalities and townships in northeastern Illinois, awarded Currie Motors Fleet in Frankfort, Illinois, the contract for the 2025 Ford Utility Police Interceptor Vehicle. The 2023 Ford Interceptor Utility comes standard with All-Wheel Drive and features a V-6 engine.

This vehicle would replace a 2018 Ford Utility Police Interceptor that was totaled in a traffic crash on October 29, 2023. IRMA issued the Village of Bartlett a check in the amount of \$16,819.00 to be used to replace the totaled squad. The price to replace this vehicle, which includes delivery, is \$46,384.00 and would be taken from the Vehicle Replacement Fund. This vehicle would be purchased to maintain our fleet vehicle coverage for the patrol division. This vehicle would be delivered eight to ten months after the order is placed with Currie Motors Fleet.

MOTION: I move to purchase a 2025 Ford Utility Interceptor vehicle through Suburban Purchasing Cooperative Contract #204 for \$46,384.00 from Currie Motors Fleet in Frankfort, Illinois.



**2025 Ford Utility Interceptor
Contract #204**

\$47,615.00



Currie Motors Fleet

Nice People to do Business With!

Production Begins May 2024

Hybrid Motors are Late Availability

2025 Model Year is Allocation Based upon Sales History and Subject to Commodity Restrictions



2025 Ford Utility Interceptor

\$47,615.00

Standard Features

MECHANICAL ● 3.3L Police-Calibrated V6 Direct-Injection Hybrid Engine System –Standard ●AWD Drivetrain Transmission – 10-speed automatic, police calibrated ●Lithium-Ion Battery Pack ●Brakes – Police calibrated high-performance regenerative braking system(Hybrid Only) ● 4-Wheel heavy-duty disc w/heavy-duty front and rear calipers ●Brake Rotors – large mass for high thermal capacity and calipers with large swept area. ●Electric Power-Assist Steering (EPAS) – Heavy-Duty ●DC/DC converter – 220-Amp ●Cooling System – Heavy-duty, Engine oil cooler and transmission oil cooler ●Engine Idle Hour Meter ●Powertrain mounts – Heavy-Duty ●Class III Trailer Hitch Receiver and (2) recovery hooks ● Class III Trailer Tow Lighting Package ●Wheels— Heavy-duty steel, vented with center cap— Full size spare tire w/TPMS ●50-State Emissions System ● H8 AGM Battery ● **Engine Idle Control** ●Manual Police Pursuit Mode

EXTERIOR ●Antenna, Roof-mounted ●Cladding – Lower body-side cladding ●Door Handles – Black ● Exhaust, True Dual ● **Daytime Running Lamps – Configurable ON/OFF through instrument cluster** ●Door-Lock Cylinders (Front Driver / Passenger / Lift-gate) ●Glass – 2nd Row, Rear Quarter and Lift-gate Privacy Glass ●Grille – Black ●Headlamps – Automatic, LED Low-and-High-Beam ●Lift-gate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder ●Mirrors – **Black Caps Power Electric Remote Heated Manual Folding with Integrated Spotter** ●Spare – Full size 18” Tire w/TPMS ●Spoiler – Painted Black ● Lift-gate Handle ●Tail lamps – LED ●Tires – 255/60R18 A/S BSW ●Wheel-Lip Molding – Black ●Wheels – 18” x 8.0 painted black steel with polished stainless steel hub cover ●Windshield – Acoustic Laminated ●**Unity LED Drivers Spot Light** ●**Rear Tail Light Housing**

