

**BARTLETT PENSION BOARD
MINUTES OF THE MEETING ON FEBRUARY 21, 2019**

CALL TO ORDER:

* Dan Palmer called the meeting to order at 2:00 p.m.

PRESENT: Dan Palmer, Gary Mitchell,
John Sias, Michael Poremba, William Hecker.

MINUTES OF THE NOVEMBER 15, 2018 MEETING:

* Minutes of the November 15, 2018 pension fund meeting were approved.

Discussion was had regarding the minutes of the November 15, 2018 meeting, and Michael Poremba suggested changes which would be handwritten in and signed off on subsequently. Those changes included further clarification of the revenue of the fund through September 2018 and clarifying the breakdown of that revenue with regard to the general fund.

Dan Palmer motioned to accept the minutes of the meeting, which would include the proposal of amendments made by Michael Poremba. Motion was seconded by Gary Mitchell. No further discussion or public comment.

**All in favor: All
Opposed: None**

INVESTMENT PERFORMANCE REPORTS:

Mary Tomanek reviewed the quarterly reports and distributed Bartlett Police Pension Fund Quarterly Performance Review booklets to all, dated December 31, 2018.

* Motion was made by John Sias to implement Mary Tomanek's recommendation to invest \$500,000 in available cash at U.S. Bank in the Vanguard Mid-Cap Index Fund and to transfer \$300,000 from the BMO Harris account into the fixed income account managed by National Investment Advisors. The motion was seconded by Michael Poremba. Further discussion

was had, but no public comment.

- * Roll Call: Dan Palmer, Gary Mitchell, John Sias, Mike Poremba, William Hecker.
Motion passed.

**NEW BUSINESS [TAKEN OUT OF ORDER OF AGENDA OUTLINE]:
PRESENTATION OF PENSION FUNDING MODELING:**

Presentation by Jason Franken, the Fund's actuary. Presentation included an actuarial evaluation and a tool to help budget for future Village contributions and a discussion about what makes the most sense for the fund going forward.

His proposal included eliminating unfunded liability and containing that. He discussed a pension modeler where it shows where the fund is today, based on contribution requirements, assumptions, funding policy, and where the fund can expect contribution to go.

Michael Poremba inquired about cost, what implementing the tool would entail, and Mr. Franken explained that there would be a new valuation performed, and the cost is \$4,500, according to Mr. Franken.

The implementation of this tool would also require approval by the Village Board. Dan Palmer recommended tabling this issue for further discussion until after the April election and discussions with staff and elected officials, and revisiting the proposal at the May meeting for a final decision.

* Michael Poremba made a motion to pay Mr. Franken's firm \$4,500 for the modeling of projected payments over the future years and comparison to the current payment pattern, contingent upon the approval by the Village Board. Motion seconded by William Hecker.

- * Roll Call: Dan Palmer, Gary Mitchell, John Sias, Mike Poremba, William Hecker.
Motion passed.

TREASURER'S REPORT -- [FOURTH QUARTER 2018]:

Todd Dowden reported that the bills list for October to December totaled \$475,592.64, which consisted of regular payments to the pensioners, financial consultant fees, legal fees, professional development, and bank charges.

* Dan Palmer made a motion to approve the treasurer's report as presented. Motion was seconded by John Sias. No further discussion or public comment.

**All in favor: All
Opposed: None**

Mr. Dowden presented the budget status report. No discussion or public comment.

COMMUNICATIONS OR REPORTS:

All beneficiary forms were mailed out. They are starting to come in. Hoping for final report at May meeting.

* John Sias made a motion to retain Lauterbach & Amen to run the election for the retiree trustee position in an amount not to exceed \$500. Motion seconded by William Hecker.

* Roll Call: Dan Palmer, Gary Mitchell, John Sias, Mike Poremba, William Hecker.
Motion passed.

NEW EMPLOYEE APPLICANTS, WITHDRAWALS, RETIREMENT OF DISABILITY:

Dan Palmer reported that there are two applications for entry into the pension fund. The first is Officer Kyle Denson, sworn into the department on January 17, 2019.

* Dan Palmer made a motion to accept Officer Kyle Denson's membership. Motion was seconded by William Hecker. No further discussion was had or public comment.

All in favor: All
Opposed: None

Dan Palmer reported that the second application for entry into the pension fund came from an Officer Kayla Baseley, also sworn into the department on January 17, 2019.

* Dan Palmer made a motion to accept Officer Kayla Baseley's membership. Motion was seconded by William Hecker. No further discussion was had or public comment.

All in favor: All
Opposed: None

OLD BUSINESS:

*** ADOPTION OF CHANGES TO INVESTMENT POLICY:**

* Dan Palmer made a motion to table the investment policy for reconsideration at the next meeting in May. Motion was seconded by John Sias. No further discussion was had or public comment.

All in favor: All
Opposed: None

*** UPDATE ON ANNUAL DISABILITY PHYSICALS:**

* Dan Palmer made a motion to authorize legal counsel, Mr. Reimer, to write to Officer Gorniak that he has 30 days within which to provide his report, annual report, from his physician. Otherwise, the board will set a hearing for purposes of determining whether or not to suspend Officer Gorniak's benefits for failure to comply with Sections 3115 and 3116 of the Pension Code. Motion was seconded by John Sias. No further discussion was had or public comment.

* Roll Call: Dan Palmer, Gary Mitchell, John Sias, Mike Poremba, William Hecker.
Motion passed.

* Michael Poremba made a motion to authorize legal counsel, Mr. Reimer, to write to Officer Brown and Officer Woollard, requesting that they provide a certification from their physicians. Motion was

seconded by William Hecker.

- * Roll Call: Dan Palmer, Gary Mitchell, John Sias, Mike Poremba, William Hecker.
Motion passed.

NEW BUSINESS:

- * **MICHAEL KNIGHT COLA:**

On agenda for info only. No motion presented.

- * **RFP CONSULTANTS CONTRACT:**
- * **REVIEW/UPDATE CONTRACTS FOR VENDORS:**

Discussion was had regarding sending out of the RFPs. No action was found to be required. No motions were presented.

- * **OBTAIN PREDATORY LENDING CERTIFICATION FORMS FROM ILLINOIS REGULATED BANKS:**

Discussion was had. No pension funds are deposited in any Illinois financial institutions that are not exempt under federal laws.

- * **SEMIANNUAL REVIEW OF CLOSED EXECUTIVE SESSION MINUTES:**

* Motion was previously made to make session minutes public.

ATTORNEY'S REPORT:

- * **STATUS OF JOHN SHEAHAN DISABILITY:**

Discussion was had. Officer John Sheahan has doctors' appointments set for March and April 2019. Hearing will be set at some point in the future.

FIDUCIARY RENEWAL:

* Dan Palmer made a motion to renew the fiduciary liability premium at a rate not to exceed 10 percent. Motion was seconded by John Sias. No further discussion or public comment.

- * Roll Call: Dan Palmer, Gary Mitchell,

John Sias, Mike Poremba, William Hecker. Motion passed.

ADJOURNMENT:

* John Sias made a motion to adjourn the meeting. Michael Poremba seconded the motion.

All in favor: All
Opposed: None



Handwritten signature of the Board Secretary, appearing to be 'William Hecker', written over a horizontal line.

Board Secretary

May 16, 2019

Date Approved

The next regularly scheduled meeting will be on
May 21st, 2019, at 2:00 p.m.