



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**May 16, 2023**

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1. CALL TO ORDER

President Wallace called the regular meeting of May 16, 2023 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

2. ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Sr. Management Analyst Samuel Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Public Works Director Dan Dinges, Assistant Public Works Director Tyler Isham, Public Works Engineer Bob Allen, Planning and Development Director Kristy Stone, Head Golf Professional Phil Lenz, Police Chief Geoff Pretkelis, Deputy Chief Jim Durbin, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

3. INVOCATION – Reverend Susan Tyrrel from Immanuel United Church of Christ did the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the agenda. He asked if there were any items a board member wished to remove from the Consent Agenda, or any items a board member wished to add to the Consent Agenda.

Trustee Deyne stated that he would like to add item 12.F.7.; Resolution 2023-47-R, a Resolution Approving Agreement Between the Village of Bartlett and Club Car, LLC to the Consent Agenda.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**May 16, 2023**

---

matters being voted upon. He then stated that he would entertain a motion to Approve the Amended Consent Agenda, and the items designated to be approved by Consent therein.

Trustee Deyne moved to Amend the Consent Agenda and that motion was seconded by Trustee Gunsteen.

**ROLL CALL VOTE TO AMEND THE CONSENT AGENDA AND CONSENT ITEMS THEREIN**

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

**MOTION CARRIED**

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee Suwanski.

**ROLL CALL VOTE TO APPROVE THE AMENDED CONSENT AGENDA AND CONSENT ITEMS THEREIN**

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

**MOTION CARRIED**

6. MINUTES – Covered and approved under the Consent Agenda.

7. BILL LIST – Covered and approved under the Consent Agenda.

**8. TREASURER'S REPORT**

Mr. Dowden stated that the Treasurer's Report for the month of March is included in the packet, as well as the sales tax report which accounts for December activity. We received \$452,524 that was up \$144,132 from the prior year. As far as MFT tax, we received \$127,842 that was down \$9,337 from the previous year which is trending where they have been the last few months. They have received \$6,000,000 this year in LGDF. If they were still getting the full amount, they would be at about \$9,900,000. They are about \$3.900,000 short right now for this year.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**May 16, 2023**

---

9. PRESIDENT'S REPORT

- A. President Wallace read a Proclamation for National Public Works Week.
- B. President Wallace read a Proclamation for the retirement of Reverend Susan Tyrell from Immanuel United Church of Christ.

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Deyne recognized commissioner's anniversaries.

Trustee Suwanski thanked Bartlett Hills for a wonderful Mother's Day brunch. The food and service were great.

Trustee LaPorte asked how the fishing derby went.

Police Chief Geoff Pretkelis stated that the fishing derby had the largest crowd they ever had. He gave credit to the crime prevention team, Tracey Dendinger and Michael Bingham. Everyone had a great time including the police officers. It was nice seeing the kids catch fish from small to large sizes.

Trustee Gunsteen asked what the delay was with the train block for about an hour in the downtown.

Chief Pretkelis stated that it had something to do with the air brakes. It was a CN train and it initially blocked all the railroad crossings from Prospect, Oak and Western. They dragged the train so the police could open up one of the intersections. As it continued westbound, it continued to have issues at Naperville Road.

Trustee Gunsteen stated that it was important to let the residents know about this and why we are fighting the train merger so diligently in a united front with other villages. This particular small incident is just going to get larger and larger as this train merger facilitates. From an emergency services standpoint, he didn't know if they were prepared on the other side of town but he was hoping that nothing drastic happened.

Chief Pretkelis stated that they were fortunate that it was not rush-hour, however, they were well prepared. Once it blocked all the intersections in the downtown area, they had police personnel north of the tracks to make sure if something happened they would be prepared. He gave a shout out to Hanover Township who assisted and did a tremendous job just directing traffic so the police could do other assignments.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**May 16, 2023**

---

Trustee Suwanski stated that she thought they had another incident at Route 59 and Struckman that was backed up for well over an hour.

Chief Pretkelis stated that they had to stop the train along the intersection because kids were playing on the tracks. It was Murphy's Law, after that was clear, they had engine trouble and that is what caused the issue. That one blocked Illinois, near Struckman and also Munger Road crossing as well.

