



VILLAGE OF BARTLETT
BOARD MINUTES
April 18, 2023

1. CALL TO ORDER

President Wallace called the regular meeting of April 18, 2023 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

2. ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Human Resources Director Janelle Terrance, Sr. Management Analyst Samuel Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Public Works Director Dan Dinges, Assistant Public Works Director Tyler Isham, Public Works Engineer Bob Allen, Planning and Development Director Kristy Stone, Grounds Superintendent Matt Giermak, Police Chief Geoff Pretkelis, Deputy Chief Will Naydenoff, Deputy Chief Jim Durbin, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

3. INVOCATION – Pastor Alex Culpepper from Renovation Church did the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the agenda. He asked if there were any items a board member wished to remove from the Consent Agenda, or any items a board member wished to add to the Consent Agenda.

Trustee Hopkins stated that he would like to add item 14.A.1.; Ordinance 2023-30, an Ordinance Approving an Amendment to the Planned Unit Development Special Use Permit in Accordance with a Fourth Site/PUD Plan Amendment for the Streets of Bartlett, and Approving a Final Site/PUD Plan and Granting Major Design Exceptions for Aldi to the Consent Agenda.



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Trustee Suwanski stated that she would like to remove item 14.C.1.; Resolution 2023-32-R, a Resolution Adopting the Village of Bartlett Budget For Fiscal Year 2023/2024 from the Consent Agenda.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to Approve the Amended Consent Agenda, and the items designated to be approved by consent therein.

Trustee Deyne moved to Amend the Consent Agenda and that motion was seconded by Trustee Hopkins.

ROLL CALL VOTE TO AMEND THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee Gandsey.

ROLL CALL VOTE TO APPROVE THE AMENDED CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

6. ADJOURN TO EXECUTIVE SESSION

President Wallace stated that the Board will be going into Executive Session to Discuss Appointment of Legal Counsel Pursuant to Section 2(c)1 of the Open Meetings Act.

The Board will reconvene the regular meeting immediately following the Executive Session.



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Trustee Deyne moved to adjourn the regular Board meeting to Executive Session to Discuss Appointment of Legal Counsel Pursuant to Section 2(c)1 of the Open Meetings Act, and that motion was seconded by Trustee Gunsteen.

ROLL CALL VOTE TO ADJOURN TO EXECUTIVE SESSION

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Reinke

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 7:05 p.m. to Executive Session.

7. RECONVENE BOARD MEETING

Trustee Deyne motioned to reconvene the regular Board meeting and that motion was seconded by Trustee Gandsey at 7:20 p.m. and asked the Village Clerk to call the roll.

ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski and President Wallace

ABSENT: None

8. MINUTES – Covered and approved under the Consent Agenda.

9. BILL LIST – Covered and approved under the Consent Agenda.

10. TREASURER’S REPORT

Mr. Dowden stated that the Treasurer’s Report for the month of February is included in the packet, as well as the sales tax report. We received \$335,097 that represents the February activity which was up \$22,170 from the prior year. As far as MFT tax, we received \$131,699 that was up \$34,931 from the previous year which was unusually low. The last couple of months MFT has been down slightly compared to the rest of the year.

11. PRESIDENT’S REPORT

A. President Wallace read a Proclamation for Police Officer Chris Pearson’s retirement.

B. President Wallace read a Proclamation for Arbor Day.



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C. Village Attorney Appointment

President Wallace stated that they are going to appoint a new village attorney after many, many years. This has been a long process with hours and hours of discussions and deliberations. Mr. Mraz is going to retire after 40+ years of service. The village took on the challenge of the first ever appointment and he looked for a Motion to Consent to the Appointment as he Appoints the law firm of Ancel Glink as the Village Attorney effective May 2, 2023.

Trustee Deyne moved to Consent to the Appointment of Ancel Glink as the Village Attorney and that motion was seconded by Trustee LaPorte.

ROLL CALL VOTE TO CONSENT TO THE APPOINTMENT OF ANCEL GLINK

AYES: Trustees Deyne, Gandsey, Gunsteen, LaPorte

NAYS: Trustees Hopkins, Suwanski

ABSENT: None

MOTION CARRIED

12. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Deyne stated that they recently had an election and he thanked all the residents that supported him for reelection for another four years. He also thanked them for the support of Trustees Hopkins and Suwanski. He believed that this is one of the most cohesive, cooperative boards that we have.

He recognized commissioners and staff anniversaries and birthdays.

Trustee Suwanski stated that she wanted to thank Mr. Mraz for his services and it was a pleasure getting to know him. She also thanked the Police Department for allowing her to go on a ride-along. She thanked the residents for an uneventful night, also.

President Wallace stated that he would like Mr. Mraz at the May 2nd meeting to swear in the Trustees and new Village Attorney.

13. TOWN HALL

Mike Werden, 431 S. Main Street

Mr. Werden congratulated Mr. Mraz and wanted to say how pleasingly surprised he was with Aldi. He did not think a lot about Aldi because 35 years ago it was a much different store. He went to the West Chicago, Bloomingdale and Elgin stores and thought it was



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much different than years ago. He was very pleased at how willing Aldi was to make changes, especially to the east wall which faces CVS. He thanked staff for all the work they have done in bringing quality to Bartlett once again.

Trustee Gunsteen thanked the Planning and Zoning Commission for making the recommendations for change.

14. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that Ordinance 2023-30, an Ordinance Approving an Amendment to the Planned Unit Development Special Use Permit in Accordance with a Fourth Site/PUD Plan Amendment for the Streets of Bartlett, and Approving a Final Site/PUD Plan and Granting Major Design Exceptions for Aldi; and Resolution 2023-31-R, a Resolution Approving Grasslands Phase Two Public Improvements Completion Agreement were covered and approved under the Consent Agenda.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

Trustee Gandsey stated that there was nothing to report.

