

**VILLAGE OF BARTLETT**  
**BOARD AGENDA**  
**JUNE 15, 2021**  
**7:00 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. INVOCATION
4. PLEDGE OF ALLEGIANCE
5. \*CONSENT AGENDA\*  
*All items listed with an asterisk\* are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the General Order of Business and considered at the appropriate point on the agenda.*
- \*6. MINUTES: Board & Committee Minutes – June 1, 2021
- \*7. BILL LIST: June 15, 2021
8. TREASURER'S REPORT: April, 2021  
Sales Tax Report – April, 2021  
Motor Fuel Tax Report – March, 2021
9. PRESIDENT'S REPORT:
  - A. Brian Goralski Retirement Recognition Proclamation
10. QUESTION/ANSWER: PRESIDENT & TRUSTEES
11. TOWN HALL: (Note: Three (3) minute time limit per person)
12. STANDING COMMITTEE REPORTS:
  - A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS
    - \*1. Ordinance Amending the Bartlett Municipal Code Title 1 Administrative to add Zoning Verification Request Fee
  - B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY
    1. None
  - C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE
    - \*1. Resolution Approving of Disbursement Request for Payout No. 25 from the Subordinate Lien Tax Increment Revenue Note, Series 2016 for the Elmhurst Chicago Stone Bartlett Quarry Redevelopment Project
  - D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN GUNSTEEN
    - \*1. Fourth of July Parade Request
    - \*2. Fourth of July Carnival License Application
    - \*3. Fourth of July Fireworks Display Request
    - \*4. Fourth of July Class D Liquor License Application
  - E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI
    - \*1. Resolution Approving of the Agreement Between the Village of Bartlett and School District U-46 Providing for a School Resource Officer
  - F. PUBLIC WORKS COMMITTEE, CHAIRMAN REINKE
    - \*1. Resolution for Improvement Under the Illinois Highway Code – RBI Funds
    - \*2. Resolution for Maintenance Under the Illinois Highway Code – 2021 MFT Maintenance Projects
    - \*3. Ordinance Approving of the Grant of Easement to Nicor Gas Company
    4. Resolution Approving Amendment No. 1 to the Engineering Services Agreement Between the Village of Bartlett and Strand Associates, Inc. for the Bittersweet Wastewater Treatment Plant Improvements for Construction Services
13. NEW BUSINESS
14. QUESTION/ANSWER: PRESIDENT & TRUSTEES
15. ADJOURNMENT



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**June 1, 2021**

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1. CALL TO ORDER

President Wallace called the regular meeting of June 1, 2021 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m.

2. ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, Reinke, Suwanski and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Sr. Management Analyst Sam Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Director of Public Works Dan Dinges, Assistant Public Works Director Tyler Isham, Public Works Engineer Bob Allen, Planning & Development Director Roberta Grill, Building Director Brian Goralski, Food & Beverage Manager Paul Petersen, Police Chief Patrick Ullrich, Deputy Chief Geoff Pretkelis, Village Attorney Bryan Mraz and Village Clerk Lorna Giless.

3. INVOCATION – Father Curt Lambert at St. Peter Damian Catholic Church gave the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the Agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a Board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the Agenda. He asked if there were any items a Board member wished to remove from the Consent Agenda, or any items a Board member wished to add to the Consent Agenda.

There were no additions or changes to the Consent Agenda.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to approve the Consent Agenda, and the items designated to be approved by consent therein.



**VILLAGE OF BARTLETT  
BOARD MINUTES  
June 1, 2021**

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Trustee Deyne moved to approve the Consent Agenda and that motion was seconded by Trustee Hopkins.

**ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN**

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, Reinke, Suwanski

NAYS: None

ABSENT: None

**MOTION CARRIED**

6. MINUTES – Covered and approved under the Consent Agenda.
7. BILL LIST – Covered and approved under the Consent Agenda.
8. TREASURER'S REPORT - None
9. PRESIDENT'S REPORT

President Wallace read a Proclamation recognizing police officer Rich Bosh upon his retirement from the Village of Bartlett.

**10. QUESTION/ANSWER: PRESIDENT & TRUSTEES**

Trustee Deyne recognized birthdays and anniversaries of village staff and commissioners.

Trustee Gandsey stated that she was cutting down brush this weekend and had to look on-line when her pick-up was scheduled. She asked about what other promotions are they doing to make sure that the brush pick-up message is out there.

Village Administrator Paula Schumacher stated that it is in the Bartletter, on water bills, flyers, social media announcements, Examiner ads.

President Wallace asked about the pick-up dates.

Assistant Public Works Director Tyler Isham stated that Section 1 is west of South Bartlett and south of the Metra tracks on June 7-11. Section 2 is north of the Metra tracks or east of South Bartlett on June 14-18. Items must be put out on Monday morning and brush will be picked up some time that week.



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Trustee Gandsey asked if they could do a couple more social media posts this week so people can share the information.

Trustee Hopkins suggested a Facebook ad to promote it.

Trustee Gandsey suggested an "event" post so it goes to their calendar.

Trustee Deyne thanked Bartlett Hills for a recent breakfast he had.

Trustee Gunsteen stated that he and Trustee Hopkins visited McKesson Pharmaceutical in the Brewster Creek Business Park today. The technology and thought put into the place is unbelievable. They will be bringing in 300 employees from Wisconsin, Elgin and Glendale Heights and there are several good paying new jobs available with benefits.

Trustee Suwanski asked about ways that they are tracking the brush collection.

Public Works Director Dan Dinges stated that they will work with the contractor. His staff will monitor and get a feel for how much brush is out there and what the size of the piles are like. They will have a pretty good idea at the end of week one and two and will do the same with the fall collection. The goal is to track what a typical block looks like and how many piles are there and how big are the piles.

Trustee Suwanski thanked the village for a wonderful Memorial Day celebration.

President Wallace thanked everyone involved and stated that it was really a class act.

11. TOWN HALL - None

12. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that there was no report.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

Trustee Gandsey stated that there was no report.





**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**June 1, 2021**

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C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne presented Resolution 2021-54-R, a Resolution Approving Amendment to the FY 2021-22 Budget.

Trustee Deyne moved to approve Resolution 2021-54-R, a Resolution Approving Amendment to the FY 2021-22 Budget and that motion was seconded by Trustee Reinke.

Trustee Suwanski stated that the committee is requesting an additional \$25,000 and they were already allotted \$12,000. She asked if there was an issue on where the funds were coming from.

Finance Director Todd Dowden stated that this will be coming out of the General Fund. When they passed the budget in April, they had a short fall of about \$1 million. Similar to prior years, they have an unrestricted fund balance of just over \$10 million. They will be designating fund balance money for this additional \$25,000. Normally they are under budget, but this time of the year (one month into the budget), there is no way to tell. He expects to have the funds available during the year to cover this \$25,000.

Trustee Gandsey stated that it was amazing to have the festival this year. She asked if there was any way to promote Bartlett with outside people.

President Wallace stated that they will be overwhelmed with guests and did not think there was any need. He stated that this additional funding was a one-time thing to get things back to normal.

**ROLL CALL VOTE TO APPROVE RESOLUTION 2021-54-R, APPROVING AMENDMENT TO THE FY 2021-22 BUDGET**

**AYES:** Trustees Deyne, Gandsey, Gunsteen, Hopkins, Reinke, Suwanski

**NAYS:** None

**ABSENT:** None

**MOTION CARRIED**

Trustee Deyne stated that Ordinance 2021-55, an Ordinance Amending Section 3-31-1 and 3-31-2 of the Bartlett Municipal Code Regarding Annual Video Gaming Terminal Fees was covered and approved under the Consent Agenda.

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN GUNSTEEN

Trustee Gunsteen stated that there was no report.



**VILLAGE OF BARTLETT**  
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E. POLICE & HEALTH COMMITTEE, CHAIRMAN SUWANSKI

Trustee Suwanski stated that there was no report.

F. PUBLIC WORKS COMMITTEE, CHAIRMAN REINKE

Trustee Reinke stated that Resolution 2021-56-R, a Resolution Approving the Removal of Dead Trees in the Heritage Oaks Tree Preservation Easement at 291 S. Oak Avenue; Ordinance 2021-57 an Ordinance Amending the Bartlett Municipal Code Section 6-11-1303.1: Schedule V, No Parking Zones; Ordinance 2021-58-R, a Resolution Authorizing the Execution of the Intergovernmental Funding Agreement for Sidewalk and Landscape Work at the Metra Commuter Facility; purchase of a 2023 International dump truck were covered and approved under the Consent Agenda.

13. NEW BUSINESS

Trustee Reinke asked when MORE Brewing was going to break ground.

Assistant Village Administrator Scott Skrycki stated they have recently met and were shown some preliminary plans. They keep moving forward and are telling their customers that they will be open in spring of next year.

Trustee Reinke asked to let them know that we are eager.

Trustee Hopkins asked if we will be extending the contract again.

Attorney Mraz stated that they bought the property so they are the owners. The village has a covenant and if they don't do something by a certain date, the village could buy it back for the same price.

Trustee Hopkins stated that they sold this property and gave them a good price to get development going. Right now, property values are high so if they don't want to build, I'm sure we will find someone who will. He thought that this point should be made because taxpayers expect this property to be developed.

President Wallace agreed.

14. QUESTION/ANSWER PRESIDENT & TRUSTEES – None



**VILLAGE OF BARTLETT  
BOARD MINUTES  
June 1, 2021**

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15. ADJOURN

President Wallace stated that the Board would be going directly into the Committee of the Whole meeting following adjournment.

There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting and that motion was seconded by Trustee Suwanski.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Deyne, Gandsey, Gunsteen, Hopkins, Reinke, Suwanski

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 7:23 p.m.

Lorna Gilles  
Village Clerk



## VILLAGE OF BARTLETT COMMITTEE MINUTES

June 1, 2021

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### CALL TO ORDER

President Wallace called the Committee Meeting of June 1, 2021 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:23 p.m.

### ROLL CALL

PRESENT: Trustees Deyne, Gandsey, Gunsteen, Hopkins, Reinke, Suwanski, President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Sr. Management Analyst Samuel Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Director of Public Works Dan Dinges, Assistant Public Works Director Tyler Isham, Planning & Development Director Roberta Grill, Building Director Brian Goralski, Food and Beverage Manager Paul Petersen, Chief Patrick Ullrich, Deputy Chief Geoff Pretkelis, Village Attorney Bryan Mraz and Village Clerk Lorna Gilles.

### **BUILDING & ZONING, CHAIRMAN HOPKINS** **Bartlett Sr. Living Campus (Victory Center)**

Planning and Development Services Director, Roberta Grill stated the petitioner is requesting to increase the density and floor area ratio for the Bartlett Senior Living Campus. This is a direct result of the 0.31 acres being taken by IDOT which is being proposed for the Rt. 59 and West Bartlett Road intersection improvements. They are seeking this request to avoid any future discrepancies with HUD and their financing. They needed these specific changes in the amended agreement.

Chairman Hopkins asked if this was basic housekeeping on their part.

Ms. Grill stated that was correct.

The item was forwarded on to the Village Board for a public hearing and final vote.

### **7-Eleven Special Use for Package Liquor Sales**

Ms. Grill stated that the board has granted this special use on three other occasions with other fuel centers and this would be the fourth if it is approved.

Chairman Hopkins stated this seems like standard protocol nowadays so they can stay competitive.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
June 1, 2021**

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This item was forwarded on to the Plan Commission for further review and the required public hearing.

Chairman Deyne moved to adjourn the meeting and that motion was seconded by Chairman Hopkins.

**ROLL CALL VOTE TO ADJOURN THE MEETING**

**AYES:** Chairman Deyne, Gandsey, Gunsteen, Hopkins, Reinke, Suwanski

**NAYS:** None

**ABSENT:** None

**MOTION CARRIED**

The Committee of the Whole meeting adjourned at 7:25 p.m.

Sam Hughes  
Deputy Village Clerk

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 6/15/2021**

**10000-GENERAL FUND**

**210002-GROUP INSURANCE PAYABLE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 BLUE CROSS BLUE SHIELD OF ILLINOIS	MONTHLY INSURANCE - JUNE 2021	303,645.46
** 1 DEARBORN LIFE INSURANCE COMPANY	MONTHLY INSURANCE - JUNE 2021	4,429.46
** 1 FIRST STOP HEALTH LLC	TELEMEDICINE SERVICES/JUN 2021	921.05
** 1 METROPOLITAN LIFE INSURANCE COMPANY	MONTHLY INSURANCE - JUNE 2021	16,057.61
<b>INVOICES TOTAL:</b>		<b>325,053.58</b>

**1100-VILLAGE BOARD/ADMINISTRATION**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	131.22
<b>INVOICES TOTAL:</b>		<b>131.22</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	PAPER	29.17
<b>INVOICES TOTAL:</b>		<b>29.17</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	COD TUITION REFUNDS	-198.00
<b>INVOICES TOTAL:</b>		<b>-198.00</b>

**543101-DUES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BARTLETT ROTARY CLUB	QUARTERLY MEMBERSHIP DUES	357.60
** 1 CARDMEMBER SERVICE	ICMA/ILCMA MEMBERSHIP DUES	465.25
<b>INVOICES TOTAL:</b>		<b>822.85</b>

**543900-COMMUNITY RELATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 BATTERY G 2ND ILLINOIS LIGHT ARTILLERY	MEMORIAL DAY CANON SALUTE	500.00
** 1 BUGLES ACROSS AMERICA NFP	BUGLE PLAYING/MEMORIAL DAY WALK	100.00
** 1 CARDMEMBER SERVICE	GIFT CARD/THANK YOU CARD	55.39
1 TOWN & COUNTRY GARDENS	MEMORIAL DAY WREATHS	725.00
** 1 VIRGIL WILK	MEMORIAL DAY CEREMONY BAGPIPES	175.00
<b>INVOICES TOTAL:</b>		<b>1,555.39</b>

**543910-HISTORY MUSEUM EXPENSES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	MUSEUM EXPENSES/SUPPLIES	1,792.42

\*\* Indicates pre-issue check.



**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 6/15/2021**

INVOICES TOTAL: 1,792.42

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	VACCINE CLINIC/ZOOM MTG FEES	2,447.52
1 COMCAST	CABLE SERVICE	31.55
<u>INVOICES TOTAL:</u>		<u>2,479.07</u>

**1200-PROFESSIONAL SERVICES**

**523400-LEGAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CULLEN INC	PROFESSIONAL SERVICES	2,000.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	307.21
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	925.00
1 STORINO RAMELLO & DURKIN	PROFESSIONAL SERVICES	600.00
<u>INVOICES TOTAL:</u>		<u>3,832.21</u>

**523401-ARCHITECTURAL/ENGINEERING SVC**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DEIGAN & ASSOCIATES LLC	VICTORY AUTO SITE REVIEW	1,914.75
1 KROGSTAD LAND DESIGN LIMITED	DEPOT AREA ENHANCEMENT PLANS	990.00
<u>INVOICES TOTAL:</u>		<u>2,904.75</u>

**1400-FINANCE**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	71.33
<u>INVOICES TOTAL:</u>		<u>71.33</u>

**523500-AUDIT SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 LAUTERBACH & AMEN LLP	AUDIT SERVICES	15,000.00
<u>INVOICES TOTAL:</u>		<u>15,000.00</u>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	IGFOA WEBINAR FEES	200.00
<u>INVOICES TOTAL:</u>		<u>200.00</u>

**543101-DUES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	GFOA MEMBERSHIP RENEWAL	305.00
<u>INVOICES TOTAL:</u>		<u>305.00</u>

\*\* Indicates pre-issue check.

VILLAGE OF BARTLETT  
DETAIL BOARD REPORT  
INVOICES DUE ON/BEFORE 6/15/2021

**1500-PLANNING & DEV SERVICES**

**511200-TEMPORARY SALARIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	APA INTERN POSTING FEE	25.00
	<u>INVOICES TOTAL:</u>	<u>25.00</u>

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	41.40
	<u>INVOICES TOTAL:</u>	<u>41.40</u>

**523110-LEGAL PUBLICATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	LEGAL NOTICE	463.50
	<u>INVOICES TOTAL:</u>	<u>463.50</u>

**526005-PLAN REVIEW SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FIRE SAFETY CONSULTANTS INC	PLAN REVIEW SERVICES	1,050.00
1 FIRE SAFETY CONSULTANTS INC	PLAN REVIEW SERVICES	895.00
	<u>INVOICES TOTAL:</u>	<u>1,945.00</u>

**526006-INSPECTION SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DANIEL WILLIAMS	ELECTRICAL INSPECTIONS	660.00
	<u>INVOICES TOTAL:</u>	<u>660.00</u>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES - APRIL 2021	409.59
	<u>INVOICES TOTAL:</u>	<u>409.59</u>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	TAPE MEASURES/OFFICE SUPPLIES	86.43
	<u>INVOICES TOTAL:</u>	<u>86.43</u>

**543101-DUES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTERNATIONAL CODE COUNCIL INC	MEMBERSHIP DUES/S DUCHESNE	60.00
	<u>INVOICES TOTAL:</u>	<u>60.00</u>

**1700-POLICE**

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 6/15/2021**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CELLEBRITE INC	SOFTWARE RENEWAL	4,300.00
1 COBAN TECHNOLOGIES INC	SOFTWARE MAINTENANCE RENEWAL	3,150.00
1 COUNTRYSIDE FUNERAL HOMES	TRANSPORTATION SERVICES	950.00
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	358.07
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	194.32
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	108.51
1 PROSHRED SECURITY	PAPER SHREDDING SERVICES	120.00
1 VERIZON WIRELESS	WIRELESS SERVICES	464.33
1 VERIZON WIRELESS	WIRELESS SERVICES	686.48
<b>INVOICES TOTAL:</b>		<b>10,331.71</b>

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	1,229.67
<b>INVOICES TOTAL:</b>		<b>1,229.67</b>

**526000-SERVICE TO MAINTAIN VEHICLES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAWK FORD OF ST CHARLES	VEHICLE MAINTENANCE	523.66
1 UNITED AUTO REPAIR	VEHICLE MAINTENANCE	1,309.11
1 UNITED AUTO REPAIR	VEHICLE MAINTENANCE	22.61
1 UNITED AUTO REPAIR	VEHICLE MAINTENANCE	515.23
<b>INVOICES TOTAL:</b>		<b>2,370.61</b>

**526050-VEHICLE SET UP**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EBY GRAPHICS INC	VEHICLE GRAPHICS INSTALLATION	785.90
1 ULTRA STROBE COMMUNICATIONS INC	EQUIPMENT INSTALLATION	2,675.00
<b>INVOICES TOTAL:</b>		<b>3,460.90</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	CAKE/WATER/ICE	79.48
** 1 CARDMEMBER SERVICE	LUTHER K9 ALLERGY MEDICATION	211.86
1 HOME DEPOT CREDIT SERVICES	STORAGE CONTAINERS	26.96
1 MICHAEL KMIECIK	K9 FOOD FOR LUTHER	109.91
1 WAREHOUSE DIRECT	INK CARTRIDGE	122.79
1 WAREHOUSE DIRECT	INK CARTRIDGE	122.78
1 WAREHOUSE DIRECT	INK CARTRIDGE	106.25
1 WAREHOUSE DIRECT	INK CARTRIDGE	86.21
1 WESTERN FIRST AID & SAFETY LLC	FIRST AID SUPPLIES	192.40
<b>INVOICES TOTAL:</b>		<b>1,058.64</b>

**530110-UNIFORMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
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 INVOICES DUE ON/BEFORE 6/15/2021**

1 RAY O'HERRON CO INC	NAME BARS	47.99
1 RAY O'HERRON CO INC	UNIFORM APPAREL/ACCESSORIES	113.27
1 RAY O'HERRON CO INC	UNIFORM APPAREL/ACCESSORIES	111.46
1 RAY O'HERRON CO INC	BODY ARMOR	645.35
1 RAY O'HERRON CO INC	BODY ARMOR	644.00
1 RAY O'HERRON CO INC	BODY ARMOR	644.00
1 RAY O'HERRON CO INC	BODY ARMOR	645.35
1 STREICHER'S INC	PISTOL VAULT/HAT	92.97
<b>INVOICES TOTAL:</b>		<b>2,944.39</b>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES - APRIL 2021	7,635.70
<b>INVOICES TOTAL:</b>		<b>7,635.70</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	3-HOLE PUNCH/MARKERS/SUPPLIES	148.50
1 WAREHOUSE DIRECT	TRIMMER	83.53
<b>INVOICES TOTAL:</b>		<b>232.03</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ELLIS SYSTEMS	LOCKER REPAIRS	234.00
<b>INVOICES TOTAL:</b>		<b>234.00</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AXON ENTERPRISE INC	BASIC INSTRUCTOR SCHOOL	375.00
** 1 CARDMEMBER SERVICE	ILCMA/ONLINE TRAINING FEES	559.00
** 1 JIM DURBIN	PERF-SMIP SESSION EXPENSES	460.05
** 1 JIM DURBIN	IACP CONFERENCE EXPENSES	621.79
1 INTERNATIONAL NARCOTICS INTERDICTION	TRAINING CONFERENCE	425.00
1 IPELRA	EMPLOYMENT LAW SEMINAR FEES	258.00
** 1 AMY JENKINS	CONFERENCE EXPENSES	366.70
1 GRZEGORZ MILOS	TRAINING EXPENSES	114.00
1 KAYLA MOORE	TRAINING EXPENSES	91.50
** 1 WILLIAM NAYDENOFF	IACP CONFERENCE EXPENSES	657.79
1 NORTH EAST MULTI-REGIONAL	TRAINING FEES	125.00
1 MILAN PAREKH	POLICE ACADEMY TRAINING	180.46
** 1 ROBERT SWEENEY	IACP CONFERENCE EXPENSES	657.79
1 JOUWON TATE	TRAINING EXPENSES	433.42
<b>INVOICES TOTAL:</b>		<b>5,325.50</b>

**543101-DUES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 IL POLICE ACCREDITATION COALITION	ANNUAL MEMBERSHIP DUES	100.00

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
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INVOICES TOTAL: 100.00

**543900-COMMUNITY RELATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KARA CO	STAKES FOR NO PARKING SIGNS	136.00
1 VOSS SIGNS LLC	TEMPORARY PARKING SIGNS	191.00
** 1 ZOOS ARE US INC	PETTING ZOO FOR NNO	402.50
<u>INVOICES TOTAL:</u>		<u>729.50</u>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DUPAGE COUNTY DIVISION	7/4 PERMIT FEE/TRACKING #AP210454	50.00
<u>INVOICES TOTAL:</u>		<u>50.00</u>

**1800-STREET MAINTENANCE**

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	CABLE SERVICE	2.09
1 VERIZON WIRELESS	WIRELESS SERVICES	268.32
1 VERIZON WIRELESS	WIRELESS SERVICES	36.01
1 VERIZON WIRELESS	WIRELESS SERVICES	76.31
<u>INVOICES TOTAL:</u>		<u>382.73</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	213.66
1 NICOR GAS	GAS BILL	92.77
1 NICOR GAS	GAS BILL	205.54
1 NICOR GAS	GAS BILL	307.03
<u>INVOICES TOTAL:</u>		<u>819.00</u>

**526000-SERVICE TO MAINTAIN VEHICLES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXCEL OIL SERVICE	USED OIL/ANTIFREEZE PICKUP	130.00
1 PRECISE MRM LLC	VEHICLE MAINTENANCE	125.00
<u>INVOICES TOTAL:</u>		<u>255.00</u>

**527100-SERVICES TO MAINTAIN STREETS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DTN LLC	WEATHER INFORMATION SERVICE	654.00
<u>INVOICES TOTAL:</u>		<u>654.00</u>

**527110-SVCS TO MAINTAIN TRAFFIC SIGS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MEADE ELECTRIC CO INC	TRAFFIC SIGNAL/STREET LIGHT MAINT	1,001.00

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
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INVOICES TOTAL: **1,001.00**

**527113-SERVICES TO MAINT. GROUNDS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 C E SMITH LAWN MAINTENANCE INC	LANDSCAPING SERVICES - MAY 2021	2,113.57
1 C E SMITH LAWN MAINTENANCE INC	LANDSCAPING SERVICES - MAY 2021	3,402.00
1 C E SMITH LAWN MAINTENANCE INC	SOD REPLACEMENT SERVICES	482.00
1 C E SMITH LAWN MAINTENANCE INC	SOD REPLACEMENT SERVICES	300.00
1 CORNERSTONE LAND & LAWN INC	LANDSCAPE MAINTENANCE/JUNE 2021	8,606.00
1 TRUGREEN	FERTILIZER APPLICATION	292.00
<u>INVOICES TOTAL:</u>		<b>15,195.57</b>

**527130-SIDEWALK & CURB REPLACEMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WILLIAM CODUTI	PUBLIC SIDEWALK REPLACEMENT	540.00
1 ELMHURST CHICAGO STONE COMPANY	PSI AIR	2,268.00
1 ELMHURST CHICAGO STONE COMPANY	PSI AIR	812.00
1 ELMHURST CHICAGO STONE COMPANY	PSI AIR	1,044.00
1 VINEET GUPTA	PUBLIC SIDEWALK REPLACEMENT	460.80
<u>INVOICES TOTAL:</u>		<b>5,124.80</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	GREASE GUN	39.99
1 AMAZON CAPITAL SERVICES INC	WALKIE TALKIES	390.00
1 GRAINGER	MATERIALS & SUPPLIES	31.20
1 GRAINGER	WHEELED MARKING WAND	38.97
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	642.24
1 RANDALL PRESSURE SYSTEMS INC	SEALANT	35.10
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	18.38
<u>INVOICES TOTAL:</u>		<b>1,195.88</b>

**530110-UNIFORMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CUTLER WORKWEAR	UNIFORMS	3,855.65
<u>INVOICES TOTAL:</u>		<b>3,855.65</b>

**530160-SAFETY EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VELOCITYEHS - MSDSONLINE	ANNUAL SUBSCRIPTION RENEWAL	649.66
<u>INVOICES TOTAL:</u>		<b>649.66</b>

**532010-FUEL PURCHASES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES - APRIL 2021	4,963.87
<u>INVOICES TOTAL:</u>		<b>4,963.87</b>

\*\* Indicates pre-issue check.



