

VILLAGE OF BARTLETT
BOARD AGENDA
FEBRUARY 7, 2023
7:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. INVOCATION
4. PLEDGE OF ALLEGIANCE
5. *CONSENT AGENDA*

All items listed with an asterisk are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the General Order of Business and considered at the appropriate point on the agenda.*

*6. MINUTES: Board, Committee, Executive Session Minutes–January 17, 2023

*7. BILL LIST: February 7, 2023

8. TREASURER'S REPORT: None

9. PRESIDENT'S REPORT: None

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

11. TOWN HALL: (Note: Three (3) minute time limit per person)

12. STANDING COMMITTEE REPORTS:

A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS

1. None

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

1. None

C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

1. Resolution Approving of the First Amended Village Administrator Revised Employment Agreement
- *2. Resolution Approving an Amendment to the 2023-2027 Capital Improvements Program

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN GUNSTEEN

1. None

E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI

1. Resolution Urging the Surface Transportation Board to Reject the Environmental Impact Study that was Deaf to the Concerns of Communities Along the Rail Line, Including the Village of Bartlett

F. PUBLIC WORKS COMMITTEE, CHAIRMAN LAPORTE

- *1. Ordinance Amending the Bartlett Municipal Code Section 6-11-802.2: Left Turn Prohibited Location
- *2. Ordinance Amending the Bartlett Municipal Code Section 6-11-1303.1: Schedule V, No Parking Zones
- *3. Resolution Approving of a Memorandum of Understanding (MOU) Between the Village of Bartlett and the Illinois Department of Transportation (IDOT)

13. NEW BUSINESS

14. QUESTION/ANSWER: PRESIDENT & TRUSTEES

15. ADJOURNMENT



VILLAGE OF BARTLETT
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1. CALL TO ORDER

President Wallace called the regular meeting of January 17, 2023 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

2. ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Human Resources Director Janelle Terrance, Sr. Management Analyst Samuel Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Public Works Director Dan Dinges, Assistant Public Works Director Tyler Isham, Public Works Engineer Bob Allen, Planning and Development Director Kristy Stone, Head Golf Professional Phil Lenz, Grounds Superintendent Matt Giermak, , Police Chief Geoff Pretkelis, Deputy Chief Jim Durbin, Deputy Chief Will Naydenoff, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

3. INVOCATION – Reverend Susan Tyrrell from Immanuel United Church of Christ gave the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the Agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a Board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the Agenda. He asked if there were any items a Board member wished to remove from the Consent Agenda, or any items a Board member wished to add to the Consent Agenda.

There were no additions or subtractions to the Consent Agenda.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of



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matters being voted upon. He then stated that he would entertain a motion to Approve the Consent Agenda, and the items designated to be approved by consent therein.

Trustee Deyne moved to Approve the Consent Agenda and consent items therein and that motion was seconded by Trustee Hopkins.

ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

6. MINUTES – Covered and approved under the Consent Agenda.
7. BILL LIST – Covered and approved under the Consent Agenda.
8. TREASURER'S REPORT

Finance Director Todd Dowden stated that this was the November 2022 Treasurer's Report. He stated that the Municipal Sales Tax Report totaled \$319,337 and reflects November activity and that was up about \$14,729 from the prior year. Motor Fuel Tax distribution through November 2022 totaled \$140,270 which was down \$4,341 from the prior year but even with the last few months. LGDF (Local Government Distributive Fund) totaled \$419,871 and reflects November activity and the total for the year is \$4,113,453 and that is at the current rate. At the 10% rate, it would be at about \$6.7 million.

President Wallace stated that they have a resolution this evening regarding this number. He stated that during the treasurer's report he would like to give the public a general idea of how much the village is losing because of our state government withholding the local distributive fund.

Mr. Dowden stated that the resolution states a loss of \$26 million and that is from 2011 to 2022.

9. PRESIDENT'S REPORT - None
10. QUESTION/ANSWER: PRESIDENT & TRUSTEES - None



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11. TOWN HALL - None

12. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that there was no report.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

Trustee Gandsey stated that there was no report.

C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne presented Resolution 2023-03-R, a Resolution Urging Restoration of the Local Government Distributive Fund for Illinois Municipalities. He stated that in the previous General Assembly, the LGDF was increased 0.1% to 6.16%. Although there was an increase, prior to 2011, the LGDF had been mutually agreed upon to be at a level of 10% and was for 42 years. The governor and our newly elected leaders should look at cuts in their own budget (we do that annually here) to shore up the state's financial position as opposed to looking at the LGDF as a security blanket.

In early 2022, there were two bills in the General Assembly to increase the LGDF from 6.06% to 8%, but both failed. This resolution urges an increase back to the original 10%. We join the DuPage Mayors and Managers Conference and the Northwest Municipal Conference advocating for this increase to fund infrastructure, public safety, pensions and other critical community obligations. The village has lost \$26,536,813 in revenue while at the same time, state income tax revenue has grown by 195%. The state's financial mismanagement should not be solved on the backs of its municipalities to the detriment of our residents.

This resolution attached will be sent to our representatives in Springfield as well as the governor.

Trustee Deyne moved to approve Resolution 2023-03-R, a Resolution Urging Restoration of the Local Government Distributive Fund for Illinois Municipalities and that motion was seconded by Trustee Suwanski.



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ROLL CALL VOTE TO APPROVE RESOLUTION 2023-03-R URGING RESTORATION OF THE LGDF FOR MUNICIPALITIES

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN GUNSTEEN

Trustee Gunsteen presented Resolution 2023-04-R, a Resolution Approving the Intergovernmental Agreement for Conveyance of Bartlett Park from the Village of Bartlett to the Bartlett Park District.

He stated that the Village of Bartlett and the Bartlett Park District entered into a lease agreement on Bartlett Park commencing on January 1, 1972 and expiring on December 31, 2022. The lease states that the village determined that it is the best interest of the people of Bartlett to turn the function of planning, operating and maintaining this park system and recreational programs in the village to the Bartlett Park District. The Agreement outlines maintenance responsibilities, indemnification and utility payments.

Trustee Gunsteen moved to approve Resolution 2023-04-R, a Resolution Approving the Intergovernmental Agreement for Conveyance of Bartlett Park from the Village of Bartlett to the Bartlett Park District and that motion was seconded by Trustee Deyne.

Trustee Hopkins stated that he was hoping there would be a more global view on transferring a majority of the properties that the village owns to the park district. But the fundamental plan here as he understands is going to take some time. That is what he is waiting to see before he would approve this.

Trustee Deyne stated that this lease has expired and he knew that other leases will be coming at a later date. He thought those should be discussed at that time and they should be looking at these on a case-by-case basis.

Trustee Gandsey asked what changes would be seen with this transfer.

Village Administrator Paula Schumacher stated that the park district does all the maintenance and programming at the park. The only thing the village does as owners of the park, is signing off on grant applications or something where the owners have to participate. Currently, the village was responsible for the upgrade to the electrical service as our franchise agreement with ComEd provides for free electricity services to municipal



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facilities. The only change is that the park district would be paying a utility bill for electricity.

Trustee Gandsey asked why they would want this.

Executive Director of Bartlett Park District Rita Fletcher stated that when it comes down to the park district's programs and the facility, they sign-off on everything. The only thing the village does is sign off on State grants since they are the owner. As like the other parks that they take care of, why not just own it. The park district does not maintain Ruzicka Park or Koehler Fields so they are not on their radar at this point. It would be a big discussion for them and she explained to Trustee Hopkins that they have not looked at those because they don't program those. They do program Bartlett Park and utilize.

Trustee Gandsey stated that she noticed in the contract that the current two events are on there (Merry and Bright and National Night Out). They are having really good momentum with these events and asked if they wanted more, what would that entail.

Ms. Fletcher stated that it would be like any other request requiring a form to be filled out. The village decides that they want to create three new events, they could do that. Anything that is more than a one-day event, they are held at other parks because of the incredible amount of use they are getting at the playground.

Trustee Deyne stated that in essence she is stating that nothing is changing.

Ms. Fletcher stated that what is really great is how well the village staff and park district staff work together. They like to support the village because the village supports them.

Trustee Gunsteen stated that he would like to see the agreement state that the village can have additional events there. Right now, there is a great rapport between the two taxing bodies and in ten years from now when most of the current board is gone, he wants to make sure that that is still intact legally rather than verbally.

Ms. Fletcher stated that at any time, anyone could put in a request to use any park throughout the park district. That is just normal everyday programming for them.

Trustee Suwanski asked if they would hold the first Friday in December for the village.

Ms. Fletcher stated that it is already booked out through 2025 by her staff. They know that National Night Out is always the first Tuesday in August and Merry and Bright is the first Friday in December. There are no concerns at all because the staff is fully aware of these important events.



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Trustee Suwanski asked what the advantage was for the park district to take Bartlett Park.

Ms. Fletcher stated that they have been overseeing it and she keeps leasing it. It is very simple and doesn't it make sense to just give it back to the park district? When the park district was first established in 1964, it was given to the park district while they got hold of what they were doing. They are an accredited agency now and one of the only 54 park district's in the State of Illinois who are accredited. They feel they deserve what was supposed to be given to them 50 years ago. Isn't it time to trust the park district? The community supports them. They are asking the village to give it to the park district because they earned the respect.

Trustee Gandsey asked about the other parks that are village owned. What is the long-term plan?

Ms. Fletcher stated that there is no plan at this point because the village just brought this up over the summer regarding the other parks. They have not given it much thought or done any due diligence. The parking lot at Ruzicka Park needs things figured out before they even talk to the village. Does it make more sense for the park district to own all the parks in the village, absolutely it does.

Trustee Suwanski asked what it would take to be divested of all the parks.

Ms. Fletcher stated that she could not answer that right now. It would involve talking to staff and the park district board. There is no question that taking on those types of properties, they would have to look at everything from investment to staffing levels. Those are both big parcels of property they would want to maintain to their standards. This would incorporate hiring staff and allocating the proper funds.

Ms. Schumacher stated that the beginning of this conversation was this summer and the Bartlett Park lease was coming up in December. They have an easement agreement that also came up for Kent Circle, so they will focus on those two. They brought in the discussion after the comments from the board about the other parks. They started looking at that and there is some ownership and other constraints that they have to puzzle through with Koehler Fields and Ruzicka, the very complicated relationship with ComEd and that the parcel is within the village. There is some work that has to be done on our end as well and she was sure that the park district would be willing to talk about a longer range transfer. The impact is much greater on the park district than it is for us so they would have even more homework to do.

President Wallace stated that since he can remember (when Mayor Melchert was here), we were trying to figure out a place for an outdoor theater/band shell. The back part of



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that park seems like the perfect place for it. That would be one of the things that the village might talk about at strategic planning and he thinks it would be a real attribute to the village. Every other village in this area has some type of an outdoor amphitheater of some sort. He was wondering if this is on their radar.

Ms. Fletcher stated that she did that in the fall. She went out for a three-hour park tour. They looked at parks in different areas and talked about what they want to do going forward in the future. A band shell was discussed and they are starting to look at where that can go.

Trustee Gunsteen stated that he also thought Bartlett Park was a great spot for that.

Ms. Fletcher stated that Bartlett Park is only three and half acres and they are looking at a park that is much bigger. They really think it could work but she could not divulge the location.

Trustee LaPorte stated that the local residents might not want it in Bartlett Park.

Trustee Gunsteen asked what it costs the park district to maintain that park on a yearly basis right now.

Ms. Fletcher was not sure.

Trustee Gunsteen stated that they do the snow removal, grass, maintenance of the lot, money into park sidewalks, ADA compliant egress by the log cabin. He knows that they get a minimal or nominal amount of rent for parties.

Ms. Fletcher stated that a lot of vandalism happens at the gazebo and they are constantly repairing the slats.

Trustee Gunsteen stated that if they did not have a lease with the village, it would be up to the village's public works department to take care of this property. The park district has been doing this for fifty years and has budgeted for it. The village would have to revisit the entire budget in the event that it does not transfer.

President Wallace stated that we are not in the park business.

Trustee Gunsteen stated that he was happy that both taxing bodies have good synergy right now. He thought it was important that the contract of the transfer is ironclad so when their successors come into the village, and this board is turned over, that the future of Bartlett has the same community feeling that it has today.



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Trustee Suwanski stated that she read the contract but they don't know about future boards. She would not like to come back 15-20 years later and see that some of the green space was torn up for some type of court or concrete situation.

Ms. Fletcher stated they have a grant that is administered by the Department of Natural Resources and they are not allowed do things in that park without approval from them and that is for thirty years.

Trustee Gunsteen stated there is no financial change to any resident in Bartlett from either taxing body by this transfer happening.

ROLL CALL VOTE TO APPROVE RESOLUTION 2023-04-R APPROVING THE INTERGOVERNMENTAL AGREEMENT FOR CONVEYANCE OF BARTLETT PARK TO THE PARK DISTRICT

AYES: Trustees Deyne, Gandsey, Gunsteen, LaPorte

NAYS: Trustees Hopkins, Suwanski

ABSENT: None

MOTION CARRIED

Trustee Gunsteen presented Resolution 2023-05-R, a Resolution Authorizing the Transfer of Real Estate from the Village of Bartlett to the Bartlett Park District. He stated that the village board directed staff to work with the Bartlett Park District to transfer Bartlett Park to the ownership of the Bartlett Park District. The Local Government Property Transfer Act authorizes any municipality or park district by a vote of 2/3's of the trustees holding office. The village board also has the authority to approve the conveyance under the village's home rule powers requiring a majority, but allows the village president to vote.

