



VILLAGE OF BARTLETT
PUBLIC HEARING MINUTES
April 5, 2022

1. CALL TO ORDER

President Wallace called the 2021-2022 Proposed Budget Public Hearing meeting of April 5, 2022 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m

2. ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, Suwanski and President Wallace

ABSENT: Trustee Reinke

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Human Resources Director Janelle Terrance, Sr. Management Analyst Sam Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Director of Public Works Dan Dinges, Assistant Public Works Director Tyler Isham, Public Works Engineer Bob Allen, Planning & Development Director Roberta Grill, Food & Beverage Manager Paul Petersen, Police Chief Patrick Ullrich, Deputy Chief Geoff Pretkelis, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

Village Administrator Paula Schumacher stated the proposed revenues for fiscal 2022-23 budget total \$89.6 million and includes \$18.2 million in borrowing for capital projects. The remaining revenues are divided among property taxes, other taxes, services charges and other revenue. The proposed general property tax levy is to remain flat from last year. Sales Tax and Income Tax will continue to be monitored monthly as sales tax is the most sensitive to economic conditions and changes could be made to the amount of income tax shared with municipalities.

The total proposed budget for fiscal year 2022-23 is \$89.3 million. This is a 1.4% decrease from last year. The overall budget decrease is primarily due to the decrease in capital project costs including the waste water treatment plant and the Devon Avenue lift station. The total operating budget is \$52.4 million. Operating expenditures can be divided into five primary uses. About 32% of the operating expenditures are for public safety. Public Works is about 38% and includes streets, water, sewer and parking. The remaining 30% is divided among general government, golf and debt service.

The capital portion of the proposed budget is \$36.8 million. The capital portion of the budget varies from year to year based upon the individual projects we have scheduled. Capital projects of the budget are divided into six broad categories; water, sewer, streets, economic development, golf and other projects. \$4.1 million of the proposed capital projects in the 2022-23 budget relates to water projects. \$16.0 million is for the Bittersweet wastewater treatment plant improvements. Other projects include the sanitary sewer



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system rehabilitation program, the annual streets maintenance program, and improvements in the Brewster Creek and Bluff City TIF developments.

The budget year begins May 1, 2022 and goes through April 30, 2023.

President Wallace asked if there were any questions for the proposed 2022-23 budget. He asked the board if they had any questions or comments and stated that they would then open it up to the general public. There were no further comments from the general public.

Attorney Mraz stated that Notice of this Public Hearing was published on March 17, 2022 in accordance with statute.

There being no further business to discuss, Trustee Deyne moved to adjourn the Public Hearing and that motion was seconded by Trustee Suwanski.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, Suwanski

NAYS: None

ABSENT: Trustee Reinke

MOTION CARRIED

The Public Hearing was adjourned at 7:04 p.m.

Lorna Gilles
Village Clerk



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BOARD MINUTES
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1. CALL TO ORDER

President Wallace called the regular meeting of April 5, 2022 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

2. ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, Suwanski and President Wallace

ABSENT: Trustee Reinke

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Human Resources Director Janelle Terrance, Sr. Management Analyst Sam Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Director of Public Works Dan Dinges, Assistant Public Works Director Tyler Isham, Public Works Engineer Bob Allen, Planning & Development Director Roberta Grill, Food & Beverage Manager Paul Petersen, Police Chief Patrick Ullrich, Deputy Chief Geoff Pretkelis, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

3. INVOCATION – Pastor Matt Soules from the Village Church of Bartlett gave the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the Agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a Board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the agenda. He asked if there were any items a Board member wished to remove from the Consent Agenda, or any items a Board member wished to add to the Consent Agenda.

Trustee Gunsteen stated that in the absence of Trustee Reinke, he would like to add Item 12.F.1. Resolution 2022-21-R, a Resolution Approving of Change Order No. 2 to the Contract Between the Village of Bartlett and Joseph J. Henderson & Son, Inc. for the Bittersweet Water Reclamation Facility Improvements for a \$266,915.54 Decrease in the Original Contract Sum to the Consent Agenda.



