



VILLAGE OF BARTLETT
BOARD MINUTES
November 17, 2015

1. CALL TO ORDER

President Wallace called the regular meeting of November 17, 2015 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:02 p.m. in the Council Chambers.

2. ROLL CALL

PRESENT: Trustees Camerer, Carbonaro, Deyne, Hopkins, Reinke, President Wallace were physically present, and Trustee Arends attended via webcam.

ABSENT: None

ALSO PRESENT: Village Administrator Valerie Salmons, Assistant Village Administrator Paula Schumacher, Assistant to the Village Administrator Scott Skrycki, Finance Director Jeff Martynowicz, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Community Development Director Jim Plonczynski, Building Director Brian Goralski, Head Golf Professional Phil Lenz, Chief Kent Williams, Deputy Chief Joe Leonas, Village Clerk Lorna Gilles and Village Attorney Bryan Mraz.

3. INVOCATION

Pastor Sue Allen from Living Lord Lutheran Church of Bartlett did the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the Agenda are considered to be routine and would be enacted by one motion. He further stated that there will be no separate discussion of these items unless a Board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the Agenda. He asked if there were any items a Board member wished to remove from the Consent Agenda, or any items a Board member wished to add to the Consent Agenda.

Trustee Deyne stated that he would like to add item 3 under the Finance & Golf Committee (Computer Replacement Purchase).

Trustee Camerer moved to amend the Consent Agenda to add item 3 under the Finance & Golf Committee (Computer Replacement Purchase) to the Consent Agenda in addition to the items already shown on the Consent Agenda, and that motion was seconded by Trustee Deyne.



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ROLL CALL VOTE TO AMEND THE CONSENT AGENDA

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke
NAYS: None
ABSENT: None
MOTION CARRIED

Trustee Hopkins moved to approve the Amended Consent Agenda and all items contained therein, and that motion was seconded by Trustee Deyne.

ROLL CALL VOTE TO APPROVE THE AMENDED CONSENT AGENDA

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke
NAYS: None
ABSENT: None
MOTION CARRIED

6. MINUTES – Covered and approved under the Consent Agenda.
7. BILL LIST – Covered and approved under the Consent Agenda.
8. TREASURER'S REPORT

Finance Director, Jeff Martynowicz summarized the Municipal Sales Tax Report for the year to date is \$771,717 and indicated that it represents a 2.03% increase over the same time period last year. He stated there was no Motor Fuel Tax Allotment or Gaming Tax and it is still being delayed but there is some hope that possibly in January those funds will be released.

9. PRESIDENT'S REPORT

President Wallace presented Resolution 2015-92-R, a Resolution Urging Illinois State Leaders to Release Non-General Fund Revenues Payable to Local Governments.

Trustee Deyne moved to approve Resolution 2015-92-R, a Resolution Urging Illinois State Leaders to Release Non-General Fund Revenues Payable to Local Governments and was seconded by Trustee Carbonaro.



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ROLL CALL VOTE TO APPROVE ORDINANCE 2015-92-R URGING THE RELEASE OF REVENUES

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke

NAYS: None

ABSENT: None

MOTION CARRIED

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Carbonaro asked about the Computer Replacement Purchase and asked if there were some numbers that could be put together to look at the conversion of the current server and Wyse Terminals.

Information Technology Coordinator Chris Hostetler stated that he was talking about virtualization at the desktop. He stated that they will look at that but it is still at that point where it is a break-even and would not be gaining much as far as cost goes to virtualize the desktops yet. He explained that you must have enough servers to handle all the work of the desktops. It is getting closer and he has talked to a few of his colleagues about it.

11. TOWN HALL

Art Pierscionek, 925 Auburn Lane

Mr. Pierscionek was following up from the last meeting. He stated that he was trying to get a dialog going with U-46 between the Village, residents and the Board. He hoped they would go forward with that. He felt that other residents would also be interested in that. He was at the U-46 Board meeting last night and they are looking at moving 107 students out of Nature Ridge Elementary that currently live in the Heron's Landing subdivision to Liberty Elementary. It had mixed results by the residents who could not understand why that was happening since they are so close to Nature Ridge. The other thing is the Jacaranda subdivision over by Hawk Hollow. They are looking at selling that parcel and apparently some of the residents that use that school and Bartlett High School indicated it is used widely by the residents of both schools. He thought they were using this to fund the new kindergarten program so he hoped they were not pushing stuff through and not taking into account what residents want. The full time kindergarten program has 55 full time employees and an \$81,000 cost associated with each employee. He thought it was a pretty expensive kindergarten program. He stated that the Village can cut the budget all they want but U-46 is killing everybody on the tax bills. They need to understand that they also have to do their job with these expenses.



