

VILLAGE OF BARTLETT
BOARD AGENDA
FEBRUARY 4, 2020
7:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. INVOCATION
4. PLEDGE OF ALLEGIANCE
5. *CONSENT AGENDA*

All items listed with an asterisk are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the General Order of Business and considered at the appropriate point on the agenda.*

- *6. MINUTES: Board and Committee Minutes – January 21, 2020
- *7. BILL LIST: February 4, 2020
8. TREASURER'S REPORT: None
9. PRESIDENT'S REPORT: None
10. QUESTION/ANSWER: PRESIDENT & TRUSTEES
11. TOWN HALL: (Note: Three (3) minute time limit per person)
12. STANDING COMMITTEE REPORTS:

A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS

- *1. Ordinance Amending the Bartlett Municipal Code Title 10 Zoning to Add Regulations for the Establishment of Trailer and Semi-Trailer Storage Lots
- *2. Ordinance Amending the Bartlett Municipal Code Title 3 Business and License Regulations by Adding Chapter 33: Trailer and Semitrailer Storage Lot and Service Tax

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GABRENYA

1. None

C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

- *1. Resolution Approving of Certificate of Expenditure No. 5 in the Amount of \$663,300 for the Subordinate Lien Tax Increment Revenue Note, Series 2009, for the Bluff City Quarry Redevelopment Project

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN REINKE

1. None

E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARBONARO

1. None

F. PUBLIC WORKS COMMITTEE, CHAIRMAN CAMERER

- *1. Resolution Authorizing the use of Motor Fuel Tax Funds in the Amount of \$2,950,000 for the FY2020/21 MFT Program
2. Resolution Approving of a Professional Services Agreement Between the Village of Bartlett and V3 Companies for Engineering and Design Services for the South Oak Avenue Parking Lot Project

13. NEW BUSINESS
14. QUESTION/ANSWER: PRESIDENT & TRUSTEES
15. ADJOURNMENT



VILLAGE OF BARTLETT
BOARD MINUTES
January 21, 2020

1. CALL TO ORDER

President Wallace called the regular meeting of January 21, 2020 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m. in the Council Chambers.

2. ROLL CALL

PRESENT: Trustees Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Sr. Management Analyst Sam Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Planning & Development Services Director Roberta Grill, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Building Director Brian Goralski, Grounds Superintendent Kevin DeRoo, Police Chief Patrick Ullrich, Deputy Chief Geoff Pretkelis, Deputy Chief Jim Durbin, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

3. INVOCATION – Pastor Michael Fuelling from the Village Church of Bartlett gave the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the Agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a Board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the Agenda. He asked if there were any items a Board member wished to remove from the Consent Agenda, or any items a Board member wished to add to the Consent Agenda.

Trustee Gabrenya stated that she would like to add Item 2 under Community & Economic Development, Resolution 2020-08, a Resolution Approving of the Donation Agreement for Rotary Street Clock Between the Village of Bartlett and the Rotary Club of Bartlett, IL USA to the Consent Agenda.

Trustee Reinke stated that he would like to add Items 1-3 under License & Ordinance, Ordinance 2020-09, an Ordinance Creating a Class B Liquor License (Dorothy's Café);



**VILLAGE OF BARTLETT
BOARD MINUTES
January 21, 2020**

O'Hare's Pub Class J Liquor License Request (St. Patrick's Weekend); O'Hare's Pub Class J Liquor License Request (St. Patrick's Day) to the Consent Agenda.

Trustee Camerer stated that he would like to add Item 1 under Public Works, Ordinance 2020-10-R, a Resolution Approving of the Second Amendment to Sewer Service Agreement with Bartlett, Illinois to the Consent Agenda.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to approve the Amended Consent Agenda, and the items designated to be approved by consent therein.

Trustee Deyne moved to Amend the Consent Agenda and that motion was seconded by Trustee Carbonaro.

ROLL CALL VOTE TO AMEND THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke
NAYS: None
ABSENT: None
MOTION CARRIED

Trustee Camerer moved to approve the Amended Consent Agenda and that motion was seconded by Trustee Deyne.

ROLL CALL VOTE TO APPROVE THE AMENDED CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Camerer, Carbonaro, Deyne, Gabrenya, Reinke
NAYS: Trustee Hopkins
ABSENT: None
MOTION CARRIED

[The "Nay" vote by Trustee Hopkins signifies that he votes "No" to all items on the Consent Agenda]

6. MINUTES

Trustee Deyne moved to approve the Board and Committee Minutes from January 7, 2020 and that motion was seconded by Trustee Carbonaro.



**VILLAGE OF BARTLETT
BOARD MINUTES
January 21, 2020**

ROLL CALL VOTE TO APPROVE THE BOARD AND COMMITTEE MINUTES FROM JANUARY 7, 2020.

AYES: Trustees Camerer, Carbonaro, Deyne, Gabrenya, Hopkins
NAYS: None
ABSENT: None
ABSTAIN: Trustee Reinke
MOTION CARRIED

7. BILL LIST – Covered and approved under the Consent Agenda.

8. TREASURER'S REPORT

Finance Director Todd Dowden stated that this was the November, 2019 Treasurer's Report. He then presented the Municipal Sales Tax Report through September, 2019, and stated that it totaled \$227,334 and was up \$11,412 (5%) from the previous month last year. Motor Fuel Tax distribution through October, 2019 totaled \$136,575, of that \$80,926 was the old MFT tax and \$55,000 is the new method with the extra tax.

9. PRESIDENT'S REPORT

President Wallace read Proclamations in recognition of three individuals with 40 years of service that have volunteered their services to the village:

Gerald Kubaszko from the Economic Development Commission
James Lemberg from the Plan Commission
Michael Werden from the Zoning Board of Appeals

President Wallace stated that a lot of people ask why Bartlett has that "home town" feel and he attributes that to these three gentlemen. Their tenure has been tremendous and one of the ingredients to our "home town" feel.

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES - None

11. TOWN HALL - None

12. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that there was no report.



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BOARD MINUTES
January 21, 2020

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GABRENYA

Trustee Gabrenya stated that the 120 Live BEDA Grant and Resolution 2020-08, a Resolution Approving of the Donation Agreement for Rotary Street Clock Between the Village of Bartlett and the Rotary Club of Bartlett, IL USA were covered and approved under the Consent Agenda.

C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne stated that there was no report.

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN REINKE

Trustee Reinke stated that Ordinance 2020-09, an Ordinance Creating a Class B Liquor License (Dorothy's Café); O'Hare's Pub Class J Liquor License Request (St. Patrick's Weekend); O'Hare's Pub Class J Liquor License Request (St. Patrick's Day) were covered and approved under the Consent Agenda.

E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARBONARO

Trustee Carbonaro stated that there was no report.

F. PUBLIC WORKS COMMITTEE, CHAIRMAN CAMERER

Trustee Camerer stated that Ordinance 2020-10-R, a Resolution Approving of the Second Amendment to Sewer Service Agreement with Bartlett, Illinois was covered and approved under the Consent Agenda.

13. NEW BUSINESS

- A. President Wallace stated that if there were no objections from the Board he would issue the Class A liquor license for 120 Live. He stated that he would issue that license.
- B. President Wallace stated that if there were no objections from the Board he would issue the Class B liquor license for Dorothy's Café. He stated that he would issue that license.

Trustee Hopkins stated that with the ever-rising water and sewer rates, it doesn't seem like they will be coming down anytime soon and he knew that a lot of it is due to the Lake Michigan water transition. Is there a way for staff to look at other ways of funding water and sewer besides user fees. Perhaps taking money from other funds to pay for debt



VILLAGE OF BARTLETT
BOARD MINUTES
January 21, 2020

services on those particular funds. He asked to talk about this at a future Committee meeting.

President Wallace suggested bringing this up at strategic planning this weekend.

Trustee Gabrenya stated that one of the items on consent this evening was an agreement between the Village of Bartlett and Bartlett Rotary. The Rotary Club has committed to installing a clock in the Town Center and it is something that many of their proud rotarian members have been working on for quite some time. They have dedicated a lot of time and energy in fundraising efforts to bring this beautiful clock into the Town Center. This is going to be a traditional Rotary clock façade as seen in many other communities around the world. She was proud that the Village allowed them to put this beautiful clock in the Town Center.

President Wallace asked if they should let the public know if there are any additional spaces available.

Suzy Sias on behalf of the Bartlett Rotary Club stated that the clock will have some plaques on the sides of it and they are selling space where people can put their names. They are \$250 for a smaller spot and \$1,000 for a larger one. They are still offering the first rights to Rotary and they expect to roll it out to the public soon.

Trustee Gabrenya stated that it is a lovely way to memorialize your family or your business with the community and they expect the clock to be standing for a very long time. She thanked Rotary and the Village for their efforts.

President Wallace stated that the clock will be located near the fountain in the Town Center and will be approximately sixteen feet tall.

14. QUESTION/ANSWER PRESIDENT & TRUSTEES - None

15. ADJOURN TO COMMITTEE OF THE WHOLE MEETING

President Wallace stated that the Board will be going into the Committee of the Whole meeting immediately following the close of this meeting and then into Executive Session to (1) Discuss Sale of Village Owned Property Pursuant to Section 2(c)6 of the Open Meetings Act; (2) Discuss Security and Public Safety Pursuant to Section 2(c)8 of the Open Meetings Act; (3) Discuss Pending, Probable or Imminent Litigation Pursuant to Section 2(c)11 of the Open Meetings Act.

There being no further business to discuss, Trustee Camerer moved to adjourn the regular Board meeting and that motion was seconded by Trustee Hopkins.



**VILLAGE OF BARTLETT
BOARD MINUTES
January 21, 2020**

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 7:18 p.m.

Lorna Giles
Village Clerk



**VILLAGE OF BARTLETT
COMMITTEE MINUTES
January 21, 2020**

President Wallace called the Committee of the Whole meeting to order at 7:19 p.m.

PRESENT: Chairmen Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke, President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Senior Management Analyst Samuel Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Planning and Development Services Director Roberta Grill, Public Works Director Dan Dinges, Public Works Engineer Bob Allen, Building Director Brian Goralski, Grounds Superintendent Kevin DeRoo, Police Chief Patrick Ullrich, Deputy Chief Geoff Pretkelis, Deputy Chief Jim Durbin, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

BUILDING & ZONING, CHAIRMAN HOPKINS

Establish Trailer/Semitrailer Storage Lots and Service Tax Text Amendment

Chairman Hopkins stated the Zoning Board of Appeals (ZBA) reviewed the text amendment and held the required public hearing. There were no members of the public that came to the meeting. The ZBA unanimously voted to approve the text amendment. He asked if anyone had anything to discuss about the item.

President Wallace asked Planning and Development Services Director Roberta Grill if there were any additional things that were discussed regarding fees.

Ms. Grill stated no.

Chairman Hopkins asked if it was consistent with other communities.

Ms. Grill stated they followed another community's ordinance.

Chairman Hopkins stated the item would be forwarded on to the Village Board for a vote.

President Wallace stated that the Committee will be adjourning to Executive Session to Discuss the Sale of Village Owned Property Pursuant to Section 2(C)6 of the Open Meetings Act, to Discuss Security and Public Safety Pursuant to Section 2(c)8 of the Open Meetings Act and to Discuss Pending, Probable or imminent Litigation Pursuant to Section 2(c)11 of the Open Meetings Act. President Wallace moved to adjourn to Executive Session. That motion was moved by Chairman Deyne and seconded by Chairman Carbonaro.

ROLL CALL VOTE TO ADJOURN THE MEETING TO EXECUTIVE SESSION



**VILLAGE OF BARTLETT
COMMITTEE MINUTES
January 21, 2020**

AYES: Trustee Gabrenya, Hopkins, Reinke, Camerer, Carbonaro, and Deyne
NAYS: None
ABSENT: None
MOTION CARRIED

The meeting adjourned at 7:21 p.m.

President Wallace called the Committee of the Whole meeting to order at 8:41 p.m.

PRESENT: Trustee Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke and President Wallace

ABSENT: None

President Wallace moved to adjourn the Committee of the Whole Meeting. That motion was moved by Chairman Carbonaro and seconded by Chairman Reinke.

ROLL CALL VOTE TO ADJOURN THE MEETING

AYES: Trustee Carbonaro, Deyne, Gabrenya, Hopkins, Reinke, and Camerer
NAYS: None
ABSENT: None
MOTION CARRIED

The meeting adjourned at 8:41 p.m.

Sam Hughes
Deputy Village Clerk

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 2/4/2020

100-GENERAL FUND REVENUES

430310-TOWING/IMPOUNDING FEES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BLAS FLORES	ADMINISTRATIVE TOW FEE REFUND	500.00
	INVOICES TOTAL:	500.00

1100-VILLAGE BOARD/ADMINISTRATION

523100-ADVERTISING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EFFECTV	ADVERTISING	1,144.50
1 EFFECTV	ADVERTISING	250.00
	INVOICES TOTAL:	1,394.50

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	BABY CHANGING STATION	155.38
1 WAREHOUSE DIRECT	NOTEBOOKS	8.02
1 WAREHOUSE DIRECT	ADDRESS LABELS/EASEL PADS	114.09
	INVOICES TOTAL:	277.49

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BARTLETT ROTARY CLUB	QUARTERLY DUES	195.00
1 ILLINOIS MUNICIPAL LEAGUE	MEMBERSHIP DUES	2,500.00
	INVOICES TOTAL:	2,695.00

1200-PROFESSIONAL SERVICES

523400-LEGAL SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CLARK BAIRD SMITH LLP	LEGAL SERVICES	2,948.75
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	925.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	900.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	150.00
	INVOICES TOTAL:	4,923.75

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 METRA	SPAULDING ROAD QUIET ZONE	70,347.04
	INVOICES TOTAL:	70,347.04

1210-LIABILITY INSURANCE

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 2/4/2020

544200-LIABILITY INS DEDUCTIBLE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTERGOVERNMENTAL RISK MGMT AGENCY	DECEMBER DEDUCTIBLES	50,816.57
INVOICES TOTAL:		50,816.57

1400-FINANCE

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	WIRELESS MOUSE	83.99
1 WAREHOUSE DIRECT	HAND SOAP/CLEANING SUPPLIES	6.47
1 WAREHOUSE DIRECT	PAPER TOWELS/CLEANING SUPPLIES	17.08
1 WAREHOUSE DIRECT	ADDING MACHINE TAPE/SUPPLIES	107.18
INVOICES TOTAL:		214.72

532300-POSTAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 U S POSTAL SERVICE	POSTAGE FOR METER	5,000.00
INVOICES TOTAL:		5,000.00

1500-PLANNING & DEV SERVICES

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES	57.76
INVOICES TOTAL:		57.76

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	DOCUMENT SCANNER	306.97
INVOICES TOTAL:		306.97

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTERGOVERNMENTAL RISK MGMT AGENCY	SUPPLEMENTAL BOND	1.00
INVOICES TOTAL:		1.00

1600-BUILDING

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES	242.30
INVOICES TOTAL:		242.30

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 2/4/2020

1 WAREHOUSE DIRECT	STAMPS/HIGHLIGHTERS	21.81
INVOICES TOTAL:		21.81

1700-POLICE

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	CABLE SERVICE	136.57
1 VERIZON WIRELESS	WIRELESS SERVICES	812.86
INVOICES TOTAL:		949.43

522700-COMPUTER SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	COLOR INKJET PRINTER	179.99
INVOICES TOTAL:		179.99

523100-ADVERTISING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EXAMINER PUBLICATIONS INC	CROSSING GUARD HELP WANTED AD	100.00
INVOICES TOTAL:		100.00

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HAWK FORD OF ST CHARLES	VEHICLE MAINTENANCE	422.00
1 HAWK FORD OF ST CHARLES	VEHICLE MAINTENANCE	1,186.79
1 HAWK FORD OF ST CHARLES	VEHICLE MAINTENANCE	570.72
1 ILLINOIS SECRETARY OF	VEHICLE REGISTRATION RENEWAL	151.00
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	19.95
1 MEINEKE CAR CARE CENTER	WIPER BLADES	20.00
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	19.95
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	19.95
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	96.21
1 SOUTHERN COMPUTER WAREHOUSE	POWER SUPPLY	125.94
INVOICES TOTAL:		2,632.51

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	DIGITAL POCKET SCALES	93.52
** 1 DOGFATHER HOT DOGS	DUPAGE CHIEF EXEC BOARD LUNCH MTG	210.00
1 FLAGS USA LLC	U.S. FLAG	71.00
1 HEARTLAND ANIMAL HOSPITAL PC	LUTHER EXAM/MEDICINE	452.22
1 PRESENTA PLAQUE CORPORATION	PLAQUES	149.10
1 STATE GRAPHICS	EVIDENCE INVENTORY FORMS/LABELS	678.10
1 WAREHOUSE DIRECT	STYROFOAM CUPS/SUPPLIES	41.33
1 WAREHOUSE DIRECT	INK CARTRIDGE	122.78
1 WAREHOUSE DIRECT	TONER CARTRIDGES	730.74
1 WAREHOUSE DIRECT	INK CARTRIDGE	127.03

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 2/4/2020

1 WESTERN FIRST AID & SAFETY LLC	FIRST AID SUPPLIES	127.76
		INVOICES TOTAL: 2,803.58

530110-UNIFORMS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	SAFETY VEST	15.98
1 RAY O'HERRON CO INC	UNIFORM PATCHES	154.58
		INVOICES TOTAL: 170.56

530115-SUBSCRIPTIONS/PUBLICATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THOMSON REUTERS - WEST	MONTHLY SUBSCRIPTION	207.70
		INVOICES TOTAL: 207.70

