

VILLAGE OF BARTLETT
BOARD AGENDA
JANUARY 19, 2021
7:00 P.M.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INVOCATION**
4. **PLEDGE OF ALLEGIANCE**
5. ***CONSENT AGENDA***

All items listed with an asterisk are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the General Order of Business and considered at the appropriate point on the agenda.*

- *6. **MINUTES:** Board & Committee Minutes – January 5, 2021
- *7. **BILL LIST:** January 19, 2021
8. **TREASURER'S REPORT:** November, 2020
Sales Tax Report – November, 2020
Motor Fuel Tax Report – October, 2020

9. **PRESIDENT'S REPORT:** None
10. **QUESTION/ANSWER: PRESIDENT & TRUSTEES**
11. **TOWN HALL:** (Note: Three (3) minute time limit per person)
12. **STANDING COMMITTEE REPORTS:**

A. **BUILDING & ZONING COMMITTEE, CHAIRMAN REINKE**

- *1. Ordinance Approving First Amendment to Real Estate Sale and Purchase Agreement Between the Village of Bartlett and MMAJ, LLC

B. **COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY**

- *1. Rebecca's Cakes by Design BEDA Application

C. **FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE**

- *1. Lauterbach & Amen LLP Auditor Extension

D. **LICENSE & ORDINANCE COMMITTEE, CHAIRMAN HOPKINS**

- *1. Resolution Approving Certain Executive Session Minutes and Determine Which Executive Session Minutes to Release or Hold as Confidential After Semi-Annual Review, and Authorizing the Destruction of Verbatim Records of Certain Closed Sessions

E. **POLICE & HEALTH COMMITTEE, CHAIRMAN CARBONARO**

1. None

F. **PUBLIC WORKS COMMITTEE, CHAIRMAN SUWANSKI**

- *1. Resolution Approving the Grant Agreement Between America in Bloom and the Village of Bartlett
- *2. Purchase of One 4-Ton Asphalt Hotbox Reclaimer
- *3. Purchase of One JWC Environmental Channel Monster

13. **NEW BUSINESS**
14. **QUESTION/ANSWER: PRESIDENT & TRUSTEES**
15. **ADJOURNMENT**



VILLAGE OF BARTLETT
BOARD MINUTES
January 5, 2021

1. CALL TO ORDER

In the absence of President Wallace, Village Clerk Lorna Giless called the regular meeting of January 5, 2021 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m. and NOTICE IS HEREBY GIVEN pursuant to Section 7(e) of the Open Meetings Act as set forth in Senate Bill 2135 signed by Governor J.B. Pritzker on June 12, 2020, making it effective upon said signing ("SB 2135"), that the regular meeting of the Village President and Board of Village Trustees of the Village of Bartlett (the "Village Board") scheduled to be held on January 5, 2021 at 7:00 p.m. at the Bartlett Municipal Building, 228 South Main Street, Bartlett, Illinois, may be conducted by audio or video conference without a physical quorum of the members of the Village Board present because an in-person meeting is not practical or prudent due to a disaster, that being COVID-19 pandemic and the applicable restrictions imposed under various laws rules, restrictions, Executive Orders and/or announcements issued by Illinois Governor J.B. Pritzker and/or Ngozi O. Ezike MD, Director of the Illinois Department of Public Health, including without limitation "Restore Illinois: A Public Health Approach to Safely Reopen Our State", which currently limits gatherings to the lesser of 25 people or 25% of the capacity of the meeting room as a public health measure.

2. ROLL CALL

PRESENT: Trustees Carbonaro, Deyne, Gandsey, Hopkins, Reinke, Suwanski

ABSENT: President Wallace

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Sr. Management Analyst Sam Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Director of Public Works Dan Dinges, Planning & Development Director Roberta Grill, Building Director Brian Goralski, Food & Beverage Manager Paul Petersen, Chief Patrick Ullrich, Village Attorney Bryan Mraz and Village Clerk Lorna Giless.

Village Clerk Lorna Giless asked if there were any nominations for the Chairman of the meeting in the absence of President Wallace.

Trustee Deyne moved to appoint Trustee Reinke as Chairman of the meeting, and that motion was seconded by Trustee Suwanski.

Ms. Giless asked if there were any other nominations.

There were none.



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ROLL CALL VOTE TO APPOINT TRUSTEE REINKE AS CHAIRMAN OF THE MEETINGS TONIGHT

AYES: Trustees Carbonaro, Deyne, Gandsey, Hopkins, Suwanski

NAYS: None

ABSENT: None

ABSTAIN: Trustee Reinke

MOTION CARRIED

3. INVOCATION – Pastor Jim DiPalma from Encounter Church gave the invocation.
4. PLEDGE OF ALLEGIANCE
5. CONSENT AGENDA

President Pro Tempore Reinke stated that all items marked with an asterisk on the Agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a Board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the Agenda. He asked if there were any items a Board member wished to remove from the Consent Agenda, or any items a Board member wished to add to the Consent Agenda.

He stated that he would like to add Item 1 under Building & Zoning, Ordinance 2021-01, an Ordinance Approving a Site Plan and Granting Variations for Lot 2A in the Brewster Creek Business Park (Cook County) to the Consent Agenda.

He then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to approve the Consent Agenda, and the items designated to be approved by consent therein.

Trustee Deyne moved to Amend the Consent Agenda and that motion was seconded by Trustee Carbonaro.



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ROLL CALL VOTE TO AMEND THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Carbonaro, Deyne, Gandsey, Hopkins, Reinke, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

Trustee Deyne moved to approve the Amended Consent Agenda and that motion was seconded by Trustee Gandsey.

ROLL CALL VOTE TO APPROVE THE AMENDED CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Carbonaro, Deyne, Gandsey, Hopkins, Reinke, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

6. MINUTES – Covered and approved under the Consent Agenda.
7. BILL LIST – Covered and approved under the Consent Agenda.
8. TREASURER'S REPORT - None
9. PRESIDENT'S REPORT

President Pro Tempore Reinke read a Proclamation for National Slavery & Human Trafficking Awareness and Prevention month. He asked the chief what the police department was doing to help target human trafficking.

Police Chief Patrick Ullrich stated that they have a detective who is assigned to investigate online activity, specifically crimes against children. He is the main contact not only for our department, but other departments as well. He is trained to get into cell phones and find forensic evidence. He has been through specialized training and gets utilized quite a bit throughout the northwest suburbs as one of the experts on holding people accountable for these kinds of horrendous crimes. They also pay attention to different listings online, as well as publicized, regarding our businesses, and also do compliance checks. They work to also train their staff. Recently, the International Association of Chief's of Police sent out a November issue of their magazine and within that magazine were several articles dedicated to the topic of human trafficking. His department created a training



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bulletin and subsequently sent that out to the whole department to keep his people apprised and aware. It is not only sex trafficking, but labor as well. There could be multiple ways to traffic people so he wants his staff to be aware of those types of things if they come across it in the course of their duties. He stated that the Village Church of Bartlett has been very active, also. Last year during the Super Bowl, they served as a call center for one of the national organizations. He works with Breanne and some of the staff over there as well in order to keep the staff up to date on occurrences.

Trustee Gandsey thanked him and the department for everything they do. She asked if there is anything the average citizen should look out for.

Chief Ullrich stated that anything that looks out of the ordinary. At times they have had tips from residents who have seen things posted online or on certain websites, or any other suspicious things they might have seen from a business. The police department would look at all reportings.

President Pro Tempore Reinke stated that with the advice and consent of the Village Board, President Wallace wished to appoint him (Aaron Reinke) as Chairman of the Bike and Run Plan Advisory for a one (1) year term commencing on January 5, 2021 and ending on January 5, 2022.

Trustee Deyne motioned to consent to the appointment of Aaron Reinke to the Bike and Run Plan Advisory Board and that motion was seconded by Trustee Suwanski.

ROLL CALL VOTE TO CONSENT TO THE APPOINTMENT OF AARON REINKE TO THE BIKE AND RUN PLAN ADVISORY BOARD

AYES: Trustees Carbonaro, Deyne, Gandsey, Hopkins, Suwanski

NAYS: None

ABSENT: None

ABSTAIN: Trustee Reinke

MOTION CARRIED

Trustee Reinke thanked the board for the appointment and stated that he talked to about half of the committee members anticipating getting the meetings moving. Hopefully during strategic planning they will talk a lot about Bike and Run and the whole process. He will definitely be talking about what happens at the Committee of the Whole meetings. Their next meeting is on Thursday via Zoom and open to the public.



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10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Deyne recognized staff birthdays and anniversaries. He talked about the unemployment scam that happened to him and others and applauded the police department and staff for their assistance.

Village Administrator Paula Schumacher noted that for the record, they are meeting via Zoom because we are still under the public restrictions for the number of people present in a meeting room. She resides at the Village Hall to meet the Open Meetings Act requirements.

President Pro Tempore Reinke stated that they previously talked about traffic calming and what the status was of that.

Ms. Schumacher stated that they have a staff meeting on the 11th and she has asked the staff to put together options for traffic calming tools and maps of where we can implement them on a temporary basis to evaluate their effectiveness. She has a lot of research from the police department and also from the planning staff.

Trustee Hopkins asked if public works could put together some numbers on the cost of plowing bike and run paths in the community.

Trustee Gandsey stated that the path by her house always has a huge amount of snow and you can't even cross the street there.

Public Works Director Dan Dinges stated that between the park district and the village, they do plow some of the main paths as time allows. They will put together numbers as well as a map of what they currently do.

Trustee Gandsey stated that she has heard residents complain about their cul-de-sacs being plowed.

Ms. Schumacher stated that public works went out and plowed some of the cul-de-sacs that were particularly icy over the weekend.

11. TOWN HALL - None

12. STANDING COMMITTEE REPORTS



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A. BUILDING & ZONING COMMITTEE, CHAIRMAN REINKE

Trustee Reinke stated that Ordinance 2021-01, an Ordinance Approving a Site Plan and Granting Variations for Lot 2A in the Brewster Creek Business Park (Cook County) was covered and approved under the Consent Agenda.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GANDSEY

Trustee Gandsey stated that there was no report.

C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne stated that Resolution 2021-03-R, a Resolution Supporting the Protection of the Local Government Distributive Fund for Illinois Municipalities; Resolution 2021-04-R, a Resolution Approving of Disbursement Request for Payout No. 23 from the Subordinate Lien Tax Increment Revenue Note, Series 2016 for the Elmhurst Chicago Stone Bartlett Quarry Redevelopment Project were covered and approved under the Consent Agenda.

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that Resolution 2021-05-R, a Resolution Approving of the First Amendment and Extension of Janitorial Services Agreement Between the Village of Bartlett and Multisystem Management Company was covered and approved under the Consent Agenda.

E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARBONARO

Trustee Carbonaro stated that Authorization to Replace One (1) 2021 Ford Utility Interceptor Vehicle through the Suburban Purchasing Cooperative Contract #152 in the Amount of \$34,773 from Currie Motors Fleet in Frankfort, Illinois was covered and approved under the Consent Agenda.

F. PUBLIC WORKS COMMITTEE, CHAIRMAN SUWANSKI

Trustee Suwanski presented Resolution 2021-02-R, a Resolution Approving of the Demolition Project Agreement Between the Village of Bartlett and Fowler Enterprises, LLC. She stated that this is the Cruise America site on Route 20 and Route 59.

Trustee Suwanski moved to approve Resolution 2021-02-R, a Resolution Approving of the Demolition Project Agreement Between the Village of Bartlett and Fowler Enterprises, LLC and that motion was seconded by Trustee Deyne.



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Trustee Gandsey asked why there was such a big difference in the bid amounts.

Mr. Dinges stated that they worked with Gary Diegan on this and they were shocked at the amount of bids received. Some of the high bids were just fishing and if they got it they would make big money on it. He felt that they were getting very good value with Fowler Enterprises. They had concerns initially because it was much lower than estimated. They did background checks with other municipalities that they have done similar work with and had good responses. It should be completed in two weeks.

Trustee Suwanski stated that she did some brief investigation also and found that Fowler has done good work with nearby municipalities.

Trustee Hopkins asked if he anticipated any contaminated soil or any spoils from the soil.

Mr. Dinges stated that they did a phase I and II and there is no soil removal necessary with this demo.

Trustee Hopkins asked if the village would be reimbursed from the developer.

Village Attorney Bryan Mraz stated that they put that in the draft contract. They initially thought it would be \$100,000 and sent drafts out saying that Jet Foods and Gateway would split the cost 50/50.

Trustee Hopkins asked if they should wait until they have money in escrow or a hard contract.

Attorney Mraz stated that this would be easier for both parties if the village covered the costs and got reimbursed once the parties close on the property. They are currently in the process of negotiating with the entities.

Trustee Hopkins asked about the dealership that is storing vehicles on the property.

Attorney Mraz stated that the lease with the car dealer has been terminated and all the vehicles have been removed. It was relatively low rent and they did not want it complicating the grocery store deal.



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ROLL CALL VOTE TO APPROVE RESOLUTION 2021-02-R, APPROVING
DEMOLITION PROJECT AGREEMENT WITH FOWLER ENTERPRISES, LLC

AYES: Trustees Carbonaro, Deyne, Gandsey, Hopkins, Reinke, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

Trustee Suwanski stated that Resolution 2021-06-R, a Resolution Authorizing of a Loan Applicant's Authorized Representative to Sign Water Pollution Control Revolving Loan Documents; Purchase of Two 2022 International Dump Trucks; Ordinance 2021-07, an Ordinance Authorizing the Sale by Internet Auction of Surplus Personal Property Owned by the Village of Bartlett; Purchase of One 25 KW Portable Generator were covered and approved under the Consent Agenda.

13. NEW BUSINESS

Trustee Deyne asked for an update on the gas station on Route 20 and E. Bartlett Rd.

Planning and Development Director Roberta Grill stated that they have received comments back from their consulting plan reviewer and they have a few changes to make on those plans. They will then find out if they closed on the property.

Trustee Hopkins asked about the Bucky's and True North gas stations as well as More Brewing.

Ms. Grill stated that they believe that Bucky's closed last week on the Sonic parcel. They do not know of any start dates. She would imagine they would submit holding plans within the next month. More Brewing was hit hard by Covid.

Assistant Village Administrator Scott Skrycki stated that he speaks to More Brewing on a weekly basis and given the fact that Illinois is not financing restaurants, makes it a little difficult for them. They have announced that they are coming to Bartlett and they did purchase the property. They continue conversations with them and hope to see some plans soon.

President Pro Tempore Reinke reminded everyone that Culver's is having their ribbon cutting and grand opening on Monday, January 11th at 9:00 a.m.

14. QUESTION/ANSWER PRESIDENT & TRUSTEES – None



**VILLAGE OF BARTLETT
BOARD MINUTES
January 5, 2021**

15. ADJOURN

President Pro Tempore Reinke stated that the Board would be going directly into the Committee of the Whole meeting following adjournment.

There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting and that motion was seconded by Trustee Gandsey.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Carbonaro, Deyne, Gandsey, Hopkins, Reinke, Suwanski
NAYS: None
ABSENT: None
MOTION CARRIED

The meeting was adjourned at 7:35 p.m.

Lorna Giles
Village Clerk



**VILLAGE OF BARTLETT
COMMITTEE MINUTES
January 05, 2021**

CALL TO ORDER

In the absence of President Wallace, President Pro Tempore Reinke called the Committee of the Whole meeting of January 5, 2021 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:35 p.m. and NOTICE IS HEREBY GIVEN pursuant to Section 7(e) of the Open Meetings Act as set forth in Senate Bill 2135 signed by Governor J.B. Pritzker on June 12, 2020, making it effective upon said signing ("SB 2135"), that the regular meeting of the Village President and Board of Village Trustees of the Village of Bartlett (the "Committee of the Whole") scheduled to be held on January 5, 2021 at the Bartlett Municipal Building, 228 South Main Street, Bartlett, Illinois, may be conducted by audio or video conference without a physical quorum of the members of the Village Board present because an in-person meeting is not practical or prudent due to a disaster, that being COVID-19 pandemic and the applicable restrictions imposed under various laws rules, restrictions, Executive Orders and/or announcements issued by Illinois Governor J.B. Pritzker and/or Ngozi O. Ezike MD, Director of the Illinois Department of Public Health, including without limitation "Restore Illinois: A Public Health Approach to Safely Reopen Our State", which currently limits gatherings to the lesser of 25 people or 25% of the capacity of the meeting room as a public health measure.

PRESENT: Chairman Carbonaro, Deyne, Gandsey, Hopkins, Reinke, Suwanski

ABSENT: President Wallace

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Sr. Management Analyst Samuel Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Director of Public Works Dan Dinges, Planning & Development Director Roberta Grill, Food and Beverage Manager Paula Petersen, Building Director Brian Goralski, Police Chief Patrick Ullrich, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

COMMUNITY & ECONOMIC DEVELOPMENT, CHAIRMAN GANDSEY
Rebecca's Cakes by Design BEDA Application

Chairman Gandsey stated the first item is a Bartlett Economic Development Assistance (BEDA) application for Rebecca's Cakes by Design. The BEDA program is a business economic development grant to assist businesses. Rebecca Lesmeister has been operating a home-based business and now she is doing a buildout in Bartlett and is requesting a BEDA for it. It already was approved by the EDC.

Ms. Lesmeister stated they are in the process of doing the buildout now. She has worked on cakes since she was about 11 and really got into it when she got older. She has worked at a couple different bakery's and decided that she was ready to go out on her own. With the amount of orders she is receiving, she has decided to rent a space in Bartlett. This



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COMMITTEE MINUTES
January 05, 2021**

BEDA money would help finish off their list of items needed to open. They want to be a part of the Bartlett community which is why they decided to stay here.

Chairman Gandsey stated she has seen her presences online and knows she trying to reach out to the community. She recommended that this item be forwarded on to the next meeting for approval.

Chairman Carbonaro asked if she planned on doing any breakfast in the morning since she will be so close to the train station.

