



VILLAGE OF BARTLETT
BOARD MINUTES
December 5, 2023

1. CALL TO ORDER

President Wallace called the regular meeting of December 5, 2023 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

2. ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte (via Teams), Suwanski (via Teams) and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Sr. Management Analyst Sam Hughes, Finance Director Todd Dowden, Public Works Director Dan Dinges, Civic Engineer Nick Talerico, Planning and Development Director Kristy Stone, Grounds Superintendent Matt Giermak, Police Chief Geoff Pretkelis, Deputy Chief Rob Sweeney, Deputy Chief Will Naydenoff, Village Attorney Kurt Asprooth and Village Clerk Lorna Giles.

3. INVOCATION – Pastor Ryan Chaney from Village Church of Bartlett did the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the agenda. He asked if there were any items a board member wished to remove from the Consent Agenda, or any items a board member wished to add to the Consent Agenda.

There were no additions or subtractions to the Consent Agenda.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to Amend the Consent Agenda, and the items designated to be approved by Consent therein.

Trustee Hopkins moved to Approve the Consent Agenda and that motion was seconded by Trustee Deyne.



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ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

6. MINUTES – Covered and approved under the Consent Agenda.
7. BILL LIST – Covered and approved under the Consent Agenda.
8. TREASURER’S REPORT - None
9. PRESIDENT’S REPORT - None
10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Deyne recognized December anniversaries and birthdays.

Trustee Hopkins asked for an update on Route 59 and West Bartlett.

Public Works Director Dan Dinges stated that they are getting close to having all the pavement done. The goal is to get all the geometric improvements which would open up all of the turn lanes which would relieve the pressure with traffic. They hope the weather will hold out and they can get that done. They are still working on street lights, foundations and they will continue as long as the weather is decent. The permanent signals and landscaping will happen next spring.

Trustee Hopkins asked if there was going to be a turn lane going westbound on West Bartlett Road going into the Grasslands subdivision.

Mr. Dinges stated yes, there is a right turn lane and they already bid those improvements. It is open now.

Trustee Gunsteen stated that the Merry and Bright event was well done. He thanked all of the volunteer groups that were out there for their participation.

11. TOWN HALL - None
12. STANDING COMMITTEE REPORTS



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A. BUILDING & ZONING COMMITTEE, CHAIRMAN GUNSTEEN

Trustee Gunsteen stated that Ordinance 2023-113, an Ordinance Approving a Site Plan and Granting a Special Use Permit to Allow Trailer and Semitrailer Storage for Lot 15N in the Brewster Creek Business Park was covered and approved under the Consent Agenda.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

Trustee Gandsey stated that there was no report.

C. FINANCE COMMITTEE, CHAIRMAN LAPORTE

Trustee LaPorte presented Resolution 2023-111-R, a Resolution Adopting the 2024-28 Capital Improvements Program.

Trustee LaPorte stated this is the Resolution to adopt the 2024-2028 Capital Improvements Program and authorize the staff to begin engineering and design work on those projects included in the 2024-25 fiscal year. The Capital Improvements Program for 2024-2028 is 16% lower than last year's program. A 2024-25 Projects by Source of Funds lists the proposed projects that total \$27,719,600. If this Resolution is passed, the 2024-25 projects will be incorporated into the Operating Budget that will be presented to the Village Board in February.

Trustee LaPorte moved to approve Resolution 2023-111-R, a Resolution Adopting the 2024-28 Capital Improvements Program and that motion was seconded by Trustee Deyne.

Trustee Gandsey asked about what was changed from the last review.

Finance Director Todd Dowden stated that the \$27,719,600 is the same amount presented previously.

Trustee Suwanski asked if any of the potential items were moved.