530125-SHOOTING RANGE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	TRAINING ROUNDS	102.92
		INVOICES TOTAL: 102.92

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES	8,137.55
		INVOICES TOTAL: 8,137.55

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	WIRELESS POWERPOINT CLICKERS	29.98
1 WAREHOUSE DIRECT	STYROFOAM CUPS/SUPPLIES	91.54
1 WAREHOUSE DIRECT	HANGING FILES/SUPPLIES	190.02
1 WAREHOUSE DIRECT	BINDERS	42.62
1 WAREHOUSE DIRECT	FOLDERS/TABS/INDEX CARDS	54.14
		INVOICES TOTAL: 408.30

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTOXIMETERS INC	EQUIPMENT REPAIRS	288.50
		INVOICES TOTAL: 288.50

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALICE TRAINING INSTITUTE LLC	INSTRUCTOR CERTIFICATION TRAINING	1,390.00
1 IL ASSOC OF CHIEFS OF POLICE	CONFERENCE FEE/J DURBIN	299.00
1 IL ASSOC OF CHIEFS OF POLICE	CONFERENCE FEE/P ULLRICH	299.00
1 IL ASSOC OF CHIEFS OF POLICE	CONFERENCE FEE/G PRETKELIS	299.00
** 1 IL PUBLIC EMPLOYER LABOR RELATIONS	CONFERENCE REGISTRATION FEES	585.00
1 NORTH EAST MULTI-REGIONAL	TRAINING FEES	75.00

** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 2/4/2020**

INVOICES TOTAL: 2,947.00

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DUPAGE CO SENIOR POLICE MGMT ASSOC	MEMBERSHIP RENEWAL/W NAYDENOFF	125.00
1 DUPAGE CO SENIOR POLICE MGMT ASSOC	MEMBERSHIP RENEWAL/P RAKIEWICZ	125.00
1 DUPAGE CO SENIOR POLICE MGMT ASSOC	MEMBERSHIP RENEWAL/M RUMMELL	125.00
1 DUPAGE CO SENIOR POLICE MGMT ASSOC	MEMBERSHIP RENEWAL/K RYBASKI	125.00
1 KANE COUNTY CHIEFS OF POLICE	MEMBERSHIP RENEWAL/P ULLRICH	50.00
1 KANE COUNTY CHIEFS OF POLICE	MEMBERSHIP RENEWAL/G PRETKELIS	50.00
1 KANE COUNTY CHIEFS OF POLICE	MEMBERSHIP RENEWAL/J DURBIN	50.00
1 NORTH AMERICAN POLICE	MEMBERSHIP RENEWAL/M KMIECIK	45.00
	<u>INVOICES TOTAL:</u>	<u>695.00</u>

543900-COMMUNITY RELATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ROSE PARTY RENTAL	HELIUM TANK RENTAL/OPEN HOUSE	324.00
1 PATTI ANN UMMEL	FACE PAINTING/OPEN HOUSE	350.00
1 VOSS SIGNS LLC	TEMPORARY NO PARKING SIGNS	692.50
	<u>INVOICES TOTAL:</u>	<u>1,366.50</u>

544001-PRISONER DETENTION

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ULINE	COMPUTER CARTRIDGE	310.14
	<u>INVOICES TOTAL:</u>	<u>310.14</u>

545100-EMERGENCY MANAGEMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	USB FLASH DRIVES	28.05
1 GLOBAL EQUIPMENT COMPANY INC	DRY ERASE WHITEBOARDS	838.04
	<u>INVOICES TOTAL:</u>	<u>866.09</u>

545200-POLICE/FIRE COMMISSION

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALEXIAN BROTHERS CORPORATE	PERSONNEL TESTING	93.00
	<u>INVOICES TOTAL:</u>	<u>93.00</u>

1800-STREET MAINTENANCE

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	23.39
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	154.22
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	20.29
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	2,571.93
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	64.58
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	8,634.36

** Indicates pre-issue check.

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 INVOICES DUE ON/BEFORE 2/4/2020

1 NICOR GAS	GAS BILL	596.68
1 NICOR GAS	GAS BILL	723.20
1 NICOR GAS	GAS BILL	737.18
INVOICES TOTAL:		13,525.83

524230-SNOW PLOWING CONTRACTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AJD CONCRETE CONSTRUCTION CORP	SNOW PLOWING SERVICES	1,935.00
1 AJD CONCRETE CONSTRUCTION CORP	SNOW PLOWING SERVICES	3,330.00
1 VIRGILIO CARDENAS	SNOW PLOWING SERVICES	945.00
1 VIRGILIO CARDENAS	SNOW PLOWING SERVICES	1,620.00
1 CORNERSTONE LAND & LAWN INC	SNOW PLOWING SERVICES	3,150.00
1 CORNERSTONE LAND & LAWN INC	SNOW PLOWING SERVICES	4,950.00
1 HENSON CONCRETE CONSTRUCTION	SNOW PLOWING SERVICES	2,610.00
1 HENSON CONCRETE CONSTRUCTION	SNOW PLOWING SERVICES	4,320.00
1 S & B PLOWING & SNOW REMOVAL	SNOW PLOWING SERVICES	1,170.00
1 S & B PLOWING & SNOW REMOVAL	SNOW PLOWING SERVICES	1,620.00
INVOICES TOTAL:		25,650.00

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KAMMES AUTO & TRUCK REPAIR INC	VEHICLE MAINTENANCE	225.00
1 KAMMES AUTO & TRUCK REPAIR INC	VEHICLE MAINTENANCE	125.00
1 POMP'S TIRE SERVICE INC	FLAT TIRE REPAIRS	461.50
1 POMP'S TIRE SERVICE INC	FLAT TIRE REPAIRS	453.00
1 POMP'S TIRE SERVICE INC	TIRE REPLACEMENTS	505.92
INVOICES TOTAL:		1,770.42

527100-SERVICES TO MAINTAIN STREETS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	504.00
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	588.00
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	364.00
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	756.00
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	420.00
INVOICES TOTAL:		2,632.00

527110-SVCS TO MAINTAIN TRAFFIC SIGS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COOK COUNTY TREASURER	TRAFFIC SIGNAL MAINTENANCE	342.00
1 MEADE ELECTRIC CO INC	EMERGENCY SIGNAL REPAIRS	80.67
1 MEADE ELECTRIC CO INC	EMERGENCY SIGNAL REPAIRS	806.70
1 MEADE ELECTRIC CO INC	EMERGENCY SIGNAL REPAIRS	806.70
INVOICES TOTAL:		2,036.07

527112-SERVICE TO MAINTAIN STR LIGHTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ELMUND & NELSON CO	STREET LIGHT REPAIRS	360.00

** Indicates pre-issue check.

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1 ELMUND & NELSON CO	STREET LIGHT WIRING REPAIRS	3,945.00
1 ELMUND & NELSON CO	UNDERGROUND WIRING REPAIRS	1,042.25
1 STEINER ELECTRIC COMPANY	LIGHTING MATERIALS	565.82
	INVOICES TOTAL:	5,913.07

527113-SERVICES TO MAINT. GROUNDS

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 SEBERT LANDSCAPING CO	LANDSCAPE MAINTENANCE	935.00
	INVOICES TOTAL:	935.00

527140-TREE TRIMMING

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 KRAMER TREE SPECIALISTS INC	CABLE BRACING SYSTEM	760.00
	INVOICES TOTAL:	760.00

530100-MATERIALS & SUPPLIES

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 AIRGAS USA LLC	CYLINDER RENTAL	190.88
1 GRAINGER	MATERIALS & SUPPLIES	37.28
1 GRAINGER	BATTERIES	62.40
1 GRAINGER	MATERIALS & SUPPLIES	23.82
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	23.63
1 RANDALL PRESSURE SYSTEMS INC	MATERIALS & SUPPLIES	38.16
	INVOICES TOTAL:	376.17

532010-FUEL PURCHASES

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
** 1 WEX BANK	FUEL PURCHASES	3,631.02
	INVOICES TOTAL:	3,631.02

532200-OFFICE SUPPLIES

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 CENTURY PRINT & GRAPHICS	BUSINESS CARDS	53.00
1 WAREHOUSE DIRECT	COFFEE/PAPER TOWELS/SUPPLIES	83.03
1 WAREHOUSE DIRECT	TONER/COFFEE/NITRILE GLOVES	29.33
	INVOICES TOTAL:	165.36

534230-SNOW PLOWING SALT

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 COMPASS MINERALS AMERICA INC	ROAD SALT	6,910.57
1 COMPASS MINERALS AMERICA INC	ROAD SALT	10,730.88
1 COMPASS MINERALS AMERICA INC	ROAD SALT	23,873.40
	INVOICES TOTAL:	41,514.85

534300-EQUIPMENT MAINTENANCE MATLS

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 AUTOZONE INC	MAINTENANCE SUPPLIES	195.55

** Indicates pre-issue check.

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1 HAWK FORD OF ST CHARLES	MAINTENANCE SUPPLIES	180.03
1 HAWK FORD OF ST CHARLES	MAINTENANCE SUPPLIES	146.74
1 INTERSTATE BILLING SERVICE INC	MAINTENANCE SUPPLIES	67.64
1 MONROE TRUCK EQUIPMENT INC	MAINTENANCE SUPPLIES	371.00
1 MONROE TRUCK EQUIPMENT INC	MAINTENANCE SUPPLIES	305.16
1 MONROE TRUCK EQUIPMENT INC	MAINTENANCE SUPPLIES	268.50
1 SAFETY-KLEEN SYSTEMS INC	PARTS WASHER SOLVENT	370.77
1 WEST SIDE TRACTOR SALES	REAR VIEW MIRROR	137.55
1 WEST SIDE TRACTOR SALES	REAR VIEW MIRROR	138.81
INVOICES TOTAL:		2,181.75

534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NITECH FIRE & SECURITY INDUSTRIES INC	EQUIPMENT INSTALLATION	33.00
1 NITECH FIRE & SECURITY INDUSTRIES INC	BURGLAR ALARM MONITORING	36.00
1 UNIFIRST CORPORATION	MATS	19.78
1 UNIFIRST CORPORATION	MATS	19.78
INVOICES TOTAL:		108.56

534800-STREET LIGHTS MAINT MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTERSTATE ALL BATTERY CENTER	BATTERIES	372.20
1 STEINER ELECTRIC COMPANY	LIGHTING MATERIALS	368.28
1 STEINER ELECTRIC COMPANY	LIGHTING MATERIALS	118.80
INVOICES TOTAL:		859.28

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ILLINOIS PUBLIC WORKS	MEMBERSHIP DUES	250.00
1 THE MORTON ARBORETUM	ANNUAL MEMBERSHIP DUES	60.00
INVOICES TOTAL:		310.00

543800-STORMWATER FACILITIES MAINT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHRISTOPHER B BURKE ENG LTD	M&M-FEMA NORTH AVENUE BASIN	1,462.25
INVOICES TOTAL:		1,462.25

4200-MUNICIPAL BLDG PROJECTS EXP

585058-2016 POLICE STATION

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 METALMASTER ROOFMASTER INC	ROOF LEAK REPAIRS	295.00
INVOICES TOTAL:		295.00

430000-DEVELOPER DEPOSITS FUND

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262099-DEPOSIT-ORDINANCE 89-49

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BERNARD BOLANOWSKI	VBR BOND REFUND	1,500.00
1 MICHELE BOLOGNINI	VBR BOND REFUND	250.00
1 HOUSE FIT LLC	VBR BOND REFUND	1,500.00
INVOICES TOTAL:		3,250.00

5000-WATER OPERATING EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AQUA BACKFLOW INC	IEPA REQUIRED SURVEYS	16,960.00
1 JULIE INC	QUARTERLY SERVICE FEES	846.41
INVOICES TOTAL:		17,806.41

522720-PRINTING SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	JANUARY 2020 BILLING	739.39
INVOICES TOTAL:		739.39

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	59.16
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	96.59
1 NICOR GAS	GAS BILL	366.08
1 NICOR GAS	GAS BILL	225.39
INVOICES TOTAL:		747.22

527120-SVCS TO MAINT MAINS/STORM LINE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	504.00
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	588.00
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	364.00
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	756.00
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	420.00
1 ELMUND & NELSON CO	UNDERGROUND WIRING REPAIRS	1,042.25
INVOICES TOTAL:		3,674.25

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRAINGER	ELECTRIC HEATING UNITS	1,790.02
1 NEENAH FOUNDRY COMPANY	INLET FILTERS	560.00
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	9.13
1 WELCH BROS INC	MATERIALS & SUPPLIES	61.07
INVOICES TOTAL:		2,420.22

** Indicates pre-issue check.

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532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BUNGE'S TIRE & AUTO BARTLETT	VEHICLE MAINTENANCE	32.65
** 1 WEX BANK	FUEL PURCHASES	804.11
INVOICES TOTAL:		836.76

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CENTURY PRINT & GRAPHICS	BUSINESS CARDS	53.00
1 WAREHOUSE DIRECT	COFFEE/PAPER TOWELS/SUPPLIES	96.45
1 WAREHOUSE DIRECT	TONER/COFFEE/NITRILE GLOVES	29.33
INVOICES TOTAL:		178.78

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CORE & MAIN LP	MANHOLE COVER HOOKS	106.82
1 CORE & MAIN LP	MAINTENANCE SUPPLIES	587.00
1 CORE & MAIN LP	MAINTENANCE SUPPLIES	149.28
INVOICES TOTAL:		843.10

534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NITECH FIRE & SECURITY INDUSTRIES INC	EQUIPMENT INSTALLATION	33.00
1 NITECH FIRE & SECURITY INDUSTRIES INC	BURGLAR ALARM MONITORING	36.00
1 UNIFIRST CORPORATION	MATS	19.78
1 UNIFIRST CORPORATION	MATS	19.78
INVOICES TOTAL:		108.56

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 PETTY CASH	PETTY CASH REIMBURSEMENT	130.00
INVOICES TOTAL:		130.00

5090-WATER CAPITAL PROJECTS EXP

581035-WATER SYSTEM MODELING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INDEPENDENT MECHANICAL INDUSTRIES INC	LAKE STREET PUMP STATION UPGRADES	60,840.00
INVOICES TOTAL:		60,840.00

581038-VILLAGE SYSTEM IMPROVEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CHRISTOPHER B BURKE ENG LTD	LAKE STREET PUMP STATION	2,880.00
INVOICES TOTAL:		2,880.00

5100-SEWER OPERATING EXPENSES

** Indicates pre-issue check.

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522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JULIE INC	QUARTERLY SERVICE FEES	846.41
	INVOICES TOTAL:	846.41

522720-PRINTING SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	JANUARY 2020 BILLING	739.38
	INVOICES TOTAL:	739.38

522800-ANALYTICAL TESTING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ENVIROSCIENCE INC	ANALYTICAL TESTING	865.00
1 SUBURBAN LABORATORIES INC	ANALYTICAL TESTING	239.90
	INVOICES TOTAL:	1,104.90

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	438.27
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	344.01
1 NICOR GAS	GAS BILL	51.65
1 NICOR GAS	GAS BILL	39.08
1 NICOR GAS	GAS BILL	38.58
1 NICOR GAS	GAS BILL	39.23
	INVOICES TOTAL:	950.82

524210-SLUDGE REMOVAL

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SYNAGRO CENTRAL LLC	SLUDGE DISPOSAL	5,090.00
	INVOICES TOTAL:	5,090.00

527120-SVCS TO MAINT MAINS/STORM LINE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	252.00
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	294.00
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	182.00
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	378.00
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	210.00
1 NEENAH FOUNDRY COMPANY	FRAMES/SOLID LIDS	1,422.00
	INVOICES TOTAL:	2,738.00

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AIRGAS USA LLC	CYLINDER RENTAL	190.89
1 FASTENAL COMPANY	MATERIALS & SUPPLIES	38.91
1 FASTENAL COMPANY	MATERIALS & SUPPLIES	16.49
1 GRAINGER	MATERIALS & SUPPLIES	16.50

** Indicates pre-issue check.

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1	KIMBALL MIDWEST	MATERIALS & SUPPLIES	343.60	
**	1	PETTY CASH	PETTY CASH REIMBURSEMENT	9.13
			<u>INVOICES TOTAL:</u>	<u>615.52</u>

530120-CHEMICAL SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1 HAWKINS INC	CHEMICAL SUPPLIES	2,386.40	
1 HAWKINS INC	CHEMICAL SUPPLIES	2,918.75	
1 HYDROTEX	CHEMICAL SUPPLIES	612.50	
1 STATE INDUSTRIAL PRODUCTS	CHEMICAL SUPPLIES	377.66	
		<u>INVOICES TOTAL:</u>	<u>6,295.31</u>

530150-SMALL TOOLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1 GRAINGER	GREASE GUN	209.00	
1 STANDARD EQUIPMENT COMPANY	MAINTENANCE SUPPLIES	104.36	
		<u>INVOICES TOTAL:</u>	<u>313.36</u>

530160-SAFETY EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1 FULLIFE SAFETY CENTER	SAFETY GEAR/SUPPLIES	159.23	
1 FULLIFE SAFETY CENTER	SAFETY GEAR/SUPPLIES	148.27	
1 FULLIFE SAFETY CENTER	RAIN JACKETS/PANTS	211.28	
		<u>INVOICES TOTAL:</u>	<u>518.78</u>

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
** 1 WEX BANK	FUEL PURCHASES	1,129.17	
		<u>INVOICES TOTAL:</u>	<u>1,129.17</u>

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1 CASE LOTS INC	ROLL TOWELS/PAPER PLATES/CUPS	223.80	
1 WAREHOUSE DIRECT	TONER/COFFEE/NITRILE GLOVES	142.10	
		<u>INVOICES TOTAL:</u>	<u>365.90</u>

