

#### VILLAGE OF BARTLETT PLANNING & ZONING COMMISSION MEETING AGENDA

#### BARTLETT MUNICIPAL CENTER 228 S. MAIN STREET November 2, 2023 7:00 P.M.

- I. Call to Order
- II. Roll Call
- III. Approval of the October 5, 2023 Planning & Zoning Commission meeting minutes
- IV. Public Forum
- V. (#23-07) YLM Logistics Brewster Creek Business Park Lot 22B Site Plan
   Special Use Permit - trailer and semi-trailer storage
   PUBLIC HEARING
- VI. (#23-09) AGI Trucking Brewster Creek Business Park Lot 15N Site Plan
   Special Use Permit - trailer and semi-trailer storage
   PUBLIC HEARING
- VII. New Business/Old Business
- VIII. Adjournment



#### M. Werden, Chair called the meeting to order at 7:00 pm.

#### Roll Call

Present: B. Bucaro, C. Deveaux, M. Hopkins, G. Koziol, J. Miaso, J. Battermann, M. Werden Absent: M. Sarwas, J. Kapadoukakis

Also Present: Kristy Stone, Planning & Development Services Director, Daniel Harper, Village Planner

#### **Approval of Minutes**

A motion was made to approve the August 3, 2023 meeting minutes.

Motioned by: J. Miaso Seconded by: G. Koziol

#### Roll Call

Ayes: B. Bucaro, C. Deveaux, M. Hopkins, G. Koziol, J. Miaso, J. Battermann, M. Werden Nays: None Abstain: None

The motion carried.

#### Public Forum

**M. Werden** opened the public forum. No one from the public came forward. **M. Werden** closed the public forum.



(#23-08) 1027 Valewood Road Variation – Rear Yard PUBLIC HEARING

The following exhibits were presented: Exhibit A – Picture of Sign Exhibit B – Mail Affidavit Exhibit C – Notification of Publication

The petitioner, Judy Ciufo 1027 Valewood Drive, Bartlett came forward and was sworn in by M. Werden. J. Ciufo stated, I am here this evening to ask for a variance to the rear setback of my property. When my house was originally built there was no ordinance for the rear setback. Since then, an ordinance was added in 1978 for a 45-foot rear setback. I have an existing patio that I would like to replace with a 3-season room which would be less than half of the current patio size. The permeable area would be less than what the guidelines ask for. I feel that there is a hardship because of where the house was placed and how far it was set back on the property. Currently, it does not meet the ordinance. The 45 feet setback runs through the middle of my living room and I would not be able to fix my house if something happened at this point without a variance. I do not feel that the planned 3-season room is outside the scope of what the neighborhood looks like and this would be at the rear of my house. M. Werden I did look at the property and you definitely have a unique situation. Your entire backyard is along the side of the neighbors behind you with the huge white fence and it clips off at an angle and at the northeast corner of your yard. I do not think your lot is even half the depth of the next-door neighbor to the north. J. Ciufo correct. M. Werden you have a huge front yard, but there is not much to the backyard. I think you brought up a good point that the proposal is less than half of the permeable space that is currently taken up by the patio. Would you be removing the entire patio? J. Ciufo the current patio is approximately 29 feet by 20 feet and I am asking to for a 12 foot by 14 foot 3-season room with a small patio to the side of it. The entire project would take up less than what is currently there. M. Werden will the exterior of the proposed 3-season room match the house. J. Ciufo yes, the exterior of the 3season room would match the rest of the house.

**M. Werden** opened the public hearing portion of the meeting.

**Sharion Friberg** 1028 Lakewood Drive, Bartlett stated that we have flooded so much and everybody just wants to do a little bit more to their property and the water just keeps coming in to 1028 Lakewood and 1032 Lakewood. We did not realize that there was horseshoe drainage theory here in Bartlett. In theory, if nobody built onto their houses or brought dirt into their yards then all of the water would drain, but it does not happen that way anymore. That is our big concern. We like when people improve their property, but we just want to make sure that the water is going to go somewhere other than 1028 and 1032 Lakewood Drive. Our big concern is where the water is going to go. **C. Deveaux** ask staff, have you had other



complaints about this? K. Stone stated, this is the first that I am hearing about this and I wish you would have called sooner so that I could have an answer for you. Looking at the grading, this is an older subdivision so there are no drainage easements in the rear yards. I would recommend that you talk to Dan Dinges, the Public Works Director, or Bob Allen, Village Engineer. They work with residents when there are drainage complaints. S. Friberg that is our only concern and it is still happening. K. Stone it looks like you are in the low area for the entire block with the water draining north to south. Newer subdivisions have storm drains in the rear yards to collect rainwater along the way. Unfortunately, this subdivision does not have that. When the petitioner applies for the building permit, we can ask for a grading plan at that time to make sure there is not additional drainage going onto the neighboring properties. James Friberg 1028 Lakewood Drive, Bartlett stated that the house next to 1027 Valewood Road has a garage in the back corner and the water pitches to highest point of that hill and goes to the corner of our yard. I did dig down and put in a catch basin for the sump pump and dug along the back fence with drain tiles and a retention wall with landscaping bricks so that the rain water rushes down, hits the wall, through the drain tiles and then out. Even after we did all of that, we are still running our sump-pump nonstop when it rains. We do not have a problem with the petitioner upgrading their house and agree with what they want to do, but sooner or later, somebody has to do something about keeping the water flow away form everybody else's houses. We are here to make sure that we do not get flooded again. My house and that house at 1032 Lakewood Drive are the lowest houses on the block. Spero Argyris 1032 Lakewood Drive, Bartlett stated, we have lived with this situation for quite a while. I have been flooded twice with heavy rains and I do not want to go through that again. I came here to learn if there would be grading problems when putting in this addition. I am concerned with the weather and climate change and these rains that are getting more unpredictable. I just want assurance that the grade is maintained. I would like to ask the Village, what can we do to assure our properties are not jeopardized in the event of severe rains? K. Stone I will definitely let Public Works know about this. M. Hopkins there are two things being discussed right now. One is, will the petitioner's request make matters worse? I do not think it will. This would be less impervious area and whenever you take away pervious area, it helps and this will not change the water course. The petitioner's request seems to be fine for storm water, but we do have a big underlying problem that Public Works can try to solve. G. Koziol when you compare the square footage of the existing patio to the square footage of the 3-season room, is it correct that the addition will be less than the patio? J. Ciufo the existing patio is approximately 29 feet x 20 feet and the proposed 3-season room is 12 feet x 14 feet with a small patio off to the side, not to the back. M. Hopkins will the total impervious area be decreasing? J. Ciufo I believe so. The allowable is 35% and this would be at 23%. C. Deveaux so it will be less area. We should move this along because the petitioner has answered the questions in writing. The witnesses are worried about the water, but we need approve or disapprove the petitioner's request.



