



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**January 17, 2023**

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1. CALL TO ORDER

President Wallace called the regular meeting of January 17, 2023 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

2. ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Human Resources Director Janelle Terrance, Sr. Management Analyst Samuel Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Public Works Director Dan Dinges, Assistant Public Works Director Tyler Isham, Public Works Engineer Bob Allen, Planning and Development Director Kristy Stone, Head Golf Professional Phil Lenz, Grounds Superintendent Matt Giermak, , Police Chief Geoff Pretkelis, Deputy Chief Jim Durbin, Deputy Chief Will Naydenoff, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

3. INVOCATION – Reverend Susan Tyrrell from Immanuel United Church of Christ gave the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the Agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a Board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the Agenda. He asked if there were any items a Board member wished to remove from the Consent Agenda, or any items a Board member wished to add to the Consent Agenda.

There were no additions or subtractions to the Consent Agenda.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of



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matters being voted upon. He then stated that he would entertain a motion to Approve the Consent Agenda, and the items designated to be approved by consent therein.

Trustee Deyne moved to Approve the Consent Agenda and consent items therein and that motion was seconded by Trustee Hopkins.

**ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN**

**AYES:** Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski  
**NAYS:** None  
**ABSENT:** None  
**MOTION CARRIED**

6. MINUTES – Covered and approved under the Consent Agenda.

7. BILL LIST – Covered and approved under the Consent Agenda.

8. TREASURER'S REPORT

Finance Director Todd Dowden stated that this was the November 2022 Treasurer's Report. He stated that the Municipal Sales Tax Report totaled \$319,337 and reflects November activity and that was up about \$14,729 from the prior year. Motor Fuel Tax distribution through November 2022 totaled \$140,270 which was down \$4,341 from the prior year but even with the last few months. LGDF (Local Government Distributive Fund) totaled \$419,871 and reflects November activity and the total for the year is \$4,113,453 and that is at the current rate. At the 10% rate, it would be at about \$6.7 million.

President Wallace stated that they have a resolution this evening regarding this number. He stated that during the treasurer's report he would like to give the public a general idea of how much the village is losing because of our state government withholding the local distributive fund.

Mr. Dowden stated that the resolution states a loss of \$26 million and that is from 2011 to 2022.

9. PRESIDENT'S REPORT - None

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES - None



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11. TOWN HALL - None

12. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that there was no report.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

Trustee Gandsey stated that there was no report.

C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne presented Resolution 2023-03-R, a Resolution Urging Restoration of the Local Government Distributive Fund for Illinois Municipalities. He stated that in the previous General Assembly, the LGDF was increased 0.1% to 6.16%. Although there was an increase, prior to 2011, the LGDF had been mutually agreed upon to be at a level of 10% and was for 42 years. The governor and our newly elected leaders should look at cuts in their own budget (we do that annually here) to shore up the state's financial position as opposed to looking at the LGDF as a security blanket.

In early 2022, there were two bills in the General Assembly to increase the LGDF from 6.06% to 8%, but both failed. This resolution urges an increase back to the original 10%. We join the DuPage Mayors and Managers Conference and the Northwest Municipal Conference advocating for this increase to fund infrastructure, public safety, pensions and other critical community obligations. The village has lost \$26,536,813 in revenue while at the same time, state income tax revenue has grown by 195%. The state's financial mismanagement should not be solved on the backs of its municipalities to the detriment of our residents.

This resolution attached will be sent to our representatives in Springfield as well as the governor.

Trustee Deyne moved to approve Resolution 2023-03-R, a Resolution Urging Restoration of the Local Government Distributive Fund for Illinois Municipalities and that motion was seconded by Trustee Suwanski.



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ROLL CALL VOTE TO APPROVE RESOLUTION 2023-03-R URGING RESTORATION OF THE LGDF FOR MUNICIPALITIES

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski  
NAYS: None  
ABSENT: None  
MOTION CARRIED

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN GUNSTEEN

Trustee Gunsteen presented Resolution 2023-04-R, a Resolution Approving the Intergovernmental Agreement for Conveyance of Bartlett Park from the Village of Bartlett to the Bartlett Park District.