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**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	COFFEE/SUPPLIES	6.94
1 WAREHOUSE DIRECT	PENS	10.76
1 WAREHOUSE DIRECT	PAPER/COFFEE/CREAMER	68.06
1 WAREHOUSE DIRECT	INK CARTRIDGE	86.21
<b>INVOICES TOTAL:</b>		<b>171.97</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AL WARREN OIL COMPANY INC	MAINTENANCE SUPPLIES	411.80
1 AMERICAN APPLIANCES HVACR INC	EQUIPMENT REPAIRS	290.00
1 ATLAS BOBCAT LLC	MAINTENANCE SUPPLIES	372.58
1 CAROL STREAM LAWN & POWER	MAINTENANCE SUPPLIES	32.89
1 EXCEL OIL SERVICE	USED OIL PICKUP	75.00
1 INTERSTATE BATTERY SYSTEM	MAINTENANCE SUPPLIES	236.95
1 INTERSTATE BILLING SERVICE INC	MAINTENANCE SUPPLIES	137.00
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	29.43
1 MONROE TRUCK EQUIPMENT INC	MAINTENANCE SUPPLIES	23.78
<b>INVOICES TOTAL:</b>		<b>1,609.43</b>

**534400-STREET MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALLIED ASPHALT PAVING COMPANY	ASPHALT PURCHASE	334.74
1 ALLIED ASPHALT PAVING COMPANY	ASPHALT PURCHASE	160.06
1 ALLIED ASPHALT PAVING COMPANY	ASPHALT PURCHASE	699.48
1 GRIMCO INC	MAINTENANCE SUPPLIES	267.68
1 WELCH BROS INC	ASPHALT GRINDINGS	102.00
<b>INVOICES TOTAL:</b>		<b>1,563.96</b>

**534500-GROUNDS MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 RON CLESEN'S ORNAMENTAL PLANTS INC	HANGING FLOWERS BASKETS	6,410.00
<b>INVOICES TOTAL:</b>		<b>6,410.00</b>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ADVANTAGE PLUMBING HEATING & AC	BACKFLOW DEVICE TEST	178.35
<b>INVOICES TOTAL:</b>		<b>178.35</b>

**543800-STORMWATER FACILITIES MAINT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ENGINEERING RESOURCE ASSOCIATES	DEVON/W BARTLETT RD BIKE PATH	1,131.90
1 WELCH BROS INC	GRAVEL PURCHASE	261.00
1 WELCH BROS INC	GRAVEL PURCHASE	101.50
<b>INVOICES TOTAL:</b>		<b>1,494.40</b>

\*\* Indicates pre-issue check.

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**570100-MACHINERY & EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRIMCO INC	DEPOSIT/HP LATEX PRINTER	15,126.84
	<b>INVOICES TOTAL:</b>	<b>15,126.84</b>

**574800-TREE PURCHASES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THE FIELDS ON CATON FARM INC	TREE PURCHASE	25,030.00
	<b>INVOICES TOTAL:</b>	<b>25,030.00</b>

**3000-DEBT SERVICE EXPENDITURES**

**547066-2012 GO BOND INTEREST**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WELLS FARGO BANK	2012 GO BOND INTEREST PAYMENT	3,621.88
	<b>INVOICES TOTAL:</b>	<b>3,621.88</b>

**547070-2017 GO BOND INTEREST**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 UMB BANK N.A.	2017 GO BOND INTEREST PAYMENT	25,950.00
	<b>INVOICES TOTAL:</b>	<b>25,950.00</b>

**547077-2019 GO BOND INTEREST**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 UMB BANK N.A.	2019 GO BOND INTEREST PAYMENT	110,375.00
	<b>INVOICES TOTAL:</b>	<b>110,375.00</b>

**547081-2021B GO BOND INTEREST**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 UMB BANK N.A.	2021B GO BOND INTEREST PAYMENT	70,852.72
	<b>INVOICES TOTAL:</b>	<b>70,852.72</b>

**4200-MUNICIPAL BLDG PROJECTS EXP**

**584023-GOLF COURSE FACILITY IMPROV**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	GOLF COURSE RENOVATION MAT'LS	199.98
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	161.00
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	38.96
	<b>INVOICES TOTAL:</b>	<b>399.94</b>

**5000-WATER OPERATING EXPENSES**

**520025-DWC WATER AGREEMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DUPAGE WATER COMMISSION	DWC WATER BILL - APRIL 21	458,209.15

\*\* Indicates pre-issue check.

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**INVOICES TOTAL: 458,209.15**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ADVANTAGE PLUMBING HEATING & AC	BACKFLOW DEVICE TEST	237.80
1 ADVANTAGE PLUMBING HEATING & AC	BACKFLOW DEVICE TEST	237.80
1 ADVANTAGE PLUMBING HEATING & AC	BACKFLOW DEVICE REPAIRS	369.10
1 ALLEGIANT FIRE PROTECTION LLC	ANNUAL FIRE ALARM INSPECTION	225.00
** 1 CARDMEMBER SERVICE	SCADA PHONE SERVICE	37.86
1 CORNERSTONE LAND & LAWN INC	LANDSCAPE MAINTENANCE/JUNE 2021	1,714.00
1 WATER REMEDIATION TECHNOLOGY	BASE TREATMENT CHARGE/W-4	11,252.75
1 WATER REMEDIATION TECHNOLOGY	BASE TREATMENT CHARGE/W-7	2,293.33
<b>INVOICES TOTAL:</b>		<b>16,367.64</b>

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	361.27
1 VERIZON WIRELESS	WIRELESS SERVICES	268.33
<b>INVOICES TOTAL:</b>		<b>629.60</b>

**522800-ANALYTICAL TESTING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SUBURBAN LABORATORIES INC	SAMPLE TESTING	2,284.50
<b>INVOICES TOTAL:</b>		<b>2,284.50</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	247.74
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	514.10
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	235.29
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	341.44
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	2,194.04
1 NICOR GAS	GAS BILL	165.67
1 NICOR GAS	GAS BILL	198.45
1 NICOR GAS	GAS BILL	46.44
1 NICOR GAS	GAS BILL	112.20
<b>INVOICES TOTAL:</b>		<b>4,055.37</b>

**527120-SVCS TO MAINT MAINS/STORM LINE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ADVANTAGE PLUMBING HEATING & AC	LEAK REPAIRS	4,500.00
1 ALLIED ASPHALT PAVING COMPANY	ASPHALT PURCHASE	238.96
1 JIM COLLIER	PUBLIC SIDEWALK REPLACEMENT	1,843.80
1 WELCH BROS INC	GRAVEL PURCHASE	217.50
1 WELCH BROS INC	GRAVEL PURCHASE	588.00
<b>INVOICES TOTAL:</b>		<b>7,388.26</b>

\*\* Indicates pre-issue check.

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**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CORE & MAIN LP	MATERIALS & SUPPLIES	256.98
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	46.59
1 USA BLUE BOOK	MATERIALS & SUPPLIES	280.27
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	20.96
<b>INVOICES TOTAL:</b>		<b>604.80</b>

**530110-UNIFORMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CUTLER WORKWEAR	UNIFORMS	719.24
<b>INVOICES TOTAL:</b>		<b>719.24</b>

**530120-CHEMICAL SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAWKINS INC	CHEMICAL SUPPLIES	679.50
<b>INVOICES TOTAL:</b>		<b>679.50</b>

**530160-SAFETY EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VELOCITYEHS - MSDSONLINE	ANNUAL SUBSCRIPTION RENEWAL	649.67
<b>INVOICES TOTAL:</b>		<b>649.67</b>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES - APRIL 2021	1,106.35
<b>INVOICES TOTAL:</b>		<b>1,106.35</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	COFFEE/SUPPLIES	6.95
1 WAREHOUSE DIRECT	PAPER/COFFEE/CREAMER	68.06
<b>INVOICES TOTAL:</b>		<b>75.01</b>

**532300-POSTAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	JUNE BILLS POSTAGE	2,603.52
<b>INVOICES TOTAL:</b>		<b>2,603.52</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	29.44
1 OVERHEAD MATERIAL HANDLING	EQUIPMENT INSPECTION/REPAIRS	1,087.30
1 WEST SIDE TRACTOR SALES	CREDIT - RETURN	-60.72
1 WEST SIDE TRACTOR SALES	MAINTENANCE SUPPLIES	341.08
1 WUNDERLICH-MALEC SERVICES INC	SYSTEM TEST AT MAIN STATION	640.00

\*\* Indicates pre-issue check.

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INVOICES TOTAL: 2,037.10

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ADVANTAGE PLUMBING HEATING & AC	BACKFLOW DEVICE TEST	178.35
		<u>INVOICES TOTAL: 178.35</u>

**534810-METER MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WATER RESOURCES INC	WATER METERS	170.00
		<u>INVOICES TOTAL: 170.00</u>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ILLINOIS CENTRAL RAILROAD CO	ANNUAL LICENSE/LEASE PAYMENT	249.55
		<u>INVOICES TOTAL: 249.55</u>

**547072-DWC CAPITAL BUY IN PRINCIPAL**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DUPAGE WATER COMMISSION	DWC WATER BILL - APRIL 21	36,196.20
		<u>INVOICES TOTAL: 36,196.20</u>

**547079-2021A GO BOND INTEREST**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 UMB BANK N.A.	2021A GO BOND INTEREST PAYMENT	196,318.05
		<u>INVOICES TOTAL: 196,318.05</u>

**500000-WATER FUND**

**121054-WATER/SEWER BILLING A/R**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PAUL BERTOLINI	REFUND/WATER BILL OVERPAYMENT	567.48
1 MARTIN DUKE	REFUND/WATER BILL OVERPAYMENT	67.33
		<u>INVOICES TOTAL: 634.81</u>

**5100-SEWER OPERATING EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CORNERSTONE LAND & LAWN INC	LANDSCAPE MAINTENANCE/JUNE 2021	1,028.00
		<u>INVOICES TOTAL: 1,028.00</u>

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	268.33

\*\* Indicates pre-issue check.

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INVOICES TOTAL: 268.33

**522800-ANALYTICAL TESTING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SUBURBAN LABORATORIES INC	SAMPLE TESTING	788.50
1 SUBURBAN LABORATORIES INC	SAMPLE TESTING	250.00
1 SUBURBAN LABORATORIES INC	SAMPLE TESTING	645.00
<u>INVOICES TOTAL:</u>		<u>1,683.50</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	45.51
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	92.70
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	52.75
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	102.30
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	68.13
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	161.24
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	99.18
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	92.68
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	90.00
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	261.03
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	175.10
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	250.87
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	298.16
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	374.40
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	31,441.82
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	98.89
1 NICOR GAS	GAS BILL	40.42
1 NICOR GAS	GAS BILL	42.53
1 NICOR GAS	GAS BILL	401.19
1 NICOR GAS	GAS BILL	129.42
1 NICOR GAS	GAS BILL	41.24
1 NICOR GAS	GAS BILL	41.06
1 NICOR GAS	GAS BILL	128.36
1 NICOR GAS	GAS BILL	42.60
1 NICOR GAS	GAS BILL	41.43
1 NICOR GAS	GAS BILL	42.26
1 NICOR GAS	GAS BILL	44.94
1 NICOR GAS	GAS BILL	54.67
1 NICOR GAS	GAS BILL	126.03
<u>INVOICES TOTAL:</u>		<u>34,880.91</u>

**527120-SVCS TO MAINT MAINS/STORM LINE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALLIED ASPHALT PAVING COMPANY	ASPHALT PURCHASE	301.60
<u>INVOICES TOTAL:</u>		<u>301.60</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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\*\* Indicates pre-issue check.



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1 CASE LOTS INC	PAPER TOWELS/BATH TISSUE	419.40
1 CREEKSIDE PRINTING	BOIL ORDER DOOR HANGERS	448.65
1 HINCKLEY SPRING WATER CO	DISTILLED WATER	63.71
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	227.85
1 UNITED LABORATORIES	MATERIALS & SUPPLIES	2,203.03
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	17.93
	<b>INVOICES TOTAL:</b>	<b>3,380.57</b>

**530110-UNIFORMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CUTLER WORKWEAR	UNIFORMS	1,891.55
	<b>INVOICES TOTAL:</b>	<b>1,891.55</b>

**530120-CHEMICAL SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CARUS LLC	CHEMICAL SUPPLIES	5,661.00
1 HAWKINS INC	CHEMICAL SUPPLIES	1,797.17
	<b>INVOICES TOTAL:</b>	<b>7,458.17</b>

**530160-SAFETY EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FULLIFE SAFETY CENTER	SAFETY GEAR	462.99
1 FULLIFE SAFETY CENTER	RETRACTABLE LIFELINE	3,250.75
1 VELOCITYEHS - MSDSONLINE	ANNUAL SUBSCRIPTION RENEWAL	649.67
	<b>INVOICES TOTAL:</b>	<b>4,363.41</b>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES - APRIL 2021	1,389.21
	<b>INVOICES TOTAL:</b>	<b>1,389.21</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	COFFEE/SUPPLIES	70.09
1 WAREHOUSE DIRECT	CABINET	364.24
1 WAREHOUSE DIRECT	INK CARTRIDGE	74.47
	<b>INVOICES TOTAL:</b>	<b>508.80</b>

**532300-POSTAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	JUNE BILLS POSTAGE	2,603.51
	<b>INVOICES TOTAL:</b>	<b>2,603.51</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CORE & MAIN LP	SEALANT	159.20

\*\* Indicates pre-issue check.

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1 CROWN BATTERY MANUFACTURING CO	BATTERIES FOR GENERATOR	298.74
1 EJ EQUIPMENT INC	EQUIPMENT MAINTENANCE	982.77
1 EXCEL OIL SERVICE	USED OIL PICKUP	75.00
1 GRAINGER	GREASE GUN	75.24
1 GRAINGER	MAINTENANCE SUPPLIES	104.35
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	29.44
1 NEENAH FOUNDRY COMPANY	FRAME/ADJUSTING RING	249.00
1 STENSTROM PETROLEUM SERVICES INC	MONTHLY INSPECTION FEE	150.00
1 USA BLUE BOOK	MAINTENANCE SUPPLIES	254.68
1 WEST SIDE ELECTRIC SUPPLY INC	ELECTRICAL SUPPLIES	21.15
	<b>INVOICES TOTAL:</b>	<b>2,399.57</b>

**534500-GROUNDS MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 C E SMITH LAWN MAINTENANCE INC	LANDSCAPING SERVICES - MAY 2021	90.00
	<b>INVOICES TOTAL:</b>	<b>90.00</b>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ADVANTAGE PLUMBING HEATING & AC	BACKFLOW DEVICE TEST	59.45
	<b>INVOICES TOTAL:</b>	<b>59.45</b>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FOWLER ENTERPRISES LLC	ROOF REMOVAL	7,250.00
	<b>INVOICES TOTAL:</b>	<b>7,250.00</b>

**547075-2019 SEWER BOND INTEREST**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 UMB BANK N.A.	2019 GO BOND INTEREST PAYMENT	146,950.00
	<b>INVOICES TOTAL:</b>	<b>146,950.00</b>

**510000-SEWER FUND**

**200504-FRWRD PAYABLE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FRWRD	KANE CO SEWER TREATMENT/MAY 21	731.68
	<b>INVOICES TOTAL:</b>	<b>731.68</b>

**5190-SEWER CAPITAL PROJECTS EXP**

**582025-SANITARY SEWER EVALUATION**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ENGINEERING ENTERPRISES INC	BASIN FLOW MONITORING STUDY	86.00
1 ENGINEERING ENTERPRISES INC	BASIN FLOW MONITORING STUDY	1,195.60
1 NEENAH FOUNDRY COMPANY	SOLID LIDS	3,510.00

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
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INVOICES TOTAL: **4,791.60**

**582028-DEVON EXCESS FLOW PLANT REHB**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ENGINEERING ENTERPRISES INC	EXCESS FLOW SEWER & FORCEMAIN	8,362.50
1 ENGINEERING ENTERPRISES INC	EXCESS FLOW FACILITY LIFT STATION	12,555.00
1 RUBINO ENGINEERING INC	WATER MAIN/LIFT STN FIELD TESTING	12,800.00
<u>INVOICES TOTAL:</u>		<b>33,717.50</b>

**5200-PARKING OPERATING EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 T2 SYSTEMS CANADA INC	MONTHLY EMS SERVICES	400.00
<u>INVOICES TOTAL:</u>		<b>400.00</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	46.44
1 NICOR GAS	GAS BILL	118.14
1 VERIZON WIRELESS	WIRELESS SERVICES	42.26
<u>INVOICES TOTAL:</u>		<b>206.84</b>

**570200-BLDG & GROUNDS IMPROVEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ADVANTAGE PLUMBING HEATING & AC	BACKFLOW DEVICE TEST	59.45
1 C E SMITH LAWN MAINTENANCE INC	LANDSCAPING SERVICES - MAY 2021	1,684.29
<u>INVOICES TOTAL:</u>		<b>1,743.74</b>

**5500-GOLF PROGRAM EXPENSES**

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	VETERANS PAGE SUPPORT	15.00
<u>INVOICES TOTAL:</u>		<b>15.00</b>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JENSEN'S PLUMBING & HEATING INC	THERMOSTAT/HEATING UNIT REPAIRS	1,575.22
<u>INVOICES TOTAL:</u>		<b>1,575.22</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	CABLE SERVICE	399.66
1 NICOR GAS	GAS BILL	736.50

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
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INVOICES TOTAL: 1,136.16

**529000-OTHER CONTRACTUAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DE LAGE LANDEN PUBLIC FINANCE LLC	GOLF CART FLEET	49,957.64
		<u>INVOICES TOTAL: 49,957.64</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	71.64
		<u>INVOICES TOTAL: 71.64</u>

**530110-UNIFORMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ADIDAS AMERICA INC	STAFF APPAREL	131.59
		<u>INVOICES TOTAL: 131.59</u>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	1,100.30
		<u>INVOICES TOTAL: 1,100.30</u>

**534200-GOLF CART MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NADLER GOLF CAR SALES INC	GOLF CART MAINTENANCE	256.95
1 NADLER GOLF CAR SALES INC	GOLF CART MAINTENANCE	10.00
1 NADLER GOLF CAR SALES INC	GOLF CART MAINTENANCE	134.23
1 NADLER GOLF CAR SALES INC	GOLF CART KEYS	82.50
1 NADLER GOLF CAR SALES INC	GOLF CART MAINTENANCE SUPPLIES	141.96
		<u>INVOICES TOTAL: 625.64</u>

**534330-PURCHASES - BAGS/HEADCOVERS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SRIXON / CLEVELAND GOLF / XXIO	GOLF BAGS	282.76
		<u>INVOICES TOTAL: 282.76</u>

**534331-PURCHASES - GOLF SHOES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ACUSHNET COMPANY	GOLF SHOES	245.72
		<u>INVOICES TOTAL: 245.72</u>

**534332-PURCHASES - GOLF BALLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ACUSHNET COMPANY	GOLF BALLS	121.63
1 ACUSHNET COMPANY	GOLF BALLS	131.00
		<u>INVOICES TOTAL: 252.63</u>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
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**534334-PURCHASES - GOLF GLOVES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ACUSHNET COMPANY	GOLF GLOVES	122.35
1 ACUSHNET COMPANY	GOLF GLOVES	44.12
1 ACUSHNET COMPANY	GOLF GLOVES	116.50
<b>INVOICES TOTAL:</b>		<b>282.97</b>

**534335-PURCHASES - MISC GOLF MDSE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ADIDAS AMERICA INC	GOLF APPAREL	1,036.79
1 TIFOSI OPTICS INC	SUNGLASSES	626.72
1 TIFOSI OPTICS INC	SUNGLASSES	37.50
<b>INVOICES TOTAL:</b>		<b>1,701.01</b>

**5510-GOLF MAINTENANCE EXPENSES**

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	216.33
1 NICOR GAS	GAS BILL	245.50
<b>INVOICES TOTAL:</b>		<b>461.83</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHICAGOLAND TURF	MATERIALS & SUPPLIES	2,085.00
1 CHICAGOLAND TURF	MATERIALS & SUPPLIES	336.00
1 CHICAGOLAND TURF	MATERIALS & SUPPLIES	1,306.80
<b>INVOICES TOTAL:</b>		<b>3,727.80</b>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MANSFIELD OIL COMPANY	GASOLINE PURCHASE	1,100.29
<b>INVOICES TOTAL:</b>		<b>1,100.29</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CAROL STREAM LAWN & POWER	MAINTENANCE SUPPLIES	22.98
1 CAROL STREAM LAWN & POWER	BATTERY	53.93
1 CAROL STREAM LAWN & POWER	BRUSHCUTTER/BLADES	288.37
1 CAROL STREAM LAWN & POWER	IGNITION MODULE/BLADES	118.50
1 CAROL STREAM LAWN & POWER	CREDIT - RETURN	-92.34
1 CAROL STREAM LAWN & POWER	IGNITION MODULE	95.85
1 CAROL STREAM LAWN & POWER	AIR FILTER COMBO	15.48
1 J W TURF INC	MAINTENANCE SUPPLIES	201.79
1 REINDERS INC	MAINTENANCE SUPPLIES	29.49
<b>INVOICES TOTAL:</b>		<b>734.05</b>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
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**534500-GROUNDS MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	250.13
<b>INVOICES TOTAL:</b>		<b>250.13</b>

**5560-GOLF RESTAURANT EXPENSES**

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	VETERANS PAGE SUPPORT	15.00
<b>INVOICES TOTAL:</b>		<b>15.00</b>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ECOLAB INC	EQUIPMENT SUPPLIES	31.13
<b>INVOICES TOTAL:</b>		<b>31.13</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	122.75
<b>INVOICES TOTAL:</b>		<b>122.75</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	375.00
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	118.91
<b>INVOICES TOTAL:</b>		<b>493.91</b>

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ELGIN BEVERAGE CO	BEER PURCHASE	159.46
1 EUCLID BEVERAGE LLC	BEER PURCHASE	532.00
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	167.69
1 GRECO AND SONS INC	FOOD PURCHASE	343.24
1 HIGHLAND BAKING COMPANY	FOOD PURCHASE	65.65
1 PEPSI BEVERAGES COMPANY	SOFT DRINK PURCHASE	84.51
1 SCHAMBERGER BROTHERS INC	BEER PURCHASE	355.67
1 SOUTHERN GLAZER'S OF IL	LIQUOR PURCHASE	339.32
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	923.17
<b>INVOICES TOTAL:</b>		<b>2,970.71</b>

**5570-GOLF BANQUET EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALSCO	LINEN SERVICES	33.98

\*\* Indicates pre-issue check.