Trustee Gunsteen moved to approve Resolution 2023-05-R, a Resolution Authorizing the Transfer of Real Estate from the Village of Bartlett to the Bartlett Park District and that motion was seconded by Trustee Deyne.

ROLL CALL VOTE TO APPROVE RESOLUTION 2023-05-R AUTHORIZING THE TRANSFER OF REAL ESTATE TO BARTLETT PARK DISTRICT

AYES: Trustees Deyne, Gandsey, Gunsteen, LaPorte

NAYS: Trustees Hopkins, Suwanski

ABSENT: None

MOTION CARRIED



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E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI

Trustee Suwanski stated that there was no report.

F. PUBLIC WORKS COMMITTEE, CHAIRMAN, CHAIRMAN LAPORTE

Trustee LaPorte presented Ordinance 2023-06, an Ordinance Amending the Bartlett Municipal Code Section 6-11-1204.1: Schedule I, Through Streets. He stated that due to resident and safety concerns, the police and public works departments have reviewed Patricia Lane at the location referenced below for a potential stop sign location to increase safety. Based on staff review the following changes would need to be made. Through Street - following intersection will be designed as a Through Street. One (1) Stop sign will be installed at Ford Lane & Patricia Lane.

Trustee LaPorte moved to approve Ordinance 2023-06, an Ordinance Amending the Bartlett Municipal Code Section 6-11-1204.1: Schedule I, Through Streets and that motion was seconded by Trustee Deyne.

Trustee Gandsey asked what prompted this.

Ms. Schumacher stated that they had a request from a resident and the police went out and took a look at it. They came up with the location of the stop sign as well as anticipatory sign for the stop itself.

Public Works Director Dan Dinges stated that cars were heading northbound on Patricia towards Ford and without a Stop sign the street turns west. If they don't slow down and there is any type of weather condition, they are sliding into the front yards of homes on the north side of the street.

Chief Pretkelis stated that the three vehicles they found were heading north on Patricia approaching Ford Lane. Two vehicles struck a light pole that was in the yard and on Christmas Eve one of the cars landed right by the front door of the residence.

**ROLL CALL VOTE TO APPROVE ORDINANCE 2023-06, AMENDING THE
MUNICIPAL CODE SECTION 6-11-1204.1**

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED



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13. NEW BUSINESS

Trustee Hopkins stated that they used to get reports on the mines and he has not seen one since pre-Covid. Is it going to resume?

Ms. Schumacher stated that the auditor had a stroke.

Planning and Development Director Kristy Stone stated that he was finishing up his report from 2021 and then he will start his report for 2022. He has recovered.

Trustee Deyne stated that his lovely wife retired today from Hanover Township.

14. QUESTION/ANSWER PRESIDENT & TRUSTEES - None

15. ADJOURN

President Wallace stated that the Board will adjourn and there will be a Committee of the Whole meeting immediately following. There will also be an Executive Session to Discuss Personnel, Pursuant to Section 2(c)1 of the Open Meetings Act, immediately following the Committee of the Whole.

There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting and that motion was seconded by Trustee Gunsteen.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 7:36 p.m.

Lorna Gilless
Village Clerk



**VILLAGE OF BARTLETT
COMMITTEE MINUTES
January 17, 2023**

CALL TO ORDER

President Wallace called the Committee of the Whole meeting of January 17, 2023 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:36 p.m.

ROLL CALL

PRESENT: Chairmen Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski, President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Human Resource Director Janelle Terrance, Sr. Management Analyst Samuel Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Public Works Director Dan Dinges, Assistant Public Works Director Tyler Isham, Village Engineer Bob Allen, Planning & Development Director Kristy Stone, Head Golf Professional Phil Lenz, Grounds Superintendent Matt Giermak, Police Chief Geoff Pretkelis, Deputy Chief's Naydenoff and Durbin, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

FINANCE & GOLF, CHAIRMAN DEYNE
Golf Irrigation System

Chairman Deyne introduced the item. He continued, this golf course is an asset to the village and the job our staff is doing is impeccable. He thinks we should move forward with it.

Chairman Gandsey asked about the booking fee.

Assistant Village Administrator Scott Skrycki stated this fee makes sense for a number of reasons. First, all of our competitors have a booking fee, second, it is collected by Golf now so when someone makes a tee time they pay that at the end instead of raising our advertised rates.

Chairman Suwanski asked about the developer deposit fund.

Finance Director Todd Dowden stated it is from our capital projects fund and it would be an interest free loan for 20 years.

Chairman Hopkins liked this idea and agreed with Trustee Deyne.

President Wallace asked how long it would take to be completed.

Grounds Supervisor Matt Giermak stated it would take 4-5 months to complete.



VILLAGE OF BARTLETT COMMITTEE MINUTES January 17, 2023

Chairman Gandsey asked about the rates.

Chairman Deyne stated it depends on when you play and whether you are a resident or not.

Head Golf Professional Phil Lenz stated the high end would be a weekend with a cart at \$73 and the low end would be a weekday evening, with a resident walking and could be as low as \$23.

Chairman LaPorte asked about the percentage increase for our rates.

Chairman Deyne stated it depends since rates fluctuate.

President Wallace stated he plays all around the Chicagoland area and he hears from people who say Bartlett Hills is the best municipal run golf course in the area.

Chairman Deyne stated that the greens at Bartlett Hills are better than Elgin Country Clubs.

Chairman Suwanski did want to discuss Chairman LaPorte's ideas about how to raise more money at the golf course.

Mr. Skrycki stated that regarding the rates, we do a rate study every year and about 10 years ago, when you looked at 20 comparables we were about 10th. As we slowly and methodically keep getting better we have elevated to about 4-5 out of those 20 and if we were to raise our rates that would put us at one and that would not be perceived well by some of our regulars.

Chairman LaPorte stated he just looks at trying to get another \$10 from each round of golf played and we would be at a third of the way there in one year.

This item was forwarded on to the next board meeting.

PUBLIC WORKS, CHAIRMAN LaPORTE **Downtown Sidewalk Discussion**

Chairman LaPorte introduced the item.

Public Works Director Dan Dinges stated in May, 2022 we made the decision to keep the brick area, remove the bricks that were deteriorating and find a stamped concrete pattern to replace it with.

Chairman Suwanski asked about the darker color on each of the display samples of the stamped concrete which were displayed.

Mr. Dinges stated that each half of the sample is treated and the other half is not, the treated side is a bit darker and will hold up better.

Chairman Deyne asked if the coating makes it slippery.



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Mr. Dinges stated he is a little concerned with that, but they are just doing small patches so it should be okay.

Chairman LaPorte stated each color will fade lighter. He continued that he has a sealed patio and it looked better, and it holds up better, but it is slippery. He stated there is a non-skid grit that can be added though.

Mr. Dinges stated staff can look into that. He thought the tan color would blend into the concrete that is already there, so that might not be the best.

Chairman Gunsteen thought the second sample matched what we already have the best.

Mr. Dinges stated that MORE Brewing is coming along and this is coming up and they should be ready to open in the spring. As part of that project we want to get them the brick color and patterning to help them finish off the sidewalk in front of their building and our plan would be to have our crews start replacing the bricks on Main St. along Railroad Ave. the coloring in the concrete will be throughout which means if it chips it will still be the same color, but when we do it, we will do a full load of concrete at once.

Chairman Suwanski asked if we looked at the examples in sunlight to see how they look.

Village Administrator Paula Schumacher stated we had them in the link with the natural light to see how they looked.

The board discussed the colors and removed a few from consideration.

The board decided that the sample with the red color was the best-looking sample and that was chosen.

Mr. Dinges stated there is a parkway between the curb and the sidewalk in front of MORE Brewing. We have a Metra landscape enhancement project that will hopefully be built next summer. They are using a lot of native plantings and the thought was to do this type of landscaping in that area.

Chairman Gandsey asked if it would look better then the plantings by the fountain at Town Center.

Mr. Dinges stated those were more shrubs, so it would be different styles of plants.

Chairman LaPorte stated he thought maybe adding concrete if grass doesn't grow. He asked how it was going at the treatment plant.

Mr. Dinges stated they are making a lot of progress.

There being no further business to discuss, President Wallace stated they will adjourn to Executive Session to discuss Personnel Pursuant to Section 2(c)1 of the Open Meetings



**VILLAGE OF BARTLETT
COMMITTEE MINUTES**

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Act. Chairman Suwanski moved to adjourn the Committee meeting and the motion was seconded by Chairman Hopkins.

ROLL CALL VOTE TO ADJOURN

AYES: Chairmen Deyne, Gandsey, Gunsteen, Hopkins, LaPorte, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 8:03pm

Samuel Hughes
Deputy Village Clerk

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 2/7/2023

100000-GENERAL FUND

210002-GROUP INSURANCE PAYABLE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 BLUE CROSS BLUE SHIELD OF ILLINOIS	MONTHLY INSURANCE - FEB 2023	339,465.37
** 1 FIRST STOP HEALTH LLC	TELEMEDICINE SERVICES/FEB 2023	915.60
** 1 METROPOLITAN LIFE INSURANCE COMPANY	MONTHLY INSURANCE - FEB 2023	16,825.80
INVOICES TOTAL:		357,206.77

1100-VILLAGE BOARD/ADMINISTRATION

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	228.95
INVOICES TOTAL:		228.95

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	LAPTOP POWER SUPPLY CORD	24.87
1 WAREHOUSE DIRECT	PENS/INK CARTRIDGE	55.79
1 WAREHOUSE DIRECT	PLANNER BOOK	16.90
1 WAREHOUSE DIRECT	BINDERS	120.36
1 WAREHOUSE DIRECT	SOAP DISPENSERS/OFFICE SUPPLIES	51.16
INVOICES TOTAL:		269.08

542100-REBATES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 PASTA MIA LTD	BEDA GRANT	20,650.00
INVOICES TOTAL:		20,650.00

543900-COMMUNITY RELATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 SAMUEL HUGHES	GIFT CARDS/DECORATING CONTEST	125.00
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	70.59
INVOICES TOTAL:		195.59

543910-HISTORY MUSEUM EXPENSES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 2 PETTY CASH	PETTY CASH REIMBURSEMENT	56.07
1 PAM ROHLER	MUSEUM SUPPLIES	85.93
INVOICES TOTAL:		142.00

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	CABLE SERVICE	31.60
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	60.00

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 2/7/2023**

INVOICES TOTAL: 91.60

1200-PROFESSIONAL SERVICES

523400-LEGAL SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ANCEL GLINK P.C.	LEGAL SERVICES	970.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	925.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	360.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	925.00
1 STORINO RAMELLO & DURKIN	PROFESSIONAL SERVICES	710.95
<u>INVOICES TOTAL:</u>		<u>3,890.95</u>

523401-ARCHITECTURAL/ENGINEERING SVC

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DEIGAN & ASSOCIATES LLC	GET FRESH WASTEWATER SYSTEM	205.00
1 V3 COMPANIES LTD	W BARTLETT RD ENGINEERING REVIEW	1,185.00
<u>INVOICES TOTAL:</u>		<u>1,390.00</u>

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MARCHESE AND SONS INC	KENT CIRCLE EASEMENT	3,000.00
<u>INVOICES TOTAL:</u>		<u>3,000.00</u>

1400-FINANCE

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	13.58
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	16.92
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	28.00
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	34.23
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	28.00
<u>INVOICES TOTAL:</u>		<u>120.73</u>

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	LABELS/CORRECTION FLUID/PENS	71.77
1 WAREHOUSE DIRECT	PHRASE DATER	32.39
1 WAREHOUSE DIRECT	PAPER TOWELS/ADHESIVE GEL	7.93
1 WAREHOUSE DIRECT	SOAP DISPENSERS/OFFICE SUPPLIES	52.92
1 WAREHOUSE DIRECT	TONER	240.04
<u>INVOICES TOTAL:</u>		<u>405.05</u>

1500-PLANNING & DEV SERVICES

** Indicates pre-issue check.

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522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	41.01
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	17.96
INVOICES TOTAL:		58.97

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	30.34
INVOICES TOTAL:		30.34

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES - DECEMBER 22	426.51
INVOICES TOTAL:		426.51

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	40.00
INVOICES TOTAL:		40.00

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KENNETH DEWAYNE BURRIS	ANNUAL IPIA DUES	195.00
1 NORTHWEST BUILDING OFFICIALS AND	MEMBERSHIP RENEWAL	50.00
INVOICES TOTAL:		245.00

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COOK COUNTY CLERK	RECORDING FEES	549.00
INVOICES TOTAL:		549.00

1700-POLICE

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	CABLE SERVICE	190.03
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	125.81
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	124.84
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	189.88
1 MICROSYSTEMS INC	ANNUAL ARCHIVAL STORAGE FEES	252.00
1 PORTER LEE CORPORATION	ANNUAL SOFTWARE SUPPORT	1,119.00
1 PROSHRED CHICAGO	PAPER SHREDDING SERVICES	211.64
1 TEE JAY SERVICE COMPANY INC	SLIDING DOOR MAINT AGREEMENT	450.00
1 ULTRA STROBE COMMUNICATIONS INC	MONTHLY SERVICE FEE	1,235.00
1 VERIZON WIRELESS	WIRELESS SERVICES	722.32

** Indicates pre-issue check.

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1 VERIZON WIRELESS	WIRELESS SERVICES	456.16
	INVOICES TOTAL:	5,076.68

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	1,300.87
	INVOICES TOTAL:	1,300.87

525400-COMMUNICATIONS - DUCOMM

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DU-COMM	FACILITY LEASE/OPERATING COSTS	8,678.45
1 DU-COMM	QUARTERLY DUES	173,976.25
	INVOICES TOTAL:	182,654.70