Village Administrator Paula Schumacher stated that there were three items that she sent an email to each trustee about. 1) Doing an MFT cleanup of Ruzicka for wayfinding in the parking lot, pending the park districts master plan and that they will have completed. It will give us some time to make decisions so we are not doing anything at Ruzicka that is not in concert with what their other plans are for the parks. 2) Koehler field drainage study that was \$50,000 was put in. They moved the Koehler field parking lot to further years. 3) Flushing of the fire suppression system at Bartlett Hills (\$7,500) so they could get a better indication of the repairs needed to repair that system.

Trustee Hopkins stated that they removed the projects for now until further clarification.

President Wallace asked them to bear in mind that this is a budget and they are not passing anything that is going to involve spending.



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Trustee Gunsteen asked if they discussed the Municipal Building expenses at the last meeting. He wanted a breakdown of the \$475,000.

Mr. Dinges stated HVAC replacement (rooftop unit) at Village Hall; Bartlett Hills clubhouse fire sprinkler (\$150,000) of which they plan on doing the \$7,500 flush to verify how much of the system needs replacement; HVAC controls (computer system) update for Village Hall.

ROLL CALL VOTE TO APPROVE RESOLUTION 2023-111-R, ADOPTING THE 2024-28 CAPITAL IMPROVEMENTS PROGRAM

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

Trustee LaPorte presented Ordinance 2023-112, an Ordinance for the Levy and Assessment of Taxes for the General Corporate and Other Purposes of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, for the Fiscal Year Beginning May 1, 2023 and Ending April 30, 2024.

Trustee LaPorte stated that the total levy is \$12,874,401, a 9.08% increase from the 2022 property tax extension. A Truth In Taxation Public Hearing for the 2023 levy was held on November 7, 2023. He asked the finance director to reiterate why we can't take money from the General Fund to reduce the \$40 per home (based on \$400,000 value) increase.

Mr. Dowden stated that the General Corporate levy is \$7,269,094, an increase of \$750,000 to pick up the assessed value from the closing of the Brewster Creek TIF. It should not increase the amount that residents pay on their property taxes. The Police Pension levy is increasing to \$2,682,060 and that is where the bulk of this increase is coming from (about a 20% increase). They are leaving \$319,000 to come out of the fund balance and the debt service levy at \$2,923,647 (increase of \$26,000). The difference from last year is the Brewster Creek TIF which is no longer contributing toward the fire station bonds. Overall, compared to last year's extension, it is up about 9% and that is where the \$40 per household with an estimated value of \$400,000 comes from.

Trustee Gunsteen asked why it can't be taken from the general fund.

Mr. Dowden stated that the current levy as proposed is using about \$319,000 from the general fund reserve balance. We discussed options to not increase the levy at all for the police pension fund that would use \$797,000 from the general fund surplus balance. They could also increase the police pension levy by \$250,000 or up to \$2,453,621 and that would bring the \$40 per household to \$25. It would also use \$547,000 from the general fund surplus balance.

Trustee Suwanski stated that they are \$500,000 short as proposed.

Mr. Dowden stated that \$319,000 would be used from the surplus balance as proposed.



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Trustee Hopkins asked how much other taxes are we collecting as a whole.

Mr. Dowden stated as far as the levy, as proposed, compared to last year's approved levy - \$750,000 increase to the general fund, \$478,439 for police pension, \$26,826 for debt service. That is a total increase from this levy to the prior year's proposed levy of \$1,255,265.

President Wallace asked where they were at in the surplus for the policy tolerance in the general fund surplus.

Mr. Dowden stated that on April 30, 2023, the general fund balance was just over \$19,000,000. If you take into account the general fund expenditures of \$30,500,000. He would summarize that they would have about \$2.2 million over the fund balance policy. This year's capital plan is adding about a million dollars to what is coming out of the general fund as opposed to last year's capital improvement plan. They would still be over \$1 million in the fund balance policy.

President Wallace asked if he thought it was necessary to have that much over the surplus.

