



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**May 3, 2022**

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1. CALL TO ORDER

President Wallace called the regular meeting of May 3, 2022 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:02 p.m.

2. ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, Reinke, Suwanski and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Economic Development Coordinator Tony Fradin, Sr. Management Analyst Sam Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Director of Public Works Dan Dinges, Assistant Public Works Director Tyler Isham, Planning & Development Director Roberta Grill, Asst. Golf Professional Paul Galvan, Police Chief Patrick Ullrich, Deputy Chief Jim Durbin, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

3. INVOCATION – Pastor Alex Culpepper from Alliance Bible Church gave the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the Agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a Board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the Agenda. He asked if there were any items a Board member wished to remove from the Consent Agenda, or any items a Board member wished to add to the Consent Agenda.

Trustee Hopkins stated that he would like to add Item 12.A.1; Ordinance 2022-31, an Ordinance Approving a Final Subdivision/PUD Plat and Final PUD Plan for Grasslands Subdivision Phase 1 to the Consent Agenda.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of



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matters being voted upon. He then stated that he would entertain a motion to Amend the Consent Agenda, and the items designated to be approved by consent therein.

Trustee Deyne moved to Amend the Consent Agenda and that motion was seconded by Trustee Hopkins.

**ROLL CALL VOTE TO AMEND THE CONSENT AGENDA AND CONSENT ITEMS THEREIN**

**AYES:** Trustees Deyne, Gandsey, Gunsteen, Hopkins, Reinke, Suwanski  
**NAYS:** None  
**ABSENT:** None  
**MOTION CARRIED**

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee Hopkins.

**ROLL CALL VOTE TO APPROVE THE AMENDED CONSENT AGENDA AND CONSENT ITEMS THEREIN**

**AYES:** Trustees Deyne, Gandsey, Gunsteen, Hopkins, Reinke, Suwanski  
**NAYS:** None  
**ABSENT:** None  
**MOTION CARRIED**

6. MINUTES – Covered and approved under the Consent Agenda.
7. BILL LIST – Covered and approved under the Consent Agenda.
8. TREASURER’S REPORT - None
9. PRESIDENT’S REPORT
  - A. President Wallace read a Proclamation for Anita Werderich for her leadership in Scouting.
  - B. Trustee Suwanski read a Proclamation for National Police Week.
  - C. President Wallace read a Proclamation for National Bike Month.
  - D. Trustee Hopkins read a Proclamation for Building Safety Month.



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10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Deyne recognized staff birthdays and anniversaries.

Trustee Gunsteen asked for an update on the apartment building and the car dealership.

Planning and Development Director, Roberta Grill stated that the car dealership has submitted engineering plans and they are under review right now. They are waiting for a full submittal for the building. The apartment building "property" is waiting to be closed.

Village Administrator Paula Schumacher stated that she and the mayor are meeting with Mr. Rafidia next Wednesday. They asked for an extension when they met three months ago due to supply delays. They agreed to meet in May and see where they are at.

Trustee Hopkins asked how they are doing with all the rain we had.

Public Works Director Dan Dinges stated that overall they are doing pretty good. All the basins are filling up and he hopes it stops soon since they are getting to the point where they are getting saturated.

Trustee Hopkins asked if the rain is interfering with production at the treatment plant.

Mr. Dinges stated that it slows things down but they are still working in the rain. They got some footings and floors poured so it's not too bad.

Trustee Gandsey thanked staff that put the video together about the train merger. She thought it was very helpful with all the different points and easy to fill out the acquisition form and send to our representative. She encouraged everyone to do it and keep sharing the video so everyone is aware.

Ms. Schumacher stated that Scott Skrycki was the creator of that and all the other coalition members have asked Scott to do one for them too.

11. TOWN HALL - None

12. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS



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Trustee Hopkins stated that Ordinance 2022-31, an Ordinance Approving a Final Subdivision/PUD Plat and Final PUD Plan for Grasslands Subdivision Phase 1 was covered and approved under the Consent Agenda.

**B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY**

Trustee Gandsey stated that there was no report.

**C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE**

Trustee Deyne stated that Resolution 2022-32-R, a Resolution Approving of Disbursement Request for Payout No. 30 from the Subordinate Lien Tax Increment Revenue Note, Series 2016 for the Elmhurst Chicago Stone Bartlett Quarry Redevelopment Project was covered and approved under the Consent Agenda.

**D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN GUNSTEEN**

Trustee Gunsteen presented the Annual Appointments of Village Officers by the Village President with the Advice and Consent of the Board and President Wallace read each appointment.

