



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**July 21, 2020**

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1. CALL TO ORDER

President Wallace called the regular meeting of July 21, 2020 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m. and NOTICE IS HEREBY GIVEN pursuant to Section 7(e) of the Open Meetings Act as set forth in Senate Bill 2135 signed by Governor J.B. Pritzker on June 12, 2020, making it effective upon said signing (“SB 2135”), that the regular meeting of the Village President and Board of Village Trustees of the Village of Bartlett (the “Village Board”) scheduled to be held on July 21, 2020 at 7:00 p.m. at the Bartlett Municipal Building, 228 South Main Street, Bartlett, Illinois, may be conducted by audio or video conference without a physical quorum of the members of the Village Board present because an in-person meeting is not practical or prudent due to a disaster, that being COVID-19 pandemic and the applicable restrictions imposed under various laws rules, restrictions, Executive Orders and/or announcements issued by Illinois Governor J.B. Pritzker and/or Ngozi O. Ezike MD, Director of the Illinois Department of Public Health, including without limitation “Restore Illinois: A Public Health Approach to Safely Reopen Our State”, which currently limits gatherings to the lesser of 50 people or 50% of the capacity of the meeting room as a public health measure.

2. ROLL CALL

PRESENT: Trustees Carbonaro, Deyne, Gabrenya, Hopkins, Reinke and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Tony Fradin, Sr. Management Analyst Sam Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Director of Public Works Dan Dinges, Planning & Development Director Roberta Grill, Building Director Brian Goralski, Head Golf Professional Phil Lenz, Police Chief Patrick Ullrich, Deputy Chief Jim Durbin, Deputy Chief Geoff Pretkelis, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

3. INVOCATION – Pastor Mike Boyle from the Village Church of Bartlett gave the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the Agenda are considered to be routine and will be enacted by one motion. He further stated that there



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will be no separate discussion of these items unless a Board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the Agenda. He asked if there were any items a Board member wished to remove from the Consent Agenda, or any items a Board member wished to add to the Consent Agenda.

Trustee Gabrenya stated that she would like to add Item 1 under Community & Economic Development, Ordinance 2020-61, an Ordinance Approving an Amendment to the Real Estate Sale and Purchase Agreement Between More Dusty, LLC and the Village of Bartlett to the Consent Agenda.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to approve the Consent Agenda, and the items designated to be approved by consent therein.

Trustee Deyne moved to Amend the Consent Agenda and that motion was seconded by Trustee Carbonaro.

**ROLL CALL VOTE TO AMEND THE CONSENT AGENDA AND CONSENT ITEMS THEREIN**

AYES: Trustees Carbonaro, Deyne, Gabrenya, Hopkins, Reinke  
NAYS: None  
ABSENT: None  
**MOTION CARRIED**

Trustee Deyne moved to approve the Amended Consent Agenda and that motion was seconded by Trustee Hopkins.

**ROLL CALL VOTE TO APPROVE THE AMENDED CONSENT AGENDA AND CONSENT ITEMS THEREIN**

AYES: Trustees Carbonaro, Deyne, Gabrenya, Hopkins, Reinke  
NAYS: None  
ABSENT: None  
**MOTION CARRIED**

6. MINUTES – Covered and approved under the Consent Agenda.
7. BILL LIST – Covered and approved under the Consent Agenda.



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**8. TREASURER'S REPORT**

Finance Director Todd Dowden stated that this was the May 2020 Treasurer's Report. He stated that in regard to the revenue sources and the pandemic, a lot of local towns are suffering but overall our local revenue has been holding up pretty good. The one area is the income tax sharing from the State and for the month of May they received \$415,000 which is down from \$827,000 last year. That is 50% or \$412,000 and is mainly due to the extension of the April 15<sup>th</sup> deadline. June and July income tax received was pretty even, based on the State saying that it is from taxes being filed later and also the \$600 extra per week paid on unemployment which is also taxable. So far, they are just around \$400,000 short on income taxes year-to-date. He then presented the Municipal Sales Tax Report through March 2020 and stated that it totaled \$160,850 and was up \$4,656 from the previous month last year or 3%. Moving forward, they are down about 3% in sales tax for March and April. Motor Fuel Tax distribution through April 2020 totaled \$122,218, compared to \$91,212 last year. The MFT portion was \$73,201 and was down about \$18,000 compared to last years MFT distribution and \$49,000 was received from the renewal fund. Going forward, MFT has been short about \$20,000 per month compared to last year.