C. Deveaux made a motion to pass along a positive recommendation to the Village Board to approve case (#23-08) 1027 Valewood Road for a rear yard variation subject to the findings of fact outlined in the staff report.

Motioned by: C. Deveaux Seconded by: J. Miaso

M. Werden closed the public hearing portion of the meeting.

<u>Roll Call</u> Ayes: B. Bucaro, C. Deveaux, M. Hopkins, G. Koziol, J. Miaso, J. Battermann, M. Werden Nays: None

The motion carried.



#### Old Business/ New Business

**K. Stone** you will definitely have one case next month, possibly two for trucking logistics companies in Brewster Creek Business Park.

**M. Werden** asked if there was a motion to adjourn.

Motioned by: J. Miaso Seconded by: G. Koziol

Motion passed by unanimous voice vote.

The meeting was adjourned at 7:30 pm.

#### PLANNING & DEVELOPMENT SERVICES MEMORANDUM 23-73

DATE: October 20, 2023

TO: The Chairman and Members of the Planning & Zoning Commission

FROM: Daniel Harper, Village Planner DH

RE: (#23-07) YLM Logistics

#### PETITIONER

Triumph Design Build

#### SUBJECT SITE

Lot 22B – Brewster Creek Business Park Unit 2

#### REQUESTS

Site Plan Special Use Permit –Trailer and Semi-Trailer Storage

#### SURROUNDING LAND USES

	Land Use	<b>Comprehensive Plan</b>	Zoning
Subject Site	Vacant	Industrial	I-2 EDA
North	Office/Warehouse	Industrial	I-2 EDA
South	Vacant	Industrial	I-2 EDA
East	Office/Warehouse	Industrial	I-2 EDA
West	Office/Warehouse	Industrial	I-2 EDA

#### **CURRENT DISCUSSION**

- 1. The petitioner is requesting a **Site Plan** review for a proposed 20,000 square foot office warehouse facility. The office will consist of 5,000 square feet divided between two levels with the second level being a mezzanine. The remaining 17,500 square feet will be dedicated to warehouse uses.
- The site contains forty (40) parking spaces for office and warehouse employees and visitors, which meets zoning ordinance requirements. There are sixty-nine (69) trailer and semi-trailer parking spaces. The petitioner is requesting a special use permit to allow for outdoor truck trailer and semi-trailer storage.
- 3. The elevations show a precast warehouse building at thirty-three feet and four

#### PDS Memo 23-73 October 20, 2023 Page 2 of 3

inches in height (33'-4"). The west side of the building has five (5) drive-in dock doors and two (2) exterior dock doors.

- 4. The site will be accessed via two (2) curb cuts on Hardt Circle. The eastern curb cut to service the employee and visitor parking lot and the western curb cut serves the truck parking and dock doors of the warehouse.
- 5. The landscape plan, elevation plan, photometric plan and engineering plans are currently under review by Staff.

#### RECOMMENDATION

The Staff recommends **approval** of the petitioner's requests for a special use permit for outdoor truck trailer and semi-trailer storage and the Site Plan subject to the following conditions and findings of fact:

- A. Village Engineer approval of the engineering plans;
- B. Building permits shall be required for all construction activities;
- C. Planning and Development Services approval of the landscape and photometric plan;
- D. Landscaping must be installed within one year of the issuance of a building permit;
- E. If landscaping cannot be installed at the time of construction, a landscape estimate shall be submitted to the Planning & Development Services department for review and approval by the Village Forester and a bond posted in the approved amount for its future installation;
- F. All proposed signage shall require permits and approval from the Planning & Development Services Department prior to installation;
- G. Dumpsters shall be located behind a solid gate;
- H. Any required Public Improvement Completion Agreement and associated bonds shall be submitted for review and approval by the Village Attorney.
- I. Findings of Fact (Special Permits for Truck Trailer and semi-trailer storage):
  - i. That the proposed use at that particular location requested is necessary or desirable to provide a service or a facility which is in the interest of the public convenience and will contribute to the general welfare of the neighborhood or community;
  - ii. That such use will not under the circumstances of the particular case be detrimental to the health, safety, morals, or general welfare of persons residing or working in the vicinity or be injurious to property value or improvement in the vicinity;
  - iii. That the special use shall conform to the regulations and conditions specified in this title for such use and with the stipulations and conditions made a part of the authorization granted by the Village Board of Trustees.
- J. Findings of Fact (Site Plan):