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AIR ONE EQUIPMENT INC	PORTABLE LIGHT POWER SUPPLY	37.68
1 AUTOZONE INC	MAINTENANCE SUPPLIES	1,328.84
1 CAROL STREAM LAWN & POWER	MAINTENANCE SUPPLIES	26.04
1 CORE & MAIN LP	MAINTENANCE SUPPLIES	18.80
1 CORE & MAIN LP	MAINTENANCE SUPPLIES	626.99
1 GRAINGER	MAINTENANCE SUPPLIES	705.97
1 GRAINGER	PRESSURE REGULATORS	75.64
1 LAI LTD	MAINTENANCE SUPPLIES	830.00
1 LAI LTD	MAINTENANCE SUPPLIES	225.00

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1	STENSTROM PETROLEUM SERVICES INC	MONTHLY INSPECTION FEES	150.00
1	STENSTROM PETROLEUM SERVICES INC	MONTHLY INSPECTION FEES	150.00
1	WEST SIDE ELECTRIC SUPPLY INC	MAINTENANCE SUPPLIES	19.85
1	WEST SIDE ELECTRIC SUPPLY INC	MAINTENANCE SUPPLIES	42.00
INVOICES TOTAL:			4,236.81

534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NITECH FIRE & SECURITY INDUSTRIES INC	EQUIPMENT INSTALLATION	33.00
1 NITECH FIRE & SECURITY INDUSTRIES INC	BURGLAR ALARM MONITORING	36.00
1 UNIFIRST CORPORATION	MATS	19.79
1 UNIFIRST CORPORATION	MATS	19.79
1 WEST SIDE ELECTRIC SUPPLY INC	MAINTENANCE SUPPLIES	5.55
1 WEST SIDE ELECTRIC SUPPLY INC	LIGHTING SUPPLIES	70.00
INVOICES TOTAL:		184.13

5190-SEWER CAPITAL PROJECTS EXP

582026-LIFT STATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CRAWFORD MURPHY & TILLY	BIDDING ASSISTANCE	370.00
INVOICES TOTAL:		370.00

5200-PARKING OPERATING EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNIFIRST CORPORATION	MATS	21.52
1 UNIFIRST CORPORATION	MATS	21.52
1 UNIFIRST CORPORATION	MATS	21.52
INVOICES TOTAL:		64.56

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	97.31
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	100.68
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	693.63
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	58.48
INVOICES TOTAL:		950.10

5500-GOLF PROGRAM EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ANDERSON PEST SOLUTIONS	PEST CONTROL SERVICES	108.64
1 CINTAS FIRE PROTECTION	FIRE SYSTEM INSPECTION FEES	541.29
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	404.21

** Indicates pre-issue check.

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INVOICES TOTAL: 1,054.14

524100-BUILDING MAINTENANCE SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JENSEN'S PLUMBING & HEATING INC	HEATING COIL REPAIRS	1,600.00
		<u>INVOICES TOTAL:</u> <u>1,600.00</u>

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	1,290.61
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	32.54
		<u>INVOICES TOTAL:</u> <u>1,323.15</u>

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	MONTHLY PLANNER/SUPPLIES	17.26
1 EDWARD DON & COMPANY	HAND TOWELS/SUPPLIES	216.78
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	30.78
		<u>INVOICES TOTAL:</u> <u>264.82</u>

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	MONTHLY PLANNER/SUPPLIES	49.78
		<u>INVOICES TOTAL:</u> <u>49.78</u>

534332-PURCHASES - GOLF BALLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ACUSHNET COMPANY	MISC. CHARGES	53.68
		<u>INVOICES TOTAL:</u> <u>53.68</u>

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 PHILLIP LENZ	PGA SHOW EXPENSES	866.80
		<u>INVOICES TOTAL:</u> <u>866.80</u>

5510-GOLF MAINTENANCE EXPENSES

522300-UNIFORM RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
		<u>INVOICES TOTAL:</u> <u>100.00</u>

522500-EQUIPMENT RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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** Indicates pre-issue check.

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1 O'LEARY'S CONTRACTORS	AIR COMPRESSOR RENTAL	457.00
	<u>INVOICES TOTAL:</u>	<u>457.00</u>

524120-UTILITIES

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	430.22
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	10.85
	<u>INVOICES TOTAL:</u>	<u>441.07</u>

530100-MATERIALS & SUPPLIES

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 AMAZON CAPITAL SERVICES INC	MONTHLY PLANNER/SUPPLIES	18.09
	<u>INVOICES TOTAL:</u>	<u>18.09</u>

534300-EQUIPMENT MAINTENANCE MATLS

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 J W TURF INC	CARBURETOR	235.45
	<u>INVOICES TOTAL:</u>	<u>235.45</u>

541600-PROFESSIONAL DEVELOPMENT

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
** 1 KEVIN DEROO	GCSAA CONVENTION EXPENSES	1,037.56
** 1 MATTHEW GIERMAK	GCSAA CONVENTION EXPENSES	956.56
	<u>INVOICES TOTAL:</u>	<u>1,994.12</u>

5560-GOLF RESTAURANT EXPENSES

522400-SERVICE AGREEMENTS

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 COMPLETE BAR SYSTEMS INC	CLEANED BEER LINES	50.00
1 GREAT LAKES SERVICE	MONTHLY SERVICE AGREEMENT	103.75
	<u>INVOICES TOTAL:</u>	<u>153.75</u>

524120-UTILITIES

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	215.11
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	5.43
	<u>INVOICES TOTAL:</u>	<u>220.54</u>

530100-MATERIALS & SUPPLIES

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	20.00
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	50.00
	<u>INVOICES TOTAL:</u>	<u>70.00</u>

** Indicates pre-issue check.

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534320-PURCHASES - FOOD & BEVERAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMERICAN COMPRESSED GASES INC	CYLINDER RENTAL	156.00
1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	150.00
1 ELGIN BEVERAGE CO	BEER PURCHASE	29.58
1 LAKESHORE BEVERAGE	BEER PURCHASE	35.87
1 SCHAMBERGER BROTHERS INC	BEER PURCHASE	141.19
1 SOUTHERN GLAZER'S OF IL	LIQUOR PURCHASE	200.00
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	122.22
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	122.00
1 TEC FOODS INC	COFFEE PURCHASE	40.17
INVOICES TOTAL:		997.03

5570-GOLF BANQUET EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A MAESTRANZI SONS	KNIFE SERVICE	19.00
** 1 ALSCO	LINEN SERVICES	206.01
** 1 ALSCO	MISC CHARGES	12.77
1 ALSCO	LINEN SERVICES	150.19
1 ALSCO	LINEN SERVICES	140.00
1 GREAT LAKES SERVICE	MONTHLY SERVICE AGREEMENT	103.75
INVOICES TOTAL:		631.72

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	215.11
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	5.43
INVOICES TOTAL:		220.54

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	MONTHLY PLANNER/SUPPLIES	21.81
1 EDWARD DON & COMPANY	HAND TOWELS/SUPPLIES	74.40
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	98.37
1 MLA WHOLESALE INC	FLOWERS	71.05
1 SYSCO FOOD SERVICES - CHICAGO	GLASSWARE/UTENSILS	240.54
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	162.96
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	134.97
INVOICES TOTAL:		804.10

534320-PURCHASES - FOOD & BEVERAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	FOOD PURCHASES	723.15
1 AMERICAN COMPRESSED GASES INC	CYLINDER RENTAL	50.00

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 2/4/2020

1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	848.94
1 ELGIN BEVERAGE CO	BEER PURCHASE	152.89
1 EUCLID BEVERAGE LLC	BEER PURCHASE	167.40
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	257.75
1 GRECO AND SONS INC	FOOD PURCHASE	585.96
1 GRECO AND SONS INC	FOOD PURCHASE	403.21
1 HIGHLAND BAKING COMPANY	FOOD PURCHASE	96.20
1 HIGHLAND BAKING COMPANY	FOOD PURCHASE	59.60
1 HIGHLAND BAKING COMPANY	FOOD PURCHASE	71.74
1 IL GIARDINO DEL DOLCE INC	BAKERY PURCHASE	95.40
1 LAKESHORE BEVERAGE	BEER PURCHASE	72.83
1 PEPSI BEVERAGES COMPANY	SOFT DRINK PURCHASE	274.95
1 SOUTHERN GLAZER'S OF IL	LIQUOR PURCHASE	110.97
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	810.47
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE	180.16
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	1,190.32
1 TEC FOODS INC	COFFEE PURCHASE	40.18
<u>INVOICES TOTAL:</u>		<u>6,192.12</u>

6000-CENTRAL SERVICES EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	363.58
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	255.00
<u>INVOICES TOTAL:</u>		<u>618.58</u>

522700-COMPUTER SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PACE SYSTEMS INC	VIDEO PROJECTOR INSTALLATION	10,102.74
<u>INVOICES TOTAL:</u>		<u>10,102.74</u>

523001-PERSONNEL TESTING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALEXIAN BROTHERS CORPORATE	PERSONNEL TESTING	48.00
<u>INVOICES TOTAL:</u>		<u>48.00</u>

524100-BUILDING MAINTENANCE SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ANDERSON PEST SOLUTIONS	PEST CONTROL SERVICES	228.16
1 UNIFIRST CORPORATION	MATS	81.58
1 UNIFIRST CORPORATION	MATS	81.58
1 UNIFIRST CORPORATION	MATS	81.58
<u>INVOICES TOTAL:</u>		<u>472.90</u>

524110-TELEPHONE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 2/4/2020

1 COMCAST	TELEPHONE BILL	4,072.31
		<u>INVOICES TOTAL: 4,072.31</u>

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	576.41
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	50.18
		<u>INVOICES TOTAL: 626.59</u>

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SHI	MICR TONER CARTRIDGE	355.00
1 WAREHOUSE DIRECT	HAND SOAP/CLEANING SUPPLIES	87.61
1 WAREHOUSE DIRECT	PAPER TOWELS/CLEANING SUPPLIES	345.92
1 WESTERN FIRST AID & SAFETY LLC	FIRST AID SUPPLIES	145.85
		<u>INVOICES TOTAL: 934.38</u>

534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRIMCO INC	TAPE/RESTROOM SIGNS/SUPPLIES	261.41
		<u>INVOICES TOTAL: 261.41</u>

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SOUTHERN COMPUTER WAREHOUSE	MULTI FACTOR AUTHENTICATION TOKENS	368.38
		<u>INVOICES TOTAL: 368.38</u>

570100-MACHINERY & EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MIDCO SYSTEMS	DOOR ACCESS SYSTEM UPGRADE	8,785.95
1 PACE SYSTEMS INC	VIDEO PROJECTOR INSTALLATION	9,638.15
		<u>INVOICES TOTAL: 18,424.10</u>

GRAND TOTAL: 437,829.44

GENERAL FUND	262,889.31
MUNICIPAL BUILDING FUND	295.00
DEVELOPER DEPOSITS FUND	3,250.00
WATER FUND	91,204.69
SEWER FUND	25,498.49
PARKING FUND	1,014.66
GOLF FUND	17,747.90
CENTRAL SERVICES FUND	35,929.39
GRAND TOTAL	437,829.44

** Indicates pre-issue check.



Agenda Item Executive Summary

Item Name	Establishing Trailer and Semi-Trailer Storage Lots - Zoning Text Amendment	Committee or Board	Board
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BUDGET IMPACT

Amount:	N/A	Budgeted	N/A
List what fund	N/A		

EXECUTIVE SUMMARY

Recognizing the increase in logistic businesses associated with the rise of e-commerce, Staff has received inquiries for establishing trailer and semi-trailer storage lots in the Village. Currently, the Village is home to one (1) such storage lot (as part of an annexation agreement); however, an application has been submitted for a second truck/trailer storage yard currently under review by the Staff.

The proposed Text Amendment includes the following regulations for Trailer and Semi-Trailer Storage Lots:

- Defines Trailer and Semi-Trailer Storage Lot and Truck Tractor.
- Allows Trailer and Semitrailer Storage Lots as a Special Use within the I-1 Light Industrial, I-2 EDA Economic Development Overlay Area Zoning Districts, the PD Planned Development Zoning District that allows for I-1, I-2 EDA or former I-2 uses and/or any property issued a Special Use Permit for a Planned Unit Development that allows such uses.
- Prohibits this use in the Commercial and Public Lands Zoning Districts.

The **Zoning Board of Appeals** reviewed the Draft Zoning Ordinance Text Amendment and held the requisite public hearing at their meeting on **January 2, 2020**. There were no members of the public present to speak for or against the amendment. The Zoning Board voted unanimously to recommend **approval** of the **Zoning Text Amendment**.

The **Village Board Committee of the Whole** reviewed the Draft Ordinance Amending Title 10 *Zoning* of the Bartlett Municipal Code at their meeting on January 21, 2020 and forwarded the item to the Village Board for a vote.

ATTACHMENTS

PDS Memo and Ordinance

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance - Move to Approve Ordinance #20-_____ *An Ordinance Amending the Bartlett Municipal Code Title 10 Zoning to Add Regulations for the Establishment of Trailer and Semi-Trailer Storage Lots*
- Motion

Staff Roberta Grill, Planning & Development Services Director Date: 01/27/2020

PLANNING AND DEVELOPMENT SERVICES

20-9

DATE: January 27, 2020
TO: Paula Schumacher, Village Administrator
FROM: Roberta B. Grill, PDS Director 
RE: Trailer and Semi-Trailer Storage Lot – Zoning Text Amendment

BACKGROUND

The increase in logistic businesses that we are experiencing in the area has brought an increase in the demand for trailer and semi-trailer storage lots. Currently, there is one existing storage lot located in the Village of Bartlett and Staff is working with an applicant to finalize their zoning application to start the zoning process to establish a second lot. Just outside our corporate limits, trailer and semitrailer storage lots exist in both Kane County and the City of Elgin.

In considering the potential impact to traffic, police services, and property maintenance services, Staff has drafted an amendment to the Zoning Ordinance which will:

- Define Trailer and Semi-Trailer Storage Lot and Truck Tractor
- Establish Trailer and Semitrailer Storage Lots as a Special Use in the I-1 Light Industrial, I-2 EDA Economic Development Overlay Area Zoning Districts, the PD Planned Development Zoning District that allows for I-1, I-2 EDA or former I-2 uses and/or any property issued a Special Use Permit for a Planned Unit Development that allows such uses.
- Prohibit these lots in the Commercial and Public Lands Zoning Districts.

RECOMMENDATION

1. The Zoning Board of Appeals reviewed the Draft Zoning Ordinance Text Amendment and conducted the public hearing at their meeting on January 2, 2020. The Zoning Board recommended **approval**.
2. The Committee of the Whole reviewed the Draft Ordinance Amending Title 10 *Zoning* of the Bartlett Municipal Code at their meeting on January 21, 2020 and forwarded the item to the Village Board for a vote.
3. The Ordinance is attached for your review.

ORDINANCE 2020 - _____

**AN ORDINANCE AMENDING THE BARTLETT MUNICIPAL CODE
TITLE 10 ZONING TO ADD REGULATIONS FOR THE ESTABLISHMENT OF
TRAILER AND SEMI-TRAILER STORAGE LOTS**

WHEREAS, the Village of Bartlett regulates development under authority of its Zoning Ordinance and related ordinances; and

WHEREAS, the Bartlett Village Board amends these ordinances from time to time in the public interest; and

WHEREAS, the Bartlett Zoning Board of Appeals reviewed the text amendment that defines Trailer and Semi-Trailer Storage Lot and Truck Tractor; that allows Trailer and Semi-Trailer Storage Lots as a special use in the I-1 (Light Industrial) I-2 EDA (Economic Development Overlay Area) Zoning Districts, the PD (Planned Development) Zoning District that allows for I-1, I-2 EDA or former I-2 uses and/or any property issued a special use permit for a Planned Unit Development that allows such uses; and prohibits Trailer and Semi-Trailer Storage Lots in the Commercial and Public Lands Zoning Districts (Case #19-16) on January 2, 2020 and has recommended to the corporate authorities that the text amendment be adopted; and

BE IT ORDAINED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

SECTION ONE: That Section 10 of the Bartlett Municipal Code, entitled "ZONING" is hereby amended to add the following use, in alphabetical order, to Section 10-2-2 entitled, "DEFINITIONS":

Add the following definitions in alphabetical order:

TRAILER AND SEMI-TRAILER STORAGE LOT: Any real property where trailers, semi-trailers, and/or truck tractors are stored, repaired, services, loaded, unloaded or otherwise parked. All trailer and semi-trailer lots shall be made of a constructed surface,

including paved, asphalt, concrete surfaces, and other hard impermeable surfaces, and shall not include any soft ground, including compressed gravel or road grindings. Parking lots shall be required to be appropriately lined or striped for parking spaces consistent with its use and the Village Code, including all zoning and parking regulations.

TRUCK TRACTOR: Every motor vehicle designed and used primarily for drawing other vehicles and not so constructed as to carry a load other than a part of the weight of the vehicle and load so drawn, or a power unit that carries as property motor vehicles when operating in combination with a semi-trailer in transporting motor vehicles or any other commodity, including cargo or general freight, on a backhaul.

SECTION TWO: That Section 10 of the Bartlett Municipal Code, entitled "Zoning" is hereby amended to add the following use, in alphabetical order, to Section 10-6A-6 entitled, "Prohibited Uses":

Trailer and semi-trailer storage lots.

SECTION THREE: That Section 10 of the Bartlett Municipal Code, entitled "Zoning" is hereby amended to add the following use, in alphabetical order, to Section 10-6B-6 entitled, "Prohibited Uses":

Trailer and semi-trailer storage lots.