President Wallace stated that the coalition has submitted the appeal for the merger to the STB last week and Bartlett was a part of that.

## 11. TOWN HALL

### **Brent Kizer, 1565 Wood Creek Trail**

Mr. Kizer stated that he was there representing the Fourth of July Committee. Over the past few years, they have seen quite a drop in groups that volunteer. Many of the people in the village don't realize that the village does not run the Fourth of July Committee. Besides the volunteers that are on the committee, they require groups to volunteer to run the beer tent and bingo. He asked if the village could help with advertising for volunteers in the Bartletter, TV channel or any publicity. He stated that with bingo, the revenue is split with the volunteer organization.

Trustee Deyne stated that he is arranging for the Bartlett Rotary group to take a bingo night from 5:00 to 11:00. He stated that they raised almost \$4,000 last year from bingo. It is beneficial for other organizations or church groups who would like to volunteer. You can raise a substantial amount of money in one evenings work.

### **Theresa Materna, 329 W. North Avenue**

Ms. Materna stated that now that the fire station is under construction, is there a contingency plan with Streamwood or Hanover Park for emergency services to get to the north side of the tracks.

Chief Pretkelis stated that she can attend the Bartlett Fire Protection District's board meeting tomorrow night which will take place at the Bartlett Police Department. The fire protection district is part of the coalition and they have been at the emergency responder's meetings so they are fully aware of what is going on. He did not know what kind of mutual aid they used. If the police cannot get a car to a location, they can get in touch with Hanover Park or Streamwood to give assistance.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**May 16, 2023**

---

Ms. Materna stated that it is scary living on that side of the track and if it would be a prolonged incident, longer than the one that occurred.

12. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN GUNSTEEN

Trustee Gunsteen stated that there was no report.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

Trustee Gandsey presented Resolution 2023-43-R, a Resolution Authorizing a Judicial Appeal Against the Surface Transportation Board in Response to the Final Environmental Impact Statement Approving the Merger of Canadian Pacific and Kansas City Southern Railroads (CPKC).

The Surface Transportation Board (STB), as part of the merger evaluation process, conducted an Environmental Impact Statement (EIS) that approved the merger of CPKCS.

The communities along the Milwaukee District West rail line and DuPage County have joined together in a coalition, the “Stop CPKC Coalition”, to fight this merger and represent our common interests regarding the merger. We have raised our concerns regarding the increase to noise and vibration the trains will cause, the increased safety concerns relative to additional train traffic and hazardous materials transportation, emergency response impact, interference with commuter access and our TOD development plans in our downtown. The objections we raised resulted in additional requirements for the railroads such as a longer monitoring period, providing hazardous materials training and protection of quiet zones. However, the requirements imposed by the STB do not go far enough to protect our communities.

The agreement before the board for consideration is to authorize a judicial appeal against the Surface Transportation Board in response to the Final Environmental Impact Statement approving of the merger.

Trustee Gandsey moved to approve Resolution 2023-43-R, a Resolution Authorizing a Judicial Appeal Against the Surface Transportation Board (STB) in Response to the Final Environmental Impact Statement Approving the Merger of Canadian Pacific and Kansas City Southern Railroads (CPKC) and that motion was seconded by Trustee Deyne.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**May 16, 2023**

---

Trustee Hopkins asked how many communities are involved. Are they all willing to approve up to \$100,000?

Village Administrator Paula Schumacher stated eight communities are involved. Metra is filing a separate lawsuit. The agreement that the communities established goes up to \$100,000. They have not yet reached the limit of those funds.

ROLL CALL VOTE TO APPROVE RESOLUTION 2023-43-R, AUTHORIZING A JUDICIAL APPEAL AGAINST THE STB IN RESPONSE TO FINAL IMPACT STATEMENT APPROVING MERGER

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

C. FINANCE COMMITTEE, CHAIRMAN LAPORTE

President Wallace stated that he looked for a Motion to Consent to the Annual Appointment of Administrative Hearing Officer, Francis Bongiovanni, by the Village President with the Advice and Consent of the Board.