He stated that the Village of Bartlett and the Bartlett Park District entered into a lease agreement on Bartlett Park commencing on January 1, 1972 and expiring on December 31, 2022. The lease states that the village determined that it is the best interest of the people of Bartlett to turn the function of planning, operating and maintaining this park system and recreational programs in the village to the Bartlett Park District. The Agreement outlines maintenance responsibilities, indemnification and utility payments.

Trustee Gunsteen moved to approve Resolution 2023-04-R, a Resolution Approving the Intergovernmental Agreement for Conveyance of Bartlett Park from the Village of Bartlett to the Bartlett Park District and that motion was seconded by Trustee Deyne.

Trustee Hopkins stated that he was hoping there would be a more global view on transferring a majority of the properties that the village owns to the park district. But the fundamental plan here as he understands is going to take some time. That is what he is waiting to see before he would approve this.

Trustee Deyne stated that this lease has expired and he knew that other leases will be coming at a later date. He thought those should be discussed at that time and they should be looking at these on a case-by-case basis.

Trustee Gandsey asked what changes would be seen with this transfer.

Village Administrator Paula Schumacher stated that the park district does all the maintenance and programming at the park. The only thing the village does as owners of the park, is signing off on grant applications or something where the owners have to participate. Currently, the village was responsible for the upgrade to the electrical service as our franchise agreement with ComEd provides for free electricity services to municipal



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facilities. The only change is that the park district would be paying a utility bill for electricity.

Trustee Gandsey asked why they would want this.

Executive Director of Bartlett Park District Rita Fletcher stated that when it comes down to the park district's programs and the facility, they sign-off on everything. The only thing the village does is sign off on State grants since they are the owner. As like the other parks that they take care of, why not just own it. The park district does not maintain Ruzicka Park or Koehler Fields so they are not on their radar at this point. It would be a big discussion for them and she explained to Trustee Hopkins that they have not looked at those because they don't program those. They do program Bartlett Park and utilize.

Trustee Gandsey stated that she noticed in the contract that the current two events are on there (Merry and Bright and National Night Out). They are having really good momentum with these events and asked if they wanted more, what would that entail.

Ms. Fletcher stated that it would be like any other request requiring a form to be filled out. The village decides that they want to create three new events, they could do that. Anything that is more than a one-day event, they are held at other parks because of the incredible amount of use they are getting at the playground.

Trustee Deyne stated that in essence she is stating that nothing is changing.

Ms. Fletcher stated that what is really great is how well the village staff and park district staff work together. They like to support the village because the village supports them.

Trustee Gunsteen stated that he would like to see the agreement state that the village can have additional events there. Right now, there is a great rapport between the two taxing bodies and in ten years from now when most of the current board is gone, he wants to make sure that that is still intact legally rather than verbally.

Ms. Fletcher stated that at any time, anyone could put in a request to use any park throughout the park district. That is just normal everyday programming for them.

Trustee Suwanski asked if they would hold the first Friday in December for the village.

Ms. Fletcher stated that it is already booked out through 2025 by her staff. They know that National Night Out is always the first Tuesday in August and Merry and Bright is the first Friday in December. There are no concerns at all because the staff is fully aware of these important events.



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Trustee Suwanski asked what the advantage was for the park district to take Bartlett Park.

Ms. Fletcher stated that they have been overseeing it and she keeps leasing it. It is very simple and doesn't it make sense to just give it back to the park district? When the park district was first established in 1964, it was given to the park district while they got hold of what they were doing. They are an accredited agency now and one of the only 54 park district's in the State of Illinois who are accredited. They feel they deserve what was supposed to be given to them 50 years ago. Isn't it time to trust the park district? The community supports them. They are asking the village to give it to the park district because they earned the respect.

