

# BARTLETT POLICE PENSION FUND

## MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES MAY 18, 2023

A regular meeting of the Bartlett Police Pension Fund Board of Trustees was held on Thursday, May 18, 2023 at 2:00 p.m. in the Bartlett Village Hall Training Room located at 228 S. Main Street, Bartlett, Illinois 60103, pursuant to notice.

**CALL TO ORDER:** Trustee Palmer called the meeting to order at 2:05 p.m.

**ROLL CALL:**

**PRESENT:** Trustees Dan Palmer, Michael Poremba, Robert Sweeney and Thomas Salazar

**ABSENT:** Trustee John Sias

**ALSO PRESENT:** Attorney Nemura Pencyla, Reimer Dobrowolny & LaBardi PC; Finance Director Todd Dowden and Benefits Coordinator Tracy Hrubec, Village of Bartlett; Delia Dadirlat, Lauterbach & Amen, LLP; Pensioner Eric Roger, Bartlett Police Department

**MINUTES OF THE FEBRUARY 16, 2023 MEETING:** The Board reviewed the February 16, 2023 regular meeting minutes. A motion was made by Trustee Palmer and seconded by Trustee Sweeney to approve the February 16, 2023 regular meeting minutes as written. Motion carried unanimously by voice vote.

**PUBLIC COMMENT:** There was no public comment.

**INVESTMENT PERFORMANCE REPORTS:** *IPOPIF Statements – [First Quarter 2023]:* Finance Director Dowden reviewed the IPOPIF Monthly Investment Summary. The Board acknowledged the receipt of the IPOPIF Monthly Investment Summary.

**TREASURER'S REPORT – [FIRST QUARTER 2023]:** *Bills List:* The Board reviewed the Village of Bartlett Police Pension Fund Bill List for the period January 1, 2023 through March 31, 2023 for total disbursements of \$763,059.38 presented by Finance Director Dowden. A motion was made by Trustee Palmer and seconded by Trustee Poremba to approve the disbursements shown on the Village of Bartlett Police Pension Fund Bill List in the amount of \$763,059.38. Motion carried by roll call vote.

**AYES:** Trustees Palmer, Sweeney, Salazar and Poremba

**NAYS:** None

**ABSENT:** Trustee Sias

*Budget Status Report:* Finance Director Dowden presented the Bartlett Police Pension Fund Year to Date Budget Report through March 2023 and reviewed it with the Board. All questions were answered by Mr. Dowden.

**COMMUNICATIONS OR REPORTS:** *Election of Board Officers:* The Board discussed Board Officer Elections and nominated the following slate of Officers: Trustee Palmer as President; Trustee Poremba as Vice President; Trustee Sweeney as Secretary; and Trustee Salazar as Assistant Secretary. A motion was made by Trustee Sweeney and seconded by Trustee Palmer to elect the slate of Officers as stated. Motion carried unanimously by voice vote.

*Retiree Election Update – Dan Palmer Re-Elected (05/01/2023 – 04/30/2025):* The Board conducted an election for the retired member positions on the Bartlett Police Pension Fund Board of Trustees. Dan Palmer ran unopposed and was reelected for a two-year term expiring April 30, 2025. A motion was made by Trustee Palmer and seconded by Trustee Sweeney to certify the retired member election results. Motion

carried unanimously by voice vote.

*Active Election Update – Thomas Salazar Elected (05/01/2023 – 04/30/2025):* The Board conducted an election for the active member position on the Bartlett Police Pension Fund Board of Trustees. The Board noted that 25 ballots were received, and 23 ballots were counted. The active member election results are as follows: 17 votes for Tom Salazar and 6 votes for Patrick Carey. Tom Salazar was elected as the active member on the Board of Trustees for a two-year term expiring April 30, 2025. A motion was made by Trustee Palmer and seconded by Trustee Sweeney to certify the active member election results. Motion carried unanimously by voice vote.

*2023 Annual Beneficiary Forms Received Back from all Pensioners:* The Board noted that all 2023 Affidavits of Continued Eligibility have been received.

**NEW EMPLOYEE APPLICANTS, WITHDRAWALS, RETIREMENT OR DISABILITY:** *Daniel Odisho – Application for Membership:* The Board reviewed the Application for Membership submitted by Daniel Odisho. A motion was made by Trustee Palmer and seconded by Trustee Salazar to accept Daniel Odisho into the Bartlett Police Pension Fund effective February 24, 2023, as a Tier II participant. Motion carried unanimously by voice vote.

*Barbara Kucybala – Application for Membership:* The Board reviewed the Application for Membership submitted by Barbara Kucybala. A motion was made by Trustee Palmer and seconded by Trustee Sweeney to accept Barbara Kucybala into the Bartlett Police Pension Fund effective April 28, 2023, as a Tier II participant. Motion carried unanimously by voice vote.

*Sean Leverenz – Application for Membership:* The Board noted that Sean Leverenz is no longer with the Bartlett Police Department.

*Noah Polich – Application for Membership:* The Board reviewed the Application for Membership submitted by Noah Polich. A motion was made by Trustee Palmer and seconded by Trustee Sweeney to accept Noah Polich into the Bartlett Pension Fund effective April 28, 2023, as a Tier II participant. Motion carried unanimously by voice vote.

*Eric Roger – Application for Retirement Pension:* The Board reviewed the regular retirement benefit calculation for Eric Roger. Officer Roger had an entry date of May 4, 1999, retirement date of May 5, 2023, effective date of pension of July 11, 2023, 49 years of age at date of retirement, 24 years of creditable service, applicable salary of \$110,071, applicable pension percentage of 60%, amount of originally granted monthly pension of \$5,503.55 and amount of originally granted annual pension of \$66,042.60. A motion was made by Trustee Palmer and seconded by Trustee Sweeney to approve Eric Roger's regular retirement benefit. Motion carried by roll call vote.