**VILLAGE OF BARTLETT  
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1 CLUBTEC	MONTHLY SOFTWARE SUPPORT	58.00
	INVOICES TOTAL:	<b>91.98</b>

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	VETERANS PAGE SUPPORT	15.00
	INVOICES TOTAL:	<b>15.00</b>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ECOLAB INC	EQUIPMENT SUPPLIES	31.13
	INVOICES TOTAL:	<b>31.13</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	122.75
	INVOICES TOTAL:	<b>122.75</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	154.12
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	35.82
	INVOICES TOTAL:	<b>189.94</b>

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	20.00
1 GRECO AND SONS INC	FOOD PURCHASE	151.12
1 SOUTHERN GLAZER'S OF IL	LIQUOR PURCHASE	100.00
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	30.00
	INVOICES TOTAL:	<b>301.12</b>

**5580-GOLF MIDWAY EXPENSES**

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
2 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	60.00
	INVOICES TOTAL:	<b>60.00</b>

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CIGAR WERKS INC	CIGAR PURCHASE	313.62
1 ELGIN BEVERAGE CO	BEER PURCHASE	48.45
1 EUCLID BEVERAGE LLC	BEER PURCHASE	175.71
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	341.40
1 GRECO AND SONS INC	FOOD PURCHASE	35.00

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
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1 LAKESHORE BEVERAGE	BEER PURCHASE	80.16
1 PEPSI BEVERAGES COMPANY	SOFT DRINK PURCHASE	127.30
** 1 SAM'S CLUB	MATERIALS & SUPPLIES	79.64
1 SCHAMBERGER BROTHERS INC	BEER PURCHASE	61.00
1 SCNS SPORTS FOODS	FOOD PURCHASE	126.00
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	378.38
	<b>INVOICES TOTAL:</b>	<b>1,766.66</b>

**6000-CENTRAL SERVICES EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CLARKE ENVIRONMENTAL MOSQUITO	MOSQUITO MGMT SERVICE JULY 2021	16,650.00
	<b>INVOICES TOTAL:</b>	<b>16,650.00</b>

**522700-COMPUTER SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	INTERNET SERVICE	88.40
1 THINKGARD	MONTHLY SERVICE AGREEMENT	2,090.90
	<b>INVOICES TOTAL:</b>	<b>2,179.30</b>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MATTHEW BURRIS	PLUMBING SERVICES	375.00
1 ADVANTAGE PLUMBING HEATING & AC	BACKFLOW DEVICE TEST	118.90
1 ADVANTAGE PLUMBING HEATING & AC	BACKFLOW DEVICE TEST	356.70
1 ADVANTAGE PLUMBING HEATING & AC	EQUIPMENT REPAIRS	798.50
1 ALLEGIANT FIRE PROTECTION LLC	ANNUAL FIRE ALARM INSPECTION	225.00
1 TRUGREEN	FERTILIZER APPLICATION	139.51
	<b>INVOICES TOTAL:</b>	<b>2,013.61</b>

**524110-TELEPHONE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	410.11
1 VERIZON WIRELESS	WIRELESS SERVICES	402.20
	<b>INVOICES TOTAL:</b>	<b>812.31</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	127.83
1 NICOR GAS	GAS BILL	925.33
	<b>INVOICES TOTAL:</b>	<b>1,053.16</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	RETIREMENT GIFTS/CARDS	425.14

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
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 INVOICES DUE ON/BEFORE 6/15/2021**

1	GREAT LAKES COCA-COLA	SOFT DRINK PURCHASE	302.76
1	GREAT LAKES COCA-COLA	SOFT DRINK PURCHASE	381.82
**	1 SAM'S CLUB	MATERIALS & SUPPLIES	117.86
			<u>INVOICES TOTAL:</u> <b>1,227.58</b>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALLEGIANT FIRE PROTECTION LLC	ANNUAL FIRE ALARM INSPECTION	825.00
1 ALLEGIANT FIRE PROTECTION LLC	ANNUAL FIRE ALARM INSPECTION	300.00
1 ALLEGIANT FIRE PROTECTION LLC	ANNUAL FIRE ALARM INSPECTION	220.00
		<u>INVOICES TOTAL:</u> <b>1,345.00</b>

**570100-MACHINERY & EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	CLOUD SERVICES	0.77
		<u>INVOICES TOTAL:</u> <b>0.77</b>

**7000-POLICE PENSION EXPENDITURES**

**529000-OTHER CONTRACTUAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DINA G MANCILLAS	SELMANI MEETING MINUTES	1,030.00
1 DINA G MANCILLAS	SELMANI MEETING MINUTES	970.00
		<u>INVOICES TOTAL:</u> <b>2,000.00</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GARY MITCHELL	PENSION CONFERENCE	474.58
		<u>INVOICES TOTAL:</u> <b>474.58</b>

**7200-BLUFF CITY SSA DEBT SERV EXP**

**547004-SSA BOND INTEREST EXPENSE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 BLUFF CITY LLC	BLUFF CITY SSA INTEREST PAYMENT	44,037.50
		<u>INVOICES TOTAL:</u> <b>44,037.50</b>

**900000-POOLED CASH & INVESTMENT FUND**

**100007-CASH - PAYROLL**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 STATE DISBURSEMENT	CHILD SUPPORT CHECK	1,029.17
		<u>INVOICES TOTAL:</u> <b>1,029.17</b>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
DETAIL BOARD REPORT  
INVOICES DUE ON/BEFORE 6/15/2021**

	<b>GRAND TOTAL:</b>	<b>1,822,196.26</b>
GENERAL FUND	479,054.67	
DEBT SERVICE FUND	210,799.60	
MUNICIPAL BUILDING FUND	399.94	
WATER FUND	731,156.67	
SEWER FUND	255,747.36	
PARKING FUND	2,350.58	
GOLF FUND	69,864.46	
CENTRAL SERVICES FUND	25,281.73	
POLICE PENSION FUND	2,474.58	
BLUFF CITY SSA DEBT SERV FUND	44,037.50	
POOLED CASH & INVESTMENT FUND	1,029.17	
	<b>GRAND TOTAL</b>	<b>1,822,196.26</b>

\*\* Indicates pre-issue check.

VILLAGE OF BARTLETT TREASURER'S REPORT  
 CASH & INVESTMENT REPORT  
 FISCAL YEAR 2020/21 as of April 30, 2021

Fund	3/31/2021	Receipts	Disburse- ments	4/30/2021
General	17,152,131	1,706,789	2,274,082	16,584,838
MFT	2,593,782	1,474,687	0	4,068,470
Debt Service	799,071	57,550	525.00	856,095
Capital Projects	1,400,396	(1,357,884)	0.00	42,512
Municipal Building	1,019,568	2,553	22,033	1,000,089
Developer Deposits	2,561,581	37	49,958.00	2,511,660
59 & Lake TIF	(30,641)	0.00	43,078	(73,719)
BC Municipal TIF	987,822	16	46,824	941,014
Bluff City TIF Municipal	118,220	2	0.00	118,221
Water	617,660	878,140	1,131,176	364,624
Sewer	20,661,653	490,482	930,634	20,221,502
Parking	(51,972)	2,679	11,480	(60,773)
Golf	(457,217)	226,321	239,190	(470,085)
Central Services	907,340	114,991	170,703	851,628
Vehicle Replacement	3,884,329	49,506	52,666	3,881,169
<b>TOTALS</b>	<b>52,163,723</b>	<b>3,645,869</b>	<b>4,972,349</b>	<b>50,837,243</b>

Detail of Ending Balance				
	Cash	Investments	Assets/Liab.	Net 4/30/2021
General	11,036,861	5,741,926	(193,949)	16,584,838
MFT	2,693,152	256,306	1,119,012	4,068,470
Debt Service	548,005	306,613	1,477	856,095
Capital Projects	27,214	15,227	71	42,512
Municipal Building	467,706	261,686	270,697	1,000,089
Developer Deposits	107,935	2,051,309	352,416	2,511,660
59 & Lake TIF	476,372	266,534	(816,625)	(73,719)
BC Municipal TIF	620,031	346,913	(25,930)	941,014
Bluff City TIF Municipal	75,681	42,344	197	118,221
Water	3,338,058	1,867,617	(4,841,051)	364,624
Sewer	1,938,061	1,084,306	17,199,135	20,221,502
Parking	(27,356.96)	(15,306.46)	(18,110)	(60,773)
Golf	0.00	0.00	(470,085)	(470,085)
Central Services	431,939	241,674	178,015	851,628
Vehicle Replacement	1,067,826	597,458	2,215,886	3,881,169
<b>TOTALS</b>	<b>22,801,483</b>	<b>13,064,606</b>	<b>14,971,155</b>	<b>50,837,243</b>

BC Project TIF	0.00	0.00	4,069,400	4,069,400
Bluff City Project TIF	5,095	2,851	13	7,960
Bluff City SSA Debt Srv.	0.00	0.00	629,321	629,321
Police Pension	1,426,708	56,255,773	86,386	57,768,867



Todd Dowden  
 Finance Director

VILLAGE OF BARTLETT TREASURER'S REPORT  
 REVENUE & EXPENDITURE BUDGET COMPARISONS BY FUND  
 FISCAL YEAR 2020/21 as of April 30, 2021

Fund	Revenues			Expenditures				
	Actual	Current Year Budget	Percent	Prior YTD %	Actual	Current Year Budget	Percent	Prior YTD %
General	26,048,042	24,183,270	107.71%	103.67%	23,353,238	24,951,630	93.59%	96.45%
MFT	2,920,003	1,765,000	165.44%	73.44%	2,409,151	2,620,000	91.95%	36.38%
Debt Service	14,946,975	3,192,494	468.19%	280.55%	14,958,099	3,165,819	472.49%	281.09%
Capital Projects	943	500.00	100.00%	127.50%	0	0.00	0.00%	0.00%
Municipal Building	11,324	7,000	161.78%	53.11%	67,332	415,000	16.22%	78.40%
Developer Deposits	77,377	601,000	12.87%	26.59%	49,958.00	763,958	6.54%	2.55%
Bluff City SSA	924,282	1,007,933	91.70%	110.54%	1,044,400	1,107,575	94.30%	96.83%
59 & Lake TIF	0.00	133,000	0.00%	0.00%	73,719	133,000	55.43%	56.90%
Bluff City Municipal TIF	35,520	31,600	112.40%	99.60%	0.00	57,000	0.00%	0.00%
Bluff City Project TIF	550,495	1,944,000	28.32%	58.38%	549,669	1,940,000	28.33%	58.28%
Brewster Creek Municipal TIF	849,971	790,000	107.59%	106.11%	631,894	1,154,681	54.72%	46.90%
Brewster Creek Project TIF	9,160,064	7,007,000	130.73%	88.36%	9,353,312	7,011,360	133.40%	88.28%
Water	12,802,594	12,231,000	104.67%	109.48%	11,089,740	12,976,391	85.46%	81.67%
Sewer	6,400,420	10,635,000	60.18%	125.80%	7,049,496	10,535,479	66.91%	43.34%
Parking	19,342	231,400	8.36%	92.43%	150,430	261,768	57.47%	100.84%
Golf	1,822,081	2,314,158	78.74%	83.18%	2,012,822	2,293,619	87.76%	98.21%
Central Services	1,381,618	1,384,763	99.77%	100.43%	1,178,431	1,325,425	88.91%	82.15%
Vehicle Replacement	636,580	653,770	97.37%	96.74%	528,066	466,350	113.23%	70.09%
Police Pension	14,326,510	5,370,926	266.74%	89.76%	2,520,254	5,370,926	46.92%	45.74%
Subtotal	92,914,142	73,483,814	126.44%	109.46%	77,020,009	76,549,981	100.61%	83.55%
Less Interfund Transfers	(4,178,087)	(4,297,209)	97.23%	101.56%	(4,178,087)	(4,297,209)	97.23%	101.56%
Total	88,736,054	69,186,605	128.26%	109.91%	72,841,922	72,252,772	100.82%	82.57%

VILLAGE OF BARTLETT TREASURER'S REPORT  
 MAJOR REVENUE BUDGET COMPARISONS  
 FISCAL YEAR 2020/21 as of April 30, 2021

Fund	Actual	Current Year		Percent	Prior YTD %
		Budget	Percent		
Property Taxes	11,275,005	11,271,814	100.03%	100.03%	101.40%
Sales Taxes (General Fund)	2,453,709	2,575,000	95.29%	95.29%	102.49%
Income Taxes	4,723,974	4,325,000	109.22%	109.22%	107.62%
Telecommunications Tax	496,676	550,000	90.30%	90.30%	83.92%
Home Rule Sales Tax	1,691,612	1,990,000	85.01%	85.01%	110.77%
Real Estate Transfer Tax	1,262,497	800,000	157.81%	157.81%	116.38%
Use Tax	1,876,068	1,460,000	128.50%	128.50%	109.90%
Building Permits	839,181	600,000	139.86%	139.86%	123.73%
MFT	1,551,229	1,715,000	90.45%	90.45%	138.29%
Water Charges	12,324,989	12,000,000	102.71%	102.71%	96.29%
Sewer Charges	6,253,931	7,205,000	86.80%	86.80%	99.27%
Interest Income	179,380	429,500	41.76%	41.76%	159.09%



VILLAGE OF BARTLETT TREASURER'S REPORT  
 GOLF FUND DETAIL (Excluding Capital Projects)  
 FISCAL YEAR 2020/21 as of April 30, 2021

Fund	Current Year		Percent
	Actual	Budget	
<b>Golf Program</b>			
Revenues	1,524,165	1,280,158	119.06%
Expenses	1,226,393	1,272,069	96.41%
Net Income	<u>297,772</u>	<u>8,089</u>	<u>3681.20%</u>
<b>F&amp;B - Restaurant</b>			
Revenues	102,761	158,000	65.04%
Expenses	323,948	317,126	102.15%
Net Income	<u>(221,187)</u>	<u>(159,126)</u>	<u>139.00%</u>
<b>F&amp;B - Banquet</b>			
Revenues	67,719	757,000	8.95%
Expenses	396,328	643,124	61.63%
Net Income	<u>(328,609)</u>	<u>113,876</u>	<u>-288.57%</u>
<b>F&amp;B - Midway</b>			
Revenues	127,435	119,000	107.09%
Expenses	66,153	61,300	107.92%
Net Income	<u>61,282</u>	<u>57,700</u>	<u>106.21%</u>
<b>Golf Fund Total</b>			
Revenues	1,822,081	2,314,158	78.74%
Expenses	2,012,822	2,293,619	87.76%
Net Income	<u>(190,741)</u>	<u>20,539</u>	<u>-928.68%</u>

Sales Taxes

Month	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
May	126,506	137,931	143,188	125,055	141,609	161,850	159,411	167,379	156,194	160,850
June	164,604	168,284	162,596	153,553	170,308	178,006	186,494	194,753	187,952	183,798
July	165,519	175,701	173,657	178,983	170,734	181,943	201,320	200,041	205,572	198,797
August	177,919	191,865	191,196	200,051	200,031	224,385	219,629	227,783	232,110	209,005
September	187,893	190,899	186,097	188,547	193,484	211,186	224,268	218,236	220,524	233,289
October	177,758	180,797	184,425	190,872	204,424	209,930	215,328	211,089	262,349	221,535
November	161,152	179,526	186,229	181,445	198,880	206,205	208,760	215,922	227,334	202,764
December	164,341	165,188	170,530	188,055	212,286	212,435	219,639	196,081	214,284	236,916
January	167,926	181,865	174,037	179,846	204,437	207,123	221,599	221,276	243,184	208,079
February	157,086	161,047	149,669	160,774	170,190	201,075	206,836	196,714	186,495	199,411
March	177,777	168,154	210,506	187,865	194,219	190,934	196,530	181,590	203,051	203,477
April	152,124	147,189	151,678	141,054	149,630	167,837	180,413	170,866	193,930	211,072
Total	1,980,605	2,048,447	2,083,807	2,076,100	2,210,232	2,352,909	2,440,227	2,401,729	2,532,977	2,468,994
% increase	2%	3%	2%	0%	6%	6%	4%	-2%	5%	-3%

Budget	1,950,000	1,975,000	2,010,000	2,075,000	2,115,000	2,205,000	2,400,000	2,425,000	2,460,000	2,575,000
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# VENDOR WARRANT DETAIL

## BARTLETT VILLAGE TREASURER

[RETURN HOME](#)   [VENDOR SUMMARY](#)   [CONTRACT SEARCH](#)   [PAYMENTS SEARCH](#)   [PAYMENTS ISSUED](#)   [PENDING PAYMENTS](#)

### PAYMENTS NOTIFICATIONS

➔ [Return Back](#)

Warrant/EFT#: EF 0019568

Fiscal Year	2021	Issue Date	04/06/21
Warrant Total	\$211,072.34	Warrant Status	

Agency	Contract	Invoice	Voucher	Agency Amount
492 - REVENUE		A1881098	1A1881098	\$211,072.34

#### IOC Accounting Line Details

Fund	Agency	Organization	Appropriation	Object	Amount	Appropriation Name
0189	492	27	44910055	4491	\$211,072.34	DISTRIBUTE MUNI/CNTY SALES TAX

#### Payment Voucher Description

Line	Text
1	IL DEPT. OF REVENUE AUTHORIZED THIS PAYMENT ON 04/05/2021
2	MUNICIPAL 1 % SHARE OF SALES TAX
3	LIAB MO: JAN. 2021 COLL MO: FEB. 2021 VCHR MO: APR. 2021
4	?S PHONE: 217 785-6518 EMAIL: REV.LOCALTAX@ILLINOIS.GOV
61	MUNICIPAL 1 % SHARE OF SALES TAX

MOTOR FUEL TAX

Month	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
May	89,115	104,788	106,665	89,988	93,139	91,478	86,848	83,590	96,769
June	75,066	71,924	80,212	58,408	58,737	72,645	79,592	76,204	99,562
July	87,721	84,361	89,915	103,948	94,278	95,252	93,416	95,250	121,837
August	87,924	99,063	61,056	100,154	89,533	89,970	90,079	137,033	142,172
September	76,347	70,076	83,006	67,441	79,032	79,527	75,247	148,846	132,059
October	83,510	90,026	89,337	87,626	91,489	91,053	98,725	136,575	130,305
November	89,027	77,655	90,552	101,486	93,216	92,796	92,950	153,788	131,647
December	85,014	103,117	103,771	93,002	97,757	91,055	89,502	180,890	136,795
January	82,788	90,866	97,525	89,828	92,928	93,233	89,403	128,180	112,605
February	70,348	83,687	74,031	90,531	88,602	80,765	81,313	126,802	116,673
March	83,251	65,802	37,978	77,861	75,544	80,062	77,761	131,268	135,751
April	70,866	75,969	95,841	93,782	90,224	94,326	91,212	122,218	
Subtotal	980,978	1,017,334	1,009,889	1,054,055	1,044,479	1,052,164	1,046,048	1,520,643	1,356,175
Plus:									
High Growth	29,031	37,678	37,682	37,743	37,801	37,266	36,909	9,192	89,348
Jobs Now	179,796	179,796	359,592						
Total	1,189,805	1,234,808	1,407,163	1,091,798	1,082,280	1,089,430	1,082,957	1,529,835	1,445,523
Budget	1,250,000	1,175,000	1,188,990	1,025,000	1,067,287	1,095,000	1,095,000	1,085,000	1,715,000
Annual Inc in \$									
w/o High Growth	-6.80%	3.71%	-0.73%	4.37%	-0.91%	0.74%	0.58%	45.37%	3.41%



# Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

Bureau of Local Roads & Streets  
217-782-1662

Municipality Report

May 4, 2021

Bartlett

## **MOTOR FUEL TAX ALLOTMENT AND TRANSACTIONS FOR APRIL, 2021**

Beginning Unobligated Balance		<b>\$6,209,158.25</b>
Motor Fuel Tax Fund Allotment	\$79,591.77	
MFT Transportation Renewal Fund Allotment	\$56,159.49	
Minus Amount Paid to State	\$0.00	
Net Motor Fuel Tax Allotment		<b>\$135,751.26</b>
Plus Credits Processed		\$0.00
Minus Authorizations Processed		\$0.00
Current Unobligated Balance		<b>\$6,344,909.51</b>

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**PROCESSED TRANSACTIONS:**

## **A Proclamation Recognizing Bartlett Building Director Brian Goralski upon his Retirement from the Village of Bartlett**

**WHEREAS**, Brian Goralski joined the Village of Bartlett as a building inspector in June 1987; and

**WHEREAS**, he quickly rose through the ranks, earning his appointment to a newly created position of assistant building commissioner by 1990 and promotion to building commissioner/building director in March 1991; and

**WHEREAS**, during his tenure with the village Brian has seen Bartlett's population more than double and our land uses grow dramatically to include not only many additional residential subdivisions but multiple commercial shopping areas and large business parks; and

**WHEREAS**, we can fully credit decades of safe and healthy structures in our community to Brian's hard work, thoughtful guidance and diligent oversight of the department's permitting and inspection programs; and

**WHEREAS**, he was instrumental in Bartlett's adoption of modern and up-to-date building codes and standards, ensuring not only the safety but the economic value of the homes, buildings and infrastructure that serve our citizens; and

**WHEREAS**, it was with Brian's help that Bartlett was able to earn a SolSmart Gold designation for its work to improve solar energy growth and advance clean energy practices in the village; and

**WHEREAS**, he is a consummate professional, who served as the president of the Suburban Building Officials Conference in 1997-1998 and has received many complimentary letters over the years from Bartlett residents regarding the exceptional service he provided; and

**WHEREAS**, the Village is forever appreciative that Brian made "Building a Safer Bartlett" his full-time job for 34 years;

**NOW, THEREFORE**, I, Kevin Wallace, President of the Village of Bartlett, Cook, DuPage and Kane Counties, offer our many, many thanks to Building Director Brian Goralski for his service to our community. We are proud to have had you as an employee in the Village and we wish you a safe and sound retirement free of leaky pipes and loose wires and filled with good health and much happiness.