Trustee Gandsey asked about the other parks that are village owned. What is the long-term plan?

Ms. Fletcher stated that there is no plan at this point because the village just brought this up over the summer regarding the other parks. They have not given it much thought or done any due diligence. The parking lot at Ruzicka Park needs things figured out before they even talk to the village. Does it make more sense for the park district to own all the parks in the village, absolutely it does.

Trustee Suwanski asked what it would take to be divested of all the parks.

Ms. Fletcher stated that she could not answer that right now. It would involve talking to staff and the park district board. There is no question that taking on those types of properties, they would have to look at everything from investment to staffing levels. Those are both big parcels of property they would want to maintain to their standards. This would incorporate hiring staff and allocating the proper funds.

Ms. Schumacher stated that the beginning of this conversation was this summer and the Bartlett Park lease was coming up in December. They have an easement agreement that also came up for Kent Circle, so they will focus on those two. They brought in the discussion after the comments from the board about the other parks. They started looking at that and there is some ownership and other constraints that they have to puzzle through with Koehler Fields and Ruzicka, the very complicated relationship with ComEd and that the parcel is within the village. There is some work that has to be done on our end as well and she was sure that the park district would be willing to talk about a longer range transfer. The impact is much greater on the park district than it is for us so they would have even more homework to do.

President Wallace stated that since he can remember (when Mayor Melchert was here), we were trying to figure out a place for an outdoor theater/band shell. The back part of



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that park seems like the perfect place for it. That would be one of the things that the village might talk about at strategic planning and he thinks it would be a real attribute to the village. Every other village in this area has some type of an outdoor amphitheater of some sort. He was wondering if this is on their radar.

Ms. Fletcher stated that she did that in the fall. She went out for a three-hour park tour. They looked at parks in different areas and talked about what they want to do going forward in the future. A band shell was discussed and they are starting to look at where that can go.

Trustee Gunsteen stated that he also thought Bartlett Park was a great spot for that.

Ms. Fletcher stated that Bartlett Park is only three and half acres and they are looking at a park that is much bigger. They really think it could work but she could not divulge the location.

Trustee LaPorte stated that the local residents might not want it in Bartlett Park.

Trustee Gunsteen asked what it costs the park district to maintain that park on a yearly basis right now.

Ms. Fletcher was not sure.

Trustee Gunsteen stated that they do the snow removal, grass, maintenance of the lot, money into park sidewalks, ADA compliant egress by the log cabin. He knows that they get a minimal or nominal amount of rent for parties.

Ms. Fletcher stated that a lot of vandalism happens at the gazebo and they are constantly repairing the slats.

Trustee Gunsteen stated that if they did not have a lease with the village, it would be up to the village's public works department to take care of this property. The park district has been doing this for fifty years and has budgeted for it. The village would have to revisit the entire budget in the event that it does not transfer.

President Wallace stated that we are not in the park business.

Trustee Gunsteen stated that he was happy that both taxing bodies have good synergy right now. He thought it was important that the contract of the transfer is ironclad so when their successors come into the village, and this board is turned over, that the future of Bartlett has the same community feeling that it has today.



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Trustee Suwanski stated that she read the contract but they don't know about future boards. She would not like to come back 15-20 years later and see that some of the green space was torn up for some type of court or concrete situation.

Ms. Fletcher stated they have a grant that is administered by the Department of Natural Resources and they are not allowed do things in that park without approval from them and that is for thirty years.

Trustee Gunsteen stated there is no financial change to any resident in Bartlett from either taxing body by this transfer happening.