#### PDS Memo 23-73 October 20, 2023 Page 3 of 3

- i. That the proposed development on the Subject Property is a permitted use in the proposed I-2 EDA Zoning District;
- ii. That the proposed development on the Subject Property and the proposed improvements, off-street parking, access, lighting, landscaping, and drainage is compatible with adjacent land uses;
- iii. That the vehicular ingress and egress to and from the site and circulation within the site provides for safe, efficient, and convenient movement of traffic not only within the site but on adjacent roadways as well;
- iv. That the site plan provides for the safe movement of pedestrians within the site;
- v. That there is a sufficient mixture of grass, trees, and shrubs within the interior and perimeter (including public right-of-way) of the site so that the proposed development will be in harmony with adjacent land uses. Any part of the site plan area not used for buildings, structures, parking, or access ways shall be landscaped with a mixture of grass, trees, and shrubs.
- 2. The following has been attached for your review
  - A. Cover Letter provided by Triumph Design Build dated July 21, 2023.
  - B. Application
  - C. Location Map
  - D. Site plan
  - E. Landscape plan
  - F. Building elevations

dh/attachments

General - PDS Team\memos 2023\073\_YLM\_Logistics\_pzc.docx

PECEIVED ANNING & DEVELOPMENT

.111 212023

Triumph Design Build Corp. 425 N. Martingale Road Suite 1280 Schaumburg, IL 60173

ARTLETT

July 21, 2023

President and Board of Trustees Village of Bartlett 288 S. Main St. Bartlett, IL 60103

#### Re: Site Plan & Special Use Approvals YLM Logistics Lot 22 B Brewster Creek Business Park Bartlett, Illinois

President and Board of Trustees:

Triumph Design Build formally requests Site Plan and Special Use approvals for the new construction of a 20,000 SF Build-to Suit industrial facility for YLM Logistics to be located on Lot 22 B consisting of approximately 4.51 acres along Humbracht Circle in the Brewster Creek Business Park.

Building construction shall consist of load bearing, smooth form finished precast concrete wall panels with decorative architectural accent reveals. The building requires a Truck & Trailer parking area for the business use. Therefore, we are requesting a Special Use approval for the truck parking area. Decorative staining, prefinished aluminum and tinted glass storefront entries and windows coupled with professional landscape will enhance the building aesthetics. The proposed building design and usage blends nicely with existing buildings located within the Brewster Creek Business Park.

Triumph Design Build greatly appreciates consideration for approval and looks forward to working in your community again.

Sincerely, Triumph Design Build

Russell Scurto III Executive Vice President





## VILLAGE OF BARTLETT DEVELOPMENT APPLICATION

PROJECT NAME YLM Logistics - Lot 22B Brewster Creek

For Office Use Only Case # <u>23 - 03</u> RECEIVED
JUL=2-4-2023
PLANNING & DEVELOPMENT VILLAGE OF BARTLETT

630-514-4610

#### PETITIONER INFORMATION (PRIMARY CONTACT)

Name: Mike Keough - Triumph Design Build

Street Address:\_\_\_425 Martingale Rd. Suite 1280

City, State: Schaumburg, IL

Email Address: \_\_\_\_\_mike.keough@triumphdb.com

Preferred Method to be contacted: \_\_\_\_\_630-514-4610

#### PROPERTY OWNER INFORMATION

Name: Jeff A Brown - Elmhurst Chicago Stone

630-832-<u>4000</u>

Street Address: 400 W. 1st St.

City, State:\_\_\_Elmhurst, IL

**OWNER'S SIGNATURE:** 

Phone Number:

60126 Zip Code: \_\_\_\_\_

60173

Zip Code:

Phone Number:

Date: 8/8/2023

# (OWNER'S SIGNATURE IS REQUIRED or A LETTER AUTHORIZING THE PETITION SUBMITTAL.)

#### ACTION REQUESTED (Please check all that apply)

	Annexation		Text Amendment
	PUD (preliminary)		Rezoning to
	PUD (final)	X	Special Use for:
	Subdivision (preliminary)		Variation:
	Subdivision (final)		
X	Site Plan (please describe u	se: com	mercial, industrial, square footage):

\_\_\_\_ Unified Business Center Sign Plan

\_\_\_\_ Other (please describe) \_\_\_\_\_

Development Application

#### SIGN PLAN REQUIRED? Yes or No No

(Note: A Unified Business Center Sign Plan is required for four or more individual offices or businesses sharing a common building entrance or private parking lot.)

#### **PROPERTY INFORMATION**

Common Address/G	eneral Location of Proper	1210 ty:	Hardt Circle	e - Lot 22B Brewster Creek
Property Index Numb	er ("Tax PIN"/"Parcel I	D"):0^	1-04-109-00	9
Zoning: Existing:	efer to Official Zoning Map)	Land Use:	Existing: Proposed:_	Industrial Industrial
Comprehensive Plan	Designation for this Prop	erty:	er to Future L	and Use Map)
Acreage:4.52 A	с	(Ref	er to Future La	and Use Map)
For PUD's and Subdi No. of Lots/U	visions: nits:			
Minimum Lot:	Area	Width		Depth
Average Lot:	Area	Width		Depth
APPLICANT'S EXP Attorney	<u>ERTS</u> (If applicable, includin	g name, addres	s, phone and e	email)
- Engineer				
-	V3 Companies			
-	7325 Janes Ave., Wood	Iridge, IL 605	517	
-	Mike Cipriani - 331-645-	7813		
Other	Harris Architects			
-	1475 E. Woodfield Rd.,		chaumburg	, IL 60173
-	Frank Contine - 847-44	0-5102		

#### FINDINGS OF FACT FOR SITE PLANS

Both the Planning & Zoning Commission and Village Board must decide if the requested Site Plan meets the standards established by the Village of Bartlett Zoning Ordinance. The Planning & Zoning Commission shall make findings based upon evidence presented on the following standards:

(Please respond to each of these standards in writing below as it relates to your case. It is important that you write legibly or type your responses as this application will be included with the staff report for the Planning & Zoning Commission and Village Board to review.)