Dated this 15<sup>th</sup> day of June 2021



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Kevin Wallace, Village President



# Agenda Item Executive Summary

Amendment to Title 1: Administrative, Chapter  
10: Village Finances, Section 8: Development  
Item Name Fees, to add new Zoning Verification Fees Committee  
or Board Board

## BUDGET IMPACT

Amount: N/A Budgeted N/A

List what fund N/A

## EXECUTIVE SUMMARY

Staff is requesting an amendment to the Municipal Code, Title 1, Chapter 10: Village Finances, Section 8: Development Fees to add a Zoning Verification Request fee of \$175 to the administrative review fee schedule.

The staff receives numerous zoning verification requests from national due diligence firms regarding commercial and industrial properties in the village. A typical zoning verification request can include several questions beyond just a zoning classification. Extensive ordinance research is required in many instances to answer these questions accurately. A sample request is attached.

## ATTACHMENTS (PLEASE LIST)

PDS Memo, Ordinance, Community Survey, and Sample Zoning Verification Request

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance - Move to Approve Ordinance #21-\_\_\_\_\_ An Ordinance Amending The Bartlett Municipal Code Title 1 Administrative To Add A Zoning Verification Request Fee
- Motion

Staff: Roberta Grill, Planning and Development Services Director Date: 5/28/2021



**PLANNING & DEVELOPMENT SERVICES MEMORANDUM**

**21-42**

DATE: May 28, 2021

TO: Paula Schumacher, Village Administrator

FROM: Roberta Grill, Planning and Development Services Director 

**RE: Amendment to Title 1: Administrative, Chapter 10: Village Finances, Section 8: Development Fees, to add new Zoning Verification Fees**

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Staff is requesting an amendment to the Municipal Code, Title 1, Chapter 10: Village Finances, Section 8: Development Fees to add a Zoning Verification Request fee of \$175 to the administrative review fee schedule.

The staff receives numerous zoning verification requests from national due diligence firms regarding commercial and industrial properties in the village. A typical zoning verification request can include several questions beyond just a zoning classification. Extensive ordinance research is required in many instances to answer these questions accurately. A sample request is attached.

A zoning verification request is distinct from a freedom of information act request, as the former requires information to be drafted into a new document where the latter is a compilation of existing documents. As a zoning verification letter is drafted in response to a request, it is not subject to the restrictions on fees from the Freedom of Information Act.

A survey of 12 other communities found that zoning verification fees are commonplace (see attached).

**RECOMMENDATION**

1. The Staff recommends approval of the proposed amendment to the Municipal Code.
2. An ordinance approving of the proposed amendment, a survey of zoning verification fees required by other communities in the area, and a sample request are attached for your review and consideration.

**ORDINANCE 2021 - \_\_\_\_\_**

**AN ORDINANCE AMENDING THE BARTLETT MUNICIPAL CODE TITLE 1  
ADMINISTRATIVE TO ADD A ZONING VERIFICATION REQUEST FEE**

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**BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** That Title 1 of the Bartlett Municipal Code, entitled "ADMINISTRATIVE" is hereby amended to add a new fee to Chapter 10: Village Finances, Section 8: Development Fees as follows:

Zoning Verification Request: \$175

**SECTION TWO: SEVERABILITY.** The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION THREE: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FOUR: EFFECTIVE DATE.** This Ordinance shall be in full force and effect upon its passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED:            June 15, 2021**

**APPROVED:        June 15, 2021**

\_\_\_\_\_  
Kevin Wallace, Village President

**ATTEST:**

\_\_\_\_\_  
Lorna Giles, Village Clerk

**C E R T I F I C A T I O N**

I, Lorna Giles, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2021-\_\_\_\_\_ enacted on June 15, 2021 and approved on June 15, 2021 as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk

Municipality	Fee	Notes
Barrington	None	Only provide permitted zoning for property
Bloomington	None	Includes site development or special use ordinance documents
Carol Stream	\$80/parcel - 7 day processing	Building code violations and CO's go through FOIA
Downers Grove	\$85 - 10 day processing	Answer questions to best of ability, refer to code
Elgin	\$50	Application free, receive response in 3 days
Hanover Park	None	Reply in email, no official letter per attorney's advice
Itasca	\$75 - 10 day processing, \$100 - 5 day processing, \$200 - 2 day processing	Form letter, zoning only, direct to FOIA
Schaumburg	\$175	Answers specific questions, directs others to FOIA
South Elgin	None, might start in future	Give out zoning, variances, applicable code, permitted uses, casualty
Wheaton	None	Does not require FOIA for documents subject to public hearing
Niles	\$150 - 10 day processing	Zoning, adjacent zoning, variances/special use, conformance of use
Skokie	\$200	

# NDDS

National Due Diligence Services

A Division of American Surveying & Mapping, Inc.

3191 Maguire Blvd., Suite 200, Orlando, FL 32803

Phone: 407-426-7979 Fax: 407-426-9741

Date: 03/02/2021

RE: Zoning Verification Letter for:

Address: 864 Stearns Rd., Bartlett, IL  
APN: 01-03-307-089

We would like to request a Zoning Verification Letter (on official letterhead) addressing each of the questions below or directions on where to find the information. Understanding there is a possibility that not all the information is handled by one department, please provide contact information, or forward this request to the appropriate party. We need the following information addressed:

1. What are the Zoning & Future Land Use Designations of the above-mentioned property?
2. Are the zoning and future land use designations in question 1 above consistent with each other?
3. Is the use of the property a permitted use in this district? Provide copy or link to zoning code.
4. What are the adjacent zoning districts and do you have a zoning map of the area?
5. Are there any special permits, variances, resolutions or planned unit development restrictions that affect the site? If so, please provide copies.
6. Are there any outstanding zoning or building code violations affecting the property?
7. Can you please provide copies (electronic version if available) of the approved site plan, Certificates of Occupancy, or Building Permit history for the property?
8. Are there any legal nonconforming issues affecting the property & what code sections govern them?

Upon completion of the Zoning Verification Letter with the information above addressed, please **E-mail** the response directly to me at **lbarkman@nddservices.com** or **fax** it to my attention at **407-426-9741**. If you have any questions about my request, please do not hesitate to call me at **407-426-7979 - Ext. 151**. Thank you so much for your help and would **greatly appreciate having this request expedited as soon as possible**.

Sincerely,

**Laura Barkman**

**National Due Diligence Services**

A Division of American Surveying & Mapping, Inc.

3191 Maguire Blvd, Suite 200, Orlando FL 32803

P: 407-426-7979, Ext: 151

[lbarkman@nddservices.com](mailto:lbarkman@nddservices.com)





# Agenda Item Executive Summary

Item Name      Brewster Creek TIF Developer Note #4, Payout #25      Committee or Board      Board

## BUDGET IMPACT

Amount:	\$310,200	Budgeted	\$310,200
List what fund	Brewster Creek TIF Project Fund		

## EXECUTIVE SUMMARY

Brewster Creek Public Improvements - TIF Developer Note #4, Payout #25.

## ATTACHMENTS (PLEASE LIST)

Finance Memo  
Resolution  
Memorandum of Payment  
Schedule of Costs  
Village Engineer Letter

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

**MOTION:** I move to approve Resolution 2021-\_\_\_\_\_, a resolution approving of the Disbursement Request for Payout No. 25 from the Subordinate Lien Tax Increment Revenue Note, Series 2016 for the Elmhurst Chicago Stone Bartlett Quarry Redevelopment Project.

Staff:              Todd Dowden, Finance Director

Date:              06/07/2021

**Village of Bartlett**  
**Finance Department Memo**  
**2021 - 10**

**DATE:** June 7, 2021

**TO:** Paula Schumacher, Village Administrator

**FROM:** Todd Dowden, Finance Director

**SUBJECT:** Brewster Creek TIF Developer Note #4 Payout Request #25

In September 2016, the Board authorized the Village to issue Developer Note #4, not to exceed \$11,500,000 to Elmhurst Chicago Stone for continuing the public improvements in the Brewster Creek TIF. Elmhurst Chicago Stone advances funds from their own sources and receives a note from the Village to get reimbursement if and when there is sufficient tax increment to do so and after all other TIF obligations are paid.

Attached is a resolution and several documents to approve the 25<sup>th</sup> developer note #4 payout request for the Brewster Creek TIF development. The total amount is \$310,200. The attachments are various documents required by the Village's redevelopment agreement. The attachments include:

1. Resolution Approving of Disbursement Request
2. Memorandum of Payment
3. Schedule of Costs
4. Village Engineer letter concurring with Disbursement Request

Upon approval of the resolution, the note will be executed and the amount tracked for payment as increment becomes available.

**MOTION:** I move to approve Resolution Number 2021-\_\_\_\_\_ A Resolution Approving of Disbursement Request for Payout No. 25 from the Subordinate Lien Tax Increment Revenue Note, Series 2016 for the Elmhurst Chicago Stone Bartlett Quarry Redevelopment Project



## RESOLUTION 2021-

### A RESOLUTION APPROVING OF DISBURSEMENT REQUEST FOR PAYOUT NO. 25 FROM THE SUBORDINATE LIEN TAX INCREMENT REVENUE NOTE, SERIES 2016 FOR THE ELMHURST CHICAGO STONE BARTLETT QUARRY REDEVELOPMENT PROJECT

**WHEREAS**, pursuant to the Redevelopment Agreement dated as of November 1, 1999 between the Village and Elmhurst Chicago Stone Company (“ECS”), the Village agreed to issue subordinate lien tax increment revenue notes from which certain TIF eligible expenses related to the Bartlett Quarry Redevelopment Project (the “Project Costs”) are to be reimbursed according to certain procedures for payment; and

**WHEREAS**, the Village passed an Ordinance providing for the issue of certain Subordinate Lien Tax Increment Revenue Notes, Series 2016, in an amount not to exceed \$11,500,000 (the “Series 2016 Subordinate Note”); and

**WHEREAS**, ECS has delivered to the Village its twenty-fifth Memorandum of Payment requesting that it be reimbursed the sum of \$310,200 in Project Costs for Payout No. 25 from the Subordinate Lien Tax Increment Revenue Note; and

**WHEREAS**, ECS has submitted an owner’s sworn statement, general contractor’s sworn statement, waivers of lien, invoices and other documentation (the “Supporting Documentation”) in support of its twenty-fifth Memorandum of Payment request in accordance with Section 12-1 of the Redevelopment Agreement to support eligible Project Costs which documentation has been reviewed and approved by the Village Engineer, and he has concurred with the Developer’s Engineer that the work has been completed and materials are in place as indicated by the twenty-fifth Memorandum of Payment request; and

**WHEREAS**, The Series 2016 Subordinate Note requires advances to be in even increments of \$100,

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois as follows:

**SECTION ONE:** The Memorandum of Payment No. 25 of Elmhurst Chicago Stone Company requesting reimbursement from the Series 2016 Subordinate Note in the sum of \$310,200 is hereby approved.

**SECTION TWO: SEVERABILITY.** If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

**SECTION THREE: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FOUR: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED**                      June 15, 2021

**APPROVED**                 June 15, 2021

---

Kevin Wallace, Village President

ATTEST:

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Lorna Giles, Village Clerk

**CERTIFICATION**

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2021- , enacted on June 15, 2021, and approved on June 15, 2021, as the same appeared from the official records of the Village of Bartlett.

---

Lorna Giles, Village Clerk

## DEVELOPER NOTE #4

### MEMORANDUM OF PAYMENT NO. 25

Pursuant to the **REDEVELOPMENT AND FINANCING AGREEMENT** (the "Agreement") between the **VILLAGE OF BARTLETT** (the "Village") and **ELMHURST-CHICAGO STONE COMPANY** (the "Developer"), dated November 4, 1999, the Developer hereby submits a signed Memorandum of Payment pursuant to Section 12-2 of said Agreement. Attached to this Memorandum of Payment is the following:

1. Documentation which authorizes and requests partial payment; and
2. Documentation which sets forth payments by the Developer of the invoices for which partial payments is being requested; and
3. Such other documentation as is required by Section 12-1.C of the Agreement.
4. Developer requests payment in the sum of \$ 310,200 bearing an interest rate at 7.0% per annum.

#### ELMHURST-CHICAGO STONE COMPANY

By: \_\_\_\_\_

President

Dated: \_\_\_\_\_

5/19/21

**SCHEDULE 1**

**COST OF THE IMPROVEMENTS**

V3	Dry Utility Coordination	\$	682.50
V3	Misc Engineering Services	\$	5,356.23
V3	Lot 8 Mass Grading Design	\$	12,000.00
V3	Cook East Settlement Monitoring	\$	5,299.00
V3	Com Ed ROW Design Services	\$	14,800.00
V3	Cook County East CM Services	\$	30,000.00
V3	Com Ed ROW CM Services	\$	5,000.00
Martam	Cook County East Mass Grading	\$	214,658.50
V3	Park Basin Maintenance	\$	22,347.00

**Total** **\$ 310,143.23**

June 2, 2021

Mr. Todd Dowden, Director of Finance

RE: **DEVELOPER NOTE # 4 MEMORANDUM  
OF PAYMENT # 25 – RELATIVE TO THE  
REDEVELOPMENT AND FINANCING  
AGREEMENT BETWEEN THE VILLAGE  
OF BARTLETT AND ELMHURST CHICAGO  
STONE COMPANY**

Dear Todd:

We are herein submitting information relative to the above referenced payment request for the redevelopment of the Elmhurst Chicago Stone Company property in Bartlett. Included as part of the documentation is:

- The **Developer Note # 4 Memorandum of Payment # 25** from Elmhurst Chicago Stone Company requesting payment in the amount of **\$310,200.00** to reimburse itself for monies spent on the project for the period of **January 1, 2021** through **May 20, 2021**.
- An Owner's Sworn Statement listing the contractors and material suppliers with the total contract price, amounts previously paid, amount to be paid this request and the balance due on each respective contract.

We have also reviewed:

- Executed contracts, agreements for services and purchase orders;
- Contractor invoices, work completion and amounts paid or retained;
- Partial or final waivers of lien and sworn statements for each contractor or vendor receiving payment on this draw.

All documentation provided and reviewed meets the requirements of Section 12-1 of the Redevelopment and Financing Agreement between the Village of Bartlett and Elmhurst Chicago Stone Company.

We have reviewed the certification for V3 Companies and Martam Construction, stating that the work has been completed and materials are in place as indicated on the **Developer Note # 4 Memorandum of Payment # 25**. We have also included invoices from firms noted above for professional services. Based on periodic field observations and review of supporting documents submitted, including the invoices for professional services, we concur with the opinion of V3 Companies and Martam Construction that the work has been completed and materials are in place as indicated in the **Developer Note # 4 Memorandum of Payment # 25**, covered by the dates January 1, 2021 through May 20, 2021.

Please contact our office if there are any questions.

Bartlett Village Engineer

*Robert Allen, PE*

Robert Allen, PE

cc: Dan Dinges, P.E., Director of Public Works  
Bryan Mraz, Village Attorney





# Memorandum

**To:** Scott Skrycki, Assistant Village Administrator  
**From:** Joey Dienberg, Management Analyst  
**Date:** May 27, 2021  
**Re:** Bartlett Fourth of July Parade Request

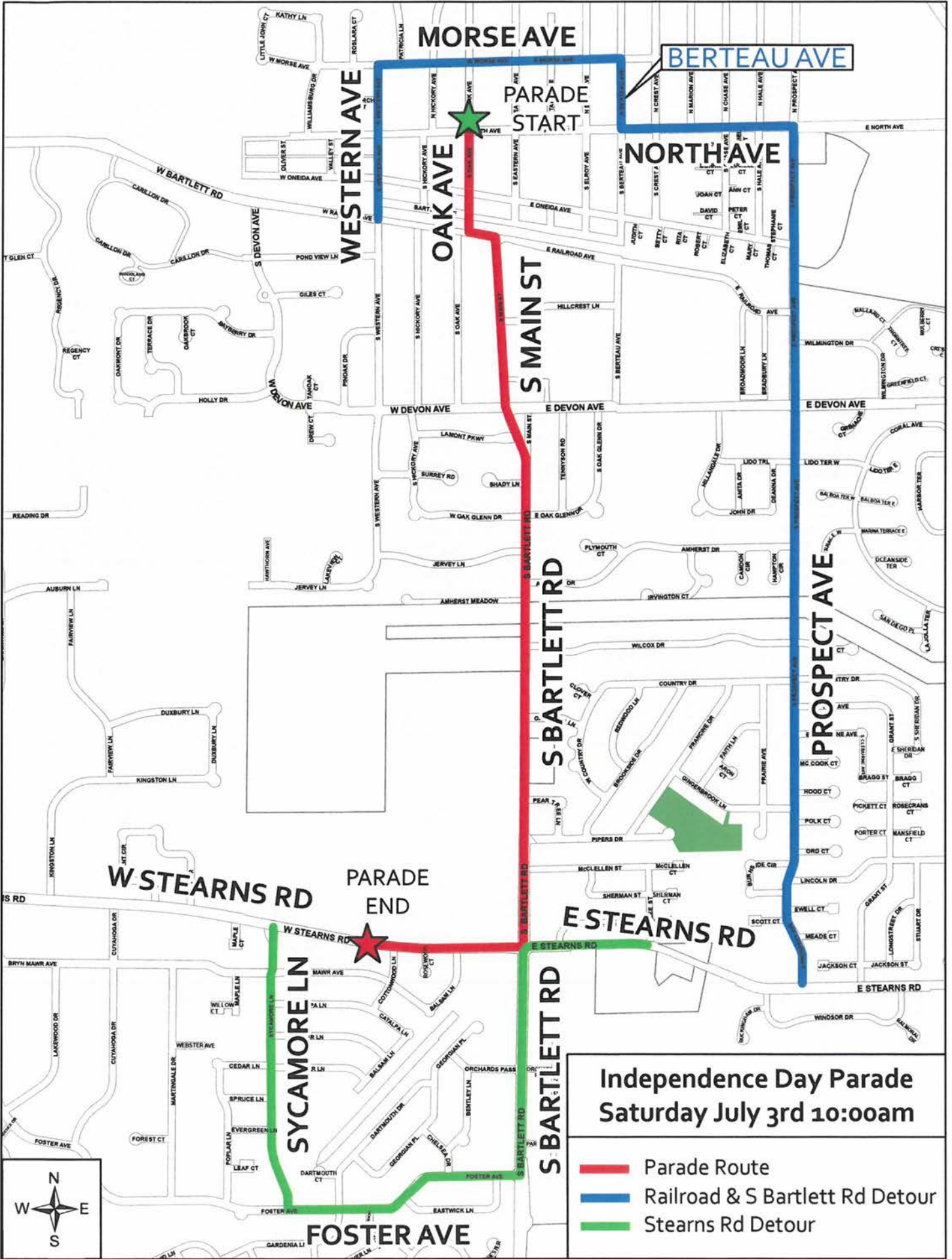
---

The Bartlett Lions Club is requesting a parade permit for the Independence Day Parade on Saturday, July 3<sup>rd</sup>, 2021. The parade will begin at its traditional starting point at North Avenue and Oak Avenue and continue to Apple Orchard Community Park. Step off for the parade is at 10:00am.

The certificate of insurance has not been received by the village, but it can be approved pending insurance. A map of the route is also attached.

## MOTION

I move to approve the parade permit request submitted by the Bartlett Lions Club for the Independence Day Parade on Saturday July 3<sup>rd</sup>, 2021



**Independence Day Parade  
Saturday July 3rd 10:00am**

- Parade Route
- Railroad & S Bartlett Rd Detour
- Stearns Rd Detour



# Memorandum

**To:** Scott Skrycki, Assistant Village Administrator  
**From:** Joey Dienberg, Management Analyst  
**Date:** May 27, 2021  
**Re:** Fourth of July Carnival License Application

---

North American Midway Entertainment Company has submitted the carnival license application on behalf of the Bartlett Fourth of July Committee. The carnival is planned for July 2 – July 4, 2021 at Apple Orchard Community Park.

State law requires owners of carnivals to conduct, at the time of hire, a criminal history record check and a check of the sex offender’s registry for all carnival workers. North American Midway Entertainment Company is providing the background checks they did of their employees to our police department for review.

The company also submits a list of rides and our Building Department staff inspects them before the carnival can open for business. In addition to our inspection, the state also inspects rides for safety and attaches an approval sticker to each ride.

The appropriate certificate of insurance has been submitted and reviewed by the Village Attorney. The application is attached for your review.

## MOTION

I move to approve the carnival license application submitted by North American Midway Entertainment Company on behalf of the Bartlett Fourth of July Committee for the operation of the carnival for July 2, 2021 – July 4, 2021.