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President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to Amend the Consent Agenda, and the items designated to be approved by consent therein.

Trustee Deyne moved to Amend the Consent Agenda and that motion was seconded by Trustee Hopkins.

ROLL CALL VOTE TO AMEND THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, Suwanski
NAYS: None
ABSENT: Trustee Reinke
MOTION CARRIED

Trustee Deyne moved to Approve the Amended Consent Agenda and that motion was seconded by Trustee Hopkins.

ROLL CALL VOTE TO APPROVE THE AMENDED CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, Suwanski
NAYS: None
ABSENT: Trustee Reinke
MOTION CARRIED

6. MINUTES – Covered and approved under the Consent Agenda.
7. BILL LIST – Covered and approved under the Consent Agenda.
8. TREASURER’S REPORT - None
9. PRESIDENT’S REPORT

President Wallace stated that with the advice and consent of the Village Board, he appoints Steve Callahan to a 2-year term on the Planning and Zoning commission beginning April 5, 2022 and ending April 5, 2024.



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Trustee Deyne motioned to Concur to the Appointment of Steve Callahan to the Planning and Zoning commission for a 2-year term and that motion was seconded by Trustee Gunsteen.

ROLL CALL VOTE TO CONCUR TO THE APPOINTMENT OF STEVE CALLAHAN TO THE PLANNING AND ZONING COMMISSION FOR A 2-YEAR TERM

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, Suwanski
NAYS: None
ABSENT: Trustee Reinke
MOTION CARRIED

President Wallace stated that with the advice and consent of the Village Board, he appoints Mike Werden to serve as Chairman of the Planning and Zoning Commission beginning April 5, 2022. Mike knows more than any human being about the Village of Bartlett. Mike served 43 years on a previous commission and he thought it was a great opportunity to lead this new commission.

Trustee Suwanski motioned to Concur to the Appointment of Mike Werden to serve as Chairman of the Planning and Zoning commission and that motion was seconded by Trustee Deyne.

ROLL CALL VOTE TO CONCUR TO THE APPOINTMENT OF MIKE WERDEN AS CHAIRMAN OF THE PLANNING AND ZONING COMMISSION

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, Suwanski
NAYS: None
ABSENT: Trustee Reinke
MOTION CARRIED

Trustee Suwanski read a Proclamation recognizing the week of April 10-16, 2022 as "National Public Safety Telecommunication Week" in the Village of Bartlett and commend the devotion, contributions, and services of the DU-COMM telecommunicators.

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES - None

11. TOWN HALL

Joel Turk, 556 Philip Drive

Mr. Turk stated that he was the President of the HOA Four Seasons and they represented 31 families along Naperville Road. His concern is the amount of traffic on Naperville Road



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as a result of further development, both commercial and residential. The Grasslands development that has been approved will add traffic. He spoke about the Puckett Reserve apartments and according to the website, they were approved by the village for development. In a prior meeting concerning the Grasslands, it seemed like the village was going to pump the brakes on any further development along Naperville Road because of the traffic. He is aware that it is a Cook County road and signage has been posted to prevent trucks from commuting along that section of highway. However, he witnesses every day, more and more semis. How can that enforcement take place? He suggested minimizing the development until plans can be put in place to accommodate and make the infrastructure adequate.

President Wallace stated that the Puckett Reserve has not been approved by the board. He asked the chief to follow up with Mr. Turk and let him know about the additional things that are going on with the county. The letting is going out for the improvements at West Bartlett and Route 59. One of the main reasons that trucks take Naperville Road is because of the traffic light back up.

Public Works Director Dan Dinges stated that bids were already opened for West Bartlett Road and Route 59 improvements. He was told today that there will be a pre-construction meeting next week. He expects construction to get started this spring or summer. It will make Naperville Road worse in the short term. When it is done, he expects more traffic will go to Route 59.

