

VILLAGE OF BARTLETT
BOARD AGENDA
JANUARY 7, 2020
7:00 P.M.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **SELECTION OF PRESIDING OFFICER**
4. **INVOCATION**
5. **PLEDGE OF ALLEGIANCE**
6. ***CONSENT AGENDA***

All items listed with an asterisk are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the General Order of Business and considered at the appropriate point on the agenda.*

- *7. **MINUTES:** Board and Committee Minutes – December 17, 2019
- *8. **BILL LIST:** January 7, 2020
9. **TREASURER'S REPORT:** None
10. **PRESIDENT'S REPORT:** None

11. **QUESTION/ANSWER: PRESIDENT & TRUSTEES**
12. **TOWN HALL:** (Note: Three (3) minute time limit per person)
13. **STANDING COMMITTEE REPORTS:**

A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS

- *1. Ordinance Amending the Bartlett Zoning Ordinance to Allow Six (6) Foot High Fences in the Corner Side Yard

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GABRENYA

1. Ordinance Prohibiting the Use of Groundwater as a Potable Water Supply by the Installation or Use of Potable Water Supply Wells or by any Other Method Within a Certain Area in the Village of Bartlett, Illinois

C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

- *1. Ordinance Amending Title 3, Chapter 2, Municipal Occupation and Use Taxes by the Addition of Section 3-2-4: Imposing a Municipal Cannabis Retailers' Occupation Tax
- *2. Resolution Waiving Bids for Hot Water Heater Replacement and Accepting Proposal of Jensen's Plumbing & Heating, Inc. for Said Work

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN REINKE

1. Ordinance Creating a Class A Liquor License (120 Live)
- *2. NSSEO Open Burn Permit for Sunrise Lake

E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARONARO

1. None

F. PUBLIC WORKS COMMITTEE, CHAIRMAN CAMERER

- *1. Resolution Approving of the Memorandum of Understanding Between the Village of Bartlett and DuPage Public Safety Communications
2. Resolution Approving an Intergovernmental Agreement Between the Village of Streamwood and the Village of Bartlett for the Setting and Sharing of Costs for the Use of Emergency Water Interconnect

14. **NEW BUSINESS:**
15. **QUESTION/ANSWER: PRESIDENT & TRUSTEES**
16. **ADJOURNMENT**



VILLAGE OF BARTLETT
BOARD MINUTES
December 17, 2019

1. CALL TO ORDER

President Wallace called the regular meeting of December 17, 2019 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m. in the Council Chambers.

2. ROLL CALL

PRESENT: Trustees Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Sr. Management Analyst Sam Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Planning & Development Services Director Roberta Grill, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Building Director Brian Goralski, Head Golf Professional Phil Lenz, Police Chief Patrick Ullrich, Deputy Chief Geoff Pretkelis, Deputy Chief Jim Durbin, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

3. INVOCATION – Reverend Andrew Weiss from Faith World Outreach Church gave the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the Agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a Board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the Agenda. He asked if there were any items a Board member wished to remove from the Consent Agenda, or any items a Board member wished to add to the Consent Agenda.

Trustee Hopkins stated that he would like to add Items 1 and 2 under Building & Zoning, Ordinance 2019-104, an Ordinance Approving a Site Plan, Granting Special Use Permits and Granting Variations to Allow a Restaurant at 120 W. Bartlett Avenue (120 Live) and Ordinance 2019-105, an Ordinance Granting a Front Yard Variation for 415 S. Hickory Avenue to the Consent Agenda.



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Trustee Carbonaro stated that he would like to add Item 1 under Police & Health, Ordinance 2019-106, an Ordinance Amending Chapters 3 (Misdemeanors), 8 (Cannabis and Drug Paraphernalia), and 10 (Chronic Nuisance Property) of Title 5, Entitled "Police Regulations"; and Chapter 19-100 (Seizure and Impoundment of Motor Vehicles in the Commission of Certain Offenses) of Title 6, Entitled "Motor Vehicles and Traffic" of the Bartlett Municipal Code to the Consent Agenda.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to approve the Amended Consent Agenda, and the items designated to be approved by consent therein.

Trustee Deyne moved to Amend the Consent Agenda and that motion was seconded by Trustee Carbonaro.

ROLL CALL VOTE TO AMEND THE CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke
NAYS: None
ABSENT: None
MOTION CARRIED

Trustee Deyne moved to approve the Amended Consent Agenda and that motion was seconded by Trustee Hopkins.

ROLL CALL VOTE TO APPROVE THE AMENDED CONSENT AGENDA AND CONSENT ITEMS THEREIN

AYES: Trustees Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke
NAYS: None
ABSENT: None
MOTION CARRIED

6. MINUTES

Trustee Camerer moved to approve the Board and Committee Minutes from December 3, 2019 and that motion was seconded by Trustee Hopkins.



**VILLAGE OF BARTLETT
BOARD MINUTES
December 17, 2019**

ROLL CALL VOTE TO APPROVE THE BOARD AND COMMITTEE MINUTES FROM DECEMBER 3, 2019

AYES: Trustees Camerer, Carbonaro, Deyne, Hopkins, Reinke
NAYS: None
ABSENT: None
ABSTAIN: Trustee Gabrenya
MOTION CARRIED

7. BILL LIST – Covered and approved under the Consent Agenda.

8. TREASURER'S REPORT

Finance Director Todd Dowden stated that this was the October, 2019 Treasurer's Report. He then presented the Municipal Sales Tax Report through August, 2019, and stated that it totaled \$262,349 and was up \$51,260 from the previous month last year. Motor Fuel Tax distribution through September, 2019 totaled \$148,846 and was up \$73,599 (includes new tax).

9. PRESIDENT'S REPORT - None

9. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Deyne asked about the status of the industrial building on Devon Avenue since it has been two years since this project began.

Building Director Brian Goralski stated that they are trying to finish up the front portion. The detention and retaining walls are in. He was trying to get them to get the first bituminous asphalt mat (BAM) surface in before the season ended but he did not quite make that. He is finishing up on closing the last portion of the wall on the northeast side. There is still no electric in the building.

Trustee Hopkins asked if this was going to be a spec building and if he has a tenant lined up.

Mr. Goralski stated that he has some prospects and he also has his own business that he could possibly be opening there.



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11. TOWN HALL

George Koziol, 654 Hazelnut Court

Mr. Koziol stated that the last time he was there he spoke about a pothole situation on Lake Street in front of Moretti's restaurant. He was happy to report that the potholes have been fixed.

Mike Werden, 431 S. Main Street

Mr. Werden wanted to clarify a comment on the 120 Bartlett Avenue project. He believed it was stated that no residents lived within two hundred fifty feet of the proposed property but that is not true. The cook for JC's restaurant lives upstairs above the restaurant and he is going to move up to the east end when it is completed. He has lived there for a few years and it is definitely within two hundred and fifty feet.

12. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that Ordinance 2019-104, an Ordinance Approving a Site Plan, Granting Special Use Permits and Granting Variations to Allow a Restaurant at 120 W. Bartlett Avenue (120 Live).

Trustee Hopkins moved to approve Ordinance 2019-104, an Ordinance Approving a Site Plan, Granting Special Use Permits and Granting Variations to Allow a Restaurant at 120 W. Bartlett Avenue (120 Live) and Ordinance 2019-105, an Ordinance Granting a Front Yard Variation for 415 S. Hickory Avenue were covered and approved under the Consent Agenda.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GABRENYA

Trustee Gabrenya stated that there was no report.

C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne stated that Resolution 2019-101-R for the further discussion of the Resolution Adopting the 2020-2024 Capital Improvements Program which was deferred by Trustee Hopkins. There was a motion made at the meeting by himself and seconded by Trustee Camerer to pass this underlying Resolution. He asked if there was any further discussion.

There was none.



**VILLAGE OF BARTLETT
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December 17, 2019**

Trustee Deyne stated that we will now take up the vote on the pending and underlying motion to pass Resolution 2019-101-R, A Resolution Adopting the 2020-2024 Capital Improvements Program – Madam Clerk will you please call the roll.

ROLL CALL VOTE TO APPROVE RESOLUTION 2019-101-R TO ADOPT THE 2020-2024 CAPITAL IMPROVEMENTS PROGRAM

AYES: Trustees Camerer, Carbonaro, Deyne, Gabrenya, Reinke

NAYS: Trustee Hopkins

ABSENT: None

MOTION CARRIED

Trustee Deyne stated that Resolution 2019-107-R, a Resolution Approving of Disbursement Request for Payout No. 13 from the Subordinate Lien Tax Increment Revenue Note, Series 2016 for the Elmhurst Chicago Stone Bartlett Quarry Redevelopment Project was covered and approved under the Consent Agenda.

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN REINKE

Trustee Reinke stated that there was no report.

E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARBONARO

Trustee Carbonaro stated that Ordinance 2019-106, an Ordinance Amending Chapters 3 (Misdemeanors), 8 (Cannabis and Drug Paraphernalia), and 10 (Chronic Nuisance Property) of Title 5, Entitled "Police Regulations"; and Chapter 19-100 (Seizure and Impoundment of Motor Vehicles in the Commission of Certain Offenses) of Title 6, Entitled "Motor Vehicles and Traffic" of the Bartlett Municipal Code was covered and approved under the Consent Agenda.

F. PUBLIC WORKS COMMITTEE, CHAIRMAN CAMERER

Trustee Camerer stated that there was no report.

13. NEW BUSINESS

Trustee Camerer stated that there is a program in Illinois and other states that is a faith-based initiative. It is a program that is helping to limit human trafficking. It was brought to his attention through churches as well as the community. He would like to make Bartlett a trafficking free zone. If we could start this process by looking into it, he thought it would be a good start. Once we have more information perhaps we can follow the points to implement the program.



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Village Administrator Paula Schumacher stated that Chief Ullrich is familiar with this.

Police Chief Patrick Ullrich stated that his staff has been talking with Breanne Fueling with the Trafficking Free Zone city project. They are definitely looking into it and will pursue this request.

Trustee Carbonaro stated that the frontage road behind the car wash on Route 59 and Schick appears to have overflow from parking and people are parking their cars on the frontage road. He was not sure where this traffic is coming from but would like to have additional signage. There are also three large potholes on the street.

Public Works Director Dan Dinges stated that it is a private street and village owned from Schick to the cul-de-sac and north of that is private. He stated that he will reach out to the owner.

Chief Ullrich stated that if it is a safety hazard he could reach out to the business owners.

President Wallace stated that the Christmas lights in the downtown were well done.

14. QUESTION/ANSWER PRESIDENT & TRUSTEES - None

15. ADJOURN TO COMMITTEE OF THE WHOLE MEETING

President Wallace stated that the Board will be going into the Committee of the Whole meeting immediately following the close of this meeting.

There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting and that motion was seconded by Trustee Carbonaro.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 7:14 p.m.

Lorna Gilles
Village Clerk



**VILLAGE OF BARTLETT
COMMITTEE MINUTES
December 17, 2019**

President Wallace called the Committee of the Whole meeting to order at 7:14 p.m.

PRESENT: Chairmen Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Senior Management Analyst Samuel Hughes, Management Analyst Joey Dienberg, Finance Director Todd Dowden, Planning and Development Services Director Roberta Grill, Public Works Director Dan Dinges, Public Works Engineer Bob Allen, Building Director Brian Goralski, Golf Pro Phil Lenz, Police Chief Patrick Ullrich, Deputy Chief Geoff Pretkelis, Deputy Chief Jim Durbin, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

BUILDING & ZONING, CHAIRMAN HOPKINS

Zoning Ordinance Text Amendment (Fence Height in Corner Side Yards)

Planning and Development Services Director Roberta Grill stated that this is the text amendment staff was asked to draft concerning increasing the height of fences along major thoroughfares and other designated roadways. On December 5th, this amendment went to the Zoning Board of Appeals (ZBA) and they recommended approval. They felt that it was something they had been doing for quite some time and they liked the idea of the setback requirements of 6" along major thoroughfares.

President Wallace asked if anyone spoke up at the public hearing.

Ms. Grill responded, no.

FINANCE & GOLF, CHAIRMAN DEYNE

2019-2020 Six Month Budget Review

Finance Director Todd Dowden stated that he would be going over the General Fund, Water and Sewer, Golf and Parking Funds. The first to be reviewed is the General Fund revenues. Staff budgeted \$23,354,000 and we are projecting in the year end to be at \$23,835,000, so about \$480,000 over budget. About half of that is due to income taxes and we are expecting to be about 5% over budget on income taxes, or \$230,000. Another line item that is doing well is the home rule sales tax. This is our first full year with the tax, so staff budgeted a little conservatively, not having any history to go by, so it looks like we will be 10% over budget or \$160,000. Our transfer tax is going to be about \$80,000 over budget as well. Two large commercial buildings sold twice, which has contributed



VILLAGE OF BARTLETT COMMITTEE MINUTES December 17, 2019

\$200,000 towards the transfer stamp revenue. Staff usually budgets really conservatively on transfer stamps because a couple of big sales can make it go one way or the other.

As far as revenue that is not doing well, telecommunication tax has been going down, but it went down more than expected and is looking like it will be \$125,000 under budget this year and our cable franchising fee is down about 4% or \$30,000.

On the expense side, staff budgets \$23,798,000. We are projecting that we are going to end up around \$23,545,000, about \$250,000 under budget. The Police Department is looking like they are going to be about 1% under budget or \$162,000 under. Under professional services, that is where we budgeted the West Bartlett Road overpass study and with what is happening with the railroad right now, that is on hold and the budget for that study was \$100,000.

Chairman Camerer asked if the money was still there.

Mr. Dowden stated that it was still there for the study.

Mr. Dowden stated that the building department is over budget and that is due to planning and review fees. There are some big projects that are causing that to be over budget. The Finance Department had extra financial expenses in regard to the audit and furniture costs with the departmental move. Overall, staff is expecting to be \$290,000 positive from where we budgeted.

The second operating fund is the Water Fund. Overall, revenues look like they are going to be about \$250,000 lower than expected. Water consumption is down slightly. As far as the expense side, we are \$590,000 under budget. When staff did the budget, we expected the DuPage Water Commission to have a rate increase. That increase did not materialize so the water rates we are paying are about 5% lower than expected. Staff also budgeted to pay back the loan to the DuPage Water Commission in May. We actually didn't start making those payments until June, so this year will have more cash. As far as operating revenue over expenditures, it is showing just about \$2 million dollars. We budgeted \$2,400,000 in capital outlay, so that is where the surplus is going. On the sewer side, the revenue is a little more fixed, so we are looking at being about \$15,000 under. Operating expenses are going to be under a couple of hundred thousand dollars, mainly due to the bond issue being later than expected so the debt service for this first year is not going to be as much as expected. We budgeted \$300,000 and it looks like it's going to be about \$100,000 in debt service for the sewer bonds. \$2,379,000 is the amount of revenue over expenses. Staff budgeted \$1,800,000 for capital expenditures and the rest will go for future debt service. The parking fund is pretty level. Staff is projecting revenue at \$232,000 and \$218,000 for expenses.



**VILLAGE OF BARTLETT
COMMITTEE MINUTES
December 17, 2019**

The Golf fund revenue is projected to be about \$175,000 under what was budgeted, about \$30,000 behind where we were last year at this time. The Restaurant is \$15,000 under budget and we are cutting back on some of the restaurant activities the second half of the year, allowing for more banquet activities. We are projecting Banquet revenue to be \$20,000 over. The Midway follows golf course activity and it looks like it is going to be short by about \$20,000 this year. On the expenditure side, it looks like we are going to come out pretty close to budget, about \$8,000 under overall. We have had some unexpected expenditures for maintenance equipment items so far, about \$24,000 for the clubhouse which is contributing to that. We are projecting to be about \$148,000 short this year, we were budgeting to be \$36,000 in the positive, but with the golf rounds not being where we expected them, it looks like we could end up short.

Chairman Deyne stated that if there are no questions, they will move it along.

President Wallace wished everyone a Merry Christmas and Happy New Year.

President Wallace moved to adjourn the Committee of the Whole Meeting. That motion was moved by Chairman Deyne and seconded by Chairman Carbonaro.

ROLL CALL VOTE TO ADJOURN THE MEETING

AYES: Trustee Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke,
NAYS: None
ABSENT: None
MOTION CARRIED

The meeting adjourned at 7:26 p.m.

Sam Hughes
Deputy Village Clerk

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/7/2020

100-GENERAL FUND REVENUES

420230-BUILDING PERMITS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DOORS 4 YOU	BUILDING PERMIT REFUND	75.00
	<u>INVOICES TOTAL:</u>	<u>75.00</u>

430300-VILLAGE FINES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CORE MECHANICAL INC	PARKING TICKET REFUND	50.00
	<u>INVOICES TOTAL:</u>	<u>50.00</u>

100000-GENERAL FUND

210002-GROUP INSURANCE PAYABLE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DELTA DENTAL OF ILLINOIS - RISK	MONTHLY INSURANCE - JAN 2020	15,625.53
** 1 DELTA DENTAL OF ILLINOIS - RISK	MONTHLY INSURANCE - JAN 2020	116.50
** 1 FIRST STOP HEALTH LLC	TELEMEDICINE SERVICES - 01/20	882.90
	<u>INVOICES TOTAL:</u>	<u>16,624.93</u>

1100-VILLAGE BOARD/ADMINISTRATION

523100-ADVERTISING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 EFFECTV	ADVERTISING	1,350.25
	<u>INVOICES TOTAL:</u>	<u>1,350.25</u>

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNIFIRST CORPORATION	BINDERS/INK CARTRIDGES	172.24
1 WAREHOUSE DIRECT	INK CARTRIDGES	40.96
	<u>INVOICES TOTAL:</u>	<u>213.20</u>

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ILLINOIS HERITAGE ASSOCIATION	MEMBERSHIP RENEWAL	35.00
	<u>INVOICES TOTAL:</u>	<u>35.00</u>

543900-COMMUNITY RELATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	FOOD PURCHASES	32.43
	<u>INVOICES TOTAL:</u>	<u>32.43</u>

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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** Indicates pre-issue check.