VILLAGE OF BARTLETT  
CARNIVAL LICENSE APPLICATION

1. Business Name: North American Midway Entertainment - Astro Amusement  
Address: 2500 W. Higgins Rd. Ste. 205  
City: Hoffman Estates State: IL Zip: 60169  
Telephone Number: 847-885-2100
2. Name of Owner: Danny Huston  
Address: c/o 109 S. Main St.  
City: Farmland State: IN Zip: 47340  
Telephone Number: 765-433-3038
4. Information of Operating Manager or authorized agent for the carnival, responsible for its physical operation:  
Name: Tom Thebault & Wes Sparks  
Telephone Number: 847-514-5178 - 847-323-8272
- 5.. Sponsoring Organization: Bartlett 4th of July Committee
6. Event Details:  
Date(s) of Operation: Fri July 2 - Sun July 4, 2021  
Hours of Operation: Fri 5-11; Sat Noon-11; Sun Noon-9  
Location of Event: Apple Orchard Park 620 W. Stearns Rd  
Property Owner: Bartlett Park District

7. List any and all structures to be erected: game tents - approx 10x10; 12x12

\_\_\_\_\_

8. List all carnival rides at the event:

subject to change based on space: \_\_\_\_\_

Pharoahs Fury Tilt a Whirl Zero Gravity Scooter Century Wheel

Tornado Persian Kamel China Dragon Sizzler Jumpin Jumbos

Berry Go Round Jumpin Jack (Free Fall) Motorcycle Jump Combo Cars

Bulgy the Whale Tea Cups Carousel Fire Chief

\_\_\_\_\_

\_\_\_\_\_

**ALL STRUCTURES AND CARNIVAL RIDES MUST BE INSPECTED PRIOR TO START OF EVENT**

**The following requirements MUST be furnished:**

**Certificate of Insurance in compliance with Section 3-4-11 of the Bartlett Municipal Code.**

**Background checks on all employees working the event must be completed and results provided to the Bartlett Police Department 7 days prior to the event.**

**FEE: \$50.00 WAIVED**



**AFFIDAVIT**

I, Thomas Thebault, hereby declare, under oath, that the statements made herein are true and correct to the best of my knowledge and belief. I further understand that any incorrect or fraudulent statement made in the application constitutes sufficient grounds for the immediate suspension and/or revocation of the permit within the Village of Bartlett

*Thomas Thebault*  
Signature of Applicant

Subscribed and sworn to by THOMAS THEBAULT  
Before me this 3 day of June, 2021

*Gretchen A Prechodko*  
Notary Public



**INVESTIGATION AUTHORIZATION**

I, Thomas Thebault, hereby authorize the Chief of Police of the Village of Bartlett to conduct a background investigation, including the authorization to receive reports from other law enforcement agencies.

*Thomas Thebault*  
Signature of Applicant

Subscribed and sworn to by THOMAS THEBAULT  
Before me this 3 day of June, 2021

*Gretchen A Prechodko*  
Notary Public





CARNIVAL MAP









# Memorandum

**To:** Scott Skrycki, Assistant Village Administrator  
**From:** Joey Dienberg, Management Analyst  
**Date:** May 27, 2021  
**Re:** Bartlett Fourth of July Fireworks

---

The Bartlett Fourth of July Committee is planning a fireworks display as part of the Fourth of July Festival on Friday, July 2<sup>nd</sup>.

The contractor, Melrose Pyrotechnic Inc. has received the appropriate permit from the Bartlett Fire Protection District for the fireworks, which is attached for your review. Also attached for your review is Melrose Pyrotechnics' certificate of insurance which has been approved by the Village Attorney, the appropriate state pyrotechnic distributor and operator license and a map which shows where the fireworks are to be lit off from.

## **MOTION**

I move to approve the fireworks display of the Bartlett Fourth of July Committee for the 2021 festival, being held on July 2<sup>nd</sup>, 2021.



Bartlett Fire Protection District  
Fire Prevention Bureau  
234 N. Oak Avenue  
Bartlett, IL 60103  
(630)837-3701 Fax (630)837-4052

Fire Prevention Permit #: 21-045

Date Issued: June 8, 2021

Expires: June 2, 2021— 11:59 p.m.  
(If rain date is needed, re-contact Fire District)

Installation of: Fire Alarm System [ ] Sprinkler System [ ] Ansul System [ ]  
Above Ground Tank [ ] Other [ ]

Activity: Fireworks Display [ X ] Bon Fire [ ] Controlled Burn [ ] Other [ ]

Owner: Bartlett Park District Grounds  
Address: 700 S. Bartlett Road  
City: Bartlett, IL 60103

Applicant: Brian Jesse - Melrose Pyrotechnics Inc - License #IL06-OP-00030-00159  
Address: P.O. Box 302  
City: Kingsbury, IN 46345

Lead Operator: Kim Mitzel  
Assistants: Dominic Murphy, Patrick Murphy, Dan Ward, Mat Frye, Meagan Mitzel

**PLEASE HAVE A COPY OF THIS PERMIT AVAILABLE ON SITE AT ALL TIMES**

The applicant hereby certifies to the correctness of all submitted information and agrees to perform the above activity in strict compliance of the Illinois Pyrotechnic Use Act, Bartlett Fire Protection District Fire Prevention Code, NFPA Standards and Local Ordinances.

It is necessary to call for all inspections, including final inspection. Call the Fire Prevention Bureau at (630)837-3701. Inspections must be arranged by the applicant with the Fire Prevention Bureau 48 hours prior to the day the inspection is desired. When scheduling inspections, refer to the lot number if available, the address and the business name.

Proof of a current operators license issued by the Office of the Illinois State Fire Marshal has been provided along with Proof of Insurance, notification of Registered Assistants and a site plan. On site storage of fireworks shall be secured and supervised following ATF requirements and other applicable codes and standards. All fireworks must be fired electronically. No heat/open flame permitted. Ensure the set-back area is maintained throughout the duration of the display and until the all-clear is given upon completion of the show.

Approved By:

Michael Heimbecker  
Fire Marshal

**Applicant Copy**

The City of Bartlett  
July 2, 2021

**SHELL SUMMARY**

Approximately:

Approximately 2,489 Aerial shells ranging from 2” – 8”  
40 Roman Candles

**Crew Summary**

Lead Operator  
Kim Mitzel

Assistants

Dominic Murphy

Patrick Murphy

Dan Ward

Mat Frye

Meagan Mitzel



Show Name: Bartlett 4<sup>th</sup> of July  
Location: 700 S. Bartlett Rd. Bartlett, IL  
Date Created: 07/08/20

Fall-Out Radius: 560'  
Distance To Audience: 1,500'



Launch Location:   
Setup area Dimensions: 50'x125'  
Rack Banks run east/west





Illinois Office of the State Fire Marshal  
Division of Fire Prevention

**THIS IS TO CERTIFY THAT  
KIM MITZEL**

**Pyrotechnic Operator License**

Has completed all the requirements under the  
Pyrotechnic Distributor and Operator Act 225  
ILCS 227 and is employed by

**MELROSE PYROTECHNICS INC**

d/b/a:

License #

IL06-OP-00030-00159

Expires: 07/15/2021

  
Matt Perez

STATE FIRE MARSHAL



**STATE OF ILLINOIS**  
**OFFICE OF THE STATE FIRE MARSHAL**  
**DIVISION OF FIRE PREVENTION**  
1035 Stevenson Drive • Springfield, IL 62703-4259



## *Pyrotechnic Distributor License*

**MELROSE PYROTECHNICS INC**  
PO BOX 302  
KINGSBURY, IN 46345

**IL06-OPF-00030**

License #

Matt Perez

**STATE FIRE MARSHAL**

**02/15/2024**

EXPIRATION DATE

**OPF**

CLASSIFICATION

This license may be revoked by the Office of the State Fire Marshal for failure to comply with the lawful rules regulating this program.



DEPARTMENT OF JUSTICE

Bureau of Alcohol, Tobacco,  
Firearms and Explosives

Martinsburg, WV 25405

December 16, 2020

Melrose Pyrotechnics, Inc.  
PO Box 302  
Attn: Wanda Schoof  
Kingsbury, IN 46345

901090: MBH/AJB  
5400  
File Number: 4-IN-00529

Premises Address: Heinold Bldg. S-1-3 Kingsbury Industrial Park, Kingsbury, IN 46345-0000

Dear Sir/Madam:

This letter acknowledges receipt of your timely application to renew your Federal explosives license/permit.

The Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) is not able to process your application prior to the expiration date of your license/permit. However, Federal law allows you to continue operations under your current license/permit until such time as ATF completes processing your application. See 5 U.S.C. § 558. This letter, or as explained below, a follow-up letter, will serve as your license/permit until we complete action on your renewal. It is referred to as a Letter of Authorization (LOA).

Since we have not completed processing your application, you may supply a copy of this letter to other licensees/permittees, e.g., your distributors, for the next six months (or until we complete action on your renewal, if that occurs in less than six months) as evidence of your licensed/permitted status. If we have not completed processing your application for renewal within six months of the date of this letter, we will send you another letter, which will also be valid for six months (or until we complete action on your renewal, if that occurs in less than six months). This is of course contingent upon your remaining entitled to continue operations under your current license/permit.

Please direct questions or concerns regarding this letter to

Sincerely,

Marna B. Howard  
Chief, Federal Explosives Licensing Center

ATF web address: [www.atf.gov](http://www.atf.gov)





**DEPARTMENT OF JUSTICE**

Bureau of Alcohol, Tobacco,  
Firearms and Explosives

*Martinsburg, WV 25405*

May 24, 2021

Melrose Pyrotechnics Inc  
Attn Wanda Schoof  
PO Box 302  
Kingsbury, IN 46345

901090: MBH/AJB  
5400

File Number: 4-IN-00529

Premises Address: Heinold Bldg. S-1-3 Kingsbury Industrial Park, Kingsbury, IN 46345

Dear Sir/Madam:

This letter acknowledges receipt of your timely application to renew your Federal explosives license/permit.

The Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) is not able to process your application prior to the expiration date of your license/permit. However, Federal law allows you to continue operations under your current license/permit until such time as ATF completes processing your application. See 5 U.S.C. § 558. This letter, or as explained below, a follow-up letter, will serve as your license/permit until we complete action on your renewal. It is referred to as a Letter of Authorization (LOA).

Since we have not completed processing your application, you may supply a copy of this letter to other licensees/permittees, e.g., your distributors, for the next six months (or until we complete action on your renewal, if that occurs in less than six months) as evidence of your licensed/permitted status. If we have not completed processing your application for renewal within six months of the date of this letter, we will send you another letter, which will also be valid for six months (or until we complete action on your renewal, if that occurs in less than six months). This is of course contingent upon your remaining entitled to continue operations under your current license/permit.

Please direct questions or concerns regarding this letter to

Sincerely,

Marna B. Howard  
Chief, Federal Explosives Licensing Center

ATF web address: [www.atf.gov](http://www.atf.gov)



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/25/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Britton Gallagher One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	<b>CONTACT NAME:</b> _____	
	<b>PHONE (A/C, No., Ext):</b> 216-658-7100	<b>FAX (A/C, No):</b> _____
<b>E-MAIL ADDRESS:</b> _____		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A :</b> Everest Indemnity Insurance Co.		10851
<b>INSURER B :</b> Everest Denali Insurance Company		16044
<b>INSURER C :</b> Arch Specialty Insurance Company		
<b>INSURER D :</b> LM Ins Corp		
<b>INSURER E :</b>		
<b>INSURER F :</b>		

**COVERAGES**

CERTIFICATE NUMBER: 299583241

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURER	SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC	Y		S18ML00042-211	1/15/2021	1/15/2022	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			S18CA00025-211	1/15/2021	1/15/2022	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
C	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			UXP1035209-01	1/15/2021	1/15/2022	EACH OCCURRENCE	\$ 4,000,000
							AGGREGATE	\$ 4,000,000
								\$
D	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC734S381029 (IL)	4/4/2021	4/4/2022	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.

DISPLAY DATE: July 4, 2021

LOCATION: Bartlett Soccer Memorial Garden, Bartlett, IL

ADDITIONAL INSURED: The Village of Bartlett; The Bartlett Park District; The Bartlett Fire Protection District

**CERTIFICATE HOLDER****CANCELLATION**

Bartlett 4th of July Committee  
 312 Queens Parkway  
 Bartlett IL 60103

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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# Agenda Item Executive Summary

Bartlett Fourth of July  
Item Name    Class D Liquor License Request    Committee or Board    Board

## BUDGET IMPACT

Amount:    N/A    Budgeted    N/A

List what fund    N/A

## EXECUTIVE SUMMARY

The Bartlett 4th of July Committee is requesting a Class D Liquor License for the 2021 4th of July Festival, July 2-July 4, 2021 at the Apple Orchard Community Park.

The certificate of insurance has not been received by the village, but it can be approved pending insurance.

## ATTACHMENTS (PLEASE LIST)

Staff Memo

Liquor License Application

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

**MOTION:** I move to approve the Class D Liquor License application submitted by the Bartlett Fourth of July Committee for the 2021 Fourth of July festival, July 2 – July 4, 2021 at Apple Orchard Community Park.

Staff:            Joey Dienberg  
                         Management Analyst

Date:            June 8, 2021

# Memorandum

**To:** Scott Skrycki, Assistant Village Administrator  
**From:** Joey Dienberg, Management Analyst  
**Date:** June 8, 2021  
**Re:** Bartlett Fourth of July Class D Liquor License Request

---

The Bartlett 4th of July Committee is requesting a Class D Liquor License for the 2021 4th of July Festival, July 2-July 4, 2021 at the Apple Orchard Community Park.

The Class D license allows for the sale of alcoholic liquor for consumption on the licensed premises for a special event.

The certificate of insurance has not been received by the village, but it can be approved pending insurance.

## **MOTION**

I move to approve the Class D Liquor License application submitted by the Bartlett Fourth of July Committee for the 2021 Fourth of July festival, July 2 – July 4, 2021 at Apple Orchard Community Park.



VILLAGE OF BARTLETT  
CLASS D LIQUOR LICENSE APPLICATION

DATE: 6/28/21  
FEE: \$5.00 Per Application

The Class D License is created to allow a special event retailer, as defined in Section 3-3-1-5/1-3.17.1 of the Bartlett Liquor Control Ordinance, a license to sell and offer for sale at retail, in or on the premises specified in such license, alcoholic liquor for use or consumption on the licensed premises, but not for resale in any form, for a special event, as defined in Section 3-3-1-5/1-2.20 of the Bartlett Liquor Control Ordinance), for a time period that meets each of the following restrictions:

**Hours of Operation:**

1. Not to exceed twelve (12) hours within a period of twenty-four (24) consecutive hours
2. Within the time limits for Class A License set forth in Section 3-3-2 of the Bartlett Liquor Control Ordinance:

Sunday – Thursday	from 8:00am until 1:00am
Friday – Saturday	from 8:00am until 2:00am

A Class D license may be issued at any time by the Village President with the approval of the Board of Trustees, and shall be issued for a specific time period, not to exceed fifteen (15) days per license per location in any twelve (12) month period. (amended Ord 98-87)

The undersigned hereby makes application for a Class D retail Liquor License and hereby certifies to the following facts:

Name of Organization: BARTLETT 4<sup>th</sup> OF JULY COMMITTEE

Mailing Address of Organization: 4<sup>th</sup> of July Committee  
c/o TED LEWIS 501 HAWTHORNE AVE BARTLETT IL 60103

Contact Name: TED LEWIS Telephone Number: 630-370-3432

Date License is requested for: July 2<sup>nd</sup>, 3<sup>rd</sup> + 4<sup>th</sup> 2021

Location of sponsored event: NORTH WEST CORNER OF STERNS + SOUTH BARTLETT Rds

Certificate of Insurance in compliance with Section 3-3-6 of the Bartlett Liquor Control Ordinance  
MUST be attached.

**AFFIDAVIT**

Village of Bartlett  
Cook, DuPage, and Kane Counties, Illinois

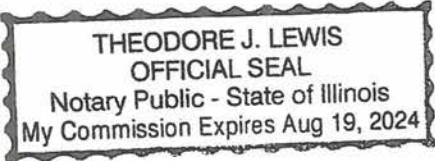
The undersigned swears (or affirms) that the Corporation in whose name this application is made will not violate any of the Ordinances of the Village of Bartlett, including but not limited to the Bartlett Liquor Control Ordinance, or the laws of the State of Illinois or the United States of America, in the conduct of the place of business described herein and that the statements contained in this application are true and correct to the best of our knowledge and belief.

Dave Barry \_\_\_\_\_ President\*  
Signature  
Valorie J. Proce \_\_\_\_\_ Secretary  
Signature

Subscribed and sworn by DAVE BARRY / VALORIE J. Proce  
Before me this 8<sup>th</sup> day of JUNE, 2021

[Signature]  
\_\_\_\_\_  
Notary Public

(Seal)



\*If the signatory is someone other than the President, said signatory shall attach a copy of the corporate resolution authorizing said signatory to sign on behalf of the Corporation.



# Agenda Item Executive Summary

Approval of A Resolution Approving  
of The Agreement Between the  
Village of Bartlett And School District  
U-46 Providing for A School Resource  
Officer

Committee or  
Board

Village Board

## BUDGET IMPACT

Amount:	N/A	Budgeted	N/A
List what fund	N/A		

## EXECUTIVE SUMMARY

Attached is the Resolution Approving of The Agreement Between the Village of Bartlett And School District U-46 Providing for A School Resource Officer at both Bartlett High School an Eastview Middle School for the 2021-2022 school year.

## ATTACHMENTS (PLEASE LIST)

- Police Department Memorandum, Resolution, Agreement Between the Village of Bartlett And School District U-46 Proving for A School Resource Officer

## ACTION REQUESTED

Resolution

Motion

**MOTION:** I move to approve Resolution 2021- \_\_\_\_\_, A Resolution Approving of The Agreement Between the Village of Bartlett And School District U-46 Providing for A School Resource Officer.

Staff: Michael Tivolacci, Sergeant

Date: May 27, 2021

**POLICE DEPARTMENT MEMORANDUM  
21-27**

**DATE:** May 27, 2021

**TO:** Paula Schumacher, Village Administrator

**FROM:** Michael Tavalacci, Sergeant

**RE:** Approval Of A Resolution Approving Of The Agreement Between The Village Of Bartlett And School District U-46 Providing For A School Resource Officer

School District U-46 is requesting the Village of Bartlett to approve the proposed annual agreement to have school resource officers assigned to Eastview Middle School and Bartlett High School on a contract basis for the 2021-2022 school year. It has also requested some minor changes to the language contained in last year's agreement to better reflect its current practices. Here are some of the important highlights of the proposed changes to the school resource officer agreement for the 2021-2022 school year:

- Section 2- Term; changing the dates outlining the term of the agreement to reflect August 09, 2021 as the date of enactment and June 10, 2022 as the date of termination.
- Section 4.0.1- Training and Professional Development; Adds language specifying two (2) annual trainings the district provides and requires resource officers to attend.
  - i) Crisis Prevention Institute Non-Violent Crisis Intervention- intended to develop common language, common awareness, and common response familiarity.
  - ii) Student Special Needs Awareness in Autism and Special Education- intended to increase overall awareness and situational understanding of students with special needs.
- Section 4.2- Duties and Responsibilities of School Resource Officer (SRO)
  - C) adds language and outlines expectations pertaining to SRO support and participation in student led violence prevention activities, for example;
    - i) Start with Hello program- bullying prevention, relationship building, climate and culture
    - ii) Say Something- violence prevention
  - D) Adds expectations regarding Run, Hide, Fight- School Safety Law Enforcement Drills based on FEMA IS-907;
    - a) Adds language establishing expectations the officer serves as their assigned school's point of contact for Run, Hide, Fight safety drills and the required after action processes.
    - b) Adds language establishing expectations the officer serves as the liaison between their school administration and the police department pertaining to training, pre-planning, and coordination with the District's Safety Department.
- Section 4.6- Crime Reports and Notification of arrest or law enforcement action
  - a) Adds language identifying the Coordinator of School Safety as the recipient of the SRO's monthly crime report
  - d) Adds language establishing the activation of a Body Worn Camera (BWC) in regards to student matters is construed as a student record (see section 11- Student Records) and, as such, requires the District's student information system have a behavior event entered by a school administrator which indicates a BWC video of the event exists. It also adds language indicating the principal will ensure proper notation of the BWC video existence and the administrations advisement of

the student's guardian regarding the process for Freedom of Information Act (FOIA) request from the police department.

- Section 9- Termination; changes the term of prior written notice of termination from thirty (30) days to fifteen (15) months.
- There is no change indicated regarding annual salary or hourly rate due to the pending police officer contract negotiations. The current annual salary cost of a non-probationary police officer remains at \$71,842 which results in an overtime hourly rate of \$73.39 as listed in EXHIBIT A: COST WORKSHEET. School District U-46 would be responsible for reimbursing the Village of Bartlett for the annual cost of a non-probationary police officer's salary in exchange for assigning school resource officers at Eastview Middle School and Bartlett High School.

Village Attorney Bryan Mraz reviewed the agreement and did not have any concerns about the proposed language changes. If approved, the services under this agreement would begin on August 09, 2021 and remain in effect until June 10, 2022.

**MOTION: I move to approve Resolution 2021-\_\_\_\_, A Resolution Approving Of The Agreement Between The Village Of Bartlett And School District U-46 Providing For A School Resource Officer.**

RESOLUTION 2021 - \_\_\_\_\_

**A RESOLUTION APPROVING OF THE AGREEMENT BETWEEN THE  
VILLAGE OF BARTLETT AND SCHOOL DISTRICT U-46 PROVIDING  
FOR A SCHOOL RESOURCE OFFICER**

---

**BE IT RESOLVED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** The Agreement Between the Village of Bartlett and School District U-46 Providing for a School Resource Officer dated June 15, 2021, including Exhibit A thereto (the "Agreement"), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

**SECTION TWO:** That the Village President and the Village Clerk are hereby authorized and directed to sign and attest, respectively, the Agreement on behalf of the Village of Bartlett.

**SECTION THREE: SEVERABILITY.** The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

**SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FIVE: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

ATTEST:

\_\_\_\_\_  
Kevin Wallace, Village President

\_\_\_\_\_  
Lorna Giles, Village Clerk

### CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2021 - \_\_\_\_\_ enacted on June 15, 2021, and approved on June 15, 2021, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk



**AGREEMENT BETWEEN THE VILLAGE OF BARTLETT AND SCHOOL DISTRICT U-46  
PROVIDING FOR A School Resource Officer**

This Agreement is entered into this \_\_\_\_\_ day of \_\_\_\_\_, by and between the Village of Bartlett, Illinois, a municipal corporation (the "Village/City") and the Board of Education of School District U-46 (the "District").

**WHEREAS**, the District desires to have, on a contract basis, School Resource Officers ("SROs") detailed to the District's Schools.

**WHEREAS**, the Village/City is willing to provide such SROs in exchange for the payment outlined in this Agreement; and

**WHEREAS**, both the 1970 Illinois Constitution, (Article VII, Section 10) and the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., authorize and encourage intergovernmental cooperation; and

**WHEREAS**, both the Village/City and the District are interested in promoting the safety and security of the staff, students and school premises in the District; and

**WHEREAS**, the Village/City and the District have previously entered into Intergovernmental Agreements regarding the same subject matter as this Agreement, and the parties hereto intend that all such previous Intergovernmental Agreements regarding the subject matter hereof are hereby terminated, and that this Agreement shall supersede and supplant any and all such prior Intergovernmental Agreements between the parties hereto regarding the subject matter hereof.

**NOW, THEREFORE**, in consideration of the promises, covenants, terms and conditions set forth in this Agreement, the parties hereto agree as follows:

**SECTION 1. INCORPORATION OF RECITALS**

The foregoing recitals are incorporated into and made a part of this Agreement as if fully set forth herein.