1. The proposed use is a permitted use in the district in which the property is located.

Yes				

2. The proposed arrangement of buildings, off-street parking, access, lighting, landscaping, and drainage is compatible with adjacent land uses.

Yes

3. The vehicular ingress and egress to and from the site and circulation within the site provides for safe, efficient and convenient movement of traffic not only within the site but on adjacent roadways as well.

Yes

4. The site plan provides for the safe movement of pedestrians within the site.

Yes		

5. There is sufficient mixture of grass, trees and shrubs within the interior and perimeter (including public right-of-way) of the site so that the proposed development will be in harmony with adjacent land uses and will provide a pleasing appearance to the public. Any part of the site plan area not used for buildings, structures, parking or accessways shall be landscaped with a mixture of grass, trees and shrubs. (All landscape improvements shall be in compliance with Chapter 10-11A, Landscape Requirements)

Yes		

6. All outdoor storage areas are screened and are in accordance with standards specified by this Ordinance.

Yes	

#### FINDINGS OF FACT FOR SPECIAL USES

Both the Planning & Zoning Commission and Village Board must decide if the requested Special Use meets the standards established by the Village of Bartlett Zoning Ordinance. The Planning & Zoning Commission shall make findings based upon evidence presented on the following standards:

(<u>Please respond to each of these standards in writing below as it relates to your case</u>. It is important that you write legibly or type your responses as this application will be included with the staff report for the Planning & Zoning Commission and Village Board to review.)

1. That the proposed use at that particular location requested is necessary or desirable to provide a service or a facility which is in the interest of public convenience and will contribute to the general welfare of the neighborhood or community.

The proposed use is necessary for YLM Logistics to how they operate their trucking business

2. That such use will not under the circumstances of the particular case be detrimental to the health, safety, morals, or general welfare of persons residing or working in the vicinity or be injurious to property value or improvement in the vicinity.

The use will not be detrimental the the health, safety, morals, or general welfare of persons

working in the vicinity, or be inurious to the property value or improvement in the vicinity.

3. That the special use shall conform to the regulations and conditions specified in this Title for such use and with the stipulation and conditions made a part of the authorization granted by the Village Board of Trustees.

The special use will conform to the regulations and conditions specified in this title for such

use and the stipulation and conditions will be made a part of the authorization granted by the

village board of trustees.

Please refer to Chapter 13 for additional Findings of Fact for Proposed Cannabis Uses. Development Application

#### **ACKNOWLEDGEMENT**

I understand that by signing this form, that the property in question may be visited by village staff and Board/Commission members throughout the petition process and that the petitioner listed above will be the primary contact for all correspondence issued by the village.

I certify that the information and exhibits submitted are true and correct to the best of my knowledge and that I am to file this application and act on behalf of the above signatures.

Any late, incomplete or non-conforming application submittal will not be processed until ALL materials and fees have been submitted.

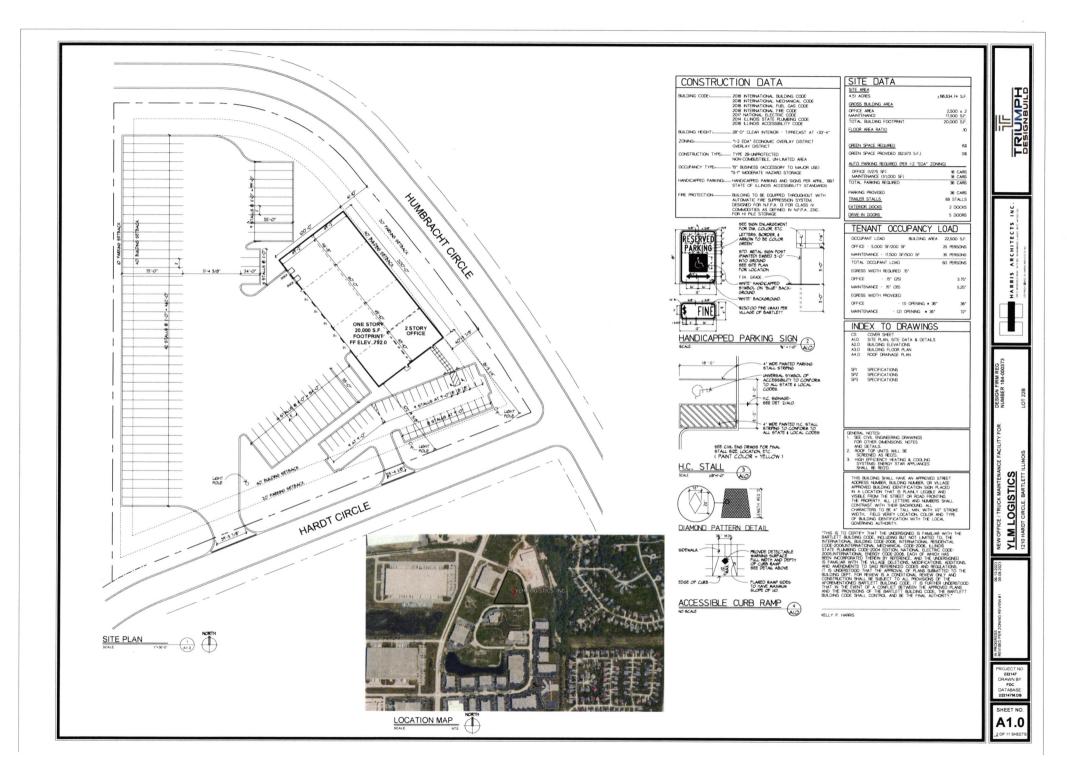
SIGNATU	JRE OF PETITIONE	r:Mike Keough	
PRINT NA	AME: Mike Keou	gh - Triumph Design Build	
DATE:	7/14/23		

#### **REIMBURSEMENT OF CONSULTANT FEES AGREEMENT**

The undersigned hereby acknowledges his/her obligation to reimburse the Village of Bartlett for all necessary and reasonable expenses incurred by the Village for review and processing of the application. Further, the undersigned acknowledges that he/she understands that these expenses will be billed on an ongoing basis as they are incurred and will be due within thirty days. All reviews of the petition will be discontinued if the expenses have not been paid within that period. Such expenses may include, but are not limited to: attorney's fees, engineer fees, public advertising expenses, and recording fees. Please complete the information below and sign.