**VILLAGE OF BARTLETT
 DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/7/2020**

1 GOVQA	FOIA SYSTEM TRAINING	500.00
		INVOICES TOTAL: 500.00

1200-PROFESSIONAL SERVICES

523400-LEGAL SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 BRYAN E MRAZ & ASSOCIATES P.C.	PROFESSIONAL SERVICES	20,536.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	925.00
		INVOICES TOTAL: 21,461.00

523401-ARCHITECTURAL/ENGINEERING SVC

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DEIGAN & ASSOCIATES LLC	555 LAKE STREET TECHNICAL REVIEW	358.75
1 V3 COMPANIES LTD	W BARTLETT RD ENGINEERING REVIEW	315.00
		INVOICES TOTAL: 673.75

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 METRA	SPAULDING ROAD QUIET ZONE	17,460.88
		INVOICES TOTAL: 17,460.88

1210-LIABILITY INSURANCE

544100-LIABILITY INSURANCE PREMIUMS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTERGOVERNMENTAL RISK MGMT AGENCY	ANNUAL CONTRIBUTION	245,286.00
		INVOICES TOTAL: 245,286.00

544200-LIABILITY INS DEDUCTIBLE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTERGOVERNMENTAL RISK MGMT AGENCY	NOVEMBER DEDUCTIBLES	5,204.39
		INVOICES TOTAL: 5,204.39

1400-FINANCE

522950-ORDINANCE CODIFICATION

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STERLING CODIFIERS LLC	CODIFICATION OF ORDINANCES	2,023.00
		INVOICES TOTAL: 2,023.00

529000-OTHER CONTRACTUAL SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 RYDIN DECAL	HANG TAGS & DECALS	342.43
		INVOICES TOTAL: 342.43

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/7/2020

532300-POSTAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FEDERAL EXPRESS CORP	DELIVERY CHARGES	52.65
INVOICES TOTAL:		52.65

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COOK COUNTY RECORDER OF DEEDS	RECORDING FEES	88.00
1 DUPAGE COUNTY RECORDER	RECORDING FEES	69.00
INVOICES TOTAL:		157.00

1500-PLANNING & DEV SERVICES

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES	120.62
INVOICES TOTAL:		120.62

570100-MACHINERY & EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	CHROMEBOOK	319.99
INVOICES TOTAL:		319.99

1600-BUILDING

511200-TEMPORARY SALARIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ANDRZEJ NY CZ	ELECTRICAL INSPECTION FEES	210.00
INVOICES TOTAL:		210.00

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	882.09
INVOICES TOTAL:		882.09

526005-PLAN REVIEW SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FIRE SAFETY CONSULTANTS INC	PLAN REVIEW SERVICES	455.00
1 KESLIN ENGINEERING INC	PLAN REVIEW SERVICES	9,350.56
1 KESLIN ENGINEERING INC	PLAN REVIEW SERVICES	1,650.00
INVOICES TOTAL:		11,455.56

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES	193.78

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/7/2020

INVOICES TOTAL: 193.78

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTERNATIONAL CODE COUNCIL INC	MEMBERSHIP DUES	135.00
		<u>INVOICES TOTAL: 135.00</u>

1700-POLICE

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BMO HARRIS BANK N.A.	RESEARCH FEES	39.80
1 VERIZON WIRELESS	WIRELESS SERVICES	815.64
		<u>INVOICES TOTAL: 855.44</u>

524240-IMPOUNDING ANIMALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DUPAGE COUNTY ANIMAL SERVICES	ANIMAL SERVICES	135.00
		<u>INVOICES TOTAL: 135.00</u>

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	BATTERY FOR MOBILE PRINTER	66.66
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	28.17
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	27.56
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	173.83
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	19.95
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	143.95
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	19.95
1 ULTRA STROBE COMMUNICATIONS INC	SHIPPING CHG/EQUIPMENT REPAIR	19.95
1 ULTRA STROBE COMMUNICATIONS INC	EQUIPMENT REPAIRS	74.90
		<u>INVOICES TOTAL: 574.92</u>

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	BD-R DISCS	254.27
1 MICHAEL KMIECIK	REIMBURSEMENT/LUTHER K-9 FOOD	104.95
1 UNIFIRST CORPORATION	INK CARTRIDGE	98.64
1 WAREHOUSE DIRECT	INK CARTRIDGE	122.79
1 WAREHOUSE DIRECT	INK CARTRIDGE	127.03
1 WESTERN FIRST AID & SAFETY LLC	FIRST AID SUPPLIES	201.05
		<u>INVOICES TOTAL: 908.73</u>

530110-UNIFORMS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 RAY O'HERRON CO INC	UNIFORM APPAREL/ACCESSORIES	68.95
1 RAY O'HERRON CO INC	UNIFORM APPAREL	53.41

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/7/2020

INVOICES TOTAL: 122.36

530115-SUBSCRIPTIONS/PUBLICATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THOMSON REUTERS - WEST	MONTHLY SUBSCRIPTION	207.70
<u>INVOICES TOTAL:</u>		<u>207.70</u>

530125-SHOOTING RANGE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 LAW ENFORCEMENT TARGETS INC	LESS LETHAL TARGETS	140.79
<u>INVOICES TOTAL:</u>		<u>140.79</u>

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES	7,083.10
<u>INVOICES TOTAL:</u>		<u>7,083.10</u>

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNIFIRST CORPORATION	STAMP	55.00
1 WAREHOUSE DIRECT	BINDERS/MARKERS	58.97
1 WAREHOUSE DIRECT	DVD-R DISCS/BATTERIES/SUPPLIES	255.40
1 WAREHOUSE DIRECT	KEY TAGS/PENS/FOLDERS	143.99
1 WAREHOUSE DIRECT	KEY TAGS/WALL CALENDAR	84.01
<u>INVOICES TOTAL:</u>		<u>597.37</u>

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STEVEN BLASER	TRAINING EXPENSES	114.00
1 ILLINOIS LAW ENFORCEMENT ALARM	CONFERENCE FEE/M RUMMELL	100.00
1 ILLINOIS LAW ENFORCEMENT ALARM	CONFERENCE FEE/K RYBASKI	100.00
1 ILLINOIS TRUCK ENFORCEMENT ASSOCIATIO	CONFERENCE REGISTRATION FEES	320.00
1 NORTH EAST MULTI-REGIONAL	TRAINING FEES	75.00
1 NORTH EAST MULTI-REGIONAL	TRAINING FEES	275.00
1 NORTH EAST MULTI-REGIONAL	TRAINING FEES	500.00
1 NORTH EAST MULTI-REGIONAL	TRAINING FEES	75.00
1 NORTH EAST MULTI-REGIONAL	TRAINING FEES	200.00
1 ADAM SVOBODA	TRAINING EXPENSES	114.00
1 ROBERT SWEENEY	TRAINING EXPENSES	114.00
1 ROBERT SWEENEY	TRAINING EXPENSES	114.00
<u>INVOICES TOTAL:</u>		<u>2,101.00</u>

543101-DUES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CRITICAL REACH INC	ANNUAL FEE	650.00
1 DUPAGE CO CHIEFS OF POLICE ASSOC	MEMBERSHIP RENEWAL/P ULLRICH	275.00
1 DUPAGE CO CHIEFS OF POLICE ASSOC	MEMBERSHIP RENEWAL/J DURBIN	275.00

** Indicates pre-issue check.

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1 DUPAGE CO CHIEFS OF POLICE ASSOC	MEMBERSHIP RENEWAL/G PRETKELIS	275.00
INVOICES TOTAL:		1,475.00

543900-COMMUNITY RELATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CREATIVE PRODUCT SOURCING INC	DARE SUPPLIES	2,185.09
1 PROMOS 911 INC	STICKER BADGES	321.51
INVOICES TOTAL:		2,506.60

545100-EMERGENCY MANAGEMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	CABLE SERVICE	135.73
INVOICES TOTAL:		135.73

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 U.S. BANK NATIONAL ASSOCIATION	RESEARCH FEES	13.50
INVOICES TOTAL:		13.50

1800-STREET MAINTENANCE

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	145.72
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	17.84
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	1,580.22
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	537.88
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	7,918.36
1 NICOR GAS	GAS BILL	268.91
1 NICOR GAS	GAS BILL	542.22
INVOICES TOTAL:		11,011.15

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KAMMES AUTO & TRUCK REPAIR INC	VEHICLE MAINTENANCE	4,841.03
1 KAMMES AUTO & TRUCK REPAIR INC	VEHICLE MAINTENANCE	4,524.26
1 MONROE TRUCK EQUIPMENT INC	VEHICLE MAINTENANCE SUPPLIES	58.69
INVOICES TOTAL:		9,423.98

527100-SERVICES TO MAINTAIN STREETS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	700.00
1 MIDWEST COMPOST - ELGIN	WOOD CHIP DISPOSAL	30.00
1 MIDWEST COMPOST - ELGIN	WOOD CHIP DISPOSAL	30.00
1 MIDWEST COMPOST - ELGIN	WOOD CHIP DISPOSAL	30.00
1 MIDWEST COMPOST - ELGIN	WOOD CHIP DISPOSAL	30.00
1 MIDWEST COMPOST - ELGIN	WOOD CHIP DISPOSAL	30.00

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INVOICES TOTAL: 850.00

527112-SERVICE TO MAINTAIN STR LIGHTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ELMUND & NELSON CO	STREET LIGHT WIRING REPAIRS	1,738.00
1 ELMUND & NELSON CO	STREET LIGHT REPAIRS	2,131.00
<u>INVOICES TOTAL:</u>		<u>3,869.00</u>

527113-SERVICES TO MAINT. GROUNDS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 C E SMITH LAWN MAINTENANCE INC	BRANCE REMOVAL	60.00
<u>INVOICES TOTAL:</u>		<u>60.00</u>

527130-SIDEWALK & CURB REPLACEMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ANDREW TROCCHIO	PUBLIC SIDEWALK REPLACEMENT	124.00
<u>INVOICES TOTAL:</u>		<u>124.00</u>

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AIRGAS USA LLC	CYLINDER RENTAL	185.71
1 GRAINGER	MATERIALS & SUPPLIES	46.14
1 GRAINGER	PUMP SPRAYER	236.96
1 HR DIRECT	ATTENDANCE CALENDAR	22.26
1 MIDWEST SALT LLC	DEICER	1,519.00
1 WELCH BROS INC	MATERIALS & SUPPLIES	286.00
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	17.23
<u>INVOICES TOTAL:</u>		<u>2,313.30</u>

530160-SAFETY EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FIVE STAR SAFETY EQUIPMENT INC	GLOVES	255.00
<u>INVOICES TOTAL:</u>		<u>255.00</u>

532010-FUEL PURCHASES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES	5,683.29
<u>INVOICES TOTAL:</u>		<u>5,683.29</u>

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNIFIRST CORPORATION	CALENDARS/TAPE DISPENSER	113.14
1 WAREHOUSE DIRECT	COFFEE	32.10
<u>INVOICES TOTAL:</u>		<u>145.24</u>

** Indicates pre-issue check.

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534230-SNOW PLOWING SALT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMPASS MINERALS AMERICA INC	ROAD SALT	14,964.32
1 K-TECH SPECIALTY COATINGS INC	BEET HEET DEICER	6,119.89
INVOICES TOTAL:		21,084.21

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALEXANDER EQUIPMENT COMPANY INC	AIR FILTER	154.95
1 AUTOZONE INC	MAINTENANCE SUPPLIES	1,655.51
1 HAWK FORD OF ST CHARLES	MAINTENANCE SUPPLIES	68.19
1 HAWK FORD OF ST CHARLES	MAINTENANCE SUPPLIES	52.01
1 HAWK FORD OF ST CHARLES	MAINTENANCE SUPPLIES	64.67
1 HAWK FORD OF ST CHARLES	MAINTENANCE SUPPLIES	293.62
1 HAWK FORD OF ST CHARLES	CREDIT - CORE RETURN	-75.00
1 INTERSTATE BILLING SERVICE INC	MAINTENANCE SUPPLIES	629.40
1 INTERSTATE BILLING SERVICE INC	MAINTENANCE SUPPLIES	175.60
1 INTERSTATE BILLING SERVICE INC	MAINTENANCE SUPPLIES	521.42
1 INTERSTATE BILLING SERVICE INC	MAINTENANCE SUPPLIES	538.98
1 INTERSTATE BILLING SERVICE INC	MAINTENANCE SUPPLIES	20.56
1 INTERSTATE BILLING SERVICE INC	MAINTENANCE SUPPLIES	10.28
1 INTERSTATE BILLING SERVICE INC	MAINTENANCE SUPPLIES	38.68
1 STANDARD EQUIPMENT COMPANY	MAINTENANCE SUPPLIES	435.85
1 ULTRA STROBE COMMUNICATIONS INC	ANTENNA	8.95
INVOICES TOTAL:		4,593.67

534400-STREET MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALLIED ASPHALT PAVING COMPANY	ASPHALT PURCHASE	176.70
1 SUPERIOR ASPHALT MATERIALS LLC	ASPHALT PURCHASE	1,960.00
1 TRAFFIC CONTROL & PROTECTION INC	SIGN MAKING MATERIALS	1,737.15
INVOICES TOTAL:		3,873.85

534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	106.42
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	69.00
1 UNIFIRST CORPORATION	MATS	19.78
1 UNIFIRST CORPORATION	MATS	19.78
INVOICES TOTAL:		214.98

534800-STREET LIGHTS MAINT MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STEINER ELECTRIC COMPANY	LIGHTING SUPPLIES	187.68
INVOICES TOTAL:		187.68

** Indicates pre-issue check.

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541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	MICROSOFT EXCEL TRAINING BOOKS	44.66
1 AMERICAN PUBLIC WORKS ASSOCIATION	CONFERENCE FEE/J CHRISTENSEN	695.00
1 ILLINOIS SECTION AWWA	SEMINAR FEE	60.00
INVOICES TOTAL:		799.66

543800-STORMWATER FACILITIES MAINT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	195.00
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	65.00
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	130.00
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	67.50
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	665.00
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	1,190.00
1 CHRISTOPHER B BURKE ENG LTD	M&M-FEMA NORTH AVENUE BASIN	1,364.27
1 WELCH BROS INC	PVC PIPE	13.80
INVOICES TOTAL:		3,690.57

2200-MFT EXPENDITURES

583084-SCHICK/PETERSDORF RESURFACING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BLA INC	SCHICK/PETERSDORF REHAB PROJECT	1,004.61
INVOICES TOTAL:		1,004.61

4200-MUNICIPAL BLDG PROJECTS EXP

585058-2016 POLICE STATION

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WILLIAMS ASSOCIATES ARCHITECTS LTD	POLICE STATION	252.70
INVOICES TOTAL:		252.70

430000-DEVELOPER DEPOSITS FUND

245000-DONATIONS DUE TO LIBRARY

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BARTLETT PUBLIC LIBRARY	DEVELOPER DEPOSIT DONATIONS	4,378.36
INVOICES TOTAL:		4,378.36

245001-DONATIONS DUE TO FIRE DISTRICT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BARTLETT FIRE PROTECTION DISTRICT	DEVELOPER DEPOSIT DONATIONS	6,053.31
INVOICES TOTAL:		6,053.31

** Indicates pre-issue check.

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245002-DONATIONS DUE TO PARK DISTRICT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BARTLETT PARK DISTRICT	DEVELOPER DEPOSIT DONATIONS	36,975.00
INVOICES TOTAL:		36,975.00

5000-WATER OPERATING EXPENSES

522720-PRINTING SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	DECEMBER 2019 BILLING	732.94
INVOICES TOTAL:		732.94

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	43.17
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	60.62
1 NICOR GAS	GAS BILL	280.89
INVOICES TOTAL:		384.68

526000-SERVICE TO MAINTAIN VEHICLES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BUNGE'S TIRE & AUTO BARTLETT	VEHICLE MAINTENANCE	603.92
INVOICES TOTAL:		603.92

527120-SVCS TO MAINT MAINS/STORM LINE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ASSOCIATED TECHNICAL SERVICES LTD	LEAK LOCATION SERVICES	652.50
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	700.00
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	195.00
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	65.00
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	130.00
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	67.50
1 BLUFF CITY MATERIALS INC	HAULED MATERIALS	665.00
INVOICES TOTAL:		2,475.00

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HR DIRECT	ATTENDANCE CALENDAR	22.26
INVOICES TOTAL:		22.26

532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES	891.19
INVOICES TOTAL:		891.19

** Indicates pre-issue check.

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532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 UNIFIRST CORPORATION	CALENDARS/TAPE DISPENSER	113.14
1 WAREHOUSE DIRECT	COFFEE	32.10
1 WAREHOUSE DIRECT	PENCIL SHARPENER	26.18
1 WAREHOUSE DIRECT	CREDIT - DEFECTIVE ITEM	-26.18
INVOICES TOTAL:		145.24

532300-POSTAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 SEBIS DIRECT INC	DECEMBER BILLS POSTAGE	2,543.58
INVOICES TOTAL:		2,543.58

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AUTOZONE INC	MAINTENANCE SUPPLIES	47.99
1 CORE & MAIN LP	MAINTENANCE SUPPLIES	104.28
1 CORE & MAIN LP	MAINTENANCE SUPPLIES	1,850.00
INVOICES TOTAL:		2,002.27

534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	106.43
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	69.00
1 UNIFIRST CORPORATION	MATS	19.78
1 UNIFIRST CORPORATION	MATS	19.78
INVOICES TOTAL:		214.99

534810-METER MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WATER RESOURCES INC	WATER METERS	170.00
1 WATER RESOURCES INC	WATER METERS	4,400.00
INVOICES TOTAL:		4,570.00

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	MICROSOFT EXCEL TRAINING BOOKS	44.67
INVOICES TOTAL:		44.67

5100-SEWER OPERATING EXPENSES

522720-PRINTING SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	DECEMBER 2019 BILLING	732.94
INVOICES TOTAL:		732.94

** Indicates pre-issue check.

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522800-ANALYTICAL TESTING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SUBURBAN LABORATORIES INC	ANALYTICAL TESTING	20.50
1 SUBURBAN LABORATORIES INC	ANALYTICAL TESTING	638.50
1 SUBURBAN LABORATORIES INC	ANALYTICAL TESTING	239.90
INVOICES TOTAL:		898.90

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	216.83
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	354.54
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	66.95
1 NICOR GAS	GAS BILL	37.99
1 NICOR GAS	GAS BILL	668.03
INVOICES TOTAL:		1,344.34

524210-SLUDGE REMOVAL

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SYNAGRO CENTRAL LLC	SLUDGE DISPOSAL	4,072.00
INVOICES TOTAL:		4,072.00

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ACTION LOCK & KEY INC	KEYS	17.00
1 AIRGAS USA LLC	CYLINDER RENTAL	185.71
1 COLUMBIA PIPE & SUPPLY CO	MATERIALS & SUPPLIES	44.83
1 FASTENAL COMPANY	CHECK VALVES	56.86
1 HINCKLEY SPRING WATER CO	DISTILLED WATER	29.42
1 HR DIRECT	ATTENDANCE CALENDAR	22.27
1 UNITED LABORATORIES	ICE & FROST MELTER/SPRAY LUBRICANT	208.90
1 ZIEBELL WATER SERVICE	MATERIALS & SUPPLIES	408.50
INVOICES TOTAL:		973.49

530120-CHEMICAL SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STATE INDUSTRIAL PRODUCTS	CHEMICAL SUPPLIES	377.66
INVOICES TOTAL:		377.66

530160-SAFETY EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FIVE STAR SAFETY EQUIPMENT INC	BOOTS	70.00
1 FIVE STAR SAFETY EQUIPMENT INC	BOOTS	228.00
1 PRO CHEM INC	NITRILE GLOVES/SUPPLIES	576.30
INVOICES TOTAL:		874.30

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532000-AUTOMOTIVE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 WEX BANK	FUEL PURCHASES	932.33
INVOICES TOTAL:		932.33

532200-OFFICE SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	INK CARTRIDGES/CALENDARS	479.43
1 WAREHOUSE DIRECT	GLASS CLEANER	55.43
1 WAREHOUSE DIRECT	NITRILE GLOVES	8.39
INVOICES TOTAL:		543.25

532300-POSTAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 SEBIS DIRECT INC	DECEMBER BILLS POSTAGE	2,543.58
INVOICES TOTAL:		2,543.58

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AIR ONE EQUIPMENT INC	METER CALIBRATION	48.00
1 AIR ONE EQUIPMENT INC	METER CALIBRATION	40.00
1 AUTOZONE INC	MAINTENANCE SUPPLIES	113.35
1 CENTRISYS CORPORATION	MAINTENANCE SUPPLIES	29.26
1 CORE & MAIN LP	MAINTENANCE SUPPLIES	841.21
1 CORE & MAIN LP	MAINTENANCE SUPPLIES	38.88
1 FLOW-TECHNICS INC	LIFT STATION PUMP REPLACEMENT	10,158.00
1 GRAINGER	MAINTENANCE SUPPLIES	391.45
1 GRAINGER	EJECTOR PUMP	710.44
1 LAI LTD	SWING CHECK VALVE	776.00
1 LAI LTD	SWING CHECK VALVES	2,160.00
1 LAI LTD	SWING CHECK VALVE	1,080.00
1 LIONHEART CRITICAL POWER	BLOCK HEATER	502.28
1 MARTIN MECHANICAL CORPORATION	LIFT STATION REPLACEMENT PARTS	18,425.00
1 WEST SIDE ELECTRIC SUPPLY INC	SPOT LIGHTS/SUPPLIES	29.01
1 WEST SIDE ELECTRIC SUPPLY INC	ELECTRICAL SUPPLIES	57.20
INVOICES TOTAL:		35,400.08

534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	106.43
1 UNIFIRST CORPORATION	MATS	19.79
1 UNIFIRST CORPORATION	MATS	19.79
INVOICES TOTAL:		146.01

541600-PROFESSIONAL DEVELOPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	MICROSOFT EXCEL TRAINING BOOKS	44.67

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INVOICES TOTAL: 44.67

510000-SEWER FUND

200504-FRWRD PAYABLE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FRWRD	KANE COUNTY SEWER TREATMENT	649.25
<u>INVOICES TOTAL:</u>		<u>649.25</u>