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12. STANDING COMMITTEE REPORTS

A. PLANNING & ZONING COMMITTEE, CHAIRMAN REINKE

Trustee Reinke stated that there was no report.

B. BUILDING COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that there was no report.

C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne asked the Finance Director to explain the Gas and Electric Utility Tax.

Finance Director Jeff Martynowicz stated that at the October 20th Committee meeting, staff was asked to look at couple of different options to shift the burden between the gas and electric utility tax. They contacted businesses, rental communities, and analyzed the residential impact. Under Option 1, the Village generates \$1.4 million and the option was proposed to set the gas and electric rates evenly. Option 2, eliminates the gas tax and maximizes the electric rate to generate \$1.3 million (the maximum under the electric utility tax). Under Option 1, all of the surveyed businesses, rental units and residential rates would go up accordingly. Under Option 2, all of the surveyed businesses, rental units and residential units would also go up accordingly.

There is a new Option 3 that would cut the gas tax by \$700,000 and keep the electric the same. Under this scenario, every business, rental unit and residential rates would go down.

Trustee Reinke stated that there were two ordinances in the agenda packet. They have an ordinance to lower the municipal natural gas utility tax as well as an ordinance to lower the electricity use tax. In the proposed gas utility tax ordinance, it would reduce the tax rate and the burden on consumers significantly. For the second ordinance, it would reduce the electric utility tax rate. These combined ordinances will save the tax payers the aggregate amount of \$700,000.

J. Martynowicz stated that Option 3 was a request by a Board member to cut the gas tax by \$700,000 and keep the electric tax the same, which is a different scenario than the two ordinances described by Trustee Reinke which would cut the gas and electric utility taxes in half. He stated that he was confident in telling them that both Option 3 and the cuts in the proposed ordinances will save each of the businesses, rental units and residential units money.



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Trustee Reinke stated that he wanted to make sure that the ordinances actually do reduce the utility taxes. He wanted to understand the dollar value for budgeting purposes.

J. Martynowicz stated that they included the ordinances based on what was requested.

Trustee Hopkins stated that the data regarding the businesses was presented in precise numbers. The data regarding residential units was presented with an average of all residences divided by the number of residences. That is three precise numbers versus an average. The data used for the businesses was exact numbers per year. The data for the average of residences was rounded up by 163 kilowatt hours per month for a total of 1,956 additional kilowatt hours per year.

J. Martynowicz stated that with the businesses and rental units, they were able to contact those individuals and get their actual consumption. With a residence, they had to do a large broad survey.

Trustee Hopkins stated that the businesses are precise and the rental units and residences are rounded to the nearest 1,000. The rounding significantly changes the data presented. The data as shown indicates that by estimating the gas tax, it would increase the cost of the average resident \$2.54. By his calculations, based on the numbers not being rounded, the average resident will save money. He asked Mr. Martynowicz if he agreed.

J. Martynowicz stated that looking at it from an average perspective – he does.

Trustee Hopkins asked why he rounded up.

J. Martynowicz stated that they received data from ComEd and Nicor and divided accordingly. To make it simplified, they took the average.

Trustee Hopkins stated that they took the raw data from Nicor, 1,106 therms and chose not to round the businesses. The numbers are skewed.

J. Martynowicz stated that he does not believe it is skewed. He stands behind his data.

Trustee Hopkins suggested that they recess and he goes and crunch the numbers for the residents without rounding.

J. Martynowicz stated that the amount he is talking about is de minimis.

Trustee Hopkins stated that they are trying to get a clear view.



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J. Martynowicz stated that he will not get a clear view for every single resident in town. Everyone has different consumption.

Trustee Hopkins stated that the data presented says that the average resident will see a \$4.07 increase on their bills. In Option 2, the average resident would increase \$2.54. He didn't think the numbers were accurate. If you take the kilowatt hours used and don't round, the average resident would save \$6.89.