Trustee LaPorte moved to Consent to the Appointment of Francis Bongiovanni as Administrative Hearing Officer and that motion was seconded by Trustee Suwanski.

ROLL CALL VOTE TO CONSENT TO THE APPOINTMENT OF FRANK BONGIOVANNI AS ADMINISTRATIVE HEARING OFFICER

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

Trustee LaPorte presented Resolution 2023-44-R, a Resolution Approving of the Professional Service Agreement Between the Village of Bartlett and Francis Bongiovanni and Ottosen Dinolfo Hasenbalg & Castaldo, Ltd. for 2023-24.

Trustee LaPorte moved to approve Resolution 2023-44-R, a Resolution Approving of the Professional Service Agreement Between the Village of Bartlett and Francis Bongiovanni and Ottosen Dinolfo Hasenbalg & Castaldo, Ltd. and that motion was seconded by Trustee Deyne.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**May 16, 2023**

---

Trustee Hopkins asked the reason for the change.

President Wallace stated that Mr. Bastian had been there for eight years and wanted someone else to listen to the adjudications.

ROLL CALL VOTE TO APPROVE RESOLUTION 2023-44-R, APPROVING PROFESSIONAL SERVICE AGREEMENT WITH FRANCIS BONGIOVANNI AND OTTOSEN DINOLFO HASENBALG & CASTALDO, LTD.

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

**D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN HOPKINS**

Trustee Hopkins stated that a Class D Liquor License Request for Global Arts Festival; a Class D Liquor License Request for Hanover Township; a Class D Liquor License Request for North Avenue Car Show; Ordinance 2023-48, an Ordinance Reducing the Number of Class F Liquor Licenses; Ordinance 2-23-49, an Ordinance Amending Title 1, Chapter 6, Sections 1-6-4-2 and 1-6-4-3 of the Bartlett Municipal Code Regarding Order of Business and Committees of the Board were covered and approved under the Consent Agenda.

**E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI**

Trustee Suwanski presented the Metropolitan Alliance of Police Collective Bargaining Agreement Undisputed Items Retroactive Pay.

On May 5, 2023, the village reached out to MAP and received agreement to ask the Village Board for approval to move forward on implementing the following undisputed financial terms of the collective bargaining agreement being worked on.

With the Board's approval, payments to the officers will be processed in the days to follow. A final collective bargaining agreement will be brought for approval when it is completed.

Trustee Suwanski moved to approve the payout of the undisputed financial terms for the period of May 1, 2021 to April 30, 2023 for the Metropolitan Alliance of Police, Chapter #114 collective bargaining agreement for wages, merit pay, uniform allowance, and protective vest reimbursement and that motion was seconded by Trustee LaPorte.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**May 16, 2023**

---

Trustee Hopkins asked how close they were to a final agreement.

Ms. Schumacher stated that the language they are still working on is for the body cameras. They have presented MAP with language several times. Language that is almost identical to other agreements that were approved in other communities. They have yet to get an agreement from the union. If we don't get something soon, we will go back to the arbitrator and expressed concerns.

Trustee Suwanski verified that it has already been through arbitration.

Ms. Schumacher stated that the arbitrator made final decisions on the wage portion and suggested that they go back and negotiate the language on body worn cameras with the union and come to an agreement that way. He gave them two weeks to do that and they still have not reached agreement.

Trustee Suwanski asked what the disagreement was.

Ms. Schumacher stated language and policy and how the body worn camera footage is used. Therefore, the discipline portion, once viewing the tape from the cameras and how it is implemented.

Trustee Hopkins asked if other municipalities have the same issue with this language.

Ms. Schumacher stated "No". The communities they took that language from have been able to reach agreement with MAP. They are a little befuddled on why they are having such a hard time.

Trustee Suwanski stated there are different chapters of MAP.

Ms. Schumacher stated that there are and they have different attorneys.

**ROLL CALL VOTE TO APPROVE METROPOLITAN ALLIANCE OF POLICE  
COLLECTIVE BARGAINING AGREEMENT UNDISPUTED ITEMS RETROACTIVE PAY**

**AYES:** Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

**NAYS:** None

**ABSENT:** None

**MOTION CARRIED**





**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**May 16, 2023**

---

F. PUBLIC WORKS AND GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne presented Resolution 2023-45-R, a Resolution Approving the Devon Excess Flow Lift Station Agreement Between the Village of Bartlett and Martam Construction, Inc.