Ms. Lesmeister stated that they plan to. Starting off they will have limited hours to begin with while COVID still around. They plan to be open in the morning, later on, but they are not a coffee shop bakery. They are more of a custom cake bakery, but she will have cupcakes, cookies, muffins, etc. that you can walk in and purchase.

Chairman Suwanski congratulated the petitioner on expanding. She asked what the hours were.

Ms. Lesmeister stated she will have set hours, but they are still nailing that down yet.

Chairman Suwanski asked when they anticipate opening.

Ms. Lesmeister stated as soon as they can. They are currently putting the floor in and as soon as they get everything put back together they are going to get approved and open the following weekend. They would do a grand opening further down the line.

Chairman Suwanski asked if it will be in the next 30 days.

Ms. Lesmeister stated they are hoping by the end of January. They are working as much as possible to get the business open.

Chairman Reinke stated he appreciated the detail she put into on her business plan and the marketing plan. He appreciates the "Nut Free" angle. He asked if staff is going to help with signage given they are rear facing.

Economic Development Director Tony Fradin stated since this is an odd situation, yes staff will be helping and will be promoting on social media. He believed she already joined the Chamber of Commerce too.

Ms. Lesmeister stated that she is working with businesses in Bartlett at this point. She is working with Magnolia's and plans to reach out to other businesses and do partial wholesale as well.



**VILLAGE OF BARTLETT
COMMITTEE MINUTES
January 05, 2021**

Assistant Village Administrator Scott Skrycki said the village will be introducing her to the banquet staff at Bartlett Hills and Villa Olivia.

Chairman Gandsey asked if there would be any ability to walk in the front and go downstairs or would you park in the back.

Ms. Lesmeister said the door will say Rebecca's Cakes by Design, customers and deliveries in back. They are figuring out a way to see if they can greet the customers that come down that way. No one wants to carry a three tier cake up a flight of stairs, so it would be best if everyone went around back. They plan on putting signage up in the parking lot as well.

Chairman Reinke stated this will be forwarded on to the board for final approval and probably be put on the consent agenda.

Chairman Deyne moved to adjourn and that motion was seconded by Chairman Carbonaro.

ROLL CALL VOTE TO ADJOURN

AYES: Chairmen Carbonaro, Deyne, Gandsey, Hopkins, Reinke and Suwanski

NAYS: None

ABSENT: Chairman Wallace

MOTION CARRIED

The meeting was adjourned at 7:47 p.m.

Samuel Hughes
Deputy Village Clerk

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/19/2021

100-GENERAL FUND REVENUES

420230-BUILDING PERMITS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 RICARDO GAYTAN	TOPO BOND PERMIT REFUND	1,000.00
1 IMMANUEL UNITED CHURCH OF CHRIST	BUILDING PERMIT REFUND	210.00
1 TOM SMOGOLSKI	BUILDING PERMIT REFUND	468.00
INVOICES TOTAL:		1,678.00

100000-GENERAL FUND

210001-PAYROLL TAXES PAYABLE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 NCPERS GROUP LIFE INSURANCE	PREMIUM/IMRF VOLUNTARY LIFE INS	384.00
INVOICES TOTAL:		384.00

210002-GROUP INSURANCE PAYABLE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 BLUE CROSS BLUE SHIELD OF ILLINOIS	MONTHLY INSURANCE - JAN 2021	299,381.07
** 1 DEARBORN LIFE INSURANCE COMPANY	MONTHLY INSURANCE - JAN 2021	1,662.82
INVOICES TOTAL:		301,043.89

1100-VILLAGE BOARD/ADMINISTRATION

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	124.59
INVOICES TOTAL:		124.59

523100-ADVERTISING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	ADVERTISING	580.00
INVOICES TOTAL:		580.00

530115-SUBSCRIPTIONS/PUBLICATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	ONLINE SUBSCRIPTION RENEWALS	248.00
INVOICES TOTAL:		248.00

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	WEBCAM	89.90
1 WAREHOUSE DIRECT	BINDERS/PENS/FILE FOLDERS	180.27
INVOICES TOTAL:		270.17

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/19/2021**

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	HR MEMBERSHIP DUES/ILCMA EVENT	795.00
	<u>INVOICES TOTAL:</u>	<u>795.00</u>

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ILLINOIS ECONOMIC DEVELOPMENT	ANNUAL MEMBERSHIP RENEWAL	250.00
	<u>INVOICES TOTAL:</u>	<u>250.00</u>

543900-COMMUNITY RELATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	GIFT CARDS	150.00
	<u>INVOICES TOTAL:</u>	<u>150.00</u>

543910-HISTORY MUSEUM EXPENSES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	DEPO HOLIDAY DECORATIONS	221.98
	<u>INVOICES TOTAL:</u>	<u>221.98</u>

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	CLEAR ACRYLIC SHEETING	704.59
1 COMCAST	CABLE SERVICE	31.55
1 MULTISYSTEM MANAGEMENT COMPANY INC	ADDITIONAL CLEANING - DEC 2020	1,650.00
** 1 SAM'S CLUB	MATERIALS & SUPPLIES	61.40
	<u>INVOICES TOTAL:</u>	<u>2,447.54</u>

1200-PROFESSIONAL SERVICES

523400-LEGAL SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CULLEN INC	PROFESSIONAL SERVICES	2,000.00
	<u>INVOICES TOTAL:</u>	<u>2,000.00</u>

523401-ARCHITECTURAL/ENGINEERING SVC

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAMPTON LENZINI AND RENWICK INC	EASTFIELD CONSTRUCTION INSPECTION	2,860.00
1 V3 COMPANIES LTD	2 LOT FINAL PLAT OF SUBDIVISION	1,750.00
	<u>INVOICES TOTAL:</u>	<u>4,610.00</u>

1400-FINANCE

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 QUADIENT LEASING USA INC	LEASE PAYMENT	426.45

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/19/2021**

INVOICES TOTAL: 426.45

522950-ORDINANCE CODIFICATION

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STERLING CODIFIERS/AMERICAN	INTERNET HOSTING FEE	500.00
		<u>INVOICES TOTAL: 500.00</u>

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	TONER	138.10
1 WAREHOUSE DIRECT	BINDER INDEXES	15.90
1 WAREHOUSE DIRECT	TONER	80.76
		<u>INVOICES TOTAL: 234.76</u>

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DELUXE	DEPOSIT TICKET BOOKS	170.84
1 NOTARY PUBLIC ASSOCIATION	NOTARY BOND & STAMP/J WINKOFF	54.00
		<u>INVOICES TOTAL: 224.84</u>

1500-PLANNING & DEV SERVICES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GORDON FLESCH COMPANY INC	COPIER MAINTENANCE SERVICE	37.74
		<u>INVOICES TOTAL: 37.74</u>

526005-PLAN REVIEW SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KESLIN ENGINEERING INC	PLAN REVIEW SERVICES	600.00
1 KESLIN ENGINEERING INC	PLAN REVIEW SERVICES	1,850.00
1 KESLIN ENGINEERING INC	PLAN REVIEW SERVICES	600.00
1 THOMPSON ELEVATOR INSPECTION	ELEVATOR PLAN REVIEWS	300.00
		<u>INVOICES TOTAL: 3,350.00</u>

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	POCKET FILES/SUPPLIES	124.47
		<u>INVOICES TOTAL: 124.47</u>

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMERICAN PLANNING ASSOCIATION	MEMBERSHIP DUES/K STONE	490.00
** 1 CARDMEMBER SERVICE	IEHA MEMBERSHIP RENEWAL	55.00
1 SUBURBAN BUILDING OFFICIALS CONF	ANNUAL MEMBERSHIP DUES	75.00
		<u>INVOICES TOTAL: 620.00</u>

** Indicates pre-issue check.

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546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	HOLIDAY SUPPLIES	95.01
INVOICES TOTAL:		95.01

1700-POLICE

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MICROSYSTEMS INC	ANNUAL STORAGE CHARGES	225.00
1 PROSHRED SECURITY	PAPER SHREDDING SERVICES	120.00
INVOICES TOTAL:		345.00

522700-COMPUTER SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	WEBCAMS	1,222.00
INVOICES TOTAL:		1,222.00

524240-IMPOUNDING ANIMALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DUPAGE COUNTY ANIMAL SERVICES	ANIMAL SERVICES	300.00
INVOICES TOTAL:		300.00

525400-COMMUNICATIONS - DUCOMM

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DU-COMM	FACILITY LEASE/OPERATING COSTS	7,993.74
1 DU-COMM	QUARTERLY DUES	164,463.75
INVOICES TOTAL:		172,457.49

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	REFLECTIVE SAFETY TAPE	69.90
1 HOME DEPOT CREDIT SERVICES	ANTIFREEZE	10.16
1 ULTRA STROBE COMMUNICATIONS INC	EQUIPMENT REPLACEMENT	43.95
1 UNITED AUTO REPAIR	VEHICLE MAINTENANCE	1,936.43
1 UNITED AUTO REPAIR	VEHICLE MAINTENANCE	127.16
1 UNITED AUTO REPAIR	VEHICLE MAINTENANCE	19.95
1 UNITED AUTO REPAIR	VEHICLE MAINTENANCE	19.95
INVOICES TOTAL:		2,227.50

526050-VEHICLE SET UP

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ULTRA STROBE COMMUNICATIONS INC	EQUIPMENT INSTALLATION	486.24
1 ULTRA STROBE COMMUNICATIONS INC	EQUIPMENT INSTALLATION	2,600.00
1 ULTRA STROBE COMMUNICATIONS INC	EQUIPMENT REMOVAL	325.00
1 ULTRA STROBE COMMUNICATIONS INC	EQUIPMENT INSTALLATION	2,300.00
1 ULTRA STROBE COMMUNICATIONS INC	EQUIPMENT INSTALLATION	829.84

** Indicates pre-issue check.

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INVOICES TOTAL: **6,541.08**

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HEARTLAND ANIMAL HOSPITAL PC	SURGERY SITE RECHECK	181.80
** 1 SAM'S CLUB	MATERIALS & SUPPLIES	173.68
1 ULINE	EVIDENCE SUPPLIES	370.94
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	187.66
<u>INVOICES TOTAL:</u>		914.08

530110-UNIFORMS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STREICHER'S INC	SAFETY VESTS	1,950.00
<u>INVOICES TOTAL:</u>		1,950.00

530115-SUBSCRIPTIONS/PUBLICATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THOMSON REUTERS - WEST	MONTHLY SUBSCRIPTION	213.93
<u>INVOICES TOTAL:</u>		213.93

530125-SHOOTING RANGE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STREICHER'S INC	LESS LETHAL SUPPLIES	1,972.05
<u>INVOICES TOTAL:</u>		1,972.05

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	BATTERIES	38.61
1 WAREHOUSE DIRECT	OFFICE SUPPLIES	192.72
<u>INVOICES TOTAL:</u>		231.33

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SHI	PRINTER BATTERIES	168.00
<u>INVOICES TOTAL:</u>		168.00

542810-SAFETY PROGRAM EXPENSES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTOXIMETERS INC	TESTSAFE MOUTHPIECES	511.50
<u>INVOICES TOTAL:</u>		511.50

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 COOK COUNTY CLERK	NOTARY REGISTRATION/T SCHULZ	10.00
1 DUPAGE COUNTY CLERK	NOTARY REGISTRATION/D FUENTES	10.00
1 FBINAA	MEMBERSHIP DUES/G PRETKELIS	120.00

** Indicates pre-issue check.

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1 MID-STATES ORGANIZED CRIME	ANNUAL MEMBERSHIP DUES	250.00
		INVOICES TOTAL:
		390.00

545100-EMERGENCY MANAGEMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 RAY O'HERRON CO INC	TACTICAL EQUIPMENT	1,608.56
		INVOICES TOTAL:
		1,608.56

570105-EQUITABLE SHARING EXPENSE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DANA SAFETY SUPPLY INC	REFLECTIVE TRUNK STORAGE BINS	798.00
1 SHI	LAPTOPS FOR NEW SQUADS	6,858.00
1 SHI	EXTENDED WARRANTY/LAPTOPS	518.00
1 SHI	VEHICLE ADAPTERS FOR LAPTOPS	240.00
		INVOICES TOTAL:
		8,414.00

1800-STREET MAINTENANCE

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALTORFER INDUSTRIES INC	WHEEL LOADER RENTAL	4,600.00
1 COMCAST	CABLE SERVICE	2.09
1 VERIZON WIRELESS	WIRELESS SERVICES	226.10
1 VERIZON WIRELESS	WIRELESS SERVICES	35.62
		INVOICES TOTAL:
		4,863.81

524230-SNOW PLOWING CONTRACTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VIRGILIO CARDENAS	SNOW REMOVAL SERVICES	1,350.00
1 VIRGILIO CARDENAS	SNOW REMOVAL SERVICES	1,350.00
1 CORNERSTONE LAND & LAWN INC	SNOW REMOVAL SERVICES	5,940.00
1 CORNERSTONE LAND & LAWN INC	SNOW REMOVAL SERVICES	4,320.00
1 HENSON CONCRETE CONSTRUCTION	SNOW REMOVAL SERVICES	5,085.00
1 HENSON CONCRETE CONSTRUCTION	SNOW REMOVAL SERVICES	4,365.00
1 S & B PLOWING & SNOW REMOVAL	SNOW REMOVAL SERVICES	1,620.00
1 S & B PLOWING & SNOW REMOVAL	SNOW REMOVAL SERVICES	1,620.00
		INVOICES TOTAL:
		25,650.00

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KAMMES AUTO & TRUCK REPAIR INC	VEHICLE MAINTENANCE	80.00
		INVOICES TOTAL:
		80.00

527100-SERVICES TO MAINTAIN STREETS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MIDWEST COMPOST - ELGIN	WOOD CHIP DISPOSAL	30.00

** Indicates pre-issue check.

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INVOICES TOTAL: **30.00**

527110-SVCS TO MAINTAIN TRAFFIC SIGS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MEADE ELECTRIC CO INC	TRAFFIC SIGNAL/STREET LIGHT MAINT	1,001.00
<u>INVOICES TOTAL:</u>		1,001.00

527113-SERVICES TO MAINT. GROUNDS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 C E SMITH LAWN MAINTENANCE INC	LANDSCAPE MAINTENANCE/NOV 2020	2,113.57
** 1 C E SMITH LAWN MAINTENANCE INC	LANDSCAPE MAINTENANCE/NOV 2020	2,273.00
<u>INVOICES TOTAL:</u>		4,386.57

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DULTMEIER SALES LLC	MATERIALS & SUPPLIES	63.21
1 FASTENAL COMPANY	CREDIT - RETURN	-24.15
1 FASTENAL COMPANY	MATERIALS & SUPPLIES	206.84
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	405.94
1 KARA CO	MATERIALS & SUPPLIES	31.57
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	167.11
<u>INVOICES TOTAL:</u>		850.52

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	INK CARTRIDGE	74.47
1 WAREHOUSE DIRECT	INK CARTRIDGE/CALENDARS/PENS	75.31
<u>INVOICES TOTAL:</u>		149.78

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTERSTATE BILLING SERVICE INC	AIR FILTERS	257.07
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	18.33
1 RUSSO'S POWER EQUIPMENT INC	MAINTENANCE SUPPLIES	369.08
1 WHOLESALE DIRECT INC	HYDRAULIC MOTOR/SUPPLIES	441.16
<u>INVOICES TOTAL:</u>		1,085.64

534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	56.07
1 UNIFIRST CORPORATION	MATS	22.37
1 UNIFIRST CORPORATION	MATS	22.37
<u>INVOICES TOTAL:</u>		100.81

534800-STREET LIGHTS MAINT MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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** Indicates pre-issue check.