5190-SEWER CAPITAL PROJECTS EXP

582026-LIFT STATIONS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CRAWFORD MURPHY & TILLY	BIDDING ASSISTANCE	733.75
<u>INVOICES TOTAL:</u>		<u>733.75</u>

582027-NEW DISC FILTER

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STRAND ASSOCIATES INC	DESIGN/WWTP IMPROVEMENTS	51,500.00
<u>INVOICES TOTAL:</u>		<u>51,500.00</u>

5200-PARKING OPERATING EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PASSPORT LABS INC	PASSPORT PERMIT FEES - NOV 2019	112.33
1 UNIFIRST CORPORATION	MATS	21.52
1 UNIFIRST CORPORATION	MATS	21.52
<u>INVOICES TOTAL:</u>		<u>155.37</u>

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	INTERNET SERVICE	126.90
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	99.96
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	100.12
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	691.97
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	63.86
<u>INVOICES TOTAL:</u>		<u>1,082.81</u>

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AUTOMATED PARKING TECHNOLOGIES LLC	PAY STATION REPAIRS	350.00
1 RYDIN DECAL	HANG TAGS & DECALS	602.44
<u>INVOICES TOTAL:</u>		<u>952.44</u>

** Indicates pre-issue check.

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5500-GOLF PROGRAM EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ANDERSON PEST SOLUTIONS	PEST CONTROL SERVICES	108.64
INVOICES TOTAL:		108.64

524100-BUILDING MAINTENANCE SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JENSEN'S PLUMBING & HEATING INC	HEATING UNIT REPAIRS	1,662.26
INVOICES TOTAL:		1,662.26

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	1,354.87
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	34.75
INVOICES TOTAL:		1,389.62

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	FLOOR SWEEPER/SUPPLIES	17.00
INVOICES TOTAL:		17.00

5510-GOLF MAINTENANCE EXPENSES

522300-UNIFORM RENTALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
INVOICES TOTAL:		100.00

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	451.64
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	11.58
INVOICES TOTAL:		463.22

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	FLOOR SWEEPER/SUPPLIES	30.83
1 WESTERN FIRST AID & SAFETY LLC	FIRST AID SUPPLIES	92.28
INVOICES TOTAL:		123.11

534300-EQUIPMENT MAINTENANCE MATLS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
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** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/7/2020

1 CAROL STREAM LAWN & POWER	MAINTENANCE SUPPLIES	12.40
1 CAROL STREAM LAWN & POWER	MAINTENANCE SUPPLIES	26.44
1 CAROL STREAM LAWN & POWER	MAINTENANCE SUPPLIES	42.96
1 J W TURF INC	MAINTENANCE SUPPLIES	628.70
1 O'REILLY AUTOMOTIVE INC	MAINTENANCE SUPPLIES	347.08
INVOICES TOTAL:		1,057.58

534500-GROUNDS MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 1ST AYD CORPORATION	HAND SOAP/CLEANING SUPPLIES	209.90
1 L & M GREENHOUSES	DOWN PAYMENT/SPRING ANNUALS	1,200.00
INVOICES TOTAL:		1,409.90

546900-CONTINGENCIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 MATTHEW BURRIS	WATER HEATER INSTALLATION	2,000.00
INVOICES TOTAL:		2,000.00

5560-GOLF RESTAURANT EXPENSES

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A & P GREASE TRAPPERS INC	GREASE TRAP MAINTENANCE	50.00
INVOICES TOTAL:		50.00

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	225.82
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	5.79
INVOICES TOTAL:		231.61

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	16.19
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	24.95
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	60.00
INVOICES TOTAL:		101.14

534320-PURCHASES - FOOD & BEVERAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SCHAMBERGER BROTHERS INC	BEER PURCHASE	201.19
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	124.00
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	32.50
1 TEC FOODS INC	COFFEE PURCHASE	83.10
INVOICES TOTAL:		440.79

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/7/2020

5570-GOLF BANQUET EXPENSES

511200-TEMPORARY SALARIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CAROL'S EVENT STAFFING INC	TEMPORARY STAFFING	482.00
1 SURESTAFF INC	TEMPORARY STAFFING	183.75
INVOICES TOTAL:		665.75

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A & P GREASE TRAPPERS INC	GREASE TRAP MAINTENANCE	50.00
1 ALSCO	LINEN SERVICES	365.60
INVOICES TOTAL:		415.60

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	225.82
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	5.79
INVOICES TOTAL:		231.61

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	FLOOR SWEEPER/SUPPLIES	75.35
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	16.20
1 MLA WHOLESALE INC	FLOWERS	53.65
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	24.60
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	72.05
INVOICES TOTAL:		241.85

534320-PURCHASES - FOOD & BEVERAGE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	FOOD PURCHASES	349.11
1 GRECO AND SONS INC	FOOD PURCHASE	322.20
1 GRECO AND SONS INC	FOOD PURCHASE	39.80
1 GRECO AND SONS INC	FOOD PURCHASE	59.60
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	295.16
1 GRECO AND SONS INC	FOOD PURCHASE	105.75
1 GRECO AND SONS INC	FOOD PURCHASE	6.25
1 IL GIARDINO DEL DOLCE INC	BAKERY PURCHASE	180.00
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	1,579.17
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE	84.24
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	1,305.50
1 TEC FOODS INC	COFFEE PURCHASE	83.10
INVOICES TOTAL:		4,409.88

6000-CENTRAL SERVICES EXPENSES

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/7/2020

522400-SERVICE AGREEMENTS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	274.13
1 MIDWEST MECHANICAL	MAINTENANCE AGREEMENT	2,773.00
1 THYSSENKRUPP ELEVATOR CORPORATION	ELEVATOR MAINTENANCE	675.00
INVOICES TOTAL:		3,722.13

522700-COMPUTER SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SHI	PATCH MANAGEMENT MAINT RENEWAL	2,390.00
1 SOUTHERN COMPUTER WAREHOUSE	NETMOTION LICENSES	1,628.84
INVOICES TOTAL:		4,018.84

522720-PRINTING SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CREEKSIDE PRINTING	DECEMBER/JANUARY BARTLETTER	3,896.00
INVOICES TOTAL:		3,896.00

523001-PERSONNEL TESTING

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALEXIAN BROTHERS CORPORATE	PERSONNEL TESTING	250.00
INVOICES TOTAL:		250.00

524100-BUILDING MAINTENANCE SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ANDERSON PEST SOLUTIONS	PEST CONTROL SERVICES	228.16
1 C E SMITH LAWN MAINTENANCE INC	WEED ABATEMENT	95.00
1 C E SMITH LAWN MAINTENANCE INC	WEED ABATEMENT	125.00
1 C E SMITH LAWN MAINTENANCE INC	WEED ABATEMENT	135.00
1 MIDWEST MECHANICAL	EQUIPMENT MAINTENANCE	251.89
1 UNIFIRST CORPORATION	MATS	81.58
1 UNIFIRST CORPORATION	MATS	81.58
INVOICES TOTAL:		998.21

524110-TELEPHONE

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CALL ONE	TELEPHONE BILL	223.01
1 COMCAST	TELEPHONE BILL	4,069.98
INVOICES TOTAL:		4,292.99

524120-UTILITIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	264.01
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	50.13
INVOICES TOTAL:		314.14

** Indicates pre-issue check.

VILLAGE OF BARTLETT
DETAIL BOARD REPORT
 INVOICES DUE ON/BEFORE 1/7/2020

530100-MATERIALS & SUPPLIES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	HP MODULE	244.99
1 GREAT LAKES COCA-COLA	SOFT DRINK PURCHASE	235.20
1 WESTERN FIRST AID & SAFETY LLC	FIRST AID SUPPLIES	207.96
INVOICES TOTAL:		688.15

534600-BUILDING MAINTENANCE MATERIALS

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	13.98
INVOICES TOTAL:		13.98

570100-MACHINERY & EQUIPMENT

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	MICROSOFT EXCEL TRAINING BOOKS	134.00
INVOICES TOTAL:		134.00

7000-POLICE PENSION EXPENDITURES

523400-LEGAL SERVICES

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 REIMER & DOBROVOLNY PC	LEGAL SERVICES	2,744.61
INVOICES TOTAL:		2,744.61

GRAND TOTAL: 613,340.27

GENERAL FUND	409,895.77
MOTOR FUEL TAX FUND	1,004.61
MUNICIPAL BUILDING FUND	252.70
DEVELOPER DEPOSITS FUND	47,406.67
WATER FUND	14,630.74
SEWER FUND	101,766.55
PARKING FUND	2,190.62
GOLF FUND	15,119.56
CENTRAL SERVICES FUND	18,328.44
POLICE PENSION FUND	2,744.61
GRAND TOTAL	613,340.27

** Indicates pre-issue check.



Agenda Item Executive Summary

Item Name Zoning Ordinance Text Amendment (Fence Height in Corner Side Yards) Committee or Board Board

BUDGET IMPACT

Amount:	N/A	Budgeted	N/A
List what fund	N/A		

EXECUTIVE SUMMARY

As directed by the Village Board, Staff has prepared a Text Amendment to the Zoning Ordinance which will increase the fence height in the required corner side yard from four feet (4') to six feet (6') provided the fence is setback at least six inches (6") from roads designated as Major Arterials on the Thoroughfare Plan (Lake Street, Route 59 and County Farm Road) and setback a minimum of ten feet (10') from all other road designations as generally recommended by the Zoning Board of Appeals. The maximum fence height in the required front yard would remain four feet (4') and the maximum height in the vision clearance triangle would remain three feet (3').

The proposed Text Amendment will allow residents to apply for a building permit immediately rather than delaying the permitting process while going through the 45-60 day variation process awaiting the Zoning Board of Appeals' and Village Board's review.

The **Zoning Board of Appeals** reviewed the Draft Zoning Ordinance Text Amendment and conducted the public hearing at their meeting on **December 5, 2019**. **The Zoning Board recommended approval.**

The **Committee of the Whole** reviewed the draft text amendment at their meeting on **December 17, 2019**. The Committee forwarded the petition on to the Village Board for a final vote.

ATTACHMENTS (PLEASE LIST)

PDS Memo and Ordinance

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance - **An Ordinance Amending the Bartlett Zoning Ordinance to Allow Six (6) Foot High Fences in the Corner Side Yard**
- Motion

Staff Roberta Grill, Planning & Development Services Director Date: 12/18/2019

PLANNING & DEVELOPMENT SERVICES MEMORANDUM
19-199

DATE: December 18, 2019

TO: Paula Schumacher, Village Administrator

FROM: Roberta B. Grill, Planning & Dev Services Director

RE: (#2019-14) Fences in the Corner Side Yard - Text Amendment

BACKGROUND

At the July 16, 2019 Village Board meeting, the Board reviewed and approved a request to grant a variation to allow a 6-foot tall fence located approximately 25 feet off S. Bartlett Road (Minor Arterial) in the corner side yard for 114 Lamont Parkway. Staff was directed to look into modifying the fence height requirement in corner side yards when fences are setback from the property line, especially along major streets.

Since 1990, there have been 57 residential corner side yard fence variation requests. The Zoning Ordinance previously restricted the maximum fence height to three (3) feet in the required front and corner side yards. In 2015, a text amendment was approved by Ordinance 2015-97 to increase the maximum height of fences in the front and corner side yards to four (4) feet. Nineteen (19) of the variation requests were for fences between 3.5 feet and 4 feet tall and would not have required a variation after the 2015 text amendment.

Staff has attached a list of all the previous variation requests to allow 5-foot and 6-foot tall fences in the corner side yard. The charts below show the approval rate of fences based on the height and the distance from the corner side property line as well as by street type since 1991. **The Zoning Board of Appeals recommended approval and the Village Board approved two (2) variation requests for a 5-foot and 6-foot tall fence when it was located along a Major Arterial with the fence only being setback 6 inches. The Zoning Board of Appeals has generally recommended approval of fence variations for fences 5-6 feet tall along all other street designations when the fence is set back at least 10 feet from the corner side property line.**

5-FOOT FENCES		
Distance from Property Line	Number of Requests	Approval rate
6 inches	3	100%
1-4 feet	1	100%
5-9 feet	7	43%
10-14 feet	5	60%
15-19 feet	1	100%
20 feet +	3	100%

6-FOOT FENCES		
Distance from Property Line	Number of Requests	Approval rate
6 inches	5	60%
1-4 feet	2	100%
5-9 feet	2	50%
10-14 feet	4	100%
15-19 feet	2	100%
20 feet +	3	66%

5-FOOT FENCES		
Type of Street	Number of Requests	Approval rate
Major Arterial	1	100%
Minor Arterial	3	66%
Collector	7	71%
Local	9	67%

6-FOOT FENCES		
Type of Street	Number of Requests	Approval rate
Major Arterial	1	100%
Minor Arterial	3	100%
Collector	10	80%
Local	4	50%

Planning Staff often have to explain the fence height restrictions to residents that submit a building permit application for fences exceeding four feet (4') in height in a corner side yard. Many residents have stated that having to install a taller fence at the building setback takes away the benefit of owning a corner lot and makes their corner side yard less usable.

Based on the above analysis of the Zoning Board of Appeals and Village Board's votes on fence variations, Staff has prepared a Text Amendment to the Zoning Ordinance which will increase the fence height in the required corner side yard from four feet (4') to six feet (6') provided the fence is setback at least six inches (6") from roads designated as Major Arterials on the Thoroughfare Plan (i.e. Lake Street, Route 59 and County Farm Road) and setback a minimum of ten feet (10') from all other road designations. The maximum fence height in the required front yard would remain four feet (4') and the maximum height in the vision clearance triangle would remain three feet (3').

The proposed Text Amendment will allow residents to apply for a building permit immediately rather than delaying the permitting process while going thru the 45-60 day variation process awaiting the Zoning Board of Appeals' and Village Board's review. If the proposed Text Amendment had been in effect in 1990 through today, 64% of the petitions for 5-foot and 6-foot tall fence height variations would have been eliminated.

RECOMMENDATION

1. Staff recommends **approval** of the proposed text amendment regarding fence height in the corner side yard.
2. The **Zoning Board of Appeals** reviewed the Draft Zoning Ordinance Text Amendment and conducted the public hearing at their meeting on **December 5, 2019**. **The Zoning Board recommended approval.**
3. The **Committee of the Whole** reviewed the draft text amendment at their meeting on **December 17, 2019**. The Committee forwarded the petition on to the Village Board for a final vote.
4. The Ordinance approving the Text Amendment is attached for your review.

ORDINANCE 2020 - _____

AN ORDINANCE AMENDING THE BARTLETT ZONING ORDINANCE TO ALLOW SIX (6) FOOT HIGH FENCES IN THE CORNER SIDE YARD

WHEREAS, the Village of Bartlett regulates development under authority of its Zoning Ordinance and related ordinances; and

WHEREAS, the Bartlett Village Board amends these ordinances from time to time in the public interest; and

WHEREAS, the Bartlett Zoning Board of Appeals reviewed the Petition (Case #19-14) with respect to the Text Amendment on December 5, 2019 and has recommended to the corporate authorities that the Text Amendment to allow six (6) foot tall fences in the corner side yard be adopted; and

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois as follows:

SECTION ONE: That Title 10, Chapter 3, Section 10-3-4, entitled "Permitted Obstructions in Yards", Table 3-1 of the Bartlett Municipal Code, as amended, known as the Bartlett Zoning Ordinance, which states as follows:

Type Of Obstruction	Yards			
	Front	Corner Side	Side	Rear
Fences, a maximum of four feet (4') in height.	F	C	S	R

is hereby repealed; and Title 10, Chapter 3, Section 10-3-4, entitled "Permitted Obstructions in Yards", Table 3-1 is hereby amended to add the following:

Type Of Obstruction	Yards			
	Front	Corner Side	Side	Rear

Fences, a maximum of four feet (4') in height.	F			
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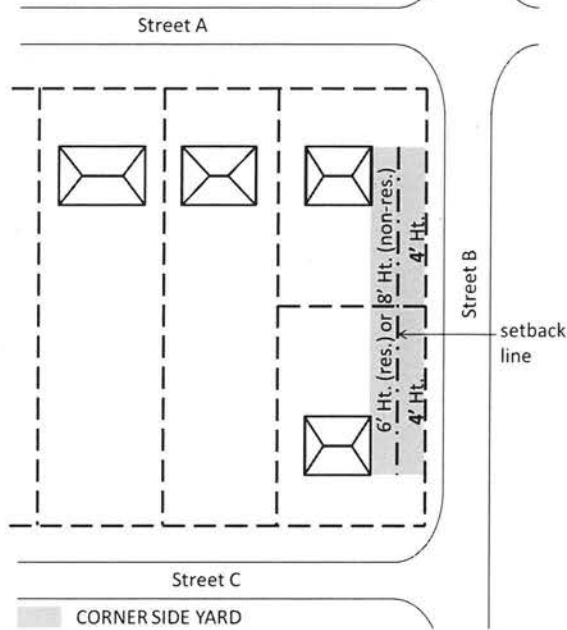
SECTION TWO: That Title 10, Chapter 3, Section 10-3-4, entitled “Permitted Obstructions in Yards”, Table 3-1 of the Bartlett Municipal Code, as amended, known as the Bartlett Zoning Ordinance, is hereby amended to add the following line:

Type Of Obstruction	Yards			
	Front	Corner Side	Side	Rear
Fences, a maximum of 4 feet in height; except when located a minimum of six inches (6”) from a corner side property line abutting a Major Arterial as defined in the Comprehensive Plan’s Thoroughfare Plan or located a minimum of ten feet (10’) from the corner side property line abutting a roadway with any other designation, then fences shall have a maximum height of six feet (6’) in residential districts or eight feet (8’) in nonresidential districts		C		

SECTION THREE: That Title 10, Chapter 3, Section 10-3-5:D.9.c, entitled “Fences”, of the Bartlett Municipal Code, as amended, known as the Bartlett Zoning Ordinance, which states as follows:

“c. Corner Side Yards: Fences shall not exceed a height of four feet (4’) except when placed on or behind the corner side setback line as established by the zoning district in which the lot is located, then fences shall not exceed a height of six feet (6’) in residential districts or eight feet (8’) in non-residential districts. (See Figure 3-7)”

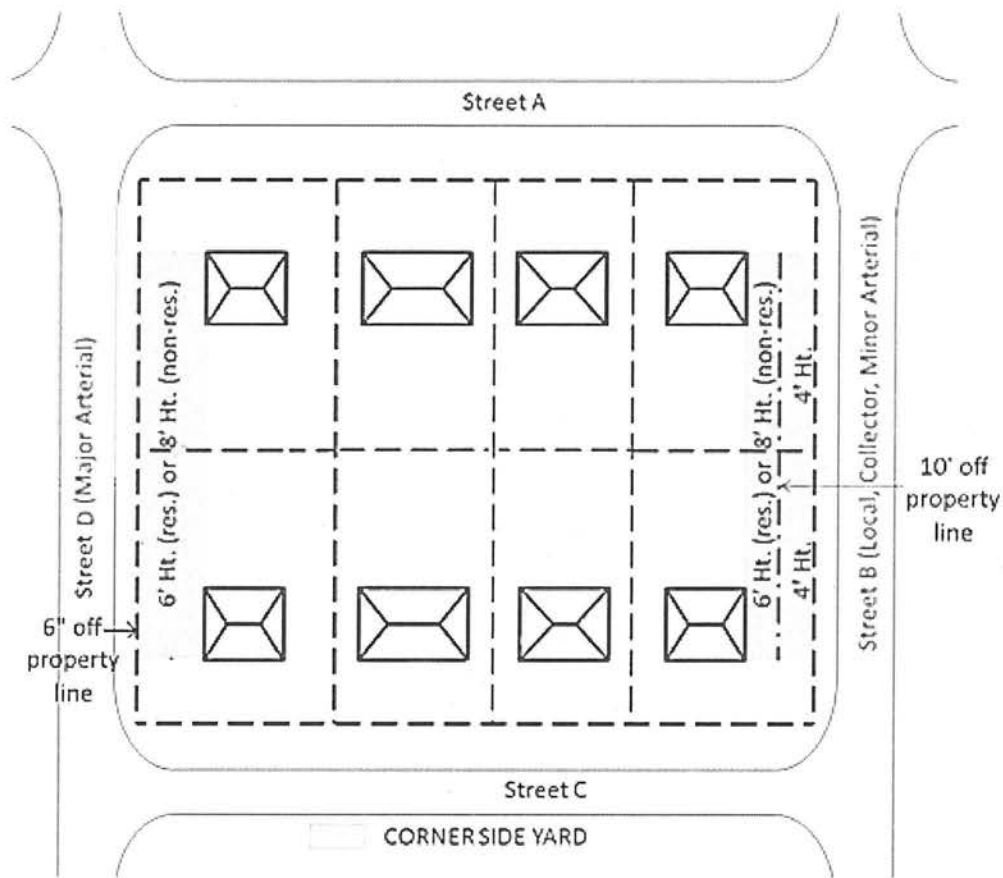
**FIGURE 3-7
FENCES IN CORNER SIDE YARDS**



is hereby repealed; and Title 10, Chapter 3, Section 10-3-5-D.9.c of the Bartlett Municipal Code is amended thereto:

“c. Corner Side Yards: Fences shall not exceed a height of four feet (4’); except when located a minimum of six inches (6”) from a corner side property line abutting a Major Arterial as defined in the Comprehensive Plan’s Thoroughfare Plan or located a minimum of ten feet (10’) from the corner side property line abutting a roadway with any other designation, then fences shall not exceed a height of six feet (6’) in residential districts or eight feet (8’) in nonresidential districts (see figure 3-7).”