President Wallace stated "per year". He is talking about \$4.00 difference per year?

Trustee Hopkins stated "yes". He felt that the numbers were skewed.

J. Martynowicz stated that in Option 3, the residential amount decreases when you decrease revenue by \$700,000.

Trustee Hopkins stated that they don't have to reduce \$700,000 out of the budget and residents save money.

Trustee Camerer stated that the businesses would not and that is an issue.

President Wallace stated that certain businesses would be impacted pretty dramatically.

Trustee Hopkins stated that he had a problem with the way this data was obtained and presented.

Trustee Arends asked where Trustee Hopkins was getting his information. Was he a CPA?

Trustee Hopkins stated "no". Mr. Martynowicz took the kilowatt hours used and divided by the amount of residences and chose to round up to 1,000.

Trustee Arends stated that for the purpose of anti-knit picking she suggested they move on. She trusted Mr. Martynowicz's numbers and methodology in determining these numbers. She felt that what he is talking about is too small to waste any more time with.

Trustee Reinke stated that in terms of moving the discussion along, he made his point.

Trustee Reinke moved to approve Ordinance 2015-96, An Ordinance Amending Title 14, Chapter 1, Section 14-1-3, of the Bartlett Municipal Code to Lower the Municipal Natural Gas Use Tax as presented, and that motion was seconded by Trustee Camerer.

Trustee Reinke asked what the current natural gas tax rate in the Village of Bartlett?



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J. Martynowicz stated 5¢ per them.

Trustee Reinke stated that they are proposing to cut it to 2.5¢ equating to \$550,000. Trustee Deyne asked for clarification on the motion.

President Wallace stated that they are proposing to cut the gas tax rate to 2.5¢ equating to \$550,000 in tax savings.

Trustee Camerer asked if they reduced the gas tax by \$700,000.

President Wallace stated that there was a 50% reduction on both taxes.

Attorney Mraz stated that what is on the floor is this ordinance to reduce the natural gas tax and cutting it from five cents to 2.5¢ and that equates to \$550,000. If they pass the second ordinance which cuts the electricity tax in half again, that will add \$150,000 for a grand total of \$700,000 in savings.

Trustee Camerer stated that he agrees with Trustee Carbonaro and he thought they were going to reduce the gas by \$700,000 and leave the electric alone.

Attorney Mraz stated that Trustee Reinke asked him to draft both of these ordinances and Trustee Reinke directed him to draft two ordinances to cut both in half.

Trustee Arends stated that she wanted to remind her colleagues that whenever we look at anything that is going to cost our businesses more money, she wanted them to all remember that most of the businesses in town are the Ma and Pa businesses that live in Bartlett, invested their money in Bartlett, and are proud to be there to stay. She felt that there should be a lot of respect for that kind of commitment and a lot of consideration for them.

Trustee Deyne stated that his understanding was that this would be universal for saving the businesses, rental community and residents money. He asked everyone to keep in mind that they may not be able to sustain this cut and it depends a lot on what is going to happen in Springfield. This is a step forward in the right direction and hopefully they can maintain it but there is a possibility that they will not be able to maintain this in the next budget.

Trustee Reinke stated that there is a recognition of that fact in both of the ordinances. They understand that if Springfield steals 50% of the LGDF or refuses to turn over the MFT, if the Village of Bartlett faces a substantial decrease in revenues it is going to force some very difficult decisions on this Board.

Trustee Camerer stated that they are basically voting on option three.



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Trustee Reinke stated that was not correct. What they have before them are two ordinances. One is to cut the natural gas tax by \$550,000 and the other is to cut the electric tax by \$150,000.

Trustee Camerer asked how these ordinances will affect the businesses in town.

Trustee Reinke stated that the businesses and residences will see their gas utility tax and their electric utility tax cut in half.

Trustee Camerer stated that he just wanted to be clear that they are not putting an undo burden on the businesses or rental units in the town.

President Wallace stated that it will be very similar to option three presented and the total net savings.