Ovidio Fernandez-Cuervo, 641 Philip Drive

Mr. Fernandez-Cuervo stated that he is the HOA President for the Greens of Villa Olivia on Naperville Road. He stated that there are times when he cannot exit his subdivision because of the traffic on Naperville Road. He thought that the Grasslands subdivision was a wonderful idea and he is not anti-development. He thought they did a great job with plans and in the number of units, etc. He asked the board last year to think about different ways to access that land from Route 59. The development has 81 single-family units, 60 active adult and 90 duplexes. That is 231 housing units X 2 cars per unit and each drives out once per day = 924 cars leaving that day. The townhomes all access Naperville Road and that is 111 units or 444 cars hitting Naperville Road. Adding the two is 1,368 cars every day. The Puckett Reserve is asking for investors to help develop this property. There are 146 units X 2 cars per unit = 584 cars/day. He would like to see other access to that area.

President Wallace agreed with him but stated that Cook County has control of Naperville Road. The village has done everything they can outside of hiring an attorney to try to get them to fix it. He will consider all of the planned development on Naperville Road and encouraged them to take his message loud and clear to the Cook County Board.



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Mr. Fernandez-Cuervo stated that Cook County controls the road but the village controls what gets built there.

Audrey DeFrancesco, 286 Windsor Drive

Ms. DeFrancesco stated that she was a longtime Bartlett resident and lives in Brampton Place on Stearns Road. She spoke about the recent influx of overweight vehicles mainly but not limited to semi's, dumps and gravel trucks they continue to commute day and night through this no trucking zone. There is clearly marked signage that it is off limits to trucks over twelve thousand pounds except local deliveries. This is being ignored by many truck drivers who were using this two-lane road from 390 to the Brewster Creek Business Park to the stone quarries and to Route 59. Stearns Road runs through a residential neighborhood which is also home to Centennial Elementary, Alliance Bible Church and several parks as well as bike and walking paths. The police department has stated that they are aware of this ongoing problem and made monitoring this road a priority. They can only pull over an oversized vehicle if they physically see it cross both County Farm and Bartlett Roads, a code violation such as expired license or lights out, or if they are speeding. Additionally, they don't have the manpower to expedite an officer solely to this municipal road on a daily basis. She is asking the board for answers on how to solve this problem. She presented photographs of trucks on Stearns Road.

Mike Werden, 431 S. Main Street

Mr. Werden asked what the budget amount was. He stated that when he was working on his "Citizenship for the Community" merit badge, it had jumped from \$2 million to \$4 million because they were building the new sewage plant in 1974-75. He thanked the board for appointing him as Chairman of the Planning and Zoning Commission. He stated that his family moved here 60 years ago when he was 2 years old and Bartlett had 1,500 people. He always had an interest in government and politics. He was on the bi-centennial youth commission and when he was 19 he was appointed to the zoning board. He would drive in from school for the long meetings. He has been the chairman for the last 20 years. He explained that when he was first appointed, the Planning and Zoning board was split and now they have come back together again – full circle. He appreciated the boards confidence in him and he hoped to serve to the best of his capacity.

12. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that there was no report.



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B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

Trustee Gandsey stated that there was no report.

C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne presented Resolution 2022-19-R, a Resolution Adopting the Village of Bartlett Budget for Fiscal Year 2022-2023.

Trustee Deyne moved to approve Resolution 2022-19-R, a Resolution Adopting the Village of Bartlett Budget for Fiscal Year 2022-2023 and that motion was seconded by Trustee Gandsey.

Trustee Suwanski stated that she reviewed the vehicle replacement program with Dan Dinges. She clarified the \$160,000 dump truck was from last years budget but delivery is taking two years and that is why it appears in the current budget.

Trustee Gunsteen asked if the price will be held.

Public Works Director Dan Dinges stated that they have not heard that there will be an increase at this point. It will have to come back to board for approval if they do raise the price.

