



VILLAGE OF BARTLETT
PUBLIC HEARING MINUTES
April 4, 2023

1. CALL TO ORDER

President Wallace called the 2023-2024 Proposed Budget Public Hearing meeting of April 4, 2023 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m

2. ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Sr. Management Analyst Sam Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Director of Public Works Dan Dinges, Assistant Public Works Director Tyler Isham, Public Works Engineer Bob Allen, Planning & Development Director Kristy Stone, Head Golf Professional Phil Lenz, Police Chief Geoff Pretkelis, Deputy Chief Jim Durbin, Deputy Chief Will Naydenoff, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

Village Administrator Paula Schumacher stated that the budget year begins May 1, 2023 and goes through April 30, 2024.

The Village Board held budget reviews on March 7 and March 21, 2023. The total proposed budget for fiscal year 2023-24 is \$109,956,873 dollars.

The proposed general property tax levy is to increase by \$750,000 from last year to capture added taxable assessed value due to the closing of the Brewster Creek TIF. Tax rates will not increase as the additional taxable property value will offset the increased levy. This is in line with our practice over the past decade.

The total operating budget is \$58.9 million. Operating expenditures can be divided into five primary uses. About 32% of the operating expenditures are for public safety. Public Works is about 38% and includes streets, water, sewer and parking. The remaining 30% is divided among general government, golf and debt service.

The proposed revenues for fiscal 2023-24 total \$96.2 million and includes \$21.5 million in borrowing for capital projects. The remaining revenues are divided among property taxes, service charges and other revenue. Sales Tax is budgeted to increase 19% from the prior budget and reflects growing online sales and local business.



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Major infrastructure projects have been reviewed and allocated through the Capital Improvements Plan, this budget includes one year of that five-year plan. The capital portion of the proposed budget is \$40.5 million. This portion of the budget varies from year to year based upon the individual projects we have scheduled. \$3.7 million of the proposed capital projects in the 2023-24 budget relates to water projects. \$18.4 million is for the Bittersweet wastewater treatment plant improvements. Ongoing annual programs such as the sanitary sewer system rehabilitation program and streets maintenance plan are also included.

Approximately 10% of the total property tax bill for Bartlett residents is attributed to the village. The remaining 90% represents other taxing bodies such as the school, library, park and fire protection districts, counties and townships.

Staff is prepared to answer any questions from the public regarding the proposed budget.

President Wallace asked if there were any questions for the proposed 2023-24 budget.

He asked the board if they had any questions or comments and stated that they would then open it up to the general public.

Trustee Gandsey asked when they plan to change the phone system over and not be part of the budget.

IT Coordinator Chris Hostetler stated that they expect to get ten years from the existing phone system. He didn't think there would be a cost savings to going with Microsoft Teams. There could be some efficiencies, but between the licensing and replacement of handsets with headsets, consulting, he didn't think there would be a huge cost savings. There could be other reasons to do it and when they get to the end-of-life with the existing phone system, that would be the best time. This is something they need to evaluate.

Trustee Gandsey asked for an estimate of when that would be.

Mr. Hostetler stated that they purchased the phone system in 2017. They expect 8-10 years out of that system. Perhaps in the next 3-4 years.

Trustee Suwanski stated that in the budget he has a request for an additional IT support person. She requested that he provide an analysis to the board before he makes his choice of an actual employee or a contractor, which perhaps might reduce the legacy costs and bring in fresh outside ideas as technology changes. They have had a practice of looking at projects in the Capital Budget as they come up for review. They re-evaluate them as needed to see if there is a cost savings that can be done or if certain projects can be pushed back to later years. Are there any projects that staff can identify that can be moved back?



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Ms. Schumacher stated that they certainly have a lot of projects to pick from in terms of this year's Capital Budget. As those projects come up for bid, they will continue the practice of the last few years of looking at those bids carefully and seeing if there are some additional cost-saving modifications they can make. If those bids come back too high, they can push them off. A couple projects that they have on the horizon, they may want to take a deeper look at are:

Stearns Road ground storage painting - \$800,000

Lead service replacement project – budgeting and hoping to get into a grant cycle or forgivable loan. There are none available at the present time. This can shift until they do the water main replacements.

As the bids come in, they will continue to do that continued analysis that the board is familiar with.

Trustee Gunsteen spoke about the impact to the homeowners with the water rate increase (3%). He asked if they looked at increasing the tap on fees on the commercial end of businesses and closing the gap. What would the savings be? A lot of the commercial buildings in Brewster Creek and Blue Heron business parks require 6" and 4" main services and they are a little more expensive. Have they looked at increasing these fees? The question he has is that a lot of businesses have a minimum amount of toilets and can they look at that from the commercial standpoint? Is there a possible way to look at the commercial rate versus the residential rate and shift a little more of the impact on the commercial end?

Ms. Schumacher reiterated that he would like to establish a minimum rate for commercial.

Trustee Gunsteen stated something along that line to help offset some of the costs from the homeowners. It is constantly going up for residents and the difference between a thirty dollar bill for a resident and a fifty dollar bill for a business, may not be as impactful.

Finance Director Todd Dowden stated that the village is primarily residential accounts. If you had a minimum bill of \$100 per month for the businesses, he didn't think it would equate to a lot since we have 400-500 businesses maximum. As far as the tap on fees go, they would be a one-time fee and there are not a lot of these fees since the industrial parks are filled up. They try not to rely on one-time fees for ongoing operating expenses.

