

VILLAGE OF BARTLETT



**OUTDOOR SPECIAL EVENT
EMERGENCY ACTION PLAN**

EVENT DATE:	EVENT LOCATION:
EVENT TIME:	PREPARED BY:
PRIMARY CONTACT:	SECONDARY CONTACT:
PRIMARY CELL #:	SECONDARY CELL #:

1.0 GENERAL

2.0 PURPOSE

3.0 ASSUMPTIONS

4.0 BASIC EMERGENCY ACTION PLAN

A. EAP Event Representative:

B. Public Information Systems

C. Emergency Notification

D. Severe Weather

1. Before the event

2. During the event

3. Lightning

4. Wind Gusts

E. Fire

F. Medical Emergencies

G. Law Enforcement

H. Emergency Vehicle Access

5.0 ADDITIONAL EMERGENCY PLANNING INFORMATION

***Dial 9-1-1 for emergency