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ARMY TRAIL TIRE AND SERVICE	VEHICLE MAINTENANCE	181.02
1 BUNGE'S TIRE & AUTO BARTLETT	VEHICLE MAINTENANCE	66.65
1 BUNGE'S TIRE & AUTO BARTLETT	VEHICLE MAINTENANCE	71.40
1 BUNGE'S TIRE & AUTO BARTLETT	VEHICLE MAINTENANCE	230.20
1 BUNGE'S TIRE & AUTO BARTLETT	VEHICLE MAINTENANCE	543.00
1 BUNGE'S TIRE & AUTO BARTLETT	VEHICLE MAINTENANCE	71.40
1 BUNGE'S TIRE & AUTO BARTLETT	VEHICLE MAINTENANCE	113.20
1 BUNGE'S TIRE & AUTO BARTLETT	VEHICLE MAINTENANCE	71.40
1 BUNGE'S TIRE & AUTO BARTLETT	VEHICLE MAINTENANCE	71.40
1 BUNGE'S TIRE & AUTO BARTLETT	VEHICLE MAINTENANCE	230.95
1 BUNGE'S TIRE & AUTO BARTLETT	VEHICLE MAINTENANCE	108.10
1 ILLINOIS TOLLWAY	IPASS TOLL PAYMENT	24.79
1 MYD BARTLETT SG LLC	DEC 2022 CAR WASH FEES	69.00
	INVOICES TOTAL:	1,923.91

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	DOG WASTE BAGS	18.98
1 AMAZON CAPITAL SERVICES INC	ANIMAL CATCHERS	304.00
1 HEARTLAND ANIMAL HOSPITAL PC	LUTHER MEDICATION	169.15
1 MARK DRUGS PHARMACY	LUTHER K-9 MEDICATION	198.00
1 STATE GRAPHICS	VEHICLE SEIZURE FORMS	199.21
1 STREICHER'S INC	UNIFORM BADGE SUPPLIES	69.50
1 WAREHOUSE DIRECT	INK CARTRIDGE	128.94
1 WAREHOUSE DIRECT	INK CARTRIDGE	128.94
1 WAREHOUSE DIRECT	PAPER	28.17
1 WAREHOUSE DIRECT	INK CARTRIDGE	80.11
1 WAREHOUSE DIRECT	TONER	116.99
1 WESTERN FIRST AID & SAFETY LLC	FIRST AID SUPPLIES	140.56
	INVOICES TOTAL:	1,582.55

** Indicates pre-issue check.

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530110-UNIFORMS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	PUNCHING BAG/PISTOL VAULT	76.99
1 THE EAGLE UNIFORM CO	UNIFORM EMBROIDERY CHARGES	177.00
1 RAY O'HERRON CO INC	UNIFORM APPAREL/ACCESSORIES	741.52
1 RAY O'HERRON CO INC	UNIFORM APPAREL/ACCESSORIES	1,244.65
1 RAY O'HERRON CO INC	UNIFORM APPAREL/ACCESSORIES	1,250.04
1 RAY O'HERRON CO INC	UNIFORM APPAREL/ACCESSORIES	810.20
1 RAY O'HERRON CO INC	UNIFORM APPAREL	472.43
1 RAY O'HERRON CO INC	UNIFORM APPAREL	836.91
1 RAY O'HERRON CO INC	UNIFORM APPAREL/ACCESSORIES	291.52
1 RAY O'HERRON CO INC	UNIFORM APPAREL/ACCESSORIES	105.30
1 RAY O'HERRON CO INC	UNIFORM APPAREL/ACCESSORIES	156.57
1 RAY O'HERRON CO INC	REVERSIBLE CAP	13.49
1 SPECIAL T UNLIMITED	SLEA RECRUIT UNIFORMS	530.00
1 STREICHER'S INC	UNIFORM BADGE SUPPLIES	1,800.00
1 STREICHER'S INC	CREDIT - RETURN	-189.00
	INVOICES TOTAL:	8,317.62

530115-SUBSCRIPTIONS/PUBLICATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THOMSON REUTERS - WEST	ONLINE SOFTWARE SUBSCRIPTION	231.37
	INVOICES TOTAL:	231.37

530125-SHOOTING RANGE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 RAY O'HERRON CO INC	AMMUNITION	4,200.00
1 RAY O'HERRON CO INC	AMMUNITION	1,652.00
	INVOICES TOTAL:	5,852.00

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES - DECEMBER 22	9,189.43
	INVOICES TOTAL:	9,189.43

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	USB FLASH DRIVES	65.58
1 WAREHOUSE DIRECT	STAMPS	68.98
1 WAREHOUSE DIRECT	STAPLERS/POST-IT NOTES/PENS	45.02
1 WAREHOUSE DIRECT	FOAM CUPS/HEATER/SUPPLIES	142.78
1 WAREHOUSE DIRECT	BATTERIES/PENS/SUPPLIES	170.71
1 WAREHOUSE DIRECT	POCKET FOLDERS/BINDERS/SUPPLIES	209.74
1 WAREHOUSE DIRECT	DOCUMENT COVERS/SUPPLIES	133.95
	INVOICES TOTAL:	836.76

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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** Indicates pre-issue check.

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1 AMAZON CAPITAL SERVICES INC	PUNCHING BAG/PISTOL VAULT	169.99
1 MUNICIPAL ELECTRONICS DIVISION LLC	RADAR CERTIFICATION FEES	1,271.00
	INVOICES TOTAL:	1,440.99

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NORTH EAST MULTI-REGIONAL	TRAINING FEES	70.00
1 UNIVERSITY OF ILLINOIS	LAW ENFORCEMENT TRAINING	17,490.00
1 UNIVERSITY OF ILLINOIS	LAW ENFORCEMENT TRAINING	371.70
	INVOICES TOTAL:	17,931.70

542810-SAFETY PROGRAM EXPENSES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PHYSICIANS IMMEDIATE CARE - CHICAGO	PERSONNEL TESTING	2,122.00
	INVOICES TOTAL:	2,122.00

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A CHILD IS MISSING INC	ALERT PROGRAM RENEWAL	500.00
1 ILLINOIS ASSOC OF PROPERTY	MEMBERSHIP DUES/M HOGAN	35.00
1 INT'L ASSOC OF CHIEFS OF POLICE	MEMBERSHIP RENEWAL/K RYBASKI	190.00
1 INT'L ASSOC OF CHIEFS OF POLICE	MEMBERSHIP RENEWAL/W NAYDENOFF	190.00
1 INT'L ASSOC OF CHIEFS OF POLICE	MEMBERSHIP RENEWAL/G PRETKELIS	190.00
1 INT'L ASSOC OF CHIEFS OF POLICE	MEMBERSHIP RENEWAL/J DURBIN	190.00
1 INT'L ASSOC OF CHIEFS OF POLICE	MEMBERSHIP RENEWAL/R SWEENEY	190.00
1 INT'L ASSOC OF CHIEFS OF POLICE	MEMBERSHIP RENEWAL/T ALAGNA	190.00
1 KANE COUNTY CHIEFS OF POLICE	ANNUAL MEMBERSHIP DUES	150.00
1 MID-STATES ORGANIZED CRIME	ANNUAL MEMBERSHIP RENEWAL	250.00
1 NATIONAL ASSOCIATION OF TOWN WATCH	MEMBERSHIP DUES	35.00
1 NORTH AMERICAN POLICE	MEMBERSHIP RENEWAL/M KMIECIK	50.00
	INVOICES TOTAL:	2,160.00

543900-COMMUNITY RELATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PROMOS 911 INC	STICKER BADGES	557.09
	INVOICES TOTAL:	557.09

544001-PRISONER DETENTION

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BARTLETT SOAP N SUDS	BLANKET CLEANING	28.75
1 ICS JAIL SUPPLIES INC	DETENTION SUPPLIES	320.96
	INVOICES TOTAL:	349.71

545200-POLICE/FIRE COMMISSION

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STEPHEN A LASER ASSOCIATES	POLICE OFFICER ASSESSMENTS	3,000.00
1 TRANS UNION LLC	BACKGROUND CHECK FEES	20.34

** Indicates pre-issue check.

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INVOICES TOTAL: 3,020.34

1800-STREET MAINTENANCE

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FLESCH COMPANY INC	PLOTTER MAINTENANCE SERVICE	12.00
1 VERIZON WIRELESS	WIRELESS SERVICES	36.01
1 VERIZON WIRELESS	WIRELESS SERVICES	216.72
<u>INVOICES TOTAL:</u>		<u>264.73</u>

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	4,597.15
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	366.71
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	56.06
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	23.36
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	1,545.03
1 NICOR GAS	GAS BILL	423.20
1 NICOR GAS	GAS BILL	1,136.01
1 NICOR GAS	GAS BILL	1,513.40
<u>INVOICES TOTAL:</u>		<u>9,660.92</u>

524230-SNOW PLOWING CONTRACTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CORNERSTONE LAND & LAWN INC	SNOW REMOVAL SERVICES	4,500.00
<u>INVOICES TOTAL:</u>		<u>4,500.00</u>

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	DISTANCE MEASURE/SUPPLIES	24.96
1 AMAZON CAPITAL SERVICES INC	VEHICLE MAINTENANCE SUPPLIES	130.84
1 REX RADIATOR & WELDING CO INC	EQUIPMENT REPAIRS	405.00
1 SAUBER MFG CO	AERIAL/POWER UNIT INSPECTION	843.00
<u>INVOICES TOTAL:</u>		<u>1,403.80</u>

527110-SVCS TO MAINTAIN TRAFFIC SIGS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COOK COUNTY TREASURER	TRAFFIC SIGNAL MAINTENANCE	417.75
<u>INVOICES TOTAL:</u>		<u>417.75</u>

527113-SERVICES TO MAINT. GROUNDS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DEIGAN & ASSOCIATES LLC	LUST CLOSEOUT WORK	249.58
<u>INVOICES TOTAL:</u>		<u>249.58</u>

** Indicates pre-issue check.

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530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ACTION LOCK & KEY INC	PADLOCKS/DUPLICATE KEYS	336.96
1 AIRGAS USA LLC	CYLINDER RENTAL	264.46
1 ALTA CONSTRUCTION EQUIPMENT	MATERIALS & SUPPLIES	812.77
1 AMAZON CAPITAL SERVICES INC	DISTANCE MEASURE/SUPPLIES	17.13
1 AMAZON CAPITAL SERVICES INC	BOOKCASE	46.48
1 DULTMEIER SALES LLC	MATERIALS & SUPPLIES	16.92
1 FASTENAL COMPANY	MATERIALS & SUPPLIES	75.00
1 GRAINGER	MATERIALS & SUPPLIES	54.52
1 GRAINGER	MATERIALS & SUPPLIES	249.08
1 JSN CONTRACTORS SUPPLY	UTILITY MARKING PAINT	109.20
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	68.19
1 WAREHOUSE DIRECT	COFFEE/CREAMER/SUGAR	95.24
1 WAREHOUSE DIRECT	PAPER TOWELS/COFFEE/CREAMER	41.16
1 WAREHOUSE DIRECT	WALL CLOCK/COFFEE CREAMER	8.81
INVOICES TOTAL:		2,195.92

532010-FUEL PURCHASES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES - DECEMBER 22	7,210.64
INVOICES TOTAL:		7,210.64

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	COFFEE/LEGAL PADS/CALENDARS	74.68
1 WAREHOUSE DIRECT	PENS/LYSOL/CALENDARS	35.67
INVOICES TOTAL:		110.35

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ASSOCIATED TECHNICAL SERVICES LTD	TRACING SIGNAL LEADS	229.05
1 AUTOZONE INC	MAINTENANCE SUPPLIES	791.43
1 INTERSTATE BILLING SERVICE INC	MAINTENANCE SUPPLIES	360.00
1 INTERSTATE BILLING SERVICE INC	CREDIT - RETURN	-190.00
1 INTERSTATE BILLING SERVICE INC	MAINTENANCE SUPPLIES	93.20
1 INTERSTATE BILLING SERVICE INC	MAINTENANCE SUPPLIES	908.82
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	18.66
1 RALPH HELM INC	MAINTENANCE SUPPLIES	23.43
INVOICES TOTAL:		2,234.59

534400-STREET MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TRAFFIC CONTROL & PROTECTION INC	SIGN MAKING MATERIALS	806.90
1 TRAFFIC CONTROL & PROTECTION INC	SIGN MAKING MATERIALS	935.55
1 WELCH BROS INC	ASPHALT GRINDINGS	245.00
1 WELCH BROS INC	ASPHALT GRINDINGS	105.00

** Indicates pre-issue check.

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1 WELCH BROS INC	ASPHALT GRINDINGS	35.00
1 WELCH BROS INC	GRAVEL PURCHASE	240.00
	INVOICES TOTAL:	2,367.45

534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRAINGER	LED CANOPY LIGHTS	313.80
1 UNIVERSAL FLOOR AND WALL	EPOXY FLOOR SYSTEM	1,380.00
	INVOICES TOTAL:	1,693.80

534800-STREET LIGHTS MAINT MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRAINGER	STREET LIGHTING SUPPLIES	244.45
1 GRAYBAR	STREET LIGHTING SUPPLIES	189.36
1 STEINER ELECTRIC COMPANY	STREET LIGHTING SUPPLIES	156.40
1 STEINER ELECTRIC COMPANY	STREET LIGHTING SUPPLIES	1,079.60
1 STEINER ELECTRIC COMPANY	STREET LIGHTING SUPPLIES	215.92
1 STEINER ELECTRIC COMPANY	STREET LIGHTING SUPPLIES	150.94
1 WEST SIDE ELECTRIC SUPPLY INC	STREET LIGHTING SUPPLIES	21.86
1 WEST SIDE ELECTRIC SUPPLY INC	STREET LIGHTING SUPPLIES	639.80
	INVOICES TOTAL:	2,698.33