INTERIOR/COMFORT ●Cargo Hooks in cargo area ●Climate Control – Dual-Zone Electronic Automatic Temperature Control ●Door-Locks— Power ● **Rear-Door Handles and Locks Operable** ●Fixed Pedals (Driver Dead Pedal)● Floor – Heavy-Duty Thermoplastic Elastomer ●Glove Box – Locking/non-illuminated ●Grab Handles ●Heated Sanitization Solution ●**Lift gate Release Switch located in overhead console (45 second timeout feature)**●Lighting— Overhead Console— Red/White Task Lighting in Overhead Console— 3rd row overhead map light ●Mirror – Day/night Rear View ●Particulate Air Filter ● Power points – (1) First Row ●Rear-door closeout panels ●Rear-window Defrost ●Scuff Plates – Front & Rear ●Seats— 1st Row Police Grade Cloth Trim, Dual Front Buckets with reduced bolsters — 1st Row – Driver 6-way lower track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar) — 1st Row – passenger 2-way manual track (fore/aft. with manual recline) — Built-in steel intrusion plates in both driver/passenger seatbacks — 2nd Row Vinyl, 35/30/35 Split Bench Seat (manual fold-flat, no tumble) ●Speed (Cruise) Control ●Speedometer –

Calibrated (includes digital readout) ●Steering Wheel – Manual / Tilt / Telescoping, Speed Controls and 4 user – configurable latching switches Sun visors, color-keyed, non-illuminated ●Universal Top Tray – Center of I/P for mounting aftermarket equipment ●Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature● **Power Passenger Seat ● Courtesy Lights Disabled ● Rear Dome Light**

SAFETY/SECURITY ●Advance Trac® w/RSC® ●Airbags, dual-stage driver & front-passenger, side seat, passenger-side knee, Roll Curtain Airbags and Safety Canopy®●Anti-Lock Brakes (ABS) with Traction Control ● Brakes – Police calibrated high-performance regenerative braking system ●Belt-Minder® (Front Driver / Passenger)●Child-Safety Locks ●Individual Tire Pressure Monitoring System (TPMS)●LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations ●Rearview Camera viewable on 8"Center Stack ● Seat Belts, Pretensioner /Energy-Management System w/adjustable height in 1st Row ●SOS Post-Crash Alert System™● Perimeter Alert ● Remote Keyless Fob ●BLIS ●Cross Traffic Brake Assist ●Pre-Collision Mitigation System ●Reverse Sensing System

Police Up-fit Friendly ●Consistent 11-inch space between driver and passenger seats for aftermarket consoles (9-inch center console mounting plate)●Console mounting plate ●Dash pass-thru opening for aftermarket wiring ●Headliner- easy to service ●Two (2) 50 amp battery ground circuits – power distribution junction block (repositioned behind 2nd row seat floorboard). ● Grill Wiring ●100 Watt siren/Speaker Prep Kit

Functional ●Audio— AM/FM / MP3 Capable / Clock / 4-speakers— SYNC® interface — Includes hands-free voice command support — USB Port — (1) — 8" Color LCD Screen Center- Stack "Smart Display"● Easy Fuel® Capless Fuel-Filler ●Fleet Telematics Modem to support Ford Pro™ Telematics ●Front door tether straps (driver/passenger)●Power pigtail harness ●Simple Fleet Key; 4-keys●Two-way radio pre-wire ●Two (2) 50 amp battery power circuits – power distribution junction block (behind 2nd row passenger seat floorboard)●Wipers – Front Speed- Sensitive Intermittent; Rear Dual Speed Wiper ●Up fitter Interface System ●PAITRO output tied to lift gate release switch ●3 Year 36,000 Mile Warranty-5 Year 100,000 mile Powertrain Warranty ●Delivery under 75 miles



Models

X	K8A	2025 Utility Interceptor Hybrid-Late Availability	47,615.00

OPTIONS-Mechanical/Functional

X	99B-3.3L V-6 TI-VCT Motor NA with 99C Motor	-2661.00
	99C-3.0L Eco boost	893.00
	76D-Deflector Plate (engine and transmission shield)	320.00
	41H-Block Heater	179.00
	18X-100 Watt Siren Speaker (includes bracket and pig tail)	329.00
X	60R-Noise Suppression	94.00
	67U-Ultimate Wiring Kit	602.00
X	67V-Connector Kit	188.00
	85D-Front Console Mounting Plate Delete (NA with 67H, 67U, 85R)	NC
	85R-Rear Mounting Plate (NA with 65U, 85D)	56.00
	67H Ready For the Road Package-OEM Lighting and Wiring Package	3,532.00
X	18D-Global Lock/Unlock- Deletes 45 second Lift Gate Lock Release	N/C