SECTION FOUR: That Section 10 of the Bartlett Municipal Code, entitled "Zoning" is hereby amended to add the following use, in alphabetical order, to Section 10-6C-6 entitled, "Prohibited Uses":

Trailer and semi-trailer storage lots.

SECTION FIVE: That Section 10 of the Bartlett Municipal Code, entitled "Zoning" is hereby amended to add the following use, in alphabetical order, to Section 10-6D-6 entitled, "Prohibited Uses":

Trailer and semi-trailer storage lots.

SECTION SIX: That Section 10 of the Bartlett Municipal Code, entitled "Zoning" is hereby amended to add the following use, in alphabetical order, to Section 10-7A-4 entitled, "Special Uses":

Trailer and semi-trailer storage lots

SECTION SEVEN: That Section 10 of the Bartlett Municipal Code, entitled “Zoning” is hereby amended to add the following use, in alphabetical order, to Section 10-7C-4 entitled, “Special Uses”:

Trailer and semi-trailer storage lots

SECTION EIGHT: That Section 10 of the Bartlett Municipal Code, entitled “Zoning” is hereby amended to add the following use, in alphabetical order, to Section 10-8A-6 entitled, “Prohibited Uses”:

Trailer and semi-trailer storage lots.

SECTION NINE: That Section 10 of the Bartlett Municipal Code, entitled “Zoning” is hereby amended to add the following to Section 10-9A-4: entitled “Special Uses:”

Special uses, as hereinafter listed, may be allowed subject to the issuance of special use permits, or amendments to special use permits, in accordance with the provisions of [Chapter 13](#) of this Title. Unless otherwise specifically set forth, wherever a special use is named as a major category, it shall be deemed to include only those itemized uses listed under the said major category.

The following uses are special uses in the PD District:

A. Planned unit developments in accordance with a plan for the entire area within the PD District.

1. Any use or combination of uses permitted or specially permitted in one or several of the districts under this Title, including the ER-1, ER-2, ER-3, SR-1, SR-2, SR-3, SR-5, SR-6, O-R, B-1, B-2, B-3, B-4, I-1, I-2 EDA, P-1 Districts and the former I-2 District, provided that the Plan Commission finds that:
 - a. The planned unit development will be consistent with the Comprehensive Plan of the Village;
 - b. That all uses, as arranged, are likely to be compatible with each other use within the planned unit development; and
 - c. The development is likely to be compatible with development permitted under this Title on substantially all land in the vicinity of the proposed planned unit development.

2. Any temporary use of land which meets the requirements of the preceding paragraph, relating to the period during which said temporary uses are permitted under the planned unit development.

SECTION TEN: SEVERABILITY. The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION ELEVEN: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION TWELVE: EFFECTIVE DATE. This Ordinance shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

Kevin Wallace, Village President

ATTEST:

Lorna Giless, Village Clerk

CERTIFICATION

I, Lorna Giless, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2020-_____ enacted on February 4, 2020 and approved on February 4, 2020 as the same appears from the official records of the Village of Bartlett.

Lorna Giless, Village Clerk



Agenda Item Executive Summary

Item Name	Establishing Trailer and Semi-Trailer Storage Lot License and Service Tax- Municipal Code Amendment	Committee or Board	Board
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BUDGET IMPACT

Amount:	N/A	Budgeted	N/A
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List what fund	N/A
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EXECUTIVE SUMMARY

Recognizing the increase in logistic businesses associated with the rise of e-commerce, Staff has received inquiries for establishing trailer and semi-trailer storage lots in the Village. Currently, the Village is home to one (1) such storage lot (as part of an annexation agreement); however, an application has been submitted for a second truck/trailer storage yard currently under review by the Staff.

The proposed Amendment to the Municipal Code includes the following regulations for a Trailer and Semi-Trailer Storage Lot License:

- Establishing aesthetic controls such as, but not limited to, paving, fencing (security), and landscaping
- Establishing a service tax of \$300.00 per parking/storage space levied annually
- Establishing licensing criteria for storage lot owners
- Limiting the number of Trailer and Semi-Trailer Storage Lots to a total of three (3) in the Village

The Village Board Committee of the Whole reviewed the Draft Ordinance Amending Title 3 *Business and License Regulations* of the Bartlett Municipal Code at their meeting on January 21, 2020 and forwarded the item to the Village Board for a vote.

ATTACHMENTS

PDS Memo and Ordinance

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance - Move to Approve Ordinance #20-_____ *An Ordinance Amending the Bartlett Municipal Code Title 3 Business and License Regulations by Adding Chapter 33: Trailer and Semi-Trailer Storage Lot and Service Tax*
- Motion

Staff Roberta Grill, Planning & Development Services Director Date: 01/27/2020

PLANNING AND DEVELOPMENT SERVICES
20-10

DATE: January 27, 2020

TO: Paula Schumacher, Village Administrator

FROM: Roberta B. Grill, PDS Director 

RE: Trailer and Semi-Trailer Storage Lot License and Service Tax – Municipal Code Amendment

BACKGROUND

The increase in logistic businesses that we are experiencing in the area has brought an increase in the demand for trailer and semi-trailer storage lots. Currently, there is one existing storage lot located in the Village of Bartlett and Staff is working with an applicant to finalize their zoning application to start the zoning process to establish a second lot. Just outside our corporate limits, trailer and semitrailer storage lots exist in both Kane County and the City of Elgin.

The proposed Amendment to the Municipal Code includes the following licensing regulations for a Trailer and Semi-Trailer Storage Lot:

- Establishing aesthetic controls such as, but not limited to, paving, fencing (security), and landscaping
- Establishing a service tax of \$300.00 per parking/storage space levied annually
- Establishing licensing criteria for storage lot owners
- Limiting the number of Trailer and Semi-Trailer Storage Lots to a total of three (3) in the Village

RECOMMENDATION

1. The **Village Board Committee of the Whole** reviewed the Draft Ordinance Amending Title 3 *Business and License Regulations* of the Bartlett Municipal Code at their meeting on **January 21, 2020** and forwarded the item to the Village Board for a vote.
2. The Ordinance is attached for your review.

x:\comdev\mem2020\010_trailer storage lot license_vb.docx

ORDINANCE 2020 - _____

**AN ORDINANCE AMENDING THE BARTLETT MUNICIPAL CODE
TITLE 3 BUSINESS AND LICENSE REGULATIONS
BY ADDING CHAPTER 33: TRAILER AND SEMITRAILER STORAGE LOT AND
SERVICE TAX**

BE IT ORDAINED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

SECTION ONE: That Title 3 of the Bartlett Municipal Code is hereby amended to add Chapter 33 thereto entitled "TRAILER AND SEMITRAILER STORAGE LOT AND SERVICE TAX" as follows:

**Chapter 33
TRAILER AND SEMITRAILER STORAGE LOT AND
SERVICE TAX**

3-33-1: DEFINITIONS:

3-33-2: ADMINISTRATION:

3-33-3: APPLICABILITY:

3-33-4: IMPOSED:

3-33-5: RATE AND VIOLATIONS:

3-33-6: LOT REQUIREMENTS AND RESTRICTIONS

3-33-7: LICENSE REQUIRED

3-33-8: LIABILITY INSURANCE:

3-33-9: REVOCATION:

3-33-1: DEFINITIONS:

The following words and terms shall have the meaning set forth, except where otherwise specifically indicated. Words and terms not defined shall have the meaning indicated by common dictionary definition.

MOTOR VEHICLE: Any vehicle which is self-propelled by mechanical or electrical power but not operated upon rails.

SEMITRAILER: A non-motorized, portable container on wheels that is designed to be attached and pulled for the purpose of transporting primarily goods and materials

customarily for commercial purposes over public roads. The size and weight of a semi-trailer enables it to only be pulled by a large truck or semi-tractor. Semi-trailers may be tankers, flatbeds or enclosed.

TRAILER: Any vehicle without motive power in operation designed for carrying persons or property and for being drawn by a motor vehicle.

TRAILER AND SEMITRAILER STORAGE LOT: Any real property where trailers, semitrailers, and/or truck tractors are stored, repaired, serviced, loaded, unloaded or otherwise parked. All trailer and semitrailer lots shall be made of a constructed surface, including paved, asphalt, concrete surfaces, and other hard impermeable surfaces, and shall not include any soft ground, including compressed gravel or road grindings. Parking lots shall be required to be appropriately lined or striped for parking spaces consistent with its use and the Village Code, including all zoning and parking regulations.

TRUCK TRACTOR: Every motor vehicle designed and used primarily for drawing other vehicles and not so constructed as to carry a load other than a part of the weight of the vehicle and load so drawn, or a power unit that carries as property motor vehicles when operating in combination with a semitrailer in transporting motor vehicles or any other commodity, including cargo or general freight, on a backhaul.

3-33-2 ADMINISTRATION:

The village administrator shall administer collection of the tax imposed in this article and shall prescribe such regulations regarding payment and reporting of the tax as he or she may from time to time deem necessary.

33-3-3 APPLICABILITY:

Nothing contained in this article shall be construed as in any manner repealing or modifying any provision of the municipal code relating to any particular business that is licensed by the village wherein motor vehicles or other vehicles are being used upon the public ways of the village. This article shall not apply to any person who stores, repairs, services, load or unloads any trailer or semitrailer owned or leased by said person on real property owned, leased or legally occupied by said person where such trailer or semitrailer is used in furtherance of any business conducted by the person on said property.

33-3-4 IMPOSED:

Any person residing or operating within the village who stores any trailer, semitrailer, or truck tractor, or who causes or permits any of his agents, employees, lessees, licensees or bailees to store any trailer, semitrailer, or truck tractor on a semitruck and trailer storage lot within the village shall pay to the village the tax described in this article.

33-3-5 RATE AND VIOLATIONS:

- A. The tax payable under this article shall be \$300.00 per parking space per year beginning on January 1, 2020 through December 31, 2025; thereafter the tax payable under this article shall be \$500.00 per parking space per year. The owner or operator of the trailer and semitrailer lot shall also be responsible for obtaining any and all applicable license(s) required by village code to operate within the village. This tax is payable on or before May 1st of each year.
- B. Failure to comply with this section shall result in a minimum fine of \$250.00 and a maximum fine of \$1,000.00. Each day of noncompliance shall be considered a separate and distinct violation. The village reserves the right to suspend or revoke the licenses of owners or operators who are found to have repeatedly violated this section.

33-3-6 LOT REQUIREMENTS AND RESTRICTIONS

- A. Vertical storage of trailers or containers is expressly prohibited.
- B. Trailer and semitrailer storage lots shall be completely fenced on the border of the property and shall have at least one gate for entering and exiting the property. The gate shall be secured and locked at all times, except when vehicles or persons are entering or exiting the property. The trailer and semitrailer storage lot owner or operator shall keep the property secured at all times and shall either provide an attendant at all operating gates at all times or install and maintain in operational order a secured entry system which keeps a record of all trailers, semitrailers, truck tractors, or motor vehicles entering the trailer and semitrailer storage lot. The owner shall establish and maintain emergency access to the lot by arrangement with the Village of Bartlett Police Department and the Bartlett and/or Countryside Fire Protection District.
- C. Trailer and semitrailer storage lots shall post at all entry gates the name and contact information of the owner, authorized leasing agent, or management of the lot. This signage shall be kept current with any change in ownership, leasing agent, or management of the lot.
- D. The required fence surrounding the trailer and semitrailer storage lot shall be no less than six feet (6') in height and no more than eight feet (8') in height. The fencing shall be made of non-combustible material. No barbed wire or razor wire may be installed on the fence.
- E. All required fencing shall either be solid fencing or if not solid, shall also be screened by landscape materials and subject to the approval of the zoning administrator.
- F. In addition to the requirements of subsections D and E above, rights of way shall also be screened from public view by landscaping to screen the view of the operations on the property. Fencing along rights of way shall be setback to meet

the building setback as prescribed by the Village of Bartlett Zoning Ordinance for the zoning district in which the storage lot is located.

- G. Any portion of the fence abutting any property or area zoned for commercial or residential use shall be solid and shall include landscaping along the outside of the fence.
- H. No repair work may be performed on any truck, trailer, semitrailer, truck tractor, or any vehicle on the property except in an enclosed structure located on the trailer and semitrailer storage lot. This shall not include emergency tire repairs. Repair work may only be performed on the property if the owner or operator of the business(es) located on the property is properly licensed by the village.
- I. No inoperable motor vehicles shall be stored in any trailer and semitrailer storage lot. All motor vehicles stored on the lot shall display a valid license.
- J. All parking spaces shall be clearly marked and shall measure at least ten feet (10') in width by fifty feet (50') in depth. Spaces shall be numbered and each user of the property shall be assigned a parking space(s) by number.
- K. All trailer and semitrailer storage lots shall be made of a constructed surface including paved, asphalt, concrete surfaces, and other hard impermeable surfaces, and shall not include any soft ground, including compressed gravel or road grindings or as otherwise required by applicable building codes or other village ordinances. A six inch (6") barrier curb shall be constructed and maintained around the perimeter of the storage lot and around all interior landscape islands.
- L. Clear and unobstructed access drives shall be provided between all parking rows. Access drives shall measure at least seventy five feet (75') in width.
- M. Landscape islands shall be provided at each twenty (20) continuous spaces. Landscape islands shall be planted and maintained with a mix of ornamental grasses and shrubs.
- N. Tandem parking is strictly prohibited.
- O. All trailer and semitrailer storage lots shall be illuminated in accordance with the village code for parking lot illumination standards.
- P. All trailer and semitrailer storage lots shall contain restroom facilities at a rate of one (1) stall per each one hundred (100) parking spaces. Restroom facilities shall be routinely maintained.
- Q. All trailer and semitrailer storage lots shall contain trash receptacles at a rate of one (1) per each fifty (50) parking spaces. Trash shall be routinely collected and removed from the lot and the site shall remain free of debris and trash at all times.

- R. Every trailer and semitrailer storage lot shall have established driveways for entrance and exit in conformity with this section and all other applicable requirements of the village code. Application shall be made to the village engineer for a permit to secure any necessary curb cuts including but not limited to removing curbing or to cutting down or altering any street curb or where the driveway will depress or elevate the established grade of a public sidewalk or parkways, or both. The driveways shall be built with either asphalt or concrete of the quality and in the manner provided in the applicable building codes or other town ordinances. It shall be illegal for any person to drive any motor vehicle into or out of any parking lot except upon such driveway so established by the operator or owners of the parking lot or to permit ingress or egress of motor vehicles from any public alley from or to such trailer and semitrailer storage lot.
- S. Every trailer and semitrailer storage lot shall comply with all stormwater ordinances enacted by the village and shall apply to the village engineer for stormwater control approval. Every trailer and semitrailer storage lot shall be designed and maintained to provide positive drainage. Surface water shall be discharged into an adequate stormwater collection system approved by the village engineer.

3-33-7 LICENSE REQUIRED

- A. No person shall operate a trailer or semitrailer storage lot without having first obtained a written license therefor from the village clerk. This license is renewable annually on May 1st each year. There shall be no more than three (3) total trailer and semitrailer storage lot licenses issued by the village at any given time.
- B. All applicants for said licenses must first file with the village clerk an application in writing for a license on forms supplied by the village for that purpose.
- C. Minimally, the application shall request and require the applicant to disclose the following information. The application shall further set out the following:
 - i. The capacity of the lot in the number of trailers and semitrailers;
 - ii. A complete schedule of rates to be charged, if any;
 - iii. The name and address of the applicant;
 - iv. Whether the applicant is a firm, partnership, or corporation;
 - v. The names and addresses of all officers;
 - vi. Whether the premises are owned or leased by the applicant, and if leased, for what duration and purpose;
 - vii. The name and address of the lessor;

- viii. The applicant shall submit evidence of ownership (deed or title policy) or of a valid lease, and shall file a copy thereof with the village clerk;
- ix. The application shall be signed and worn to by the applicant, if an individual or a partnership, or by its authorized agent or officer, if a corporation.

D. A copy of the ordinance approving the special use for the trailer and semitrailer storage lot shall be submitted with the completed application.

3-33-8 LIABILITY INSURANCE

Before any license required by this article or otherwise by village ordinances shall be issued or the construction of a trailer or semitrailer storage lot or any driveway thereto commenced, the applicant shall file, in duplicate, with the village clerk a public liability insurance policy issued by a solvent insurance company authorized by the state and possessed with a certificate of such authorization issued under state laws in the form acceptable by the underwriter's code of the state department of insurance for such policies. The policy shall insure not only the licensee but also the village against liability for damage or injury to persons or property arising out of the construction, conduct, operation and maintenance of the parking lot and any driveway leading thereto across any public way, walk or street in an amount of \$50,000 for one person injured and not less than \$100,000.00 for each accident and not less than \$100,000.00 for all property damaged in any one accident. Such policy of insurance shall contain endorsements thereon that such policy shall not be canceled for any cause without notice being first served on the village clerk at least thirty (30) days prior to the date of such cancellation. All such policies submitted shall be first approved by the village attorney before being accepted for such filing with the village clerk. All such bonds shall be kept in full force and effect during the life of such license or renewals thereof.

3-33-9 REVOCATION

- A. Any license for the operation of a trailer or semitrailer storage lot may be revoked by the president and board of trustees after a hearing on ten days' written notice to the licensee of such hearing for the following acts, conduct, or omissions:
 - a. Failure to provide or maintain for the trailer or semitrailer storage lot an adequate wall, barrier, or gate along public walks or streets adjacent to the storage lot to limit points of ingress and egress.
 - b. Failure to keep ground surfaces paved as required by this article. Failure to keep and maintain such surfaces of such parking lot and driveways free from the accumulation of dust, dirt, rubbish, debris, and litter.