**ROLL CALL VOTE TO APPROVE RESOLUTION 2023-04-R APPROVING THE INTERGOVERNMENTAL AGREEMENT FOR CONVEYANCE OF BARTLETT PARK TO THE PARK DISTRICT**

**AYES:** Trustees Deyne, Gandsey, Gunsteen, LaPorte  
**NAYS:** Trustees Hopkins, Suwanski  
**ABSENT:** None  
**MOTION CARRIED**

Trustee Gunsteen presented Resolution 2023-05-R, a Resolution Authorizing the Transfer of Real Estate from the Village of Bartlett to the Bartlett Park District. He stated that the village board directed staff to work with the Bartlett Park District to transfer Bartlett Park to the ownership of the Bartlett Park District. The Local Government Property Transfer Act authorizes any municipality or park district by a vote of 2/3's of the trustees holding office. The village board also has the authority to approve the conveyance under the village's home rule powers requiring a majority, but allows the village president to vote.

Trustee Gunsteen moved to approve Resolution 2023-05-R, a Resolution Authorizing the Transfer of Real Estate from the Village of Bartlett to the Bartlett Park District and that motion was seconded by Trustee Deyne.

**ROLL CALL VOTE TO APPROVE RESOLUTION 2023-05-R AUTHORIZING THE TRANSFER OF REAL ESTATE TO BARTLETT PARK DISTRICT**

**AYES:** Trustees Deyne, Gandsey, Gunsteen, LaPorte  
**NAYS:** Trustees Hopkins, Suwanski  
**ABSENT:** None  
**MOTION CARRIED**





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**E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI**

Trustee Suwanski stated that there was no report.

**F. PUBLIC WORKS COMMITTEE, CHAIRMAN, CHAIRMAN LAPORTE**

Trustee LaPorte presented Ordinance 2023-06, an Ordinance Amending the Bartlett Municipal Code Section 6-11-1204.1: Schedule I, Through Streets. He stated that due to resident and safety concerns, the police and public works departments have reviewed Patricia Lane at the location referenced below for a potential stop sign location to increase safety. Based on staff review the following changes would need to be made. Through Street - following intersection will be designed as a Through Street. One (1) Stop sign will be installed at Ford Lane & Patricia Lane.

Trustee LaPorte moved to approve Ordinance 2023-06, an Ordinance Amending the Bartlett Municipal Code Section 6-11-1204.1: Schedule I, Through Streets and that motion was seconded by Trustee Deyne.

Trustee Gandsey asked what prompted this.

Ms. Schumacher stated that they had a request from a resident and the police went out and took a look at it. They came up with the location of the stop sign as well as anticipatory sign for the stop itself.

Public Works Director Dan Dinges stated that cars were heading northbound on Patricia towards Ford and without a Stop sign the street turns west. If they don't slow down and there is any type of weather condition, they are sliding into the front yards of homes on the north side of the street.

Chief Pretkelis stated that the three vehicles they found were heading north on Patricia approaching Ford Lane. Two vehicles struck a light pole that was in the yard and on Christmas Eve one of the cars landed right by the front door of the residence.

**ROLL CALL VOTE TO APPROVE ORDINANCE 2023-06, AMENDING THE  
MUNICIPAL CODE SECTION 6-11-1204.1**

**AYES:** Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski  
**NAYS:** None  
**ABSENT:** None  
**MOTION CARRIED**



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13. NEW BUSINESS

Trustee Hopkins stated that they used to get reports on the mines and he has not seen one since pre-Covid. Is it going to resume?

Ms. Schumacher stated that the auditor had a stroke.

Planning and Development Director Kristy Stone stated that he was finishing up his report from 2021 and then he will start his report for 2022. He has recovered.

Trustee Deyne stated that his lovely wife retired today from Hanover Township.

14. QUESTION/ANSWER PRESIDENT & TRUSTEES - None

15. ADJOURN

President Wallace stated that the Board will adjourn and there will be a Committee of the Whole meeting immediately following. There will also be an Executive Session to Discuss Personnel, Pursuant to Section 2(c)1 of the Open Meetings Act, immediately following the Committee of the Whole.

There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting and that motion was seconded by Trustee Gunsteen.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 7:36 p.m.

Lorna Gilles  
Village Clerk