Options-Exterior

	16P Rear Bumper Step Pad	94.00
	65L 18" Wheel Covers	65.00
X	Keyed Alike CODE 1435x	47.00
	942-Daytime Running Light-Cannot be Reprogrammed	47.00
X	68G- Rear Door Locks Inoperable	72.00
	52P-Hidden Door Lock Plunger Includes 68G	150.00
	43A-Rear Auxiliary Lights	376.00
	96T-Rear Spoiler Traffic Light-Compatible with Interior Upgrade Package	1,410.00
	51P-Drivers Side Spot Light Prep	132.00
	51S-Dual Spot Lights-Unity	582.00
	51T-Drivers Spot Light-Whelen	394.00
	51V-Dual Spot Lights-Whelen	629.00
	51W-Dual Spot Prep	264.00
	Spot Light Delete	-376.00
	63B-Side Marker Lights	320.00
	63L-Quarter Glass Lights	546.00
	66A-Front Headlamp Package	846.00
	66B-Tail Lamp Package	405.00
X	66C-Rear Light Package	432.00
	16D-Badge Delete	N/C
	21L Front Auxiliary Light	546.00

Options-Interior

	47E 12.1" Integrated Computer Screen	3,478.00
	63V Cargo Vault (Lockable Small Compartment)	253.00
	65U Interior Upgrade Package	367.00
	92R Solar Tint 2 nd Row (Deletes Privacy Glass)	85.00
	92G Solar Tint 2 nd Row and Cargo Area (Deletes Privacy Glass)	112.00
	87M 4" Rear Camera (1/4 size Picture in Picture in Upper Left Quadrant of Display)	N/C

	16C Carpet Floor Covering	141.00
	F6 Ebony Cloth Seating	51.00
	90D Ballistic Door Panels (Level III +)-Driver Front Door Only	1495.00
	90E Ballistic Door Panels (Level III+)- Driver and Passenger Front Doors Only	2979.00
	90F Ballistic Door Panels (Level IV+)- Driver Front Door Only	2274.00
	90G Ballistic Door Panels (Level IV +)- Driver and Passenger Front Doors Only	4541.00

Exterior Colors

	E4-Vermillion Red	
	JS-Iconic Silver	
	LK-Dark Blue	
	LM-Royal Blue	
	M7-Carbonized Gray	
	TN-Silver Grey Metallic	
	UJ-Sterling Gray	
X	UM-Agate Black	
	YZ-Oxford White	

Miscellaneous Options

	4-Corner LED Amber Strobes	1,395.00
	Rustproofing (Does Not Include Undercoating)	395.00
	Delivery Over 75 Miles	250.00
	Certificate of Origin (Customer to Complete Licensing)	N/C
X	License and Title- Municipal Municipal Police	203.00
	Passenger Title and Plates	351.00

Title Name	Village of Bartlett
Title Address	228 S. Main Street
Title City	Bartlett, IL
Title Zip Code	60103
Contact Name	Sgt Greg Milos
Phone Number	224-230-1441
PO Number	
FIN CODE	
Tax Exempt Number	E99981051
Total Dollar Amount	\$46384.00
Delivery Address	228 S. Main Street
	Bartlett, IL 60103

***Orders Require Signed Original Purchase Order and Tax Exempt Letter Submitted to:**

Currie Motors Commercial Center
10125 W Laraway
Frankfort Il 60423
PHONE: (815) 412-3227
Tom Sullivan
tsullivan@curriemotors.com

Phone: (815)464-9200
Nic Cortellini
ncortellini@curriemotors.com

Production is based upon Plant Scheduling and Commodity Restrictions Subject to Cancellation

Payment Due at Time of Delivery