- c. Failure to provide and maintain a minimum of .5 foot-candles of light over the entire ground area of such parking lot, including the area not allocated for storing trailers and motor vehicles.
- d. Parking or permitting nonworking or disabled or inoperative motor vehicles or abandoned motor vehicles or junked motor vehicles or any other such similar vehicles to be stored or parked upon such storage lot or to remain on such storage lot for more than twenty-four (24) hours.
- e. Parking, storing, or permitting the parking or storage of trailers, semitrailers, truck tractors, or motor vehicles on the storage lot in excess of the delineated and acknowledged capacity of such storage lot; permitting of or maintaining an arrangement for the parking of trailers and semitrailers on or removal of trailers and semitrailers from such trailers and semitrailer storage lots which necessitates or results in the backing or driving of cars onto adjacent public sidewalks or other public ways, parkways, or alleys.
- f. Making or permitting any material change in the operation, physical construction or layout of such trailers and semitrailers storage lot inconsistent with the licensee's initial application for the license and such license without first submitting for approval to and without obtaining approval from the zoning administrator of such material changes and/or alterations.
- g. Using or permitting the use of any trailer and semitrailer storage lot to store or park a trailer or semitrailer or any other vehicle for the purpose of displaying the vehicle for sale or using or permitting the use of such storage lot as a motor vehicle repair shop or for the conduct of any other business whatsoever by the licensee or by any lessee of the licensee, including the vending of goods, wares or merchandise or services in connection therewith upon such storage lot.
- h. Violating or knowingly permitting the violation of any village ordinance or any felony state penal law regarding theft, larceny, the conversion of any motor vehicle or the operation thereof without the owner's consent, or any other crime or moral turpitude whether or not such licensee or any other person is convicted of such violation.
- i. Making or permitting the making of any false or misleading statements or representations or misrepresentations in the application or plat or drawing accompanying the application.
- j. The acts or omissions elicited in subsections (A)(a) through (A)(j) of this section shall, in addition of being grounds for revocation of the parking lot license also, be punishable by a fine of no less than \$250.00 and not more than \$1,000.00 and may further be subject to revocation.

SECTION TWO: That SECTION 3-1-1-E of the Bartlett Municipal Code is hereby amended to add the following in alphabetical order to the license fee schedule:

<u>Business, Trade Or Occupation</u>	<u>II License Fee</u>	<u>III Special Regulations In This Title</u>
Trailer and semitrailer storage lot	\$500.00 per year	Chapter 33

SECTION THREE: SEVERABILITY. The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION FOUR: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Ordinance shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, Lorna Giles, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2020-_____ enacted on February 4, 2020 and approved on, February 4, 2020 as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk

**Village of Bartlett
Finance Department Memo
2020-01**

DATE: January 27, 2020
TO: Paula Schumacher, Village Administrator
FROM: Todd Dowden, Finance Director
SUBJECT: Bluff City TIF Developer Note Certificate of Expenditure

In September 2009, the Village issued a Developer Note not to exceed \$13,500,000 to Bluff City for public improvements in the Bluff City TIF. Bluff City advances funds from their own sources and submits a Request for Issuance to the Village requesting that the Village issue its Certificate of Expenditure and authorize the Village Treasurer to endorse the Developer Note to the amount approved by the Village to enable the Developer to be reimbursed if and when there is sufficient tax increment to do so, and after all other TIF obligations are paid.

Attached are a Resolution and several documents to approve the fifth Certificate of Expenditure and endorsement to the Developer Note request for the Bluff City TIF development. The fifth Request for Issuance amount is \$663,226.65. The Developer Note requires the reimbursement amount to be in increments of \$100. Therefore, this fifth Certificate of Expenditure on the Note will be in the amount of \$663,300.00. The attachments are various documents required by the Redevelopment Agreement. The attachments include:

1. Resolution Approving of Certificate of Expenditure No. 5
2. Request for Issuance
3. Owner's Sworn Statement
4. Developer's Sworn Statement.
5. Developer's Partial Waiver of Lien and Release
6. Village Public Works Engineer letter concurring with Request for Issuance No. 5
7. Certificate of Expenditure

Upon approval of the Resolution, the Certificate of Expenditure will be executed and the Developer Note endorsed in the amount of \$663,300, which the Village will pay as increment becomes available. Any monies due on the 2009 Developer Note, including accrued interest, will be payable solely from the Note Fund established pursuant to the Developer Note Ordinance.

MOTION: I MOVE TO APPROVE RESOLUTION 2020-_____ , A RESOLUTION APPROVING OF CERTIFICATE OF EXPENDITURE NO. 5 IN THE AMOUNT OF \$663,300 FOR THE SUBORDINATE LIEN TAX INCREMENT REVENUE NOTE, SERIES 2009, FOR THE BLUFF CITY QUARRY REDEVELOPMENT PROJECT

RESOLUTION 2020 - _____

**A RESOLUTION APPROVING OF CERTIFICATE OF EXPENDITURE
NO. 5 IN THE AMOUNT OF \$663,300 FOR THE SUBORDINATE LIEN
TAX INCREMENT REVENUE NOTE, SERIES 2009, FOR THE BLUFF
CITY QUARRY REDEVELOPMENT PROJECT**

WHEREAS, pursuant to the Redevelopment Agreement dated as of March 17, 2009 between the Village and Bluff City, LLC, the Village agreed to issue subordinate lien tax increment revenue notes from which certain TIF eligible expenses related to the Bluff City Quarry Redevelopment Project (the "Project Costs") are to be reimbursed according to certain procedures for payment; and

WHEREAS, the Village passed Ordinance 2009-52 providing for the issue of certain Subordinate Lien Tax Increment Revenue Notes, Series 2009, in an amount not to exceed \$15,000,000 (the "Series 2009 Developer Note Ordinance"); and

WHEREAS, the Village issued the \$13,500,000 Subordinate Lien Limited Revenue Note, Series 2009, dated September 25, 2009 (the "Series 2009 Developer Note"); and

WHEREAS, Bluff City has delivered to the Village its Request for Issuance No. 5 requesting that it be reimbursed the sum of \$663,226.65 in Project Costs and that the Village issue its Certificate of Expenditure No. 5, and that the 2009 Developer Note be endorsed and be made payable in that amount; and

WHEREAS, Bluff City has submitted an owner's sworn statement, developer's sworn statement, waivers of lien, invoices, engineer's certification and opinion as to the value of the completed work and materials, and other documentation (the "Supporting Documentation") in support of its Request for Issuance No. 5 in accordance with Section 12-1 of the Redevelopment Agreement to support eligible Project Costs, which documentation has been reviewed, and approved by the Village Engineer, and he has concurred with the Developer's Engineer that the work has been completed and materials are in place as indicated by Request for Issuance No. 5; and

WHEREAS, the Series 2009 Subordinate Note requires advances to be in even increments of \$100;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois as follows:

SECTION ONE: The Request for Issuance No. 5 of Bluff City Materials, Inc. requesting the Village to issue a Certificate of Expenditure in the amount of \$663,300 attached hereto as Exhibit A is hereby approved; the Bluff City Redevelopment Project

Certificate of Expenditure No. 5 appended hereto as Exhibit B in the sum of \$663,300 is hereby approved; and the Village Administrator is hereby authorized and directed to execute and issue Bluff City Quarry Redevelopment Project Certificate of Expenditure No. 5, and the Finance Director/Treasurer is hereby authorized and directed to endorse the 2009 Developer Note to increase the outstanding principal amount thereon in the amount of \$663,300 dated as of the effective date of this Resolution.

SECTION TWO: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION THREE: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FOUR: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: February 4, 2020

APPROVED: February 4, 2020

Kevin Wallace, Village President

ATTEST:

Lorna Gilles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2020 - _____, enacted on February 4, 2020 and approved on February 4, 2020, as the same appeared from the official records of the Village of Bartlett.

Lorna Gilles, Village Clerk

REQUEST FOR ISSUANCE

The undersigned, Bluff City Materials, Inc., an Illinois corporation ("Developer"), in connection with its obligations in that certain Redevelopment and Financing Agreement dated as of March 17, 2009 between the Village of Bartlett (the "Village"), Developer and other affiliated parties (the "RDA"), which is incorporated herein by reference, hereby certifies, swears and affirms under oath to the Village as follows:

- 1) That since submission of the last Request for Issuance, if any, to the Village, Developer has expended or has caused to be expended the sum of \$ 663,226.65 in Redevelopment Project Costs (as defined in the RDA):

- 2) Total for which Request for Issuance is sought: \$ 663,226.65
- 3) That all of the Redevelopment Project Costs have been made in accordance with the RDA, the TIF Obligations, and the Act.
- 4) That Developer requests that the Village issue its Certificate of Expenditure (as defined in the RDA) certifying that the amount specified in Item 2 is eligible for reimbursement in accordance with the TIF Obligations, the RDA and the Act.
- 5) That Developer, in compliance with the RDA, herewith submits the following documentation pursuant to and in compliance with Section 12-1 of the RDA:
 - a. With respect to Prior Redevelopment Project Costs:
 - i. sworn statements ;
 - ii. invoice copies with cancelled checks shown on ; and
 - iii. bank statements and/or lien waivers .

 - b. With respect to Reclamation Work:
 - i. sworn statements ;
 - ii. engineer's certification with ; and
 - iii. topographical survey .

 - c. With respect to Other Work:
 - i. _____ ;
 - ii. _____ ; and
 - iii. _____ .

- 6) Developer hereby certifies to the Village that, as of the date hereof:
 - a. The total amount of this Request for Issuance represents the actual amount currently payable to the third parties in connection with the Redevelopment Project Costs;
 - b. No default or uncured event of default exists under the RDA;

c. Developer has received no notice and has no knowledge of any liens or claims of liens filed or threatened against the Redevelopment Project Area except for the following:

7) Developer hereby certifies that it has complied with all of the requirements and has otherwise satisfied all of the conditions precedent, in any way relating to the RDA in connection with the Redevelopment Project Costs and the Developer Reimbursement Amount.

IN WITNESS WHEREOF, the Developer has executed and delivered this Request for Issuance as of the date first above written.

BLUFF CITY MATERIALS, INC.

By: [Signature]
Its: Vice President

Subscribed and Sworn to before me
This 12th day of December, 2019.

[Signature]
Notary Public



APPROVED:
VILLAGE OF BARTLETT, an Illinois
Municipal Corporation

By: _____
Its Village Administrator

- 1) Date of Approval _____
- 2) Amount of Approval by this Request for Issuance \$ _____
- 3) Total Amount Approved \$ _____
- 4) Total New Principal Balance (Sum of 2 and 3) \$ _____
- 5) Interest Accrual Date for 4 _____
- 6) Total Interest Accrued to the Date Specified in 5 _____

OWNER'S SWORN STATEMENT

BLUFF CITY/BLUE HERON TIF
BARTLETT, IL
01/01/17 - 12/31/18

REQUEST OF ISSUANCE #5
Bluff City Project #3508

State of ILLINOIS
County of KANE
Date: 12/11/2019

The affiant, John F. Harris, being first duly sworn on oath deposes and says that he/she is Manager of Bluff City, LLC, 2250 Southwind Blvd., Bartlett, IL 60103, that has contracted with The Village of Bartlett, 200 E. Main St., Bartlett, IL 60103 for the Development of the Bartlett TIF area on the following described premises in said County, to-wit: Bartlett, IL 60103, Kane County.

Item No.	Line Item Description	Total Contract Amount	Sub-Contractor	Total Complete	Previous Request	Current Request	Retention	Balance to Become Due
Uses:								
1	Site Preparation and Excavation Costs	\$ 9,600,000	Bluff City Materials, Inc. 2252 Southwind Blvd., Bartlett, IL 60103	\$ 5,347,312.76	\$ 5,198,867.26	\$ 148,445.50		\$ 4,252,687.24
2	Public Road Improvements	\$ 3,100,000	Bluff City Materials, Inc. 2252 Southwind Blvd., Bartlett, IL 60103	\$ 1,493,371.58	\$ 1,406,367.86	\$ 87,003.72	\$ -	\$ 1,606,628.42
3	Public Infrastructure Costs	\$ 1,500,000		\$ 1,317,618.33	\$ 926,341.86	\$ 391,276.47	\$ -	\$ 182,381.67
4	Traffic Signalization	\$ 1,200,000	Bluff City Materials, Inc. 2252 Southwind Blvd., Bartlett, IL 60103	\$ 40,347.90	\$ 40,347.90	\$ -		\$ 1,159,652.10
5	Soil Remediation	\$ 1,000,000		\$ -	\$ -	\$ -		\$ 1,000,000.00
6	Bike Paths	\$ 200,000		\$ -	\$ -	\$ -		\$ 200,000.00
7	Utilities	\$ 750,000		\$ -	\$ -	\$ -		\$ 750,000.00
8	Streetscape Improvements	\$ 500,000		\$ 48,732.82	\$ 46,789.63	\$ 1,943.19		\$ 451,267.18
9	Engineering and Design	\$ 1,600,000	Bluff City Materials, Inc. 2252 Southwind Blvd., Bartlett, IL 60103	\$ 400,937.10	\$ 367,947.83	\$ 32,989.27		\$ 1,199,062.90
10	Costs of Issuance	\$ 200,000	Bluff City Materials, Inc. 2252 Southwind Blvd., Bartlett, IL 60103	\$ 530,675.41	\$ 529,106.91	\$ 1,568.50		\$ (330,675.41)
Grand Totals		\$ 19,650,000	REQUEST OF ISSUANCE #4:	\$ 9,178,995.90	\$ 8,515,769.25	\$ 663,226.65	\$ -	\$ 10,471,004.10

Work Completed to Date	\$ 9,178,995.90
Less Retainage	\$ -
Net Amount Earned	\$ 9,178,995.90
Net Previously Paid	\$ 8,515,769.25
Net Amount of This Payment	\$ 663,226.65
Balance to Become Due (Incl. Retention)	\$ 10,471,004.10

I, as an manager of Bluff City, LLC, certify that to the best of my knowledge, the information provided in this pay estimate is true and accurate. I agree to furnish Waivers of Lien for materials under my contract when demanded.

Signed: [Signature]
Position: Manager

Subscribed and sworn to before me this 12th day of December, 2019.

[Signature]
Notary Public - Donna S. Elischer



DEVELOPER'S SWORN STATEMENT

BLUFF CITY/BUE HERON TIF
BARTLETT, IL
01/01/17 - 12/31/18

REQUEST OF ISSUANCE #5

Bluff City Project #3508

State of ILLINOIS
County of KANE
Date: 12/11/2019

The affiant, John F. Harris, being first duly sworn on oath deposes and says that he/she is Vice President of Bluff City Materials, Inc., 2252 Southwind Blvd., Bartlett, IL 60103, that has contracted with The Village of Bartlett, 200 E. Main St., Bartlett, IL 60103 for the Development of the Bartlett TIF area on the following described premises in said County, to-wit: Bartlett, IL 60103, Kane County.

Item No.	Line Item Description	Total Contract Amount	Sub-Contractor	Total Complete	Previous Request	Current Request	Retention	Balance to Become Due Incl. Retention
Uses:								
1	Site Preparation and Excavation Costs	\$ 9,600,000						\$ 4,252,687.24
			Bluff City Materials, Inc. 2252 Southwind Blvd., Bartlett, IL 60103	\$ 5,082,458.67	\$ 4,934,013.17	\$ 148,445.50		
			James L. Lord, Inc. 27W31 Hoy Ave., Warrenville, IL 60555	\$ 12,139.00	\$ 12,139.00	\$ -		
			LaFarge Aggregates Illinois, Inc. Dept CH 19393, Palatine, IL 60055	\$ 242,630.72	\$ 242,630.72	\$ -		
			Zimmerman Landscaping, Inc. 1118 Century Oaks Dr., Elgin, IL 60123	\$ 10,084.37	\$ 10,084.37	\$ -		
2	Public Road Improvements	\$ 3,100,000						\$ 1,606,628.42
			Village of Bartlett 228 S. Main St., Bartlett, IL 60103	\$ 710,810.12	\$ 710,810.12	\$ -	\$ -	
			Abbey Paving Co., Inc. 21949 County Line Rd, Aurora, IL 60502	\$ 186,651.85	\$ 162,943.47	\$ 23,708.38	\$ -	
			Alliance Concrete Sawing & Drilling 570 Rock Road Dr., Unit N East Dundee, IL 60118	\$ 707.50	\$ 707.50	\$ -	\$ -	
			Champion Paving Corp. P.O. Box 610, Hampshire, IL 60140	\$ 28,900.00	\$ 28,900.00	\$ -		
			Concrete Specialties 1375 Gifford Rd., Elgin, IL 60120	\$ 6,708.95	\$ 6,708.95	\$ -		
			Geneva Construction Company P.O. Box 998, Aurora, IL 60507	\$ 553,896.24	\$ 493,516.10	\$ 60,380.14	\$ -	
			Hard Rock Concrete Cutters, Inc. 601 Chaddick Dr., Wheeling, IL 60090	\$ 495.00	\$ 495.00	\$ -		
			TAM Trucking, Inc. 21235 Humbrecht Circle Unit B, Bartlett, IL 60103	\$ 1,147.50	\$ 1,147.50	\$ -		
			Trafic Services, Inc. 2260 Southwind Blvd. Bartlett, IL 60103	\$ 734.02	\$ 734.02	\$ -		
			United Rentals 2201 E. Higgins Rd., Elk Grove Village, IL 60007	\$ 810.40	\$ 405.20	\$ 405.20		
			Patten Industries, Inc. 75 Remittance Dr., Dept. 3173 Chicago, IL 60675-3173	\$ 2,510.00	\$ -	\$ 2,510.00		
				\$ -	\$ -	\$ -		\$ 182,381.67
3	Public Infrastructure Costs	\$ 1,500,000						
			H.R. Stewart, Inc. 52 W. Crystal St., Cary, IL 60013	\$ 1,180.00	\$ 1,180.00	\$ -		
			Manhard Consulting 5900 Woodlands Parkway, Vernon Hills, IL 60061	\$ 30,067.50	\$ 30,067.50	\$ -		
			Neenah Foundry Box 729, Neenah, WI 54957	\$ 926.00	\$ 841.00	\$ 85.00		
			Neslund & Associates 5115 S. River Rd, North Aurora, IL 60542	\$ 1,169,129.70	\$ 836,598.80	\$ 332,530.90	\$ -	
			Ozinga Ready Mix Concrete, Inc. P.O. Box 910, Frankfort, IL 60423	\$ 441.24	\$ 441.24	\$ -		
			Treasurer, State of Illinois Environmental Protection Permit & Inspection Fund, Springfield, IL	\$ 1,920.00	\$ 1,920.00	\$ -		
			Vulcan Materials Company 14999 Collections Center, Chicago, IL 60693	\$ 55,565.54	\$ 54,136.97	\$ 1,428.57		
			Welch Bros., Inc. 1050 St. Charles St., Elgin, IL 60121	\$ 578.85	\$ 578.85	\$ -		
			Winters Landscape 50W410 Marcy Rd., Sycamore, IL 60178	\$ 10,027.50	\$ 577.50	\$ 9,450.00		
			Sandman's Paving & Sealcoating 39W491 Freeman Rd. Gilberts, IL 60136	\$ 6,468.00	\$ -	\$ 6,468.00		