ROLL CALL VOTE TO APPROVE ORDINANCE 2015-96 LOWERING THE GAS USE TAX

AYES: Trustees Camerer, Carbonaro, Deyne, Hopkins, Reinke

NAYS: Trustee Arends

ABSENT: None

MOTION CARRIED

Trustee Camerer moved to approve Ordinance 2015-95, An Ordinance Amending Title 14, Chapter 2, Section 14-2-3, of the Bartlett Municipal Code to Lower the Municipal Electricity Use Tax as presented and was seconded by Trustee Reinke.

Trustee Arends asked when this would become effective.

President Wallace stated May 1, 2016.

ROLL CALL VOTE TO APPROVE ORDINANCE 2015-95 LOWERING THE ELECTRICITY USE TAX

AYES: Trustees Camerer, Carbonaro, Deyne, Hopkins, Reinke

NAYS: Trustee Arends

ABSENT: None

MOTION CARRIED

President Wallace thanked Finance Director Jeff Martynowicz and his team for the hours and hours of work put into this.



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Trustee Deyne moved to remove the 2015 Estimated Property Tax Levy from the Table and was seconded by Trustee Reinke.

ROLL CALL VOTE TO REMOVE THE 2015 ESTIMATED PROPERTY TAX LEVY FROM THE TABLE

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke

NAYS: None

ABSENT: None

MOTION CARRIED

Finance Director Jeff Martynowicz stated that the Village Board discussed the proposed tax levy at the October 20th Committee meeting. The memo before the Village Board tonight is to establish an estimated 2015 property tax levy. The next step in the process will be to conduct a public hearing on December 1, 2015. The 2015 property tax levy is then to be approved at the December 15th Village Board meeting.

The Board reviewed a chart showing the estimated 2015 levy compared to the 2014 levy extension. The estimated property tax levy for 2015 totals \$9,265,478 and includes levies for the general corporate fund, police pension fund and debt service. The total decrease from the 2014 extension is \$174,334 or 1.85% from last year and essentially leaving the tax levy flat.

Trustee Carbonaro asked how many years it has been flat?

J. Martynowicz stated that it has been six years now. Last year they reduced it by a \$150,000 and the year before that \$550,000.

Trustee Carbonaro stated that in lieu of what is going on down in Springfield they are still electing to not raise the tax levy.

Trustee Camerer moved that the 2015 Estimated Property Tax Levy be established at \$9,265,478 and that motion was seconded by Trustee Carbonaro.

ROLL CALL VOTE TO APPROVE THE 2015 ESTIMATED PROPERTY TAX LEVY BE ESTABLISHED AT \$9,265,478.

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke

NAYS: None

ABSENT: None

MOTION CARRIED



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Trustee Deyne stated that the purchase of 38 computers from Dell through the State of Illinois and Midwest Higher Education Compact was covered and approved under the Consent Agenda.

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN ARENDS

Trustee Arends stated that there was no report.

E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARBONARO

Trustee Carbonaro stated that there was no report.

F. PUBLIC WORKS COMMITTEE, CHAIRMAN CAMERER

Trustee Camerer presented Ordinance 2015-93, An Ordinance Amending the Bartlett Municipal Code Section 6-11-1204.1 and asked the public works director how they go about assessing when a stop sign is determined for a particular location.

Public Works Director Dan Dinges stated that there are two areas that they are looking at proposed stop signs. One is on the west side of town where new development is coming in the Blue Heron Industrial Park as well as Bartlett Pointe West which will be developing as well as the commercial development west of there. You are typically looking at the main routes and want traffic to flow on those and then the secondary routes coming up to them you would stop control or place yields. They are also looking at Morse Avenue which does not have any control at all. The police department had looked at this prior and put together a report that would make sense as far as which direction and which streets warrant signing. They are proposing to have stop control on the north and southbound directions.

Trustee Camerer stated that it was always his understanding that there had to be a certain amount of traffic. He knew that there were other streets where people were trying to get stop signs and they didn't meet that criteria. He can't imagine that the streets presented tonight have more traffic than some of these streets in downtown Bartlett.

D. Dinges stated that it is all factored in when they review these areas. They also look at the fact there is a school to the south and a school to the north so there are peaks during those times when the schools start and vacate. That was one of the main concerns that Trustee Hopkins had raised.

Trustee Camerer asked if they did a traffic count and the amount of cars going down those streets justified this action.