**SECTION 2. TERM**

The services under this Agreement shall commence on August 09, 2021 and continue in full force and effect until June 10, 2022.

### **SECTION 3. PURPOSE**

The purpose of the School Resource Officer Program is to facilitate, promote, and help maintain a safe, secure, and nurturing school learning environment that is flexible in meeting the academic, social, and emotional needs of each student. By establishing a working relationship with school personnel, a cooperative effort to prevent juvenile delinquency is formed.

It is the responsibility of District teachers and other District educators to respond to inappropriate student behavior in a way that supports personal growth and learning opportunities for all students. It is further the goal of the District that school discipline be administered through the Student Code of Conduct focusing on keeping students within the classroom setting. School-based infractions shall be addressed primarily by using student based interventions that improve school safety and academic performance for all (e.g. classroom interventions, counseling services, restorative justice, peer mediation, etc.), and not focused primarily on using exclusionary, punitive measures, or arrests.

### **SECTION 4. OBLIGATIONS AND RESPONSIBILITIES OF THE VILLAGE OF BARTLETT THROUGH ITS POLICE DEPARTMENT**

#### **4.0 Provide Police SROs to the District for Interview**

If and when the position of SRO is vacant, the Village/City's Police Department will provide to the District qualified candidates to interview. The selection process will include a collaborative interview process of the qualified applicants by the school and District administration, and the police department administration. After the interview process, the District shall provide the Village/City their order of preference in candidates. The final selection shall be made by the Village/City's Chief of Police in her/his sole discretion. The Police Department candidates must have the following training and qualifications:

- a) Special interest and understanding of juveniles, Juvenile Law, constitutional protections, and their problems and concerns;
- b) Strong, effective leadership abilities;

- c) Positive, proactive attitude; excellent interpersonal and problem-solving skills; ability to resolve conflicts; verbal, written communication;
- d) Self-motivated; ability to work with minimal supervision;
- e) Ability to interact effectively and productively with the Police Department, courts, school staff, students and parents;
- f) Experience in and knowledge of drug and gang awareness;
- g) Non-probationary police employee;
- h) Excellent attendance record.

#### 4.0.1 Training and Professional Development

- a) The Village/City shall be responsible for the training standards of the SRO's assigned to the schools as established by the Illinois Law Enforcement Training Standards Board under 50 ILCS 705/10.22. The police department shall provide evidence of the training completion to the District upon request.
- b) The School District shall provide the two professional development training sessions for school resource officers each year. These two training sessions are required by all SROs annually:
  - i) Crisis Prevention Institute (CPI) Non-Violent Crisis Intervention foundational course Modules 1,2,3,4, 7 and 8, (not including any physical safety or physical holds/restraints - Modules 5 and 6). This is a 6 hour professional development course used for U-46 staff. The purpose of this training for SROs is to develop common language, common awareness, and common response familiarity when U-46 staff and SROs respond to student escalations.
    - 1) This course will be provided in August of each school year by a U-46 CPI Certified Instructor coordinated by the School Safety Department.
  - ii) Student Special Needs Awareness in Autism and Special Education. This professional development will be provided by the U-46 Student Specialized Services department and

includes an overall awareness and situational understanding of students with special needs. This training session will be 2.5 hours and be provided by a U-46 professional from the Student Specialized Services department.

#### 4.1 Organizational Relationships:

The Police Department shall assign to the District on a full-time basis the officer chosen to act as the SRO. The SRO shall report to the school's principal or principals. However, the SRO shall remain an employee of the Village/City and all personnel rules applicable to the Village/City police officers shall continue to apply to the SRO, and the SRO will at all times abide by all personnel rules of the Police Department. Moreover, the Village/City shall be fully responsible for all employee-related obligations.

#### 4.2 Duties and Responsibilities of SRO

The Police Department and District, in order to ensure an efficient and cohesive SRO program, will build a positive relationship between law enforcement, students, and school employees. The goal of the program is to reduce crime, create a safe school environment, and provide a law enforcement resource to school administrators, teachers, and students. The duties and responsibilities of the SRO assigned to the District shall include, but not be limited to, the following:

- A. SROs act in accordance with the recommended TRIAD roles of 1) law enforcement officer, 2) teacher, and 3) informal counselor/mentor, but do not enforce school rules or policies or become involved with matters that are strictly school discipline issues.
- B. Promote safety in and around the school by reducing crime and fear of crime, and by coordinating both parties' efforts to provide a safe and nurturing school learning experience that is flexible in meeting the academic, social, and emotional needs of each student;
- C. Violence prevention activities with students and led by students.
  - a. SROs will serve in a support role and participate in violence prevention activities that are developed by school administrators and teachers, in an effort to develop and enhance student voice and student leadership in violence prevention and violence prevention

activities. The example of a program that works to enhance these activities, and is supported by U-46 District Administration, is the Sandy Hook Promise program and the two current student activities needing school administration and SRO support include:

- i. Start with Hello program (Bullying prevention, relationship building, climate and culture)
- ii. Say Something (for violence prevention)

D. Run, Hide, Fight - School Safety Law Enforcement Drills based on FEMA IS-907: Active Shooter;

What you can do. The SRO will:

- a. Serve as their assigned school's point of contact for school safety drills, attending all Run, Hide, Fight school safety drills, providing after action feedback to principals, school administration and staff.
  - b. Serve as the liaison between their school administration and the police department for any training, pre-planning, response planning and coordination with the District's Safety Department.
- E. Provide information and give presentations to students, staff and parents to support and empower schools to be welcoming centers of family and community engagement;
- F. Appear and testify in court proceedings and school suspension review and expulsion hearings as necessary, unless said appearance and/or testimony would interfere with any pending or reasonably contemplated law enforcement proceedings and/or criminal investigation;
- G. Be proactive regarding patterns of delinquency, street gang membership and activity and problem areas around the school to strive toward prevention, operational excellence and efficiency;
- H. Assist school personnel with managing escalated and agitated individuals, crowd control and vehicle traffic patterns to strive toward prevention, operational excellence and efficiency;
- I. Maintain open communication with school personnel in an attempt to identify individuals or conditions that could result in delinquent behavior, formulate prevention plans and identify proactive solutions;

- J. Maintain and report to the District a record of reported criminal incidents and arrest activities for the specific school designated for the reporting officer.

#### 4.3 District and Village/City to agree on Modifications to Duties and Responsibilities

The District retains the right to add, delete, and update essential job duties and responsibilities as necessary, subject to approval of the Village/City.

#### 4.4 Level of Service

Based upon the operational needs of the Village/City's Police Department in any unusual circumstances as determined by the Chief of Police, the level of service provided to the District under this agreement shall be at the discretion of the Chief of Police with adjustments in payments by the District accordingly.

#### 4.5 Additional Services.

Any and all necessary backup services, including equipment and personnel, required to assist SROs in the performance of their obligations under this Agreement shall be at the sole discretion and control of the Chief of Police of the Village/City.

#### 4.6 Crime Reports and Notification of arrest or law enforcement action.

- (a) SROs are required to submit a monthly crime report to the Coordinator of School Safety, which includes reported crimes that occurred on school property.
- (b) Unless exigent circumstances exist, if the SRO or police officer working in the absence of the SRO under this agreement, arrests a student for a school offense, the SRO will report that arrest or law enforcement action to the school principal.
- (c) Unless exigent circumstances exist, if the SRO or police officer working in the absence of the SRO under this agreement, arrests a District school employee or contracted employee for an offense related to their duties as employees or contracted employees of the School District, the SRO or police officer working in the absence of the SRO under this agreement, will report that arrest or law enforcement action to the school principal.
- (d) SROs who are equipped with a body-worn camera (BWC) will utilize the BWC during the course



of their official duties when on U-46 property as required by law. All recordings made by such BWCs shall constitute and be construed as records created and maintained by the Bartlett Police Department pursuant to Section 11.2 herein and all recordings resulting therefrom shall be maintained and treated as required by law. The activation of a BWC in regards to student matters is construed as a student record (see Section 11 - Student Records). In order to document that a student record was created by the activation of a BWC, the District's student information system must have a behavior event entered by a school administrator and the record must be indicated by a school administrator, checking the box BWC to indicate that a BWC video exists. If an SRO turns on their BWC during the course of their official duties while at the school, the SRO shall promptly notify their school principal. The principal will ensure the District's student record system correctly documents the behavior incident and the BWC indicator is marked properly. In the event a student guardian requests their student records, the BWC indicator will be reported to the parent and the school administration will direct the guardian to the police department to FOIA the record if the guardian chooses.

## **SECTION 5. OBLIGATIONS AND RESPONSIBILITIES OF THE PARTIES FOR SRO COMPENSATION**

### **5.1 Payment**

District shall reimburse the Village/City for officers assigned to schools as provided for herein. Upon the selection of any officer, the Village/City shall provide the District with a statement in a form substantially similar to Exhibit A, attached hereto and made a part hereof, setting forth the cost of the SRO as a non-probationary police officer's salary.

### **5.2 Overtime costs.**

District further agrees to only pay the overtime cost incurred by the Village/City wherever a principal or district administrator requests the SRO for school sponsored events/activities. Said overtime costs will be the responsibility of the District. An hourly overtime rate is included in Exhibit A. All overtime hours must first be

approved by the school's principal. Oral requests for overtime services made less than 24 hours before the commencement of the overtime shall constitute District approval of the overtime hours; all other requests for overtime shall be in writing and delivered to the SRO more than 24 hours in advance of the commencement of the overtime work. District will not pay unapproved overtime.

### 5.3 Overtime Reports.

All SROs will submit overtime reports on a weekly basis to the respective principals for approval on the District's designated form for accounting purposes. The SRO will also complete a Village/City overtime form and submit the same for his/her supervisors for approval.

5.4 The Village/City will pay the SRO's costs as agreed upon and shall invoice District in 10 monthly increments for District financial obligations as set forth above.

5.5 The Village/City will bill the District on a monthly basis for all overtime costs.

## **SECTION 6. ACCOMODATIONS**

The District will provide office space and the following commodities necessary to accomplish the objectives set forth above: Private office, District computer with access codes, District office phone, District view capability of camera systems, Key Fob for the Electronic Access Control System, keys for appropriate/necessary interior and exterior access, VLAN and IP based access through the District computer network that allows the SRO access to municipal computer systems, District administrative level access on District Internet access to conduct investigations, and a District two-way radio with frequencies for all District schools and District area wide networks.

## **SECTION 7. STAFFING**

The Village/City will assign police SROs to serve as an SRO for the school calendar year, of which the SRO shall work eight (8) hours per day. The Village/City shall assign SROs to the following schools and/or assignments:

**SECTION 8. ABSENCE OF EMPLOYEES**

In the event of the unavailability of any SRO due to sickness, injury, use of benefit time, or any other reason, such SRO shall be temporarily replaced by another Village/City police employee as determined by the Chief of Police at no additional cost to the District. The SRO may be required to attend training sessions during a duty day. Said training sessions will be scheduled on school SIP, institution days and school holidays when possible. In the event of any absence or other unavailability of any assigned SRO, any replacement shall be trained. In any such instance, the Village/City shall provide prompt notice to the applicable school as to the nature of the absence, the expected duration, and the identity of the replacement SRO.

**SECTION 9. TERMINATION**

Either party may terminate this Agreement at any time by providing the other party with at least 15 months prior written notice of such termination. In addition, the parties may terminate this Agreement by mutual consent and agreement. In the event of emergency, safety issue, or any other condition that constitutes a substantial threat to the health or safety of students, employees or others at the school or District, as determined by the District in its sole reasonable discretion, the District may immediately suspend this Agreement until such condition has been remedied to the District's satisfaction.

**SECTION 10. INDEMNIFICATION**

10.1 The District shall and hereby does indemnify and hold harmless the Village/City, its officials, officers, agents, employees and assigns against any claims, demands, loss, costs and expenses, including reasonable attorney's fees for the defense thereof, arising from or in connection with the activities contemplated hereunder, provided that said claims, demands, costs and expenses have not been caused by the negligence or willful misconduct of the SROs, the Village/City, its officers or employees.

10.2 The Village/City shall and does hereby indemnify and hold harmless the District, its employees,

volunteers and agents against any claims, demands, loss, costs and expenses, including attorney's fees for the defense thereof, arising from or in connection with the willful and wanton misconduct of the SROs, the Village/City, its police department or its employees provided that said claims, demands, costs and expenses have not been caused by the willful and wanton misconduct of the District, its employees, volunteers, and/or agents.

10.3 Notwithstanding any provisions herein to the contrary, this Agreement is entered into solely for the benefit of the contracting parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person and entity who is not a party to this Agreement or to acknowledge, establish or impose any legal duty to any third party. Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory immunities and/or privileges of the District and/or Village/City and/or any of their respective officials, officers, employees, volunteers and or/agents.

10.4 Notwithstanding any provisions herein to the contrary, the insurance company, self-insurance pool, risk pool provider, self-insured party, or similar entity of the party providing the indemnification shall be allowed to raise, on behalf of the other party, any and all defenses statutory and/or common law to such claim or action which the other party might have raised, including but not limited to any defense contained within the Illinois Governmental and Governmental Employees Tort Immunity Act, 75 ILCS § 10/1-101 *et seq.*

## **SECTION 11. STUDENT RECORDS:**

11.1 All records maintained or created by the school or its students shall be the sole property of the District and shall be maintained at the District in accordance with all applicable State and Federal laws and regulations. The parties further agree to comply with all state and federal laws and regulations governing the release of these records. In addition, Village/City and any person handling such records on its behalf shall comply with the Illinois School Student Records Act, 105 ILCS 10/1 *et seq.*, and all corresponding regulations to the extent applicable.

11.2 All records maintained or created by the police department shall be the sole property of the Village/City and shall be maintained by the Village/City in accordance with all applicable State and Federal laws

and regulations. The parties further agree to comply with all state and federal laws and regulations, including a reciprocal reporting agreement, if applicable, governing the release of these records.

## **SECTION 12. GENERAL PROVISIONS**

### 12.0 Amendment

Any terms or conditions of this Agreement may be deleted or altered only by written agreement to this Agreement, duly executed by the Village/City and the District.

### 12.1 Severability

If any provision of this Agreement shall be held or deemed to be, or shall in fact be inoperative or unenforceable in any particular case or in all cases for any reason, this shall not render the provision in question inoperative or unenforceable in any other case or circumstances, or render any other provisions herein contained invalid, inoperative, or unenforceable to any extent whatever. The invalidity of any one or more phrases, sentences, clauses or sections contained in the Agreement shall not affect the remaining portions of the Agreement or any part thereof.

### 12.2 Interpretation

Any headings of the Agreement are for convenience of reference only and do not define or limit the provisions thereof. Words of gender shall be deemed and construed to include correlative words of other genders. Words importing the singular shall include the plural and vice versa, unless the context shall otherwise indicate. All references to any such person or entity shall be deemed to include any person or entity succeeding to the rights, duties, and obligations of such person or entity succeeding to the rights, duties, and obligations of such person or entity in accordance with the terms and conditions of the Agreement.

### 12.3 Assignment/Binding Effect

Neither party hereto may assign their respective rights and duties hereunder except upon prior written consent of the other party. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective assigns, legal representatives and successors in interest.

#### 12.4 Waiver of Breach

If either party waives a breach of any provision of this Agreement by the other party, that waiver will not operate or be construed as a waiver of any subsequent breach by either party or prevent either party from enforcing such provisions.

#### 12.5 Merger Clause, Amendment

This Agreement sets forth all of the entire understanding of the parties relative to the subject hereof and supersedes any and all prior agreements, express or implied, oral or written. No amendment or modification of this Agreement shall be effective unless reduced to writing and executed by the parties hereto.

#### 12.6 Counterparts

This Agreement may be executed in several counterparts each of which shall be an original and all of which shall constitute but one and the same instrument.

#### 12.7 Compliance with All Laws

The Village/City and the District shall at all times observe and comply with the laws, ordinances, regulations and codes of Federal, State, County and other local government agencies, which may in any manner affect the performance of this Agreement.

#### 12.8 Governing Law

This agreement shall be subject to and governed by the laws of the State of Illinois. Venue for the resolution of any disputes or the enforcement of any rights arising out of or in connection with this Agreement shall be in the Circuit Court of Kane County, Illinois.

#### 12.9 Disclaimer of Relationship

Nothing contained in this Agreement, nor any act of the Village/City or the District, respectively, shall be deemed or construed by any of the parties hereto or by third persons, to create any relationship of a third-party beneficiary, principal, agent, limited or general partnership, joint venture, or any association or relationship involving the Village/City or the District respectively.

#### 12.10 Execution



This agreement may be executed in counterparts, each of which shall be an original and all of which shall constitute one and the same agreement. For the purposes of executing this agreement, any signed copy of this agreement transmitted by fax machine or e-mail shall be treated in all manners and respects as an original document. The signature of any party on a copy of this agreement transmitted by fax machine or e-mail shall be considered for these purposes as an original signature and shall have the same legal effect as an original signature. Any such faxed or e-mailed copy of this agreement shall be considered to have the same binding legal effect as an original document. At the request of either party any fax or e-mail copy of this agreement shall be re-executed by the parties in an original form. No party to this agreement shall raise the use of fax machine or e-mail as a defense to this agreement and shall forever waive such defense.

#### 12.11 Notice

Any and all notices required to be delivered hereunder shall be deemed delivered when and if personally delivered, or mailed by registered or certified mail, return receipt requested, postage prepaid (or sent by a recognized overnight courier service with instructions and payment for delivery on the next business day) to the parties as set forth below:

If to the District:	Superintendent School District U-46 355 East Chicago Street Elgin, IL 60120-6543
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If to Village/City:	Chief of Police Bartlett Police Department 228 S. Main St. Bartlett, IL 60103
---------------------	--

Either party hereto may change the names and address of the designee to whom notice shall be sent by giving written notice of such change to the other party hereto in the same manner as all other notices are required to be delivered hereunder. Notice as provided herein does not waive service of summons or process.

POLICE DEPARTMENT NAME

SCHOOL DISTRICT U-46

By: \_\_\_\_\_  
Chief elected official

By: \_\_\_\_\_  
School Board President

Attest:  
\_\_\_\_\_  
Municipal Clerk

Attest:  
\_\_\_\_\_  
School Board Secretary

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

**EXHIBIT A:  
COST WORKSHEET**

2021-2022	POLICE DEPARTMENT NAME		
Cost Worksheet			
			Annual
	Number of payments	Number of officers	Cost
Police Officer's annual salary cost as provided			\$71,842
Number of school officers provided		2	
Total cost of officers for schools			\$143,864
For billing purposes (Sept through June)	10 invoices		\$14,368.40
<b>Overtime hourly Rate for SRO for budgeting</b>			<b>\$73.39</b>



# Agenda Item Executive Summary

Item Name: Resolution for the use of Rebuild Illinois (RBI) Funds  
Committee or Board: Board

## BUDGET IMPACT

<i>Amount:</i>	\$1,810,500.00	<i>Budgeted</i>	\$1,810,500.00
<i>List what fund</i>	RBI Fund		

## EXECUTIVE SUMMARY

Enclosed is an RBI Resolution for consideration by the Village Board in order to use RBI funds for the annual street resurfacing project. The referenced resolution is being submitted in the amount of \$1,810,500.00 and will commit funds to this project. These funds are part of the Rebuild Illinois Capital Plan and must be spent by July 1st, 2025. Funds not used will remain in the RBI account for use on future projects.

## ATTACHMENTS (PLEASE LIST)

Memo  
IDOT Resolution

## ACTION REQUESTED

- For Discussion Only
- ✓ Resolution
- Ordinance
- ✓ Motion:

**MOVE TO APPROVE RESOLUTION # 2021-\_\_\_-R, A RESOLUTION AUTHORIZING THE USE OF RBI FUNDS IN THE AMOUNT OF \$1,810,500.00 FOR THE FY2021/2022 MFT PROGRAM, TO PAY FOR THE COST OF CONSTRUCTION FOR OUR ANNUAL STREET RESURFACING PROJECT AND:**

**TO AUTHORIZE THE VILLAGE CLERK TO SIGN SAID MFT RESOLUTION.**

Staff: Nick Talarico, Civil Engineer

Date: 6/7/2021

# MEMORANDUM

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To: Paula Schumacher, Village Administrator  
From: Bob Allen, Village Engineer *BA*  
Subject: Resolution for the use of Rebuild Illinois (RBI) Funds  
Date: June 7<sup>th</sup>, 2021

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Enclosed is a (Rebuild Illinois) RBI Resolution for consideration by the Village Board to use RBI funds for the annual street resurfacing project. The resolution consists of the following item and amount:

- Annual Street Resurfacing Project **\$ 1,810,500.00**

The referenced resolution is being submitted in the amount of \$1,810,500.00 and will commit funds to this project. These funds are part of the Rebuild Illinois Capital Plan and must be spent by July 1<sup>st</sup>, 2025. Funds not used will remain in the RBI account for use on future projects. RBI funds can be used on resurfacing projects, so our annual MFT funds can be utilized elsewhere while disbursements are made.

I am requesting that you place this resolution on the next available Board agenda for action.

**MOTION: I MOVE TO APPROVE RESOLUTION 2021\_\_\_\_, A RESOLUTION AUTHORIZING THE USE OF RBI FUNDS IN THE AMOUNT OF \$1,810,500.00 FOR THE FY2021/2022 MFT PROGRAM, TO PAY FOR THE COST OF CONSTRUCTION FOR OUR ANNUAL STREET RESURFACING PROJECT, AND:**

**TO AUTHORIZE THE VILLAGE CLERK TO SIGN SAID MFT RESOLUTION.**



**Resolution for Improvement  
Under the Illinois Highway Code**

RBI FUNDS



Is this project a bondable capital improvement?  
 Yes  No

Resolution Type	Resolution Number	Section Number
Original		21-00093-00-RS

BE IT RESOLVED, by the President and Board of Trustees of the Village of Bartlett, Illinois that the following described street(s)/road(s)/structure be improved under the Illinois Highway Code. Work shall be done by Contract

**For Roadway/Street Improvements:**

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
Morning Glory Lane	0.23		Pointsetta	Gardenia
Pinetree Lane	0.26		Struckman	Orchid
Driftwood Lane	0.26		Struckman	Orchid
Appletree Lane	0.2		Struckman	Orchid
Appletree Court	0.04		Appletree	End
Jasmine Court	0.03		Struckman	End
Ivy Court	0.03		Struckman	End
S Beechtree Lane	0.12		Struckman	Heather
Heather Lane	0.36		Appletree	Pointsetta
Poppy Lane	0.11		Appletree	Driftwood
Orchid Lane	0.2		Appletree	Gardenia
Gardenia Lane	0.26		Pinetree	Foster
Tennyson Road	0.19		E. Oak Glenn	Devon
E. Oak Glenn	0.12		S. Bartlett	S. Oak Glenn
S. Oak Glenn	0.17		Devon	E. Oak Glenn
Jodi Lane	0.27		W. Bartlett	End
E. Struckman	0.21		Mayflower	End (RR Tracks)
Superior Circle	0.29		E. Struckman	E. Struckman
Shawnee Circle	0.28		E. Struckman	E. Struckman
Skylark Court	0.04		E. Struckman	End
Sangamon Court	0.05		E. Struckman	End
Shawnee Court	0.06		Shawnee Circle	End

**For Structures:**

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

**BE IT FURTHER RESOLVED,**

1. That the proposed improvement shall consist of 2-inch milling and 2-1/4" resurfacing, PCC sidewalk replacement, curb and gutter replacement, pavement marking, restoration and ditch grading.