Item No.	Line Item Description	Total Contract Amount	Sub-Contractor	Total Complete	Previous Request	Current Request	Retention	Balance to Become Due Incl. Retention
			County of Kane, Illinois 41W011 Burlington Rd., St. Charles, IL 60175	\$ 150.00	\$ -	\$ 150.00		
			FCL Builders, LLC 1150 Spring Lake Dr., Itasca, IL 60143	\$ 41,164.00	\$ -	\$ 41,164.00		
4	Traffic Signalization	\$ 1,200,000	Village of Bartlett 228 S. Main St., Bartlett, IL 60103	\$ 40,347.90	\$ 40,347.90	\$ -		\$ 1,159,652.10
5	Soil Remediation	\$ 1,000,000		\$ -	\$ -	\$ -		\$ 1,000,000.00
6	Bike Paths	\$ 200,000		\$ -	\$ -	\$ -		\$ 200,000.00
7	Utilities	\$ 750,000		\$ -	\$ -	\$ -		\$ 750,000.00
8	Streetscape Improvements	\$ 500,000						\$ 451,267.18
			Homer Tree Service, Inc. 216464 W. 143rd St., Lockport, IL 60441	\$ 5,000.00	\$ 5,000.00	\$ -		
			Sleeth Electric 48W605 Hinckley Rd, Big Rock, IL 60511	\$ 42,507.82	\$ 41,789.63	\$ 718.19		
			Richardson & Sons Maintenance 34W220 Army Trail Rd, Wayne, IL 60184	\$ 1,225.00	\$ -	\$ 1,225.00		
9	Engineering and Design	\$ 1,600,000						\$ 1,199,062.90
			Mackie Consultants, LLC 9575 W Higgins Ste 500, Rosemont, IL 60018	\$ 341,021.23	\$ 310,778.72	\$ 30,242.51		
			Abbott Engineering, LLC 2252 Southwind Blvd., Bartlett, IL 60103	\$ 5,260.11	\$ 5,260.11	\$ -		
			Bluff City Materials, Inc. 2252 Southwind Blvd., Bartlett, IL 60103	\$ 1,965.55	\$ 1,965.55	\$ -		
			S.T.A.T.E. Testing, L.L.C. 570 Rock Rd., Unit K, East Dundee, IL 60118	\$ 11,473.00	\$ 11,473.00	\$ -		
			Soos & Associates, Inc. 5105 Schelter Rd., Lincolnshire, IL 60069	\$ 1,000.00	\$ 1,000.00	\$ -		
			Big Benuzzi's Industrial Guide, Inc. 20518 Laurel Dr., Barrington, IL 60010	\$ 2,180.00	\$ 2,180.00	\$ -		
			Gary R. Weber Associates, Inc. 212 S. Main St., Wheaton, IL 60187	\$ 589.50	\$ 589.50	\$ -		
			Illinois Construction and Environmental Consulting, Inc. 2399 Foster Ave., Wheeling, IL 60090	\$ 21,205.80	\$ 20,875.80	\$ 330.00		
			Material Service Testing, Inc. 921 W. Van Buren St. #210 Chicago IL 60607	\$ 1,725.15	\$ 1,725.15	\$ -		
			Terracon 135 Ambassador Dr., Naperville, IL 60540	\$ 9,700.00	\$ 9,700.00	\$ -		
			True North Consultants 1240 Iroquois Ave, #206, Naperville IL 60563	\$ 2,400.00	\$ 2,400.00	\$ -		
			Signs By Tomorrow 1028 Dundee Ave., Elgin, IL 60120	\$ 1,661.76	\$ -	\$ 1,661.76		
			Nelson Testing Southwind Blvd, Bartlett, IL 60103	\$ 755.00	\$ -	\$ 755.00		
10	Costs of Issuance	\$ 200,000						\$ (330,675.41)
			Laube Consulting Group, LLC 200 S. Wacker Dr. Ste 3100 Chicago IL 60606	\$ 27,700.00	\$ 27,700.00	\$ -		
			William Blair & Company 225 W. Adams St., Chicago, IL 60606	\$ 25,000.00	\$ 25,000.00	\$ -		
			Mahoney, Silverman & Cross 822 Infantry Dr., Ste 100, Joliet, IL 60435	\$ 11,160.00	\$ 9,920.00	\$ 1,240.00		
			Guerard & Krasner 605 Lindsay Circle, North Aurora, IL 60542	\$ 22,687.50	\$ 22,500.00	\$ 187.50		
			Chapman & Cutler, LLP P.O. Box 71291, Chicago, IL 60694	\$ 35,000.00	\$ 35,000.00	\$ -		
			Bryan E. Mraz & Associates 111 W. Irving Park Rd., Roselle, IL 60172	\$ 13,500.00	\$ 13,500.00	\$ -		
			Lansu & Associates 1770 N Park St, Ste 202, Naperville, IL 60563	\$ 1,104.00	\$ 1,104.00	\$ -		
			Maurides Foley Tabangay & Turner LLC 33 N LaSalle St., Ste 1910, Chicago, IL 60602	\$ 134,136.58	\$ 134,136.58	\$ -		
			Village of Bartlett 228 S. Main St., Bartlett, IL 60103	\$ 58,570.16	\$ 58,429.16	\$ 141.00		
			Bluff City, LLC 2250 Southwind Blvd., Bartlett, IL 60103	\$ 19,447.47	\$ 19,447.47	\$ -		
			JPMorgan Chase Bank, N.A. 21591 Network Place, Chicago, IL 60673	\$ 66,193.70	\$ 66,193.70	\$ -		
			Abbott Land & Investment Corp. 2250 Southwind Blvd., Bartlett, IL 60103	\$ 90,000.00	\$ 90,000.00	\$ -		
			Assurance Agency, Ltd. 1750 E. Golf Rd., Schaumburg, IL 60173	\$ 25,176.00	\$ 25,176.00	\$ -		
			Lee & Associates of Illinois, LLC 8755 W Higgins, Ste 1000, Chicago, IL 60631	\$ 1,000.00	\$ 1,000.00	\$ -		
Grand Totals		\$ 19,650,000	REQUEST OF ISSUANCE #5:	\$ 9,178,995.90	\$ 8,515,769.25	\$ 663,226.65	\$ -	\$ 10,471,004.10

Work Completed to Date	\$ 9,178,995.90
Less Retainage	\$ -
Net Amount Earned	\$ 9,178,995.90
Net Previously Paid	\$ 8,515,769.25
Net Amount of This Payment	\$ 663,226.65
Balance to Become Due (Incl. Retention)	\$ 10,471,004.10

Item No.	Line Item Description	Total Contract Amount	Sub-Contractor	Total Complete	Previous Request	Current Request	Retention	Balance to Become Due Incl. Retention
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I, as an officer of Bluff City Materials, Inc., certify that to the best of my knowledge, the information provided in this pay estimate is true and accurate. I agree to furnish Waivers of Lien for materials under my contract when demanded.

Signed: *John F. Harris*
 Name: John F. Harris
 Position: V. P.

Subscribed and sworn to before me this 12th day of December, 2019.

Donna S. Elischer
 Notary Public My Commission Expires: 11-15-22



PARTIAL WAIVER AND RELEASE

STATE OF ILLINOIS
COUNTY OF KANE

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Bluff City, LLC to furnish Site Preparation and Excavation for the premises known as the Bluff City/Blue Heron TIF Project: Bluff City Quarry Redevelopment Plan and Project and Bluff City Quarry Redevelopment Project Area, Bartlett, IL of which Bluff City, LLC, Southwind Financial, Ltd., Gifford 300, LLC, The Chicoine Family Limited Partnership, First National Bank as Custodian for the IRA of William E. Haworth, 4TRAF, LLC, EBCO IL 25 and State Rd. LLC, and KHM-CI USA, LLC are the owners (collectively, the "Owner").

THE undersigned, for and in consideration of **One Hundred Forty-Eight Thousand Four Hundred Forty-Five & 50/100 (\$ 148,445.50) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under municipal, State or Federal laws or statutes, relating to Mechanics' Liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the Owner, on account of labor services, material, fixtures, apparatus or machinery, heretofore furnished, or which may be furnished at any time hereafter for the above-described premises. *

Company Name: BLUFF CITY MATERIALS, INC.
Address: 2252 Southwind Blvd., Bartlett, IL 60103

Given under my hand and seal this 12th day of December, 2019. Signature [Signature] Title V.P.

* EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

NOTE: All waivers and releases must be for the full amount paid. If waiver and release is for a corporation, corporate name should be used, corporate seal affixed and title of officer signing waiver and release should be set forth: if waiver and release is for a partnership, the partnership name should be used; partner should sign and designate himself as partner.

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS
COUNTY OF KANE

TO WHOM IT MAY CONCERN:

THE undersigned, John F. Harris being duly sworn, deposes and says that he/she is the _____ of Bluff City Materials, Inc. who is the contractor ("Contractor") furnishing the Site Preparation and Excavation work on the Project located at Southwind Business Park and the Blue Heron Business Park in Bartlett, IL 60103 owned by Bluff City, LLC, Southwind Financial, Ltd., Gifford 300, LLC, The Chicoine Family Limited Partnership, First National Bank as Custodian for the IRA of William E. Haworth, 4TRAF, LLC, EBCO IL 25 and State Rd. LLC, and KHM-CI USA, LLC.

That the total amount of the contract including extras* is \$ 9,600,000.00 on which he/she has received payment of \$ 5,198,867.26 prior to this payment. That all waivers and releases are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers or releases. That the following are the names of all parties who have furnished material or labor, or both, for said work and all parties having contracts or subcontracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications.

NAME AND ADDRESS	WHAT FOR	INCLUDING EXTRAS*	PAID	PAYMENT	DUE
Bluff City Materials, Inc.	Dirt Fill	\$ 9,335,145.91	\$ 4,934,013.17	\$ 148,445.50	\$ 4,252,687.24
James L. Lord, Inc.	Install silt fence/posts	\$ 12,139.00	\$ 12,139.00	\$ -	\$ -
Lafarge Aggregates Illinois, Inc.	Material/Screenings	\$ 242,630.72	\$ 242,630.72	\$ -	\$ -
Zimmerman Landscaping, Inc.	Earth moving/rough grading	\$ 10,084.37	\$ 10,084.37	\$ -	\$ -
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE		\$ 9,600,000.00	\$ 5,198,867.26	\$ 148,445.50	\$ 4,252,687.24

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

Signed this 12th day of December, 2019. Signature: [Signature] Title V.P.

Subscribed and sworn to before me this 12th day of December, 2019.

Notary Public: Donna S. Elischer
My commission expires: 11/15/22



* EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

January 17, 2020

President and Board of Trustees
Village of Bartlett
228 S. Main Street
Bartlett, IL 60103

RE: Request for Issuance # 5, Bluff City/Blue Heron TIF

President and Board of Trustees:

We have reviewed and are submitting the following documents for the Bluff City/Blue Heron Business Park in Bartlett:

- The **Request for Issuance # 5**, from Bluff City requesting payment in the amount of **\$ 663,226.65** for project reimbursements from January 1, 2017 through December 31, 2018;
- An Owner's Sworn Statement listing the contractors and material suppliers with the total contract price, amount to be paid this request and the balance due.

We have also reviewed the following items:

- A topographic map, comparing pre-fill and post-fill elevations in the TIF area;
- Signed Partial Waiver and Contractor's Affidavit documentation;
- Additional engineering documents illustrating the fill areas.

All documentation provided and reviewed meets the requirements of Section 12-1 of the Redevelopment and Finance Agreement between the Village of Bartlett and Bluff City Materials, Inc.

Based upon our review of the supporting documents submitted and our field observations and reviews, we concur with the opinion of Bluff City that the work has been completed and the fill material is in place as indicated in the **Request for Issuance #5**, in the amount of **\$ 663,226.65**.

Please contact me at Public Works if there are any questions.

Village of Bartlett
Public Works Engineer

A handwritten signature in black ink, appearing to read "Robert Allen". The signature is fluid and cursive, with the first name "Robert" and last name "Allen" clearly distinguishable.

Robert Allen, P.E.

cc: Todd Dowden, Bartlett Director of Finance
Dan Dinges, Bartlett Director of Public Works
Roberta Grill, PDS Director
Bryan Mraz, Bartlett Village Attorney
Dean Kelley, Bluff City Materials, Inc.

**BLUFF CITY QUARRY REDEVELOPMENT PROJECT
CERTIFICATE OF EXPENDITURE NO. 5**

The Village of Bartlett, an Illinois municipal corporation of Cook, DuPage and Kane Counties, Illinois (the "Village") has received a certain Request for Issuance No. 5 from Bluff City Materials, Inc (the "Developer") dated December 12, 2019, requesting that the Village approve of a Certificate of Expenditure in the amount of \$663,226.65 under the terms of (1) the Redevelopment and Financing Agreement dated March 17, 2009, between the Village of Bartlett, Bluff City, LLC, Southwind Financial, Ltd., Blue Heron Realty Corp. (collectively, the "Owner"), and Blue Heron Development, LLC (the "Owner's Entity") (the "RDA"); (2) Bartlett Ordinance 2009-52, "An Ordinance Providing for the Issuance of Not to Exceed \$15,000,000 Subordinate Lien Incremental Revenue Note, Series 2009 (Bluff City Quarry Redevelopment Project)" (hereinafter referred to as the "Developer Note Ordinance"); and (3) the \$13,500,000 Subordinate Lien Limited Revenue Note Series 2009 (hereinafter referred to as the "Series 2009 Developer Note").

1. In support of its Request for Issuance No. 5 for reimbursement of Redevelopment Project Costs and for Reclamation Work in the amount of \$663,226.65, the Developer has submitted the following documentation in compliance with Section 12-1 of the RDA:

- i. An Owner's Sworn Statement from Bluff City, LLC dated December 12, 2019;
- ii. A Developer's Sworn Statement from Bluff City Materials, Inc. dated December 12, 2019;
- iii. Invoice copies;
- iv. A combined Partial Waiver and Release and Contractor's Affidavit dated December 12, 2019 for the Reclamation Work from Bluff City Materials, Inc.;
- v. Certification of Robert J. Bachkosky, Senior Project Engineer of Mackie Consultants, LLC, dated December 17, 2018 certifying the subject work has been completed and materials are in place as indicated by the current request for the Reclamation Work;
- vi. Revised colored topographical survey submittal and additional engineering documents illustrating the fill areas for the Reclamation Work confirming volume and compaction;

2. Robert Allen, Village Engineer, has issued a letter to the Corporate Authorities stating that he has reviewed the foregoing documentation and performed field observations with respect to the Reclamation Work, and has opined that all documentation provided meets the requirements of Section 12-1 of the RDA, and that he concurs with the opinion of Robert J. Bachkosky that the work has been completed and

the fill material is in place with respect to \$148,445.50 of the Request for Issuance No. 5 for site preparation and grading costs.

3. The Owner has requested to be reimbursed with Request for Issuance No. 5 for public road improvements totaling \$87,003.72, public infrastructure costs of \$391,276.47, street scape improvements of \$1,943.19, engineering and design expenses totaling \$32,989.27, and costs of issuance totaling \$1,568.50 and has submitted invoices and other documentation in support of its request to be reimbursed for said costs, which are eligible Redevelopment Project Costs as defined in the RDA.

Based on the foregoing, the Corporate Authorities have passed a Resolution Approving of this Certificate of Expenditure No. 5, authorizing the Village Administrator to execute this Certificate of Expenditure No. 5 in the amount of \$663,300, and authorizing and directing the Village Finance Director/Treasurer to properly endorse the Series 2009 Developer Note to increase the Outstanding Principal Amount thereof by said \$663,300.

Dated as of February 4, 2020.

Paula Schumacher, Village Administrator



Agenda Item Executive Summary

Item Name 2020 MFT Project Committee or Board Village Board

BUDGET IMPACT

<i>Amount:</i>	\$ 2,950,000.00	<i>Budgeted</i>	\$ 2,950,000.00
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List what fund
MFT Funds

EXECUTIVE SUMMARY

Enclosed is an MFT Resolution for consideration by the Village Board to direct funds for use in the 2020/2021 Street Resurfacing, Material Testing, Crack Sealing, Pavement Surface Treatment, Salt Purchase, Street Light Maintenance, Street Sweeping, Municipal Lot Maintenance, Pavement Marking, Bridge Inspection & Study, Sidewalk Repairs. The attached resolution is being submitted in the amount of \$ 2,950,000.00. Any unused funds will be credited back to the MFT account for use on other projects.