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Chief of Police Kent Williams stated that he would not justify it on traffic alone. It was a totality of circumstances which they took into consideration. The confusion expressed by the neighborhood itself and the concerns for student safety justified this action. He stated that they would not get justification by sheer numbers of traffic but IDOT does allow you to make clarifications if it is to bolster safety and that is what this would fall under.

President Wallace stated that he has traveled that road quite a bit and wondered if there was a lot of accidents.

Chief Williams stated that there are not a lot of accidents.

President Wallace asked what the cost is of putting in a stop sign.

D. Dinges stated that the Village does the installation and makes the sign so the cost is minimal.

President Wallace stated that for the years this neighborhood has been back there no one has ever had a problem with it. He had concerns that when you put stop signs on the side streets it tends to speed up the traffic.

Chief Williams stated that that has been proven true. The more stops you make, the person feels that they have to make up for the time lost by going faster.

Trustee Deyne asked if based on the comments this evening would anyone want to rethink this?

Chief Williams stated that this was brought to them by the Board and while they researched it and can justify it, he can see both sides of the argument on this and it is a Board decision.

Trustee Camerer moved to approve Ordinance 2015-93, An Ordinance Amending the Bartlett Municipal Code Section 6-11-1204.1 as presented and was seconded by Trustee Reinke.

ROLL CALL VOTE TO APPROVE ORDINANCE 2015-93 AMENDING THE MUNICIPAL CODE

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke

NAYS: None

ABSENT: None

MOTION CARRIED



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Trustee Camerer presented Ordinance 2015-94, A Resolution Approving of the Country Creek Lift Station Upgrade Project Agreement Between the Village of Bartlett and James McHugh Construction Co.

Trustee Camerer commended the staff for having budgeted this at \$520,000 and coming in way under bid.

D. Dinges stated that they were originally thinking that they would have to replace the metal can that is 43 feet deep. After evaluating the can, it looks like it is in decent shape and they will put a coating on it that will buy them another 50+ years. They can reuse that structure and put the pumps down into that.

Trustee Reinke stated that it was great work.

Trustee Camerer moved to approve Resolution 2015-94-R, An Ordinance Approving of the Country Creek Lift Station Upgrade Project Agreement Between the Village of Bartlett and James McHugh Construction Co. as presented and was seconded by Trustee Hopkins.

**ROLL CALL VOTE TO APPROVE RESOLUTION 2015-94-R APPROVING THE
COUNTRY CREEK LIFT STATION UPGRADE PROJECT**

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke

NAYS: None

ABSENT: None

MOTION CARRIED

13. NEW BUSINESS

Trustee Deyne stated that he was at the Open House for Metra in the downtown area and a couple of the business owners talked about locating some kind of a sign for the golf course at Route 59 and W. Bartlett Rd. He asked staff if there was something they could do.

Administrator Salmons stated that is IDOT's intersection and they have talked to IDOT repeatedly, several different times over the years. They are not going to let them put up a sign.

President Wallace stated that he would love to see a redesigned sign on Route 59 for Bartlett Hills Golf Course. He felt that with the expanded banquet hall they would get more bang for their buck from a redesigned sign.



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Trustee Deyne added that it is a very good idea and he has heard from a lot of people that the location of the sign is in a poor area.

Head Golf Professional Phil Lenz stated that it happens very often. People are driving down Route 59 and end up in the residential area. They then get phone calls and have to redirect patrons.

Administrator Salmons stated that the location issues have to do with the right-of-way and where they would get that additional property to put up the sign. They did not have the ability to move it any closer to the road.

The Board talked about heightening the sign and perhaps directing to the proper street.

14. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Reinke asked how the bike committee was coming.

Administrator Salmons stated that it is doing well. They talked about it at staff today and the grant that they are looking at with other towns for bike racks in different locations around town. They thought they would tie that into some early action by the committee and they are just getting that formulated.

15. ADJOURNMENT

President Wallace stated that the Board will be going into the Committee of the Whole meeting immediately following the close of this meeting.

There being no further business to discuss, Trustee Reinke moved to adjourn the regular Board meeting and that motion was seconded by Trustee Carbonaro.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Arends, Camerer, Carbonaro, Deyne, Hopkins, Reinke

NAYS: None

ABSENT: None

MOTION CARRIED

The meeting was adjourned at 8:00 p.m.

Lorna Giles
Village Clerk
LG/