Ms. Schumacher stated that when they do the rate analysis, they should add that layer in for what a commercial rate would be and a minimum rate as well.

Attorney Mraz stated that Notice of this Public Hearing was published on March 23, 2023 in accordance with statute.



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There being no further business to discuss, Trustee Deyne moved to adjourn the Public Hearing and that motion was seconded by Trustee Gunsteen.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

The Public Hearing was adjourned at 7:12 p.m.

Lorna Giles
Village Clerk



VILLAGE OF BARTLETT
BOARD MINUTES
April 4, 2023

1. CALL TO ORDER

President Wallace called the regular meeting of April 4, 2023 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:13 p.m.

2. ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Sr. Management Analyst Sam Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Director of Public Works Dan Dinges, Assistant Public Works Director Tyler Isham, Public Works Engineer Bob Allen, Planning & Development Director Kristy Stone, Head Golf Professional Phil Lenz, Police Chief Geoff Pretkelis, Deputy Chief Jim Durbin, Deputy Chief Will Naydenoff, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

3. INVOCATION – Pastor Debby Weiss from Faith World Outreach gave the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the agenda. He asked if there were any items a board member wished to remove from the Consent Agenda, or any items a board member wished to add to the Consent Agenda.

There were no additions or subtractions to the Consent Agenda.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to Approve the Consent Agenda, and the items designated to be approved by consent therein.



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Trustee Deyne moved to Approve the Consent Agenda and that motion was seconded by Trustee Hopkins.

ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

6. MINUTES – Covered and approved under the Consent Agenda.
7. BILL LIST – Covered and approved under the Consent Agenda.
8. TREASURER'S REPORT - None
9. PRESIDENT'S REPORT

President Wallace stated that with the advice and consent of the Village Board, he appoints Mike Densford to a 2-year term on the Economic Development Commission beginning April 4, 2023 and ending April 4, 2025.

Trustee Gunsteen Motioned to Concur to the appointment of Mike Densford to the Economic Development Commission for a 2-year term and that motion was seconded by Trustee Deyne.

ROLL CALL VOTE TO CONCUR TO THE APPOINTMENT OF MIKE DENSFORD TO THE ECONOMIC DEVELOPMENT COMMISSION

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Deyne recognized staff birthdays. He stated that it is election day and Trustees Hopkins, Suwanski and himself do not know the outcome at this point and it will take a few more hours. Of course, Trustee Joe LaPorte is also running (uncontested). He



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thanked the residents that supported them and took the time to go out and vote. They all want to serve another term and appreciate the support from the community.

Trustee Suwanski thanked staff for their work on the budget and their willingness to work with them when they brought up ideas. She thanked public works and the police department for keeping on top of signage that was improperly placed. She asked about a potential problem with the stamped concrete replacement in the downtown.

Public Works Director Dan Dinges stated that they recently had a meeting at More Brewing who is the first issuance of the stamped concrete. Eagle Concrete is doing the work and are recommending not doing the stamped and stained concrete. Over the last few years there is a different type of sealer that traps moisture and is actually creating more issues. They are trying to get more information and samples of what they are recommending. They looked at the stamped concrete at Geneva Commons to see how it is holding up. They may be coming back with more samples. He has heard from other contractors that you may want to stay away from "red", since it tends to fade to pink. A lot of them are recommending a charcoal (black/gray) look. He will bring samples soon.

11. TOWN HALL - None

12. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that there was nothing to report.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

Trustee Gandsey stated that there was nothing to report.

C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne stated that Ordinance 2023-25-R, an Ordinance Amending the Bartlett Municipal Code Regarding Water Charges was covered and approved under the Consent Agenda.

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN GUNSTEEN

Trustee Gunsteen stated that Ordinance 2023-26, an Ordinance Reducing the Number of Class A Ext. Liquor Licenses was covered and approved under the Consent Agenda.



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E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI

Trustee Suwanski stated that there was nothing to report.

F. PUBLIC WORKS COMMITTEE, CHAIRMAN, CHAIRMAN LAPORTE

Trustee LaPorte stated that Resolution 2023-27-R, a Resolution Awarding Contract and Approving the Contract Agreement Between Seven Brothers Painting, Inc. and the Village of Bartlett for the Schick Road Water Tower Painting; Resolution 2023-28-R, a Resolution Approving of the Easement and Reimbursement Agreement for a Multi-Use Path Crossing on Naperville Road Between Metra and the Village of Bartlett; Resolution 2023-29-R, a Resolution Approving of an Agreement Renewal Between the Village of Bartlett and Schroeder & Schroeder Inc. for the 2022-2024 (Year 2 of 3) Concrete Replacement Project were covered and approved under the Consent Agenda.

13. NEW BUSINESS - None

14. QUESTION/ANSWER PRESIDENT & TRUSTEES - None

15. ADJOURN

President Wallace stated that the Board will adjourn and there will not be a Committee of the Whole meeting immediately following but there will be an Executive Session to Discuss Appointment of Legal Counsel Pursuant to Section 2(c)1 of the open Meetings Act.

There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting and that motion was seconded by Trustee Suwanski.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 7:22 p.m.

Lorna Giles
Village Clerk