He stated that the Village received one bid for the Devon Excess Flow lift station. Martam Construction, Inc. was the lone bidder at \$4,847,708. The bid is approximately 17% over the engineer's estimate, with a lot of the increase being due to the current market and bidding climate. Martam has performed similar work throughout the area. The village's hired engineering firm for this project, Engineering Enterprises, Inc. (EEI), reviewed the bid, and recommends accepting the bid and awarding Martam Construction, Inc. the Devon Excess Flow Lift Station Project. Staff will continue to evaluate the project for any additional savings that may be had.

In an effort to keep sewer rates down for residents, the village plans to utilize the previously allocated bond funds of \$8.5 million, plus \$2 million in the American Rescue Plan Act (ARPA) funds. Any remaining funds required would come from the sewer fund reserve balance.

Trustee Deyne moved to approve Resolution 2023-45-R, a Resolution Approving the Devon Excess Flow Lift Station Agreement Between the Village of Bartlett and Martam Construction, Inc. and that motion was seconded by Trustee LaPorte

Trustee Gunsteen didn't understand why they couldn't go back to the engineers and try to get them to redesign it to save some money rather than wait for the post construction savings and then bring it back out to bid. Is this a feasible option?

Public Works Director Dan Dinges stated that they have spent a lot of time on these projects. They have narrowed down the design of the lift station as much as they possibly could. They are looking at items within the budget that they could delete and they will come back to the board with a change order. He spoke about using his crews doing the demo and certain things they could do without. As far as redesigning it, they already have it as cheap as possible. It is a big pump station and unfortunately the market and materials right now are high. They had a pre-bid meeting with the contractors that pickup up bid packets and they are just swamped with work. With the material delays, we have allowed more time to complete and hoped that it would give them more bids - but it did not. Based on the conversations he had with those contractors he doesn't feel that six months or a year will make a difference and prices could be higher or lower.

Trustee Gandsey asked what the deadline was for completion.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**May 16, 2023**

---

Mr. Dinges stated that the agreement with MWRD to take the excess flow is July of 2024. Right now, it is unlikely, even if they award tonight, that we will meet that deadline because of the delays in equipment. The other deadline is with the IEPA in the permit will be renewed in 2025 that is when they will put the limit on the 85% removal issue.

Trustee Suwanski stated that she was told that prices could be reduced in 2024.

Mr. Dinges disagreed. It is a crystal ball at this point and no one could make that prediction. They have gone through this project and tried to make every possible redesign of this lift station as feasible.

Trustee Hopkins appreciated that they are using the ARPA funds to help reduce the cost because our residents are definitely feeling the pinch with the increased water and sewer rates.

Trustee Gunsteen talked about contractors taking on a big project like this and how it will consume a lot of their resources. Being in construction himself, he looks for smaller jobs to fill in. Would it be feasible to break this job up into two or three smaller jobs to make it more attractive and appealing to mid-level contractors who are capable of doing the work.

Mr. Dinges stated that is why they broke up the lift station versus the force main. He did not think it would be feasible to break it down further. He spoke about the backlog because of product availability.

Trustee Gandsey asked what kind of fines it would be if we do not meet these deadlines.

Mr. Dinges stated that they would have to go back to MWRD and asked for another extension. If they said no, they would have to deal with taking the excess flow through the existing facility which would and possibly could be a violation with the IEPA permit.

Trustee Gunsteen asked if the contract with Martam guaranteed that they would not submit price escalations for labor in 2024.

Mr. Dinges stated that once they lock in, the price would be frozen.

President Wallace stated that they have gotten to this point and were creative on how to fix this issue. It is about \$1.1M over in a total budget estimate of the two jobs. If you are asking anyone in finance - prices never go down. We found a way to pay for the excess amount and he believes that we should just get it done.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**May 16, 2023**

---

ROLL CALL VOTE TO APPROVE RESOLUTION 2023-45-R, APPROVING DEVON EXCESS FLOW LIFT STATION AGREEMENT WITH MARTAM CONSTRUCTION

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski  
NAYS: None  
ABSENT: None  
MOTION CARRIED

Trustee Deyne presented Resolution 2023-46-R, a Resolution Approving the Devon Excess Flow Force Main Agreement Between the Village of Bartlett and Performance Construction and Engineering, LLC.