AYES: Trustees Palmer, Sweeney, Salazar and Poremba  
NAYS: None  
ABSENT: Trustee Sias

*Christin Pearson – Application for Retirement Pension:* The Board reviewed the regular retirement benefit calculation for Christin Pearson. Patrol Officer Pearson had an entry date of April 4, 2003, retirement date of May 4, 2023, effective date of pension of May 5, 2023, 53 years of age at date of retirement, 20 years and 1 month of creditable service, applicable salary of \$110,071.00, applicable pension percentage of 50%, amount of originally granted monthly pension of \$4,586.29 and amount of originally granted annual pension of \$55,035.50. A motion was made by Trustee Palmer and seconded by Trustee Sweeney to approve Christin Pearson's regular retirement benefit. Motion carried by roll call vote.

AYES: Trustees Palmer, Sweeney, Salazar and Poremba  
NAYS: None  
ABSENT: Trustee Sias

*Chris Solesky – Application for Retirement Pension:* The Board reviewed the regular retirement benefit calculation for Chris Solesky. Patrol Officer Solesky had an entry date of January 12, 1998, retirement date of May 12, 2023, effective date of pension of May 13, 2023, 51 years of age at date of retirement, 25 years of creditable service, applicable salary of \$110,071.00, applicable pension percentage of 62.50%, amount of originally granted monthly pension of \$5,732.87 and amount of originally granted annual pension of \$68,794.38. A motion was made by Trustee Palmer and seconded by Trustee Sweeney to approve Chris Solesky's regular retirement benefit. Motion carried by roll call vote.

AYES: Trustees Palmer, Sweeney, Salazar and Poremba  
NAYS: None  
ABSENT: Trustee Sias

*Michael Kmiecik – Application for Retirement Pension:* The Board reviewed the regular retirement benefit calculation for Michael Kmiecik. Officer Kmiecik had an entry date of July 9, 1999, retirement date of July 4, 2023, effective date of pension of April 6, 2027, 46 years of age at date of retirement, 24 years of creditable service, applicable salary of \$110,071.00, applicable pension percentage of 57.50%, amount of originally granted monthly pension of \$5,274.24 and amount of originally granted annual pension of \$63,290.83. A motion was made by Trustee Palmer and seconded by Trustee Sweeney to approve Michael Kmiecik's regular retirement benefit calculated. Motion carried by roll call vote.

AYES: Trustees Palmer, Sweeney, Salazar and Poremba  
NAYS: None  
ABSENT: Trustee Sias

*Steven Blaser – Application for Refund:* The Board reviewed the contribution refund request submitted by Steven Blaser. A motion was made by Trustee Palmer and seconded by Trustee Sweeney to approve Steven Blaser's contribution refund in the amount of \$61,252.43 paid directly to himself issued on April 26, 2023. Motion carried by roll call vote.

AYES: Trustees Palmer, Sweeney, Salazar and Poremba  
NAYS: None  
ABSENT: Trustee Sias

*Eric Schultz – Application for Duty Disability:* The Board discussed the application for duty disability for Eric Schultz. A motion was made by Trustee Palmer and seconded by Trustee Sweeney to accept the duty disability application based upon a hire date of March 30, 2016. Motion carried unanimously by voice vote.

**OLD BUSINESS:** *Fiduciary Liability Insurance Information:* The Board reviewed the Fiduciary Liability Insurance Information. No further discussion is needed.

*Annual Filing of Economic Interest Statements from each Trustee:* The Board was reminded that the Statements of Economic Interest was due by May 1, 2023.

**NEW BUSINESS:** *Establish Cash Management Account:* Finance Director Dowden noted that the transfer of excess funds from the BMO Harris account to IPOPIF is still in process. Further discussion will be held at the next regular meeting.

*Change of Account (BMO) – Options:* This item was discussed under "Establish Cash Management Account".

*Status of Independent Audit Report:* The Board noted that the audit is in process and further discussion will be held at the next regular meeting.

*Eric Roger left the meeting at 2:45 p.m.*

*IDOI Assumptions:* The Board discussed the current IDOI Assumptions and will not take any action at this time.

*Authorize Preparation of Annual Department of Insurance Report:* The Board noted that the IDOI Annual Statement is in process and will be sent to the Board for review upon completion.

*Review and/or Modification of Board's Cash Management Policy:* The Board discussed the Cash Management Policy and determined no changes are required at this time.

**ATTORNEY'S REPORT – REIMER DOBROVOLNY & LABARDI:** The Board reviewed the *Legal and Legislative Update* quarterly newsletter. Attorney Pencyla discussed recent court cases and decisions, as well as general pension matters with the Board.

Attorney Pencyla noted that Jennifer Brown and Gzim Selmani attended their annual independent medical examinations, and it was determined that they remain disabled at this time. Attorney Pencyla also noted that Johan Sheahan's IME report is still in process. Further discussion will be held at the next regular meeting.

**ADJOURNMENT:** A motion was made by Trustee Palmer and seconded by Trustee Sweeney to adjourn the meeting at 3:09 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for August 17, 2023 at 2:00 p.m.

  
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Board President or Secretary

Minutes approved by the Board of Trustees on August 15, 2023

*Minutes prepared by Delia Dadirlat, Pension Services Administrator, Lauterbach & Amen, LLP*