	Mike Keough - Triumph Design Build				
NAME OF PI	ERSON TO BE <u>BILLED</u> :				
ADDRESS:	425 Martingale Rd. Suite 1280				
	Schaumburg, IL 60173				
<b>PHONE NUMBER:</b> 630-514-4610					
EMAIL:	EMAIL:				
SIGNATURE	Mike Keough				
<b>DATE</b> .	7/14/23				







#### NOTES:

- 1) The Landscape Contractor that provide and instal all plant materials in the quarteties and sites sufficient to complete gastring as shown on the Landscape Plants. All plants shall comply with the requestments of the current American gastring and and an unit of the current American Strategies and an unit of the strategies and the
- 2) All plants shall be watered during the first 24-hour period following installation. A watering schedule must be agreed upon with the Owner (before planings are installed) of whom, when and how plant materials are to be propely watered. The Landscage Contractor shall warranty all plant materials for one year from the time of installation and project acceptance.
- 3) Plants shall be balled and bulkapped unless otherwise noted on the Landscape Plans. No root bound materials shall be accepted and all synthetic or plastic materials shall be removed at the time of planting. It is the option of the Landscape Contracto to rul back bulkpip tom the top of the root ball.
- I) Recommended mulch depth is four inches (4°) of shredded hardwood bark. The Landscape Contractor shall avoid over mulching and the creation of "mulch volcances." Mulch Bods shall estend a minimum of two feet (2) beyond the center a tree or shrub. Mulch mulc be pulled back at least two inches (2) from the base of a tree so the base of the trurk and nod crown are bapadd.
- Prepare all perennial beds with one cubic yard of garden compost per 100 sf and the compost shall be rototiled to an 8' depth.
- 6) All plants shall be set plumb. It is the option of the landscape contractor to stake deciduous trees but it is also the responsibility of the Landscape Contractor to guarantee the plants remain plumb until the end of the guarantee period.
- 7) Tress shall be installed a minimum of five feet (5) horizontally from underground electrical feeders: sanitary servers, sandary services, water mans, and water services. Tress shall be nexalised a momum of ion feet (10) horizontally from utility structures including, bit networks of the service shall be an immum of ten feet (10) from all light poles and all shrulds shall be a minimum of these to five feet (3-5) from all fire hydrats.
- 8) The Landscape Contractor shall locate the existince of all underground utilities may are test a to 1 million thydurds. Interactor must also keep the parenter and wate years in real and orderly condition throughout the construction process. The Interactore Contractor all lacquire thread thread water without conditions in advance of advances of an existing and an existing and an existing and an existing and the contractor of biggstons due to metacolautions. The interaction of an existing and the advance of the existing an metacolaution.
- Property owners shall be responsible for maintaining all landscaping shown on the approved plans throughout the life of the development.
- 10) Turf shall be Premium Bluegrass Mix seed and blanket in all disturbed areas except where sod is noted.
- 11) Once a Landscape Plan has been approved and a Building Permit assed, the Planning and Zoning Administrator may authorize minor revisions to the approved Landscape Plan rickliding the substitution of equivalent planting and ground covers where such revisions of on other names the benefit of the approved Landscape Plan. As such, revisions shall require the written approval of the Planning and Zoning Administrator.
- 12) Trees and shrubs shall not be located closer than ten (10) teet to fire hydrants, transformers, or other above ground utilities.
- 13) Bare root plants shall not be allowed.
- All planted areas and landscaped islands shall receive a four (4) inch layer of shredded hardwood bark mulch.





DOWDEN DESIGN GROUP LANDSCAPE ARCHITECTURE, DESIGN & PLANNING P.D. BOX 415, LBERTWILE, IL, 6004 DOMEDRESINGHORDOW FOME (1947) 382-1254

EVIEWA NEW SITE PLAN

REVISIONS: 09.12.23 (VIL)