ATTACHMENTS (PLEASE LIST)

Memo, IDOT Resolution

ACTION REQUESTED

For Discussion Only _____

Resolution X

Ordinance _____

Motion: I MOVE TO APPROVE RESOLUTION 2020 _____, A RESOLUTION AUTHORIZING THE USE OF MOTOR FUEL TAX FUNDS IN THE AMOUNT OF \$2,950,000.00 FOR THE FY2020/2021 MFT PROGRAM, TO PAY FOR THE COST OF CONSTRUCTION FOR STREET RESURFACING, MATERIAL TESTING, CRACK SEALING, PAVEMENT SURFACE TREATMENT, SALT PURCHASE, STREET LIGHT MAINTENANCE, STREET SWEEPING, PAVEMENT MARKING, MUNICIPAL LOT MAINTENANCE, BRIDGE INSPECTION & STUDY, SIDEWALK REPAIRS AND TO AUTHORIZE THE VILLAGE CLERK TO SIGN SAID MFT RESOLUTION.

Staff: Bob Allen Date: February 4, 2020

Village Engineer

MEMORANDUM

To: Paula Schumacher, Village Administrator
From: Bob Allen, Village Engineer
Subject: Resolution for the annual 2020 MFT Maintenance Projects
Date: January 17, 2020

Enclosed is an MFT Resolution that needs to be adopted by the Village Board in order to use MFT funds for the annual maintenance projects. These projects include street resurfacing, crack sealing program, pavement surface treatment, street lighting, sweeping, sidewalk repair, pavement marking, municipal parking lot repairs and salt purchase. This money will also fund the Schick Rd. bridge study and pavement evaluation.

The resolution consists of the following items and amounts:

• Annual Street Resurfacing and Material Testing	\$ 2,270,000.00
• Crack Sealing	\$ 75,000.00
• Pavement Surface Treatment	\$ 75,000.00
• Bridge Inspection & Study	\$ 75,000.00
• Municipal Parking Lot Maintenance	\$ 40,000.00
• Street Light Maintenance	\$ 20,000.00
• Street Sweeping	\$ 20,000.00
• Sidewalk Repairs	\$ 100,000.00
• Salt Purchase	\$ 250,000.00
• Pavement Marking	\$ 25,000.00
	\$ 2,950,000.00

The referenced resolution is being submitted in the amount of \$2,950,000.00 and will commit funds to these projects. Funds not used will be credited back to the MFT account for use on other projects.

I am requesting that you place this resolution on the next available Board agenda for action.

**MOTION: I MOVE TO APPROVE RESOLUTION 2020 _____, A RESOLUTION AUTHORIZING THE USE OF MOTOR FUEL TAX FUNDS IN THE AMOUNT OF \$2,950,000.00 FOR THE FY2020/2021 MFT PROGRAM, TO PAY FOR THE COST OF CONSTRUCTION FOR STREET RESURFACING, MATERIAL TESTING, CRACK SEALING, PAVEMENT SURFACE TREATMENT, SALT PURCHASE, STREET LIGHT MAINTENANCE, STREET SWEEPING, PAVEMENT MARKING, MUNICIPAL LOT MAINTENANCE, BRIDGE INSPECTION & STUDY, SIDEWALK REPAIRS AND:
TO AUTHORIZE THE VILLAGE CLERK TO SIGN SAID MFT RESOLUTION.**



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number: 2020- Resolution Type: Original Section Number: 20-00000-00-GM

BE IT RESOLVED, by the President and Board of Trustees of the Village of Bartlett, Illinois that there is hereby appropriated the sum of Two Million Nine Hundred Fifty Thousand Dollars (\$2,950,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01/01/20 to 12/31/20

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Bartlett shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Lorna Giless, Clerk in and for said Village of Bartlett, in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

President and Board of Trustees of Bartlett at a meeting held on 02/04/20

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 4th day of February, 2020

(SEAL)

Clerk Signature box

APPROVED

Regional Engineer Department of Transportation Date box



Agenda Item Executive Summary

Item Name: South Oak Avenue Parking Lot Project Committee or Board: Board

BUDGET IMPACT

Amount:	\$31,500.00	Budgeted	\$75,000.00
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List what fund	2020-2024 Capital Budget
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EXECUTIVE SUMMARY

As noted in the 2020-2024 Capital Budget, the South Oak Avenue Parking Lot Project was scheduled to begin in 2020. Earlier in the year, we evaluated consultants qualified and experienced in similar engineering and design work.

We have previously worked with V3 Companies and have found them to be both professional and responsive. Their project experience with permeable pavers and parking lots is more than satisfactory. Based upon staff consensus and previous project experiences, I recommend that the 2020 South Oak Avenue Parking Lot Project be awarded to **V3 Companies** in the amount of **\$31,500.00**.

ATTACHMENTS (PLEASE LIST)

Memo, Resolution, Agreement

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

MOTION: I MOVE TO APPROVE RESOLUTION 2020 - _____, A RESOLUTION APPROVING OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE VILLAGE OF BARTLETT AND V3 COMPANIES FOR ENGINEERING AND DESIGN SERVICES FOR THE SOUTH OAK AVENUE PARKING LOT PROJECT.

Staff: Bob Allen, Village Engineer

Date: February 4, 2020

Memo

To: Paula Schumacher, Village Administrator
From: Bob Allen, Village Engineer
Subject: South Oak Avenue Parking Lot Project, Engineering and Design
Date: February 4, 2020

As noted in the 2020-2024 Capital Budget, the South Oak Avenue Parking Lot Project was scheduled to begin in 2020. Earlier in the year, we evaluated consultants qualified and experienced in similar engineering and design work.

We have previously worked with V3 Companies and have found them to be both professional and responsive. Their project experience with permeable pavers and parking lots is more than satisfactory. Based upon staff consensus and previous project experiences, I recommend that the 2020 South Oak Avenue Parking Lot Project be awarded to **V3 Companies** in the amount of **\$31,500.00**.

Please place this ordinance on the next available agenda.

**MOTION: I MOVE TO APPROVE RESOLUTION 2020 _____, A
RESOLUTION APPROVING OF A PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE VILLAGE OF BARTLETT AND V3 COMPANIES FOR
ENGINEERING AND DESIGN SERVICES FOR THE SOUTH OAK AVENUE
PARKING LOT PROJECT.**

RESOLUTION 2020 - _____

**A RESOLUTION APPROVING OF A PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE VILLAGE OF BARTLETT AND V3 COMPANIES FOR ENGINEERING
AND DESIGN SERVICES FOR THE SOUTH OAK AVENUE PARKING LOT
PROJECT.**

BE IT RESOLVED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

SECTION ONE: The Agreement dated February 4, 2020, between the Village of Bartlett and V3 Companies (the "Agreement"), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: That the Village President is hereby authorized and directed to sign the Agreement on behalf of the Village of Bartlett.

SECTION THREE: SEVERABILITY. The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: February 4, 2020

APPROVED: February 4, 2020

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, Lorna Giles, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2020 - _____ enacted on February 4, 2020 and approved on February 4, 2020, as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk



December 31, 2019

Mr. Robert Allen
Village of Bartlett
228 S. Main Street
Bartlett, IL 60103

RE: Proposal for Professional Services
Oak Street Parcel Parking Lot, Bartlett, IL

Dear Mr. Allen:

On behalf of V3 Companies, Ltd., we are pleased to submit this proposal for professional services on the above-referenced project. If you find this proposal to be acceptable, the executed copies of this letter, together with the General Terms and Conditions attached hereto, which set forth the contractual elements of this agreement, will constitute the entire agreement between Village of Bartlett (CLIENT) and V3 Companies, Ltd. (V3) for services on this PROJECT.

PROJECT UNDERSTANDING

The subject property, consisting of approximately 0.37 acres, is located 214 S. Oak Street, which is on the west side of Oak Street and just south of Railroad Avenue in the Village of Bartlett, Cook County, Illinois. The project consists of the design and construction of a public parking lot on the parcel. It is anticipated that vehicular access will be from Oak Street.

The property is currently zoned B-1, which is the Village Center District. It is expected that the zoning designation will not be changed with the proposed development.

The Village of Bartlett is a multi-county community. Parts of the Village are located within DuPage County and parts are within Cook County. The subject property is located in Cook County; however, the Village has adopted the DuPage County Countywide Stormwater and Flood Plain Ordinance as their regulatory requirements. The project is not required to follow Metropolitan Water Reclamation District requirements that would typically be required for development in Cook County. If the parking lot is constructed of asphalt or concrete, stormwater detention and Best Management Practices will be required for the improvements. An alternative should be to construct the parking from permeable pavers, which is not considered impervious and would not require stormwater detention. It is assumed that the parking lot will be designed and constructed with permeable pavers.

COMPENSATION

FINAL DESIGN, PERMITTING & CONSTRUCTION PHASE COMPENSATION

SURVEYING SERVICES	SCOPE EXHIBIT	FEE
ALTA/Topo Survey	A	\$4,000

SITE ENGINEERING SERVICES	SCOPE EXHIBIT	FEE
Site Planning & Concept Engineering	B	\$2,000
Final Engineering & Permitting	B	\$18,500
Site Photometric Plan	B	\$2,000
Site Electrical Plan	B	\$5,000

MISCELLANEOUS EXHIBITS

EXTENT OF AGREEMENT	EXHIBIT C	
V3 STANDARD BILLING RATE SCHEDULE	EXHIBIT D	
GENERAL TERMS AND CONDITIONS	EXHIBIT E	

The above fees are lump sum unless noted otherwise. Where fees are noted as "hourly" the fee listed is for budgetary purposes only – actual fee will be based on the actual hours expended on the project multiplied by V3's Billing Rates attached hereto. The budgetary fee listed is based on the expected level of effort to accomplish the task.

If Additional Services are required, V3 shall be paid a fee based on the actual hours expended multiplied by V3's Billing Rate Schedule attached hereto or other negotiated fee.

In addition to the professional services fees set forth above, V3 shall be compensated for 110% of reimbursable expenses such as printing, postage, messenger service, travel, mileage and tolls to/from meetings and other similar project-related items.

CLIENT will be invoiced monthly for professional services and reimbursable expenses. The above financial arrangements are on the basis of prompt payment of invoices and the orderly and continuous progress of the Project through construction.

MISCELLANEOUS CONTRACTUAL ITEMS

The fee and completion schedule stated herein is valid for 30 days from the date of proposal. If the 30 days has expired, V3 reserves the right to renegotiate the fee and/or completion schedule with the CLIENT.

If there are protracted delays for reasons beyond V3's control, an equitable adjustment of the above-noted compensation shall be negotiated taking into consideration the impact of such delay on the pay scales applicable to the period when V3's services are, in fact, being rendered.

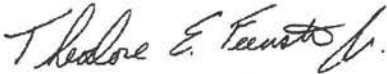
If CLIENT or other interested parties request digital files of design data, V3 shall be indemnified from any claims arising out of the accuracy, misuse or reuse by others of the data delivered in digital form.

We appreciate the opportunity to present this proposal and look forward to working with you on this project.

Sincerely,
V3 COMPANIES, LTD.



Bryan C. Rieger, P.E.
Senior Project Manager



Theodore E. Feenstra, Jr., P.E. LEED AP BD+C
Vice President/Director of Land Development

BCR/bcr/br

Accepted For:
VILLAGE OF BARTLETT

By: _____

Title: _____

Date: _____

INVOICE INFORMATION

PREFERENCE:

Receive by Email

Receive by Mail

Both

Purchase Order # (If Applies)

Important Accounting Notes:

SEND INVOICE TO:

Attention: _____

Company: _____

Address: _____

Email: _____

Phone: _____

EXHIBIT A | Surveying Services

ALTA/NSPS LAND TITLE SURVEY

V3 will perform the following services during this phase:

1. Perform an ALTA/NSPS Land Title Survey of the property as defined as the property located at 214 S. Oak Street and is bounded by Oak Street on the east and residential lots on the north and south (approximately 0.37 acres).
2. The ALTA Survey shall be in accordance with the current Minimum Standard Detail Requirements for ALTA/NSPS Land Title Surveys, jointly established and adopted by the American Land Title Association and the National Society of Professional Surveyors.
3. V3 shall conduct field work in accordance with accepted technical methods and procedures employed by the surveying profession in this geographical region, and those standards required for an ALTA/NSPS survey.
4. In order to provide a finished ALTA/NSPS Land Title Survey, the following information shall be furnished by the CLIENT:
 - The most recent Title Commitment or title evidence satisfactory to the title insurer for the property to be surveyed containing the record description of the property to be surveyed.
 - The current record descriptions of any adjoining to the property to be surveyed, except where such adjoining are lots in platted, recorded subdivisions.
 - Any recorded easements benefiting the property and any easements, servitudes, or covenants burdening the property.
 - Any unrecorded documents affecting the property being surveyed and containing information to which the survey shall make reference, if desired by the client.
 - A list of those parties (full proper names) the survey shall be certified to.
5. Prepare a new legal description depicting the survey, if required.
6. The ALTA/NSPS Land Title Survey will include the minimum requirements necessary to satisfy the current Minimum Standard Detail ALTA/NSPS specifications, including Items 2, 3, 4, 7a, 7b1, 7c, 8, 9 and 11 as listed in "Table A – Optional Survey Responsibilities and Specifications".

TOPOGRAPHIC SURVEY

V3 will perform the following services during this phase:

1. Perform a Topographic Survey of the property described above and shall extend 100 feet beyond the property lines and to the furthest right-of-way line of adjoining roads or streets. See the aerial image below (approximately 2 acres).
2. The Topographic Survey shall conform to the requirements of a Topographic Survey in the state of Illinois.

3. The Topographic Survey will include:
 - Spot elevations will be shown to the nearest 0.01 foot on all "hard surfaces" and utility structures. Spot elevations in unpaved areas such as grass and dirt shall be accurate to the nearest 0.1 foot. Finished floor or top of foundation elevation(s) of existing buildings, curb, flowline and edge of pavement elevations shall be surveyed.
 - Elevation contours with 1'-0" intervals based from field spot elevations. Spot elevations obtained in the field will be of sufficient quantity to generate a contour survey, which properly represents the ground surface. Additional elevations will be indicated on the survey as required to establish accurate profiles (including all changes or breaks in grade) and cross-sections of walks, curbs, gutter, pavement edges, and centerlines.
 - Concrete, asphalt, gravel, buildings, ponds, lakes, streams, and landscape beds shall be located.
 - Cross sections of roadways shall be collected at 50' intervals, unless directed otherwise, along with high and low points. Roadway striping shall also be located.
 - Parkway and curb island trees, together with other individual trees of 6" diameter or greater (callipered 4' +/- above the ground) will be located within one foot tolerance. Where trees are closely grouped, the perimeter outline only of the tree grove will be shown.
 - Wetland flags, if present, shall/shall not be located. CLIENT shall provide V3 a sketch showing the approximate shape, location and point range of each wetland before any field work is started. If V3 is delayed or if an additional trip is necessary to locate the wetland flags after the field survey work has been completed, it will be considered an Additional Service.
 - Utilities and improvements shall be shown based on visible field verified structures, in coordination with atlas information provided by utility companies through J.U.L.I.E.'s/CBU's design stage process, if available. V3 shall only show underground utility lines between structures that are located in the field and appear to be connected. In areas where structures are not shown connected, V3 recommends that the CLIENT contract a specialist to perform a die test or other sub terrain exploratory test.
4. It is the intent of this proposal to prepare the ALTA/NSPS Land Title and Topographic Surveys simultaneously as one document. Separating the surveys into separate documents or offsetting the timing of the two surveys will result in additional services.

EXHIBIT B | Site Engineering Services

SITE PLANNING & CONCEPT ENGINEERING SERVICES

V3 will perform the following services during this phase:

1. Review existing maps, topographic surveys provided by CLIENT, and other information to identify site constraints that may affect the site plan.
2. Review the Title Commitment, if available, and associated documents as provided by CLIENT.
3. Perform a site visit to observe site conditions.
4. Research locations of existing potable water mains, sanitary sewers, and storm sewers that may provide service to the project site.
5. Collaborate with the design team to prepare one site plan of the proposed parking lot for the subject property based on the available base information provided by CLIENT, CLIENT's vision for the property, zoning, and physical constraints. Additional site plan options will be considered Additional Services.

FINAL ENGINEERING & PERMITTING SERVICES

V3 will perform the following services during this phase:

1. Serve as CLIENT's civil engineering representative for the project and provide professional engineering consultation and advice. Participate in one meeting with the CLIENT.
2. Prepare Final Engineering Plans to include the following:
 - Title Sheet
 - General Notes, Legend and Abbreviations Sheet
 - Existing Conditions
 - Demolition Plan
 - Site Geometric and Layout Plans showing property lines, dimensions and geometry of parking areas and sidewalks. With respect to the services to be provided under this phase of the project, V3 will prepare the Final Site Layout Plan and the necessary engineering documents one time. Modifications to the site plan and the resultant engineering revisions will be considered Additional Services and be part of an amendment to this agreement.
 - Paving plans, sections and details for the parking lot and sidewalks adjacent to the subject property. Typical pavement sections will be provided based on the recommendations of the project Geotechnical Engineer or the requirements of the Village. It is assumed that the parking lot will be designed and constructed from permeable pavers to avoid the need for stormwater detention.
 - Site Grading Plans defining the finished grade elevations of the parking lot, sidewalk elevations, and open area grading.