C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne presented Resolution 2023-32-R, a Resolution Adopting the Village of Bartlett Budget For Fiscal Year 2023/2024.

Trustee Suwanski asked for clarification regarding revenues on property taxes being at 13%.

Mr. Dowden stated that it sounds right but he does not have the information in front of him.

Trustee Suwanski asked if 13% was sufficient for a village of our size. She asked if he is looking for more or less property taxes for our budget.

Mr. Dowden stated that every town is a little different (how many businesses they have or residential). They are mainly looking for good diversification of revenue and he thought it played out well during the pandemic, where we were not reliant on one source of revenue. For Bartlett, they have been doing alright with the current amount of property taxes.



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Trustee Suwanski asked if they got the water rate increases reduced to 3% for the budget?

Mr. Dowden stated that they approved a 3% increase versus the 4%.

Trustee Suwanski asked to re-discuss the new hire request for the I.T. department. Her understanding is that new hires do not have to be brought before the board.

Village Administrator Paula Schumacher stated that is correct but a contract employee does need to go to the board because the board approves contracts. A standard hire does not go to the board unless it is an appointment by the board. They need to include the funds for that employee no matter if they are a standard hire or a contractor.

Trustee Suwanski stated that if they did not determine what kind of employee, can she get confirmation that the choice will be brought before the board, before a decision is made.

Ms. Schumacher stated that there are a whole bunch of things that they will be looking at whether or not a contract employee fits the bill. How versed they are with police equipment, etc. Janelle does the job postings and tests the market for them. They can certainly bring that analysis to the board and make sure they are comfortable with it.

Trustee Gandsey stated that she had a couple questions regarding the phone system and switching to Microsoft 365 and eventually adding Teams Phone. She wanted to clarify what the life of the current phone system is and what timeline for implementing Teams Phones with Microsoft 365.

Mr. Dowden stated that they have about 3-4 years left for the lifespan of the current phone system. They would look at different options then.

Trustee Gandsey stated that the Tech Plan mentioned not having the actual phones on the desks so they would not have other maintenance fees and more efficiencies with technology. Is this something they could speed up to next year?

Mr. Dowden stated that part of the issue with switching over to 365 for phones requires desktop equipment. It would not make sense to scrap what has already been paid for and get new equipment. As far as the maintenance costs, they would continue to have them or switch over to 365 subscription cost.

Trustee Gandsey asked to be kept up to date if there are any topics so we keep up on what is going on with municipalities.



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Ms. Schumacher stated that Chris Hostetler is in Bloomington, Normal at the GIS conference. He is in a session specifically about phone systems versus Microsoft versus all the other ways to do it. He will be bringing back some good information and maybe that will change the timeframe, too.

Trustee Deyne moved to approve Resolution 2023-32-R, a Resolution Adopting the Village of Bartlett Budget For Fiscal Year 2023/2024 in the amount of \$109,056,873 and that motion was seconded by Trustee Suwanski.

ROLL CALL VOTE TO ADOPT THE VILLAGE OF BARTLETT BUDGET FOR FISCAL YEAR 2023/2024 IN THE AMOUNT OF \$109,056,873.

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

Trustee Deyne stated that Ordinance 2023-33 an Ordinance Reserving 2023 Volume Cap for Private Activity Bond Issues and Related Matters was covered and approved under the Consent Agenda.

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN GUNSTEEN

Trustee Gunsteen stated that Resolution 2023-34-R, a Resolution Approving of the Janitorial Services Agreement Between the Village of Bartlett and Alpha Building Maintenance Services; and Ordinance 2023-35, an Ordinance Creating a Class C Liquor License were covered and approved under the Consent Agenda.

E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI

Trustee Suwanski stated that Resolution 203-36-R, a Resolution Approving of the First Amendment Agreement Between the Village of Bartlett and School District U-46 Providing for a School Resource Officer was covered and approved under the Consent Agenda.

F. PUBLIC WORKS COMMITTEE, CHAIRMAN, CHAIRMAN LAPORTE

Trustee LaPorte stated that Ordinance 2023-37, an Ordinance Authorizing the Sale by Internet Auction of Surplus Property Owned by the Village of Bartlett was covered and approved under the Consent Agenda.



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15. NEW BUSINESS

President Wallace stated Shri Corporation DBA Valley Liquor and Wine has applied for a Class C liquor license.

He stated that if there were no objections from the Board he would issue the Class C liquor license.

16. QUESTION/ANSWER PRESIDENT & TRUSTEES

Trustee Suwanski asked about the status of the BEDA program.

Ms. Schumacher stated that she notified her last week and did a memo that suspended the BEDA program so they can review the application process and go through their work flow on that. There were no pending applications at this time.

Trustee Suwanski asked about the status of some of the massage parlor hearings.

Ms. Schumacher stated that there was a hearing today on the Aura Massage. They negotiated a settlement to the hearing and the village attorney will distribute that.

Village Attorney Bryan Mraz stated that there will be a written settlement/pre-agreement. There was a plea and an agreement documenting it and it was stated on record.

President Wallace stated that they should not discuss until everything is settled.

Attorney Mraz stated that they received the maximum suspension and the fine is above the normal. There are things they have to do like supply the village with records, background checks beyond what State law requires. As part of this settlement, the owner is agreeing to do it in lieu of revocation.

17. ADJOURN

President Wallace stated that the Board will adjourn and there will not be a Committee of the Whole meeting per lack of agenda items.

There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting and that motion was seconded by Trustee LaPorte.



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ROLL CALL VOTE TO ADJOURN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

The meeting was adjourned at 7:45 p.m.

Lorna Giless
Village Clerk