- a. Village Administrator, Paula Schumacher
- b. Village Attorney, Bryan Mraz
- c. Village Treasurer, Todd Dowden
- d. Village Budget Officer, Todd Dowden
- e. Director of Public Works, Daniel Dinges
- f. Building and Code Enforcement Division Manager/Building Official John Komorowski
- g. Electrical Inspector, William Dettmer
- h. Plumbing Inspector, Dewayne Burris
- i. Chief of Police, Patrick Ullrich
- j. Village Engineer, Robert Allen
- k. Administrative Hearing Officer, Thomas Bastian
- l. Open Meetings Act Officer, Paula Schumacher
- m. Freedom of Information Act Officers, Samuel Hughes, Scott Skrycki (in his absence)
- n. Planning and Development Services Director/Zoning Administrator, Roberta Grill



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Trustee Deyne moved to Consent to the Annual Appointments of Village Officers by the Village President with the Advice and Consent of the Board and that motion was seconded by Trustee Gunsteen.

**ROLL CALL VOTE TO CONSENT TO THE ANNUAL APPOINTMENTS OF VILLAGE OFFICERS**

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, Reinke, Suwanski

NAYS: None

ABSENT: None

**MOTION CARRIED**

Trustee Gunsteen stated that Resolution 2022-33-R, a Resolution Approving of the Professional Service Agreement Between the Village of Bartlett and Bryan E. Mraz & Associates, P.C.; Resolution 2022-34-R, a Resolution Approving of the Professional Service Agreement Between the Village of Bartlett and the Law Offices of Robert J. Krupp, P.C.; Resolution 2022-35-R, a Resolution Approving of the Professional Service Agreement Between the Village of Bartlett and the Law Firm of Storino, Ramello & Durkin were covered and approved under the Consent Agenda.

**E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI**

Trustee Suwanski stated that there was no report.

**F. PUBLIC WORKS COMMITTEE, CHAIRMAN REINKE**

Trustee Reinke stated that Resolution 2022-36-R, a Resolution Approving of the Temporary Construction and Permanent Sanitary Sewer Easement Agreement Between the Village of Bartlett and Maryville Academy; Resolution 2022-37-R, a Resolution Approving the Herrick House Lift Station and Force Main Agreement Between the Village of Bartlett and H. Linden & Sons Water and Sewer, Inc.; Resolution 2022-38-R, a Resolution Approving the Construction Engineering Services Agreement Between the Village of Bartlett and Trotter & Associates, Inc. for the Maryville (Herrick House) Lift Station and Force Main Improvements for Construction Engineering Services; Resolution 2022-39-R, a Resolution Approving of the Agreement Between the Village of Bartlett and Schroeder & Schroeder Inc. for the 2022-2024 Concrete Replacement Project; Purchase of (2) 2024 International Trucks from Rush Truck Centers of Springfield, IL; Purchase of 2022 John Deere 444P 4WD Loader from West Side Tractor Sales, Wauconda, IL; Resolution 2022-40-R, a Resolution Approving the Contract for Sanitary Sewer Rehabilitation Between the Village of Bartlett and Structured Solution, LLC; Ordinance 2022-41, an Ordinance Amending the Bartlett Municipal Code Section 6-11-1304.5:



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Parking During Snow Removal and Street Cleaning Operations; Resolution 2022-42-R, a Resolution Approving of the 2022 Crack Sealing Project Agreement Between the Village of Bartlett and Denler, Inc.; Resolution 2022-43-R, a Resolution Approving of the 2022 Pavement Marking Project Agreement Between the Village of Bartlett and Superior Road Striping, Inc. were covered and approved under the Consent Agenda.

**13. NEW BUSINESS**

Trustee Suwanski congratulated the police department on the Open House and said that it went well.

Police Chief Patrick Ullrich stated that they had 900 people walk through.

Trustee Reinke stated that it was fantastic and great to see so many residents. He stated that he knew that IDOT was looking at revamping Lake Street. He asked if staff put their two cents in for the interchange or connection between Route 25 and Lake Street as a way of handling some of the truck traffic at Lake and Naperville.

Mr. Dinges stated that they were notified of the work they are doing at the Shales Parkway intersection and he put in comments to look at expanding the Naperville/Lake intersection for improvements. They recently contacted them to see if there is an interim improvement with the traffic signal timing for the northbound to westbound left turn. They said that Lake Street has the predominant movement so they will get the most time but they will see if they can tweak that.

President Wallace stated that he hopes there would be a long-term solution for Lake Street.

Mr. Dinges stated that the Shales intersection will be grade separated so Lake Street will go over Shales. Where the railroad bridge is, that elevation will continue. They will have on/off ramps instead of the stop light which will help movement. It goes all the way to Horizon and they have asked them to look at Horizon to also make an improvement.

President Wallace asked about the letting of West Bartlett and Route 59.

Mr. Dinges stated that it was awarded and they had a pre-construction meeting. They will be starting soon.

President Wallace stated that with this intersection improvement, Naperville Road traffic is going to get worse. He asked staff to communicate with trucking companies to re-route truck traffic.



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14. QUESTION/ANSWER PRESIDENT & TRUSTEES - None

15. ADJOURN

President Wallace stated that the Board will adjourn and there will be a Committee of the Whole meeting immediately following.

There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting and that motion was seconded by Trustee Suwanski.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, Reinke, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 7:27 p.m.

Lorna Giles  
Village Clerk