



**VILLAGE OF BARTLETT
COMMITTEE MINUTES
May 5, 2020**

President Wallace called the Committee of the Whole meeting to order at 8:33 p.m. and is broadcasting live via Zoom Meeting video conferencing in order to comply with the shelter in place order issued by Governor JB Pritzker. (Village Hall closed due to the Village President's Declaration of Local Disaster and Public Health Emergency Order)

PRESENT: Chairmen Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Sr. Management Analyst Sam Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Assistant Finance Director Matt Coulter, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Planning & Development Director Roberta Grill, Building Director Brian Goralski, Police Chief Patrick Ullrich, Deputy Chief Geoff Pretkelis, Village Attorney Bryan Mraz and Village Clerk Lorna Giles

LICENSE & ORDINANCE, CHAIRMAN REINKE

Chairman Reinke stated that there is a memo outlining some of the items that were added to the strategic plan.

Assistant Village Administrator Scott Skrycki stated that before them tonight is the 2021 Strategic Plan. He stated that this plan was derived from February 2017, when the Village Board elected to create a new strategic plan that involved the entire community. Staff was to seek guidance from all stakeholders, including the business community, taxing bodies, civic groups, staff from frontline all the way up to directors as well as residents.

After the data was collected and analyzed the plan was put into four categories which included short-term routine, short-term complex, long-term routine, and long-term complex.

The plan before them this evening sees a few changes from last year's plan. Those changes focused on infrastructure, connectivity, as well as TOD implementation. The changes in terms of infrastructure are really after-the-fact thoughts from Lake Michigan water and really what they are is land-use opportunities and those of the future of the Oneida Water Tower, as well as the well house to the north and south of village hall. In terms of connectivity, you will see a special community event that connects the east to the west side as well as physical connectivity. They are looking at an idea to go over or under Route 59, connecting the two sections of town. Finally, is further implementation of the TOD plan.



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Chairman Hopkins asked for a brief overview on why we don't need the Oneida Water Tower.

Public Works Director Dan Dinges stated that with the change to Lake Michigan water, it raises some questions on what we want to do with those sites. They do have a future water tower plan, based on demand and growth. The reason they are considering Oneida is that 4-5 years ago they put it out to bid for repainting. It came in higher than the budget so it was postponed. It has been on the list to be painted and the estimated cost is approximately \$800,000. Before they spend \$800,000 on painting, he wanted to raise this as an opportunity. It is a 500,000 gallon tank but the issue they have with the Oneida Tower is that it is lower than the other towers, it limits them on the flexibility of the other towers. Ideally, that tower would be raised and to do that, it would be incorporated into another future tower. This current site is in the downtown and in the Metra parking area. It could be a future site for redevelopment and if this was something that the board is interested in, he wanted them to see the opportunity for freeing up future commercial or parking deck opportunities.

Chairman Camerer asked for an estimate on what it would cost for a new tower.

Mr. Dinges stated that they would look at a 1.5 million gallon tower and it would be in the \$2-\$3 million dollar range. As far as sites go, he would recommend replacing the Kent Water Tower (200,000 gallon tower) - did not know how the neighbors would view this larger tank. There is also a site located south of the fire station on W. Bartlett Rd. along Spitzer.

Chairman Hopkins asked about the cost to demolish the tower.

Mr. Dinges stated that if the Board directed, he would acquire these figures.

Chairman Hopkins stated that he was not interested in spending any money at the current time.

President Wallace stated that he didn't think anyone was interested in spending money but he is not interested in painting a water tower for \$800,000.

Ms. Schumacher stated this was in the long term (3-5 year) plan so they did not have to decide tonight.

Mr. Dinges stated that the well house on the north side of village hall in the public parking lot is where the wells actually sit. These are no longer needed with the Lake Michigan project. They could keep them for backup but they are actually very low producers. Wells four and six over on Stearns Road are the main backup source. Therefore, these wells could be abandoned and the building could be demolished to create additional parking



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along the north side. The building to the south also has a reservoir and because we don't need the wells we don't need the well house with the iron filter or the reservoir. It is another site that could be used for future commercial if the village chose to clean it up and sell it or remove and create additional parking.

Chairman Hopkins asked about #20 (below). Develop an overall village-wide technology master plan.

Ms. Schumacher stated that a number of years ago they had a technology master plan that kind of looked at the long-term technology needs of the Village and phased-in how they would implement those things. That original plan was quite old and predated GIS and a lot of the smartphone technology. She found that that plan was very helpful in guiding how they thought about technology and the implementation of technology. She really wanted the IT and finance department as well as department heads to put together another long-range plan to guide those uses and also structuring a plan to implement those. Technology is one of the more expensive things that they purchase and she wanted to do it in a thoughtful cohesive manner.

Chairman Deyne moved to adjourn and that motion was seconded by Chairman Carbonaro.

ROLL CALL VOTE TO ADJOURN

AYES: Chairmen Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke
NAYS: None
ABSENT: None
MOTION CARRIED

The meeting was adjourned at 8:46 p.m.

Lorna Giles
Village Clerk



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Village of Bartlett Strategic Plan

Short-Term Routine - 1 to 3 Years

1. Enhance public awareness via an education campaign to increase residents' awareness of Village services, activities, funding, etc.
2. Enhance community events.
3. Undertake a comprehensive review of building permit and development process
4. Maintain fiscal position and budget stability and enhance Village's fiscal profile and Financial strength.
5. Maintain or enhance Village standards for service delivery.

Short-Term Complex - 1 to 3 Years

6. Develop a business development strategy focused on attracting and incentivizing an additional grocery store to town.
7. Develop a business recruitment strategy to attract developers to invest in the downtown area and provide options for businesses to locate to Bartlett.
8. Develop strategies for development of Railroad Avenue vacancies.
9. Develop community branding plan.
10. Work to improve retail business profile in the Village.
11. Revisit, refine and execute the Village's overall economic development incentives.
12. Event connecting east and west sides of Bartlett. – **NEW**.

Long-Term Routine - 3 to 5 Years

13. Improve Village bike and pedestrian pathways and routes.
14. Examine service delivery methods and approaches.
15. Determine the need for the Oneida Water Tower- **NEW**.
16. Evaluate use of well house on the north side of village hall's visitor parking lot- **NEW**.
17. Evaluate use of well house south of village hall- **NEW**.

Long-Term Complex - 3 to 5 Years

18. Develop a long-term plan to refurbish/rebuild the Village's sewage treatment plant.
19. Develop a strategy to identify and complete roadway improvement and traffic mitigation programs and design.
20. Develop an overall Village-wide technology master plan.
21. Redevelop/revitalize open lot and other sites along Lake Street and Route 59.
22. Work with IDOT to improve traffic safety along Route 59.
23. Evaluate Bike/pedestrian connectivity under/over Route 59- **NEW**.
24. Further implementation of TOD Plan- **NEW**.