



**VILLAGE OF BARTLETT**  
**PUBLIC HEARING MINUTES**  
**April 2, 2018**

---

**1. CALL TO ORDER**

President Wallace called the 2019-20 Proposed Budget Public Hearing to order on the above date at 7:00 PM in the Council Chambers.

He stated that the Certificate of Publication from the Daily Herald which evidences that the notice of this Public Hearing was duly published on March 13, 2019, which meets the statutory pre-requisites which require that the notice of the Public Hearing be published between 7 and 30 days before the Public Hearing, be entered into the record. The tentative budget has been available to the public for inspection for not less than 30 days.

**2. ROLL CALL**

PRESENT: Trustee Camerer, Deyne, Gabrenya, Hopkins, Reinke, and President Wallace

ABSENT: Trustee Carbonaro

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Human Resources Director Janelle Terrance, Economic Development Coordinator Tony Fradin, Sr. Management Analyst Sam Hughes, Finance Director Todd Dowden, Planning & Development Services Director, Roberta Grill, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Water Supervisor Tom Ruzicka, Building Director Brian Goralski, Head Golf Professional Phil Lenz, Police Chief Patrick Ullrich, Deputy Chief Chuck Snider, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

Village Administrator Paula Schumacher stated that the proposed budget has been prepared in accordance with all applicable local, state and federal laws. The Village of Bartlett operates under the Budget Officer Act, which requires that the budget be adopted no later than May 1 of each year. Tonight we are holding the required public hearing.

The proposed revenues for fiscal 2019-20 total \$72.0 million and includes \$11.3 million in borrowing for capital projects. The remaining revenues are divided among property taxes, other taxes, services charges and other revenue. The proposed general property tax levy is to remain flat from last year. This will be the eighth consecutive year the levy has remained flat or declining.

The total proposed budget for fiscal year 2019-20 is \$76.2 million. This is a 25% decrease from last year. The overall budget decrease is primarily due to the decrease in capital project costs including the completion of the Lake Michigan water project and police station construction. The total operating budget is \$49.6 million which is a 10% increase from last year. The increase in the operating portion of the budget includes a 2.5% increase in the General Fund, 41% in the Water Fund and 7% in the Sewer Fund. The



**VILLAGE OF BARTLETT**  
**PUBLIC HEARING MINUTES**  
**April 2, 2018**

---

increases in the Water and Sewer funds are for debt service related to capital improvements.

Operating expenditures can be divided into five primary uses. A little over two-thirds of the operating expenditures are for public safety and public works. Public Works includes streets, water, sewer and parking. The remaining third is divided among general government, golf and debt service.

The Capital portion of the proposed budget is \$26.6 million. The Capital portion of the budget varies from year to year based upon the individual projects we have scheduled.

Capital projects of the budget are divided into five broad categories; water, sewer, streets, economic development and other projects. \$4.2 million of the proposed capital projects in the 2019-20 budget relates to the Lake Michigan water project and other water infrastructure improvements. \$5.8 million is for the Devon Avenue excess flow facility. Other projects include the annual streets maintenance program, improvements in the Brewster Creek and Bluff City TIF developments, and engineering for the Bittersweet waste water treatment facility.

The budget year begins May 1, 2019 and goes through April 30, 2020.

President Wallace asked if any member of the public wished to offer written or oral testimony on the budget. There were none.

### 3. ADJOURNMENT

It was moved by Trustee Camerer to adjourn the Proposed Budget Public Hearing and seconded by Trustee Deyne.

#### ROLL CALL VOTE TO ADJOURN

AYES: Trustees Camerer, Deyne, Gabrenya, Hopkins, Reinke

NAYS: None

ABSENT: Trustee Carbonaro

**MOTION CARRIED**

The Public Hearing was adjourned at 7:04 p.m.

Lorna Giles  
Village Clerk



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**April 2, 2019**

---

1. CALL TO ORDER

President Wallace called the regular meeting of April 2, 2019 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:04 p.m. in the Council Chambers.

2. ROLL CALL

PRESENT: Trustee Camerer, Deyne, Gabrenya, Hopkins, Reinke, and President Wallace

ABSENT: Trustee Carbonaro

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Human Resources Director Janelle Terrance, Economic Development Coordinator Tony Fradin, Sr. Management Analyst Sam Hughes, Finance Director Todd Dowden, Planning & Development Services Director, Roberta Grill, Director of Public Works Dan Dinges, Public Works Engineer Bob Allen, Water Supervisor Tom Ruzicka, Building Director Brian Goralski, Head Golf Professional Phil Lenz, Police Chief Patrick Ullrich, Deputy Chief Chuck Snider, Village Attorney Bryan Mraz and Village Clerk Lorna Giless.