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMERICAN PUBLIC WORKS ASSOCIATION	ANNUAL MEMBERSHIP DUES	191.04
	INVOICES TOTAL:	191.04

543800-STORMWATER FACILITIES MAINT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHRISTOPHER B BURKE ENG LTD	MUNGER RD CULVERT REPLACEMENT	16,779.55
	INVOICES TOTAL:	16,779.55

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - AUG 2022	142.33
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - NOV 2022	142.33
	INVOICES TOTAL:	284.66

430000-DEVELOPER DEPOSITS FUND

262099-DEPOSIT-ORDINANCE 89-49

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PULTE HOME COMPANY LLC	BOND REFUND/1702 EASTFIELD DR	7,700.00
	INVOICES TOTAL:	7,700.00

5000-WATER OPERATING EXPENSES

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
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522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FLESCH COMPANY INC	PLOTTER MAINTENANCE SERVICE	12.00
1 JULIE INC	ANNUAL SERVICE FEES	3,654.66
1 OTM ENVIRONMENTAL SERVICES INC	WATER SYSTEM CHECKS/DEC 2022	12,300.00
INVOICES TOTAL:		15,966.66

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	377.84
INVOICES TOTAL:		377.84

522720-PRINTING SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	JANUARY BILLING 2023	730.60
INVOICES TOTAL:		730.60

523401-ARCHITECTURAL/ENGINEERING SVC

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BAXTER & WOODMAN	SOURCE WATER PROTECTION PLAN	668.75
1 CHRISTOPHER B BURKE ENG LTD	WATER MODELING SERVICES	2,964.86
1 DEIGAN & ASSOCIATES LLC	LUST CLOSEOUT WORK	249.58
INVOICES TOTAL:		3,883.19

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	194.00
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	737.35
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	470.34
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	51.14
1 NICOR GAS	GAS BILL	114.72
1 NICOR GAS	GAS BILL	313.22
1 NICOR GAS	GAS BILL	886.42
1 NICOR GAS	GAS BILL	427.07
INVOICES TOTAL:		3,194.26

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 IVY LANE CORPORATION	VEHICLE MAINTENANCE	83.27
1 SAFETY-KLEEN SYSTEMS INC	PARTS WASHER SOLVENT	465.49
INVOICES TOTAL:		548.76

527120-SVCS TO MAINT MAINS/STORM LINE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WELCH BROS INC	GRAVEL PURCHASE	288.00
INVOICES TOTAL:		288.00

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
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530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	SAMSUNG GALAXY CASE	22.98
1 AMAZON CAPITAL SERVICES INC	DISTANCE MEASURE/SUPPLIES	17.13
1 CORE & MAIN LP	MATERIALS & SUPPLIES	395.34
1 CORE & MAIN LP	MATERIALS & SUPPLIES	474.59
1 CORE & MAIN LP	MATERIALS & SUPPLIES	42.62
1 GRAINGER	EMERGENCY LIGHTS/STACK BINS	311.95
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	28.20
1 WAREHOUSE DIRECT	COFFEE/CREAMER/SUGAR	95.24
1 WAREHOUSE DIRECT	PAPER TOWELS/COFFEE/CREAMER	41.17
1 WAREHOUSE DIRECT	WALL CLOCK/COFFEE CREAMER	8.82
INVOICES TOTAL:		1,438.04

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES - DECEMBER 22	839.51
INVOICES TOTAL:		839.51

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	COFFEE/LEGAL PADS/CALENDARS	74.69
1 WAREHOUSE DIRECT	PENS/LYSOL/CALENDARS	35.68
INVOICES TOTAL:		110.37

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	18.66
INVOICES TOTAL:		18.66

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - AUG 2022	142.33
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - NOV 2022	142.33
INVOICES TOTAL:		284.66

5090-WATER CAPITAL PROJECTS EXP

581029-WATERMAIN REPLACEMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GERARDI SEWER & WATER CO	WATER MAIN REPLACEMENT PROJECT	90,056.88
INVOICES TOTAL:		90,056.88

581031-LEAK SURVEY/REPAIR

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ASSOCIATED TECHNICAL SERVICES LTD	LEAK LOCATION SERVICES	784.00

** Indicates pre-issue check.

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INVOICES TOTAL: 784.00

581040-INFRASTRUCTURE REMOVAL

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DEIGAN & ASSOCIATES LLC	WATER WELL ABANDONMENT	190.00
		<u>INVOICES TOTAL: 190.00</u>

5100-SEWER OPERATING EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FLESCH COMPANY INC	PLOTTER MAINTENANCE SERVICE	12.00
1 JULIE INC	ANNUAL SERVICE FEES	3,654.66
		<u>INVOICES TOTAL: 3,666.66</u>

522720-PRINTING SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	JANUARY BILLING 2023	730.60
		<u>INVOICES TOTAL: 730.60</u>

523401-ARCHITECTURAL/ENGINEERING SVC

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DEIGAN & ASSOCIATES LLC	LUST CLOSEOUT WORK	249.59
		<u>INVOICES TOTAL: 249.59</u>

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	59.82
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	369.65
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	26.54
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	113.71
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	118.02
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	55.51
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	88.73
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	126.28
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	40.29
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	25.18
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	14.26
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	43.35
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	110.47
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	56.82
1 NICOR GAS	GAS BILL	163.30
1 NICOR GAS	GAS BILL	53.12
1 NICOR GAS	GAS BILL	161.69
1 NICOR GAS	GAS BILL	57.68
1 NICOR GAS	GAS BILL	53.12
1 NICOR GAS	GAS BILL	128.85
1 NICOR GAS	GAS BILL	53.46

** Indicates pre-issue check.

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1 NICOR GAS	GAS BILL	162.96
1 NICOR GAS	GAS BILL	726.57
INVOICES TOTAL:		2,809.38

524210-SLUDGE REMOVAL

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 SYNAGRO CENTRAL LLC	SLUDGE DISPOSAL	7,311.79
INVOICES TOTAL:		7,311.79

530100-MATERIALS & SUPPLIES

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 AIRGAS USA LLC	CYLINDER RENTAL	264.47
1 AMAZON CAPITAL SERVICES INC	DISTANCE MEASURE/SUPPLIES	17.13
1 CALCO LTD	DEMINERALIZER	162.00
1 CASE LOTS INC	ROLL TOWELS/CLEANING SUPPLIES	474.95
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	34.20
1 WAREHOUSE DIRECT	PAPER TOWELS/COFFEE/CREAMER	41.17
1 WAREHOUSE DIRECT	WALL CLOCK/COFFEE CREAMER	16.07
INVOICES TOTAL:		1,009.99

530120-CHEMICAL SUPPLIES

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 HAWKINS INC	CHEMICAL SUPPLIES	3,662.80
1 HAWKINS INC	CHEMICAL SUPPLIES	6,492.85
1 HAWKINS INC	CHEMICAL SUPPLIES	30.00
1 HAWKINS INC	CHEMICAL SUPPLIES	7,476.86
1 SOLENIS LLC	CHEMICAL SUPPLIES	16,831.47
INVOICES TOTAL:		34,493.98

532000-AUTOMOTIVE SUPPLIES

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
** 1 WEX BANK	FUEL PURCHASES - DECEMBER 22	1,073.23
INVOICES TOTAL:		1,073.23

534300-EQUIPMENT MAINTENANCE MATLS

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 AUTOZONE INC	MAINTENANCE SUPPLIES	366.16
1 FASTENAL COMPANY	MATERIALS & SUPPLIES	49.19
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	18.66
1 STENSTROM PETROLEUM SERVICES INC	MONTHLY INSPECTION FEE	150.00
INVOICES TOTAL:		584.01

534600-BUILDING MAINTENANCE MATERIALS

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 JOHNSON CONTROLS SECURITY SOLUTIONS	JCI SYSTEM INSTALLATION FEE	100.00
INVOICES TOTAL:		100.00

** Indicates pre-issue check.

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541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MARK MCCUE	ISAWWA CLASS FEE	84.00
INVOICES TOTAL:		84.00

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - AUG 2022	142.34
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - NOV 2022	142.34
INVOICES TOTAL:		284.68

547047-IEPA LOAN INTEREST

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 IL ENVIRONMENTAL PROTECTION AGENCY	IEPA LOAN PAYMENT	15,828.06
INVOICES TOTAL:		15,828.06

547048-IEPA LOAN PRINCIPAL

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 2 IL ENVIRONMENTAL PROTECTION AGENCY	IEPA LOAN PAYMENT	52,746.96
INVOICES TOTAL:		52,746.96

510000-SEWER FUND

200504-FRWRD PAYABLE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FRWRD	KANE CO SEWER TREATMENT/JAN 23	846.04
INVOICES TOTAL:		846.04

5190-SEWER CAPITAL PROJECTS EXP

582026-LIFT STATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TROTTER & ASSOCIATES INC	LIFT STATION REHAB PROJECT	1,530.25
INVOICES TOTAL:		1,530.25

582027-WWTP FACILITY IMPROVEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 RUBINO ENGINEERING INC	CONCRETE COMPRESSION TESTING	3,068.00
1 STRAND ASSOCIATES INC	BITTERSWEET DRIVE WRF - RPR	28,047.04
1 STRAND ASSOCIATES INC	WATER RECLAMATION FACILITY	885.00
1 STRAND ASSOCIATES INC	WRF - CONTRACT ADMIN	20,830.00
1 STRAND ASSOCIATES INC	WRF - OPERATION & MAINT MANUALS	7,335.00
INVOICES TOTAL:		60,165.04

5200-PARKING OPERATING EXPENSES

** Indicates pre-issue check.

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524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	56.75
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	25.55
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	42.76
1 NICOR GAS	GAS BILL	117.57
1 NICOR GAS	GAS BILL	366.83
1 VERIZON WIRELESS	WIRELESS SERVICES	42.00
	INVOICES TOTAL:	651.46

570200-BLDG & GROUNDS IMPROVEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CITY OF ELMHURST	DUPAGE BIKE RACK PROGRAM	10,102.50
	INVOICES TOTAL:	10,102.50

5500-GOLF PROGRAM EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ANDERSON PEST SOLUTIONS	PEST CONTROL SERVICES	117.50
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	44.25
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	255.00
1 MULTISYSTEM MANAGEMENT COMPANY INC	FLOOR STRIPPING/WAXING FEES	300.00
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - AUG 2022	288.35
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - NOV 2022	288.35
1 NITECH FIRE & SECURITY INDUSTRIES INC	BURGLAR ALARM MONITORING	107.85
	INVOICES TOTAL:	1,401.30

524100-BUILDING MAINTENANCE SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CINTAS FIRE PROTECTION	FIRE SPRINKLER REPAIRS	295.00
1 FOX VALLEY FIRE & SAFETY	FIRE SPRINKLER SYSTEM REPAIRS	2,600.00
1 FOX VALLEY FIRE & SAFETY	FIRE SPRINKLER SYSTEM REPAIRS	2,400.00
1 GREAT LAKES SERVICE	ICE MACHINE REPAIRS	571.42
1 JENSEN'S PLUMBING & HEATING INC	HEATING UNIT REPAIRS	416.25
	INVOICES TOTAL:	6,282.67

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	904.71
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	11.02
	INVOICES TOTAL:	915.73

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	31.96

** Indicates pre-issue check.

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INVOICES TOTAL: 31.96

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MANSFIELD OIL COMPANY	CREDIT	-276.24
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	920.16
		<u>INVOICES TOTAL: 643.92</u>

534331-PURCHASES - GOLF SHOES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ACUSHNET COMPANY	GOLF SHOES	97.76
1 ACUSHNET COMPANY	GOLF SHOES	116.84
		<u>INVOICES TOTAL: 214.60</u>

534335-PURCHASES - MISC GOLF MDSE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ADIDAS AMERICA INC	GOLF APPAREL	268.90
1 ADIDAS AMERICA INC	GOLF APPAREL	50.77
1 ADIDAS AMERICA INC	GOLF APPAREL	779.04
		<u>INVOICES TOTAL: 1,098.71</u>

5510-GOLF MAINTENANCE EXPENSES

522300-UNIFORM RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
		<u>INVOICES TOTAL: 225.00</u>

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	301.58
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	3.67
		<u>INVOICES TOTAL: 305.25</u>

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KAMMES AUTO & TRUCK REPAIR INC	VEHICLE MAINTENANCE	1,782.01
		<u>INVOICES TOTAL: 1,782.01</u>

** Indicates pre-issue check.

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532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	920.16
INVOICES TOTAL:		920.16

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 REINDERS INC	MAINTENANCE SUPPLIES	225.82
INVOICES TOTAL:		225.82

534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FOX VALLEY FIRE & SAFETY	FIRE SPRINKLER REPAIRS	1,303.06
INVOICES TOTAL:		1,303.06

534700-TREE MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ABBOTT TREE CARE PROFESSIONALS LLC	TREE REMOVAL SERVICES	6,800.00
INVOICES TOTAL:		6,800.00

5560-GOLF RESTAURANT EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A & P GREASE TRAPPERS INC	GREASE TRAP MAINTENANCE	50.00
1 ECOLAB INC	WATER SOFTENER RENTAL	49.50
1 GREAT LAKES SERVICE	MONTHLY SERVICE AGREEMENT	45.83
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - AUG 2022	38.32
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - NOV 2022	38.32
INVOICES TOTAL:		221.97