**9. PRESIDENT'S REPORT**

President Wallace stated that he and the Trustee's all wore blue today in support of the police force. He introduced the presentation of the CALEA Award and asked the accreditation manager to proceed.

Larry Pincsak, Accreditation Manager for the Bartlett Police Department stated that he has worked at the police department for the past year and a half and he would like to speak to about what accreditation is and what it means for our village and the police department.

They belong to an organization called the Commission on Accreditation for Law Enforcement Agencies, better known as CALEA. CALEA was created in 1979 as a credentialing authority for police departments across the country. In the 1960's and 1970's, with all the social turmoil in America, it was believed that police departments should set a goal to become more professional, by being better educated, better governed by rules, and better managed. At that time, there was no professional credentialing in law enforcement. Several major law enforcement organizations got together and formed CALEA. They developed a manual of professional standards which member agencies were expected to follow and be assessed on.

Bartlett Police Department joined CALEA in May, 1995 under Chief Dan Palmer. They achieved their initial accreditation in November, 1997 and since then have reaccredited seven times. The accreditation process includes a complete review of policies and



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compliance with CALEA standards. They have to provide annual proofs of compliance for each standard. Currently, there are 459 standards, of which they are required to comply with 392. Some standards do not apply to the functions of the Bartlett Police Department. During the final year of each accreditation cycle, they receive a four-day visit by trained CALEA assessors from other parts of the country, who review policies, interview key department members, village officials, and persons outside the department, to ensure they are following the standards. The site-based assessment process also now includes in-depth examinations of areas of focus decided upon by the department and the assessors. Their written report is forwarded to CALEA for review by a committee of CALEA commissioners. They are then required to attend a CALEA conference and appear at a hearing before CALEA commissioners. The hearing lasts about twenty minutes and if they successfully complete the hearing, the Commission makes a motion to accredit them. The last assessment process was in 2019 and concluded with their attendance at the CALEA conference in Covington, Kentucky in November. We now are in the first year of our new assessment cycle, which will involve annual web-based reviews by a CALEA assessor and a site-based visit by assessors in July, 2023. Our work to maintain accreditation never stops.

This is a rigorous process and he pointed out, a voluntary process. Only between three and four percent of law enforcement agencies in the United States choose to join CALEA and subject themselves to the regular outside reviews, policy updates, and considerable expense involved in becoming accredited. Currently, there are close to one thousand police departments in the U.S., Canada, Mexico and the Caribbean that are CALEA clients and are either seeking accreditation or maintaining it. There are only forty-eight awarded agencies in Illinois at this time and seven more are seeking initial accreditation.

One measure of how important it is to be accredited is the risk management it provides to a police department. Having current, well-written, and well-trained policies help reduce liability. The Village of Bartlett's risk management agency, IRMA, recently awarded them a grant to help reimburse our expenses for membership in CALEA, as IRMA recognizes how important it is to have strong policies and practices.

Another example is, during the recent civil unrest in America and the focus on law enforcement use of force practices, the Bartlett Police Department had already been in a review process for its use of force policy for many months, as a result of updates to the CALEA standards manual. They had earlier recognized the need for language related to de-escalation, chokeholds, and duty to intervene. They were able to finalize and issue our policy in June. Even then, CALEA is re-evaluating its standard language in these areas and may enact changes, in which case they will have to adapt their policy again. CALEA always wants its standards to reflect best professional practices, and this is an evolving process.



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He encouraged anyone who would like to learn more about CALEA or how Bartlett Police Department complies with CALEA standards, to view the CALEA website at [calea.org](http://calea.org), the Bartlett Police web page on accreditation, or by contacting him directly. His information is on the police department CALEA page.