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1 AMPERAGE ELECTRICAL SUPPLY INC	LIGHTING MATERIALS	641.34
1 CONSTANT ELECTRIC SUPPLY CO	LIGHTING SUPPLIES	2,116.00
1 STEINER ELECTRIC COMPANY	STREET LIGHT REPAIR MATERIALS	5,154.60
	<u>INVOICES TOTAL:</u>	<u>7,911.94</u>

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ILLINOIS ARBORIST ASSOCIATION	ANNUAL CONFERENCE REGISTRATION	150.00
	<u>INVOICES TOTAL:</u>	<u>150.00</u>

543800-STORMWATER FACILITIES MAINT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ENGINEERING RESOURCE ASSOCIATES	ONEIDA BASIN IMPROVEMENTS	2,401.25
	<u>INVOICES TOTAL:</u>	<u>2,401.25</u>

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - DEC 2020	138.66
	<u>INVOICES TOTAL:</u>	<u>138.66</u>

4420-59 & LAKE EXPENDITURES

523401-ARCHITECTURAL/ENGINEERING SVC

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 V3 COMPANIES LTD	2 LOT FINAL PLAT OF SUBDIVISION	1,750.00
	<u>INVOICES TOTAL:</u>	<u>1,750.00</u>

5000-WATER OPERATING EXPENSES

520025-DWC WATER AGREEMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DUPAGE WATER COMMISSION	DWC WATER BILL - NOVEMBER 20	410,969.30
	<u>INVOICES TOTAL:</u>	<u>410,969.30</u>

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	SCADA PHONE SERVICE	36.66
1 WATER REMEDIATION TECHNOLOGY	BASE TREATMENT CHARGE/W-4	11,252.75
1 WATER REMEDIATION TECHNOLOGY	BASE TREATMENT CHARGE/W-7	2,293.33
	<u>INVOICES TOTAL:</u>	<u>13,582.74</u>

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	226.10
	<u>INVOICES TOTAL:</u>	<u>226.10</u>

** Indicates pre-issue check.

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522720-PRINTING SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	DECEMBER 2020 BILLING	743.03
	INVOICES TOTAL:	743.03

522800-ANALYTICAL TESTING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SUBURBAN LABORATORIES INC	SAMPLE TESTING	1,575.00
	INVOICES TOTAL:	1,575.00

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	546.25
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	645.45
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	310.84
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	615.94
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	1,992.51
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	3,819.40
1 NICOR GAS	GAS BILL	264.45
1 NICOR GAS	GAS BILL	78.54
1 NICOR GAS	GAS BILL	239.20
	INVOICES TOTAL:	8,512.58

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 POMP'S TIRE SERVICE INC	TIRE REPLACEMENTS	830.11
	INVOICES TOTAL:	830.11

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CORE & MAIN LP	MAINTENANCE SUPPLIES	180.00
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	65.86
1 KARA CO	MATERIALS & SUPPLIES	31.57
1 RALPH HELM INC	TRASH PUMP	1,124.99
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	98.62
	INVOICES TOTAL:	1,501.04

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	INK CARTRIDGE/CALENDARS/PENS	75.32
	INVOICES TOTAL:	75.32

532300-POSTAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	JANUARY BILLS POSTAGE	2,557.58
	INVOICES TOTAL:	2,557.58

** Indicates pre-issue check.

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534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRAINGER	MOTOR	112.50
1 GRAINGER	FAN BLADE	42.53
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	18.34
INVOICES TOTAL:		173.37

534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNIFIRST CORPORATION	MATS	22.38
1 UNIFIRST CORPORATION	MATS	22.38
INVOICES TOTAL:		44.76

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - DEC 2020	138.67
INVOICES TOTAL:		138.67

547072-DWC CAPITAL BUY IN PRINCIPAL

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DUPAGE WATER COMMISSION	DWC WATER BILL - NOVEMBER 20	36,196.20
INVOICES TOTAL:		36,196.20

547073-DWC TRANSMISSION LINE-PRINC

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DUPAGE WATER COMMISSION	CONNECTION FACILITIES LOAN	59,268.91
INVOICES TOTAL:		59,268.91

547074-DWC TRANSMISSION LINE-INTEREST

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 2 DUPAGE WATER COMMISSION	CONNECTION FACILITIES LOAN	47,090.24
INVOICES TOTAL:		47,090.24

500000-WATER FUND

121054-WATER/SEWER BILLING A/R

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MARIE A ARMANDO	REFUND/WATER BILL OVERPAYMENT	44.25
INVOICES TOTAL:		44.25

5090-WATER CAPITAL PROJECTS EXP

581029-WATERMAIN REPLACEMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ENGINEERING ENTERPRISES INC	LEAD SERVICE LINE REPLACEMENT	1,951.40

** Indicates pre-issue check.

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INVOICES TOTAL: 1,951.40

581038-VILLAGE SYSTEM IMPROVEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BAXTER & WOODMAN	RISK & RESILIENCE ASSESSMENT	2,890.00
<u>INVOICES TOTAL:</u>		<u>2,890.00</u>

5100-SEWER OPERATING EXPENSES

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	226.10
<u>INVOICES TOTAL:</u>		<u>226.10</u>

522720-PRINTING SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	DECEMBER 2020 BILLING	743.02
<u>INVOICES TOTAL:</u>		<u>743.02</u>

522800-ANALYTICAL TESTING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SUBURBAN LABORATORIES INC	SAMPLE TESTING	888.50
<u>INVOICES TOTAL:</u>		<u>888.50</u>

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	58.86
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	98.43
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	62.51
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	180.04
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	87.10
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	175.59
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	133.41
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	181.73
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	135.82
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	313.62
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	208.03
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	137.98
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	421.11
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	483.94
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	36,986.75
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	133.62
1 NICOR GAS	GAS BILL	41.33
1 NICOR GAS	GAS BILL	39.41
1 NICOR GAS	GAS BILL	39.35
1 NICOR GAS	GAS BILL	125.31
1 NICOR GAS	GAS BILL	50.88
1 NICOR GAS	GAS BILL	123.64

** Indicates pre-issue check.

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1 NICOR GAS	GAS BILL	47.70
1 NICOR GAS	GAS BILL	39.92
1 NICOR GAS	GAS BILL	80.16
1 NICOR GAS	GAS BILL	72.38
<u>INVOICES TOTAL:</u>		<u>40,458.62</u>

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EJ EQUIPMENT INC	VEHICLE MAINTENANCE	2,678.97
<u>INVOICES TOTAL:</u>		<u>2,678.97</u>

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ACTION LOCK & KEY INC	PADLOCK/KEYS	48.50
1 ACTION LOCK & KEY INC	PADLOCKS	190.00
1 CALCO LTD	DEMINERALIZER	113.00
1 HINCKLEY SPRING WATER CO	DISTILLED WATER	29.16
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	67.83
1 KARA CO	MATERIALS & SUPPLIES	31.58
1 USA BLUE BOOK	MATERIALS & SUPPLIES	265.67
<u>INVOICES TOTAL:</u>		<u>745.74</u>

530120-CHEMICAL SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAWKINS INC	CHEMICAL SUPPLIES	2,511.00
1 HAWKINS INC	CHEMICAL SUPPLIES	1,069.00
1 SOLENIS LLC	CHEMICAL SUPPLIES	12,709.50
<u>INVOICES TOTAL:</u>		<u>16,289.50</u>

532300-POSTAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	JANUARY BILLS POSTAGE	2,557.57
<u>INVOICES TOTAL:</u>		<u>2,557.57</u>

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CENTRISYS CORPORATION	MAINTENANCE SUPPLIES	300.71
1 CERTIFIED BALANCE & SCALE CORP	SENSOR	200.00
1 CORE & MAIN LP	MAINTENANCE SUPPLIES	400.00
1 CORE & MAIN LP	MAINTENANCE SUPPLIES	122.16
1 CORE & MAIN LP	CREDIT - RETURN	-121.29
1 CORE & MAIN LP	MAINTENANCE SUPPLIES	122.70
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	18.34
1 LIONHEART CRITICAL POWER	EQUIPMENT REPAIRS	324.82
1 WEST SIDE ELECTRIC SUPPLY INC	MAINTENANCE SUPPLIES	137.15
<u>INVOICES TOTAL:</u>		<u>1,504.59</u>

** Indicates pre-issue check.

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534500-GROUNDS MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 C E SMITH LAWN MAINTENANCE INC	LANDSCAPE MAINTENANCE/NOV 2020	90.00
INVOICES TOTAL:		90.00

534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	80.84
1 UNIFIRST CORPORATION	MATS	22.38
1 UNIFIRST CORPORATION	MATS	22.38
INVOICES TOTAL:		125.60

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - DEC 2020	138.67
INVOICES TOTAL:		138.67

5190-SEWER CAPITAL PROJECTS EXP

582025-SANITARY SEWER EVALUATION

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ENGINEERING ENTERPRISES INC	BASIN FLOW MONITORING STUDY	1,314.50
1 ENGINEERING ENTERPRISES INC	BASIN SSES ANALYSIS	6,444.00
1 ENGINEERING ENTERPRISES INC	BASIN FLOW MONITORING STUDY	3,760.50
1 NEENAH FOUNDRY COMPANY	SOLID LIDS	3,276.00
INVOICES TOTAL:		14,795.00

582026-LIFT STATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CRAWFORD MURPHY & TILLY	BIDDING/ENGINEERING ASSISTANCE	735.00
1 RAIN FOR RENT	EQUIPMENT RENTAL	1,158.01
INVOICES TOTAL:		1,893.01

582028-DEVON EXCESS FLOW PLANT REHB

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ENGINEERING ENTERPRISES INC	EXCESS FLOW FACILITY LIFT STATION	5,279.00
INVOICES TOTAL:		5,279.00

5200-PARKING OPERATING EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 T2 SYSTEMS CANADA INC	MONTHLY EMS SERVICES	400.00
1 UNIFIRST CORPORATION	MATS	24.54
1 UNIFIRST CORPORATION	MATS	24.54

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/19/2021

INVOICES TOTAL: 449.08

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	81.01
1 NICOR GAS	GAS BILL	300.05
<u>INVOICES TOTAL:</u>		<u>381.06</u>

529000-OTHER CONTRACTUAL SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	DSL LINE FOR METRA PAY BOXES	41.83
<u>INVOICES TOTAL:</u>		<u>41.83</u>

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AUTOMATED PARKING TECHNOLOGIES LLC	PAY BOX BATTERY REPLACEMENT	170.00
<u>INVOICES TOTAL:</u>		<u>170.00</u>

570200-BLDG & GROUNDS IMPROVEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 C E SMITH LAWN MAINTENANCE INC	LANDSCAPE MAINTENANCE/NOV 2020	1,684.29
<u>INVOICES TOTAL:</u>		<u>1,684.29</u>

550-GOLF FUND REVENUES

470010-CLUBHOUSE BANQUET SALES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 PHOENIX BARRINGER	DEPOSIT REFUND	2,000.00
** 1 KASSANDRA BAUER	WEDDING DEPOSIT REFUND	500.00
** 1 PIOTR MUSIAL	DEPOSIT REFUND	500.00
** 1 JOAN RICHARDS	DEPOSIT REFUND	100.00
<u>INVOICES TOTAL:</u>		<u>3,100.00</u>

5500-GOLF PROGRAM EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - DEC 2020	275.62
<u>INVOICES TOTAL:</u>		<u>275.62</u>

524100-BUILDING MAINTENANCE SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GREAT LAKES SERVICE	COOLER FAN MOTOR REPLACEMENT	640.09
1 JENSEN'S PLUMBING & HEATING INC	ROOFTOP UNIT REPAIRS	523.00
<u>INVOICES TOTAL:</u>		<u>1,163.09</u>

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/19/2021**

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	CABLE SERVICE	384.44
1 NICOR GAS	GAS BILL	851.75
INVOICES TOTAL:		1,236.19

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MID-TOWN PETROLEUM ACQUISITION LLC	AUTOMOTIVE SUPPLIES	635.55
INVOICES TOTAL:		635.55

5510-GOLF MAINTENANCE EXPENSES

522300-UNIFORM RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
INVOICES TOTAL:		125.00

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	244.08
1 NICOR GAS	GAS BILL	283.92
INVOICES TOTAL:		528.00

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MID-TOWN PETROLEUM ACQUISITION LLC	AUTOMOTIVE SUPPLIES	635.55
INVOICES TOTAL:		635.55

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CAROL STREAM LAWN & POWER	MAINTENANCE SUPPLIES	185.45
1 REINDERS INC	MAINTENANCE SUPPLIES	338.18
1 REINDERS INC	MAINTENANCE SUPPLIES	14.84
INVOICES TOTAL:		538.47

534500-GROUNDS MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	284.96
1 L & M GREENHOUSES	CHRISTMAS WREATHS	98.70
1 L & M GREENHOUSES	DOWN PAYMENT/SPRING ANNUALS	800.00
1 LAFARGE AGGREGATES ILLINOIS INC	MAINTENANCE SUPPLIES	167.90
1 LAFARGE AGGREGATES ILLINOIS INC	MAINTENANCE SUPPLIES	105.80

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/19/2021

INVOICES TOTAL: 1,457.36

5560-GOLF RESTAURANT EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - DEC 2020	36.19
<u>INVOICES TOTAL:</u>		<u>36.19</u>

524100-BUILDING MAINTENANCE SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GREAT LAKES SERVICE	COOLER LIGHT BULB SOCKET REPAIR	177.17
1 GREAT LAKES SERVICE	BAR COOLER DOOR REPAIRS	195.09
<u>INVOICES TOTAL:</u>		<u>372.26</u>

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	141.96
<u>INVOICES TOTAL:</u>		<u>141.96</u>

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	50.00
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	15.73
<u>INVOICES TOTAL:</u>		<u>65.73</u>

5570-GOLF BANQUET EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CLUBTEC	MONTHLY SOFTWARE SUPPORT	58.00
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - DEC 2020	36.19
<u>INVOICES TOTAL:</u>		<u>94.19</u>

524100-BUILDING MAINTENANCE SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GREAT LAKES SERVICE	COOLER LIGHT BULB SOCKET REPAIR	177.17
1 GREAT LAKES SERVICE	BAR COOLER DOOR REPAIRS	195.10
<u>INVOICES TOTAL:</u>		<u>372.27</u>

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	141.96
<u>INVOICES TOTAL:</u>		<u>141.96</u>

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/19/2021

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	92.99
INVOICES TOTAL:		92.99

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	COPY PAPER/SUPPLIES	53.15
1 AMAZON CAPITAL SERVICES INC	BATTERIES	23.99
1 AMAZON CAPITAL SERVICES INC	PAPER/LIGHT BULBS	30.97
INVOICES TOTAL:		108.11

534320-PURCHASES - FOOD & BEVERAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FORTUNE FISH & GOURMET	FOOD PURCHASE	179.60
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	18.53
INVOICES TOTAL:		198.13

6000-CENTRAL SERVICES EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALLEGIANT FIRE PROTECTION LLC	ANNUAL FIRE ALARM INSPECTION	1,700.00
1 MACMUNNIS INC	2018 REAL ESTATE TAX	435.24
1 SCHINDLER ELEVATOR CORPORATION	ELEVATOR MAINTENANCE	204.60
INVOICES TOTAL:		2,339.84

522700-COMPUTER SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	INTERNET SERVICE	88.40
1 SHI	FORTIANALYZER SUPPORT RENEWAL	762.00
INVOICES TOTAL:		850.40

524100-BUILDING MAINTENANCE SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JOHNSON CONTROLS SECURITY SOLUTIONS	EQUIPMENT REPAIRS	714.00
1 JOHNSON CONTROLS SECURITY SOLUTIONS	PANEL REPAIRS	928.24
1 JOHNSON CONTROLS SECURITY SOLUTIONS	ALARM SYSTEM MAINTENANCE	6,650.90
1 LIONHEART CRITICAL POWER	RADIATOR REPLACEMENT	4,229.00
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - DEC 2020	3,752.00
1 UNIFIRST CORPORATION	MATS	91.44
1 UNIFIRST CORPORATION	MATS	91.44
INVOICES TOTAL:		16,457.02

524110-TELEPHONE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/19/2021

**	1	CARDMEMBER SERVICE	VILLAGE HALL DSL LINE	68.05
	1	VERIZON WIRELESS	WIRELESS SERVICES	287.62
	1	VERIZON WIRELESS	WIRELESS SERVICES	412.38
				<u>INVOICES TOTAL:</u> <u>768.05</u>

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	276.02
1 NICOR GAS	GAS BILL	1,420.15
		<u>INVOICES TOTAL:</u> <u>1,696.17</u>

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GREAT LAKES COCA-COLA	SOFT DRINK PURCHASE	305.81
**	1 SAM'S CLUB	125.82
1 WAREHOUSE DIRECT	PAPER/TRASH BAGS	468.80
1 WAREHOUSE DIRECT	PAPER TOWELS	49.86
1 WAREHOUSE DIRECT	BATH TISSUE/TRASH BAGS	232.35
		<u>INVOICES TOTAL:</u> <u>1,182.64</u>

534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	74.68
		<u>INVOICES TOTAL:</u> <u>74.68</u>

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
**	1 CARDMEMBER SERVICE	719.64
		<u>INVOICES TOTAL:</u> <u>719.64</u>

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	CREDIT - RETURNED ITEM	-285.00
**	1 CARDMEMBER SERVICE	120.03
1 SOUTHERN COMPUTER WAREHOUSE	HARD DRIVE REPLACEMENT	323.43
		<u>INVOICES TOTAL:</u> <u>158.46</u>

570100-MACHINERY & EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
**	1 CARDMEMBER SERVICE	0.74
		<u>INVOICES TOTAL:</u> <u>0.74</u>

7000-POLICE PENSION EXPENDITURES

523400-LEGAL SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 REIMER & DOBROVOLNY PC	LEGAL SERVICES	1,592.35

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
INVOICES DUE ON/BEFORE 1/19/2021

INVOICES TOTAL: 1,592.35

GRAND TOTAL: **1,287,102.30**

GENERAL FUND	568,682.94
59 & LAKE TIF FUND	1,750.00
WATER FUND	588,370.60
SEWER FUND	88,413.89
PARKING FUND	2,726.26
GOLF FUND	11,318.62
CENTRAL SERVICES FUND	24,247.64
POLICE PENSION FUND	1,592.35
GRAND TOTAL	1,287,102.30

VILLAGE OF BARTLETT TREASURER'S REPORT
 CASH & INVESTMENT REPORT
 FISCAL YEAR 2020/21 as of November 30, 2020

Fund	10/31/2020	Receipts	Disburse-ments	11/30/2020
General	18,222,872	1,472,026	1,698,970	17,995,929
MFT	2,194,671	192,267	1,694	2,385,244
Debt Service	2,668,453	51,899	1,622,809	1,097,542
Capital Projects	947,462	69	0	947,531
Municipal Building	1,051,888	56	9,998	1,041,946
Developer Deposits	2,538,930	98	0	2,539,028
59 & Lake TIF	0	0	0	0
BC Municipal TIF	1,281,179	4,341	53,332	1,232,188
Bluff City TIF Municipal	118,095	9	0	118,104
Water	(551,149)	1,065,101	1,084,921	(570,969)
Sewer	21,151,844	537,308	1,086,747	20,602,405
Parking	4,696	677	11,696	(6,323)
Golf	19,103	93,400	138,840	(26,336)
Central Services	725,249	115,016	79,798	760,466
Vehicle Replacement	3,798,160	51,290	74,492	3,774,958
TOTALS	54,171,452	3,583,557	5,863,295	51,891,714

Detail of Ending Balance				
	Cash	Investments	Assets/Liab.	Net
	10,281,161	7,142,333	572,435	17,995,929
	2,189,376	434,949	(239,081)	2,385,244
	622,049	473,139	2,355	1,097,542
	23,739	18,056	905,735	947,531
	432,079	328,645	281,223	1,041,946
	134,135	2,092,697	312,196	2,539,028
	461,739	351,205	(812,944)	0
	714,347	543,342	(25,502)	1,232,188
	66,973	50,940	191	118,104
	2,350,840	1,788,005	(4,709,814)	(570,969)
	1,532,817	1,165,806	17,903,781	20,602,405
	5,749	4,373	(16,444)	(6,323)
	0	0	(26,336)	(26,336)
	297,244	226,088	237,134	760,466
	855,803	650,935	2,268,220	3,774,958
TOTALS	19,968,050	15,270,515	16,653,149	51,891,714