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	150.79
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	1.84
INVOICES TOTAL:		152.63

534320-PURCHASES - FOOD & BEVERAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMERICAN COMPRESSED GASES INC	ANNUAL CYLINDER RENTAL FEE	150.00
1 GRECO AND SONS INC	FOOD PURCHASE	129.82
1 SYSCO CHICAGO INC	FOOD PURCHASE	225.00
1 TEC COFFEE & FOODS	COFFEE PURCHASE	28.13
INVOICES TOTAL:		532.95

** Indicates pre-issue check.

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5570-GOLF BANQUET EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A & P GREASE TRAPPERS INC	GREASE TRAP MAINTENANCE	50.00
1 ALSCO	LINEN SERVICES	229.10
1 ECOLAB INC	WATER SOFTENER RENTAL	49.50
1 GREAT LAKES SERVICE	MONTHLY SERVICE AGREEMENT	45.84
1 MLA WHOLESALE INC	FLOWERS	67.40
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - AUG 2022	38.33
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - NOV 2022	38.33
INVOICES TOTAL:		518.50

523100-ADVERTISING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THE KNOT WORLDWIDE INC	ADVERTISING	4,728.74
INVOICES TOTAL:		4,728.74

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	150.79
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	1.84
INVOICES TOTAL:		152.63

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EVAN BLUM	NEW WEDDING PHOTO BOOK	37.96
INVOICES TOTAL:		37.96

534320-PURCHASES - FOOD & BEVERAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	FOOD PURCHASES	603.41
1 AMERICAN COMPRESSED GASES INC	ANNUAL CYLINDER RENTAL FEE	56.00
1 GRECO AND SONS INC	FOOD PURCHASE	804.05
1 GRECO AND SONS INC	FOOD PURCHASE	129.82
1 IL GIARDINO DEL DOLCE INC	CAKE	80.50
1 SYSCO CHICAGO INC	FOOD PURCHASE	1,105.53
1 SYSCO CHICAGO INC	FOOD PURCHASE	1,200.47
1 TEC COFFEE & FOODS	COFFEE PURCHASE	84.37
INVOICES TOTAL:		4,064.15

6000-CENTRAL SERVICES EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	255.00

** Indicates pre-issue check.

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INVOICES TOTAL: 255.00

522700-COMPUTER SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	INTERNET SERVICE	91.90
1 NETWRIX CORPORATION	SUPPORT/MAINTENANCE RENEWAL	994.25
INVOICES TOTAL:		<u>1,086.15</u>

524100-BUILDING MAINTENANCE SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALLEGIANT FIRE PROTECTION LLC	EQUIPMENT REPAIRS	345.00
1 ANDERSON PEST SOLUTIONS	PEST CONTROL SERVICES	239.60
1 MIDWEST MECHANICAL	EQUIPMENT REPAIRS	1,096.51
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - AUG 2022	3,864.00
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - NOV 2022	3,864.00
INVOICES TOTAL:		<u>9,409.11</u>

524110-TELEPHONE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	TELEPHONE BILL	4,243.16
1 COMCAST	INTERNET SERVICE	208.40
INVOICES TOTAL:		<u>4,451.56</u>

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	415.44
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	55.41
1 NICOR GAS	GAS BILL	1,392.42
INVOICES TOTAL:		<u>1,863.27</u>

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	ELECTRONICS GAS DUSTERS	26.45
1 CARD IMAGING	BLANK I.D. CARDS	72.00
1 GREAT LAKES COCA-COLA	SOFT DRINK PURCHASE	365.94
1 GREAT LAKES COCA-COLA	SOFT DRINK PURCHASE	345.50
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	76.49
1 WAREHOUSE DIRECT	PAPER/BATH TISSUE	700.94
1 WAREHOUSE DIRECT	LABELS/CORRECTION FLUID/PENS	12.23
1 WAREHOUSE DIRECT	KNIFE	8.76
1 WAREHOUSE DIRECT	PAPER TOWELS/ADHESIVE GEL	76.56
1 WAREHOUSE DIRECT	SOAP DISPENSERS/OFFICE SUPPLIES	237.66
1 WAREHOUSE DIRECT	BATH TISSUE/PAPER TOWELS	67.41
1 WAREHOUSE DIRECT	PAPER	613.80
1 WESTERN FIRST AID & SAFETY LLC	FIRST AID SUPPLIES	87.12
INVOICES TOTAL:		<u>2,690.86</u>

** Indicates pre-issue check.

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534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NITECH FIRE & SECURITY INDUSTRIES INC	BURGLAR ALARM MONITORING	112.50
INVOICES TOTAL:		112.50

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 APPLE INC	REPLACEMENT IPAD	1,447.00
1 TOWN & COUNTRY GARDENS EL	FLOWERS	494.96
INVOICES TOTAL:		1,941.96

7000-POLICE PENSION EXPENDITURES

523001-PERSONNEL TESTING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INSPE ASSOCIATES LLC	MEDICAL EXAM - SHEAHAN	900.00
1 INSPE ASSOCIATES LLC	PATIENT EXAM & REPORT - SELMANI	2,400.00
1 INSPE ASSOCIATES LLC	PATIENT EXAM - BROWN	1,440.00
INVOICES TOTAL:		4,740.00

529000-OTHER CONTRACTUAL SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 LAUTERBACH & AMEN LLP	NOV 21 - OCT 22 PSA	2,400.00
1 LAUTERBACH & AMEN LLP	NOVEMBER PSA	200.00
INVOICES TOTAL:		2,600.00

900000-POOLED CASH & INVESTMENT FUND

100002-CASH - MONEY MARKET

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FIS	BALANCE DUE/OVER DEPOSIT	18.94
1 FISERV/BASTOGNE INC	FISERV ONLINE RETURN	79.00
INVOICES TOTAL:		97.94

GRAND TOTAL: 1,068,239.09

** Indicates pre-issue check.

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GENERAL FUND	685,751.37
DEVELOPER DEPOSITS FUND	7,700.00
WATER FUND	118,711.43
SEWER FUND	183,514.26
PARKING FUND	10,753.96
GOLF FUND	32,559.72
CENTRAL SERVICES FUND	21,810.41
POLICE PENSION FUND	7,340.00
POOLED CASH & INVESTMENT FUND	97.94
GRAND TOTAL	1,068,239.09

** Indicates pre-issue check.



Agenda Item Executive Summary

Item Name Village Administrator Contract Amendment Committee or Board Board

BUDGET IMPACT			
<i>Amount:</i>	\$204,365 (salary)	<i>Budgeted</i>	
	\$10,000 (Section 457 Plan)		
	\$5,000 (longevity bonus)		
<i>List what fund</i>			
EXECUTIVE SUMMARY			
<p>The Village Administrator has received a performance evaluation for her efforts since May of 2021.</p> <p>The recommended changes to the village administrator employment contract include an increase in base salary to \$204,365, an increase to Section 457 Plan contributions to \$10,000 per year and a longevity bonus of \$5,000 for the five years of service as village administrator.</p>			
ATTACHMENTS (PLEASE LIST)			
Memorandum Addendum to the current employment contract.			

ACTION REQUESTED

For Discussion Only

Resolution

Ordinance

- ✓ Motion: I move to approve Resolution 2023-____-R, a Resolution Approving of the First Amended Village Administrator Revised Employment Agreement

Staff:

Janelle Terrance, Human Resources Director

Date:

01/26/2023

Memorandum

To: Village Board
From: Janelle Terrance, Human Resources Director
Date: January 26, 2023
Re: Employment Contract for Paula Schumacher

The Village Board reviewed the performance of Village Administrator Paula Schumacher, since her last review in April 2021.

The Board expressed satisfaction and support for Paula to continue serving as the village administrator for the Village of Bartlett.

The recommended changes to the village administrator employment contract include an increase in base salary to \$204,365, an increase in Section 457 Plan contributions to \$10,000 per year and a one-time longevity bonus of \$5,000 for her five+ years of service to the village in her role as administrator.

I move to approve Resolution 2023- ____

A resolution approving of the first amended village administrator revised employment agreement.

RESOLUTION 2023 - _____

**A RESOLUTION APPROVING OF THE FIRST AMENDED VILLAGE
ADMINISTRATOR REVISED EMPLOYMENT AGREEMENT**

BE IT RESOLVED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

SECTION ONE: The First Amended Village Administrator Revised Employment Agreement dated February 7, 2023 (the "Amended Agreement"), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: That the Village President and the Village Clerk are hereby authorized and directed to sign and attest, respectively, the Amended Agreement on behalf of the Village of Bartlett.

SECTION THREE: SEVERABILITY. The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

ATTEST:

Kevin Wallace, Village President

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2023 - _____ enacted on February 7, 2023, and approved on February 7, 2023, as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk

**FIRST AMENDED VILLAGE ADMINISTRATOR
REVISED EMPLOYMENT AGREEMENT**

THIS FIRST AMENDED VILLAGE ADMINISTRATOR REVISED EMPLOYMENT AGREEMENT is made and entered into as of the 7th day of February, 2023 by and between the VILLAGE OF BARTLETT, an Illinois municipal corporation (the "Village"), and PAULA SCHUMACHER ("Schumacher") pursuant to Resolution adopted at the meeting of the Village Board of Trustees (the "Village Board") held on February 7, 2023.

WHEREAS, the Village of Bartlett and Paula Schumacher entered into a certain Village Administrator Revised Employment Agreement dated as of May 1, 2021 (the "Revised Employment Agreement"), which the Village, acting through its Village President and Board of Trustees (the "Corporate Authorities") and the Village Administrator (collectively, the "Parties") wish to amend and further revise to increase the Village Administrator's compensation and certain benefits, as well as clarify certain provisions regarding the term of the Revised Agreement and to otherwise update said Agreement as stated herein.

NOW, THEREFORE, in consideration of the promises, mutual covenants and agreements contained in the Revised Employment Agreement, and the amendments and further revisions contained in this First Amended Village Administrator Revised Employment Agreement, including Schumacher's continued employment by the Village as its Village Administrator, the increased compensation and benefits to be paid to Schumacher, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Village and Schumacher hereby agree as follows:

1. That Section 2, Subsection A. of the Revised Employment Agreement entitled "At-Will Employment" is amended to add the following sentence at the end of said Section 2., Subsection A., which shall state as follows:

"Nothing contained herein shall be construed to alter the restrictions contained in Section 8-1-7(b) of the Illinois Municipal Code (65 ILCS 5/8-1-7(b)) which provides in relevant part as follows:

'(b) Notwithstanding any provision of this Code to the contrary, the corporate authorities of any municipality may make contracts for a term exceeding one year, and not exceeding the term of the mayor or president holding office at the time the contract is executed relating to: (1) the employment of a municipal manager, administrator'"

2. That Section 2., Subsection B., paragraph 1., of the Revised Employment Agreement is amended to add the missing word "months" at the end of the first sentence thereof, so said sentence shall state as follows:

"1. The Village may deliver to Schumacher a written notice of termination that will allow Schumacher to remain in the employment of the Village as a consultant with all the salary; health, dental, and life insurance; and pension benefits provided for herein for a period of four (4) months."

3. That Section 3 of the Revised Employment Agreement entitled "Compensation" is amended as follows:

A. Subsection A. of said Section 3. of the Revised Employment Agreement entitled "Base Salary" is deleted therefrom and is hereby amended to replace said deleted provisions with new Section 3., Subsection A., which shall state as follows:

"A. Base Salary. The Village shall pay Schumacher a base salary at least at the rate of Two Hundred Four Thousand Three-Hundred Sixty-Five Dollars (\$204,365.00) per year on an annualized basis, payable in installments in accordance with the Village's normal payroll practices. Thereafter, and without being obligated to make any further adjustment in base salary, the Village Board shall review Schumacher's base salary on an annual basis, which salary may be adjusted from time to time as the Village Board, in its sole discretion, may determine. The Village shall review and evaluate Schumacher's performance at least once annually in advance of the adoption of the annual Budget ordinance. This review and evaluation shall be in accordance with criteria developed by the Village, in consultation with Schumacher. The evaluation criteria may be amended by the Village from time to time, in consultation with Schumacher. Further, the Village President shall provide Schumacher with a written summary of the findings of the Village's annual evaluation and provide adequate opportunity for Schumacher to discuss the evaluation with the Village President and/or the Village Board. In addition, the Village reserves the right to recognize and reward special contributions Schumacher makes to the Village and may, from time to time and in the Village's sole discretion, pay Schumacher such additional bonus compensation, if any, as the Village deems appropriate."

B. The second sentence of Section B. of said Section 3. of the Employment Agreement entitled "Insurance and Benefits Programs" is hereby deleted and is hereby amended to replace said deleted sentence with a new sentence to increase the annual §457 contribution for Schumacher to \$10,000, shall state as follows:

"The Village shall make a \$10,000 per year §457 Plan Contribution for Schumacher."

4. That Section 3. of the Revised Employment Agreement is hereby amended to add new Subsection K., which shall state as follows:

"K. Longevity Bonus. Schumacher, who became the Village Administrator on August 15, 2017, and has been employed by the Village in that office for five years, shall be paid a longevity bonus of Five Thousand Dollars (\$5,000.00)."

IN WITNESS WHEREOF, the parties hereto have duly executed this instrument as of the day and year first above written.

