



**VILLAGE OF BARTLETT
BIKE AND RUN PLAN ADVISORY COMMITTEE
AGENDA**

**BARTLETT MUNICIPAL CENTER
228 S. MAIN STREET
March 23, 2023
3:00 P.M.**

1. Roll Call
2. Approval of January 4, 2023 meeting minutes
3. Public Comment (may be emailed in advance to planningdivision@bartlett.il.gov)
4. Old Business / New Business
 - a. DuPage Forest Preserve District Update
 - b. Park District Update
 - c. Bike Path Maintenance Update
 - d. Bicycle Friendly Community Update
5. Adjournment - Next meeting June 22, 2023



Village of Bartlett
Bike and Run Committee Minutes
January 4, 2023

CALL TO ORDER

Chairman, Adam Hopkins called the regular meeting of the Bike and Run Committee to order at 3:00 p.m.

ROLL CALL

Present: A. Hopkins, J. Goetz, D. Palmer

Absent: B. Hendricks, B Krall

ALSO PRESENT: K. Stone, D. Harper, K. O'Brien, T. Isham

APPROVAL OF MINUTES

A motion was made to approve the minutes of the September 22, 2022 meeting.

Motioned by: J. Goetz

Seconded by: D. Palmer

ROLL CALL

Ayes: J. Goetz, D. Palmer, A. Hopkins

Nays: None

Abstain: None

Motion carried.



Village of Bartlett
Bike and Run Committee Minutes
January 4, 2023

PUBLIC COMMENT:

Chairman A. Hopkins asked if there were any comments from the public. **Terry Witt**, 471 S. Western, Bartlett, came forward and stated that the path going down Munger Road is beautiful. In 2027, when the path connects the Community Center to the Nature Center, trail travelers will come to Bartlett and it will be the oasis of the tri-county area. We are also going to have many more visitors because the Stearns Road path will connect to and from the Prairie Path and Fox River Trails. The Bike and Run Committee can put up map boards at all of the gateways to let the trail travelers know that Bartlett is a just a couple of miles away and that is a good thing. Congratulations on all of your efforts.

OLD BUSINESS/NEW BUSINESS

DUPAGE FOREST PRESERVE DISTRICT UPDATE

J. Ortega stated that the trail along Munger Road is complete. Our West Branch Trail project connecting Blackwell and West DuPage Woods is getting closer to commencing construction with a bridge on Route 38 starting this year. **J. Goetz** is there an update on completing the loop at Pratts Wayne? **J. Ortega** we are still waiting for the funding from the State for that. We have been notified that the funding has been awarded, but we are still waiting for that to be finalized. **J. Goetz** thank you again for the Munger Trail. A lot of people have told me that they enjoy that now that it is connected.

PARK DISTRICT UPDATES

K. Dasback stated that the Park District had nothing new to report.

BICYCLE AND PEDESTRIAN UPDATE

K. Stone as recommended by this committee, the Village Board did pass a resolution adopting the Bartlett and Streamwood Bicycle and Pedestrian Plan in November. We have already started incorporating some of the planned bike paths in the upcoming capital budgets. You will see construction of the bike path on Munger Road that will connect from Brewster Creek down to Stearns Road, as well as Stearns Road to Munger Road. There will be crosswalk improvements at Munger Road and W. Bartlett Road. D. R. Horton with the closing of the Grasslands Subdivision will have a bike path on Naperville Road, a sidewalk on the north side of W. Bartlett Road and a path that will go through the Grasslands Subdivision. They have submitted plans to IDOT for the crossing underneath Route 59 parallel to the railroad tracks. DuPage County Department of Transportation has put out an RFP for the bike path concept for W. Stearns Road connecting from Munger Road to the county line, which has been in the plans for 20 years. It is exciting to see a connection that is so popular come to fruition. **D. Palmer** I am excited to see D. R. Horton putting the path in, but I am less excited that it will not be until 2026. Can we discuss what will be done with the Naperville Road portion to connect to the bike path along W. Bartlett Road in the interim? **K. Stone** those are the worst-case dates. Those are the dates that are in the Public Improvement Completion Agreement. They get several years to do all of the public improvements. We have often had developments that finish their improvements well before the dates in the agreement. **A. Hopkins** we have a meeting set up with our County Commissioner. I know that Naperville Road is a county road with county easements. Can we add



Village of Bartlett
Bike and Run Committee Minutes
January 4, 2023

Naperville Road improvements to the list of things to discuss with the commissioner? **K. Stone** yes, we can. Administrative staff and public works are meeting with the commissioner. **J. Goetz** what is the likelihood of extending the path along Munger Road north to the trail? **K. Stone** that is all going to be connected. **J. Goetz** the path around Brewster Creek Boulevard is in bad shape. Is that going to be replaced because of the condition? **K. Stone** yes, what is existing is going to be resurfaced and then that will be continued to Munger Road. Right now, it stops short. **J. Goetz** what about the railroad crossing at the subdivision at Villa Oliva? **K. Stone** as part of the development plan they are putting in an at grade crossing bike path. Metra says it does not meet the warrants to have gates at the crossing, but there will be a crossing as part of the Grasslands Subdivision. **J. Goetz** that is fantastic.