Mr. Dowden stated that part of the reason they have surplus is because of the pandemic funding, ARPA funds, Cares fund. The last few years have increased the fund balance. The five-year capital improvement plan proposes to use \$7 million for stormwater improvements. Right now, the only funding source for stormwater is the general fund. We also are using our MFT funds and in the 5-year plan they propose to use a little over \$1 million in the general fund for road improvements. In prior years they had the Rebuild Illinois bonds that help build up money in the MFT fund. Those funds have all been spent and we are starting to spend down the fund balance. They receive about \$1.6 million in MFT each year and he believes the MFT budget is about \$2-3 million per year.

Mr. Dinges stated that last fall they talked about capital infrastructure and maintenance of that capital infrastructure. The number, based on the miles of pavement we have to replace, or storm sewer, our funding level is not at an adequate amount to be on a cycle to keep up with it. They will have to bond or increase the amount to stay even.

President Wallace stated that if you don't the streets will be falling apart.

Mr. Dowden stated that those bonds were issued in 2012, which means we will be paying on them until 2032 or 2033. The next funding opportunity for streets, unless they want to increase the debt service levy, is some time off still.

President Wallace stated that he is saying that it is important to have that extra surplus in the general fund right now. It is essential for our surface and roads and essential for the well-being of everyone in Bartlett for stormwater. He thought everyone should understand this. The money is much needed in different areas of the village.

Trustee Hopkins asked if they should increase the policy to increase the amount.



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President Wallace stated that the funding mechanisms have changed. For a long time they were the Illinois Road Bonds which no longer exist. In order to do that now, we have to be creative and put it in the general fund in order to fund other necessities.

Mr. Dowden stated that our policy also talks about moving money into municipal building or capital projects if there is surplus.

Trustee LaPorte moved to approve Ordinance 2023-112, an Ordinance for the Levy and Assessment of Taxes for the General Corporate and Other Purposes of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, for the Fiscal Year Beginning May 1, 2023 and Ending April 30, 2024 and that motion was seconded by Trustee Deyne.

ROLL CALL VOTE TO APPROVE ORDINANCE 2023-112, LEVY AND ASSESSMENT OF TAXES FOR THE GENERAL CORPORATE AND OTHER PURPOSES

AYES: Trustees Deyne, Gandsey, Gunsteen, LaPorte

NAYS: Trustees Hopkins, Suwanski

ABSENT: None

MOTION CARRIED

Trustee LaPorte stated that Ordinance 2023-114, an Ordinance Abating a Portion of Taxes Heretofore Levied for the Year 2023 to Pay Debt Service on: General Obligation Refunding Bonds Series 2017; General Obligation Refunding Bonds Series 2019; and General Obligation Bonds Series 2021A of the Village of Bartlett, DuPage, Cook and Kane Counties, Illinois was covered and approved under the Consent Agenda.

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that the 2024 Annual Meeting Schedule and Ordinance 2023-115, an Ordinance Creating a Class C Liquor License were covered and approved under the Consent Agenda.

E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI

Trustee Suwanski stated that there was no report.

F. PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne stated that Resolution 2023-116-R, a Resolution Approving an Intergovernmental Agreement Among the Village of Bartlett, the Village of Hoffman Estates, the Village of Barrington Hills and the Village of Barrington, for the Equally Shared Costs for Work Towards the Recertification of a Quiet Corridor along the Canadian National Railroad was covered and approved under the Consent Agenda.



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13. NEW BUSINESS

President Wallace stated that Bartlett Liquors and Wine Inc. DBA Bartlett Liquors requested a Class C liquor license. He stated that if there were no objections from the Board he would issue the Class C liquor license.

14. QUESTION/ANSWER PRESIDENT & TRUSTEES

Trustee LaPorte wanted to know when the new Aldi would be open.

Planning and Development Director Kristy Stone stated that the anticipated date is January 24 or 25.

15. ADJOURN

President Wallace stated that the Board will adjourn and there will be a Committee of the Whole meeting immediately following. There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting and that motion was seconded by Trustee Gandsey.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

The meeting was adjourned at 7:32 p.m.

Lorna Giles
Village Clerk