Police Chief Patrick Ullrich thanked the Village Board for continuing to fund Larry's position and providing the funds to continue the CALEA re-accreditation. He thanked the Mayor and Village Administrator for attending the CALEA conference and sitting through the Hearing to see what they go through and what the CALEA Assessors say about the police department. He thanked Larry who started with them in January of 2019 and their on-site was in July. He took over for Nora Ackerley who left them in a good position and was one of the best in the business. He is thankful to have Larry and he has done a great job getting them through the CALEA process. One of the things he learned as a newer chief going through the CALEA process was that it was a little nerve racking for him going through the Public Hearing because it is an opportunity for the public, business owners, residents, to come in and comment on the police department, negative or positive. The assessors were a little surprised that 16 people showed up for the hearing and every one of the 16 people had good things to say about the department. It's just the culture of the department, not only being CALEA credited, but the extent that they have gone through to build good community relationships throughout the years. Over the 20 years that he was there, they have taught DARE in fifth grade, started a Citizens Police Academy, Teen Citizens Police Academy, National Night Out, they have SRO's in the middle and high schools, programming for senior citizens, etc. They have hit every level and different age group and demographics, so people get to meet the police in pre-school and throughout their lives. The interaction between community and the police is so important and he thinks that is one of the reasons why people were so supportive during the hearing, as they have the best national record and the highest policies. They have to prove those standards to CALEA. He stated that the police department averaged over 13,000 hours of training for the staff and they also do all the community involvement. That is what makes this department a great department and he is very proud of having the support of the Village Board and administration. The work that the men and women do at his department on a daily basis and represent the community in the best way possible and abide by those standards set forth by CALEA. He thanked everyone for their support and they are proud to have obtained their seventh reaccreditation.

Mr. Pincsak stated that their award certificate has several designations. One of them is "meritorious accreditation" which means that they have been continuously accredited for more than fifteen years. The other accreditation is "advanced accreditation" where they aim to comply with every standard that is established by CALEA. There is an option to do "basic accreditation" where you only comply with 180 standards. The Bartlett Police Department aims for and achieves close to 400 standards. The best designation is "accreditation with excellence" and that is something that the CALEA commission chooses to award them with. It is not something that you can apply for or get nominated



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for. It is up to the commission to recognize that. This designation is rare in the CALEA world. He presented the certificate to President Wallace.

Trustee Deyne thanked them for the service they provide to the residents and the community in these unstable times.

Trustee Reinke stated that he was pleased to learn that our public works department was picking up the slack for the state contractors of putting together signs in our sign shop to assist local businesses at the Route 59/Stearns intersection. He thought they should be commended for that.

10. TOWN HALL

**Jay Langfelder, 1665 Penny Lane**

Mr. Langfelder commended the police department because at Hawk Hollow School on Monday morning, he was walking his dog and noticed graffiti on one of the south walls of the school. Someone spray-painted graffiti up and down. The police responded within a half-hour and by the next day, all the graffiti was removed from the building. He felt it was important to maintain the cleanliness of our community in Bartlett.

11. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that there was no report.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GABRENYA

Trustee Gabrenya stated that Ordinance 2020-61 an Ordinance Approving an Amendment to the Real Estate Sale and Purchase Agreement Between More Dusty, LLC and the Village of Bartlett and Resolution 2020-64-R, Resolution Approving of the Listing Extension Agreement to the Exclusive Right to Sell Contract Between the Village of Bartlett and SVN Landmark Commercial Real Estate, LLC were covered and approved under the Consent Agenda.

C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne presented Ordinance 2020-62, an Ordinance Approving Second Amended Estimated Redevelopment Project Costs in the Bartlett Quarry Redevelopment Plan.