**FIGURE 3-7
FENCES IN CORNER SIDE YARDS**



SECTION FOUR: SEVERABILITY. The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION FIVE: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Ordinance shall be in full force and effect after its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: January 7, 2020

APPROVED: January 7, 2020

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, Lorna Giles, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2020-_____ enacted on January 7, 2020, approved on January 7, 2020.

Lorna Giles, Village Clerk



Agenda Item Executive Summary

Item Name	An Ordinance Prohibiting the Use of Groundwater as a Potable Water Supply for a Property Located at the Northeast Corner of N. Bartlett Road and Lake St.	Committee or Board	Board
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BUDGET IMPACT

Amount:	N/A	Budgeted	N/A
List what fund	N/A		

EXECUTIVE SUMMARY

Attached is an Ordinance that would prohibit the use of groundwater as a potable water supply by the installation or use of potable water supply wells or by any other method for a property located at the northeast corner of N. Bartlett Road and Lake Street.

This Ordinance is required due to the concentration of certain chemical constituents in the groundwater beneath the subject site and adjoining property that exceeds the Class I groundwater quality standards for potable resource groundwater as set forth in 35 Illinois Administrative Code 620 or Tier 1 remediation objectives as set forth in 35 Illinois Administrative Code 742.

The passage of this limited ground water ordinance is necessary for the property owner to receive a No Further Remediation ("NFR") letter from the IEPA for this site which would then enable it to be developed in the future.

ATTACHMENTS (PLEASE LIST)

CD Memo and Ordinance

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance - Move to approve Ordinance #2020-____ An Ordinance Prohibiting the Use of Groundwater As A Potable Water Supply By The Installation Or Use Of Potable Water Supply Wells Or By Any Other Method Within A Certain Area In The Village Of Bartlett, Illinois
- Motion

Staff: Roberta Grill, Planning & Dev Services Director Date: December 26, 2019

PLANNING AND DEVELOPMENT SERVICES MEMORANDUM

19-201

DATE: December 26, 2019

TO: Paula Schumacher, Village Administrator

FROM: Roberta Grill, Planning and Development Services Director *RBG*

RE: **Prohibiting the Use of Groundwater as a Potable Water Supply for a Property Located at the Northeast Corner of North Bartlett Road and Lake St.**

Attached is an Ordinance that would prohibit the use of groundwater as a potable water supply by the installation or use of potable water supply wells or by any other method for a property located at the northeast corner of N. Bartlett Road and Lake Street.

This Ordinance is required due to the concentration of certain chemical constituents in the groundwater beneath the subject site and adjoining property, that exceeds the Class I groundwater quality standards for potable resource groundwater as set forth in 35 Illinois Administrative Code 620 or Tier 1 remediation objectives as set forth in 35 Illinois Administrative Code 742.

The passage of this limited ground water ordinance is necessary for the property owner to receive a No Further Remediation ("NFR") letter from the IEPA for this site which would then enable it to be developed in the future.

RECOMMENDATION

1. The Staff recommends approval of the proposed Ordinance. .
2. An Ordinance is attached for your review and approval.

rbg/attachments

VILLAGE OF BARTLETT

ORDINANCE 2020 - _____

**AN ORDINANCE PROHIBITING THE USE OF GROUNDWATER AS A
POTABLE WATER SUPPLY BY THE INSTALLATION OR USE OF POTABLE
WATER SUPPLY WELLS OR BY ANY OTHER METHOD WITHIN A
CERTAIN AREA IN THE VILLAGE OF BARTLETT, ILLINOIS**

**ADOPTED BY THE VILLAGE PRESIDENT AND
BOARD OF TRUSTEES OF THE VILLAGE OF BARTLETT
ON THE _____ DAY OF _____, 2020**

**PUBLISHED IN PAMPHLET FORM BY AUTHORITY OF
THE VILLAGE OF BARTLETT, COOK, DUPAGE AND KANE
COUNTIES, ILLINOIS, THIS _____ DAY OF _____, 2020**

ORDINANCE 2020 - _____

AN ORDINANCE PROHIBITING THE USE OF GROUNDWATER AS A POTABLE WATER SUPPLY BY THE INSTALLATION OR USE OF POTABLE WATER SUPPLY WELLS OR BY ANY OTHER METHOD WITHIN A CERTAIN AREA IN THE VILLAGE OF BARTLETT, ILLINOIS

WHEREAS, certain property within the Village of Bartlett (the "Village"), located at the northeast corner of Bartlett Road and Lake Street (U.S. Route 20), Illinois has been used over a period of time as a gas station; and

WHEREAS, because of said use, concentrations of certain chemical constituents in the groundwater beneath the Village may exceed Class I groundwater quality standards for potable resource groundwater as set forth in 35 Illinois Administrative Code 620 or Tier 1 remediation objectives as set forth in 35 Illinois Administrative Code 742; and

WHEREAS, the Village desires to limit potential threats to human health from groundwater contamination while facilitating the redevelopment and productive reuse of properties that are the source of said chemical constituents;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois as follows:

SECTION ONE: Use of Groundwater as a Potable Water Supply Prohibited. The use or attempt to use as a potable water supply groundwater from within the corporate limits of the Village of Bartlett, by the installation or drilling of wells or by any other method, is hereby prohibited from within the area depicted on Exhibit A and described in Exhibit B attached hereto and incorporated herein. This prohibition expressly applies to the Village of Bartlett.

SECTION TWO: Penalties. Any person violating the provisions of this Ordinance shall be subject to a fine of up to \$750.00 for each violation.

SECTION THREE: Definitions.

"Person" is any individual, partnership, co-partnership, firm, company, limited liability company, corporation, association, joint stock company, trust, estate, political subdivision, or any other legal entity, or their legal representatives, agents or assigns.

"Potable water" is any water used for human or domestic consumption, including but not limited to, water used for drinking, bathing, swimming, washing dishes, or preparing foods.

SECTION FOUR: SEVERABILITY. The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION FIVE: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Ordinance shall become effective ten days after its passage, execution by the Village President and publication in pamphlet form as required by law.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, Lorna Giles, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2020-_____ enacted on _____ 2020 and approved on _____, 2020 as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk

STATE OF ILLINOIS)
) SS:
COUNTIES OF COOK,)
DUPAGE AND KANE)

CERTIFICATE OF PUBLICATION

I, Lorna Giles, certify that I am the duly elected and acting Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois.

I further certify that on _____, 2020, the Corporate Authorities of the Village of Bartlett passed and approved Ordinance 2020-_____, entitled:

“AN ORDINANCE PROHIBITING THE USE OF GROUNDWATER AS A POTABLE WATER SUPPLY BY THE INSTALLATION OR USE OF POTABLE WATER SUPPLY WELLS OR BY ANY OTHER METHOD WITHIN A CERTAIN AREA IN THE VILLAGE OF BARTLETT, ILLINOIS”

which provided by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance 2020 - _____, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was posted in the Bartlett Municipal Building, commencing on _____, 2020, and continuing for at least 10 days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the Village Clerk.

Dated at Bartlett, Illinois, this _____ day of _____, 2020.

[SEAL]

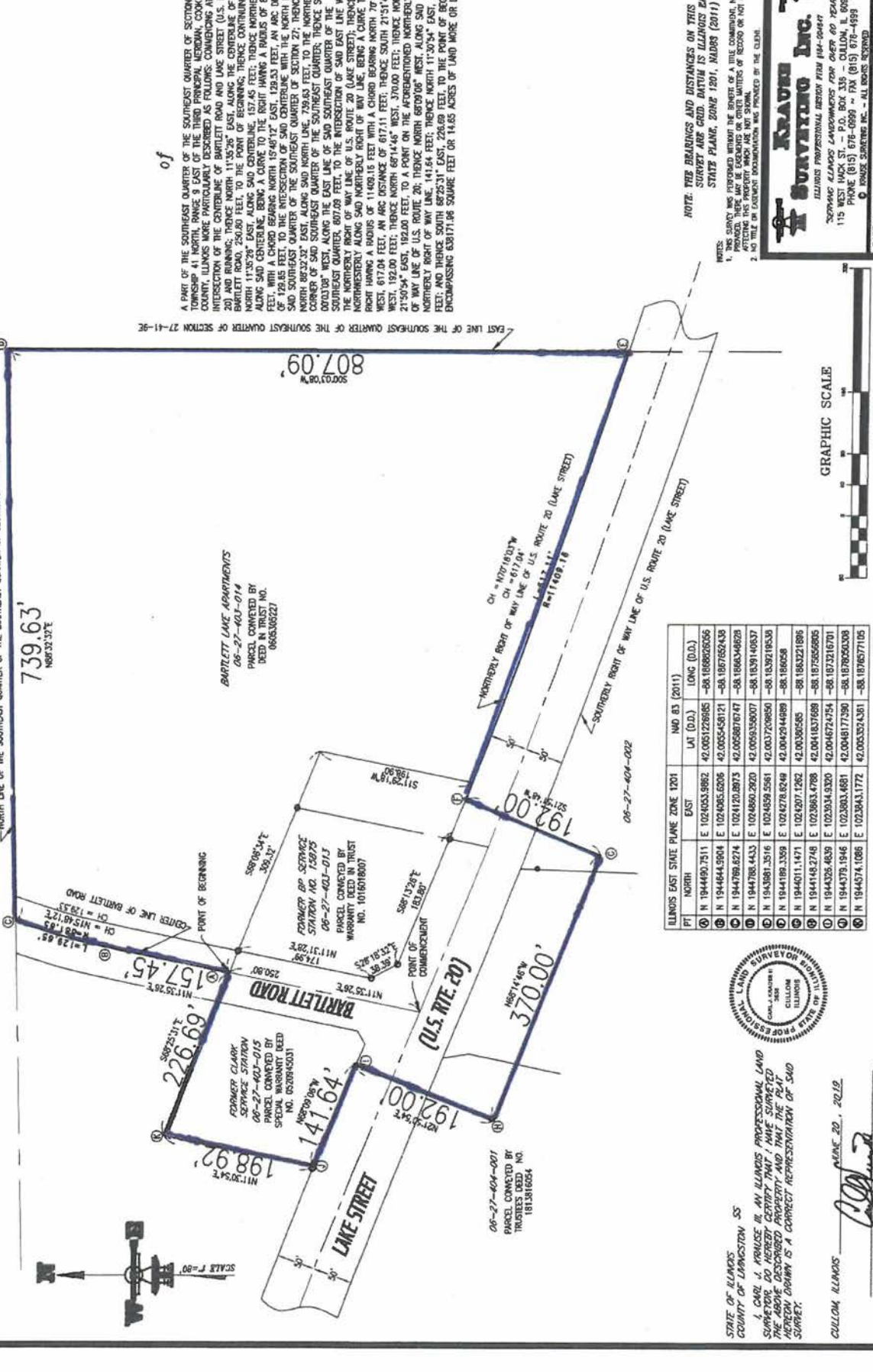
Lorna Giles, Village Clerk

Exhibit A

Final Plat of Survey

NORTH LINE OF THE SOUTHEAST QUARTER OF SECTION 27-41-9E
739.63' N06°33'32"

EAST LINE OF THE SOUTHEAST QUARTER OF SECTION 27-41-9E
807.09'



A PART OF THE SOUTHEAST QUARTER OF SECTION 27, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, COOK COUNTY, ILLINOIS MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE INTERSECTION OF THE CENTER LINE OF BARTLETT ROAD AND LAKE STREET (U.S. ROUTE 20) AND RUNNING THEREAFTER ALONG THE CENTER LINE OF SAID BARTLETT ROAD, 250.00 FEET, TO THE POINT OF BEGINNING; THENCE NORTHERLY ALONG SAID CENTERLINE, BEING A CURVE TO THE RIGHT HAVING A RADIUS OF 881.65 FEET, WITH A CHORD BEARING NORTH 19°46'12\"/>

NOTE: THE BEARINGS AND DISTANCES ON THIS SURVEY ARE GRID. DATUM IS ILLINOIS EAST STATE PLANE, ZONE 1201, NAD83 (2011)

THE SURVEY WAS PERFORMED WITHIN THE BOUNDS OF A TITLE COMMITMENT, NOTE WAS PROVIDED. THERE MAY BE ENCUMBRANCES OR OTHER MATTERS OF RECORD ON PART OF THESE PARCELS. THIS TITLE OR EXISTING DOCUMENTATION WAS PROVIDED BY THE CLIENT.

KRAVITZ SURVEYING INC.
ILLINOIS PROFESSIONAL SURVEY FIRM #14-00487
1175 WILSON ST. BOX 335 - CULLOM, IL 60929
PHONE: (815) 778-0000 FAX: (815) 778-0999
© KRAVITZ SURVEYING INC. - ALL RIGHTS RESERVED

DISTANCES ARE MARKED IN FEET AND DECIMALS
CHECKED BY: ARCHIBUS U.S. INC.
EXHIBIT A

PT	NORTH	EAST	LAT (D.D.)	LONG (D.D.)	MD 83 (2011)
1	N 1944480.7511	E 1024053.9862	42.0051229865	-88.1886820056	
2	N 1944484.9904	E 1024065.6206	42.0052458121	-88.1887650439	
3	N 1944789.8274	E 1024120.8873	42.0058876747	-88.1886348829	
4	N 1944788.4433	E 1024850.2920	42.0059359007	-88.1839140837	
5	N 1943081.3516	E 1024559.5581	42.0037208850	-88.1839218536	
6	N 1944189.3359	E 1024278.8248	42.0049294689	-88.186058	
7	N 1944011.1471	E 1024207.1262	42.00300585	-88.1883218895	
8	N 1944328.4839	E 1023034.9320	42.0041837689	-88.1875858805	
9	N 1944379.1946	E 1023893.4681	42.0046177390	-88.1878260008	
10	N 1944574.1086	E 1023843.1772	42.0033024381	-88.1876571105	



STATE OF ILLINOIS
COUNTY OF LIVINGSTON SS
I, CARL J. KRAVITZ, AN ILLINOIS PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT I HAVE SURVEYED THE ABOVE DESCRIBED PROPERTY AND HERETOBY GIVE MY CORRECT REPRESENTATION OF SAID SURVEY.

CULLOM, ILLINOIS
MAY 20, 2019
Carl J. Kravitz
ILLINOIS PROFESSIONAL LAND SURVEYOR #18655
GEORGE EARLES HORNBEYER, JR., 2020

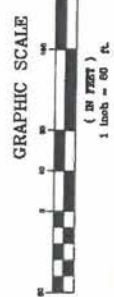


Exhibit B

Groundwater Ordinance Bartlett, Illinois

Legal Description

A PART OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 27, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, COOK COUNTY, ILLINOIS MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE INTERSECTION OF THE CENTERLINE OF BARTLETT ROAD AND LAKE STREET (U.S. ROUTE 20) AND RUNNING; THENCE NORTH 11°35'26" EAST, ALONG THE CENTERLINE OF SAID BARTLETT ROAD, 250.80 FEET, TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 11°35'26" EAST, ALONG SAID CENTERLINE, 157.45 FEET; THENCE NORTHEASTERLY ALONG SAID CENTERLINE, BEING A CURVE TO THE RIGHT HAVING A RADIUS OF 881.65 FEET, WITH A CHORD BEARING NORTH 15°48'12" EAST, 129.53 FEET, AN ARC DISTANCE OF 129.65 FEET, TO THE INTERSECTION OF SAID CENTERLINE WITH THE NORTH LINE OF SAID SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 27; THENCE NORTH 88°32'32" EAST, ALONG SAID NORTH LINE, 739.63 FEET, TO THE NORTHEAST CORNER OF SAID SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER; THENCE SOUTH 00°03'08" WEST, ALONG THE EAST LINE OF SAID SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER, 807.09 FEET, TO THE INTERSECTION OF SAID EAST LINE WITH THE NORTHERLY RIGHT OF WAY LINE OF U.S. ROUTE 20 (LAKE STREET); THENCE NORTHWESTERLY ALONG SAID NORTHERLY RIGHT OF WAY LINE, BEING A CURVE TO THE RIGHT HAVING A RADIUS OF 11409.16 FEET WITH A CHORD BEARING NORTH 70°18'03" WEST, 617.04 FEET, AN ARC DISTANCE OF 617.11 FEET; THENCE SOUTH 21°51'48" WEST, 192.00 FEET; THENCE NORTH 68°14'46" WEST, 370.00 FEET; THENCE NORTH 21°50'54" EAST, 192.00 FEET, TO A POINT ON THE AFOREMENTIONED NORTHERLY RIGHT OF WAY LINE OF U.S. ROUTE 20; THENCE NORTH 68°09'06" WEST, ALONG SAID NORTHERLY RIGHT OF WAY LINE, 141.64 FEET; THENCE NORTH 11°30'54" EAST, 198.92 FEET; AND THENCE SOUTH 68°25'31" EAST, 226.69 FEET, TO THE POINT OF BEGINNING.

ENCOMPASSING 638171.96 SQUARE FEET OR 14.65 ACRES OF LAND MORE OR LESS.



Agenda Item Executive Summary

Item Name Municipal Cannabis Retailers' Occupation Tax Committee or Board Board

BUDGET IMPACT

Amount:	N/A	Budgeted	N/A
List what fund	General Fund		

EXECUTIVE SUMMARY

In June of 2019, the sale of cannabis for recreational use in Illinois was legalized. Municipalities were also authorized to impose a local sales tax at a rate not to exceed 3%. On and after January 1, 2020, the corporate authorities of any municipality may, by ordinance, impose a tax upon all persons engaged in the business of selling cannabis, other than cannabis purchased under the Compassionate Use of Medical Cannabis Pilot Program Act, at retail in the municipality on the gross receipts from these sales made in the course of that business. Attached is a proposed ordinance that would amend the Village's municipal code to impose a 3% tax on cannabis sales. This tax would be collected and submitted to the Village by the State.

ATTACHMENTS (PLEASE LIST)

Finance Department Memo
Cannabis Retailers' Occupation Tax Ordinance

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion

Staff: Todd Dowden, Finance Director

Date: December 23, 2019

Village of Bartlett
Finance Department Memo
2019 - 33

DATE: December 23, 2019

TO: Paula Schumacher, Village Administrator

FROM: Todd Dowden, Finance Director

SUBJECT: Municipal Cannabis Retailers' Occupation Tax

In June of 2019, the sale of cannabis for recreational use in Illinois was legalized. Municipalities were also authorized to impose a local sales tax at a rate not to exceed 3%. On and after January 1, 2020, the corporate authorities of any municipality may, by ordinance, impose a tax upon all persons engaged in the business of selling cannabis, other than cannabis purchased under the Compassionate Use of Medical Cannabis Pilot Program Act, at retail in the municipality on the gross receipts from these sales made in the course of that business. Attached is a proposed ordinance that would amend the Village's municipal code to impose a 3% tax on cannabis sales. This tax would be collected and submitted to the Village by the State.