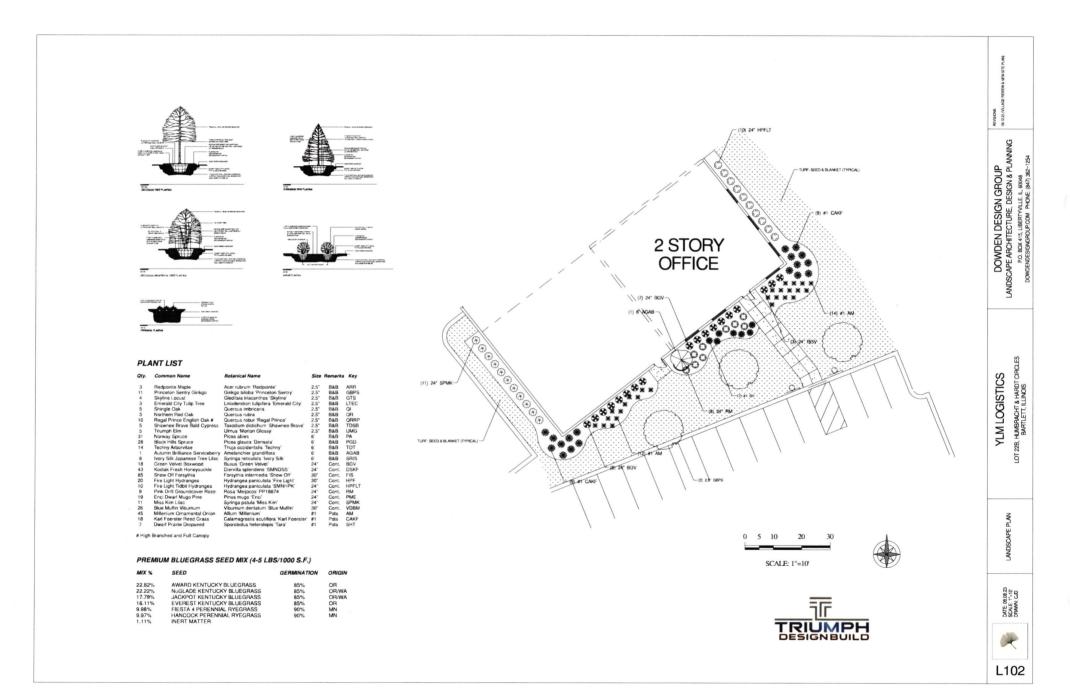
YLM LOGISTICS LOT 228, HUMBRACHT & HARDT CIRCLES BARTLETT, ILLINOIS

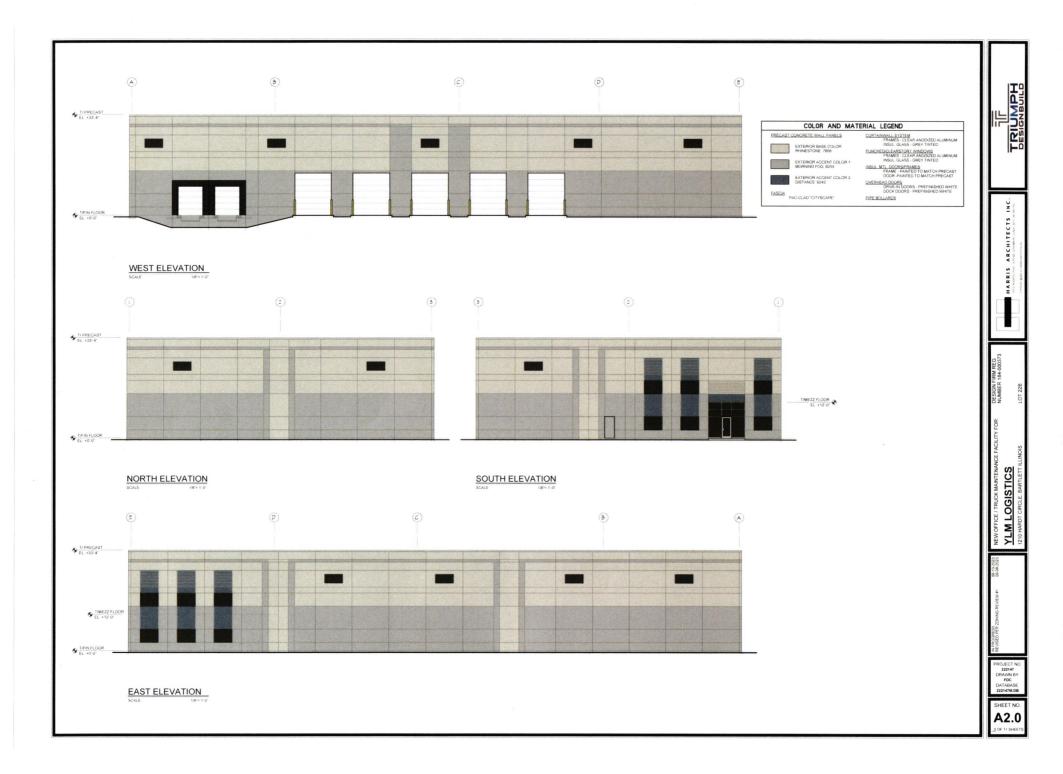
LANDSCAPE PLAN

DATE: 08.08.23 SCALE: 1"=40' DRAMN: CJD

4

L101





#### PLANNING & DEVELOPMENT SERVICES MEMORANDUM 23-74

DATE: October 20, 2023

TO: The Chairman and Members of the Planning & Zoning Commission

FROM: Daniel Harper, Village Planner

RE: (#23-09) AGI Trucking

#### PETITIONER

Triumph Design Build

#### SUBJECT SITE

Lot 15N – Brewster Creek Business Park Unit 2

#### **REQUESTS**

Site Plan Special Use Permit –Trailer and Semi-Trailer Storage

#### SURROUNDING LAND USES

	Land Use	<b>Comprehensive Plan</b>	Zoning
Subject Site	Vacant	Industrial	I-2 EDA
North	Office/Warehouse	Industrial	I-2 EDA
South	Office/Warehouse	Industrial	I-2 EDA
East	Office/Warehouse	Industrial	I-2 EDA
West	Office/Warehouse	Industrial	I-2 EDA

#### **CURRENT DISCUSSION**

- 1. The petitioner is requesting a **Site Plan** review for a proposed 15,900 square foot office warehouse facility. The office will consist of 2,500 square feet located on a mezzanine level. The remaining 13,400 square feet will be dedicated to warehouse uses.
- 2. The site contains thirty-six (36) parking spaces for office and warehouse employees and visitors, which meets zoning ordinance requirements. There are sixty-two (62) trailer and semi-trailer parking spaces. The petitioner is requesting a **special use permit** to allow for outdoor truck trailer and semi-trailer storage.
- 3. The elevations show a precast warehouse building at twenty-nine feet and three

#### PDS Memo 23-74 October 20, 2023 Page 2 of 3

inches in height (29'-3"). The north side of the building has four (4) drive-in dock doors and two (2) exterior dock doors.