BC Project TIF	9,756,308	29,794	5,000	9,781,102
Bluff City Project TIF	557,526	53	0	557,579
Bluff City SSA Debt Srv.	1,050,354	49	958,663	91,740
Police Pension	50,490,586	3,546,101	186,545	53,850,142



Todd Dowden
 Finance Director

VILLAGE OF BARTLETT TREASURER'S REPORT
 REVENUE & EXPENDITURE BUDGET COMPARISONS BY FUND
 FISCAL YEAR 2020/21 as of November 30, 2020

Fund	Revenues			Expenditures			
	Actual	Current Year Budget	Percent	Actual	Current Year Budget	Percent	Prior YTD %
General	17,346,903	24,183,270	71.73%	13,241,009	24,951,630	53.07%	56.12%
MFT	943,555	1,765,000	53.46%	2,115,928	2,620,000	80.76%	34.16%
Debt Service	2,501,573	3,192,494	78.36%	2,271,249	3,165,819	71.74%	72.38%
Capital Projects	905,963	500.00	100.00%	0	0	0.00%	0.00%
Municipal Building	5,845	7,000	83.50%	19,995	415,000	4.82%	58.16%
Developer Deposits	54,787	601,000	9.12%	0	763,958	0.00%	2.55%
Bluff City SSA	386,701	1,007,933	38.37%	1,044,400	1,107,575	94.30%	96.83%
59 & Lake TIF	0	133,000	0.00%	0	133,000	0.00%	0.00%
Bluff City Municipal TIF	35,403	31,600	112.03%	0	57,000	0.00%	0.00%
Bluff City Project TIF	550,446	1,944,000	28.32%	0	1,940,000	0.00%	0.00%
Brewster Creek Municipal TIF	847,127	790,000	107.23%	337,876	1,154,681	29.26%	26.80%
Brewster Creek Project TIF	8,235,434	7,007,000	117.53%	2,716,980	7,011,360	38.75%	9.42%
Water	8,026,782	12,231,000	65.63%	7,249,521	12,976,391	55.87%	51.71%
Sewer	3,825,171	10,635,000	35.97%	4,093,343	10,535,479	38.85%	19.63%
Parking	11,813	231,400	5.11%	88,451	261,768	33.79%	60.81%
Golf	1,472,268	2,314,158	63.62%	1,219,260	2,293,619	53.16%	64.72%
Central Services	806,168	1,384,763	58.22%	694,142	1,325,425	52.37%	46.87%
Vehicle Replacement	353,225	653,770	54.03%	350,922	466,350	75.25%	55.33%
Police Pension	9,358,401	5,370,926	174.24%	1,470,870	5,370,926	27.39%	25.98%
Subtotal	55,667,566	73,483,814	75.75%	36,913,945	76,549,981	48.22%	41.61%
Less Interfund Transfers	(2,780,851)	(4,297,209)	64.71%	(2,780,851)	(4,297,209)	64.71%	64.83%
Total	52,886,715	69,186,605	76.44%	34,133,094	72,252,772	47.24%	40.35%

VILLAGE OF BARTLETT TREASURER'S REPORT
 MAJOR REVENUE BUDGET COMPARISONS
 FISCAL YEAR 2020/21 as of November 30, 2020

Fund	Actual	Current Year		Percent	Prior YTD %
		Budget	Percent		
Property Taxes	8,950,566	11,271,814	79.41%	80.04%	
Sales Taxes (General Fund)	1,404,402	2,575,000	54.54%	60.18%	
Income Taxes	2,724,911	4,325,000	63.00%	65.48%	
Telecommunications Tax	320,775	550,000	58.32%	49.88%	
Home Rule Sales Tax	959,420	1,990,000	48.21%	66.01%	
Real Estate Transfer Tax	913,518	800,000	114.19%	84.27%	
Use Tax	999,912	1,460,000	68.49%	58.21%	
Building Permits	465,057	600,000	77.51%	77.22%	
MFT	934,270	1,715,000	54.48%	70.85%	
Water Charges	7,719,445	12,000,000	64.33%	58.19%	
Sewer Charges	3,767,496	7,205,000	52.29%	58.69%	
Interest Income	124,831	429,500	29.06%	79.69%	

VILLAGE OF BARTLETT TREASURER'S REPORT
 GOLF FUND DETAIL (Excluding Capital Projects)
 FISCAL YEAR 2020/21 as of November 30, 2020

Fund	Current Year		Percent
	Actual	Budget	
Golf Program			
Revenues	1,221,319	1,280,158	95.40%
Expenses	766,146	1,272,069	60.23%
Net Income	455,173	8,089	5627.06%
F&B - Restaurant			
Revenues	88,488	158,000	56.00%
Expenses	211,325	317,126	66.64%
Net Income	(122,838)	(159,126)	77.20%
F&B - Banquet			
Revenues	43,882	757,000	5.80%
Expenses	190,825	643,124	29.67%
Net Income	(146,943)	113,876	-129.04%
F&B - Midway			
Revenues	118,580	119,000	99.65%
Expenses	50,964	61,300	83.14%
Net Income	67,616	57,700	117.19%
Golf Fund Total			
Revenues	1,472,268	2,314,158	63.62%
Expenses	1,219,260	2,293,619	53.16%
Net Income	253,008	20,539	1231.84%

Sales Taxes

Month	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21
May	126,506	137,931	143,188	125,055	141,609	161,850	159,411	167,379	156,194	160,850
June	164,604	168,284	162,596	153,553	170,308	178,006	186,494	194,753	187,952	183,798
July	165,519	175,701	173,657	178,983	170,734	181,943	201,320	200,041	205,572	198,797
August	177,919	191,865	191,196	200,051	200,031	224,385	219,629	227,783	232,110	209,005
September	187,893	190,899	186,097	188,547	193,484	211,186	224,268	218,236	220,524	233,289
October	177,758	180,797	184,425	190,872	204,424	209,930	215,328	211,089	262,349	221,535
November	161,152	179,526	186,229	181,445	198,880	206,205	208,760	215,922	227,334	202,764
December	164,341	165,188	170,530	188,055	212,286	212,435	219,639	196,081	214,284	
January	167,926	181,865	174,037	179,846	204,437	207,123	221,599	221,276	243,184	
February	157,086	161,047	149,669	160,774	170,190	201,075	206,836	196,714	186,495	
March	177,777	168,154	210,506	187,865	194,219	190,934	196,530	181,590	203,051	
April	152,124	147,189	151,678	141,054	149,630	167,837	180,413	170,866	193,930	
Total	1,980,605	2,048,447	2,083,807	2,076,100	2,210,232	2,352,909	2,440,227	2,401,729	2,532,977	1,410,038
% increase	2%	3%	2%	0%	6%	6%	4%	-2%	5%	-11%
Budget	1,950,000	1,975,000	2,010,000	2,075,000	2,115,000	2,205,000	2,400,000	2,425,000	2,460,000	2,575,000

VENDOR WARRANT DETAIL

BARTLETT VILLAGE TREASURER

[RETURN HOME](#) [VENDOR SUMMARY](#) [CONTRACT SEARCH](#) [PAYMENTS SEARCH](#) [PAYMENTS ISSUED](#) [PENDING PAYMENTS](#)

PAYMENTS NOTIFICATIONS

➔ Return Back

Warrant/EFT#: EF 0015920

Fiscal Year	2021	Issue Date	11/06/20
Warrant Total	\$202,764.28	Warrant Status	

Agency	Contract	Invoice	Voucher	Agency Amount
492 - REVENUE		A1785045	1A1785045	\$202,764.28

IOC Accounting Line Details

Fund	Agency	Organization	Appropriation	Object	Amount	Appropriation Name
0189	492	27	44910055	4491	\$202,764.28	DISTRIBUTE MUNI/CNTY SALES TAX

Payment Voucher Description

Line	Text
1	IL DEPT. OF REVENUE AUTHORIZED THIS PAYMENT ON 11/05/2020
2	MUNICIPAL 1 % SHARE OF SALES TAX
3	LIAB MO: AUG. 2020 COLL MO: SEP. 2020 VCHR MO: NOV. 2020
4	?’S PHONE: 217 785-6518 EMAIL: REV.LOCALTAX@ILLINOIS.GOV
61	MUNICIPAL 1 % SHARE OF SALES TAX

MOTOR FUEL TAX

Month	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
May	89,115	104,788	106,665	89,988	93,139	91,478	86,848	83,590	96,769
June	75,066	71,924	80,212	58,408	58,737	72,645	79,592	76,204	99,562
July	87,721	84,361	89,915	103,948	94,278	95,252	93,416	95,250	121,837
August	87,924	99,063	61,056	100,154	89,533	89,970	90,079	137,033	142,172
September	76,347	70,076	83,006	67,441	79,032	79,527	75,247	148,846	132,059
October	83,510	90,026	89,337	87,626	91,489	91,053	98,725	136,575	130,305
November	89,027	77,655	90,552	101,486	93,216	92,796	92,950	153,788	
December	85,014	103,117	103,771	93,002	97,757	91,055	89,502	180,890	
January	82,788	90,866	97,525	89,828	92,928	93,233	89,403	128,180	
February	70,348	83,687	74,031	90,531	88,602	80,765	81,313	126,802	
March	83,251	65,802	37,978	77,861	75,544	80,062	77,761	131,268	
April	70,866	75,969	95,841	93,782	90,224	94,326	91,212	122,218	
Subtotal	980,978	1,017,334	1,009,889	1,054,055	1,044,479	1,052,164	1,046,048	1,520,643	722,703
Plus:									
High Growth	29,031	37,678	37,682	37,743	37,801	37,266	36,909	9,192	61,771
Jobs Now	179,796	179,796	359,592						
Total	1,189,805	1,234,808	1,407,163	1,091,798	1,082,280	1,089,430	1,082,957	1,529,835	784,474
Budget	1,250,000	1,175,000	1,188,990	1,025,000	1,067,287	1,095,000	1,095,000	1,085,000	1,715,000
Annual Inc in \$									
w/o High Growth	-6.80%	3.71%	-0.73%	4.37%	-0.91%	0.74%	0.58%	45.37%	-4.59%



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

Bureau of Local Roads & Streets
217-782-1662

Municipality Report

November 5, 2020

Bartlett

MOTOR FUEL TAX ALLOTMENT AND TRANSACTIONS FOR OCTOBER, 2020

Beginning Unobligated Balance		\$6,854,370.22
Motor Fuel Tax Fund Allotment	\$76,894.21	
MFT Transportation Renewal Fund Allotment	\$53,411.08	
Minus Amount Paid to State	\$0.00	
Net Motor Fuel Tax Allotment		\$130,305.29
Plus Credits Processed		\$0.00
Minus Authorizations Processed		\$0.00
Current Unobligated Balance		\$6,984,675.51

PROCESSED TRANSACTIONS:



Agenda Item Executive Summary

Item Name	First Amendment to Real Estate Sale and Purchase Agreement with MMAJ, LLC (Site E)	Committee or Board	Board
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BUDGET IMPACT			
Amount:	N/A	Budgeted	N/A
List what fund	Contract Extension		
EXECUTIVE SUMMARY			
<p>Staff, as part of the TOD plan, has been looking for a buyer for what is known as "Opportunity Site E", the 1.87-acre village owned property at the southwest corner of Railroad and Berteau Avenues. The village began to engage with Mr. Rafidia on the property which led to an LOI and subsequent purchase agreement, which were both approved by the Village Board.</p> <p>The ordinance attached is calling for an amendment to the real estate sale and purchase agreement, which allows for an extension period of feasibility. The extension would hereby be extended to April 15, 2021.</p>			
ATTACHMENTS (PLEASE LIST)			
Staff Memo, Ordinance, Amendment			

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- MOTION:**

I move to approve Ordinance No. 2021- ____, AN ORDINANCE APPROVING THE FIRST AMENDMENT TO ESTATE SALE AND PURCHASE AGREEMENT BETWEEN THE VILLAGE OF BARTLETT AND MMAJ LLC

Staff: Scott Skrycki

Date: January 11, 2021

Memorandum

To: Village President and Board of Trustees
Paula Schumacher, Village Administrator
From: Scott Skrycki, Assistant Village Administrator
Date: 1/12/2021
Re: SITE E EXTENTION

Staff, as part of the TOD plan, has been looking for a buyer for what is known as Opportunity Site E, the 1.87-acre village owned property at the southwest corner of Railroad and Berteau Avenues. The village began to engage with Mr. Rafidia on the property which led to an LOI and subsequent purchase agreement.

This ordinance attached is calling for an amendment to the sale, which allows for an extension period of feasibility. The extension would hereby be extended to April 15, 2021.

MOTION: I move to approve Ordinance No. 2021- ____, AN ORDINANCE APPROVING THE FIRST AMENDMENT TO ESTATE SALE AND PURCHASE AGREEMENT BETWEEN THE VILLAGE OF BARTLETT AND MMAJ LLC.

ORDINANCE NO. 2021 - _____

**AN ORDINANCE APPROVING FIRST AMENDMENT
TO REAL ESTATE SALE AND PURCHASE AGREEMENT BETWEEN
THE VILLAGE OF BARTLETT AND MMAJ, LLC**

WHEREAS, the Village of Bartlett as the Seller, and MMAJ, LLC as the Buyer, entered a certain Real Estate Sale and Purchase Agreement dated as of May 5, 2020, (the "Agreement") for the sale and purchase of certain vacant real property (the "Property") described in the Agreement; and

WHEREAS, because the Property being sold by the Seller is owned by an Illinois municipal corporation, the Agreement was approved by an ordinance approved by not less than 3/4 of its corporate authorities, to wit:

Ordinance 2020-42, "AN ORDINANCE AUTHORIZING THE SALE OF REAL ESTATE OWNED BY THE VILLAGE OF BARTLETT WHICH IS NO LONGER NECESSARY, APPROPRIATE, REQUIRED FOR THE USE OF, PROFITABLE TO THE VILLAGE, OR FOR THE BEST INTEREST OF THE VILLAGE, AND APPROVING A REAL ESTATE PURCHASE AND SALE AGREEMENT BETWEEN THE VILLAGE OF BARTLETT AND MMAJ, LLC, AND A DEVELOPMENT AGREEMENT FOR THE PROPERTY LOCATED AT THE SOUTHWEST CORNER OF E. RAILROAD AVE. & S. BERTEAU AVE., BARTLETT, ILLINOIS"

(hereinafter referred to as "Ordinance 2020-42"); and

WHEREAS, the law similarly requires any amendment to such contracts, including the Contract herein, to be approved by ordinance; and

WHEREAS, the Buyer is proceeding diligently with the preparation and submission of plans for an apartment development project for the Property that it keeps revising based on Village staff review comments, but is not yet prepared to submit its final zoning application and plans for the project, and reasonably expects that it will take several months before the public hearing process is completed, and Buyer therefor requests a Second Extension Period of the Feasibility Approval Period as those terms are defined in the Contract, which extension request the Village is willing to grant;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows;

SECTION ONE: The First Amendment to Real Estate Sale and Purchase Agreement appended hereto and expressly made a part hereof is hereby approved, extending the Second Extension of the Feasibility Period to April 15, 2021.

SECTION TWO: The Village President and the Village Clerk are hereby authorized and directed to sign and attest, respectively, the said First Amendment to Real Estate Sale and Purchase Agreement.

SECTION THREE: SEVERABILITY. The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION FOUR: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Ordinance shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

Kevin Wallace, Village President

ATTEST:

Lorna Giless, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2021 - _____ on _____, 2021, and approved on _____, 2021, as the same appears from the official records of the Village of Bartlett.

Lorna Giless, Village Clerk

FIRST AMENDMENT TO REAL ESTATE SALE AND PURCHASE AGREEMENT

THIS FIRST AMENDMENT TO REAL ESTATE SALE AND PURCHASE AGREEMENT (this "**First Amendment**") is made as of January 19, 2021, between **VILLAGE OF BARTLETT**, an Illinois municipal corporation of Cook, DuPage and Kane Counties, Illinois (hereinafter referred to as "**Seller**") and **MMAJ, LLC**, an Illinois limited liability company (hereinafter referred to as "**Buyer**"). Seller and Purchaser are sometimes referred to herein as the "**Parties**".

RECITALS

WHEREAS, the Parties entered into that certain Real Estate Sale and Purchase Agreement dated as of May 5, 2020 (the "**Agreement**"), pursuant to the terms of which Seller agreed to sell and Purchaser agreed to purchase the property described in the Agreement; and

WHEREAS, Seller and Purchaser now desire to amend the Agreement upon the terms and conditions hereinafter set forth.

AGREEMENT

NOW, THEREFORE, in consideration of ten (\$10.00) dollars and the mutual covenants and agreements hereinafter set forth, and intending to be legally bound hereby, Seller and Purchaser hereby agree as follows:

1. Incorporation of Recitals. The Recitals set forth above in this First Amendment are hereby incorporated by reference as if set forth in full in this Paragraph 1.
2. Extension of the Second Extension Period of the Feasibility Approval Period. The Second Extension Period of the Feasibility Approval Period is hereby extended to April 15, 2021.
3. Counterparts; Facsimiles. This First Amendment may be executed by the Parties in any number of separate counterparts, all of which, when delivered, shall together constitute one and the same First Amendment. Facsimile, electronic or scanned signatures shall be considered original signatures.
4. Ratification of Agreement; Capitalized Terms. Except as otherwise modified by this First Amendment, all other terms and conditions of the Agreement remain unchanged and in full force and effect. Capitalized terms not otherwise defined herein shall have the meanings ascribed to such terms in the Agreement.

[signature page follows]

IN WITNESS WHEREOF, the Parties have caused this First Amendment to be executed as of the date and year first above written.

BUYER:

MMAJ, LLC

By: _____
Manny Rafidia, Manager

SELLER:

Village of Bartlett

By: _____
Kevin Wallace, Village President

Attest:

Lorna Giles, Village Clerk



Agenda Item Executive Summary

Item Name Rebecca's Cakes by Design BEDA Application Committee or Board Board

BUDGET IMPACT

Amount:	\$7,000	Budgeted	Yes
List what fund	Incentives		

EXECUTIVE SUMMARY

Rebecca Lesmeister has been operating a home-based baking business for several years. As her business continued to grow, she recognized the need to expand into a commercial location. The Village has not had a bakery for over ten years and it has been a use the economic development staff has sought to provide a small, local shopping option.