ORDINANCE 2020- _____

**AN ORDINANCE AMENDING TITLE 3, CHAPTER 2, MUNICIPAL
OCCUPATION AND USE TAXES BY THE ADDITION OF SECTION 3-2-4:
IMPOSING A MUNICIPAL CANNABIS RETAILERS' OCCUPATION TAX**

BE IT ORDAINED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

SECTION ONE: That Title 3, Chapter 2, of the Bartlett Municipal Code is hereby amended to add new Section 3-2-4 thereto, now entitled "IMPOSING A MUNICIPAL CANNABIS RETAILERS' OCCUPATION TAX", as follows:

3-2-4: IMPOSING A MUNICIPAL CANNABIS RETAILERS' OCCUPATION TAX

A. Tax imposed; Rate; Authority.

1. A tax is hereby imposed upon all persons engaged in the business of selling cannabis, other than cannabis purchased under the Compassionate Use of Medical Cannabis Pilot Program Act, at retail in the Village at the rate of 3% of the gross receipts from such sales made in the Village.
2. The imposition of this tax is in accordance with the provisions of Sections 8-11-22 of the Illinois Municipal Code (65 ILCS 5/8-11-22).

B. Collection of Tax by Retailers:

The tax imposed by this Section shall be remitted by such retailer to the Illinois Department of Revenue (Department). Any tax required to be collected pursuant to or as authorized by this Section and any such tax collected by such retailer and required to be remitted to the Department of Revenue shall constitute a debt owed by the retailer to the State. Retailers may reimburse themselves for their seller's tax liability hereunder by separately stating that tax as an additional charge, which charge may be stated in combination, in a single amount, with any State tax that sellers are required to collect.

C. Illinois Department of Revenue to Administer:

The taxes hereby imposed, and all civil penalties that may be assessed as an incident thereto, shall be collected and enforced by the Department of Revenue. The Department of Revenue shall have full power to administer and enforce the provisions of this section.

SECTION TWO: CLERK TO FILE ORDINANCE WITH IDOR. The Village Clerk is hereby directed to file a certified copy of this Ordinance with the Illinois Department of Revenue on or before June 1, 2020.

SECTION THREE: SEVERABILITY. The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION FOUR: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Ordinance shall take effect on the first day of September next following the adoption and filing of this Ordinance with the Illinois Department of Revenue, if filed on or before the preceding June 1st.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: January 7, 2020

APPROVED: January 7, 2020

Kevin Wallace, Village President

ATTEST:

Lorna Giless, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the village clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2020-_____, enacted on January 7, 2020, and approved on January 7, 2020, as the same appears from the official records of the Village of Bartlett.

Lorna Giless, Village Clerk



Agenda Item Executive Summary

Item Name Waiving Bids for Equipment Replacement Committee
or Board Board

BUDGET IMPACT

<i>Amount:</i>	N/A	<i>Budgeted</i>	N/A
<i>List what fund</i>	N/A		

EXECUTIVE SUMMARY

The water heater and boiler at Bartlett Hills has reached its life expectancy and repairs are no longer the solution for the needed equipment replacement.

Given the specialty nature of the issue, the timeline attached to it, and the solicitation of three local contractors for pricing, staff is recommending the Village Board waive the bidding process. Section 1-8A-5E of the Bartlett Municipal Code Allows any such contract may be entered without advertising for bids, if authorized by a two-thirds vote of the Trustees then holding office, and that the Village Administrator shall make recommendations to the Board of Trustees with regard to any such bids, purchases and proposals and the waiver of bids as required.

ATTACHMENTS (PLEASE LIST)

Staff memo dated 12/27/2019, Resolution

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

MOTION:

I move to approve resolution 2020- ____ A RESOLUTION WAIVING BIDS FOR HOT WATER HEATER REPLACEMENT AND ACCEPTION PROPOSAL FOR JENSEN’S PLUMBING & HEATING, INC. FOR SAID WORK.

Staff: Scott Skrycki, Assistant Village Administrator Date: December 27, 2019

Memorandum

To: Paula Schumacher, Village Administrator
From: Scott Skrycki, Assistant Village Administrator
Date: 12/27/2019
Re: Waiving Bids for Equipment Replacement

TOPIC

The water heater and boiler at Bartlett Hills has reached its life expectancy and repairs are no longer the solution for the needed equipment replacement.

TIMELINE

October 16th, 2019: Travelers Risk Control inspected the hot water heaters, including a boiler, both installed in 1996. Also in the inspection was a pressure vessel installed in 2004. The inspection of these items resulted in jurisdictional code violations.

October 18th, 2019: A letter from Travelers with recommendations including stating that the violation would be required to be reported the Illinois office of State Fire Marshall Division of Boiler and Pressure Vessel Safety.

November 7th, 2019: The Village Staff requested a 90 day extension to allow time to hire an engineer to design and prepare specifications for that repair or replacement work.

December 2, 2019: Approximately one month later was the first response from Office of the State Marshall, advising fines of \$500 a day if the issue is not remedied.

RECCOMENDATION

Given the specialty nature of the issue, the timeline attached to it, and the solicitation of three local contractors for pricing, staff *is recommending the Village Board waive the bidding process*. Section 1-8A-5E of the Bartlett Municipal Code Allows any such contract may be entered without advertising for bids, if authorized by a two-thirds vote of the Trustees then holding office, and that the Village Administrator shall make recommendations to the Board of Trustees with regard to any such bids, purchases and proposals and the waiver of bids as required.

MOTION

I move to approve resolution 2020- _____ A RESOLUTION WAIVING BIDS FOR HOT WATER HEATER REPLACEMENT AND ACCEPTION PROPOSAL FOR JENSEN'S PLUMBING & HEATING, INC. FOR SAID WORK.

RESOLUTION 2020 - _____

**A RESOLUTION WAIVING BIDS FOR HOT WATER HEATER
REPLACEMENT AND ACCEPTING PROPOSAL OF JENSEN'S
PLUMBING & HEATING, INC. FOR SAID WORK**

WHEREAS, Section 8-9-1 of the Illinois Municipal Code provides that when the expense of any public improvement will exceed \$25,000 it shall be let by contract to the lowest responsible bidder after advertising for bids in the manner prescribed by ordinance, except that any contract may be entered by the municipality without advertising for bids if authorized by a two-thirds vote of the trustees then holding office (65 ILCS 5/8-9-1); and

WHEREAS, Section 1-8A-5E of the Bartlett Municipal Code similarly provides that contracts for any work or public improvement in excess of \$20,000 shall be let to the lowest responsible bidder after advertising for bids; however, any such contract may be entered without advertising for bids if authorized by a two-thirds vote of the Trustees then holding office, and that the Village Administrator shall make recommendations to the Board of Trustees with regard to any such bids, purchases and proposals and the waiver of bids as required; and

WHEREAS, on or about October 16, 2019, Travelers Risk Control inspected the existing hot water heaters at the Bartlett Hills Clubhouse building ("Bartlett Hills"), including a boiler installed in 1996 and a pressure vessel installed in 2004, and found jurisdictional code violations that precluded it from issuing a certificate of inspection (See Traveler's Recommendations letter dated October 18, 2019 attached hereto as Exhibit A) and required the violation to be reported to the Illinois office of the State Fire Marshall Division of Boiler and Pressure Vessel Safety; and

WHEREAS, on or about November 6, 2019 the Village staff requested a 90 day extension (see staff Repair Report to OSFM dated 11/6/2019 attached hereto as Exhibit B) to allow time to hire an engineer to design and prepare specifications for that repair or replacement work, to which the OSFM did not respond until it sent a letter on December 2, 2019, a copy of which is attached hereto as Exhibit C, claiming no reply was received and threatening to levy fines against the Village in the amount of \$500 a day if the pressure vessel at Bartlett Hills is operated without a valid inspection certificate from the OSFM; and

WHEREAS, staff did not know what work would be required or the cost to repair or replace the hot water heaters and tank, so it solicited the expertise and proposals from A & D Total Plumbing, an area plumbing contractor, who advised that the leaks cannot be repaired and that the two existing hot water heaters and two storage tanks need to be replaced, which A & D Total Plumbing proposed to perform for \$42,000, which because it was over the bid limit, staff asked A & D to prepare specifications and a design from

A.O. Smith, the manufacturer of the existing hot water system, which specifications are attached hereto as Exhibit D (the "Hot Water Heater Replacement Work"); and

WHEREAS, there was not sufficient time to hire a mechanical engineer to prepare more detailed specifications to put the hot water replacement project out to bid, as the OSFM did not grant staff's request for more time and is threatening to impose fines; and

WHEREAS, Village staff nevertheless solicited two additional proposals from plumbing contractors to perform the Hot Water Heater Replacement Work, ranging from a low of \$32,329 from Jensen's Plumbing & Heating, Inc (Option 1) attached hereto as Exhibit E (it being determined that Jensen's Option 2 at a cost of \$23,790 is not a viable option), to a high of \$46,778 from C.B.M. Plumbing, Inc.; and

WHEREAS, on December 16, 2018, the OSFM sent the Village the second notice attached hereto as Exhibit F allowing 30 days for the Village to correct the violations; and

WHEREAS, based on the foregoing and receipt of the three proposals to perform the Hot Water Heater Replacement Work, the Village Administrator has recommended the Board waive competitive bidding and approve of the proposal from Jensen's Plumbing & Heating, Inc. to perform the Hot Water Heater Replacement Work at a cost not to exceed \$32,329.00;

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

SECTION ONE: The proposal from Jensen's Plumbing & Heating, Inc. to perform the Hot Water Heater Replacement Work (Option 1), a copy of which is attached hereto as Exhibit E is hereby approved, and provided this Resolution is passed by a vote of not less than four of the six Village Trustees now holding office, the Village Administrator is authorized and directed to accept and execute said proposal on behalf of the Village for the Option 1 work at a cost not to exceed \$32,329.00.

SECTION TWO: SEVERABILITY. The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION THREE: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FOUR: EFFECTIVE DATE. This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: January 7, 2020

APPROVED: January 7, 2020

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2020 - _____ enacted on January 7, 2020, and approved on January 7, 2020, as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk



Travelers Risk Control
161 N Clark Street
Chicago, IL 60601

October 18, 2019

Mr. Paul Petersen
Food And Beverage Director
Village of Bartlett
800 W Oneida St
Bartlett, IL 60103-6608

Dear Mr. Petersen:

I would like to thank Dustin Brooks for taking the time to meet with me on October 16, 2019. This letter summarizes my visit and our discussions.

RECOMMENDATIONS

The following recommendations are offered to help you in your efforts to improve your current safety program and help reduce your potential losses.

Recommendations that are categorized as "JURISDICTIONAL" require a written response within 30 days of this survey. Jurisdictional recommendations address conditions that are in violation of the jurisdictional code and a certificate of inspection cannot be approved.

Jurisdictional The outlet piping elbow connection is leaking.

Date Found: 10/16/2019

Status: Open

Object Number	Manufacturer	Type	Year Built	Object Location
B0029450	A O Smith	Boiler	1996	Bsmt Mech Rm

Repair leak.

Jurisdictional Water is leaking at the bottom of the PV.

Date Found: 10/16/2019

Status: Open

Object Number	Manufacturer	Type	Year Built	Object Location
U0120938	A O Smith	Pressure Vessel	2004	Bsmt Mech Rm

Repair the leak.

I would appreciate a written response within 30 days on your plans or actions taken to address the recommendations submitted in this report. For your convenience, you may mail or email your response to me.

Please note Job #: **0999-9HBZWG** on your correspondence.

We appreciate your business and the opportunity to be of service. If you have questions regarding the discussions, the content of the report, or if I can be of further assistance, please contact me. Thank you for choosing Travelers.

© 2018 Travelers

EXHIBIT A



**Illinois Office of the State Fire Marshal
Division of Boiler and Pressure Vessel Safety**



REPAIR REPORT

The undersign certifies that repairs or replacements consisting of:

WE ARE REQUESTING AN EXTENSION OF AT LEAST 90 DAYS TO CORRECT THE ISSUE. WE ARE REPLACING THE PV WITH 2 ENERGY EFFICIENT BOILERS AND NEED TO GO OUT TO BID ACCORDING TO THE VILLAGE POLICY. PLEASE LET ME KNOW IF YOU NEED ANYTHING ELSE FROM US AND WE APPRECIATE YOUR CONSIDERATION

as required by Noel Deguzman who is an authorized inspector employed by Travelers were completed to the object bearing State Serial Number U0120938 located on the premises of Bartlett Hills Golf Course, 800 W Oneida Ave, Bartlett, IL, 60103-6608. This work was performed by

(Contractor or person performing work)

NOTE: IF A NEW SAFETY OR SAFETY RELIEF VALVE IS INSTALLED, PLEASE INDICATE BOTH THE SET PRESSURE AND RELIEVING CAPACITY OF THE NEW VALVE:

SET PRESSURE: _____ RELIEVING CAPACITY: _____

In accordance with the Illinois Boiler and Pressure Vessel Rules and Regulations and all workmanship and material conforming thereto.

A reinspection of this object will be performed by the State of Illinois if this form is not completed and returned to this office as required. To avoid additional inspection charges, please give this matter your prompt attention.

The OSFM, Division of Boiler and Pressure Vessel Safety, is requesting disclosure of information that is necessary to accomplish the statutory purpose as outlined under 430 ILCS 75/1. Failure to provide the necessary information will prevent the issuance of a Certificate of Inspection.

My signature below certifies that I have read the above, am acquainted with the circumstances to which it relates and that the matters represented are true.

(Signature of owner or agent)

PAUL PETERSEN

(Please print name)

630-213-3103

Phone Number

YOU MUST RETURN THIS COMPLETED FORM BY USING ONE OF THE FOLLOWING METHODS:

- Email: sfm.boilers@illinois.gov
- Fax: 217-785-4184
- Mail: Office of the State Fire Marshal
Division of Boiler and Pressure Vessel Safety
1035 Stevenson Drive
Springfield, Illinois 62703-4259

Please do not mail if you've emailed or faxed this form to the Department.



**Illinois Office of the State Fire Marshal
Division of Boiler and Pressure Vessel Safety**

1035 Stevenson Drive
Springfield, Illinois 62703-4259
Phone 217-782-2696 Fax 217-785-4184
sfm.boilers@illinois.gov
FEIN 74-3256858 www.sfm.illinois.gov



December 02, 2019

Paul Petersen
Village of Bartlett-Golf Course
800 W Oneida Ave
Bartlett, IL 60103-6608

Location of Object:
Bartlett Hills Golf Course
800 W Oneida Ave
Bartlett, IL 60103-6608

RE: Illinois Number: U0120938

DATE INSP.: 10/16/2019
INSP. AGENCY: Travelers
INSPECTOR: Noel Deguzman
SPECIFIC LOC: Bsmt Mech Rm

MGF: A O Smith
TYPE: HW Storage Tank
USE: HW Supply

Our records indicate that your pressure vessel was inspected and completion of certain repairs were necessary before a Certificate of Inspection could be issued. You were sent a notice to this effect along with a repair report which was to be completed and returned to this office. As of this date, no reply has been received. Operation of this pressure vessel without a valid inspection certificate is punishable by a fine not exceeding \$500 a day. In order to avoid this penalty, we suggest you repair this pressure vessel immediately and notify this office by means of the enclosed repair report. If corrective action is not taken immediately, we will have no alternative but to refer this matter to the State's Attorney's Office for the appropriate legal action.

CODE VIOLATIONS:

Water is leaking at the bottom of the PV.

REQUIREMENTS:

Repair the leak.

2)

PRODUCT 118

Proposal

Page No. of Pages

A & D TOTAL PLUMBING
 5 N 151 GERBER RD
 BARTLETT, ILLINOIS 60103
 (630) 830-8520
 adtotalplumbing@gmail.com

PROPOSAL SUBMITTED TO <i>Bartlett Hills</i>	PHONE	DATE <i>12/10/19</i>
STREET <i>800 W. Cicula</i>	JOB NAME <i>Hot water boiler systems</i>	
CITY STATE AND ZIP CODE <i>Bartlett</i>	JOB LOCATION	
ARCHITECT	DATE OF PLANS	JOB PHONE

We hereby submit specifications and estimates for

Contractor proposes to remove all piping for Storage tanks and two boilers for Hot water system. To correctly plumb new boilers and storage tanks. Install proper recir pumps and aqua stops on system. To provide all material and other contractors needed for wrapping bare storage tank and hook-up of electric. Everything to be plumbed to 2014 Illinois Plumbing Code. Boilers are A.O Smith HW-420 and A.O. Smith bare tank 250.

We Propose hereby to furnish material and labor -- complete in accordance with above specifications, for the sum of

dollars \$ *42,000.00*

Payment to be made as follows:

All work to be completed by the contractor. All labor to be completed in a workable manner, meeting the standard plumbing code. Payment to be made from above specifications. The contractor shall be responsible for all other permits, taxes, and all other work not included in this proposal. An agreement to change the scope of work, including any change in the quantity of work, shall be made in writing and signed by both parties. The contractor shall be responsible for obtaining all other necessary permits. The contract shall be governed by Workman's Compensation Insurance.

Authorized Signature *MR*

Note: This proposal may be withdrawn by us if not accepted within

30

days

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance

Signature

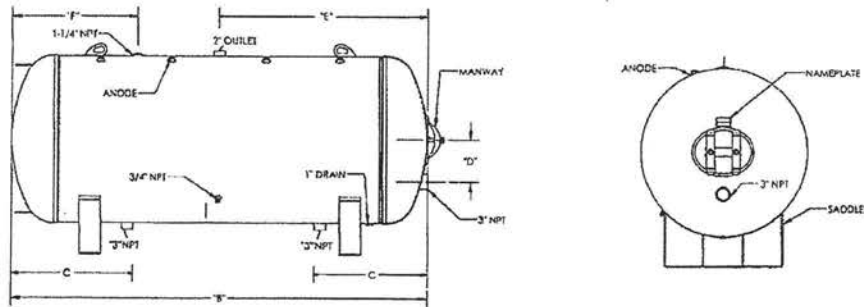
Signature

EXHIBIT D

AC Smith | COMMERCIAL STORAGE TANKS

Model Number	Gallons	A Height	B Length	C	D	E	F	Weight (LBS) - Glass-125 psi
THN-500A	500	42	83	29.5	12	39.5	27.25	763
TH-500A	500	48	73	30.5	12	36.5	28.75	1062
TH-600A	600	48	84	31.5	12	42	28.5	1193
TH-700A	700	48	93	31.5	12	43.5	30.75	1301
TH-750A	750	48	96	31.5	12	46	30.75	1337
TH-1000A	1000	48	120	31.5	12	60	36.5	1623

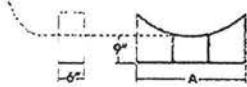
Working Pressure 125 standard, 150 optional



OPTIONAL TANK SADDLES FOR HORIZONTAL TANK INSTALLATIONS

TANK SADDLE DIMENSIONS

Tank Diameter
30 36 42 48 54 60 72
A 21" 25" 29" 34" 48" 52" 62"



NOTE: Alternate saddle heights are available. (Consult factory)

TANK SADDLES

A.O. SMITH PART NO.	SADDLE DESCRIPTIONS
100170345	SADDLE, TANK, 24", 9" CLR, P-1
100170349	SADDLE, TANK, 30", 9" CLR, P-1
100170338	SADDLE, TANK, 28", 9" CLR, P-1
100170352	SADDLE, TANK, 36", 9" CLR, P-1
100170355	SADDLE, TANK, 42", 9" CLR, P-1
100170358	SADDLE, TANK, 48", 9" CLR, P-1
100170361	SADDLE, TANK, 54", 9" CLR, P-1
100170365	SADDLE, TANK, 60", 9" CLR, P-1
100170371	SADDLE, TANK, 72", 9" CLR, P-1

SUGGESTED SPECIFICATION

Glasslined storage tank(s) shall be A. O. Smith glasslined storage tank(s) or equal. Tank(s) shall be ___" x ___" and have a nominal capacity of ___ gallons. Tank(s) shall have threaded openings as shown on drawings. Exterior of tank(s) shall be thoroughly cleaned and painted. Interior of tank(s) shall be glasslined with an alkaline borosilicate composition which has been fused to the steel base by firing at a temperature of 1600°F. Cathodic protection shall be provided. The storage tank(s) shall have a working pressure of ___ psi. The storage tank shall have a five-year limited warranty as outlined in the written warranty.