- 4. The site will be accessed via two (2) curb cuts on Hardt Circle. The southern curb cut serves the employee and visitor parking lot and the northern curb cut serves the truck parking and dock doors of the warehouse.
- 5. The landscape plan, elevation plan, photometric plan and engineering plans are currently under review by Staff.

#### RECOMMENDATION

The Staff recommends **approval** of the petitioner's requests for a special use permit for outdoor truck trailer and semi-trailer storage and the Site Plan subject to the following conditions and findings of fact:

- A. Village Engineer approval of the engineering plans;
- B. Building permits shall be required for all construction activities;
- C. Planning and Development Services approval of the landscape and photometric plan;
- D. Landscaping must be installed within one year of the issuance of a building permit;
- E. If landscaping cannot be installed at the time of construction, a landscape estimate shall be submitted to the Planning & Development Services department for review and approval by the Village Forester and a bond posted in the approved amount for its future installation;
- F. All proposed signage shall require permits and approval from the Planning & Development Services Department prior to installation;
- G. Dumpsters shall be located behind a solid gate;
- H. Any required Public Improvement Completion Agreement and associated bonds shall be submitted for review and approval by the Village Attorney.
- I. Findings of Fact (Special Permits for Truck Trailer and semi-trailer storage):
  - i. That the proposed use at that particular location requested is necessary or desirable to provide a service or a facility which is in the interest of the public convenience and will contribute to the general welfare of the neighborhood or community;
  - ii. That such use will not under the circumstances of the particular case be detrimental to the health, safety, morals, or general welfare of persons residing or working in the vicinity or be injurious to property value or improvement in the vicinity;
  - iii. That the special use shall conform to the regulations and conditions specified in this title for such use and with the stipulations and conditions made a part of the authorization granted by the Village Board of Trustees.
- J. Findings of Fact (Site Plan):

#### PDS Memo 23-74 October 20, 2023 Page 3 of 3

- i. That the proposed development on the Subject Property is a permitted use in the proposed I-2 EDA Zoning District;
- ii. That the proposed development on the Subject Property and the proposed improvements, off-street parking, access, lighting, landscaping, and drainage is compatible with adjacent land uses;
- iii. That the vehicular ingress and egress to and from the site and circulation within the site provides for safe, efficient, and convenient movement of traffic not only within the site but on adjacent roadways as well;
- iv. That the site plan provides for the safe movement of pedestrians within the site;
- v. That there is a sufficient mixture of grass, trees, and shrubs within the interior and perimeter (including public right-of-way) of the site so that the proposed development will be in harmony with adjacent land uses. Any part of the site plan area not used for buildings, structures, parking, or access ways shall be landscaped with a mixture of grass, trees, and shrubs.
- 2. The following has been attached for your review
  - A. Cover Letter provided by Triumph Design Build dated September 5, 2023.
  - B. Application
  - C. Location Map
  - D. Site plan
  - E. Landscape plan
  - F. Building elevations

dh/attachments

General - PDS Team\memos 2023\074\_AGI\_Trucking\_vbc.docx



September 5, 2023

President and Board of Trustees Village of Bartlett 288 S. Main St. Bartlett, IL 60103

#### Re: Development Application AGI Trucking Lot 15N Brewster Creek Business Park Bartlett, Illinois

EIVED DEVELOPMENT

SEP 08 2023

VILLAGE OF BARTLETT

President and Board of Trustees:

Triumph Design Build formally requests Development Application approvals for the new construction of a 15,900 SF Build-to Suit industrial facility for AGI Trucking to be located on Lot 15N consisting of approximately 4.41 acres along Hardt Circle in the Brewster Creek Business Park.

Building construction shall consist of load bearing, smooth form finished precast concrete wall panels with decorative architectural accent reveals. The building requires a Truck & Trailer parking area for the business use. Therefore, we are requesting a Special Use approval for the truck parking area. Decorative staining, prefinished aluminum and tinted glass storefront entries and windows coupled with professional landscape will enhance the building aesthetics. The proposed building design and usage blends nicely with existing buildings located within the Brewster Creek Business Park.

Triumph Design Build greatly appreciates consideration for approval and looks forward to working in your community again.

Sincerely, Triumph Design Build

Russell Scurto III Executive Vice President

VILLAGE OF BARTLETT DEVELOPMENT APPLICATION	For Office Use Only Case #
PROJECT NAME AGI Trucking - Lot 15N Brewster's Creek	PLANNING & DEVELOPMENT SEP 08 2023 VILLAGE OF BARTLETT
PETITIONER INFORMATION (PRIMARY CONTACT)         Name:       Mike Keough - Triumph Design Build	
425 Martingale Rd. Suite 1280 Street Address:	
City, State: Schaumburg, IL Zip Code	60173
Email Address: mike.keough@triumphdb.com Phone Nu	amber:630-514-4610
Preferred Method to be contacted:630-514-4610	
PROPERTY OWNER INFORMATION         Name:       Jeff A Brown - Elmhurst Chicago Stone         Street Address:       400 W. 1st St.	
City, State: Elmhurst, IL Zip Code	60126
Phone Number:630-832-4000 OWNER'S SIGNATURE: Date: (OWNER'S SIGNATURE IS REQUIRED or A ILETTER AUTHORIZI SUBMITTAL.)	9/5/23 ING THE PETITION
ACTION REQUESTED (Please check all that apply)	
Annexation       Text Amendment         PUD (preliminary)       Rezoning to         PUD (final)       Special Use for:         Subdivision (preliminary)       Variation:         Subdivision (final)       Site Plan (please describe use: commercial, industrial, square footage)	
Unified Business Center Sign Plan Other (please describe)	

#### SIGN PLAN REQUIRED? Yes or No No

(Note: A Unified Business Center Sign Plan is required for four or more individual offices or businesses sharing a common building entrance or private parking lot.)