BIKE PATH MAINTENANCE UPDATE

T. Isham as requested at the last meeting, we looked at the maintenance plan that was provided before and this is more for the paths that are already built and just for maintenance purposes. Our new approach is for staff to resurface the paths since that is more cost effective. We did a cost estimate to have that done by a contractor, which came out to be about 4.8 million dollars. In the next year, we are going to resurface South Bartlett Trail from the horse farm to the library. We are going to continue to resurface Newport Trail. We just got up to Coral Avenue this summer. Our goal is to resurface 2500 linear feet of path in the upcoming year. We are still going to do the pavement preservation. The company that has been doing that for our roads is also able to do that for bike paths. The pavement preservation keep the moisture locked in so that they do not get brittle as quickly and should last quite a few years longer. We are going to use our striping contractor and will add any recommended paths including Spaulding Road. **A. Hopkins** can we go to the Village Board and request additional funds to do additional projects and ask the Park District to increase their contributions this year to try to improve on what we have already done? I think now that we have the Bike and Run Plan we can built on that momentum. **T. Isham** we have been meeting with the Park District and they are going to help with the South Bartlett Trail. **A. Hopkins** could we publish these improvements and our upcoming plans in *The Bartletter*? I think the residents would be pleased to know what we are doing. **K. Stone** yes, we can do that. **D. Palmer** is connecting the Community Center to the State Park going to require a bridge and does the RFP include the railroad crossing? **K. Stone** This is a request for proposals and is not quite engineering at this point. It would include phase 1 and phase 2 engineering. **A. Hopkins** can we put a path farther north on Route 25? **K. Stone** typically, IDOT does not want a crossing at grade unless it is at a signalized light. With the developments in South Elgin, if there was potential for a light, I could see us wanting to put in a bike path that runs east and west along Route 25 to get over. **A. Hopkins** what is the next intersection that has a light north on Route 25 from W. Bartlett Road? **K. Stone** it would be either at Kenyon Road or Slade Avenue on the Village side. That would be something we can look at so there is a little jog. **J. Goetz** with all of the construction being done on that corner, could any money be allocated to put a crosswalk in? **K. Stone** there was a developer that offered to pay a portion of a crosswalk there, but IDOT said they were not ready to move forward with that. There is a gas line that runs through that intersection that is not very deep. It is not that simple. **A. Hopkins** is there a specific representative from IDOT that deals with bike paths and could we have that representative come to a meeting? **K. Stone** we could try, but I am not sure that IDOT is that specific or if they are just assigned to districts.



**Village of Bartlett
Bike and Run Committee Minutes
January 4, 2023**

BICYCLE FRIENDLY COMMUNITY DISCUSSION

D. Harper with the plan being passed, staff has determined that we are in a good place to submit an application to The League of American Bicyclists for a Bicycle Friendly Community designation. This is a nation-wide designation with about 1000 communities that have been designated by this organization. They provide feedback, resources and expertise to upgrade facilities and improving plans. They have a formal designation and award ceremony with a sign that we could place in Village Hall as recognition of the work that we have been doing. As an example, neighboring communities; Schaumburg, Batavia, Warrenville and Aurora all have a bronze designation. We think we would qualify for a bronze designation. As part of this application, we would also include other community outreach events and activities. There are clubs like the Chicago Area Tandem Society that we could reach out to and see if they are interested in adding their input as well as Spin Doctor Cyclewerks here in Bartlett, which has a Gold Designation from this organization and are highly regarded by them. If you think this is a worthy cause for us to pursue and put resources behind we can do that. I will distribute the application to each of you after the meeting so that you can review that form. **K. Stone** the fact that we have this committee and have a bike plan really helps. We are asking for your feedback and any organizations that you think we should reach out to. **A. Hopkins** is there are cost to this? **K. Stone** there is no cost. **D. Harper** as part of the application they do ask if we have any community outreach events and if we work with businesses to promote cycling in the community. We would like to apply this fall. **J. Goetz** maybe we could include Bike to Work Day on the application? **A. Hopkins** we could also add that to *The Bartletter*. **K. Stone** yes, we could.