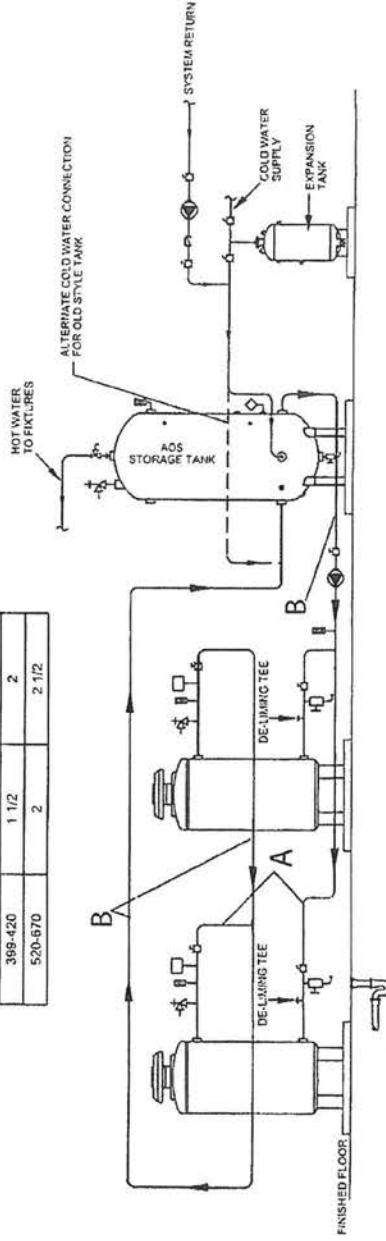
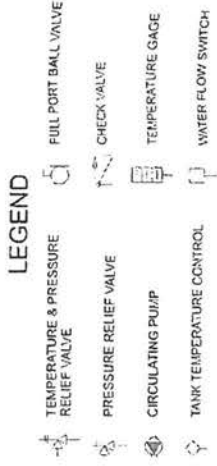
For technical information, call 800-527-1953. A. O. Smith Corporation reserves the right to make product changes or improvements without prior notice.



BURKAY HW(300-670) - ONE TEMPERATURE-TWO BOILER/VERTICAL STORAGE TANK RECOVERY SYSTEM

WARNING: THIS DRAWING SHOWS SUGGESTED PIPING CONFIGURATION AND OTHER DEVICES; CHECK WITH LOCAL CODES AND ORDINANCES FOR ADDITIONAL REQUIREMENTS.

BOILER MODEL (HW)	BOILER PIPING SIZE "A" (INCH)	MANIFOLD PIPING SIZE "B" (INCH)
300	1 1/4	2
309-420	1 1/2	2
520-670	2	2 1/2



- NOTES:**
1. Preferred piping diagram.
 2. The temperature and pressure relief valve setting shall not exceed pressure rating of any component in the system.
 3. Service valves are shown for servicing unit. However, local codes shall govern their usage.
 4. A. O. Smith piping method is based on 50 equivalent feet of piping. Boiler placement shall be as close as practical to the storage tank. Applications in excess of these recommendations shall require a licensed engineer for design assistance.



JENSEN'S PLUMBING & HEATING, INC.

IL DEPT. OF PUBLIC HEALTH LIC. NO. 058-109471
670 CALHOUN STREET WOODSTOCK, ILLINOIS 60098
(815) 338-1936 FAX (815) 338-1987
www.jensensph.com

December 13, 2019

Bartlett Hills Golf Club
800 W. Oneida Ave
Bartlett, IL 60103

630-213-3103
PPetersen@vbartlett.org

Attn: Paul Peterson
Re: Bartlett Hills Golf Club House – Water Heater Replacement

Jensen's Plumbing and Heating, Inc., proposes the following materials and services to replace part or all of existing hot water heater system (storage tanks leaking)

Option #1

- Disconnect and remove from site 2 existing HWH
- Disconnect and remove from site 200 gallon storage tank
- Provide and install new A.O. Smith TJV-250 ASME storage tank Non- Insulated
- Provide and install (2) new A.O. Smith HW 470 Hot water Boilers with flow switches and aquastat controls 80% Eff.
- Re-pipe entire system including gas electric controls pumps flues and water pipe reconfiguration
- Insulation of piping and tank
- Provide and install 2 new pumps and 1 new ASME expansion tank
- Start up and test
- (1) Year labor & (3) Year boiler and 5 year tank warranty

Materials and labor to complete the above for the base bid sum of . . . **\$32,329.00**
(Thirty Two Thousand Three Hundred Twenty Nine Dollars and 00/100's).

Option #2

- Disconnect and remove (2) HWH (1) storage tank
- Provide and install (2) A.O. Smith BTH-150 (A) 95% cyclone water heaters
- Revise piping for new parallel piping
- Insulation of new piping
- Electrical provisions
- (2) PVC flue out through wall
- (2) New expansion tanks
- (1) Startup & test
- (1) Year complete parts & labor warranty – (3) Year tank warranty

Materials and labor to complete the above for the base bid sum of . . . **\$23,790.00**
(Twenty-Three Thousand Seven Hundred and Ninety Dollars and 00//100s)

Not Included: Fees, permits, and premium time hours.

Rebate: Option #2 is eligible for up to \$400.00 NICOR rebate

Terms: Monthly draws on materials and labor on jobsite, balance due upon completion. All accounts over 30 days are subject to a 1½% monthly service charge or annual rate of 18%.

If accepted, please sign one (1) copy and return to this office. Thank you very much for the opportunity to present this proposal. We are looking forward to working for you on this project.

The undersigned agrees to pay collection fees, all reasonable attorney fees, court costs and other expenses incurred by Jensen's in the event this account requires collection services or legal action for collection.

This proposal is subject to review after 30 days. Please contact me if you need any additional information.

Accepted By _____ Date _____

Jensen's Plumbing & Heating, Inc.

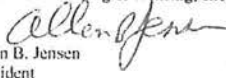

Allan B. Jensen
President

EXHIBIT E



**Illinois Office of the State Fire Marshal
Division of Boiler and Pressure Vessel Safety**

1035 Stevenson Drive
Springfield, Illinois 62703-4259
Phone 217-782-2696 Fax 217-785-4184
sfm.boilers@illinois.gov
FEIN 74-3256858 www.sfm.illinois.gov



December 16, 2019

Paul Petersen
Village of Bartlett-Golf Course
800 W Oneida Ave
Bartlett, IL 60103-6608

Location of Object:
Bartlett Hills Golf Course
800 W Oneida Ave
Bartlett, IL 60103-6608

RE: Illinois Number: U0120938

DATE INSP.: 10/16/2019
INSP. AGENCY: Travelers
INSPECTOR: Noel Deguzman
SPECIFIC LOC: Bsmt Mech Rm

MGF: A O Smith
TYPE: HW Storage Tank
USE: HW Supply

An inspection was performed on the above referenced pressure vessel which reveals that it is in an unsatisfactory condition. You are allowed a period not exceeding thirty (30) days to make these repairs in accordance with the inspector's requirements listed below. An inspection certificate will not be issued until the pressure vessel is brought into compliance. Operation of this pressure vessel without a valid inspection certificate is unlawful. To avoid additional inspection charges, please give this matter your prompt attention.

After the pressure vessel has been repaired, please complete, sign, and return the enclosed repair report certifying as to your compliance in order that the required inspection certificate may be issued. Please note that if welding is required to repair this pressure vessel, it must be performed by an organization which is licensed by the Division of Boiler and Pressure Vessel Safety.

CODE VIOLATIONS:

Water is leaking at the bottom of the PV.

REQUIREMENTS:

Repair the leak.

EXHIBIT F



Agenda Item Executive Summary

Item Name Creation of Class A Liquor License- Committee
120 Live or Board Board

BUDGET IMPACT			
Amount:	N/A	Budgeted	N/A
List what fund	N/A		
EXECUTIVE SUMMARY			
Attached for your consideration is an Ordinance amending Section 3-3-2-1: Class A of the Bartlett Liquor Control Ordinance. A new license in this class must be created before the license can be issued by the liquor commissioner.			
ATTACHMENTS (PLEASE LIST)			
Staff memo dated 12/26/19 Ordinance			

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

MOTION: I move to approve Ordinance 2020-_____ an Ordinance Creating a Class A Liquor License.

Staff: Samuel Hughes Date: 12/26/2019
Senior Management Analyst

Memorandum

To: Scott Skrycki, Assistant Village Administrator
From: Samuel Hughes, Senior Management Analyst
Date: 12/26/2019
Re: Liquor License Creation Class A

Attached for your consideration is an ordinance amending Section 3-3-2-1: Class A of the Bartlett Liquor Control Ordinance.

A new license in this class must be created before the license can be issued by the liquor commissioner.

Motion

I move to approve Ordinance 2020-____ an Ordinance Creating a Class A Liquor License.

ORDINANCE 2020-_____

AN ORDINANCE CREATING A CLASS A LIQUOR LICENSE

BE IT ORDAINED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

SECTION ONE: That Title 3, Section 3, The Bartlett Liquor Control Ordinance, as amended, is hereby further amended as follows:

SECTION TWO: That Title 3 Section 3-3-2-1: "A" Shall be amended to read as follows:

3-3-2-1:A NUMBER ISSUED: THE NUMBER OF CLASS A
LICENSES SHALL BE LIMITED TO 17

SECTION THREE: SEVERABILITY

The various provisions of this ordinance are to be considered as severable and if any part or portion of this ordinance shall be held invalid by any court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this ordinance.

SECTION FOUR: REPEAL OF PRIOR ORDINANCES

All prior ordinances and resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE

This ordinance shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: January 7, 2020

APPROVED: January 7, 2020

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2020-_____ enacted on January 7, 2020 and approved on January 7, 2020 as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk



Agenda Item Executive Summary

Item Name NSSEO Open Burn Request Committee or Board Board

BUDGET IMPACT

Amount:	N/A	Budgeted	N/A
List what fund	N/A		

EXECUTIVE SUMMARY

The Northwest Suburban Special Education Organization (NSSEO) is requesting approval to conduct a burn at the Sunrise Lake Outdoor Education Center at 7N 749 Route 59. The petitioner is requesting a permit to burn a 300' x 60' prairie plot on one day between March 10, 2020 and April 7, 2020, weather permitting. In addition, the petitioner is requesting to burn sections of their four acres of wooded property over the course of 20 days prior to September 23, 2020.

ATTACHMENTS (PLEASE LIST)

Staff Memo Dated November 20, 2019
Request Letter
Bartlett FPD Permit
IEPA Permit
Certificate of Insurance
Site Maps

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

MOTION: I move to approve the open burn permit request from the NSSEO to conduct a controlled burn at the Sunrise lake Outdoor Education Center.

Staff: Samuel Hughes, Senior Management Analyst Date: 11/20/2019

Memorandum

To: Scott Skrycki, Assistant Village Administrator
From: Sam Hughes, Senior Management Analyst
Date: 11/20/2019
Re: NSSEO Open Burn Permit Request

The Northwest Suburban Special Education Organization (NSSEO) is requesting approval to conduct a burn at the Sunrise Lake Outdoor Education Center at 7N 749 Route 59. The burn will occur on a 300' x 60' prairie plot, which has been burned annually as an educational opportunity for the special education students they serve, as well as for ecological management purposes. Weather permitting, the open burn is scheduled to take place on a single day between March 10, 2020 and April 7, 2020. In addition, the petitioner is requesting to burn selected sections from their four acres of wooded property over the course of 20 days prior to September 23, 2019.

The NSSEO has already secured a permit from the IEPA which covers open burning through September 23, 2019. In addition, they have secured a permit from the Bartlett Fire Protection District and their Certificate of Liability Insurance has been reviewed and approved by the Village attorney and is attached for your review. Four maps are also attached which identify the Sunrise Lake Outdoor Education Center and the prairie plot subject to the burning.

Motion

I move to approve the open burn permit request from the NSSEO to conduct an open burn at the Sunrise Lake Outdoor Education Center.

November 15, 2019

Sam Hughes
RE: Village of Bartlett Burn Permit

Dear Mr. Hughes:

I am writing in regards to plans for controlled burns to take place Sunrise Lake. Sunrise Lake Outdoor Education Center located at 7N 749 Route 59. Sunrise Lake has a 300'x60' prairie plot which has been burned annually as an educational opportunity for the special education students we serve and for ecological management of the plot. The prairie plot is adjacent to a gravel driveway, and is located seventy feet from the nearest building. The prairie includes bluestem, goldenrod, black-eyed Susan, Indian grass and heath aster.

In addition to managing our prairie plot, Sunrise Lake has begun controlled burns taking place in smaller sections of our wooded area as a means of eliminating invasive species and promoting healthier soil for native plants. In the past we have kept two separate permits on file; presently Sunrise Lake has a single permit from the Illinois Environmental Protection Agency granting approval of all controlled burns taking place through September 23rd 2020. Assuming our paperwork is in order, and if the weather permits, we plan on taking one day between March 10th and April 7th to burn the prairie plot, and burning selected sections from four acres of wooded property over the course of twenty days prior to September 23th.

As part of our procedure we notify and receive an additional permit from the Bartlett Fire Department. The following includes a copy of the EPA permit, three maps of our grounds indicating the location of the prairie plot and wooded areas to be burned, an insurance form from our school district, and the permit from the Bartlett Fire Department. Please feel free to contact me with any questions, comments or concerns at the phone number or e-mail address listed below.

Thank you for your consideration in this matter.



David Jefferson
Outdoor Education Teacher 630-830-0146
djeffers@nsseo.org

OFFICIAL PERMIT COPY



Bartlett Fire Protection District
Fire Prevention Bureau
234 N. Oak Avenue
Bartlett, IL 60103
(630)837-3701 Fax (630)837-4052

Fire Prevention Permit #: 19-096

Date Issued: November 13, 2019 Expires: September 23, 2020 at 11:59pm
(concurrent with IEPA permit)

Installation of: Fire Alarm System [] Sprinkler System [] Ansul System []
Above Ground Tank [] Other []

Activity: Special Event / Tent [] Bon Fire [] Other [**X**] **Controlled Burn**

Location: Northwest Suburban Special Education Organization (NSSEO)
Address: 799 W. Kensington Rd
Town: Mt. Prospect, Illinois 60056

Applicant: Northwest Suburban Special Education Organization (NSSEO)
Address: 7N749 Route 59
Town: Bartlett, IL 60103

The applicant hereby certifies to the correctness of all submitted information and agrees to perform the above activity in strict compliance of the Bartlett Fire Protection District Fire Prevention Code and Local Ordinances.

Notification of controlled burns shall be done on the day of the activity to the Fire District at 630-837-3701, Bartlett Police Department at 630-837-0846, and also DuComm (our dispatch center) at 630-690-8245. The following requirements shall be adhered to when conducting a controlled burn:

- The location for open burning shall not be less than 50 feet from any structure and provisions shall be made to prevent the fire from spreading to within 50 feet of any structure.*
- The fire shall be constantly attended until the fire is extinguished.*
- A minimum of one portable fire extinguisher, or other means of fire extinguishment, shall be available for immediate utilization.*

Approved By:

Michael Heimbecker
Fire Marshal

Applicant Copy



ILLINOIS ENVIRONMENTAL PROTECTION AGENCY

1021 NORTH GRAND AVENUE EAST, P.O. BOX 19276, SPRINGFIELD, ILLINOIS 62794-9276 • (217) 782-3397

JB PRITZKER, GOVERNOR

JOHN J. KIM, DIRECTOR

217/785-1705

OPEN BURNING PERMIT

PERMITTEE

Sunrise Lake Outdoor Education Center
Attn: David Jefferson
7N749 Route 59
Bartlett Illinois, 60103

Application Number: B1909041 I.D. Number: 031412
Date Issued: September 23, 2019 Date Received: September 09, 2019
Date Open Burning May Begin: One Day from Date Issued
Date Open Burning Must Cease: One Year from Date Issued
Open Burning of: Prairie/Woodland for Ecological Management
Location: 7N749 Route 59, Hanover Township
County: Cook

Permit is hereby granted to open burn the above-referenced material, subject to the standard conditions attached hereto and the following special conditions:

1. Issuance of this permit shall not exempt this open burning from applicable local restrictions.
2. Section 9(a) of the Environmental Protection Act is applicable to open burning, i.e., persons affected by such open burning may lodge complaints with the Environmental Protection Agency if the burning is injurious to human, plant, or animal life, to health, or to property, or unreasonably interferes with the enjoyment of life or property.
3. Burning shall take place only when wind is blowing away from roadways, residences, railroad tracks and populated areas.
4. Prior to each scheduled burn the Permittee shall notify residences and businesses that may be affected, of the intended open burning activity.
5. The Permittee shall notify and receive prior approval from the local fire protection district at least 24 hours prior to the actual burn.
6. Open burning is prohibited on "Orange AQI or Worse" or "Air Pollution" alert days. Information regarding alert status may be obtained by going to: <https://airnow.gov>.

If you have any questions on this permit, please call Floyd McKinney at 217/782-7187.

Raymond E. Pilapil
Manager, Permit Section
Bureau of Air

REP:FEM:mlm

cc: Region 1



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/11/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 2850 Golf Road Rolling Meadows IL 60008	CONTACT NAME: Tyler MacKenzie	
	PHONE (A/C, No, Ext): 630-694-5165	FAX (A/C, No): 630-285-4062
E-MAIL ADDRESS: tyler_mackenzie@ajg.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Collective Liability Insurance Cooperative		
INSURER B :		
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

INSURED Northwest Suburban Special Education Organization 799 W. Kensington Road Mt. Prospect, IL 60056


COVERAGES **CERTIFICATE NUMBER:** 1587182875 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Per District Agg GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CLICCG2019	7/1/2019	7/1/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ Included \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
*Collective Liability Insurance Cooperative Reinsurer - Great American Insurance Company (NAIC #16691)

Additional Insured status provided herein afforded by CLIC CG2028 0413, CLIC CG2012 0413, CLIC CG2013 0413, CLIC CG2026 0413, CLIC CG2015 0413 and/or CA CLIC 0715 when applicable.
Village of Bartlett is shown as Additional Insured solely as respects the General Liability coverage evidenced herein as their interest may appear as respects a scheduled prairie burn during the policy period.

