



**VILLAGE OF BARTLETT
COMMITTEE MINUTES
January 05, 2021**

CALL TO ORDER

In the absence of President Wallace, President Pro Tempore Reinke called the Committee of the Whole meeting of January 5, 2021 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:35 p.m. and NOTICE IS HEREBY GIVEN pursuant to Section 7(e) of the Open Meetings Act as set forth in Senate Bill 2135 signed by Governor J.B. Pritzker on June 12, 2020, making it effective upon said signing ("SB 2135"), that the regular meeting of the Village President and Board of Village Trustees of the Village of Bartlett (the "Committee of the Whole") scheduled to be held on January 5, 2021 at the Bartlett Municipal Building, 228 South Main Street, Bartlett, Illinois, may be conducted by audio or video conference without a physical quorum of the members of the Village Board present because an in-person meeting is not practical or prudent due to a disaster, that being COVID-19 pandemic and the applicable restrictions imposed under various laws rules, restrictions, Executive Orders and/or announcements issued by Illinois Governor J.B. Pritzker and/or Ngozi O. Ezike MD, Director of the Illinois Department of Public Health, including without limitation "Restore Illinois: A Public Health Approach to Safely Reopen Our State", which currently limits gatherings to the lesser of 25 people or 25% of the capacity of the meeting room as a public health measure.

PRESENT: Chairman Carbonaro, Deyne, Gandsey, Hopkins, Reinke, Suwanski

ABSENT: President Wallace

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Sr. Management Analyst Samuel Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Director of Public Works Dan Dinges, Planning & Development Director Roberta Grill, Food and Beverage Manager Paula Petersen, Building Director Brian Goralski, Police Chief Patrick Ullrich, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

COMMUNITY & ECONOMIC DEVELOPMENT, CHAIRMAN GANDSEY
Rebecca's Cakes by Design BEDA Application

Chairman Gandsey stated the first item is a Bartlett Economic Development Assistance (BEDA) application for Rebecca's Cakes by Design. The BEDA program is a business economic development grant to assist businesses. Rebecca Lesmeister has been operating a home-based business and now she is doing a buildout in Bartlett and is requesting a BEDA for it. It already was approved by the EDC.

Ms. Lesmeister stated they are in the process of doing the buildout now. She has worked on cakes since she was about 11 and really got into it when she got older. She has worked at a couple different bakery's and decided that she was ready to go out on her own. With the amount of orders she is receiving, she has decided to rent a space in Bartlett. This



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BEDA money would help finish off their list of items needed to open. They want to be a part of the Bartlett community which is why they decided to stay here.

Chairman Gandsey stated she has seen her presences online and knows she trying to reach out to the community. She recommended that this item be forwarded on to the next meeting for approval.

Chairman Carbonaro asked if she planned on doing any breakfast in the morning since she will be so close to the train station.

Ms. Lesmeister stated that they plan to. Starting off they will have limited hours to begin with while COVID still around. They plan to be open in the morning, later on, but they are not a coffee shop bakery. They are more of a custom cake bakery, but she will have cupcakes, cookies, muffins, etc. that you can walk in and purchase.

Chairman Suwanski congratulated the petitioner on expanding. She asked what the hours were.

Ms. Lesmeister stated she will have set hours, but they are still nailing that down yet.

Chairman Suwanski asked when they anticipate opening.

Ms. Lesmeister stated as soon as they can. They are currently putting the floor in and as soon as they get everything put back together they are going to get approved and open the following weekend. They would do a grand opening further down the line.

Chairman Suwanski asked if it will be in the next 30 days.

Ms. Lesmeister stated they are hoping by the end of January. They are working as much as possible to get the business open.

Chairman Reinke stated he appreciated the detail she put into on her business plan and the marketing plan. He appreciates the "Nut Free" angle. He asked if staff is going to help with signage given they are rear facing.

Economic Development Director Tony Fradin stated since this is an odd situation, yes staff will be helping and will be promoting on social media. He believed she already joined the Chamber of Commerce too.

Ms. Lesmeister stated that she is working with businesses in Bartlett at this point. She is working with Magnolia's and plans to reach out to other businesses and do partial wholesale as well.



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Assistant Village Administrator Scott Skrycki said the village will be introducing her to the banquet staff at Bartlett Hills and Villa Olivia.

Chairman Gandsey asked if there would be any ability to walk in the front and go downstairs or would you park in the back.

Ms. Lesmeister said the door will say Rebecca's Cakes by Design, customers and deliveries in back. They are figuring out a way to see if they can greet the customers that come down that way. No one wants to carry a three tier cake up a flight of stairs, so it would be best if everyone went around back. They plan on putting signage up in the parking lot as well.

Chairman Reinke stated this will be forwarded on to the board for final approval and probably be put on the consent agenda.

Chairman Deyne moved to adjourn and that motion was seconded by Chairman Carbonaro.

ROLL CALL VOTE TO ADJOURN

AYES: Chairmen Carbonaro, Deyne, Gandsey, Hopkins, Reinke and Suwanski

NAYS: None

ABSENT: Chairman Wallace

MOTION CARRIED

The meeting was adjourned at 7:47 p.m.

Samuel Hughes
Deputy Village Clerk