PROPERTY INFOR	MATION	Lot 15N Brew	ster's Creek	
Common Address/G	eneral Location of Proper			
Property Index Number ("Tax PIN"/"Parcel ID"):01-04-109-009				
	efer to Official Zoning Map)	Land Use: Existing	Industrial 1: Industrial	
Proposed:_	I-2 EDA	rioposed	1	
Comprehensive Plan Designation for this Property:(Refer to Future Land Use Map) Acreage:				
For PUD's and Subd No. of Lots/U	<b>ivisions:</b> nits <b>:</b>			
Minimum Lot	: Area	Width	Depth	
Average Lot:	Area	Width	Depth	
APPLICANT'S EXP	<b>ERTS</b> (If applicable, includin	g name, address, phone ar	ıd email)	
Attorney				
-				
Engineer	Eriksson Engineering			
_	145 Commerce Dr., Suite A, Grayslake, IL 60030			
	Chris Keppner - ckeppner@	eea-ltd.com - 630.296.62	54	
Other Harris Architects				
-	1475 E. Woodfield Road Suite 925   Schaumburg, IL 60173			
-	Frank Contine - fcontine@ha	rrisarchitects.com - 847.3	03.1155 ext 218	

#### FINDINGS OF FACT FOR SITE PLANS

Both the Planning & Zoning Commission and Village Board must decide if the requested Site Plan meets the standards established by the Village of Bartlett Zoning Ordinance. The Planning & Zoning Commission shall make findings based upon evidence presented on the following standards:

(Please respond to each of these standards in writing below as it relates to your case. It is important that you write legibly or type your responses as this application will be included with the staff report for the Planning & Zoning Commission and Village Board to review.)

1. The proposed use is a permitted use in the district in which the property is located.

Yes			

2. The proposed arrangement of buildings, off-street parking, access, lighting, landscaping, and drainage is compatible with adjacent land uses.

Yes

3. The vehicular ingress and egress to and from the site and circulation within the site provides for safe, efficient and convenient movement of traffic not only within the site but on adjacent roadways as well.

Yes

4. The site plan provides for the safe movement of pedestrians within the site.

Yes				

5. There is sufficient mixture of grass, trees and shrubs within the interior and perimeter (including public right-of-way) of the site so that the proposed development will be in harmony with adjacent land uses and will provide a pleasing appearance to the public. Any part of the site plan area not used for buildings, structures, parking or accessways shall be landscaped with a mixture of grass, trees and shrubs. (All landscape improvements shall be in compliance with Chapter 10-11A, Landscape Requirements)

Yes	

6. All outdoor storage areas are screened and are in accordance with standards specified by this Ordinance.

Yes	

#### FINDINGS OF FACT FOR SPECIAL USES

Both the Planning & Zoning Commission and Village Board must decide if the requested Special Use meets the standards established by the Village of Bartlett Zoning Ordinance. The Planning & Zoning Commission shall make findings based upon evidence presented on the following standards:

(<u>Please respond to each of these standards in writing below as it relates to your case</u>. It is important that you write legibly or type your responses as this application will be included with the staff report for the Planning & Zoning Commission and Village Board to review.)

1. That the proposed use at that particular location requested is necessary or desirable to provide a service or a facility which is in the interest of public convenience and will contribute to the general welfare of the neighborhood or community.

The proposed use is necessary for AGI Trucking to how they operate their trucking business

2. That such use will not under the circumstances of the particular case be detrimental to the health, safety, morals, or general welfare of persons residing or working in the vicinity or be injurious to property value or improvement in the vicinity.

The use will not be detrimental the the health, safety, morals, or general welfare of persons

working in the vicinity, or be inurious to the property value or improvement in the vicinity.

3. That the special use shall conform to the regulations and conditions specified in this Title for such use and with the stipulation and conditions made a part of the authorization granted by the Village Board of Trustees.

The special use will conform to the regulations and conditions specified in this title for such

use and the stipulation and conditions will be made a part of the authorization granted by the

village board of trustees.

Please refer to Chapter 13 for additional Findings of Fact for Proposed Cannabis Uses. Development Application

### ACKNOWLEDGEMENT

I understand that by signing this form, that the property in question may be visited by village staff and Board/Commission members throughout the petition process and that the petitioner listed above will be the primary contact for all correspondence issued by the village.

I certify that the information and exhibits submitted are true and correct to the best of my knowledge and that I am to file this application and act on behalf of the above signatures.

Any late, incomplete or non-conforming application submittal will not be processed until ALL materials and fees have been submitted.

SIGNATUR	E OF PETITIONE	R:Mike Keough
PRINT NAI	MIE:Mike Keou	igh - Triumph Design Build
DATE:	7/14/23	

#### **REIMBURSEMENT OF CONSULTANT FEES AGREEMENT**

The undersigned hereby acknowledges his/her obligation to reimburse the Village of Bartlett for all necessary and reasonable expenses incurred by the Village for review and processing of the application. Further, the undersigned acknowledges that he/she understands that these expenses will be billed on an ongoing basis as they are incurred and will be due within thirty days. All reviews of the petition will be discontinued if the expenses have not been paid within that period. Such expenses may include, but are not limited to: attorney's fees, engineer fees, public advertising expenses, and recording fees. Please complete the information below and sign.

		Mike Keough - Triumph Design Build		
NAME OF PE	RSON TO BE <u>BILLED</u> :			
ADDRESS:	425 Martingale Rd. Suite 12	80		
	Schaumburg, IL 60173			
PHONE NUMBER:				
EMAIL:				
SIGNATURE:	Mike Keough			
DATE:	7/14/23			



Created by: PDS, 2023