VILLAGE OF BARTLETT

By: _____
Kevin Wallace, Village President

Paula Schumacher

Attest:

Lorna Giless, Village Clerk



Agenda Item Executive Summary

Item Name 2023-27 Capital Improvements Program Amendment Committee or Board Board

BUDGET IMPACT

Amount:	\$1,917,000	Budgeted	\$1,917,000
List what fund	Developer Deposits and Golf		

EXECUTIVE SUMMARY

Attached is a resolution to amend the 2023-2027 Capital Improvements Program. The program was approved on December 20, 2022 without the 2023-2024 golf irrigation system replacement project with a cost of \$1,917,000 to allow more time for an analysis of a change in the funding source. At the January 17, 2023 committee of the whole meeting, staff proposed raising golf rounds rates and adding a booking fee to increase revenue sufficient to pay back an interest free loan from the Developer Deposits Fund for the project funds over twenty years with payments of \$100,000 each January 1st starting January 1, 2024. If this Resolution is passed, the 2023-2024 Capital Budget amount will be increased by \$1,917,000 to \$40,471,857. When the funds are transferred from the Developer Deposits Fund to the Golf Fund, the amount due from the Golf Fund will be posted as an amount due to the Developer Deposits Fund.

ATTACHMENTS (PLEASE LIST)

Finance Memo, Resolution

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

MOTION: I move to approve Resolution 2023- -R, a resolution approving an amendment to the 2023-2027 Capital Improvements Program.

Staff: Todd Dowden, Finance Director Date: January 23, 2023

Village of Bartlett
Finance Department Memo
2023-02

DATE: January 23, 2023
TO: Paula Schumacher, Village Administrator
FROM: Todd Dowden, Finance Director
SUBJECT: 2023-2027 Capital Improvements Program Amendment

Attached is a resolution to amend the 2023-2027 Capital Improvements Program. The program was approved on December 20, 2022 without the 2023-2024 golf irrigation system replacement project with a cost of \$1,917,000 to allow more time for an analysis of a change in the funding source. At the January 17, 2023 committee of the whole meeting, staff proposed raising golf rounds rates and adding a booking fee to increase revenue sufficient to pay back an interest free loan from the Developer Deposits Fund for the project funds over twenty years with payments of \$100,000 each January 1st starting January 1, 2024. If this Resolution is passed, the 2023-2024 Capital Budget amount will be increased by \$1,917,000 to \$40,471,857. When the funds are transferred from the Developer Deposits Fund to the Golf Fund, the amount due from the Golf Fund will be posted as an amount due to the Developer Deposits Fund.

MOTION: I move to approve Resolution Number 2023-____R. A Resolution Approving an Amendment to the 2023-2027 Capital Improvements Program.

RESOLUTION 2023- -R

A RESOLUTION APPROVING AN AMENDMENT TO THE 2023-2027 CAPITAL IMPROVEMENTS PROGRAM

WHEAREAS, the 2023-2027 Capital Improvements Program was adopted on December 20, 2022 that authorized and directed the Village Administrator to cause, as necessary, such engineering and design work on those projects outlined in the 2023-2024 fiscal year totaling \$38,554,857.

WHEAREAS, it has been determined that increases to the golf rates will generate sufficient revenue to repay over twenty years an interest free loan from the Developer Deposits Fund to fund the irrigation system replacement project.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, as follows:

SECTION ONE: That the following amendment to the 2023-2027 Capital Improvements Program be approved and authorized to add the golf irrigation system replacement project:

	<u>Increase (Decrease)</u>	<u>Original Budget</u>	<u>Revised Budget</u>
2023-2024 fiscal year Capital Budget	\$1,917,000	\$38,554,857	\$40,471,857

SECTION TWO: SEVERABILITY. The various provisions of this Resolution are to be considered as severable and if any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION THREE: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FOUR: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: February 7, 2023

APPROVED: February 7, 2023

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, Lorna Giles, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2023- -R enacted on February 7, 2023, approved on February 7, 2023.

Lorna Giles, Village Clerk



Agenda Item Executive Summary

Item Name A Resolution Urging the STB to Reject the Findings of Environmental Impact Study Committee or Board Board

BUDGET IMPACT

Amount: N/A Budgeted N/A

List what fund N/A

EXECUTIVE SUMMARY

At a September 12, 2022 Public Hearing by the Surface Transportation Board (STB) residents, local, state and federal officials voiced their opposition to the merger and the findings of a draft Environmental Impact Study.

In the Final Environmental Impact Study, the resident, local, state and federal opposition was disregarded in favor of the merger with many concerns being ignored with minimal tangible mitigations offered.

The Village of Bartlett is urging the Surface Transportation Board to reject the Environmental Impact Study that was deaf to the concerns of communities along the rail line, including the Village of Bartlett.

ATTACHMENTS (PLEASE LIST)

Staff Memo
Resolution

ACTION REQUESTED

For Discussion Only: _____

Resolution:

Ordinance: _____

Motion:

MOTION:

I move to approve Resolution 2023__ A RESOLUTION URGING THE SURFACE TRANSPORTATION BOARD TO REJECT THE ENVIRONMENTAL IMPACT STUDY THAT WAS DEAF TO THE CONCERNS OF COMMUNITIES ALONG THE RAIL LINE, INCLUDING THE VILLAGE OF BARTLETT.

Staff: Joseph Dienberg Management Analyst

Date: January 30, 2023

Memorandum

To: Paula Schumacher, Village Administrator
From: Joey Dienberg, Management Analyst
Date: January 30, 2023
Re: A Resolution Urging the STB to Reject the Findings of Environmental Impact Study

Background

At a September 12, 2022 Public Hearing by the Surface Transportation Board (STB) residents, local, state and federal officials voiced their opposition to the merger and the findings of a draft Environmental Impact Study.

In the Final Environmental Impact Study, the resident, local, state and federal opposition was disregarded in favor of the merger with many concerns being ignored with minimal tangible mitigations offered.

The Village of Bartlett is urging the Surface Transportation Board to reject the Environmental Impact Study that was deaf to the concerns of communities along the rail line, including the Village of Bartlett.

MOTION

I MOVE TO APPROVE RESOLUTION 2023__ A RESOLUTION URGING THE SURFACE TRANSPORTATION BOARD TO REJECT THE ENVIRONMENTAL IMPACT STUDY THAT WAS DEAF TO THE CONCERNS OF COMMUNITIES ALONG THE RAIL LINE, INCLUDING THE VILLAGE OF BARTLETT.

RESOLUTION 2023- ____-R

A RESOLUTION URGING THE SURFACE TRANSPORTATION BOARD TO REJECT THE ENVIRONMENTAL IMPACT STUDY THAT WAS DEAF TO THE CONCERNS OF COMMUNITIES ALONG THE RAIL LINE, INCLUDING THE VILLAGE OF BARTLETT

WHEREAS, on October 29, 2021, Canadian Pacific Railway Limited, et al. (CP) and Kansas City Southern, et al. (KCS) filed an application with the Surface Transportation Board (STB) seeking authorization from the STB for CP to acquire KCS; and

WHEREAS, CP and KCS are two of seven Class I railroads, which are the largest freight railroads serving a variety of industries including agriculture and minerals, military, automotive, chemical and petroleum, energy, industrial, and consumer products; and

WHEREAS, the approval of the merger is expected to increase freight traffic on the Milwaukee District West rail line through the Parties by up to 300% in three years; and

WHEREAS, the proposed merger would increase the gross daily tons miles (GTMs) of freight that moves through the village from the current rate of 37,205 (14 million annual GTMs) gross daily tons miles to 84,986 (31 million annual GTMs) gross daily tons miles. This is an increase of 47,781 gross GTMs. The increased tonnage combined with the increased volume of trains will create strong and persistent vibrations that will constitute a nuisance and a danger to homes and other buildings near the Metra Milwaukee District West rail line; and,

WHEREAS, the proposed merger would increase the daily carloads of hazardous material that moves through the village from 167 (61,000 annual) carloads to 197 (72,000 annual) carloads per day; and

WHEREAS, the Municipalities apart of the "Stop CK Coalition" agree that the increase of freight train traffic and train lengths through their communities may have a detrimental impact on the quality of life for residents and business operations; and

WHEREAS, at a September 12, 2022 Public Hearing by the Surface Transportation Board (STB) residents, local, state and federal officials voiced their opposition to the merger and the findings of a draft Environmental Impact Study; and

WHEREAS, in the Final Environmental Impact Study, the resident, local, state and federal opposition was disregarded in favor of the merger with many concerns being ignored with minimal tangible mitigations offered; and

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, urge the Surface Transportation Board to reject the Environmental Impact Study that was deaf to the concerns of communities along the rail line, including the Village of Bartlett

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

Kevin Wallace, Village President

ATTEST:

Lorna Giless, Village Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2023-____ enacted on February 7, 2023 and approved on February 7, 2023 as the same appears from the official records of the Village of Bartlett.

Lorna Giless, Village Clerk



Agenda Item Executive Summary

Item Name No Left Turn Ordinance Amendment Committee or Board Board

BUDGET IMPACT

Amount:	N/A	Budgeted	N/A
List what fund	N/A		

EXECUTIVE SUMMARY

In a housekeeping effort for the municipal code, and to promote further safety in high-trafficked areas, the Police and Public Works Departments have reviewed the locations referenced below for no left turns, either all the time or during the times designated. This would be to allow for safer movement of emergency vehicles and pedestrian traffic. A map is attached for reference.

Eastbound Evergreen Lane onto northbound Sycamore Lane during school days from 7:30am - 3:30pm

Eastbound Foster Avenue onto northbound Sycamore Lane during school days from 7:30am - 3:30pm

Sycamore Trails exit onto southbound Sycamore Lane or onto westbound Evergreen Lane

Southbound Sycamore Lane 250' south of Evergreen Lane onto the school entrance

Westbound Railroad Avenue onto Oak Avenue Monday thru Friday: 6am-8am and 4pm - 6pm

Northbound Oak Avenue onto W. Bartlett Avenue

Northbound Oak Avenue onto Oneida Avenue Monday thru Friday: 6am-9am and 3pm-6pm

RECOMMENDATION

Staff recommends amending Section 6-11-802.2: Left Turn Prohibited Location to include the area referenced above

ATTACHMENTS (PLEASE LIST)

Memo
Location Map
Ordinance

ACTION REQUESTED

- For Discussion Only
- Resolution
- ✓ Ordinance
- ✓ Motion: **MOTION TO APPROVE ORDINANCE #2023- _____ AN ORDINANCE AMENDING THE BARTLETT MUNICIPAL CODE SECTION 6-11-802.2: LEFT TURN PROHIBITED LOCATION**

Staff: Tyler Isham, Assistant Director of Public Works Date: 1/30/2023

Memo

To: Paula Schumacher, Village Administrator
From: Tyler Isham, Assistant Director of Public Works
Subject: **No Left Turn Ordinance Amendment**
Date: January 30, 2023

BACKGROUND

In a housekeeping effort for the municipal code, and to promote further safety in high-trafficked areas, the Police and Public Works Departments have reviewed the locations referenced below for no left turns, either all the time or during the times designated. This would be to allow for safer movement of emergency vehicles and pedestrian traffic. A map is attached for reference.

- Eastbound Evergreen Lane onto northbound Sycamore Lane during school days from 7:30am – 3:30pm
- Eastbound Foster Avenue onto northbound Sycamore Lane during school days from 7:30am - 3:30pm
- Southbound Sycamore Lane 250' south of Evergreen Lane onto the school entrance
- Sycamore Trails exit onto southbound Sycamore Lane or onto westbound Evergreen Lane
- Westbound Railroad Avenue onto Oak Avenue Monday thru Friday: 6am-8am and 4pm – 6pm
- Northbound Oak Avenue onto W. Bartlett Avenue
- Northbound Oak Avenue onto Oneida Avenue Monday thru Friday: 6am- 9am and 3pm-6pm

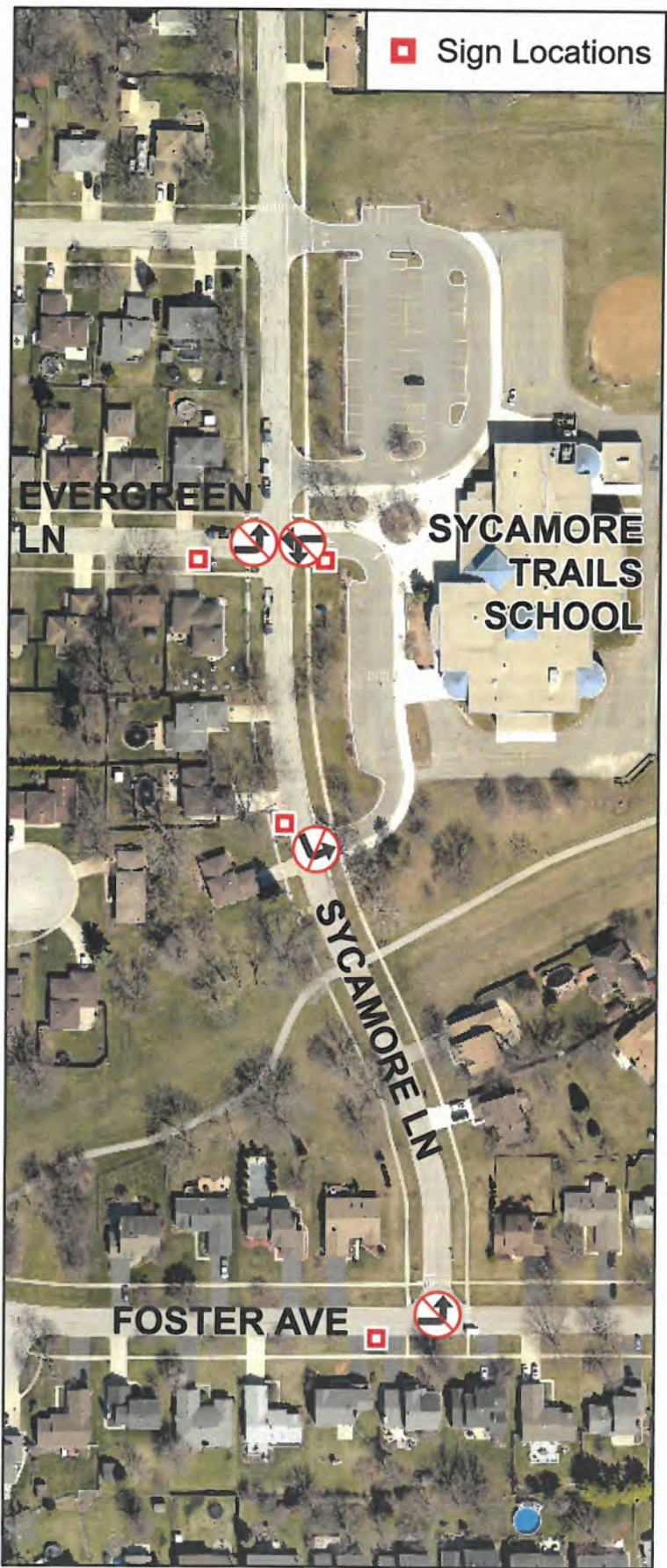
RECOMMENDATION

Staff recommends amending Section 6-11-802.2: Left Turn Prohibited Location to include the area referenced above