CERTIFICATE HOLDER Village of Bartlett 234 N Oak Ave Bartlett Bartlett IL 60103	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
-----------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------



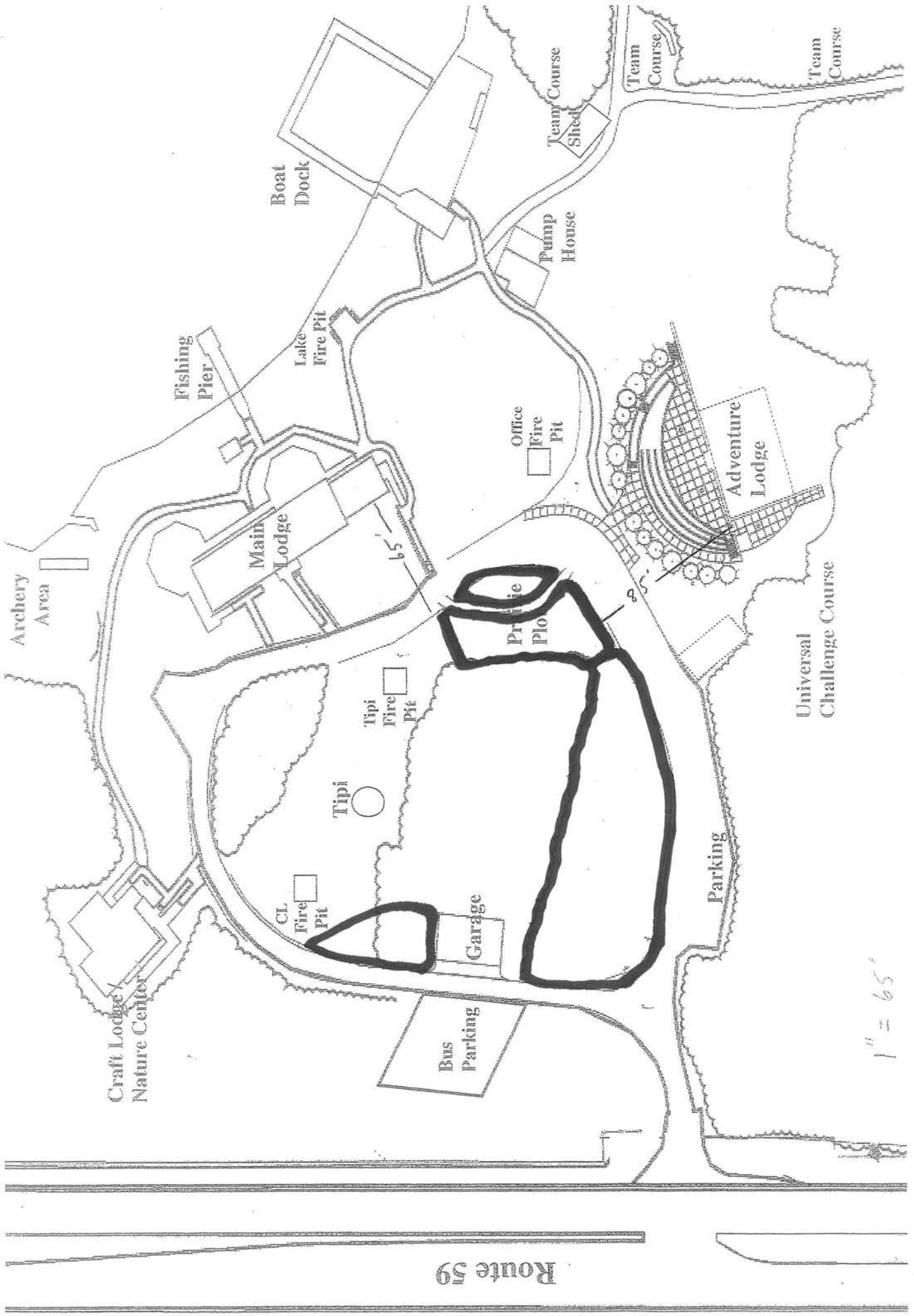
SUNRISE LAKE
 NSSEO'S OUTDOOR EDUCATION CENTER

YEAR (Date)	ZONES BURNED
2019 (4/2/19)	1, 2, 4, 5, 6 (not by wobbly woogy though)

Sutton Rd.

59

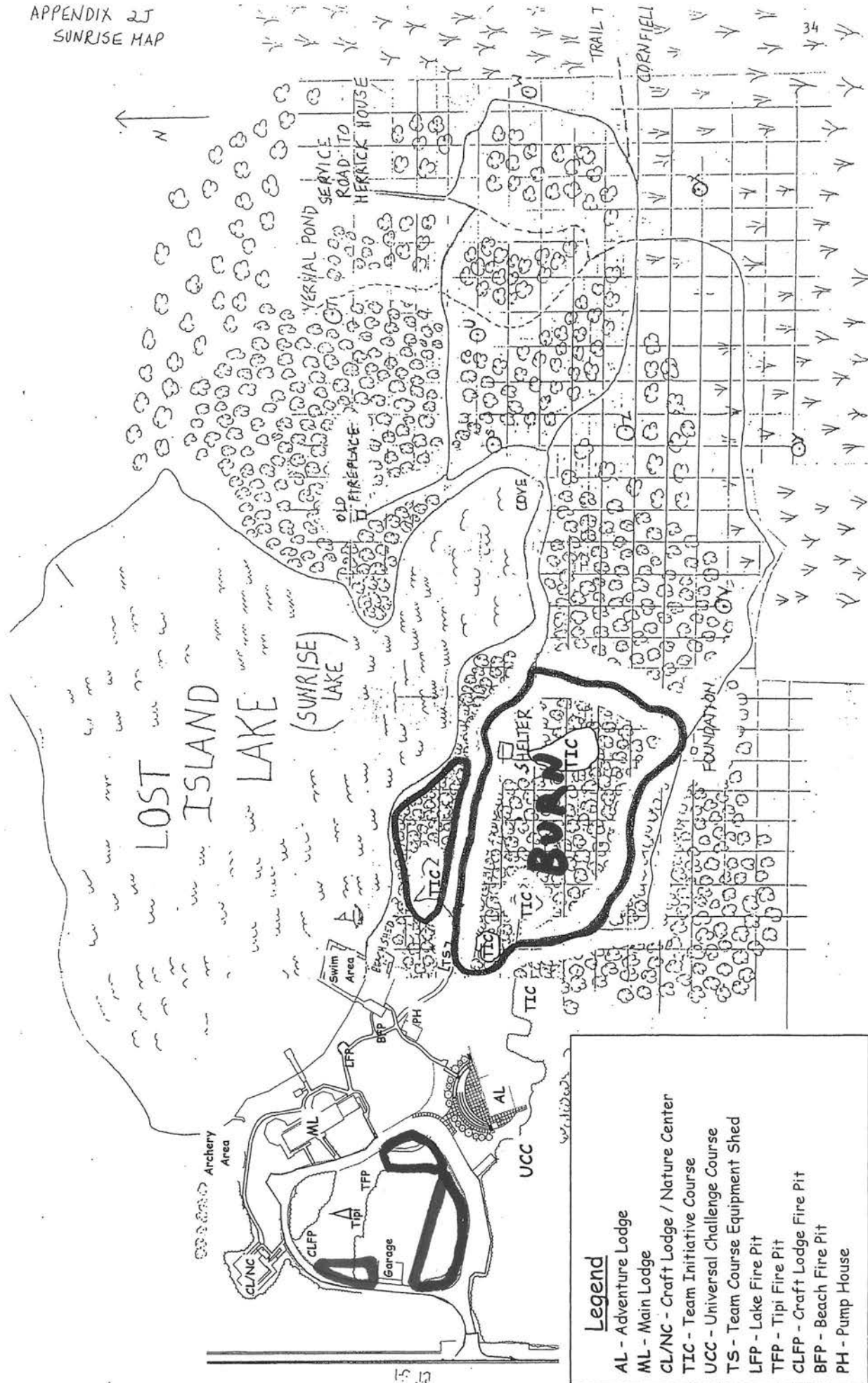
Sunrise Lake Outdoor Education Center



Route 59

1" = 65'

APPENDIX 2J
SUNRISE MAP



BUN AREA w/ BOLD OUTLINE

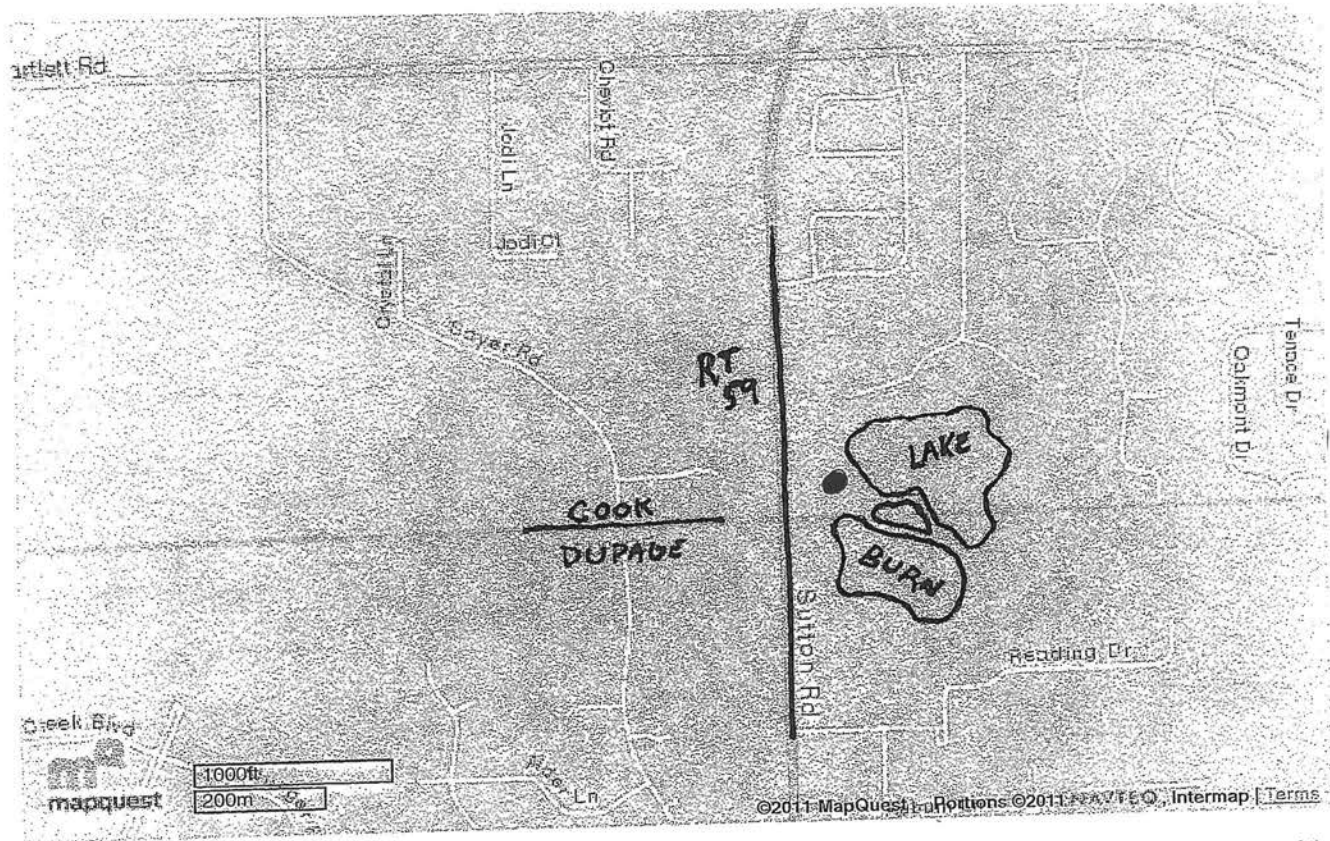


Map of:

Il Route 59 & W Stearns Rd
Bartlett, IL 60103

Notes

Sunrise Lake is a non-residential site and is located on the Cook & DuPage County border as indicated by the "dot".



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50% Off Seasonal Furnace Maintenance from Air-Smart (\$44.50 for \$8... on Glen Eilyn Patch

Get the Deal!



Agenda Item Executive Summary

Memorandum of Understanding between Village of Bartlett and DuPage Public Safety Communications

Item Name: Communications Committee or Board: Board

BUDGET IMPACT			
Amount:	NA	Budgeted	NA
List what fund	Water		
EXECUTIVE SUMMARY			
<p>DuPage Public Safety Communications (DU-COMM) has approached the Village to provide a memorandum of understanding for the existing radio equipment they have installed on our water towers.</p> <p>The agreement includes language that requires DU-COMM to remove and replace their equipment at their sole expense when the Village has to paint and/or maintain the water towers.</p> <p>The Village Attorney and I have reviewed this memorandum with DU-COMM and believe it is acceptable.</p>			
ATTACHMENTS (PLEASE LIST)			
Memo, Resolution, Memorandum of Understanding			

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

MOTION: I move to approve Resolution 2020-_____, a Resolution Approving of the Memorandum of Understanding between the Village of Bartlett and DuPage Public Safety Communications.

Staff: Dan Dinges, Director of Public Works Date: 12/17/19

PUBLIC WORKS MEMO



DATE: December 17, 2019

TO: Paula Schumacher
Village Administrator

FROM: Dan Dinges, PE
Director of Public Works

SUBJECT: Memorandum of Understanding between Village of Bartlett and DuPage Public Safety Communications

DuPage Public Safety Communications (DU-COMM) has approached the Village to provide a memorandum of understanding for the existing radio equipment they have installed on our water towers.

The agreement includes language that requires DU-COMM to remove and replace their equipment at their sole expense when the Village has to paint and/or maintain the water towers.

The Village Attorney and I have reviewed this memorandum with DU-COMM and believe it is acceptable.

MOTION: I move to approve Resolution 2020-_____, a Resolution Approving of the Memorandum of Understanding between the Village of Bartlett and DuPage Public Safety Communications.

RESOLUTION 2020 - _____

A RESOLUTION APPROVING OF THE MEMORANDUM OF UNDERSTANDING BETWEEN THE VILLAGE OF BARTLETT AND DUPAGE PUBLIC SAFETY COMMUNICATIONS

BE IT RESOLVED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

SECTION ONE: The Memorandum of Understanding dated as of January 7, 2020 (the "MOU"), between the Village of Bartlett, an Illinois municipal corporation of Cook, DuPage and Kane Counties ("BARTLETT"), and DuPage Public Safety Communications, an Illinois municipal cooperative ("DU-COMM"), copy of which MOU is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: That the Village President is hereby authorized and directed to sign the MOU on behalf of the Village of Bartlett.

SECTION THREE: SEVERABILITY. The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: January 7, 2020

APPROVED: January 7, 2020

Kevin Wallace, Village President

ATTEST:

Lorna Gilles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2020 - _____ enacted on January 7, 2020, and approved on January 7, 2020, as the same appears from the official records of the Village of Bartlett.

Lorna Gilles, Village Clerk

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter "Memorandum" or "MOU") set forth below is between the **VILLAGE OF BARTLETT**, an Illinois municipal corporation, 228 S. Main Street, Bartlett IL 60103 (hereinafter "BARTLETT") and **DUPAGE PUBLIC SAFETY COMMUNICATIONS**, an Illinois municipal cooperative (hereinafter "DU-COMM"), 420 N. County Farm Road, Wheaton IL 60187, collectively known as Parties or individually as Party, entered into and effective on the date the last party signs the MOU and shall remain in effect from year to year unless terminated as stated in Section 3.

WHEREAS, DU-COMM operates a twenty-four (24) hour public safety communications center that provides police, fire, and EMS communications for forty-four (44) member agencies under a Joint Public Safety Communications System Agreement; and

WHEREAS, BARTLETT is a party to the Joint Public Safety Communications System Agreement between and among several municipal authorities establishing the DuPage Public Safety Communications as an Illinois municipal cooperative, and

WHEREAS, pursuant to Article VII, section 10 of the 1970 Illinois Constitution and the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.), units of local government may contract to share services or perform any activity authorized by law; and

WHEREAS, DU-COMM connects to and accesses the communication capabilities at several facilities owned by BARTLETT hereinafter SITE LOCATION(S), and,

NOW, THEREFORE, in consideration of the forgoing and the mutual covenants and agreements as set forth below, and other good and valuable consideration the Parties agree as follows:

SECTION 1: Site Lease

BARTLETT hereby leases to DU-COMM, locations on and within the structures, and on the radio towers and/or water towers on the property it owns, referred to as SITE LOCATIONS, located at the common addresses listed below:

Oneida Water Tank, 126 N. Elroy, Bartlett IL 60103
Villa Olivia Water Tank, 200 Lake St., Bartlett IL 60103
Kent Circle Water Tank, 818 Kent Circle, Bartlett IL 60103

The site lease shall be limited to the locations described in Appendix A where DU-COMM equipment is stored or installed, and includes all necessary access to the real property, structures, and radio or water towers to install, maintain, repair, remove, and access such equipment.

The terms of this MOU shall constitute the terms of the lease. DU-COMM shall not, without first obtaining the written consent of BARTLETT, assign in whole or in part, or sublet any part of the property leased from BARTLETT.

SECTION 2: Site and Equipment Agreement

A SITE LOCATION may contain equipment that was installed and solely owned by DU-COMM or equipment that is owned jointly by DU-COMM and BARTLETT. Jointly owned equipment shall be known as Shared Equipment. DU-COMM at its sole expense shall install and maintain communications equipment and connectivity to such equipment between each SITE LOCATION and equipment located at other DU-COMM managed locations.

Appendix A identifies all DU-COMM and SHARED EQUIPMENT and a description of all equipment located at the SITE LOCATIONS and in operation for the shared Public Safety Communications Network system. The removal of existing equipment and/or installation of additional equipment to replace malfunctioning equipment or to upgrade existing equipment as is required to enable continued communication services shall be considered routine service and maintenance and will not require pre-approved written agreement by the Village Administrator. The Party making the equipment change to replace malfunctioning equipment or to upgrade existing equipment shall notify the other Party to amend Appendix A to account for the equipment change. DU-COMM must obtain approval in writing from the Village Administrator prior to installing additional equipment to create new functionality or to expand service beyond the current services.

BARTLETT shall provide to DU-COMM or its authorized agents reasonable access to the equipment at each SITE LOCATION to install and maintain the equipment connecting to, or servicing the connection to the shared Public Safety Communications Network and related equipment operated for public safety communications.

DU-COMM shall be solely responsible for repairing and maintaining all DU-COMM equipment and SHARED EQUIPMENT located on each of the SITE LOCATIONS.

BARTLETT has the duty and responsibility to operate and maintain its own existing equipment and subsequently purchased additional equipment that is installed and integral to the function of the SHARED PUBLIC SAFETY COMMUNICATIONS NETWORK. BARTLETT shall pay all expenses for installation, operation, repair, maintenance, and replacement of its solely owned equipment, and will provide insurance coverage for the same.

BARTLETT shall make available to DU-COMM the minimum electrical service necessary to operate its equipment. BARTLETT shall assume all electric power costs for the operation of the equipment.

BARTLETT shall physically maintain and provide security for the SITE LOCATION structures and facilities where DU-COMM and Shared Equipment is installed or stored, and shall continue to provide site coordination and access to DU-COMM and its authorized agents.

The Parties shall not remove or disable DU-COMM equipment or SHARED EQUIPMENT integrated into the shared Public Safety Communications Network without the written permission of the Parties and all System Users. System User is any agency that depends on the continued functions of the equipment located at the SITE LOCATION for public safety communications.

From time to time, BARTLETT may choose to paint or do other maintenance at one or more SITE LOCATIONS. If said maintenance requires the removal of any or all of the DU-COMM equipment installed on antenna or water towers, BARTLETT shall notify DU-COMM by November 1 of the calendar year prior to any planned painting or maintenance that may require tower climbs to remove and replace equipment, antennas and feedlines. Any removal and replacement pursuant to such notice shall be at DU-COMM's sole expense.

BARTLETT may choose to remove a water tower in the future. BARTLETT shall notify DU-COMM one year in advance of demolition of the water tower to allow DU-COMM to find a new location and remove all equipment, antennas and feedlines at DU-COMM's sole expense.

Upon termination of this Memorandum, solely owned equipment remains the property of the named Party. DU-COMM shall remove its equipment within sixty (60) days of the termination of this Memorandum. Shared Equipment will be disposed of by written agreement between the Parties.

SECTION 3: Modification and Termination of this MOU

This Memorandum constitutes the full agreement between the Parties. No terms, conditions, modifications or amendments purporting to modify or vary any terms herein shall be binding unless made in writing and signed by both Parties.

Each Party has the right to terminate this Memorandum by submitting a written notice to the other party at least ninety (90) days prior to the termination date asserted.

SECTION 4: Additional Provisions

- a. The provisions of the recitals above are incorporated herein and made a part of this Memorandum
- b. Invalidation of any Section or part of a Section of this Memorandum shall not invalidate any other Section of this Memorandum.
- c. The Parties will each maintain all required insurance and each shall be solely responsible only for the action of their own employees and agents. Nothing herein shall be construed as an express or implied waiver of any common law and/or statutory immunity or privilege of either DU-COMM or BARTLETT or any of their respective officials, officers, employees, volunteers or agents as to any liability whatsoever.
- d. BARTLETT and DU-COMM shall maintain insurance for its solely owned equipment installed on the SITE LOCATIONS.