Ms. Lesmeister is expanding into a rear-facing commercial unit in the south portion of Main Street Plaza. She has provided a detailed business plan as well as documentation of \$25,000 worth of expenditures (not counting architect fees).

Staff recommended a BEDA grant in the amount of \$7,000, or 28% of project costs. The EDC reviewed the application and heard from the applicant at its December 14th meeting, at which time it recommended in favor of a BEDA grant in that amount. This request appeared before the Community & Economic Development Committee at its January 5th meeting, at which time it was forwarded to the Village Board for a final vote.

ATTACHMENTS (PLEASE LIST)

Staff Memo, Rebecca's Cakes by Design's Bartlett Economic Development Assistance application including supporting documents, minutes from the December 11, 2020 Economic Development Commission meeting

ACTION REQUESTED

- Motion - I motion to approve a BEDA grant in the amount of \$7,000 to Rebecca's Cakes by Design, to be paid when all items are completed and approved as meeting all applicable Village Codes for the new bakery at 338 S. Main Street.

Staff: Tony Fradin, Economic Development Coordinator

Date: January 8, 2021

ECONOMIC DEVELOPMENT MEMORANDUM

DATE: January 8, 2021
TO: Paula Schumacher, Village Administrator
FROM: Tony Fradin, Economic Development Coordinator *TF*
RE: Rebecca's Cakes by Design BEDA application

APPLICANT: Rebecca Lesmeister

BACKGROUND: Attracting a bakery to town has been one of the targeted businesses for over ten years.

Since Sorella's Bakery closed in Devon-Prospect Plaza in 2009, bakery items have primarily been available for sale only at Jewel and through home-based businesses.

One such home-based business has been Rebecca's Cakes by Design, owned and operated by Rebecca Lesmeister. Of late, her business has continued to grow to the point where she is ready to move from a home-based business to a small storefront in Downtown Bartlett.

Located on the south portion of Main Street Plaza (Krueger portion) in a rear-facing unit, Ms. Lesmeister is building out a small vacant space at 388 S. Main Street into the village's first bakery in several years.

Mr. Krueger has provided a letter authorizing Ms. Lesmeister to move forward with this application as staff requested.

BEDA APPLICATION:

Having started the process with staff prior to the Village Board's recent updates to the BEDA program, Ms. Lesmeister has submitted the attached application, which includes a detailed business plan along with quotes totaling \$25,000 in improvements. The architect fees add another \$2,000 to the project.

Her business plan details her expertise in baking as well as her vast experience in the field. Ms. Lesmeister is taking her passion for baking to serve a community need by providing baked goods that are not only delicious and safe but a work of art.

She is well-aware of the demand for allergy-friendly baked goods and will fill this need by ensuring safety in all ingredients and consulting with food experts to ensure integrity in their offerings.

Ms. Lesmeister accurately points out that there are currently no bakeries in the village as well as limited nut-free offerings in the surrounding area. As customers support independent locally-owned businesses with community ties more often, her timing is good in terms of filling this niche in the village.

Between improving the electrical and plumbing for the unit, Ms. Lesmeister details \$5,500 in build-out costs through John C. Lesmeister Contractors, a licensed contractor with the village, as well as nearly \$3,500 in signage from Bartlett-based Mark Your Space.

Ms. Lesmeister is aware of the additional challenges associated with being located in a rear-facing unit, thus her plan includes signage above the front-facing door as depicted in her application and a highly-detailed marketing plan.



Her BEDA application shows an anticipated cost of \$27,000 to bring this unit up to current Code and including equipment and signage. The estimates that she turned in amount to \$25,000 but do not include architectural drawings, which is an additional requirement for this project.

Ms. Lesmeister has shared her desire to continue growing her business and eventually move into a larger space, thus she plans to continue making use of this equipment at this and possibly a future location for years to come.

Currently, her business is a one-woman operation, but her business plan indicates that she plans on hiring someone to assist within six months and a second full-time equivalent within a year.

RECOMMENDATION:

As previously stated, attracting a bakery to the Downtown area has long been a goal of the village's economic development team.

In keeping with the "shop local" movement and encouraging entrepreneurial residents like Ms. Lesmeister to take the major step from being a home-based business trying to fulfill hundreds of orders to establishing a commercial location, staff is strongly supportive of this endeavor.

We do not include architectural costs as eligible for reimbursement in the BEDA program, thus are considering this a project with a value of \$25,000.

Staff recommends a BEDA grant in the amount of **\$7,000**, which amounts to 28% of the total costs involved to convert this vacant office space into a sales tax-generating business that will nicely fill a need in the village.

DECEMBER 14TH EDC MEETING:

Staff presented Ms. Lesmeister's BEDA application at the December 14th meeting of the Economic Development Commission.

Following the staff report, Ms. Lesmeister described her business plan in greater detail including her hopes to continue growing her business and eventually expanding into a storefront with greater visibility.

The EDC unanimously voted to recommend in favor of the **\$7,000** BEDA grant to assist the petitioner with expanding her business into 338 S. Main Street.

JANUARY 5TH COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE MEETING:

Ms. Lesmeister spoke about her project and enthusiasm for becoming the first bakery in the village for many years at the January 5th meeting of the Community & Economic Development Committee.

Following some questions and answers, the Committee forwarded this request to the Village Board for a final vote.

MOTION:

I move to approve a BEDA grant in the amount of **\$7,000** for Rebecca's Cakes by Design, payable following all proposed improvements being completed up to current Village Codes and proof of all payments being submitted.

Village of Bartlett Economic Development Assistance Application

Applicant Information:

Applicant(s) Name Rebecca Lesmeister

Applicant(s) Address: 210 N. Hickory Ave

E-Mail Address: RebeccasCakesbydesign@gmail.com

Primary Contact for Project: John Lesmeister

Cell Phone Number and/or Home Number: 630-273-1963

Applicant is or will be (check all that apply) Tenant Property Owner

Number of Years in Business: 1 Number of Years in Bartlett: 1

Contact Name and Information for Applicant's Agent or Architect (if any):

John Lesmeister 630-273-1963

(Note: if applicant is a tenant, attach a letter from the property owner granting permission for project)

Property Information:

Project Property Location/Address: 338 S. Main St. Bartlett

This Property is (check all that apply): Retail Restaurant Office

Other (explain)

Number of Businesses on Site: 8-10 Beau Geste Hair, Augenstein Accounting

Names of Other Businesses on Site: Bartlett Sports, Green Light Driving School

Size of Building (dimensions or total square feet) 9600

Stories in building: 2 Parking spaces on property: 67

Last Real Estate Taxes Paid: N/A

Property Tax Index Number(s) (PIN): N/A

County: Cook DuPage Kane

Project Information:

Total Anticipated Project Cost: \$ 27,000.00

Amount Requested from Village: \$ 13,000.00

Project Scope: Describe and identify all exterior/interior improvements proposed (Use additional paper if necessary to fully describe proposed project)

See Attached Papers.

If approved, estimated project completion date: 1-1-2021

Please Attach: Receipts; Copies of both sides of cancelled checks, credit card statements or bank accounts from which materials were purchased and contractors paid; Waivers of Lien

Application Statement (Read and Sign Below)

I hereby make application to participate in the Bartlett Economic Development Assistance (BEDA) program. In making this application I understand that the purpose of BEDA is to help encourage and leverage private investment in the Village's business community and help my business bring an underperforming property into more productive use.

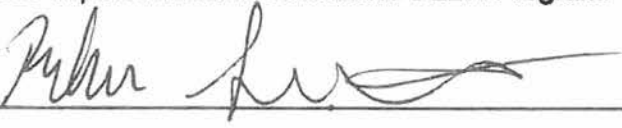
I understand that prior to commencing any work, the Village must first approve both my participation and proposed scope of work for the project. Applicants must meet with Economic Development staff prior to paying for improvements in order to review how much, if any, the Village may reimburse for the project.

I understand that all improvements made through the help of BEDA must be in accordance with all Village plans and codes. Moreover, as a condition of approval, I understand the Village may require changes to the scope of work I am proposing. I further understand that any work started or completed prior to approval of the project and my participation in the BEDA program is not eligible for reimbursement.

In making this application, I understand that the BEDA program is competitive, funds are limited and selection for participation is at the sole discretion of the Village of Bartlett. I understand that the Village will review my application and at the Village's discretion may reject or approve my participation in the program. I recognize that a project that enhances the Village's business climate by returning an underutilized property into economic productivity, increases local employment opportunities and includes a larger percentage of private investment than public stands a greater chance of being funded by the Village.

I also understand that if selected for this program, the Village will establish a maximum grant award for the project and this may be at a lower amount than requested or less than half of the anticipated cost of the project. I further understand that BEDA operates as a rebate program and, therefore, if selected for participation, Village funds will be disbursed to me at the conclusion of the work, after submittals by me of copies of all bills and satisfactory evidence of their payment, either by lien waivers or bills stamped "Paid" by all contractors. I understand that the actual rebate amount will be calculated at 50% of the documented actual costs by me for eligible expenses to complete the agreed upon improvements, up to the maximum grant amount awarded by the Village for the project.

By signing this application, I hereby acknowledge that I have read the above statement and understand these important features about the BEDA Program.



Applicant Signature

12-03-2020

Date



Return this completed application with attachments to:

Tony Fradin, Economic Development Coordinator

Village of Bartlett

228 S. Main Street

Bartlett, IL 60103

Rebecca's
Cakes By Design



Rebecca's Cakes by Design

<p>Identity</p> <p>Rebecca's Cakes by Design is specialty bakery offering custom order cakes, cookies, cupcakes, and pies in a nut free environment along with decorating classes.</p>	<p>Problem</p> <p>With the increase in nut allergies customers find themselves in the need of custom cake and bakery items which look beautiful, taste exceptional, and most importantly safely address nut free allergy needs.</p>
<p>Our solution</p> <p>Our bakery products are custom order and made in a nut free environment meeting all requirements for food safety yet still look and taste exceptionally well.</p>	<p>Target market</p> <p>Our target customer base will be local consumers within the Bartlett and surrounding areas in need of bakery orders for special events. In addition, we hope to partner with local business to provide baked goods for resale</p>
<p>The competition</p> <p>Custom bakeries specializing in nut free options are part of a niche market with companies of all sizes.</p>	<p>Revenue streams</p> <p>Rebecca's Cakes by Design will sell directly to customers and local businesses & restaurants for resale.</p>
<p>Marketing activities</p> <p>As Chamber members we plan to be a part of the Bartlett community by participating in all local events such as heritage days, summer fest, Bartlett arts festival and 4th of July. We will be running ads in the Bartlett Examiner along with Facebook targeted at local community groups. Moreover, we will run a free resident birthday cupcake promotion and hold monthly parking lot tent sales to connect with the community.</p>	<p>Expenses</p> <ul style="list-style-type: none"> • Startup costs for store/kitchen buildout, and commercial appliances. • Baking ingredients such as eggs, flour, sugar etc • Community event costs, advertising costs, and Chamber fees
<p>Team and key roles</p> <p>Currently, the only team member is the owner, Rebecca Lesmeister. We will expect to hire 1 FTE within 6 month of opening and a second FTE within a year.</p>	<p>Milestones</p> <p>As business grows, we expect to move to a commercial building within Bartlett that will provide more walk-in sales opportunities and consider a purchase of the property.</p>

Business Plan

Company Overview:

Rebecca's Cakes by Design is a Sole-Member LLC formed in Illinois on August 19, 2020. The sole member and owner is Rebecca Lesmeister, an expert baker and Bartlett resident. As a mom of a small child with a tree nut allergy Rebecca wanted to take her passion for baking to serve a community need by providing custom baked goods that are not only delicious and safe but also a work of art. Rebecca started out in an ice cream shop 11 years ago, where she instantly fell in love with baking and decorating cakes. After working in several bakeries over the years she craved the freedom to experiment with recipes and design techniques on her own – and so Rebecca's Cakes by Design was formed as a home-based specialty bakery. Within a short period of time her customer base outgrew her oven's capacity and so it was time to open a brick and mortar location with a commercial kitchen in Bartlett.

Product / Services Description:

Allergy friendly baked goods is a niche market where it is often difficult to find truly tree nut and peanut free options that are superior in taste and design to that of standard bakeries. Rebecca's Cakes by Design fills this need by ensuring safety in all ingredients and consulting with a health department food expert to ensure integrity in their offerings. Rebecca's Cakes by Design pricing will not be marked up to account for this niche offering and thereby appeal to both traditional and allergy sensitive customers. Offerings will include custom designed cakes, cupcakes, pies, cookies, home cookie kits limited only by her customer's imagination as Rebecca prides herself on bringing to life her customer's wildest creations. Additionally, Rebecca will offer baking and decorating classes, decorating parties, with plans to partner with local business for resale opportunities. Examples of her recent work as follows:



Market Analysis:

There are currently no bakeries within the Bartlett zip code and limited nut free offerings in the surrounding areas positioning Rebecca's Cakes by Design well in the marketplace. Large competitors in the area such as Jewel offer bulk offerings with limited custom design options. Rebecca's Cakes by Design will serve the custom design market with a focus on offerings for weddings, birthdays, and other special events. Current trends show customers supporting smaller independent "locally" owned businesses with community ties and program that give back to the community. Rebecca's will offer online sales, partnership with local businesses for resale opportunities along with local delivery to serve both customers within the Bartlett area and surrounding areas.

Marketing Strategy:

- As Chamber members Rebecca's will participate in all local events with onsite sales where allowable, giveaways, and visual marketing displays, events such as:
 - Heritage Days,
 - Summer Fest & 4th of July Events
 - Bartlett Art Festival
 - National Night Out
 - Shopping BLITZ
- Birthday Program – Bartlett residents will receive a free cupcake on their birthday
- Hero Program – Firemen, Police, First Responders, Pandemic Personal, Veterans will automatically receive 15% off their entire order, this will help drive new business while allowing us to give back to the community.
- Ads will be run in the Bartlett Examiner and on Facebook
- Networking focus online and in-person events, examples below:
 - Membership in local "What's Happening" FB groups
 - Membership in moms clubs and other local online groups
 - BAMs Group and Bartlett Chamber membership
- Onsite promotions to drive brand recognition and awareness of brick and mortar location:
 - Decorating contests
 - Monthly tent events with sales and giveaways

Operating Model:

Rebecca's Cakes by Design will be owner operated with a focus on food safety and excellence in customer service. Onsite owner supervision will drive product quality and controls. A full-time employee will be hired within first six months of opening with a second within 12 months of opening.

Longer term plan is to purchase a commercial property within the Bartlett area that would better position Rebecca's for walk-in retail sales traffic and hire additional employees from the local community.

Financial Plan:

START-UP COSTS				
Rebecca's Cakes by Design		December 3, 2020		
COST ITEMS	MONTHS	COST/ MONTH	ONE-TIME COST	TOTAL COST
Advertising/Marketing	12	\$500		\$6,000
Rent/Lease Payments/Utilities	12	\$1,200		\$14,400
Insurance	12	\$80		\$960
Supplies – baking ingredients/ materials	12	\$1,200		\$14,400
Equipment			\$11,025	\$11,025
Furniture & Fixtures			\$1500	\$1500
Leasehold Improvements – Build-Out			\$10,680	\$10,680
Security Deposit(s)			\$1,600	\$1,600
Business Licenses/Permits/Fees			\$500	\$500
Professional Services - Legal, Accounting	12	\$100		\$1200
Miscellaneous				
ESTIMATED START-UP BUDGET				\$69,465

Gross Sales Projections – (Average 3-month gross sales are 15,000.00)

- 10-15% wholesale, Rebecca's Cakes by Design will partner with local businesses to offer reselling of goods
- 25% sales to existing customers, Rebecca's has a strong following from their home baking offering driving repeat sales
- 20-30% of sales to come from new product offerings such as decorating parties & classes, home decorating kits, and holiday specialty items such as cocoa bombs
- 15- 25% of sales to come from new customers based on brick and mortar location visibility and online and print marketing

Item Description	Category	Contractor	Proposed Amount	Final Amount
Electrical	Build-Out	U.S. Lighting, Inc	1,700.00	1,700.00
Plumbing	Build-Out	John C Lesmeister Contractors	5,500.00	5,500.00
Mark Your Space	Build-Out	Exterior Sign	416.00	416.00
Mark Your Space	Build-Out	Exterior Sign	3,064.60	
Equipment		Table, Mixer etc.	11,025	11,025
Architect	Build-Out	Architectual drawing	1,200	1,200
Building Material	Build-Out	Studs, Drywall etc	3,254	3,254

Payment Status

Paid in full

Paid in full

Paid in full

6,700

Paid in full

Paid in full

November 25, 2020

Tony Fradin
Economic Development Coordinator
Village of Bartlett
228 S. Main Street
Bartlett, Illinois 60103

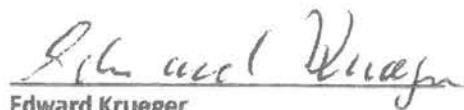
Re: Economic Development Assistance Program
Rebecca Cakes by Design
338 S. Main St., Bartlett, IL

Dear Tony,

I am writing to provide information as well as my support and encouragement for the Village to provide a grant to Rebecca Cakes by Design. Rebecca Lesmeister is the owner of the company and she has decided to operate her business by leasing space in Main Street Plaza to offer her bakery products in Bartlett from a new Main Street location. Her lease began November 1, 2020, and she has been working diligently to build-out the space for her baking operations.

As the owner of Main Street Plaza, I am providing my consent for the proposed improvements necessary for her to begin her business.

Please contact me if I can be of further assistance or if additional information is needed.