- Stormwater Pollution Prevention Plan to define erosion control measures to be implemented for the site to meet NPDES and local requirements.
 - Site Utility Plans to include storm sewer systems to drain the development. It is assumed that storm sewer service is available directly adjacent to the site and that off-site utility design will not be required. Also, it is assumed that no utility relocation will be required for the proposed improvements. V3 will coordinate the utility systems with mechanical, electrical and plumbing designs as provided by the CLIENT.
 - Construction Details, Technical Specifications and General Notes required to construct the proposed site improvements.
3. Prepare an Engineer's Opinion of Probable Construction Cost as required by the Village of Bartlett.
 4. Prepare storm sewer calculations in conformance with the Village of Bartlett requirements.
 5. Submit an EcoCAT consultation to the Illinois DNR for Threatened and Endangered Species.
 6. Submit a consultation form to the Illinois DNR to obtain feedback on whether a Phase I Archaeological Investigation will be necessary.
 7. Assist the Client in obtaining site-related permits from the Village of Bartlett and the Illinois Environmental Protection Agency for the NPDES permit. Permit fees are the responsibility of the Owner.
 8. Consult with CLIENT and make changes and revisions to the Final Engineering Plans in response to the Village of Bartlett comments.

SITE PHOTOMETRIC PLAN

V3 will complete the following tasks in this scope of work:

1. Coordinate with the CLIENT and obtain the desired lighting levels for the project. It is anticipated that the lighting levels will meet the minimum levels per accepted national standards. Obtaining a variance for lighting levels is not part of this scope of service and will be considered an additional service. Any LEED certification tasks are not part of this scope of services and will be considered an additional service.
2. Obtain the parking lot light fixtures and poles to be used for the project from the CLIENT. It is assumed that existing light fixtures and poles may be relocated and any new fixtures and poles will match the existing as closely as possible. If the CLIENT has not chosen a light fixture and pole, V3 will provide a maximum of three (3) light fixtures and pole options for the CLIENT to review and make a selection. The CLIENT will provide in writing to V3 the light fixtures and poles that they have chosen for the project.
3. Based on the approved site plan and chosen light fixture, V3 will perform a photometric analysis of the parking lot pavement and access drives. Existing parking lot pavement outside of the limits of the parking lots west and south of the building will not be considered in the analysis. Revisions to the lighting design based on site plan changes or light fixture changes by the CLIENT will be considered additional services.
4. Prepare a photometric plan that includes the light fixtures, pole locations, calculated lighting levels, and point-to-point lighting levels.

5. Submit the photometric plan to the CLIENT for concurrence. Revise the photometric plan one time based on comments from the CLIENT. Revisions to the photometric plan based on site plan modifications, light fixture changes and/or changes to lighting level requirements by the CLIENT will be considered an additional service.

SITE ELECTRICAL PLANS

V3 will complete the following tasks in this scope of work:

1. Coordinate the power service type and location with the CLIENT. It is assumed that power for the parking lot lights will be provided from a new service.
2. Design of a lighting controller and electrical panel design.
3. Determine the power load requirements and include it in the plans.
4. Coordinate with the CLIENT regarding the lighting control (i.e. photocell or timeclock) for the project.
5. Prepare a voltage drop calculations and a wiring diagram, if needed. Calculate conduit and wire size.
6. Provide one typical light pole foundation detail. It is our understanding that the top of the light pole foundations shall be 30" minimum to 36" maximum above the adjacent pavement. Additionally, the face of the light pole foundation shall be a minimum of 36" from the face of the adjacent curb.
7. Based on the approved photometric plan, prepare lighting and electrical plans consisting of the following sheets:
 - Site Lighting and Electrical Plans
 - Site Electrical Notes and Details

It is assumed that the site lighting and electrical plans lighting plans will be incorporated into the Final Engineering Plans being prepared by V3.

8. Submit the Site Lighting and Electrical plans to the CLIENT concurrent with the Final Engineering Plans. Revise plans up to one time based on Village review comments.

EXHIBIT C | Extent of Agreement

This agreement is for site-related improvements within the boundaries of the project site. Should additional infrastructure improvements be required beyond the boundaries of the site, the services associated with those improvements will be the subject of a separate agreement. Furthermore, this agreement does not include services for:

1. Survey Services other than listed above.
2. Construction Phase Services.
3. Archaeological or environmental consulting services.
4. Structural engineering services of any kind including the design of site retaining walls, any stairs on-site or the design of underground stormwater detention facilities.
5. Design services, modeling, or permitting associated with work within any existing floodplain or floodway. Based on available information it appears that floodplain is not present on the site.
6. Services resulting from any significant modifications to the site plan by CLIENT or Owner after V3 has received authorization to proceed with a specific phase of work and has prepared its initial computer layout of the site.
7. Preliminary Engineering or Final Engineering for offsite roadway or utility improvements. No improvements to the adjacent roads are anticipated or included in the scope of this agreement at this point.
8. Stormwater Detention or Best Management Practices calculations or design. It is anticipated that no stormwater detention or best management practices will be required for the proposed improvements since the parking lot is proposed to be permeable pavers.
9. Pump Station design for water, stormwater, or wastewater. It is assumed that wet utilities can be connected to via gravity and at utilities are available along the property frontage.
10. Traffic Impact Studies, Parking Studies, Signal design services, Intersection Design Studies, and other Traffic Engineering studies.
11. Gas, electric, and telephone service design for the proposed building. V3 will include the location of these utilities on the Civil Engineering drawings for purposes of coordination only, if the information is provided to us. The CLIENT will be responsible for providing the necessary information to the applicable utility companies for coordinating service to the site. If requested, V3 can assist with dry utility coordination as an Additional Service.
12. Geotechnical design or construction testing services
13. Site inspections or documentation associated with maintaining a SWPPP.
14. V3 may be required to produce documents and emails as part of a court ordered subpoena. Requests of this nature are beyond the control of V3 and are specifically not included in this contract. V3 will notify the CLIENT of any request received on behalf of this contract, and will invoice the CLIENT for time and materials in accordance with the Additional Services and Reimbursables sections of this contract.

Please note that V3 can provide many of the services outlined above should they be required.

**V3 COMPANIES
BILLING RATE SCHEDULE**



(Rates effective January 1, 2019 through December 31, 2019)

<u>Description</u>	<u>Hourly Rate</u>
Principal/Director	210.00
Operations Director	200.00
Senior Project Manager	200.00
Senior Estimator	190.00
Superintendent	170.00
Resident Engineer II	165.00
Resident Construction Manager II	160.00
Senior Ecologist	160.00
Project Manager II	160.00
Project Manager I	150.00
Resident Engineer I	145.00
Resident Construction Manager I	145.00
Senior Project Engineer	140.00
Construction Administrator III	140.00
Project Engineer II	135.00
Project Scientist II	130.00
Project Engineer I	130.00
Landscape Architect II	125.00
Senior Construction Technician	120.00
Landscape Architect I	115.00
Project Scientist I	115.00
Project Surveyor III	110.00
Senior Technician	110.00
Construction Technician III	110.00
Project Designer III	105.00
Engineer III	105.00
Project Surveyor I/II	105.00
Design Technician III	105.00
Scientist III	100.00
Construction Administrator II	100.00
Technician III	95.00
Engineer I/II	95.00
Designer I/II	90.00
Scientist I/II	90.00
Field Ecologist	85.00
Technician I/II	80.00
Project Coordinator	60.00
Survey Crew*	190.00

*Time is charged portal to portal



V3 COMPANIES GENERAL TERMS AND CONDITIONS

1. CLIENT'S RESPONSIBILITIES

CLIENT shall do the following in a timely manner so as not to delay the services of CONSULTANT.

- a. Provide all criteria and full information as to CLIENT's requirements for the Project, including design objectives and constraints, borings, probings and subsurface explorations, hydrographic surveys, laboratory tests, environmental assessment and impact statements, property, boundary, easement, right-of-way, topographic and utility surveys, property and legal descriptions, zoning, deed and other land use restrictions; all of which CONSULTANT may use and rely upon in performing services under this Agreement.
- b. Arrange for access to and make all provisions for CONSULTANT to enter upon public and private property as required for CONSULTANT to perform services under this Agreement.
- c. Give prompt written notice to CONSULTANT whenever CLIENT observes or otherwise becomes aware of any development that affects the scope or timing of CONSULTANT's services, or any defect or non-conformance in the work of any Contractor.

2. CONSULTANT'S RESPONSIBILITIES

CONSULTANT will render engineering and/or other Professional Services in accordance with generally accepted and currently recognized practices and principles and in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing at the same time and in the same or similar locality. CONSULTANT makes no warranty, either expressed or implied, with respect to its services.

- a. Notwithstanding anything to the contrary which may be contained in this Agreement or any other material incorporated herein by reference, or in any Agreement between the CLIENT and any other party concerning the Project, the CONSULTANT shall not have control or be in charge of and shall not be responsible for the means, methods, techniques, sequences or procedures of construction, or the safety, safety precautions or programs of the CLIENT, the construction contractor, other contractors or subcontractors, other than its own activities or own subcontractors in the performance of the work described in this agreement. Nor shall the CONSULTANT be responsible for the acts or omissions of the CLIENT, or for the failure of the CLIENT, any architect, engineer, consultant, contractor or subcontractor to carry out their respective responsibilities in accordance with the Project documents, this Agreement or any other agreement concerning the Project. Any provision which purports to amend this provision shall be without effect unless it contains a reference that the content of this condition is expressly amended for the purposes described in such amendment and is signed by the CONSULTANT.
- b. CLIENT reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and CONSULTANT and CLIENT shall negotiate appropriate adjustments acceptable to both parties to accommodate any changes.
- c. The CONSULTANT will be responsible for correctly laying out the design data shown on the contract documents where construction staking services are a part of this Agreement. The CONSULTANT is not responsible for, and CLIENT agrees herewith to hold CONSULTANT harmless from any and all errors which may be contained within the Contract Documents. It is expressly understood that the uncovering of errors in the plans and specifications is not the responsibility of the CONSULTANT and any and all costs associated with such errors shall be borne by others.

3. TERMS OF PAYMENT

CONSULTANT shall submit monthly statements for Basic and Additional Services rendered and for Reimbursable Expenses incurred, based upon CONSULTANT's estimate of the proportion of the total services actually completed at the time of billing or based upon actual hours expended during the billing period. CLIENT shall make prompt monthly payments in response to CONSULTANT's monthly statements.

If CLIENT fails to make any payment due CONSULTANT for services and expenses within thirty (30) days after receipt of CONSULTANT's statement therefore, the past amounts due CONSULTANT will be increased at the rate of 1.5% per month from said thirtieth day. CONSULTANT may after giving seven days written notice to CLIENT, suspend services under this Agreement until CONSULTANT has been paid in full all amounts due for services, expenses and charges including all costs of collection (including reasonable attorneys' fees). CONSULTANT shall have no liability whatsoever to CLIENT for any costs or damages as a result of such suspension.

4. SUSPENSION OF SERVICES

CLIENT may, at any time, by written order to CONSULTANT require CONSULTANT to stop all, or any part, of the services required by this Agreement. Upon receipt of such an order CONSULTANT shall immediately comply with its terms and take all reasonable steps to minimize the occurrence of costs allocable to the services covered by the order. CLIENT, however, shall pay all costs associated with the suspension. If the project resumes after being suspended 30 days or more, the contract fee may be re-negotiated to reflect costs of delay, start-up, and other costs.

5. TERMINATION

This Agreement may be terminated by either party upon fourteen (14) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. This Agreement may be terminated by CLIENT, under the same terms, whenever CLIENT shall determine that termination is in its best interests. Cost of termination, including salaries, overhead and fee, incurred by CONSULTANT either before or after the termination date shall be reimbursed by CLIENT.

6. ATTORNEY'S FEES

In the event of any dispute that leads to litigation arising from or related to the services provided under this agreement, the prevailing party will be entitled to recovery of all reasonable costs incurred, including staff time, court costs, attorney's fees and other related expenses. Prevailing party is the party who recovers at least 75% of its total claims in the action or who is required to pay no more than 25% of the other party's total claims in the action when considered in the totality of claims and counterclaims, if any. In claims for money damages, the total amount of recoverable attorney's fees and costs shall not exceed the net monetary award of the prevailing party.

7. REUSE OF DOCUMENTS

All documents including but not limited to Reports, Drawings and Specifications prepared or furnished by CONSULTANT (and CONSULTANT's independent professional associates and consultants) pursuant to this Agreement are Instruments of service in respect of the Project and CONSULTANT shall retain an ownership and property interest therein whether or not the Project is completed. Upon payment to CONSULTANT for services performed, CLIENT may make and retain copies for information and reference in connection with the use and occupancy of the Project by CLIENT and others; however, such documents are not intended or represented to be suitable for reuse by CLIENT or others on extensions of the Project or on any other project. Any reuse without written verification or adaptation by CONSULTANT for the specific purpose intended will be at CLIENT's sole risk and without liability or legal exposure to CONSULTANT, or to CONSULTANT's independent professional associates or consultants, and CLIENT shall indemnify, defend, and hold harmless CONSULTANT and CONSULTANT's independent professional associates and consultants from all claims, damages, losses and expenses including reasonable attorney's fees and costs of defense arising out of or resulting therefrom. Any such verification or adaptation will entitle CONSULTANT to further compensation at rates to be agreed upon by CLIENT and CONSULTANT.

8. INSURANCE

Upon CLIENT request the CONSULTANT shall provide the CLIENT with certificates of insurance evidencing all coverages held by the CONSULTANT.

In order that the CLIENT and the CONSULTANT may be fully protected against claims, the CLIENT agrees to secure from all CONTRACTORS and SUBCONTRACTORS working directly or indirectly on the project, prior to the commencement of work of any kind, a separate policy of insurance covering public liability, death and property damage naming the CLIENT and the CONSULTANT and their officers, employees and agents as additional insureds, and that said CONTRACTOR and SUBCONTRACTORS shall maintain such insurance in effect and bear all costs for the same until completion or acceptance of the work. Certificates of said insurance shall be delivered to the CLIENT and to the CONSULTANT as evidence of compliance with this provision. However, the lack of acknowledgment and follow-up by CONSULTANT regarding the receipt of said certificates does not waive CLIENT's and CONTRACTOR's obligation to provide said certificates.

9. DIGITAL TRANSMISSIONS.

The parties agree that each may rely, without investigation, upon the genuineness and authenticity of any document, including any signature or purported signature, transmitted digitally, without reviewing or requiring receipt of the original document. Each document or signature so transmitted shall be deemed an enforceable original. Upon request, the transmitting party agrees to provide the receiving party with the original document transmitted digitally; however, the parties agree that the failure of either party to comply with such a request shall in no way affect the genuineness, authenticity or enforceability of the document. Each party waives and relinquishes as a defense to the formation or enforceability of any contract between the parties, or provision thereof the fact that a digital transmission was used.

10. CERTIFICATIONS, GUARANTEES AND WARRANTIES

CONSULTANT shall not be required to sign any documents, no matter by whom requested, that would result in the CONSULTANT having to certify, guarantee or warrant the existence of conditions whose existence the CONSULTANT cannot ascertain. CLIENT also agrees not to make resolution of any dispute with CONSULTANT or payment of any amount due to the CONSULTANT in any way contingent upon the CONSULTANT signing any such certification.

11. INDEMNIFICATION

CONSULTANT agrees to the fullest extent permitted by law, to indemnify and hold CLIENT harmless from loss, cost (including reasonable attorney's fees and costs of defense) or expense for property damage and bodily injury, including death, caused by CONSULTANT's, or its employees' negligent acts, errors or omissions in the performance of professional services under this Agreement.

CLIENT agrees to the fullest extent permitted by law, to indemnify and hold CONSULTANT harmless from any loss, cost (including reasonable attorney's fees and costs of defense) or expense for property damage and bodily injury, including death, caused solely by CLIENT's, its agents or employees, negligent acts, errors or omissions in the performance of professional services under this Agreement

If the negligence or willful misconduct of both the CONSULTANT and CLIENT (or a person identified above for whom each is liable) is a cause of such damage or injury, the loss, cost, or expense shall be shared between CONSULTANT and CLIENT in proportion to their relative degrees of negligence acts, errors or omissions and the right of indemnity shall apply for such proportion.

12. WAIVER OF CONTRACT BREACH

The waiver of one party of any breach of this Agreement or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this Agreement and shall not be construed to be a waiver of any provision, except for the particular instance.

13. LIMITATION OF LIABILITY

CLIENT and CONSULTANT have discussed the risks, rewards, and benefits of the project and the CONSULTANT's total fee for services. Risks have been allocated such that the CLIENT agrees that, to the fullest extent permitted by law, the CONSULTANT's total liability to the CLIENT for any and all injuries, claims, losses, expenses, damages, or claim expenses arising out of this agreement from any cause or causes shall not exceed \$100,000. Such causes include but are not limited to the CONSULTANT's negligence, errors, omissions, strict liability, or breach of contract.

14. HAZARDOUS MATERIALS

The Consultant, its principals, employees, agents or consultants shall perform no services relating to the investigation, detection, abatement, replacement, discharge, or removal of any toxic or hazardous contaminants or materials on this project. The Owner acknowledges that, with regard to this Agreement, the CONSULTANT has no professional liability (errors and omissions) or other insurance for claims arising out of the performance or failure to perform professional services related to the investigation, detection, abatement, replacement, discharge or removal of products, materials or processes containing asbestos or any other toxic or hazardous contaminants or materials ("Hazardous Materials"). Those services are not included in the scope of this Agreement.

15. CONTROLLING LAW

This Agreement is to be governed by the law of the State of Illinois.