MOTION

MOTION TO APPROVE ORDINANCE #2023-_____ AN ORDINANCE AMENDING THE BARTLETT MUNICIPAL CODE SECTION 6-11-802.2: LEFT TURN PROHIBITED LOCATION

Left Turn Prohibited Sign Locations



ORDINANCE 2023-

AN ORDINANCE AMENDING THE BARTLETT MUNICIPAL CODE SECTION 6-11-802.2: LEFT TURN PROHIBITED LOCATION

BE IT ORDAINED by the President and Board of Trustees of the Village of Bartlett, Cook DuPage, and Kane Counties, Illinois, as follows:

SECTION ONE: That Section 6-11-802.2: Left Turn Prohibited Location, of the Bartlett Municipal Code, as amended is hereby further amended by adding the following:

- Eastbound Evergreen Lane onto northbound Sycamore Lane during school days from 7:30am – 3:30pm
- Eastbound Foster Avenue onto northbound Sycamore Lane during school days from 7:30am - 3:30pm
- Sycamore Trails exit onto southbound Sycamore Lane or onto westbound Evergreen Lane
- Southbound Sycamore Lane 250' south of Evergreen Lane onto the school entrance
- Westbound Railroad Avenue onto Oak Avenue Monday thru Friday: 6am-8am and 4pm – 6pm
- Northbound Oak Avenue onto W. Bartlett Avenue
- Northbound Oak Avenue onto Oneida Avenue Monday thru Friday: 6am-9am and 3pm-6pm

SECTION TWO: SEVERABILITY. The provisions of this Ordinance are to be considered as severable and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION THREE: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are expressly repealed only to the extent of such conflict or inconsistency.

SECTION FOUR: EFFECTIVE DATE. This ordinance shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: February 7, 2023

APPROVED: February 7, 2023

Kevin Wallace, Village President

ATTEST:

Lorna Giless, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2023-____enacted on February 7, 2023 and approved on February 7, 2023 as the same appears from the official records of the Village of Bartlett.

Lorna Giless, Village Clerk



Agenda Item Executive Summary

Item Name Sycamore Lane No Parking, Stopping or Standing Committee or Board Board

BUDGET IMPACT			
Amount:	N/A	Budgeted	N/A
List what fund	N/A		
EXECUTIVE SUMMARY			
<p>Due to resident and safety concerns, the Police and Public Works Departments have reviewed the location referenced below for a potential no parking zone location. This would be to allow for safer movement of emergency vehicles and school traffic. A map is attached for reference.</p> <p>East side of Sycamore Lane in front of Sycamore Trails Elementary School during school days from 7am - 4:30pm.</p>			
RECOMMENDATION			
Staff recommends amending Section 6-11-1303: Schedule V. No Parking Zones to include the area referenced above.			
ATTACHMENTS (PLEASE LIST)			
Memo			
Location Map			
Ordinance			

ACTION REQUESTED

- For Discussion Only
- Resolution
- ✓ Ordinance
- ✓ Motion: **MOTION TO APPROVE ORDINANCE #2023- _____ AN ORDINANCE AMENDING THE BARTLETT MUNICIPAL CODE SECTION 6-11-1303.1: SCHEDULE V, NO PARKING ZONES**

Staff: Tyler Isham, Assistant Director of Public Works Date: 1/30/2023

Memo

To: Paula Schumacher, Village Administrator
From: Tyler Isham, Assistant Director of Public Works
Subject: Sycamore Lane No Parking Zone
Date: January 30, 2023

BACKGROUND

Due to resident and safety concerns, the Police and Public Works Departments have reviewed the location referenced below for a potential no parking zone location. This would be to allow for safer movement of emergency vehicles and school traffic. A map is attached for reference.

East side of Sycamore Lane in front of Sycamore Trails Elementary School during school days from 7am – 4:30pm.

RECOMMENDATION

Staff recommends amending Section 6-11-1303: Schedule V. No Parking Zones to include the area referenced above

MOTION

MOTION TO APPROVE ORDINANCE #2023- _____ AN ORDINANCE AMENDING THE BARTLETT MUNICIPAL CODE SECTION 6-11-1303.1: SCHEDULE V, NO PARKING ZONES

Parking Restrictions Sycamore Trails



SYCAMORE LN

EVERGREEN LN

SYCAMORE TRAILS SCHOOL

**NO STANDING
NO STOPPING
NO PARKING.
SCHOOL DAYS
7:00 AM-4:30 PM**



0 40 80 160 Feet

ORDINANCE 2023-_____

**AN ORDINANCE AMENDING THE BARTLETT MUNICIPAL CODE
SECTION 6-11-1303.1: SCHEDULE V, NO PARKING ZONES**

BE IT ORDAINED by the President and Board of Trustees of the Village of Bartlett, Cook DuPage, and Kane Counties, Illinois, as follows:

SECTION ONE: That Section 6-11-1303.1: Schedule V, No Parking Zones, of the Bartlett Municipal Code, as amended is hereby further amended by adding the following:

East side of Sycamore Lane in front of Sycamore Trails Elementary School during school days from 7am – 4:30pm.

SECTION TWO: SEVERABILITY. The provisions of this Ordinance are to be considered as severable and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION THREE: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are expressly repealed only to the extent of such conflict or inconsistency.

SECTION FOUR: EFFECTIVE DATE. This ordinance shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: February 7, 2023

APPROVED: February 7, 2023

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2023-____ enacted on February 7, 2023 and approved on February 7, 2023 as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk



Agenda Item Executive Summary

Item Name: IDOT Memorandum of Understanding (MOU) for Construction and Maintenance
Committee or Board: Village Board

BUDGET IMPACT			
Amount:	N/A	Budgeted	N/A
List what fund	N/A		
EXECUTIVE SUMMARY			
<p>The Illinois Department of Transportation (IDOT) allows municipalities, with appropriate engineering staff and experience, to assume review and oversight of the annual MFT maintenance and/or construction program. When approved, this understanding will allow us to more efficiently manage design, review and scheduling of our annual MFT maintenance activities.</p> <p>The MOU does require that the included list of documents and forms be submitted each February. These documents are required for the MFT program we currently run, and we are familiar with the process and procedure.</p>			
ATTACHMENTS (PLEASE LIST)			
Memo, Resolution, IDOT MOU			

ACTION REQUESTED

For Discussion Only _____
Resolution X
Ordinance _____

MOTION: I MOVE TO APPROVE RESOLUTION 2023-_____, A RESOLUTION APPROVING OF A MEMO. OF UNDERSTANDING (MOU) BETWEEN THE VILLAGE OF BARTLETT AND THE ILLINOIS DEPARTMENT OF TRANSPORTATION (IDOT)

Staff: Bob Allen
Village Engineer
Date: February 7, 2023

MEMORANDUM

To: Paula Schumacher, Village Administrator
From: Bob Allen, Village Engineer
Subject: IDOT Memo. Of Understanding (MOU) for Construction and Maintenance
Date: February 7, 2023

The Illinois Department of Transportation (IDOT) allows municipalities, with appropriate engineering staff and experience, to assume review and oversight of the annual MFT maintenance and/or construction program. When approved, this understanding will allow us to more efficiently manage design, review and scheduling of our annual MFT maintenance activities.

The MOU does require that the included list of documents and forms be submitted each February. These documents are required for the MFT program we currently run, and we are familiar with the process and procedure.

Please place this resolution on the next available Board agenda for action.

MOTION: I MOVE TO APPROVE RESOLUTION 2023-_____, A RESOLUTION APPROVING OF A MEMO. OF UNDERSTANDING (MOU) BETWEEN THE VILLAGE OF BARTLETT AND THE ILLINOIS DEPARTMENT OF TRANSPORTATION (IDOT)

RESOLUTION 2023 - _____

**A RESOLUTION APPROVING OF A MEMORANDUM OF UNDERSTANDING (MOU)
BETWEEN THE VILLAGE OF BARTLETT AND THE ILLINOIS DEPARTMENT OF
TRANSPORTATION (IDOT)**

BE IT RESOLVED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

SECTION ONE: The MOU dated February 7, 2023, between the Village of Bartlett and the State of Illinois Department of Transportation (the "MOU"), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: That the Village President and the Village Clerk are hereby authorized and directed to sign and attest, respectively, on behalf of the Village of Bartlett.

SECTION THREE: SEVERABILITY. The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: February 7, 2023

APPROVED: February 7, 2023

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, Lorna Giles, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2023 - _____ enacted on February 7, 2023 and approved on February 7, 2023, as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk

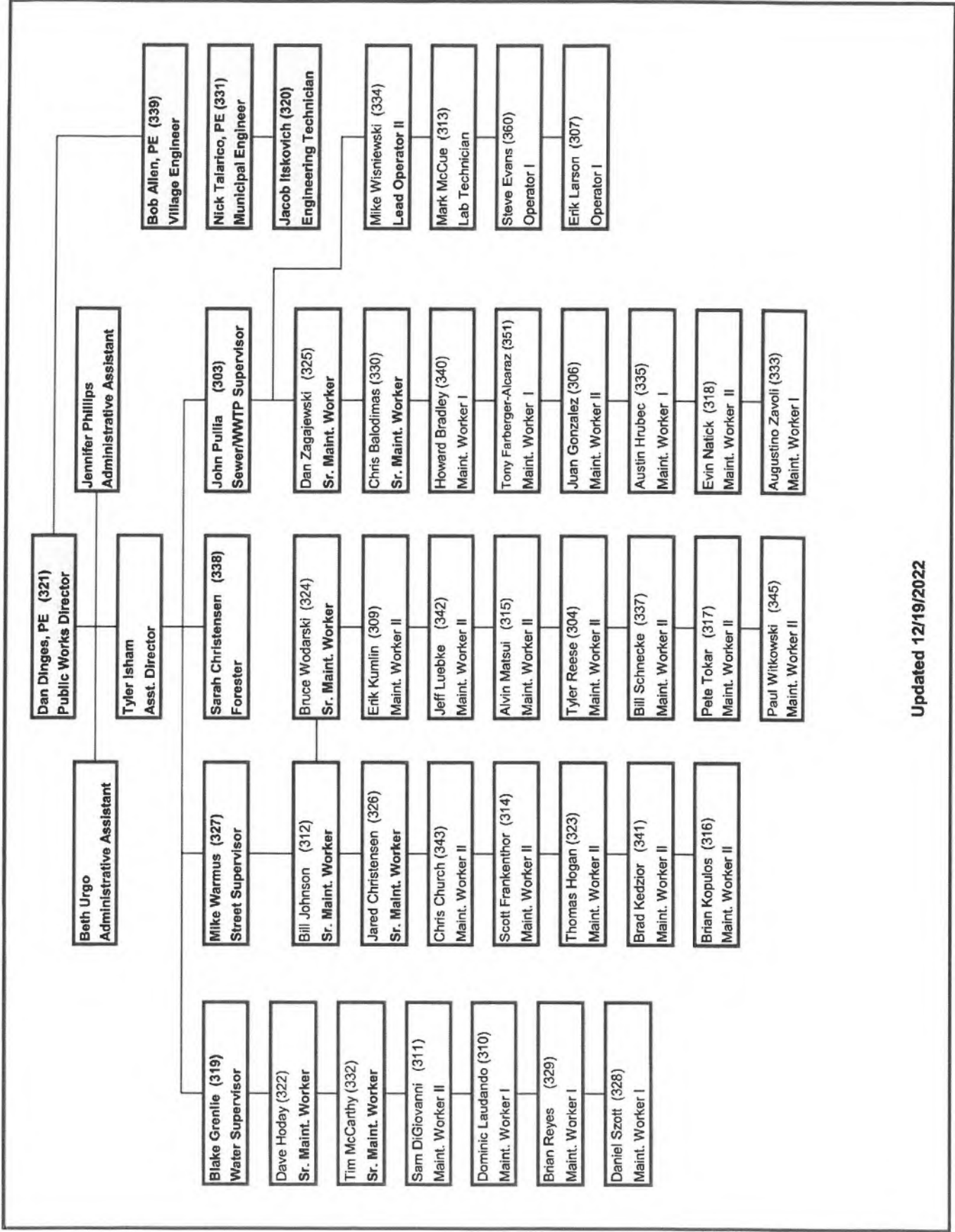
BARTLETT PUBLIC WORKS – ENGINEERING DIVISION

Director of Public Works	Dan Dinges, PE
Village Engineer	Bob Allen, PE
Municipal Engineer	Nick Talarico, PE
Engineering Technician	Jake Itskovich

Attached is the Bartlett Public Works Organization Chart. The Engineering Division path is highlighted. The Engineering Division of Bartlett Public Works consists of the 4 positions shown. All projects undertaken by Bartlett PW are under the direct supervision and/or control of one or more of the PE's on the staff. Consultants are utilized for some projects, but always report to one of the engineers.