Resolution for Improvement Under the Illinois Highway Code



2. That there is hereby appropriated the sum of One million, eight hundred and ten thousand, five hundred Dollars ( \$1,810,500.00 ) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Lorna Gilless Village Clerk in and for said Village of Bartlett

of Bartlett in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

President and Board of Trustees of Bartlett at a meeting held on June 15, 2021

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 15th day of June, 2021

(SEAL)

Clerk Signature Date

Approved

Regional Engineer Department of Transportation Date



## Agenda Item Executive Summary

Item Name: Resolution for the annual 2021 MFT Maintenance Projects  
Committee or Board: Board

### BUDGET IMPACT

Amount:	\$1,354,500.00	Budgeted	\$1,354,500.00
List what fund	MFT Fund		

### EXECUTIVE SUMMARY

Enclosed is an MFT Resolution for consideration by the Village Board in order to use MFT funds for the annual maintenance projects. These projects include street resurfacing, crack sealing, pavement surface treatment, street light maintenance, street sweeping, sidewalk repairs, salt purchases, pavement marking and sealcoating bike paths. The referenced resolution is being submitted in the amount of \$1,354,500.00 and will commit funds to these projects. Funds not used will be credited back to the MFT account for use on other projects.

### ATTACHMENTS (PLEASE LIST)

Memo  
IDOT Resolution

### ACTION REQUESTED

For Discussion Only

✓ Resolution

Ordinance

✓ Motion: MOVE TO APPROVE RESOLUTION # 2021-\_\_\_\_-R, A RESOLUTION AUTHORIZING THE USE OF MOTOR FUEL TAX FUNDS IN THE AMOUNT OF \$1,354,500.00 FOR THE FY2021/2022 MFT PROGRAM, TO PAY FOR THE COST OF CONSTRUCTION FOR STREET RESURFACING, MATERIAL TESTING, CRACK SEALING, PAVEMENT SURFACE TREATMENT, STREET LIGHT MAINTENANCE, STREET SWEEPING, SIDEWALK REPAIRS, SALT PURCHASES, PAVEMENT MARKING, SEALCOATING BIKE PATHS AND:

TO AUTHORIZE THE VILLAGE CLERK TO SIGN SAID MFT RESOLUTION.

Staff: Nick Talarico, Civil Engineer

Date: 6/7/2021

# MEMORANDUM

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To: Paula Schumacher, Village Administrator  
From: Bob Allen, Village Engineer *BA*  
Subject: Resolution for the annual 2021 MFT Maintenance Projects  
Date: June 7<sup>th</sup>, 2021

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Enclosed is an MFT Resolution for consideration by the Village Board in order to use MFT funds for the annual maintenance projects. These projects include street resurfacing, crack sealing, pavement surface treatment, street light maintenance, street sweeping, sidewalk repairs, salt purchases, pavement marking and sealcoating bike paths. The resolution consists of the following items and amounts:

• Annual Street Resurfacing and Material Testing	\$ 709,500.00
• Crack Sealing	\$ 75,000.00
• Pavement Surface Treatment	\$ 100,000.00
• Street Light Maintenance	\$ 20,000.00
• Street Sweeping	\$ 20,000.00
• Sidewalk Repairs	\$ 125,000.00
• Salt Purchase	\$ 250,000.00
• Pavement Marking	\$ 25,000.00
• Sealcoat Bike Paths	\$ 30,000.00
	<b>\$ 1,354,500.00</b>

The referenced resolution is being submitted in the amount of \$1,354,500.00 and will commit funds to these projects. Funds not used will be credited back to the MFT account for use on other projects.

I am requesting that you place this resolution on the next available Board agenda for action.

**MOTION: I MOVE TO APPROVE RESOLUTION 2021\_\_\_\_, A RESOLUTION AUTHORIZING THE USE OF MOTOR FUEL TAX FUNDS IN THE AMOUNT OF \$1,354,500.00 FOR THE FY2021/2022 MFT PROGRAM, TO PAY FOR THE COST OF CONSTRUCTION FOR STREET RESURFACING, MATERIAL TESTING, CRACK SEALING, PAVEMENT SURFACE TREATMENT, STREET LIGHT MAINTENANCE, STREET SWEEPING, SIDEWALK REPAIRS, SALT PURCHASES, PAVEMENT MARKING, SEALCOATING BIKE PATHS AND:**

**TO AUTHORIZE THE VILLAGE CLERK TO SIGN SAID MFT RESOLUTION.**



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
	Amended	21-00000-00-GM

BE IT RESOLVED, by the President and Board of Trustees of the Village of Bartlett Illinois that there is hereby appropriated the sum of One million, three hundred and fifty four thousand, five hundred Dollars (\$1,354,500.00) of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01/01/21 to 12/31/21.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Bartlett shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Lorna Giless Village Clerk in and for said Village of Bartlett in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

President and Board of Trustees of Bartlett at a meeting held on 06/15/21.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 15th day of June, 2021.

(SEAL)

Clerk Signature

APPROVED

Regional Engineer Department of Transportation	Date





# Agenda Item Executive Summary

Item Name            Nicor Gas Easement, Oneida Avenue            Committee or Board    Board

## BUDGET IMPACT

Amount:	N/A	Budgeted	N/A
List what fund	N/A		

## EXECUTIVE SUMMARY

Attached is the ordinance and easement documentation for a proposed Nicor gas main replacement project on Oneida Avenue, adjacent to the entrance for Bartlett Hills Golf Club. The easement is required as Nicor is proposing to work on village property. Nicor currently has a main in this area, as well as an easement, but it is now scheduled for replacement.

Disturbance to the ROW and Bartlett Hills entrance will be minimal as a jack and bore method (underground) method will be utilized. Nicor representatives have and will be in contact with Bartlett Hills staff prior to any work beginning.

## ATTACHMENTS (PLEASE LIST)

Memo, Aerial Display, Ordinance, Easement w/Exhibits A and B

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

**MOTION: I MOVE TO APPROVE ORDINANCE APPROVING OF THE GRANT OF EASEMENT TO NICOR GAS COMPANY**

Staff:            Bob Allen, Village Engineer

Date:            June 15, 2021

# MEMORANDUM

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To: Paula Schumacher, Village Administrator  
From: Bob Allen, Village Engineer *BA*  
Subject: Nicor Gas Main Replacement Easement, Oneida Avenue  
Date: June 15, 2021

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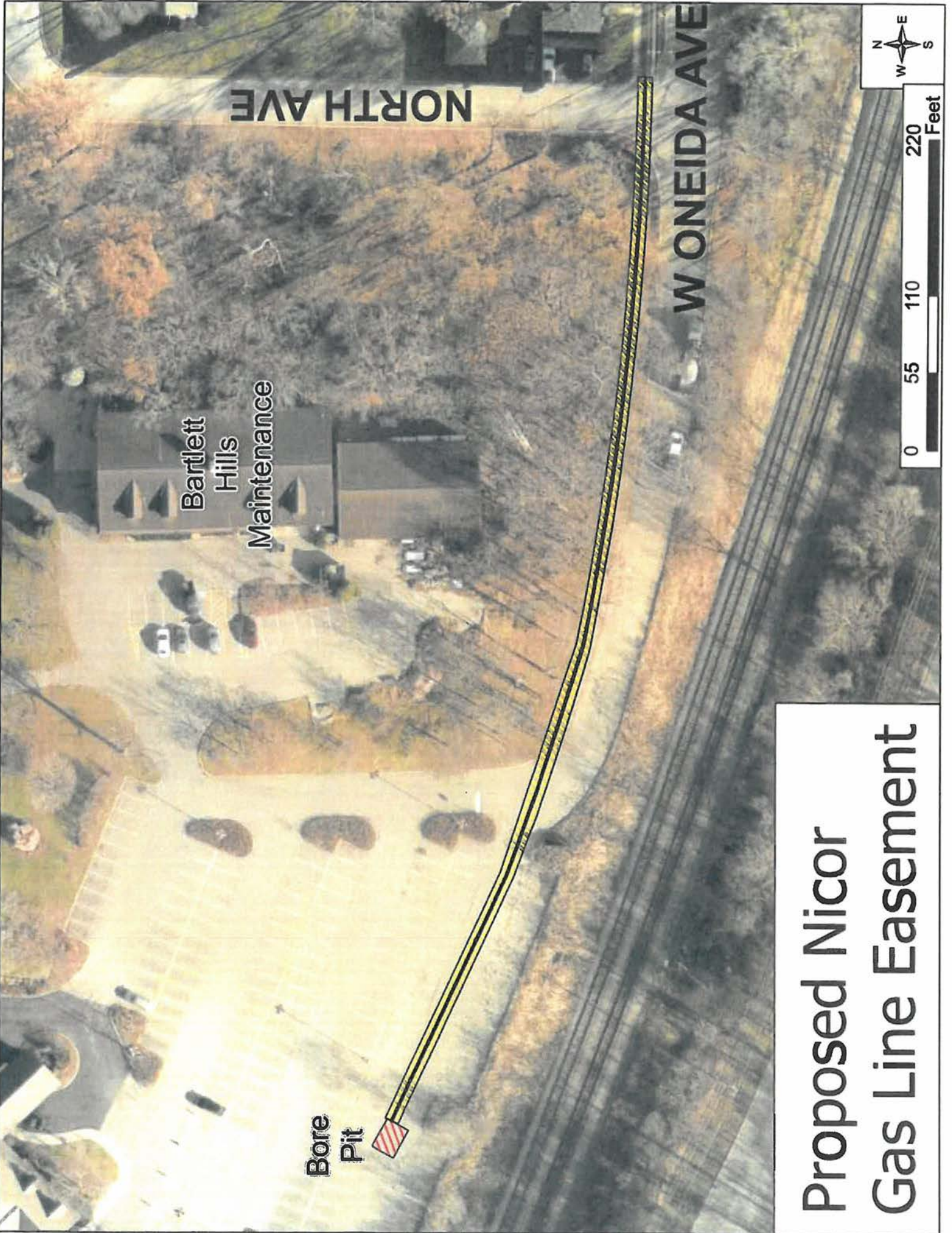
Attached is the ordinance and easement documentation for a proposed Nicor gas main replacement project on Oneida Avenue, adjacent to the entrance for Bartlett Hills Golf Club. The easement is required as Nicor is proposing to work on village property. Nicor currently has a main in this area, as well as an easement, but it is now scheduled for replacement.

Disturbance to the ROW and Bartlett Hills entrance will be minimal as a jack and bore method (underground) method will be utilized. Nicor representatives have and will be in contact with Bartlett Hills staff prior to any work beginning.

Please place this on the next available agenda.

**MOTION: I MOVE TO APPROVE ORDINANCE \_\_\_\_\_ APPROVING  
OF THE GRANT OF EASEMENT TO NICOR GAS COMPANY**





**NORTH AVE**

**Bartlett  
Hills  
Maintenance**

**Bore  
Pit**

**W ONEIDA AVE**

# Proposed Nicor Gas Line Easement



ORDINANCE 2021 - \_\_\_\_\_

**AN ORDINANCE APPROVING OF THE GRANT OF  
EASEMENT TO NICOR GAS COMPANY**

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**BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** The Grant of Easement to Nicor Gas Company dated June 15, 2021, as depicted on Exhibit A and as legally described on Exhibit B thereto (the "Grant of Easement"), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

**SECTION TWO:** That the Village President and the Village Clerk are hereby authorized and directed to sign and attest, respectively, the Grant of Easement on behalf of the Village of Bartlett.

**SECTION THREE: SEVERABILITY.** The various provisions of this Ordinance are to be considered as severable, and of any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION FOUR: REPEAL OF PRIOR ORDINANCES AND RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FIVE: EFFECTIVE DATE.** This Ordinance shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

\_\_\_\_\_  
Kevin Wallace, Village President

ATTEST:

\_\_\_\_\_  
Lorna Giles, Village Clerk

#### CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2021 - \_\_\_\_\_ enacted on June 15, 2021, and approved on June 15, 2021, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk



## EXHIBIT A

Secs 34	T41N	R9E 3 <sup>rd</sup> PM
Hanover Twp.		Cook Co.
WO 129267		Pcl 1 40R
PINs: 06-34-100-027-0000 06-34-301-001-0000		

### GRANT OF EASEMENT TO NICOR GAS COMPANY

That, THE VILLAGE OF BARTLETT, its successors, assigns, heirs, administrators and executors (hereinafter "Grantor"), in consideration of the sum of Ten and 00/100 Dollars (\$10.00) and other good and valuable considerations, in hand paid by NORTHERN ILLINOIS GAS COMPANY, an Illinois corporation, doing business as NICOR GAS COMPANY (hereinafter "Grantee"), (the sufficiency thereof and receipt of which is hereby acknowledged) does hereby give, grant and convey unto said NICOR GAS COMPANY, its successors and assigns, a perpetual, non-exclusive easement and right-of-way for the purpose of laying, maintaining, operating, renewing, replacing and removing a gas main or gas mains and any necessary facilities appurtenant thereto (hereinafter "Easement"), in, upon, under, along and across a ten (10) foot wide strip of land (hereinafter "Easement Premises"), as installed along the alignment that is substantially depicted on Exhibit A, attached hereto and made a part hereof, of the following described property situated in Cook County, Illinois:

#### *Reference Exhibit B*

together with reasonable right of access thereto for said purposes.

Grantee shall restore all that portion of Grantor's property damaged and/or disturbed by Grantee during the original installation of Grantee's facilities on the Easement Premises and during any subsequent, maintenance, repair, replacement or removal of Grantee's Facilities on the Easement Premises to a condition as good as, or better than, that which existed immediately prior to Grantee entering Grantor's property for such purposes. Regarding such restoration, Grantor acknowledges that property restoration is dependent upon weather; therefore, weather permitting Grantee agrees that it shall perform all such restoration in a timely manner.

Grantor reserves the right to use the Easement Premises in any manner not inconsistent with the rights granted herein, provided, however, that Grantor shall not build, construct, erect or place, or permit others to build, construct, erect or place, any buildings or public roads over the Easement Premises without the prior written consent of Grantee.

Grantor represents and warrants to the Grantee that the Grantor is the true and lawful owner of the property described herein and has full right, power and authority to grant and convey the rights granted and conveyed herein.

By recording this Easement, Grantee acknowledges its acceptance hereof and its obligations hereunder and agrees to be bound by the terms hereof.

IN WITNESS WHEREOF, the Grantor(s) has/have hereunto set his/her/their hand(s) and seal(s) seal(s) this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2021.

THE VILLAGE OF BARTLETT, an Illinois municipal Corporation

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(print name)

\_\_\_\_\_  
(title)

ATTEST/WITNESS:

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(print name)

\_\_\_\_\_  
(title)

This document prepared by and  
to be returned to:

Nicor Gas Company (SL/JA/BP)  
Land Services Department / 6C  
P.O. Box 190  
Aurora, Illinois 60507-9970

Property address:

800 W. Oneida Ave.  
Bartlett, IL 60103

STATE OF ILLINOIS        )  
                                      ) SS  
COUNTY OF                )

I, \_\_\_\_\_, a Notary Public in and for said County and State and residing in the County of \_\_\_\_\_, do hereby certify that \_\_\_\_\_, personally known to me to be the same person(s) whose name(s) is/are subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he/she/they signed, sealed and delivered said instrument as his/her/their free and voluntary act for the uses and purposes therein set forth.

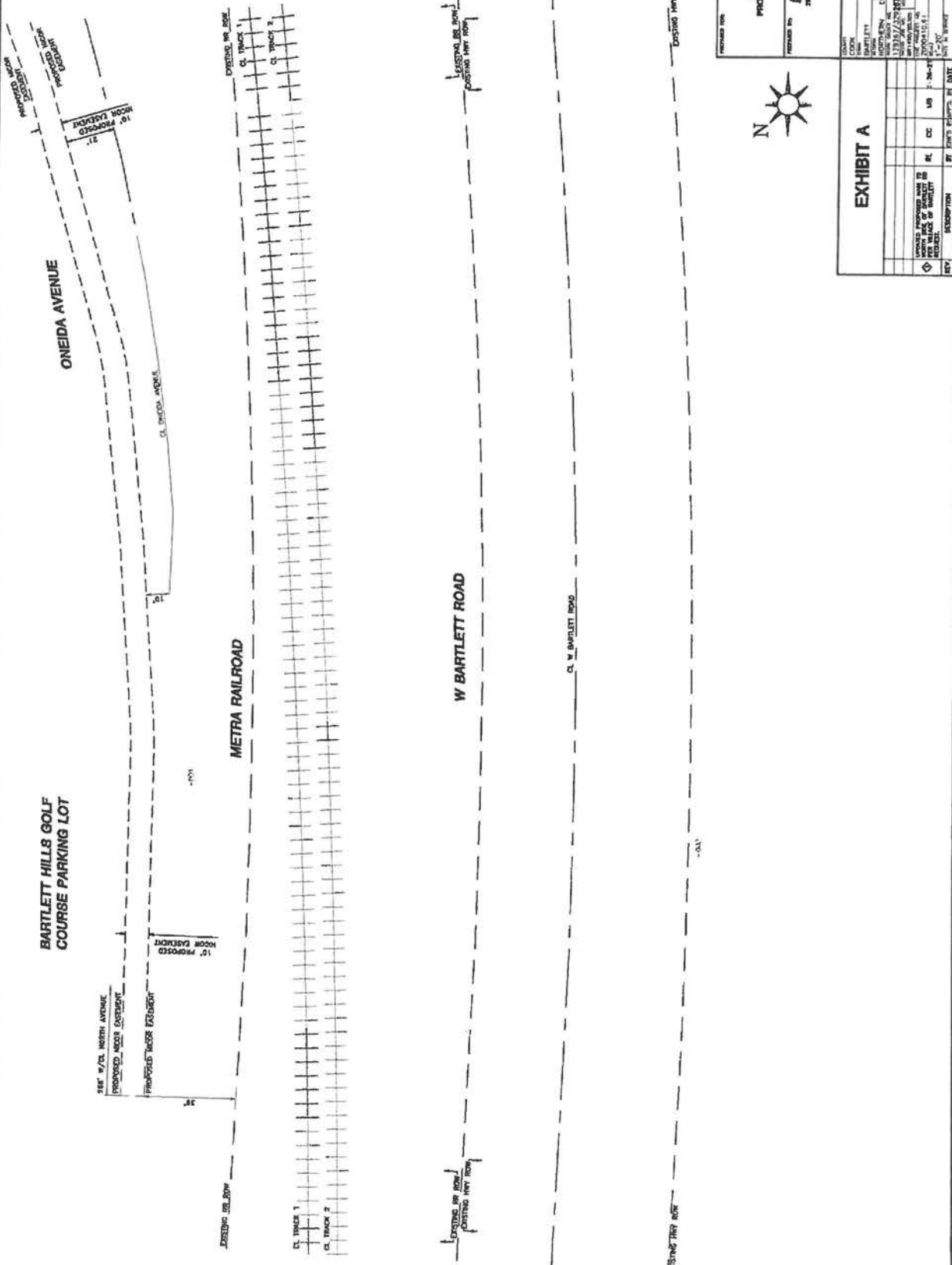
GIVEN under my hand and notarial seal this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2021.