Edward Krueger
Owner, Main Street Plaza
332 – 350 S. Main St., Bartlett, IL 60103

Mailing address: 610 E. Turner Ave., Roselle, IL 60172

From: info.rdstore@jetrord.com
 Subject: Your Order at theRDstore.com : #162374
 Date: Oct 24, 2020 at 2:26:50 PM
 To: rebeccacakesbydesign@gmail.com



Order Confirmation

Order #162374
 Placed: 10/24/2020 15:26:41 EDT

18-30 132nd Street
 College Point, NY 11356, USA

Thank you for your order.

Below is a summary for your records.
 Once your order ships, we'll send you an email with tracking information.

To avoid any issue inspect the unit upon delivery before signing to make sure there are no damages. If your item(s) are received damaged, please refuse the item and contact us immediately.

Bill To

Name: Rebecca Lesmeister
 Email: rebeccacakesbydesign@gmail.com
 Phone: 6309629784
 Company: Rebeccas cakes by design llc
 Address: 210 N hickory ave
 Bartlett, IL 60103
 US

Ship To

Name: Rebecca Lesmeister
 Email: rebeccacakesbydesign@gmail.com
 Phone: 6309629784
 Company: Rebeccas cakes by design llc
 Address: 338 S MAIN ST
 BARTLETT, IL 60103-4423
 US

Code	Product	Quantity	Total
e101-g	Duke E101-G Single Deck Full Size Gas Convection Oven with Legs - 40,000 BTU <i>This item qualifies for Free Shipping.</i>	1	\$2,669.00
	GAS1: NATURAL		
PM-10	Primo PM-10 10 Qt. Gear Driven Commercial Planetary Stand Mixer with Guard - 120V <i>This item qualifies for Free Shipping.</i>	1	\$695.47
AWS1248	Channel AWS1248 48"W x 12"D, 1-1/2" Wall Shelf	2	\$132.82
	Lift Gate Service:		\$75.00
	Call Before Delivery:		\$15.00
	Shipping: FedEx Ground:		\$14.09
	Sales Tax:		\$369.14
	Total:		\$3,970.52



**MARK
YOUR
SPACE**

1235 Humbracht Circle
Bartlett, IL 60103
(630) 289-7082

ESTIMATE EST-6284

www.MarkYourSpaceInc.com

Payment Terms: Cash Customer

Created Date: 10/7/2020

DESCRIPTION: Exterior LED Sign - Channel Letters - UL Listed Parts - Installed

Bill To: Rebecca's Cake by Design
338 S. Main Street
Bartlett, IL 60103
US

Installed: Rebecca's Cake by Design
338 S. Main Street
Bartlett, IL 60103
US

Requested By: John Lesmeister
Email: rebeccacakesbydesign@gmail.com
Work Phone: (630) 273-1963

Salesperson: Helene Macaspac

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	Exterior LED Sign - Channel Letters - UL Listed Parts - Installed	1	\$2,752.00	\$2,752.00
2	Permit Acquisition - Optional	1	\$175.00	\$175.00
3	Actual Permit Fees/Bonds/Licenses - TBD	1	\$0.00	\$0.00

Subtotal:	\$2,927.00
Taxes:	\$137.60
Grand Total:	\$3,064.60

I agree to pay a finance charge of 1.5% per month (18% per annum), or \$2.00 minimum per month, whichever is greater, on the unpaid balance over 30 days. In the event of default of any or all of the agreed upon credit terms as set forth, the undersigned agrees to pay such additional sum as and for collection agency fees of 35%, attorney's fees and court costs as the same are incurred in collecting the undersigned's past due amount.

Please provide a signed copy or acknowledgement through email along with a 50% deposit to begin work. Deposits can be made online through your customer portal. If you have any questions please don't hesitate to contact us.

Address: 338 S Main St, Bartlett, IL 60103



Dimensions

Allowance: 1sqft per Display Front

Overall Size: 57"W x 22.9"H

Removal Needed



1235 Humboldt Circle
Unit J
Bartlett, IL 60103

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This computer generated artwork is to be viewed as a representation only. Colors represented on this computer image are color print and may not exactly match PMS colors. Dimensions



1235 Humbracht Circle
 Bartlett, IL 60103
 (630) 289-7082

ESTIMATE

EST-6238

www.MarkYourSpaceInc.com

Payment Terms: Cash Customer

Created Date: 9/24/2020

DESCRIPTION: Replace Tenant Panel in Existing Monument Sign - Double-sided - Installed

Bill To: Rebecca's Cake by Design
 338 S. Main Street
 Bartlett, IL 60103
 US

Installed: Rebecca's Cake by Design
 338 S. Main Street
 Bartlett, IL 60103
 US

Requested By: John Lesmeister
 Email: rebeccacakesbydesign@gmail.com
 Work Phone: (630) 273-1963

Salesperson: Helene Macaspac

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	Exterior - Tenant Panels (Double-sided Monument sign) - Installed	1	\$400.00	\$400.00

Subtotal:	\$400.00
Taxes:	\$16.00
Grand Total:	\$416.00

I agree to pay a finance charge of 1.5% per month (18% per annum), or \$2.00 minimum per month, whichever is greater, on the unpaid balance over 30 days. In the event of default of any or all of the agreed upon credit terms as set forth, the undersigned agrees to pay such additional sum as and for collection agency fees of 35%, attorney's fees and court costs as the same are incurred in collecting the undersigned's past due amount.

Please provide a signed copy or acknowledgement through email along with a 50% deposit to begin work. Deposits can be made online through your customer portal. If you have any questions please don't hesitate to contact us.



Regency 24" x 48" 18-Gauge 304 Stainless Steel Commercial Work Table with Galvanized Legs, Undershelf, and Casters

plus

Qty: 1

TOTAL:
\$199.99



Regency 24" x 48" 18-Gauge 304 Stainless Steel Commercial Work Table with Galvanized Legs and Undershelf

plus

Qty: 1

TOTAL:
\$118.99



Regency 124" 16-Gauge Stainless Steel Three Compartment Commercial Sink with 2 Drainboards - 24" x 24" x 14" Bowls

Ships Common Carrier

Qty: 1

TOTAL:
\$909.00



Avantco BC-36-HC 36" Curved Glass Black Refrigerated Bakery Display Case

plus Ships Common Carrier Free Shipping

Qty: 1

TOTAL:
\$2,199.00

Avantco A-19F-HC 29" Solid Door Reach-In Freezer

plus Ships Common Carrier Free Shipping

Qty: 1

TOTAL:
\$1,629.00

Avantco A-49R-HC 54" Solid Door Reach-In Refrigerator

plus Ships Common Carrier Free Shipping

Qty: 1

TOTAL:
\$1,999.00

Recommended Products

**Regency 24" x 96" 18-
Gauge 304 Stainless
Steel Commercial Work**
\$214.99/Each

plus

**Regency 24" x 72" 18-
Gauge 304 Stainless
Steel Commercial Work**
\$164.49/Each

plus

**Regency 24" x 2
Gauge 304 Stair
Steel Commerci**
\$82.99/Each

Subtotal

\$7,054.98

Ships To Business at

Pay with credit card

Or use a third-party payment service



Lease your order as low as
\$146.04 / month

Use Our Live Chat
Mon-Thur 24 Hours, Fri 12AM-8PM EST
Sat & Sun 9AM-4PM EST



You're shopping
Bartlett
CLOSED until 6 am

Delivering to
60103

Your Cart (112)

Share

FREE Shipping on eligible items. [See Details](#)

Royal Mouldings 854- 1/2 in. x 7/8 in. x 8 ft. PVC FRP Inside Corner Moulding White

Model #0085408011

~~\$2.28~~

1

Store Pickup
38 in stock at
Bartlett
60103
FREE

Ship To Home
Estimated Arrival:
Tue, Dec 8
FREE

Schedule Delivery
Starting at \$3.99 for delivery

Save for Later

Save to Favorites

Remove

Stabilit 855 1/4 in. x 1-3/8 in. x 96 in. PVC Composite White FRP Divider Moulding

Model #10002-ZW096CB

~~\$2.28~~



1

Store Pickup
41 in stock at
Bartlett
60103 | [Change](#)
FREE



Schedule Delivery
Starting at \$3.99 for delivery

Curbside Available

Save for Later

Save to Favorites

Remove



Griffin Products Comal Series Stainless Steel 17x15.5 in. Wall Mount 2-Hole Single Compartment Hand Sink with Lead-Free Faucet

Model #CM.30.124

\$157.44

1


Ship To Store
Bartlett
60103
FREE


Ship To Home
Estimated Arrival:
Sun, Dec 6
FREE



[Save for Later](#)

[Save to Favorites](#)

[Remove](#)

PLASTEX 1/16 in. x 4 ft. x 8 ft. Plastic Panel

Model #63003

\$129.36
(\$21.56/item)

6


Store Pickup
54 in stock at
Bartlett
60103 | [Change](#)
FREE




Schedule Delivery
Starting at **\$9.99** for delivery

[Curbside Available](#)

[Save for Later](#)

[Save to Favorites](#)

[Remove](#)

ClarkDietrich ProTRAK 25 1-1/4 in. x 3-5/8 in. x 10 ft. Galvanized Steel Track

Model #382PDT125-15 (H)

\$15.00
(\$3.75/item)

Get Bulk Pricing of \$3.00 on this item when you purchase at least 70 units.



4

Store Pickup
128 in stock at
Bartlett
60103 | [Change](#)
FREE



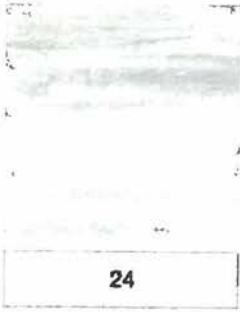

Schedule Delivery
Starting at \$8.99 for delivery

Curbside Available

[Save for Later](#)

[Save to Favorites](#)

[Remove](#)



TrafficMaster Winding Brook 5.98 in. x 36.02 in. Rigid Core Luxury Vinyl Plank Flooring (23.95 sq. ft. / case)

Model #VTRHDWINBRO6X36

\$912.00
(\$38.00/item)

Store Pickup
322 in stock at
Bartlett
60103 | [Change](#)
FREE




Schedule Delivery
Starting at \$8.99 for delivery

Curbside Available

[Save for Later](#)

[Save to Favorites](#)

[Remove](#)



ClarkDietrich ProSTUD 25 3-5/8 in. x 10 ft. 25-Gauge EQ Galvanized Steel Wall Framing Stud

Model #726330

\$110.40
(\$3.68/item)

Get Bulk Pricing of \$2.94 on this item when you purchase at least 70 units.

Store Pickup
232 in stock at
Bartlett
60103 | [Change](#)
FREE




Schedule Delivery
Starting at \$8.99 for delivery

Curbside Available

[Save for Later](#)

[Save to Favorites](#)

[Remove](#)



Vintage Timber 3/8 in. x 4 ft. Random Width 3 in. - 5 in., 10.59 sq. ft. Brown/Grey Barnwood Planks Decorative Wall Panel

Model #2101

\$1,079.40
(~~\$89.95/item~~)

12



Ship To Store
 Dec. 10-Dec. 14
 Bartlett
 60103 | [Change](#)
FREE



Ship To Home

Free with \$45 order



Schedule Delivery
 Starting at \$8.99 for delivery

Curbside Available

[Save for Later](#)

[Save to Favorites](#)

[Remove](#)



MOEN Commercial 2-Handle Wall Mount Service Faucet in Chrome

Model #8230

\$120.02

1



Ship To Store
 Dec. 08-Dec. 11
 Bartlett
 60103 | [Change](#)
FREE



Ship To Home

Free with \$45 order

[Remove](#)

Curbside Available

[Save for Later](#)

[Save to Favorites](#)

[Remove](#)



CANPLAS Endura Grease Interceptor 20 GPM 23-2/3 in. L Thermoplastic Grease Trap with Flow Control Device

Model #3920A02S

\$423.47

1



Ship To Store
 Dec. 07–Dec. 09
 Bartlett
 60103 | [Change](#)
FREE



Ship To Home

 Free with \$45 order



Curbside Available

[Save for Later](#)

[Save to Favorites](#)

[Remove](#)

USG Sheetrock Brand 1/2 in. x 4 ft. x 10 ft. Ultralight Panels

Model #14113411710



\$170.62
 (\$8.98/item)

Get Bulk Pricing of \$6.74 on this item when you purchase at least 34 units.

19



Store Pickup
 412 in stock at
 Bartlett
 60103 | [Change](#)
FREE





Schedule Delivery
 Starting at \$8.99 for delivery

Curbside Available

[Save for Later](#)

[Save to Favorites](#)

[Remove](#)

Liquid Nails Paneling and Molding 10 oz. Tan Construction Adhesive

Model #LN-606



\$37.70
 (\$3.77/item)

10



Store Pickup
 41 in stock at
 Bartlett
 60103 | [Change](#)
FREE





Schedule Delivery
 Starting at \$8.99 for delivery

Curbside Available

[Save for Later](#)

[Save to Favorites](#)

[Remove](#)

Royal Mouldings 867 1/4 in. x 3/4 in. x 8 ft. PVC Composite White FRP Cap Molding

Model #0086708001

\$2.28

1


Store Pickup
88 in stock at
Bartlett
60103 | [Change](#)
FREE




Schedule Delivery
Starting at \$8.99 for delivery

Curbside Available

[Save for Later](#)

[Save to Favorites](#)

[Remove](#)

MUSTEE 24 in. x 24 in. x 10 in. Service Mop Basin for 3 in. DWV in White

Model #83M

\$192.00

1


Ship To Store
Dec. 09–Dec. 10
Bartlett
60103 | [Change](#)
FREE


Ship To Home

Free with \$45 order

Curbside Available

[Save for Later](#)

[Save to Favorites](#)

[Remove](#)

Checkout \$3,354.25

Subtotal	\$3,354.25
Estimated Shipping*	FREE
Pick Up In Store	FREE
Sales Tax (determined in later step)	--

Total **\$3,354.25**

✓ Free Shipping on Most Orders | Applied

[Details](#)

[Have a promo code?](#)

- * Shipping is calculated on lowest rate shipping method available other shipping methods available on next page
- Most items can be returned within 90 days by mail or in store. [Online Return Policy](#)

rayrol



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[Apply Now](#)

Item Total	\$3,354.25
Savings	-\$100.00
New Total	\$3,254.25

Customers Also Purchased...

							
Gladliner 4 ft. x 8 ft. White .090 FRP Wall	Titebond 3.5 Gal. Greenchoice	Liquid Nails Fiberglass Reinforced	Liquid Nails Interior Projects 10 oz. Tan	2 in. x 4 in. x 96 in. Prime Whitewood	Liquid Nails Extreme Heavy Duty 10 oz.	Liquid Nails Fiberglass Reinforced	852 1/3/4 in. PVC
★★★★★	★★★★★	★★★★★	★★★★★	★★★★★	★★★★★	★★★★★	★★★
42706	40516	42811	41761	41840	41851	42811	42811

U.S. LIGHTING, INC.

Proposal

702 S. Route 53

Addison, IL 60101

Phone: (630) 534-4800

Fax: (630) 469-6875

Proposal For: Rebecca Cake by Design
338 S. Main St.
Bartlett, IL 60103

Phone: (630) 273-1963

Job Description:

- Install electrical per bakery floor plan
- Hook up all machinery and equipment
- Includes all labor and materials
- 20% deposit due upon acceptance of proposal

Estimated Cost: \$1,700.00

Date: November 9, 2020


Rebecca Cake by Design


U.S. LIGHTING, INC.

JOHN C. LESMEISTER CONTRACTORS

Plumbing/Environmental/Mechanical

3602 Daisy Lane

Elgin, IL 60124

rpjohn@gmail.com

630-270-0692

PROPOSAL

Rebeccas Cakes By Design

338 S. Main Street

Bartlett, IL 60103

OCTOBER 27, 2020

To supply labor and rough in materials only for the bake shop build out at above address. Includes the following;

1. To saw cut concrete floor as needed for plumbing drain system
2. To install PVC waste and vent piping as required, both below and above grade
3. To install copper water piping and gas pipe as required
4. To install and hook up owner supplied fixtures
5. To duct oven vent and reroute cold air return as per plan on the HVAC system
6. Construct partition walls as per plan
7. Drywall and tape partition walls only, painting to be completed by owner
8. Install waterproof laminate flooring and steam clean existing carpet
9. Meet Village inspectors for all rough and finish inspections
10. Any alarm and/or fire alarm add ons or additions and all electrical work to be owners responsibility and not included in this proposal
11. All permit fees to be paid by owner


Cost of work breakdown as follows,

Plumbing	\$2,300.00
Framing	1,700.00
Drywall and flooring	<u>1,500.00</u>

Total cost of above work is \$5,500.00

Accepted by

Date _____


JOHN C. LESMEISTER
JOHN C. LESMEISTER CONTRACTING

FROM DECEMBER 11, 2020 EDC MINUTES:

REBECCA'S CAKES BY DESIGN BEDA APPLICATION

Mr. Fradin stated that attracting a bakery to town has been one of the targeted businesses for over ten years.

Since Sorella's Bakery closed in the Devon-Prospect Plaza in 2009, bakery items have primarily been available for sale only at Jewel and through home-based businesses. One such home-based business has been Rebecca's Cakes by Design, owned and operated by Rebecca Lesmeister. Of late, her business has continued to grow to the point where she is ready to move from a home-based business to a small storefront in downtown Bartlett.

Located on the south portion of Main Street Plaza (Krueger portion) in a rear-facing unit, Ms. Lesmeister is building out a small vacant space into the village's first bakery in several years. Mr. Krueger has provided a letter authorizing Ms. Lesmeister to move forward with this application as staff requested.

Mr. Fradin added that having started the process with staff prior to the Village Board's recent updates to the BEDA program, Ms. Lesmeister has submitted the attached application, which includes a detailed business plan along with quotes totaling \$25,000 in improvements. The architect fees add another \$2,000 to the project.

Her business plan details her expertise in baking as well as her vast experience in the field. Ms. Lesmeister is taking her passion for baking to serve a community need by providing baked goods that are not only delicious and safe but a work of art.