A. Hopkins asked for a motion to adjourn.

Motioned by: D. Palmer

Seconded by: J. Goetz

Motion passed by unanimous voice vote.

The meeting adjourned at 3:43 p.m.

Memo

To: Bike and Run Committee Chairman and Members
From: Tyler Isham, Assistant Director of Public Works
Subject: **Bike Path Maintenance Plan Update**
Date: March 16, 2022

Each fiscal year, the Village allocated a grand total of \$40,000 to bike path repairs, maintenance and other projects; \$30,000 from the Village and \$10,000 from the Park District. Village staff, along with grant funding, are utilized whenever possible to push those dollars as far as possible. Staff utilizes past plans and the Bike and Run Committee (BARC) recommendations to plan for the fiscal year.

Per the request of the Bike and Run Committee, Public Works looked at the maintenance plan that has been previously shared with the Committee. This plan was modified to account for less patching, and more resurfacing of entire paths with in-house crews. Costs utilized in the estimates were for complete resurfacing if completed by a contractor. The current estimate to resurface all bike paths within the Village is approximately \$4.8 million dollars.

Knowing these costs should assist the Village and the Committee in prioritizing where repair work should go, and stretch the dollars as far as possible. These paths listed are strictly the off-street paths, and does not include striped paths or any of the pavement preservation that is completed annually through the Village's MFT Program. The work in this plan is incorporated into the Capital Improvement Program. The updated plan has been attached for your review, and a list of planned projects in 2023 are below:

- Contractor to resurface South Bartlett Trail from the horse farm to the Library
 - Late spring/early summer
- Finish resurfacing Newport trail
 - Based off staff availability, but through the paving season
- Developer to build/resurface paths in Brewster Creek Business Park
 - Summer
- Utilize pavement preservation on the following paths: Completed after road resurfacing
 - Newport path
 - Wallace Court
 - Struckman – Shawnee to Silver
- Will look into utilizing the striping contractor for the potential of adding any of the recommended striped/signed paths from the path

PLANNING & DEVELOPMENT SERVICES MEMORANDUM

23-014

DATE: March 23, 2023

TO: The Chairman and Members of the Bike and Run Plan Advisory Committee

FROM: Daniel Harper, Village Planner

RE: **Bicycle Friendly Community Update**

Based on the positive feedback by the Committee at the January meeting expressing interest in applying to be designated as a Bicycle Friendly Community by The League of American Bicyclists, staff has been engaged in fact finding in order to start building the foundation of the application.

The application is broken up into six parts: community profile, engineering, education, encouragement, elevation and planning, and equity and accessibility.

Staff has been focused on the gathering the information that the Village has access to or can gather required to complete the community profile, engineering, and evaluation and planning sections of the application.

The community profile section of the application requires information including demographic data, population densities and quantifying our street network density.

The engineering section of the application requires information including bicycle network profile, network maintenance schedules, bicycle facility selection criteria, design standards for cycling and land use and development policies that promote cycling.

The evaluation and planning section of the application requires information regarding bicycle advisory committees, bicycle master plans and connectivity analysis for bicycle networks.

Next steps are to gather information regarding education, encouragement, and equity and accessibility.

Staff has attached questions from the application from these three sections. Please review and provide any suggestions or feedback. You can respond to these questions at our scheduled meeting or send your responses to staff by email.

1. Are bicycle safety or riding skills-related classes or hands-on instruction offered to adults in your community?

2. What other groups actively promote bicycling in the community?

3. Are there any organized social or recreational cycling clubs or groups for adults in your community?

4. Briefly describe the most positive outcome of your community's support for bicycling. (250 word limit)

5. What are the *top three* reasons your community has made bicycling a priority?
Check up to three.

- Improved quality of life
- Improving public health
- Community connectivity
- Provide affordable transportation options
- Reduce car-parking demands
- Climate change/environmental stewardship concerns
- Decrease traffic congestion
- Increase tourism
- Increase property values
- Cooperation with adjacent communities
- Public demand
- Economic development
- Support Smart Growth or other growth management goals
- Traffic and bicycle/pedestrian safety
- Meet local or state requirements
- None of the above

6. What are your community's greatest achievements in the last 12 months in the work to become more bicycle-friendly?

7. What could be done differently in order to make bicycling safer, more enjoyable and/or more convenient in your community?

- 8. What are the greatest challenges or barriers your community faces in taking action toward the efforts described in your response to the above question?

- 9. What specific bicycle-related improvements are planned in the next 12 months that directly affect your community?

- 10. What other communities do you look to as peers or comparable role models for your community?