Trustee Deyne stated that the village received a total of seven (7) bids for the force main. Bids ranged from \$5,508,000 to \$7,397,246 with Performance Construction and Engineering the low bidder. The low bid is approximately 2.7% over the engineer's estimate of \$5,363,689.50, with a lot of the increase being due to the current supply chain and material acquisition climate. Performance has performed similar work throughout the area, including water main work within Bartlett associated with the transition to Lake Michigan Water. The village's hired engineering firm for this project, Engineering Enterprises, Inc. (EEI), reviewed the bids, and recommends accepting the bid and awarding Performance Construction and Engineering, LLC the Devon Excess Flow Force Main Project.

In an effort to keep sewer rates down for residents, the village plans to utilize the previously allocated bond funds of \$8.5 million, plus \$2 million in the American Rescue Plan Act (ARPA) funds. Any remaining funds required would come from fund balance within the sewer fund.

Staff recommends awarding the project, and entering into an agreement with Performance Construction & Engineering, LLC for the Devon Excess Flow Force Main Project.

Trustee Deyne moved to approve Resolution 2023-46-R, a Resolution Approving the Devon Excess Flow Force Main Agreement Between the Village of Bartlett and Performance Construction and Engineering, LLC and that motion was seconded by Trustee Suwanski.

Trustee LaPorte asked what the useful life of each of these projects would be.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**May 16, 2023**

---

Mr. Dinges stated that the life of the lift station and force main would be beyond fifty plus years. You will have to replace things like pumps, etc.

Trustee Hopkins asked how bad this will inconvenience residents where this pipeline will be going.

Mr. Dinges stated that it is going to be in the roadway so you will have that disturbance. It will be similar to the water main transmission that was done down Stearns Road.

Trustee Hopkins asked that they communicate often with the residents on the impact this will make.

Mr. Dinges stated that they are covered for any future growth that may occur in the town.

**ROLL CALL VOTE TO APPROVE RESOLUTION 2023-46-R, APPROVING DEVON EXCESS FLOW FORCE MAIN AGREEMENT WITH PERFORMANCE CONSTRUCTION AND ENGINEERING**

**AYES:** Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

**NAYS:** None

**ABSENT:** None

**MOTION CARRIED**

Trustee Deyne stated that Resolution 2023-50-R, a Resolution Approving of the 2023 Sidewalk Cutting Project Agreement Between the Village of Bartlett and Hard Rock Concrete Cutters, Inc.; Resolution 2023-51-R, a Resolution Authorizing the Purchase of up to 780 Tons of Road Salt from Compass Minerals; Ordinance 2023-52, an Ordinance Amending the Bartlett Public Ways and Property Ordinance for the Adoption of the Amended Bartlett Cemetery Ordinance; Purchase of an 80 Niche Columbarium with Ossuary for Bartlett Cemetery; Resolution 2023-47-R, a Resolution Approving Agreements Between the Village of Bartlett and Club Car, LLC were covered and approved under the Consent Agenda.

**13. NEW BUSINESS**

Trustee Hopkins asked for the chicken and bee ordinance to be brought back to a Committee for discussion so they can make some modifications.

**14. QUESTION/ANSWER PRESIDENT & TRUSTEES**



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**May 16, 2023**

---

Trustee Hopkins stated that they just approved road salt and asked if they had any left over from last year.

Mr. Dinges stated that they have a nice reserve and that allowed them to reduce the quantity purchased. Each year they have been reducing the amount of salt by using liquids on the roadways.

15. ADJOURN

President Wallace stated that the Board will adjourn and there will be a Committee of the Whole meeting immediately following. He asked everyone to get the word out to the public that the Fourth of July festivities will be five days long. He thought it was going to be a real challenge for the police and safety of the residents.

There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting and that motion was seconded by Trustee Gandsey.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 7:59 p.m.

Lorna Giles  
Village Clerk