Much of the Bartlett MFT work consists of road resurfacing, curb/gutter/sidewalk repair and replacement, crack sealing, pavement preservation, and some miscellaneous projects. Municipal Engineer Nick Talarico has completed all required MFT documentation for these projects for several years. We have previous experience with many, if not most, of the listed documents or IDOT forms that must be submitted annually.

Bartlett Public Works Organization Chart





Municipality: Village of Bartlett

This agreement, by and between the Department of Transportation, State of Illinois, hereinafter called the **DEPARTMENT**, and **Village of Bartlett**, of the State of Illinois, hereinafter called the **MUNICIPALITY**.

WITNESSETH:

WHEREAS, the Illinois Highway Code provides that the **DEPARTMENT**, upon satisfying itself that the **MUNICIPALITY** is adequately organized, staffed, equipped and financed to discharge satisfactorily the duties and requirements of 605 ILCS 5/7-203.2, may grant a municipality permission to construct or maintain highways or sections thereof when such projects are financed in whole or in part with any funds received from the State except Federal-aid funds, without approval and supervision of the **DEPARTMENT**, providing the **MUNICIPALITY** will enter into an Agreement of Understanding with the **DEPARTMENT**, and;

WHEREAS the **MUNICIPALITY** has complied with the requirements of 605 ILCS 5/7-301, and,

WHEREAS this agreement addresses the approval of Motor Fuel Tax, 80,000 Pound Truck Access Road, Economic Development, and any other state funded projects being administered under Motor Fuel Tax policies and procedures, and;

NOW THEREFORE, for and in consideration of the covenants and agreements herein contained, the parties agree as follows:

THE MUNICIPALITY AGREES:

1. That it will maintain an adequate, fully staffed organization to the level this Agreement of Understanding was executed and will keep the **DEPARTMENT** currently advised of the organization and key staffing;
2. That it will affect a coordinated 12 month or 24 month maintenance program in accordance with the intent of the law;
3. That it will follow the procedure set forth in 605 ILCS 5/7-203 of the Illinois Highway Code for the construction and maintenance of any highway;
4. That it will supply the **DEPARTMENT**, for record purposes, documentation listed on Attachment A within the timeframe shown, or upon the request of the **DEPARTMENT**;
5. To obtain the **DEPARTMENT'S** approval of all bridge condition reports, preliminary bridge design and hydraulic reports, plans and specifications for all bridges and culverts required by policy contained in Chapter 10 of the Bureau of Local Roads and Streets Manual;
6. To provide Form BLR 10220 asbestos certification, on bridge projects and requesting load ratings from the **DEPARTMENT** for resurfacing, of structures greater than 20 feet long measured along the centerline of the roadway;
7. To obtain all necessary permits and environmental/cultural clearances in accordance with the Bureau of Local Roads and Streets Manual and other Department policy before advertising a project for letting or performing the project with its own forces;
8. That plans for highway construction and maintenance work will be designed in accordance with the latest edition of the Bureau of Local Roads and Streets Manual and design policies adopted by the **DEPARTMENT**. Modifications and design deviations proposed by the **MUNICIPALITY** must be approved using procedures outlined in Chapter 10 of said Manual;

9. That plans and specifications for maintenance or construction will be prepared as applicable by a licensed professional/structural engineer or under his or her direct supervision. Plans shall bear the engineer's professional/structural seal as applicable;
10. To obtain the **DEPARTMENT'S** approval of plans and specifications for improvement of State highways and appurtenances thereto prior to advertising for bids;
11. To obtain the **DEPARTMENT'S** approval of all connections to the State Highway System;
12. That all right-of-way will be secured prior to advertising a project for letting, unless prior approval by the **DEPARTMENT** has been secured;
13. To advertise for bids and let contracts for maintenance or construction to the lowest responsible bidder in accordance with **DEPARTMENT** policy, or with the concurrence of the **DEPARTMENT**, do the work itself through its officers, agents and employees;
14. That it will perform or cause to be performed all construction and material inspections required on its construction and maintenance projects using the Project Procedures Guide and other procedures acceptable to the **DEPARTMENT**. The **MUNICIPALITY** will document the inspections and make said documentation available to the **DEPARTMENT** at all times;
15. That reimbursement requests for State funded projects shall contain backup documentation per BLRS Manual Chapter 5-10;
16. That it will provide Material Certification in accordance with the applicable portions of Section 800 of the Project Procedures Guide. The **MUNICIPALITY** will certify to the Deputy Director of Highways, Region One Engineer that the required material testing and sampling were done for all materials incorporated in the construction or maintenance work. The **MUNICIPALITY** will further certify that, for all materials, the Method of Acceptance with the appropriate Evidence of Materials Inspection is available for the **DEPARTMENT** to review. A copy of the Material Certification Letter (Attachment B) will be included with each Engineer's Payment Estimate (BLR 13230, final payment version).

17. To withhold final payment to the contractor on construction projects involving State highways and appurtenances until written certification is received that the work has been performed in accordance with the plans and specifications and accepted by the **DEPARTMENT**. The **MUNICIPALITY** will notify the **DEPARTMENT** at least two (2) weeks prior to the final inspection on construction projects involving State highways and appurtenances so arrangements can be made for a **DEPARTMENT** representative to attend;
18. That it will provide the **DEPARTMENT** with the Local Public Agency General Maintenance – Estimate of Cost/Maintenance Expenditure Statement (BLR14222 – Maintenance Expenditure Statement version) within 3 months from the end of the maintenance period.
19. That it will provide the **DEPARTMENT** with the Final Report of Expenditures (BLR 13510) for project close-out, within one (1) year after the completion of the work;
20. That it will make all records available to personnel of the **DEPARTMENT** for review and/or audit for a minimum of three (3) years after project close-out and **DEPARTMENT** review and/or audit;
21. That it will submit an annual report to the **DEPARTMENT** by February 1 of each year, listing the projects undertaken, a description and limits of each project, the status of the projects, the amount and type of funds expended, and a map showing the locations of the various projects for the previous calendar year;
22. That use of funds not specified in this agreement will require approval by the **DEPARTMENT**.

THE DEPARTMENT AGREES:

1. That in view of the foregoing covenants, its approval and supervision of any activities related to construction and maintenance projects and expenditures funded by Motor Fuel Tax and/or any other funds received from the State and administered under Motor Fuel Tax policies and procedures will not be required except as hereinabove specified;

2. That it will provide off-site material inspections and testing at sources normally visited by state inspectors. The **DEPARTMENT** may perform certain construction and material inspections as agreed to by the **DEPARTMENT'S** Region One, District One Office and the **MUNICIPALITY**. If **DEPARTMENT** personnel are not available to perform these material inspections, the **MUNICIPALITY** will be responsible for providing the required inspection and documentation.

IT IS MUTUALLY AGREED:

1. That executed joint agreements between the **MUNICIPALITY** and **DEPARTMENT** will be required for all State funded projects requiring a separate obligation;
2. That the provisions of this agreement shall not apply to any federally funded projects and/or state funded projects not administered under Motor Fuel Tax policies and procedures.
3. At the Department's discretion, it reserves the right to supersede this agreement and require full oversight for certain state funded programs.
4. That the Department reserves the right to request information on any Maintenance project for review and inspection.
5. The **DEPARTMENT** may make periodic inspections of the jobsite and project file documentation, if it deems necessary, to satisfy itself that the work is being done in compliance with the plans, specifications and departmental procedures.
6. This agreement shall remain in full force and effect unless terminated by either party upon 30 days written notification, or when the undersigned municipal engineer terminates employment under such title/position with the **MUNICIPALITY**.

Executed by the **MUNICIPALITY** this _____ day of _____, 2023 .

Municipal Engineer (Print or Type)

Mayor/Village President (Print or Type)

By _____
Municipal Engineer

By _____
Mayor/Village President

Accepted:

By _____ Date: _____
District Local Roads Engineer

By _____ Date: _____
Regional Engineer

Executed by the **DEPARTMENT** this _____ day of _____, 20_____

STATE OF ILLINOIS, DEPARTMENT OF
TRANSPORTATION

Engineer of Local Roads and Streets

ATTACHMENT A
Agreements of Understanding Document Submittal Requirements

February 1st of each year submit a listing of construction projects undertaken, a description of each project, the status of projects, the amount and type of funds expended and a map showing the locations of the various projects for the previous calendar year.

To supply the Department, for record purposes, documentation listed below within the time frame shown. If the Local Public Agency wishes to have a copy returned after being stamped by the Department, then add one more original to the required number of originals to be submitted and request one set of the documents be returned.

If a form is submitted electronically, it is to be submitted to the email address as directed by the applicable district.

General Maintenance Projects			
Title	BLR Form #	#Originals to Submit	Comments
Local Public Agency General Maintenance Estimate of Cost/Maintenance Expenditure Statement	BLR 14222	1	A revised or supplemental estimate of cost must be submitted if items being added require bidding.
Resolution for Maintenance Under the Illinois Highway Code	BLR 14220	1	If expenditures will exceed resolution, a supplemental resolution must be submitted.
Equipment Rental Schedule	BLR 12110	1	
Contractor's Bulletin Request for Advertisement	BLR 12310	1	When emailing this form, it should be submitted as directed by the applicable district.
All above documents must be received prior to advertisement. MFT funds will be authorized upon the Local Public Agency's request and based on IDOT's calculations of available funds. Authorizations will be based on these estimates including engineering.			
Acceptance of Proposal to Furnish Materials Approval of Award	BLR 12330	1	Submit within two weeks after the material proposal is executed.
Material Quotations	BLR 12250	1	Submit within two weeks of acceptance of bids.
Tabulation of Bids	BLR 12315	1	Submit with BLR 12330, and/or Contract Documents, whichever applies.
(Construction) Estimate of Cost	BLR 11510	1	Submit within two weeks after the contract is executed.
Contract and Contract Bond	BLR 12320 BLR 12321	1	Submit within two weeks after the contract is executed.
Local Public Agency General Maintenance Estimate of Cost/Maintenance Expenditure Statement	BLR 14222	1	Submit the Maintenance Expenditure version within three months after the end of the maintenance period. MFT will be balanced using this form.

Construction Projects			
Title	BLR Form #	# of Originals to Submit	Comments
Preliminary Bridge Design & Hydraulic Report	BLR 10210	1	This can be submitted electronically.
Environmental Survey Request			Submittal is accomplished through PMA system.
Local Public Agency Engineering Services Agreement	BLR 05530	1	
Resolution for Improvement under the Illinois Highway Code	BLR 09110	1	
Plans for structural adequacy		1	Submit for structures funded with MFT funds. For structures funded with local funds this must be submitted for structures over 30'. Documents can be electronically submitted.
Plans and Specifications		1	Must be approved by the Department prior to advertisement when involving a State Highway. Documents can be electronically submitted.
Contractor's Bulletin Request for Advertisement	BLR 12310	1	When emailing this form, it should be submitted as directed by the applicable district.
All above documents must be received prior to advertisement. MFT funds will be authorized upon the Local Public Agency's request, and based on IDOT's calculations of available funds.			
Contract Estimate of Cost	BLR 11510	1	Submit within two weeks after Contract is executed.
Contract Plans, Specifications, Contract, Contract Bond	Various BLR 12320 BLR 12321	1	Submit within two weeks after Contract is executed. Authorization of MFT funds will be based on the signed contract including engineering.
Tabulation of Bids	BLR 12315	1	Submit with BLR 12330 or Contract Documents, which ever applies. To be submitted within two weeks of execution of documents.
Acceptance of Proposal to Furnish Materials & Approval of Award	BLR 12330	1	Submit within two weeks after the material proposal is executed. Authorization will be based on the executed material proposal.
Reimbursement Requests	BLR 5620	1	Submit with attachments as required by BLRS Manual Chapter 5-10.
Request for Approval of Change in Plans	BLR 13210	1	If applicable, submit agreed unit price letter(s) and/or Force Account Bill(s).
Engineer's Payment Estimate	BLR 13230	1	To be submitted within 1 year of completion of work.
Commitment List		1	In accordance with Chapter 10 of the BLRS Manual,
Material Certification Letter		1	See Attachment B
Final Report of Expenditures	BLR 13510	1	To be submitted within 1 year of final inspection.

ATTACHMENT B

_____ MUNICIPAL AGREEMENT OF UNDERSTANDING
FOR MAINTENANCE AND CONSTRUCTION
MATERIAL CERTIFICATION LETTER

Date: _____

Regional Engineer

RE: Agency _____

Section _____

Route _____

Contractor _____

Dear Sir/Madam:

This letter is to certify:

The results of the tests on acceptance samples indicate the materials incorporated in the construction work, and the construction operations controlled by sampling and testing were in close conformity with the approved plans and specifications.

The Method of Acceptance with the appropriate Evidence of Materials Inspection for the materials incorporated in the construction work have been retained in the project records and are available for the Department to review.

Exceptions to the plans and specifications are explained on the attached sheet.

-OR-

There are no Exceptions.

(Check the appropriate statement)

Sincerely,

By Municipal Engineer