SECTION 5: Previous MOU

BARTLETT and DU-COMM agree to terminate any previous or existing Agreements or Memorandum of Understanding between the Parties upon execution of this Memorandum. The terms of this Memorandum shall supersede any prior agreement between the Parties regarding equipment installed at the SITE LOCATIONS, site service and maintenance, and duties and responsibilities addressed within this MOU. This paragraph shall not apply to the Joint Public Safety Communications System Agreement between and among several municipal authorities establishing the DuPage Public Safety Communications as an Illinois municipal cooperative.

Section 6: Notice

For purpose of this Memorandum, all notices that are given shall be given to the following addresses:

Village of Bartlett
Attention: Village Administrator
228 S. Main Street
Bartlett IL 60103

DU-COMM
Attention: Director
420 N. County Farm Road
Wheaton IL 60187

IN WITNESS WHEREOF, the parties have caused this Memorandum to be executed by its duly authorized officials.

VILLAGE OF BARTLETT

DU-COMM

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____



Agenda Item Executive Summary

Item Name Intergovernmental Agreement with the Village of Streamwood for Emergency Water Interconnect Committee or Board Board

BUDGET IMPACT

Amount:	N/A	Budgeted	N/A
List what fund	Water		

EXECUTIVE SUMMARY

Attached please find an intergovernmental agreement (IGA) with the Village of Streamwood for an emergency water interconnect. When the Toyota Dealer expanded to the site on the north side of Lake St. within the Village of Bartlett we worked with Streamwood and the developer to install a 12" water main connection with Streamwood. The interconnect will benefit both municipalities in the event either one has an emergency and needs additional water supply.

This IGA has been reviewed and approved by the DuPage Water Commission as required per our agreement.

We recommend the Village Board approve this IGA with the Village of Streamwood.

ATTACHMENTS (PLEASE LIST)

Memo, Resolution, IGA, Exhibits

ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

MOTION: I move to approve Resolution 2020-_____, a Resolution Approving an Intergovernmental Agreement Between the Village of Streamwood and the Village of Bartlett For the Setting and Sharing of Costs For the use of Emergency Water Interconnect.

Staff: Dan Dinges, Director of Public Works Date: 12/20/19

Memo

DATE: December 20, 2019

TO: Paula Schumacher
Village Administrator

FROM: Dan Dinges, PE
Director of Public Works

SUBJECT: Intergovernmental Agreement with the Village of Streamwood for Emergency Water Interconnect

Attached please find an intergovernmental agreement (IGA) with the Village of Streamwood for an emergency water interconnect. When the Toyota Dealer expanded to the site on the north side of Lake St. within the Village of Bartlett we worked with Streamwood and the developer to install a 12" water main connection with Streamwood. The interconnect will benefit both municipalities in the event either one has an emergency and needs additional water supply.

This IGA has been reviewed and approved by the DuPage Water Commission as required per our agreement.

We recommend the Village Board approve this IGA with the Village of Streamwood.

MOTION: I move to approve Resolution 2020-_____, a Resolution Approving an Intergovernmental Agreement Between the Village of Streamwood and the Village of Bartlett For the Setting and Sharing of Costs For the use of Emergency Water Interconnect.

RESOLUTION 2020 - _____

**A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT
BETWEEN THE VILLAGE OF STREAMWOOD AND THE VILLAGE OF BARTLETT
FOR THE SETTING AND SHARING OF COSTS FOR THE USE OF
EMERGENCY WATER INTERCONNECT**

WHEREAS, the Village of Bartlett and the Village of Streamwood (collectively known as the "Villages") are desirous of participating in the creation of an emergency water connection between both Villages public water supply systems which connection would enhance the health, safety and welfare of both municipalities; and

WHEREAS, both Villages are supplied with Lake Michigan water from independent water supply systems; and

WHEREAS, it is unlikely that both water supply systems would be out of service concurrently; and

WHEREAS, both municipalities concur that a water supply connection between the communities would be beneficial as a supplemental source of water during an emergency;

NOW THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

SECTION ONE: The Intergovernmental Agreement Between the Village of Streamwood and the Village of Bartlett for the Setting and Sharing of Costs for the Use of Emergency Water Interconnect, a true and correct copy of which is attached hereto, be and the same is hereby approved.

SECTION TWO: That the Village President and the Village Clerk are hereby authorized and directed to sign and attest, respectively, the Agreement on behalf of the Village of Bartlett.

SECTION THREE: SEVERABILITY. The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: January 7, 2020

APPROVED: January 7, 2020

Kevin Wallace, Village President

ATTEST:

Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2020 - _____ enacted on _____, 2020, and approved on _____, 2020, as the same appears from the official records of the Village of Bartlett.

Lorna Giles, Village Clerk

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF
STREAMWOOD AND THE VILLAGE OF BARTLETT FOR THE
SETTING AND SHARING OF COSTS FOR THE USE OF THE
EMERGENCY WATER INTERCONNECT**

This Agreement is entered into by and between the Village of Bartlett, a home rule municipal corporation of Cook, DuPage and Kane Counties, Illinois ("Bartlett"), and the Village of Streamwood, a home rule municipal corporation of Cook County, Illinois ("Streamwood").

RECITALS:

WHEREAS, Article VII, Section 10, of the Constitution of the State of Illinois, 1970, authorizes units of local government, including municipalities, to enter into contracts to exercise, combine or transfer any power or function not prohibited to them by law or ordinance; and

WHEREAS, Article VII, Section 10, of the Constitution of the State of Illinois, 1970, authorizes units of local government to contract and otherwise associate with individuals, associations and corporations in any manner not prohibited by law; and

WHEREAS, Illinois Compiled Statutes, Chapter 5, Section 1190/1, *et seq.*, known as the Intergovernmental Cooperation Act, authorizes units of local government in Illinois to exercise jointly with any other public agency within the state, including other units of local government, any power, privilege, or authority which may be exercised by a unit of local government individually and to enter into contracts for the performance of governmental services, activities and undertakings; and

WHEREAS, Streamwood and Bartlett are units of local government within the meaning of Article VII, Section 10, of the Illinois Constitution of 1970, and the Intergovernmental Cooperation Act; and

WHEREAS, Streamwood and Bartlett are each home rule units which may lawfully exercise any power or perform any function relating to its government and affairs; and

WHEREAS, the various undertakings by Streamwood and by Bartlett in this Agreement relate to the respective government and affairs of Streamwood and Bartlett; and

WHEREAS, Bartlett, Streamwood and RLE Property Corporation entered into a certain Intergovernmental Agreement dated as of December 20, 2016, which is hereby expressly incorporated herein by this reference (the "Original Bartlett-Streamwood-RLE IGA"), which included, among other matters referenced therein, the parties' mutual agreements regarding the installation and extension of certain water main improvements, defined therein as the Water Main & Service Line Work in strict accordance with certain Interconnect System Engineering Plans as defined therein and various cost sharing

arrangements for the various portions of the Water Main & Service Line Work and certain Streamwood 12" Water Main improvements (collectively, the "Water Connect System Project") as depicted on the Intergovernmental Agreement Interconnect Exhibit attached thereto as Exhibit D, and Utility Plan attached thereto as Exhibit C, and attached hereto as Exhibit A and depicted on Exhibit B; and

WHEREAS, the parties to the Original Bartlett-Streamwood-RLE IGA contemplated that the Village of Streamwood could at a later date extend from the water main installed by RLE's contractor to the Northern Limit (as defined therein and depicted on Exhibit B), a twelve inch (12") water main to connect to the Streamwood water system (defined therein as the "Streamwood 12" Water Main") so that the two Villages could provide an interconnection between their respective municipal water systems to be used as an emergency interconnect; and

WHEREAS, Streamwood has in fact caused the Streamwood 12" Water Main to be constructed and installed and Bartlett has reimbursed Streamwood for one-half of the cost thereof as required under the Original Bartlett-Streamwood-RLE IGA, but the two water systems have not yet been interconnected as any such interconnection must first be approved by the DuPage Water Commission ("DWC") for Bartlett and by the Northwest Suburban Municipal Joint Action Water Agency ("JAWA") for Streamwood and a certain twelve inch (12") water main valve in the Streamwood 12" Water Main located at the northwest corner of the property commonly known as 1450 West Lake Street, Streamwood, Illinois (the "Interconnect Valve"), must first be installed;

NOW, THEREFORE, in consideration of the mutual promises and undertakings set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree as follows:

- A. The Water Connection System Project has been a joint project between Bartlett and Streamwood and the two Villages have shared in the cost of design, engineering and construction, as stated in the Original Bartlett-Streamwood-RLE-IGA. From and after the approval by the DWC and by JAWA, the Bartlett water distribution system and the Streamwood water distribution system may be interconnected. Any required maintenance and repair of the Streamwood 12" Water Main including the Interconnect Valve and the Water Meter (hereinafter defined) must be jointly approved by the Bartlett Public Works Director and the Streamwood Public Works Director. The cost of maintenance and repair of the Streamwood 12" Water Main, including the Interconnect Valve, the Water Meter (hereinafter defined) and associated appurtenances shall be shared equally by both municipalities.
- B. Both the DuPage Water Commission ("DWC") and the Northwest Suburban Municipal Joint Action Water Agency ("JAWA") must approve the interconnection in writing before the Agreement becomes effective.

- C. With the emergency water supply connection; either Village will, as soon as practicable, supply the other community with a limited temporary water supply should one community's water supply be unavailable. The community experiencing an emergency shall proceed diligently to resolve the emergency condition so as to limit, to the greatest extent practicable, the need for use of the emergency water supply of the municipality providing water. The emergency use of water shall be limited to a maximum duration of five (5) days unless an extension of said emergency use of water supplied by Bartlett to Streamwood is approved in writing by the then acting general manager of the DWC, or unless the emergency use of water supplied by Streamwood to Bartlett is approved in writing by the acting executive director of JAWA. The emergency water supply connection shall not be used to provide a regular water supply during non-emergency periods.
- D. Actual use of the emergency water system connection will require mutual consent by each municipality's Director of Public Works. Neither municipality shall unreasonably withhold its consent to the use of the emergency water system.
- E. The municipality receiving water through the emergency water system connection shall reimburse the supplying municipality for the amount of water transferred. An electromagnetic flow meter has been installed on the Streamwood 12" Watermain (the "Water Meter") to measure the amount of water transferred. The unit price of water will be the actual unit price the supplying municipality was charged by the respective commission or agency for water during said emergency (for Bartlett, the DWC and for Streamwood, JAWA) times the quantity used by the municipality during any such emergency, plus the costs associated with supplying water during the emergency (presumed to be 20% over the unit price). The municipality using water through the emergency water system shall pay the supplying municipality for the cost thereof as determined pursuant to this paragraph within thirty (30) days of billing.
- F. The emergency water supply connection, which includes the Streamwood 12" Watermain, the Interconnect Valve, the Water Meter and associated appurtenances, shall be jointly owned by the Village of Streamwood and by the Village of Bartlett. Bartlett and Streamwood shall, on an annual basis, jointly test the interconnect system by exercising and operating said interconnect system for not more than 24 hours to ensure proper and continued operation thereof.
- G. Any amendments to this Agreement must be in writing and signed by both parties.
- H. This Agreement will be binding upon and inure to the benefit of any successor governmental entity which shall assume and perform the duties of either party without the prior written consent of the other party to this Agreement. This

Agreement may not be assigned without the written consent of the non-assigning party.

- I. The invalidity of any provision of this Agreement will not impair the validity of any other provision. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable, that provision will be deemed severable and the Agreement may be enforced with the provision severed or modified by the court.
- J. This Agreement will be interpreted and construed in accordance with the laws of the State of Illinois.
- K. Notices hereunder by Bartlett shall be made to the Village Manager of the Streamwood, and notices hereunder by Streamwood shall be made to the Village Administrator of Bartlett, by personal service or certified mail, return receipt requested, delivered to the addressee only.

IN WITNESS WHEREOF, the parties hereto affixed their hands and seals pursuant to an approving resolution of the corporate authorities of the Villages.

VILLAGE OF BARTLETT

VILLAGE OF STREAMWOOD

Kevin Wallace
Village President

Billie D. Roth
Village President

Date

Date

ATTEST:

Lorna Giles
Village Clerk

Kittie L. Kopitke
Village Clerk

Date

Date

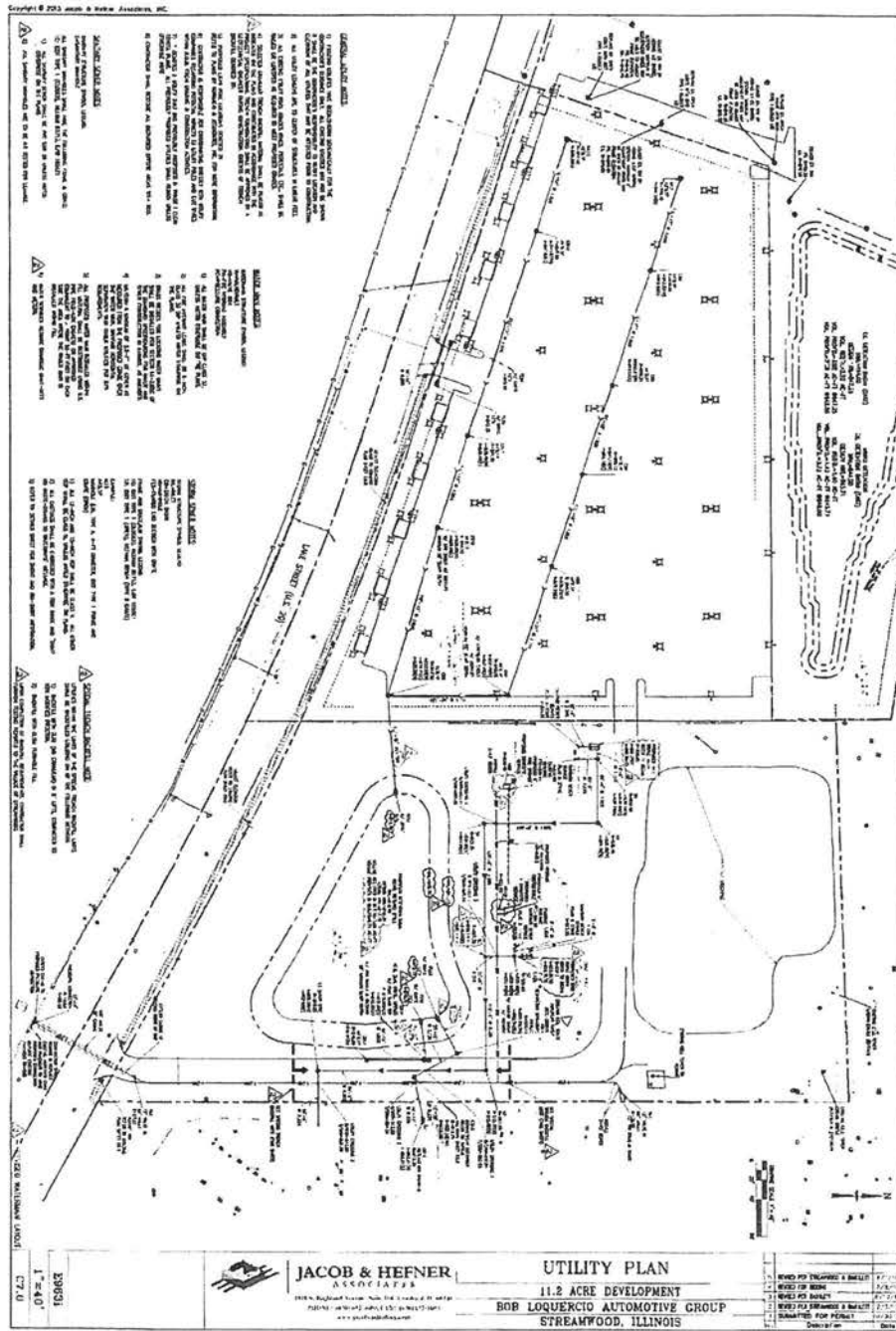


EXHIBIT A

EXHIBIT A

Intergovernmental Agreement/Water Interconnect Exhibit

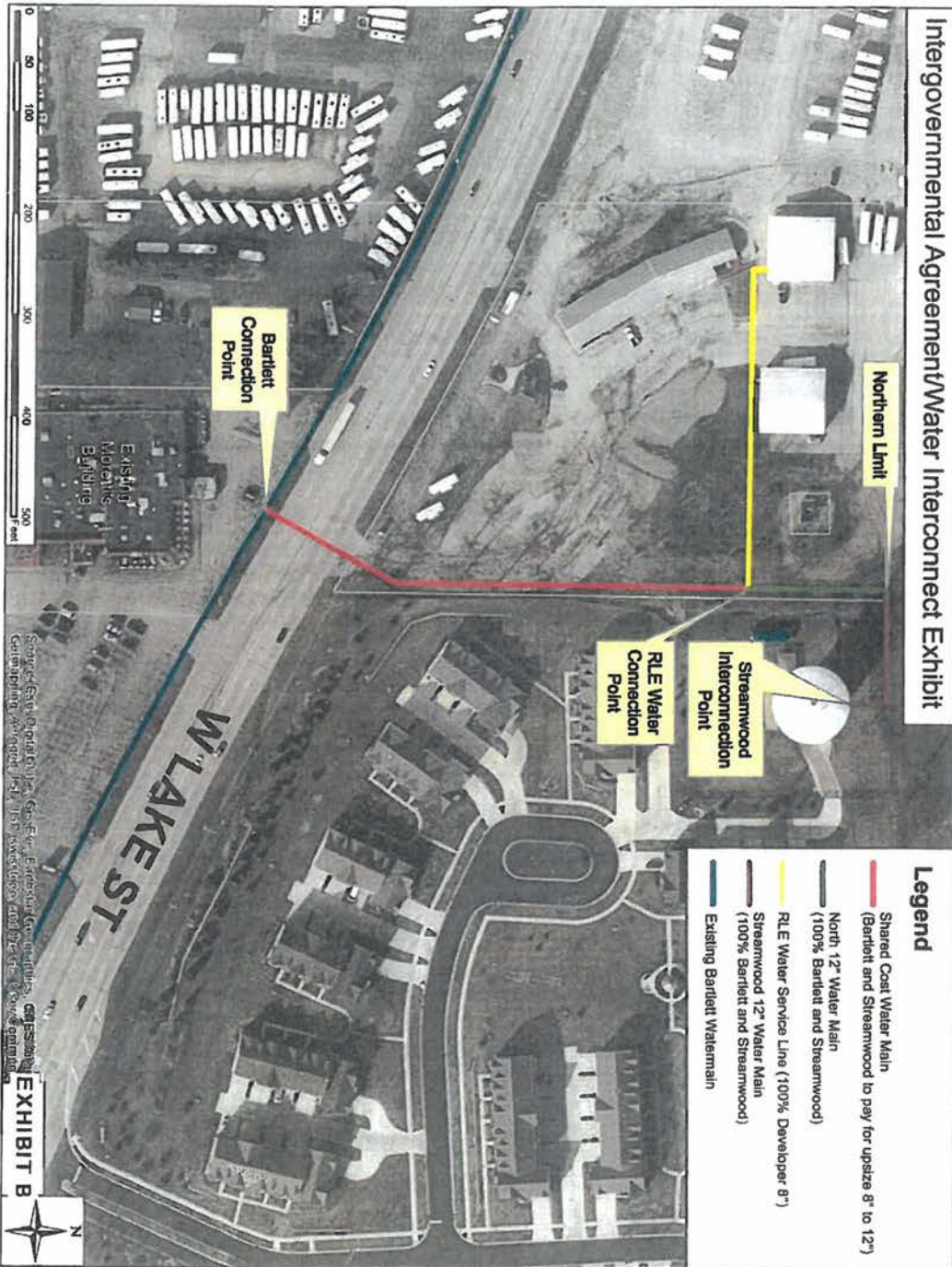


EXHIBIT B