Finance Director Todd Dowden stated that back in the Committee meeting on July 7<sup>th</sup>, they reviewed an ordinance approving of the amendment to the TIF budget. In 1999, the budget was \$30 million dollars (in 1999 dollars). The TIF Act allows for the budget to be



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increased by inflation plus 5%. In 2016, it was increased to \$44 million dollars and right now the developer, Elmhurst Chicago Stone, are seeking an additional reimbursement amount up to \$3 million dollars to complete the cost of the business park. This second amendment to the TIF budget would increase the budget to \$48 million dollars (consumer price index plus 5%). The main thing that the \$3 million dollars would do is to complete lot number eight, which is where the concrete batch plant is and also plan a restoration for the facility. The next step after this is to notify the taxing districts and amend the redevelopment agreement. We would then issue a developer note not to exceed \$3 million.

Trustee Deyne moved to approve Ordinance 2020-62, an Ordinance Approving Second Amended Estimated Redevelopment Project Costs in the Bartlett Quarry Redevelopment Plan and that motion was seconded by Trustee Carbonaro.

**ROLL CALL VOTE TO APPROVE ORDINANCE 2020-62, APPROVING SECOND AMENDED ESTIMATED REDEVELOPMENT COST IN BARTLETT QUARRY PLAN**

**AYES:** Trustees Carbonaro, Deyne, Gabrenya, Hopkins, Reinke, President Wallace

**NAYS:** Trustee Hopkins

**ABSENT:** None

**MOTION CARRIED**

Trustee Deyne stated that Resolution 2020-65-R, a Resolution Approving of Disbursement Request for Payout No. 18 from the Subordinate Lien Tax Increment Revenue Note, Series 2016 for the Elmhurst Chicago Stone Bartlett Quarry Redevelopment Project and Resolution 2020-66-R, a Resolution Approving a Software Services Agreement and an Order Form for Professional Statement of Work Between OpenGov, Inc. and the Village of Bartlett were covered and approved under the Consent Agenda.

**D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN REINKE**

Trustee Reinke stated that there was no report.

**E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARBONARO**

Trustee Carbonaro congratulated the entire police department.

He presented Resolution 2020-63-R, a Resolution Approving the Intergovernmental Agreement for Participation in DuPage County Local Government COVID-19 Reimbursement Program.



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Trustee Carbonaro moved to approve Resolution 2020-63-R, a Resolution Approving the Intergovernmental Agreement for Participation in DuPage County Local Government COVID-19 Reimbursement Program and that motion was seconded by Trustee Deyne.

**ROLL CALL VOTE TO APPROVE RESOLUTION 2020-63-R, APPROVING IGA WITH DUPAGE COUNTY COVID-19 REIMBURSEMENT PROGRAM**

**AYES:** Trustees Carbonaro, Deyne, Gabrenya, Hopkins, Reinke

**NAYS:** None

**ABSENT:** None

**MOTION CARRIED**

**F. PUBLIC WORKS COMMITTEE**

President Wallace stated that Resolution 2020-67-R, a Resolution Authorizing the Execution of the Intergovernmental Agreement Between the Wayne Township Road District and the Village of Bartlett for Equipment Sharing; Resolution 2020-68-R, a Resolution Approving of the Agreement Between the Village of Bartlett and CAM, LLC for the 2020 Pavement Preservation Treatment Project; Resolution 2020-69-R, a Resolution Authorizing Participation in the ComEd Green Region Program for the Creek Restoration Project were covered and approved under the Consent Agenda.

**12. NEW BUSINESS**

President Wallace stated that this will be our last hybrid meeting and he will not approve another one. He asked the Trustees to be prepared to be live at the next meeting.

Village Administrator Paula Schumacher stated that the Mayor designated this meeting to have an electronic quorum due to COVID and the ability to attend due to health concerns or other restrictions.

**13. QUESTION/ANSWER PRESIDENT & TRUSTEES - None**

**14. ADJOURN TO COMMITTEE OF THE WHOLE MEETING**

President Wallace stated that they would be going directly into the Committee of the Whole meeting following adjournment.

There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting and that motion was seconded by Trustee Carbonaro.





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ROLL CALL VOTE TO ADJOURN

AYES: Trustees Carbonaro, Deyne, Gabrenya, Hopkins, Reinke

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 7:34 p.m.

Lorna Gilles  
Village Clerk