She is well-aware of the demand for allergy-friendly baked goods and will fill this need by ensuring safety in all ingredients and consulting with food experts to ensure integrity in their offerings. Ms. Lesmeister accurately points out that there are currently no bakeries in the village as well as limited nut-free offerings in the surrounding area. As customers support independent locally-owned businesses with community ties more often, her timing is good in terms of filling this niche in the village.

Between improving the electrical and plumbing for the unit, Ms. Lesmeister details \$5,500 in build-out costs through John C. Lesmeister Contractors as well as nearly \$3,500 in signage from Bartlett-based Mark Your Space. Ms. Lesmeister is aware of the additional challenges associated with being located in a rear-facing unit, thus her plan includes signage above the front-facing door as depicted in her application.

Her BEDA application shows an anticipated cost of \$27,000 to bring this unit up to current Code and including equipment and signage. The estimates that she turned in amount to \$25,000 but do not include architectural drawings, which is an additional requirement for this project.

Ms. Lesmeister has shared her desire to continue growing this business and eventually move into a larger space, thus she plans to continue making use of this equipment at this and possibly a future location for years to come.

Currently, her business is a one-woman operation, but she plans on hiring someone to assist within six months and a second full-time equivalent within a year.

Mr. Fradin added that as previously stated, attracting a bakery to the downtown area has long been a goal of the village's economic development team.

In keeping with the "shop local" movement and encouraging entrepreneurial residents like Ms. Lesmeister to take the major step from being a home-based business trying to fulfill hundreds of orders to establishing a commercial location, staff is strongly supportive of this endeavor. Staff does not include architectural costs as eligible for reimbursement in the BEDA program, thus are considering this a project with a value of \$25,000.

Mr. Fradin concluded stating that staff proposes a BEDA grant in the amount of \$7,000, which amounts to 28% of the total costs involved to convert this vacant office space into a sales tax-generating business that will nicely fill a need in the village.

Mr. Fradin turned the floor over to the petitioner to introduce herself.

Ms. Lesmeister introduced herself and her husband John, streaming from the inside of the new bakery space. She stated that they have been working on this goal for about a year, but it really became a reality in July when she went full time at home. She added that she has been making cakes since she was 15 and added that she has 2 kids, one with a nut allergy. Learning the severity of nut allergies in others, she realized the importance of having a nut-free bakery in the area, as there are none nearby. She expressed enthusiasm about her new endeavor, adding that the BEDA grant will really help start them off on the right foot.

Commissioner Perri welcomed Ms. Lesmeister as a new businesswoman to Bartlett. He stated that a town should grow from within expressing great enthusiasm of a resident bringing a new business to town. He concluded by wishing them great success, and to get open as soon as possible.

Commissioner Gudenkauf welcomed Ms. Lesmeister, saying she's excited to be right across the street from a new chamber member.

Mr. Lesmeister stated that they have an inspection tomorrow, and if they pass, they will be hanging drywall this weekend. He added that they are looking to open in January.

Commissioner Kubaszko asked if the petitioners were comfortable with their location in terms of visibility, and people knowing they are there.

Ms. Lesmeister stated that they currently operate out of her home, and with their current clients, they will be able to overcome some of the hurdles in the new location. She stated that this is a stepping stone to a potentially better storefront in the future, but is currently doing what they can.

Commissioner Lewensky added that looking at the business plan, he stated that there is a thorough plan to start advertising and gaining visibility. He also added that he noticed they are the only business in the strip-center registered with Google.

Ms. Lesmeister shared some of the promotions they will be doing early, including a birthday cupcake promotion, discounts for military and service members, etc.

Assistant Village Administrator Scott Skrycki added that the village will be using their resources to promote them as well.

Commissioner Gudenkauf stated that the chamber would do the same.

Commissioner Perri asked what the staples of the bakery would be in terms of items that are made fresh daily.

Ms. Lesmeister stated that there will be cupcakes, cookies, chocolate covered pretzels, muffins, other breakfast pastries and coffee.

Commissioner Lewensky moved to recommend a BEDA Grant in the amount of \$7,000 to Rebecca's Cakes by Design to the Village Board that motion was seconded by Commissioner Perri.

AYES: Commissioners Gerald Kubaszko, Nannette Gudenkauf, Joe LaPorte, Adam Lewensky, Robert Perri

NAYS: None

ABSENT: Commissioners Kirsten Erickson, Michelle Hughes, Tracy Smodilla

MOTION CARRIED

Village of Bartlett
Finance Department Memo
2020-29

DATE: January 11, 2021
TO: Paula Schumacher, Village Administrator
FROM: Todd Dowden, Finance Director
SUBJECT: Auditor Extension

In January of 2015 the Village received ten responses for its request for proposals to provide audit services for three years. Lauterbach & Amen LLP was selected based on their proposed price along with their extensive governmental auditing experience. The Village's current contract with Lauterbach & Amen LLP expired with the completion of the April 30, 2020 audit. The Village has been with Lauterbach & Amen LLP for the past six years and have been very pleased with the services they have provided. We would like to extend the engagement with our current auditors for another two years to provide continuity and stability while in the midst of a pandemic. This would bring our time with Lauterbach & Amen LLP to eight consecutive years which is the same number of years spent with our prior auditing firm.

Attached is a proposal from our auditing firm, Lauterbach & Amen LLP, to extend their contract for two additional years along with the fee schedule from the prior contract. The contract does not include any increases for FY 2021 or FY 2022.

Motion: I move that the Village award a two-year contract extension to Lauterbach & Amen LLP at a total cost of \$84,030 for annual financial audit services.



November 24, 2020

The Honorable Village President
Members of the Board of Trustees
Village of Bartlett, Illinois

We are pleased to confirm our understanding of the services we are to provide the Village of Bartlett, Illinois for the years ended April 30, 2021 and April 30, 2022. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Village as of and for the years ended April 30, 2021 and April 30, 2022. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Village's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Village's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited: management's discussion and analysis, the budgetary comparison schedules, pension plan employer contribution schedules, changes in the employer's net pension liability schedules, pension plan investment return schedules, and schedule of changes in employer's total OPEB liability.

We have also been engaged to report on supplementary information other than RSI that accompanies the Village's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole: combining and individual fund statements and budgetary comparison schedules, and other information listed as supplemental schedules.

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information: introductory and statistical information.

Audit Objective

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements taken as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the Village's financial statements. Our report will be addressed to the Board of Trustees of the Village. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Audit Procedures – General (Continued)

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements and related matters.

Audit Procedures – Internal Control

Our audit will include obtaining an understanding of the Village and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Village's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also assist in preparing the financial statements and required audit adjustments, if any, for the Village in conformity with U.S. generally accepted accounting principles based on information provided by you. We will perform these services in accordance with applicable professional standards. The other services are limited to the financial statements previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation in the financial statements in conformity with U.S. generally accepted accounting principles.

Management Responsibilities (Continued)

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

Our fees for the April 30, 2021 and April 30, 2022 audits will be as follows:

	<u>April 30, 2021</u>	<u>April 30, 2022</u>
Comprehensive Annual Financial Report	\$ 37,100	\$ 37,100
Tax Increment Financing Opinion (each)	345	345
Preparation of the Management Letter	-	-
Responses to the Prior GFOA Comments	-	-
Comptrollers Annual Financial Report	-	-
Illinois Department of Insurance Report-Police Pension Fund	1,590	1,590
Police Pension Board Report	530	530
Single Audit Report (if necessary)	2,450	2,450
	<hr/>	<hr/>
Total	<u>\$ 42,015</u>	<u>\$ 42,015</u>

The Village agrees that during the term of this agreement and for a period of twelve months thereafter, the Village shall not solicit, or arrange an employment contract with personnel of Lauterbach & Amen, LLP. Violation of this provision shall, in addition to other relief, require the Village to compensate Lauterbach & Amen, LLP with one hundred percent of the solicited person's annual compensation.

We appreciate the opportunity to be of service to the Village of Bartlett, Illinois and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign below and return it to us.

Cordially,

Lauterbach & Amen, LLP
LAUTERBACH & AMEN, LLP

RESPONSE:

This letter correctly sets forth the understanding of the Village of Bartlett, Illinois.

By: _____

Title: _____

Engagement Administration, Fees, and Other

	<u>2018</u>	<u>2019</u>	<u>2020</u>
Comprehensive Annual Financial Repo	\$ 35,700	\$ 36,400	\$ 37,100
Tax Increment Financing Opinion (each)	\$ 335	\$ 340	\$ 345
Preparation of the Management Letter	\$ -	\$ -	\$ -
Responses to Prior GFOA Comments	\$ -	\$ -	\$ -
Comptrollers Annual Financial Report	\$ -	\$ -	\$ -
Illinois Department of Insurance Report	\$ 1,530	\$ 1,560	\$ 1,590
Police Pension Board Report	\$ 510	\$ 520	\$ 530
Single Audit Report (if necessary)	\$ 2,350	\$ 2,400	\$ 2,450
Total	\$ 40,425	\$ 41,220	\$ 42,015

We appreciate the opportunity to be of service to the Village of Bartlett, Illinois and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign below and return it to us.

Cordially,

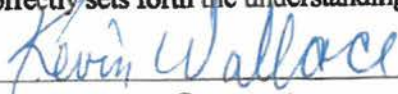


LAUTERBACH & AMEN, LLP

RESPONSE:

This letter correctly sets forth the understanding of the Village of Bartlett, Illinois.

By:



Title:

Village President



Agenda Item Executive Summary

Item Name Executive Session Minutes Committee or Board Board

BUDGET IMPACT

Amount: N/A Budgeted N/A

List what fund N/A

EXECUTIVE SUMMARY

The Open Meetings Act requires the Board to review its executive session minutes semi-annually for the purpose of determining which minutes can be released for public inspection and which minutes shall remain confidential.

ATTACHMENTS (PLEASE LIST)

Memo, Resolution

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

I move to approve Resolution 2021-_____ A Resolution Approving Certain Executive Session Minutes and Determining Which Executive Session Minutes to Release or Hold as Confidential After Semi-Annual Review, and Authorizing the Destruction of Verbatim Records of Certain Closed Sessions.

Staff: Bryan Mraz, Village Attorney

Date: 01/17/21

BRYAN E. MRAZ
BEM@MRAZLAW.COM

DAVID W. GULLION
ASSOCIATE
DWG@MRAZLAW.COM

MEMORANDUM

TO: President and Board of Trustees of the Village of Bartlett
Paula Schumacher, Village Administrator

FROM: Bryan E. Mraz

DATE: January 4, 2021

RE: Executive Session Minutes

CONFIDENTIAL – SUBJECT TO ATTORNEY/CLIENT PRIVILEGE

The Open Meetings Act requires the Board to review its executive session minutes semi-annually for the purpose of determining which minutes can be released for public inspection and which minutes shall remain confidential. Section One of the attached Resolution approves of new executive session minutes from November 8, 2019 through October 20, 2020, which the Board has not yet seen or approved with the exception of the January 21, 2020 executive session minutes which the Board approved by motion on December 1, 2020 and determined that those executive session minutes be held as confidential. The not yet approved executive session minutes start after the cover sheet for Section One in the attached enclosure entitled "APPROVE" and will be approved (including the previously approved January 21, 2020 minutes) pursuant to Section One of the attached Resolution.

All executive session minutes, including minutes of meetings that occurred before a Trustee or the Village President took office, should be reviewed semi-annually to determine whether the need for confidentiality still exists. I have re-reviewed all of the executive session minutes that the Board last determined should remain confidential on November 5, 2019, along with the new executive session minutes since then, and I have prepared the attached Resolution which incorporates my recommendations as to which minutes should be released after the Cover Sheet for Section Two entitled "RELEASE", and which executive session minutes I recommend should continue to be held and remain confidential after the cover sheet for Section Three entitled "HOLD". In addition, recorded verbatim transcripts of minutes (i.e., tapes) do not need to be kept when more than 18 months has

passed since their completion and the minutes of those meetings have been approved. Section Four of the Resolution provides that the tape recordings of executive sessions held prior to August 20, 2019, can be destroyed, as the previously approved minutes of those executive session meetings held prior to August 20, 2019 will stand as the record for those closed session meetings.

Therefore, I recommend the Board pass the attached "Resolution 2021 - _____ A Resolution Approving Certain Executive Session Minutes and Determining Which Executive Session Minutes to Release or Hold as Confidential After Semi-Annual Review, and Authorizing the Destruction of Verbatim Records of Certain Closed Sessions."

The press has been given a copy of the Resolution, but not any of the executive session minutes.

RESOLUTION 2021 – _____

**A RESOLUTION APPROVING CERTAIN EXECUTIVE SESSION MINUTES
AND DETERMINING WHICH EXECUTIVE SESSION MINUTES
TO RELEASE OR HOLD AS CONFIDENTIAL AFTER SEMI-ANNUAL
REVIEW, AND AUTHORIZING THE DESTRUCTION OF VERBATIM
RECORDS OF CERTAIN CLOSED SESSIONS**

BE IT RESOLVED by the President and Board of Trustees of the Village of Bartlett,
Cook, DuPage and Kane Counties, Illinois, as follows:

SECTION ONE: That the Executive Session minutes for the
following dates are hereby approved:

November 5, 2019	March 24, 2020
November 19, 2019	May 5, 2020
December 3, 2019	August 4, 2020
January 21, 2020* (previously approved by motion on 12/1/2020)	October 6, 2020
	October 20, 2020

SECTION TWO: That the minutes or portions of minutes for the following
executive sessions shall hereby be made available to the public for inspection, as the
Board finds they no longer require confidential treatment:

6/20/06	6/16/09
7/18/06 Item 2	9/1/09 Item 2
8/15/06 Item 1	6/5/18 item 2
11/7/06 Item 4	12/18/18
4/3/07	8/20/19 Item 2
3/17/09 Item 1	8/4/20 Item 2

SECTION THREE That the minutes or portions of minutes for the following
Executive Sessions shall hereby remain closed, because the Board finds the need for
confidentiality as to all or a part of such minutes still exists:

2/6/2001 (all)	5/6/2008 (all)	1/6/2015 (all)	5/1/18
11/19/2002 (all)	5/5/2009 (all)	1/20/2015 (all)	5/15/18
3/4/2003 (all)	7/21/2009 Item 1	4/21/2015 (all)	6/5/18 Item 1 and confidential attachments
2/15/2005 Item 1	9/1/2009 Item 1	7/7/2015	8/21/18 Item 2 and Item 3
2/15/2005 Item 2	3/16/2010 (all)	7/21/2015 Item 1	9/4/18
3/1/2005 (all)	7/20/2010 (all)	7/21/2015 Item 2	9/18/18 and confidential attachment
3/15/2005 (all)	6/7/2011 Item 1	8/18/2015	10/2/18 Item 2
8/16/2005 Item 1	7/17/2012 (all)	1/5/2016 Item 1	2/19/19 and confidential attachment
8/16/2005 Item 2	10/16/2012	1/5/2016 Item 2	4/16/19 (all)
9/6/2005 Item 1	2/5/2013 (all)	4/5/2016	6/18/19
1/17/2006 Item 3	6/4/2013 (all)	6/21/2016 Item 1	7/16/19 (all)
3/21/2006 Item 1	9/3/2013 (all)	9/20/2016 Item 1	8/20/19 Item 1
8/15/2006 Item 2	11/19/2013 (all)	9/20/2016 Item 2	10/1/19
9/19/2006 (all)	9/16/2014 Item 1	9/20/2016 Item 3	11/5/19 (all)
10/3/2006 Item 1	9/16/2014 Item 2	12/20/2016	11/19/19
11/7/2006 Item 1	9/16/2014 Item 3	1/3/17	12/3/19
11/7/2006 Item 3	11/4/2014 (all)	1/17/17 and confidential attachments	1/21/20 (all)
12/19/2006 (all)		1/23/17 and confidential attachments	3/24/20 (all)
		1/30/17	5/5/20
		2/21/17 and confidential attachments	8/4/20 Item 1
		4/4/17	10/6/20
		7/18/17 (Item 1)	10/20/20
		7/18/17 (Item 2)	
		8/15/17	

SECTION FOUR: Pursuant to Section 2.06(c) of the Open Meetings Act (5 ILCS 120/2.06(c)), the Village Board hereby approves of the destruction of the verbatim records of the executive session meetings recorded prior to August 20, 2019, as more than eighteen (18) months has passed since the completion of the meeting so recorded, and the Village Board has approved of the written minutes of said meetings which meet the requirements of Section 2.06(a) of the Open Meetings Act (5 ILCS 120/2.06(a)).

SECTION FIVE: SEVERABILITY. The various provisions of this Resolution are to be considered as severable, and if any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION SIX: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions and Ordinances in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SEVEN: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: January 19, 2020

APPROVED: January 19, 2020

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2021 - _____ enacted on January 19, 2021, and approved on January 19, 2021, as the same appears from the official records of the Village of Bartlett.

Lorna Giles



Agenda Item Executive Summary

Item Name America in Bloom Grant Agreement Committee or Board Board

BUDGET IMPACT

Amount:	\$25,000	Budgeted	N/A
List what fund	N/A		

EXECUTIVE SUMMARY

The Village had applied for Canadian National Railway (CN), in conjunction with America in Bloom's grant for beautification along railways. The Village's Transit-Oriented Development (TOD) Plan has made recommendations on streetscape improvements along the Metra Station in the Downtown. The America In Bloom Grant provides matching funds up to \$25,000 for landscaping improvements.

The Village was notified on December 23rd that America in Bloom would be awarding \$25,000 to the Village for landscape improvements around the Metra Station, with the Village matching the \$25,000 for a grand total of \$50,000 in improved landscaping. The Village's proposed site plan is attached and includes removing the old, unused shelter and surrounding concrete and putting in more pollinating species to further encourage the pollinator population, similar to other nearby projects.

Along with this grant and new landscaping, the Village is working with Metra separately to install and improve the sidewalks along the Station, as well as installing new sidewalk to assist the commuters who park a greater distance to walk safely. These sidewalks would include all ADA accessibility and decorative curb cuts to increase appeal and make them stand out as recommended in the TOD. America in Bloom has sent over a grant agreement for the Board to approve prior to any work commencing.