Trustee Suwanski asked if they could get other bids besides the State Purchasing Program.

Mr. Dinges stated that he would look into it. There are other joint purchasing programs. The alternative is for them to go out to bid themselves. Typically, the State Purchasing Program is the lowest.

President Wallace asked if there was any latitude in ordering a truck and having it detailed ourselves out in Brewster Creek Business Park.

Mr. Dinges stated that they do use "Auto Truck" but use "Monroe" for the bigger trucks. He will look into it.

Trustee Suwanski questioned the additional person in Planning and Development.

President Wallace stated that he trusts the fact that with as much business that is going on they need this addition but his opinion was to look into contracting this position. He



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discussed this with other board members and this adds pensions and additional expenses that go on forever. Is there another alternative?

Ms. Schumacher stated that they do contract some planning services on a limited basis. When there is an open position, they evaluate if it makes financial sense to replace the position, contract it out or to reallocate duties. She did not think this is a good option for this position. With all the new projects, they do not anticipate any kind of slow down in the next few years.

Ms. Grill stated that in addition, they currently have a part time position that has been open for several months that they are unable to fill.

President Wallace asked if they could remove the part time position and add the full time position.

Ms. Grill stated that they would not like to because they believe that they will be very busy.

President Wallace stated that with the slow down of materials, etc. there could be a complete halt in completing large projects. Would it be more prudent to wait until we know that they actually break ground before filling the position?

Ms. Grill stated that they have quite a few tenant buildouts in the village. It is a lot and this position would review all of those.

Ms. Schumacher stated that miscellaneous permits and smaller build out projects are going through the roof (double of previous years).

Trustee Gunsteen stated that a full-time person could close that gap and the part timer would not be needed.

President Wallace stated that he is in favor of removing the part timer and adding the full timer.

ROLL CALL VOTE TO ADOPT THE VILLAGE OF BARTLETT BUDGET FOR FISCAL YEAR 2022-2023

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, Suwanski
NAYS: None
ABSENT: Trustee Reinke
MOTION CARRIED



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Trustee Deyne presented Ordinance 2022-20, an Ordinance Amending the Bartlett Municipal Code Regarding Water and Sewer Charges.

Trustee Deyne moved to approve Ordinance 2022-20, an Ordinance Amending the Bartlett Municipal Code Regarding Water and Sewer Charges and that motion was seconded by Trustee Gunsteen.

Trustee Suwanski stated that they need a campaign to get the word out.

Ms. Schumacher stated that she is reviewing the materials and all of the social media outlets they are planning to use.

ROLL CALL VOTE TO APPROVE ORDINANCE 2022-20, AMENDING THE MUNICIPAL CODE REGARDING WATER AND SEWER CHARGES

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, Suwanski

NAYS: None

ABSENT: Trustee Reinke

MOTION CARRIED

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN GUNSTEEN

Trustee Gunsteen stated that there was no report.

E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI

Trustee Suwanski stated that there was no report.

F. PUBLIC WORKS COMMITTEE, CHAIRMAN REINKE

In the absence of Trustee Reinke, President Wallace stated that Resolution 2022-21-R, a Resolution Approving of Change Order No. 2 to the Contract Between the Village of Bartlett and Joseph J. Henderson & Son, Inc. for the Bittersweet Water Reclamation Facility Improvements for a \$266,915.54 Decrease in the Original Contract Sum was covered and approved under the Consent Agenda.

13. NEW BUSINESS

Trustee Deyne announced employee birthdays and anniversaries.



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14. QUESTION/ANSWER PRESIDENT & TRUSTEES - None

15. ADJOURN

President Wallace stated that the board will adjourn and there will be a Committee of the Whole meeting immediately following.

There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting and that motion was seconded by Trustee Gunsteen.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, Suwanski

NAYS: None

ABSENT: Trustee Reinke

MOTION CARRIED

The meeting was adjourned at 7:41 p.m.

Lorna Giles
Village Clerk