Notary:

My Commission Expires:

\_\_\_\_\_





**Nicot Gas**  
 MAIN REPLACEMENT  
 PROPOSED MAIN REPLACEMENT  
 BARTLETT, ILLINOIS

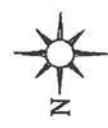
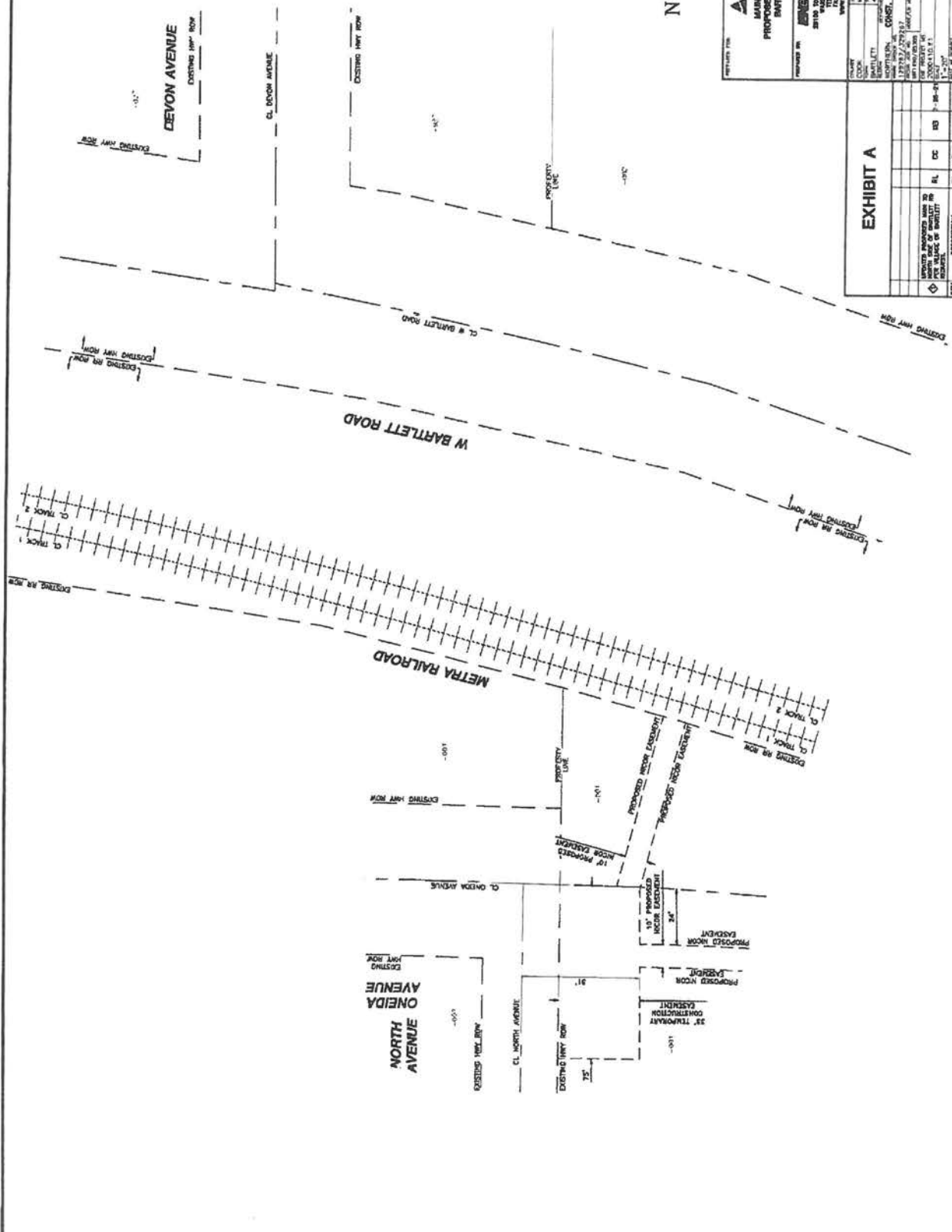
**Engineering**  
 2111 W. BARTLETT ROAD, SUITE 400  
 BARTLETT, ILLINOIS 60010  
 TEL: 815-331-7000  
 FAX: 815-331-7001  
 WWW.PAPERENGINEERING.COM

DATE: 01-11-2011  
 DRAWN BY: M. BARTLETT  
 CHECKED BY: M. BARTLETT  
 PROJECT NO: 11-00-21  
 SHEET NO: 11-00-21-01



**EXHIBIT A**

NO.	DESCRIPTION	BY	DATE
1	ISSUED FOR PERMIT	M. BARTLETT	01-11-2011
2	ISSUED FOR PERMIT	M. BARTLETT	01-11-2011
3	ISSUED FOR PERMIT	M. BARTLETT	01-11-2011
4	ISSUED FOR PERMIT	M. BARTLETT	01-11-2011
5	ISSUED FOR PERMIT	M. BARTLETT	01-11-2011
6	ISSUED FOR PERMIT	M. BARTLETT	01-11-2011
7	ISSUED FOR PERMIT	M. BARTLETT	01-11-2011
8	ISSUED FOR PERMIT	M. BARTLETT	01-11-2011
9	ISSUED FOR PERMIT	M. BARTLETT	01-11-2011
10	ISSUED FOR PERMIT	M. BARTLETT	01-11-2011



**Nicor Gas**  
**MAIN REPLACEMENT**  
**PROPOSED INDOOR EASEMENT**  
**BARTLETT, ILLINOIS**

PREPARED BY: **Engineering**  
 2810 WOOD PARKWAY, SUITE 400  
 BARTLETT, ILLINOIS 60010  
 TEL: 815-327-1000  
 WWW.ENGINEERING.COM

PROJECT NO.	341	DATE	3/15/20
CLIENT	NICOR GAS	DESIGNER	ENGINEERING
LOCATION	BARTLETT, ILL.	DATE	3/15/20
DATE	3/15/20	DATE	3/15/20
DATE	3/15/20	DATE	3/15/20
DATE	3/15/20	DATE	3/15/20
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DATE	3/15/20	DATE	3/15/20
DATE	3/15/20	DATE	3/15/20

**EXHIBIT A**

REV.	DESCRIPTION	BY	DATE
1	ISSUED FOR PERMITS	JL	03-15-20
2	ISSUED FOR PERMITS	JL	03-15-20
3	ISSUED FOR PERMITS	JL	03-15-20
4	ISSUED FOR PERMITS	JL	03-15-20
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99	ISSUED FOR PERMITS	JL	03-15-20
100	ISSUED FOR PERMITS	JL	03-15-20

EXHIBIT B

PARTS OF SECTIONS 34 & 27, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS, DESCRIBED AS FOLLOWS: BEGINNING AT A POINT IN THE EAST AND WEST CENTER LINE OF SAID SECTION 34, 8 FEET WESTERLY FROM THE SOUTHEAST CORNER OF THE NORTHWEST QUARTER (1/4) OF SAID SECTION; THENCE SOUTH 0° 37 ½ ' EAST, 417.1 FEET TO A POINT IN THE NORTHERLY LINE OF THE RIGHT-OF-WAY OF THE CHICAGO, MILWAUKEE AND ST. PAUL RAILROAD, 6.65 FEET NORTHWESTERLY ALONG SAID NORTHERLY LINE FROM THE NORTH AND SOUTH CENTER LINE OF SAID SECTION; THENCE NORTHWESTERLY ALONG SAID NORTHERLY LINE 1035.9 FEET TO THE EAST AND WEST LINE OF SAID SECTION; THENCE SOUTH 88° 19' WEST, ALONG SAID CENTER LINE 55.48 FEET; THENCE NORTH 64° 54' WEST, ALONG THE NORTHERLY LINE OF SAID RIGHT-OF-WAY 1804.02 FEET TO THE WEST LINE OF SAID SECTION; THENCE NORTH 0° 3' WEST, ALONG SAID WEST LINE 1060.57 FEET TO A POINT 12.04 FEET SOUTHERLY FROM THE SOUTHWEST CORNER OF LOT 19, IN COUNTY CLERK'S DIVISION OF UNSUBDIVIDED LANDS IN SECTION 34 AFORESAID; THENCE NORTH 88° 30' EAST, 549.2 FEET TO A POINT 6 FEET EAST OF AND 2.23 FEET SOUTH OF THE SOUTH EAST CORNER OF SAID LOT 19; THENCE NORTH 0° 12' EAST, 370.5 FEET TO A POINT IN THE SOUTH LINE OF LOT 18, IN COUNTY CLERK'S DIVISION AFORESAID, 7 FEET EASTERLY FROM THE SOUTHWEST CORNER OF SAID LOT 18; THENCE NORTH 88° 21' EAST ALONG SAID SOUTH LINE, 405.5 FEET TO THE SOUTHEAST CORNER OF SAID LOT 18; THENCE NORTH 0° 3' EAST, ALONG THE EAST LINE OF SAID LOT 18, 405.4 FEET TO A POINT 17 FEET SOUTHERLY FROM THE NORTHEAST CORNER OF SAID LOT 18; THENCE NORTH 88° 19' EAST, 464.1 FEET TO A POINT IN THE WESTERLY LINE OF LOT 10 IN THE COUNTY CLERK'S DIVISION AFORESAID, 17.1 FEET SOUTHERLY FROM THE NORTHWEST CORNER OF SAID LOT 10; THENCE SOUTH 13° 3' EAST, ALONG SAID WESTERLY LINE 424.5 FEET; THENCE SOUTH 10° 7 ½ ' EAST, 352.3 FEET TO A POINT IN THE NORTH LINE OF LOT 15, IN COUNTY CLERK'S DIVISION AFORESAID, 18 FEET WESTERLY FROM THE SOUTHWEST CORNER OF LOT 14 IN THE COUNTY CLERK'S DIVISION AFORESAID, THENCE NORTH 86° 58' WEST, 635.2 FEET TO A POINT IN THE WESTERLY LINE PRODUCED NORTHERLY OF SAID LOT 15; 11 FEET NORTHERLY FROM THE NORTHWEST CORNER OF SAID LOT 15; THENCE SOUTH 6° 51' WEST, ALONG SAID WESTERLY LINE AND SAID WESTERLY LINE PRODUCED 629.64 FEET TO THE SOUTHWEST CORNER OF SAID LOT 15; THENCE SOUTH 88° 9' EAST, ALONG THE SOUTHERLY LINE OF SAID LOT 15 AND THE SAID SOUTHERLY LINE PRODUCED 1241.92 FEET TO A POINT 2 FEET EASTERLY FROM THE SOUTHEAST CORNER OF SAID LOT 15; THENCE NORTH 0° 44' EAST, 633.5 FEET TO A POINT ON THE NORTH LINE OF LOT 16 IN COUNTY CLERK'S DIVISION AFORESAID, 12.41 FEET EASTERLY FROM THE NORTHWEST CORNER OF SAID LOT 16; THENCE SOUTH 88° 9' EAST, ALONG SAID NORTHERLY LINE AND NORTHERLY LINE PRODUCED 540.2 FEET TO A POINT 15.1 FEET EASTERLY FROM THE NORTHEAST CORNER OF SAID LOT 16; THENCE NORTH 1° 25' WEST, 830.9 FEET TO THE NORTHEAST CORNER OF THE NORTHWEST QUARTER (1/4) OF SAID SECTION 34; THENCE NORTH 0° 41' WEST, ALONG THE NORTH AND SOUTH CENTER LINE OF SAID SECTION 27, 792 FEET; THENCE NORTH 87° 54' EAST, 324.5 FEET; THENCE SOUTH 1° 1' EAST, 792 FEET TO A POINT IN THE NORTH LINE OF SAID SECTION 34, 330 FEET EASTERLY FROM THE NORTHEAST CORNER OF THE NORTHWEST QUARTER (1/4) OF SAID SECTION 34; THENCE NORTH 87° 54' EAST, ALONG THE NORTH LINE OF SAID SECTION 34, 988.15 FEET TO THE NORTHEAST CORNER OF LOT 5, IN COUNTY CLERK'S DIVISION AFORESAID; THENCE SOUTH 0° 25 ½ ' EAST, ALONG THE EASTERLY LINE OF SAID LOT 5, 1336.66 FEET TO THE SOUTHEAST CORNER OF SAID LOT 5; THENCE SOUTH 88° 5 ½ ' WEST, ALONG THE SOUTHERLY LINE OF SAID LOT 5 AND THE SOUTHERLY LINE PRODUCED 1323.7 FEET TO A POINT 4.79 FEET WESTERLY FROM THE NORTH AND SOUTH CENTER LINE OF SAID SECTION 34; THENCE SOUTH 0° 9 ½ ' EAST, 1080.7 FEET TO A POINT 9.2 FEET WEST OF SAID NORTH AND SOUTH CENTER LINE; THENCE SOUTH 0° 37 ½ ' EAST 251.5 FEET TO THE

EXHIBIT B

PLACE OF BEGINNING; EXCEPTING THEREFROM THE FOLLOWING DESCRIBED TRACT OF LAND: - PART OF SECTIONS 34 AND 27 IN TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPLE MERIDIAN, SITUATED IN COOK COUNTY, ILLINOIS DESCRIBED AS FOLLOWS. - BEGINNING AT THE NORTHEAST CORNER OF THE NORTHWEST QUARTER (1/4) OF SAID SECTION 34; THENCE NORTH 0° 41' WEST, 792 FEET ALONG THE NORTH AND SOUTH CENTER LINE OF SAID SECTION 27; THENCE NORTH 87° 54' EAST, 324.5 FEET; THENCE SOUTH 1° 1' EAST 792 FEET TO A POINT IN THE NORTH LINE OF SAID SECTION 34, WHICH POINT IS 330 FEET EASTERLY FROM THE NORTHEAST CORNER OF THE NORTHWEST QUARTER (1/4) OF SAID SECTION 34; THENCE NORTH 87° 54' EAST, 988.15 FEET ALONG THE NORTH LINE OF SAID SECTION 34, TO THE NORTHEAST CORNER OF LOT 5 IN COUNTY CLERK'S DIVISION OF UNSUBDIVIDED LANDS IN SECTION 34 AFORESAID; THENCE SOUTH 0° 25 ½' EAST, ALONG THE EASTERLY LINE OF LOT 5, 506.5 FEET; THENCE SOUTH 87° 18' WEST, 1309.7 FEET, MORE OR LESS, TO A POINT 520 FEET SOUTH 1° 25' EAST, OF THE NORTHEAST CORNER OF THE NORTHWEST QUARTER (1/4) OF SECTION 34 AFORESAID; THENCE NORTH 1° 25' WEST, 520' TO THE PLACE OF BEGINNING.



# Agenda Item Executive Summary

Amendment No. 1 to the Design Services Agreement for the Bittersweet Wastewater Treatment Plant Improvements for Construction Services

Item Name	Committee or Board	Board
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## BUDGET IMPACT

Amount:	\$2,557,500	Budgeted	\$2,922,500
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List what fund	Sewer Fund
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## EXECUTIVE SUMMARY

Attached please find an amendment to the design services contract from Strand Associates for the Bittersweet Wastewater Treatment Plant (WWTP) Improvements. This includes bidding, construction, and loan services for the WWTP improvements that are proposed. Strand Associates completed the facility plan update and design for the wastewater treatment plant and performed well with village staff. Based upon staff selection and previous project experience, I recommend that the wastewater treatment plant improvements construction services be awarded to Strand Associates, Inc. in the amount of \$2,557,500.

For your information, we recently received the IEPA's Intended Use Plan for the loan program and Bartlett scored the highest on the Project Priority List putting us in line for our \$37M loan at an interest rate at 1.11%. We also qualify for the Environmental Impact Discount which lowers our rate by 0.2% for a final rate of 0.91% for 20 years. We plan to go out to bid this month and are closely watching where prices are going. We will contact some of the general contractors that will likely bid on the project to see where they see prices going, and will plan our bid schedule accordingly to get the best price possible.

## ATTACHMENTS (PLEASE LIST)

Memo, Strand Proposal, Original Agreement & Amendment #1, Resolution

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

**MOTION:** I move to approve Resolution 2021-\_\_\_\_\_, a Resolution Approving Amendment No. 1 to the Engineering Services Agreement Between the Village of Bartlett and Strand Associates, Inc. for the Bittersweet Wastewater Treatment Plant Improvements for Construction Services.

Staff: Dan Dinges, Director of Public Works

Date: 06/3/21



# Memo

DATE: June 3, 2021

TO: Paula Schumacher  
Village Administrator

FROM: Dan Dinges, PE  
Director of Public Works

SUBJECT: Amendment No. 1 to the Design Services Agreement for the Bittersweet Wastewater Treatment Plant Improvements for Construction Services

Attached please find an amendment to the design services contract from Strand Associates for the Bittersweet Wastewater Treatment Plant (WWTP) Improvements. This includes bidding, construction, and loan services for the WWTP improvements that are proposed. Strand Associates completed the facility plan update and design for the wastewater treatment plant and performed well with village staff.

Based upon staff selection and previous project experience, I recommend that the wastewater treatment plant improvements construction services be awarded to Strand Associates, Inc. in the amount of \$2,557,500.

For your information, we recently received the IEPA's Intended Use Plan for the loan program and Bartlett scored the highest on the Project Priority List putting us in line for our \$37M loan at an interest rate at 1.11%. We also qualify for the Environmental Impact Discount which lowers our rate by 0.2% for a final rate of 0.91% for 20 years. We plan to go out to bid this month and are closely watching where prices are going. We will contact some of the general contractors that will likely bid on the project to see where they see prices going, and will plan our bid schedule accordingly to get the best price possible.

**MOTION:** I move to approve Resolution 2021-\_\_\_\_\_, a Resolution Approving Amendment No. 1 to the Engineering Services Agreement Between the Village of Bartlett and Strand Associates, Inc. for the Bittersweet Wastewater Treatment Plant Improvements for Construction Services.



**RESOLUTION 2021 - \_\_\_\_\_**

**A RESOLUTION APPROVING AMENDMENT NO. 1 TO THE ENGINEERING SERVICES AGREEMENT BETWEEN THE VILLAGE OF BARTLETT AND STRAND ASSOCIATES, INC. FOR THE BITTERSWEET WASTEWATER TREATMENT PLANT IMPROVEMENTS FOR CONSTRUCTION SERVICES**

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**BE IT RESOLVED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** Amendment No. 1 to the September 4, 2019 Engineering Services Agreement dated June 15, 2021 for the Bittersweet Wastewater Treatment Plant Improvements (the "Project Work") in the amount of \$2,557,500, as set forth in the agreement attached hereto and incorporated herein, is hereby awarded to Strand Associates subject to the terms and conditions of the defined Agreement.

**SECTION TWO:** that the Village President and the Village Clerk are hereby authorized and directed to sign and attest, respectively, the Agreement on behalf of the Village of Bartlett.

**SECTION THREE: SEVERABILITY.** The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

**SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FIVE: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED:** June 15, 2021

**APPROVED:** June 15, 2021

\_\_\_\_\_  
Kevin Wallace, Village President

**ATTEST:**

\_\_\_\_\_  
Lorna Giles, Village Clerk

### **C E R T I F I C A T I O N**

I, Lorna Giles, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2021 - \_\_\_\_\_ enacted on June 15, 2021 and approved on June 15, 2021 as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk



June 7, 2021

Village of Bartlett  
228 South Main Street  
Bartlett, IL 60103

Attention: Mr. Dan Dinges, P.E., Director of Public Works

Re: Amendment No. 1 to the September 11, 2019, Agreement for General Services  
Bittersweet Wastewater Treatment Plant Improvements

This is Amendment No. 1 to the referenced Agreement.

Under **Scope of Services**,

Design Services, item No. 3, REPLACE items f., g., and k. in their entirety with the following:

- “f. Replacement of sand filtration with a new building housing cloth disc filtration.
- g. Replacement of chlorine disinfection with a new ultraviolet light disinfection structure.
- k. Miscellaneous improvements, including a new plant water system and new biosolids conveyors for the existing centrifuge.”

ADD the following:

- “l. New stormwater detention pond.
- m. New primary sludge pumping building.
- n. New return activated sludge (RAS) splitter structure and RAS fermentation for side stream enhanced biological phosphorus removal.
- o. New effluent pipe and outfall structure.”

Miscellaneous Design Services, REPLACE item No. 2 in its entirety with the following:

- “2. Assist OWNER in obtaining IEPA, DuPage County, and Village of Bartlett stormwater and erosion control permitting associated with construction at the WWTP site including wetlands review.”

ADD the following after Miscellaneous Design Services:

“Bidding-Related Services

1. Assist OWNER with the advertisement to bid.
2. Distribute Bidding Documents electronically through QuestCDN, available at [www.strand.com](http://www.strand.com) and [www.questcdn.com](http://www.questcdn.com).
3. Attend and conduct a prebid meeting.
4. Answer contractor questions during bidding.
5. Prepare and issue addenda as needed.

Village of Bartlett  
Page 2  
June 7, 2021

6. Attend the bid opening and prepare a tabulation of bids and a summary letter of the bid results.
7. Assist OWNER with bid certification to comply with IEPA Water Pollution Control Loan Program (WPCLP) documentation requirements.
8. Prepare four sets of Contract Documents for signatures.

#### Construction-Related Services

1. Contract Administration
  - a. Review contractor's initial schedule of values and list of subcontractors and suppliers.
  - b. Attend the preconstruction conference and an anticipated 28 monthly construction progress meetings up to substantial completion.
  - c. Review and respond to construction contractor requests for information.
  - d. Review contractor's schedule each month for up to 28 months.
  - e. Send cost proposal request to OWNER for review and to contractor for possible changes in scope of work, if necessary.
  - f. Prepare change order recommendations for OWNER if necessary.
  - g. Review shop drawings. A maximum of two submittal reviews has been budgeted for each specification item.
  - h. Visit construction site up to 28 times to observe construction progress
  - i. Conduct one partial utilization and one substantial completion review with OWNER and contractor and develop a substantial completion list of items to be completed or corrected.
  - j. Conduct one final completion review with OWNER and contractor.
  - k. Review the installed SCADA system functions in general conformance with the control descriptions contained in the Contract Documents.
2. Resident Project Representative (RPR)
  - a. Provide RPR services for 40 hours a week for 113 weeks and 16 hours a week for 24 weeks, for a total of 4,900 hours. In furnishing observation services, ENGINEER's efforts will be directed toward determining for OWNER that the completed project will, in general, conform to the Contract Documents; but ENGINEER will not supervise, direct, or have control over the contractor's work and will not be responsible for the contractor's construction means, methods, techniques, sequences, procedures, or health and safety precautions or programs, or for the contractor's failure to perform the construction work in accordance with the Contract Documents.
  - b. Attend preconstruction conference.
  - c. Serve as a liaison between OWNER and contractor.
  - d. Observe specified tests, equipment, and system start-ups associated with the work.
  - e. Consider, review, and report contractor's requests for clarifications or modifications as necessary.
  - f. Assist in preparing a list of items to be completed or corrected for partial utilization, substantial completion, and final completion.
  - g. Review monthly pay request items.
  - h. Attend monthly construction progress meetings for 28 months. Prepare minutes for each meeting and distribute to attendees.



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Page 3  
June 7, 2021

3. Start-up and Training
  - a. Provide start-up services for the following systems: influent mechanical screening, grit removal, primary clarifiers, aeration tanks and biological phosphorus removal, secondary clarifiers, RAS pumps, primary sludge pumps, tertiary filtration, ultraviolet disinfection, plant water pumps, excess flow, aerobic digestion, and heating, ventilation, and air conditioning systems
  - b. Observe contractor-arranged equipment start-up and training by manufacturer's representatives.
4. Operation and Maintenance (O&M) Manual
  - a. Provide a written narrative, figures, and descriptive tables to assist the operators with the new wastewater treatment processes.
  - b. Prepare three paper copies and an electronic portable document format (PDF) version of the O&M manual for the improvements.
  - c. Organize equipment O&M manuals.
  - d. Assist OWNER in preparing IEPA WPCLP Certificate regarding O&M.
5. Prepare a Fiscal Sustainability Plan to comply with IEPA WPCLP documentation requirements.
6. Prepare record drawings based on contractor's markup drawings. Record drawings will be transmitted to OWNER in both paper and PDFs on a flash drive. ENGINEER is providing drafting Services only for record drawings based on the records presented to ENGINEER by contractor and OWNER. ENGINEER will not be liable for the accuracy of the record drawing information provided by contractor and OWNER.
7. Provide SCADA programming for operator interface and reports configuration as specified in Section 260900.
8. Assist OWNER in preparing the monthly IEPA request for loan disbursement during construction. Submit the monthly request for IEPA loan disbursement to IEPA electronically. Assist OWNER with IEPA loan closeout.
9. Provide ongoing assistance to OWNER during period following project's final completion and extending through the contractor 12-month warranty period. Closeout efforts will include office time and on-site time to assist with resolution of contractor or equipment warranty issues and answering OWNER's questions on operation of the new facilities."

Under **Service Elements Not Included**, DELETE item No. 3 in its entirety.

Under **Compensation**,

REPLACE the first sentence in its entirety with the following:

"OWNER shall compensate ENGINEER for Design Services and Miscellaneous Design Services a lump sum \$1,812,500."

ADD the following:

"OWNER shall compensate ENGINEER for Bidding-Related Services a lump sum of \$40,000.

OWNER shall compensate ENGINEER for item No. 1 of Construction-Related Services a lump sum of \$1,231,500.

Village of Bartlett  
Page 4  
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OWNER shall compensate ENGINEER for item No. 2 of Construction-Related Services on an hourly rate basis plus expenses and estimated fee of \$891,000.

OWNER shall compensate ENGINEER for items No. 3 through No. 9 of Construction-Related Services a lump sum of \$395,000.”

Under **Schedule**, CHANGE August 30, 2020, to “May 15, 2024.”

After **Opinion of Probable Cost**, ADD the following:

**“Payment Requests**

ENGINEER’s review of Payment Requests from contractor(s) will not impose responsibility to determine that title to any of the work has passed to OWNER free and clear of any liens, claims, or other encumbrances. Any such service by ENGINEER will be provided through an amendment to this Agreement.”

AMENDMENT AUTHORIZATION AND ACCEPTANCE:

ENGINEER:

OWNER:

STRAND ASSOCIATES, INC.®

VILLAGE OF BARTLETT

\_\_\_\_\_  
Joseph M. Bunker  
Corporate Secretary

Date

\_\_\_\_\_  
Kevin Wallace  
Village President

Date