RECOMMENDATION

Staff recommends approval of the attached Agreement between America in Bloom and the Village.

ATTACHMENTS (PLEASE LIST)

Memo
Proposed Site Plan Exhibit
Resolution
Agreement

ACTION REQUESTED

- For Discussion Only
- ✓ Resolution
- Ordinance
- ✓ Motion: **MOTION TO APPROVE RESOLUTION #2021-___-R, A RESOLUTION APPROVING THE GRANT AGREEMENT BETWEEN AMERICA IN BLOOM AND THE VILLAGE OF BARTLETT**

Staff: Dan Dinges, Director of Public Works Date: 1/11/2021

Memo

To: Paula Schumacher, Village Administrator
From: Dan Dinges, Director of Public Works
Subject: America in Bloom Grant Agreement
Date: January 11, 2021

BACKGROUND

The Village had applied for Canadian National Railway (CN), in conjunction with America in Bloom's grant for beautification along railways. The Village's Transit-Oriented Development (TOD) Plan has made recommendations on streetscape improvements along the Metra Station in the Downtown. The America In Bloom Grant provides matching funds up to \$25,000 for landscaping improvements.

DISCUSSION

The Village was notified on December 23rd that America in Bloom would be awarding \$25,000 to the Village for landscape improvements around the Metra Station, with the Village matching the \$25,000 for a grand total of \$50,000 in improved landscaping. The Village's proposed site plan is attached and includes removing the old, unused shelter and surrounding concrete and putting in more pollinating species to further encourage the pollinator population, similar to other nearby projects.

Along with this grant and new landscaping, the Village is working with Metra separately to install and improve the sidewalks along the Station, as well as installing new sidewalk to assist the commuters who park a greater distance to walk safely. These sidewalks would include all ADA accessibility and decorative curb cuts to increase appeal and make them stand out as recommended in the TOD. America in Bloom has sent over a grant agreement for the Board to approve prior to any work commencing.

RECOMMENDATION

Staff recommends approval of the attached Agreement between America in Bloom and the Village.

Motion

MOTION TO APPROVE RESOLUTION #2021-__-R, A RESOLUTION APPROVING THE GRANT AGREEMENT BETWEEN AMERICA IN BLOOM AND THE VILLAGE OF BARTLETT

SIDEWALK RESTORATION BARTLETT, ILLINOIS

- Greenspace (~30,500 sq. ft.)
 - Sidewalk, 5' Replacement (~20,000 sq. ft.)
 - New Sidewalk (~5,000 sq. ft.)
 - Extension (~1,250 sq. ft.)
- Total Linear Feet: 5,750**



RESOLUTION 2021 - _____

**A RESOLUTION APPROVING THE GRANT AGREEMENT
BETWEEN AMERICA IN BLOOM AND THE VILLAGE OF BARTLETT**

BE IT RESOLVED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

SECTION ONE: The Grant Agreement between America in Bloom and the Village of Bartlett for the Bartlett Downtown/Metra Beautification project, dated as of January 19, 2021 (the "Grant Agreement"), copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: That the Village President is hereby authorized and directed to sign the Grant Agreement on behalf of the Village of Bartlett.

SECTION THREE: SEVERABILITY. The various provisions of this Resolution are to be considered as severable, and if any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: January 19, 2021

APPROVED: January 19, 2021

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2021 - _____ enacted on January 19, 2021, and approved on January 19, 2021, as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk



December 22, 2020

CN EcoConnexions From the Ground Up
A Community Greening Grant Program of CN and America in Bloom
Grant Agreement

Bartlett, Illinois agrees to satisfactorily complete the “Bartlett Downtown/Metra Beautification” project and accepts the following grant terms:

1. Submit a proposal with site plan, list of plants, care and maintenance plans, and budget.
2. All efforts should be made to complete the project by December 31, 2021. Any changes to project location, completion date, or substantive changes to the scope of work must be submitted to America in Bloom (AIB) for prior approval.
3. Complete the project as budgeted. Budget deviations of greater than 10% must be submitted to AIB for prior approval. Costs that exceed the grant award of \$25,000 will not be reimbursed.
4. Document all expenditures eligible for reimbursement and submit receipts and proof of payment with a Final Report to AIB.
5. Contribute at least half of the cost of the project through the purchase of goods and services or with in-kind contributions of goods and services. Matching contributions must also be documented. Include dates of service, names of contributors, and value for all in-kind services.
6. Install and maintain plants as describe in the Request for Proposals and maintain plantings as per your proposed maintenance plan. Continue appropriate maintenance in perpetuity.
7. Involve community partners as described in your proposal, enhancing community participation whenever possible.
8. Coordinate project planning and implementation with America in Bloom (AIB) representatives. Accommodate AIB request for information, site visits and meetings.
9. Participate in the America in Bloom [National Awards Program](#) by enrolling in the 2021 edition by February 28, 2021. Registration fees are allowable as a matching contribution.
10. Hold a celebratory event to recognize community partners, project accomplishments and CN’s financial support and AIB’s technical assistance. Coordinate planning with CN and AIB representatives.
11. Install a sign or marker at project location indicating project partners were America in Bloom and the *CN EcoConnexions From the Ground Up* program.
12. Acknowledge “*CN EcoConnexions From the Ground Up*” as the source of funds in all outreach and press material. Acknowledge America in Bloom as a program partner in all outreach and press material.

Note: Funds will not be disbursed until the project is complete, a final report with receipts has been submitted, a sign or marker has been installed, a media event held, and AIB national awards program registration has been submitted.

Accepted:

For the Grant Recipient (Print name)

Title

Signature

Date

Laura Kunkle, America in Bloom Executive Director

Laura Kunkle

Memo

To: Paula Schumacher, Village Administrator
From: Dan Dinges, Director of Public Works
Subject: **4-Ton Asphalt Hotbox Reclaimer Purchase**
Date: January 11, 2021

The Village sought quotes for a new 4-Ton Asphalt Hotbox Reclaimer as approved in the 20/21 Budget. Monroe Truck Equipment, out of Monroe, WI was the low bid at \$32,084 after additions to the equipment were included.

This equipment will assist Staff in being able to enhance patching and asphalt work throughout the Village. The equipment was priced at \$27,956 with an additional \$4,128 in options, including directional arrows and loading hoists for safety. The budget allocated \$45,000 for the replacement equipment. The 4-Ton Hotbox is replacing the older 2-Ton the Village currently utilizes.

RECOMMENDATION

Staff recommends approval of the purchase of the new 4-Ton Asphalt Hotbox Reclaimer from Monroe Truck Equipment of Monroe, WI.

Motion

MOTION TO APPROVE THE PURCHASE OF ONE NEW 4-TON ASPHALT HOTBOX RECLAIMER FROM MONROE TRUCK EQUIPMENT OF MONROE, WI.



Monroe Truck Equipment, Inc.
 Monroe, WI 53566
 Sales Rep: Steve Szymczak
 Ph: (815) 742-7204
 www.MonroeTruck.com

J.O. #

Quotation ID: 9RLD000116

Date: 10/27/2020

Valid thru: 11/26/2020

Terms: NET 30

Quoted by: Rich Detra

Ph/Fax: 608-329-8158 / 608-329-8521

Quoted to:

BARTLETT,VILL OF (ATTN:)
 1150 BITTERSWEET DR
 BARTLETT, IL 60103
 Ph: 630-837-0811 / Fax: 630-837-9043

Year:	Make:	Model:	Chassis Color:	Cab Type:
Single/Dual:	CA:	CT:	F.O. Number #:	Vin:
		Wheelbase:	Engine:	

Monroe Truck Equipment, Inc. is pleased to offer the following quote for your review:

Description	Amount
KM 8000TEDD	
- 8000 LBS OF MATERIAL	
- 105,000 BTU DIESEL BURNER	
- ELECTRONIC FUEL IGNITION W/ 100% SAFETY SHUT DOWN CAPABILITY	
- TWO INSULATED SLIDING TRACK DESIGN	
- FILLING DOORS 17" W X 21" H	
- ELECTRIC TRAILER BRAKES	
- TOTAL TRAILER CAPACITY 14,000	
- DUAL 7000 LBS AXLE LEAF SPRING	
- DUMPING CAPABILITIES	
- DELIVERY TO BARTLETT, IL	
Quote Total:	\$27,956.00

Additional Options:

Description	Amount	Add to quote?
LIGHT BAR	\$1,392.00	Yes / No
- DIRECTIONAL ARROW BOARD & CONTROLLER		
- MOUNTED ON UNIT		
LOADING HOIST	\$2,736.00	Yes / No
- 12 V HOIST POWERED		
- WINCH & DAVIT		
- REMOTE CONTROLLED		
KM DECK MOUNTED INFARED ASPHALT RECYCLER	\$10,091.00	Yes / No
- 3.5' W X 6.6' L		
- MANUAL ON/OFF VALVES W/ SWITCHED ELECTRONIC CYCLING		
- (2) 30LB PROPANE CYLINDERS		
- 4 PIVOTING AND SWIVEL STEEL CASTORS		
- (2) INDEPENDENT HEATING ZONES		
- INSTALLED AT KM INTERNATIONAL		

32,084

Terms & Conditions

- Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.
- Please note if chassis is furnished, it is as a convenience and terms are Net Due on Receipt of Chassis.
- State and Federal taxes will be added where applicable. Out-of-state municipal entities may be subject to Wisconsin sales tax.
- Restocking fees may be applicable for cancelled orders.
- MTE is not responsible or liable for equipment that does not meet local/state regulations if those laws are not made known at time of order.

By signing and accepting this quote, the customer agrees to the terms listed above and has confirmed that all chassis information listed above is accurate to chassis specs.

Re-Assign (Required for all non units):	<input type="checkbox"/> Fleet	<input type="checkbox"/> Retail	Customer P.O. Number:	Dealer Code:	Sourcewell Member Number:
MSO/MCO (ONLY check if legally required):	<input type="checkbox"/> MCO	<input type="checkbox"/> MSO			
Customer Signature:				Date of Acceptance:	





Midwest Paving Equipment, Inc.
 757 DuPage Blvd Suite 2387
 GLEN ELLYN, IL 60137 US
 (630) 453-0772

Midwest Paving Equipment, Inc.

Estimate

ADDRESS

Village of Bartlett
 228 S. Main Street
 Bartlett, IL 60103

SHIP TO

Village of Bartlett
 1150 Bittersweet Drive
 Bartlett, IL 60103

ESTIMATE # 1349

DATE 12/17/2020
EXPIRATION DATE 02/17/2021

ACTIVITY	QTY	RATE	AMOUNT
MI10259 4-Ton Falcon Asphalt Recycler & Hot Box Trailer 12-Volt Battery Triple Wall Construction and Fully Insulated Automatic Temperature Control Diesel Burner VIP Technology - Voltage Indicator and Protector Controller Automatically Prevents Burner(s) from Operating Below Burner Manufacturer's Required Voltage One-Piece, Seamless Ceramic Combustion Chamber Independently Certified 92% Fuel Efficiency Tandem Axle Trailer Frame - 2" x 6" x 1/4" Tubular Steel Diamond Tread Plate Hopper Access Platform Electric Brakes w/ Safety Breakaway Conspicuity Tape Included Options: Dual burner with 24 hour timer Battery Charger Package Dump Box (12-Volt Electric Over Hydraulic) Standard frame - 16' LED Lighting Upgrade - Two Red Stop/Tail/Turn Lights and One Amber Strobe Per Side Night Work Lights - LED Strobe Warning Light Release Agent Sprayer Basket Upgrade to ST235/80R 16" Tires - Load Range E Tool Holder - 3-Positions	1	36,577.00	36,577.00
Paint	1	0.00	0.00

ACTIVITY	QTY	RATE	AMOUNT
Color Falcon Red, Falcon Orange, Falcon Yellow, or Black			
Trailer Plug Specify One (RV plug Round Plug 7 Flat pins) (Semi Plug round Plug 7 round Pins) (Cole Hersey Round Plug 6 Round Pins)	1	0.00	0.00
Freight	1	660.00	660.00
			Subtotal: 37,237.00
Options	1	0.00	0.00
NJP0021 Arrow Stick - LED	1	1,092.00	1,092.00
NJP0045 Basket for mounting Plate Compactor (ld 24" x 24")	1	250.00	250.00
NJP0056 Hoist w/ 12-Volt Winch for Lifting 500 lbs.	1	1,227.00	1,227.00
			Subtotal: 2,569.00
Warranty Two Year Factory, Lifetime Frame Warranty	1	0.00	0.00
Training On-site Operation and Service Training	1	0.00	0.00
Manual Operator, Parts and Service Manual	1	0.00	0.00
Why a FALCON? Why Falcon? It's Versatile • Recycle leftover asphalt, chunks and millings (a dual burner unit is required to recycle millings) • Transport asphalt and keep it hot all day and hold it overnight • Heat and re-heat cold patch It's Cost-Effective • When used as a hot box, it eliminates asphalt waste that occurs in the back of an unheated truck bed • When used as a recycler, it recycles leftover asphalt and asphalt chunks torn up from the pavement • Independently certified 92% fuel efficiency – uses less than 3 gallons of fuel per 8-hour shift It's Reliable • VIP Technology (patent pending) – Protects burner components by automatically preventing burner from operating with low battery voltage • A Falcon is designed to allow the burner to run while in tow - preventing material from cooling while being transported • Heat management system is engineered to provide even hopper temperatures – eliminating material scorching	1	0.00	0.00

ACTIVITY

QTY

RATE

AMOUNT

from hot spots and material hardening from cold spots
• Standard 2-year machine warranty and lifetime
frame
warranty
It's a Falcon

***Prices are reflective of Sourcewell Contract # 052417-FRM.

***Lead time on this unit is 30 to 60 Days

***A 2018 Demo Unit (JM339146) is available as of 12-17-2020 with
an additional savings of \$6000.00

SUBTOTAL

39,806.00

TAX

0.00

TOTAL

\$39,806.00

Accepted By

Accepted Date



Agenda Item Executive Summary

Item Name Treatment Plant Channel Monster Replacement Committee or Board Board

BUDGET IMPACT

Amount:	\$39,916.96	Budgeted	\$35,000
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List what fund Sewer (Machinery & Equipment)

EXECUTIVE SUMMARY

JWC Environmental has supplied the current pricing for a new Channel Monster for the Village's Wastewater Treatment Plant (WWTP).

This piece of equipment is placed within the flow to grind out larger bits of debris, so they can pass more easily through pumps and the treatment process. The current equipment from 2014 in its place is in disrepair, and this piece of equipment will be able to be utilized once the Treatment Plant is upgraded. The equipment assists the Village in maintaining compliance with the Environmental Protection Agency's limits on effluent.

The FY 2020-21 budget provides \$35,000.00 for the purchase of a new channel monster that replaces the 2014 Channel Monster. The equipment is slightly above budget after installation at \$39,916.96, but is still within the overall Machinery & Equipment budget due to earlier purchases coming under budget. JWC Environmental is the sole proprietor of this equipment.

RECOMMENDATION

Staff recommends approval of the purchase of the new JWC Environmental Channel Monster.

ATTACHMENTS (PLEASE LIST)

Memo
Proposal

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- ✓ Motion: **MOVE TO APPROVE THE PURCHASE OF ONE NEW JWC ENVIRONMENTAL CHANNEL MONSTER**

Staff: Dan Dinges, Director of Public Works

Date: 1/11/2021

Memo

To: Paula Schumacher, Village Administrator
From: Dan Dinges, Director of Public Works
Subject: **Treatment Plant Channel Monster Replacement**
Date: January 11, 2021

JWC Environmental has supplied the current pricing for a new Channel Monster for the Village's Wastewater Treatment Plant (WWTP).

This piece of equipment is placed within the flow to grind out larger bits of debris, so they can pass more easily through pumps and the treatment process. The current equipment from 2014 in its place is in disrepair, and this piece of equipment will be able to be utilized once the Treatment Plant is upgraded. The equipment assists the Village in maintaining compliance with the Environmental Protection Agency's limits on effluent.

The FY 2020-21 budget provides \$35,000.00 for the purchase of a new channel monster that replaces the 2014 Channel Monster. The equipment is slightly above budget at \$39,916.96, but is still within the overall Machinery & Equipment budget due to savings on earlier purchases coming under budget. JWC Environmental is the sole proprietor of this equipment.

RECOMMENDATION

Staff recommends approval of the purchase of the new JWC Environmental Channel Monster.

Motion

MOTION TO APPROVE THE PURCHASE OF ONE NEW JWC ENVIRONMENTAL CHANNEL MONSTER.



FLOW-TECHNICS, INC.

PROPOSAL

Bartlett WWTP
1150 Bittersweet Drive
Bartlett, IL. 60103
Attn.: John Pullia

January 6, 2021

Re: Channel Monster Renew

JWC Environmental

We are pleased to offer the following proposal for your consideration:

Qty 1 - JWC - CDD4016-XDS2.0 Channel Monster WR Renew
17T Wipes Ready Serrated Cam Cutters with knurled spacers
1:1 Stack Hardened Alloy Steel
Buna N Elastomers
Cork & Rubber Gaskets
Vertical Shaft support with grease line
Less Torque Motor
Less Reducer
Less Spool
12mm (1/2") Perforated Drum
Paint Epoxy Green
Grinder SN: 110843-1-1

Qty 1 - Tariff Surcharge

Qty 1 - Shipping & Handling

Qty 1 - Labor to remove and install new unit

Price \$ 39,916.96

TERMS & CONDITIONS:

Payment: Net 30 Days.
Prices: Valid for 30 days from date of this proposal.
F.O.B.: Factory - Included to jobsite

Respectfully submitted,
FLOW-TECHNICS, INC.

Michael E. Carney

Michael E. Carney

181 Ontario Street • Frankfort, IL 60423 • (815) 277-2600 • Fax (815) 534-5311
Indiana (574) 299-2600 • Indiana Fax (574) 656-4406
Website: www.flowtechnics.com • Email: info@flowtechnics.com