3. INVOCATION – Reverend Andrew Weiss from Faith World Outreach Church, gave the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the Agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a Board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the Agenda. He asked if there were any items a Board member wished to remove from the Consent Agenda, or any items a Board member wished to add to the Consent Agenda.

There were no additions.

President Wallace then recited each item that was on the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon. He then stated that he would entertain a motion to approve the Consent Agenda, and the items designated to be approved by consent therein.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**April 2, 2019**

---

Trustee Hopkins moved to approve the Consent Agenda and that motion was seconded by Trustee Deyne.

**ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AND CONSENT ITEMS THEREIN**

AYES: Trustees Camerer, Deyne, Gabrenya, Hopkins, Reinke

NAYS: None

ABSENT: Trustee Carbonaro

**MOTION CARRIED**

**6. MINUTES**

Trustee Camerer moved to approve the Board Minutes from March 19, 2019 and that motion was seconded by Trustee Deyne.

**ROLL CALL VOTE TO APPROVE THE BOARD MINUTES FROM MARCH 19, 2019**

AYES: Trustees Camerer, Deyne, Hopkins, Reinke

NAYS: None

ABSENT: Trustee Carbonaro

ABSTAIN: Trustee Gabrenya

**MOTION CARRIED**

7. BILL LIST – Covered and approved under the Consent Agenda.

8. TREASURER'S REPORT - None

9. PRESIDENT'S REPORT

President Wallace read a Proclamation for Eagle Scout Jason Roberts and the Board congratulated him on his accomplishments.

President Wallace read a Proclamation for Young Latina Day and during the month of April, all citizens of Bartlett should unite in aiding to further the dreams of young Latinas.

Jackie Camacho-Ruiz, President of the Fig Factor Foundation thanked the Board for this honor. She stated that they created this nonprofit organization to help young Latinas and their dreams. To stand before this Board and see the recognition of this amazing day means a lot to them. She invited the Board to join them on April 11<sup>th</sup> to celebrate with them and remember that all of us have amazing dreams and sometimes young people only need to hear "I believe in you", and that is what they do.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**April 2, 2019**

---

Leonor Gil stated that she has been a very proud Bartlett resident for twenty-five years and she loves this town. For the Mayor and Board to make this proclamation fills her heart with joy – she thanked the Board.

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Deyne asked about the intersection of Railroad Avenue and Oak and the left turn lane in front of J.C.'s restaurant. He has seen a number of cars continue to take a left turn over the tracks. He asked if there was any way to improve that intersection?

Police Chief Patrick Ullrich stated that they will work with public works to see what they could do with pavement markings and signage to try to improve that.

Trustee Deyne stated that the town was carpet bombed with campaign signs. A number of the signs were placed in roadways, easements and right of ways. Some of the candidates did not get permission from homeowners to post their signs in their yards. Village staff and the police department had to remove signs and the residents ultimately pay for that. He thought it was wrong and asked why the village returns the signs that are illegally placed? He asked that the ordinance be revised or candidates are apprised of the rules for sign placement. He felt that any signs picked up by village staff should be destroyed.

Trustee Camerer asked why the village does not have a drive by mail drop off. He asked if staff could talk to the post office to see if this kind of mailbox could be added.

Administrator Schumacher stated that it is the jurisdiction of the post office. They have asked in the past and she has personally written letters requesting a drive by drop off. They are “trying to phase those mailboxes out” was one of the responses she received. They can certainly request that again but she is pessimistic.

11. TOWN HALL

**Terrance Pearson, 1178 Foxboro Lane**

Mr. Pearson stated that he is a four year resident. He agreed that illegally placed signs should be fined since the taxpayers are paying for a Village employee to remove them. He stated that he received the new water bill today and wondered if the May 1<sup>st</sup> increase included an additional discount for seniors? He thanked the village for its expediency in fixing his street lights.

Finance Director Todd Dowden stated that seniors will continue to receive the 10% discount based on the full amount of the bill.

President Wallace stated that the Board has discussed additional allowance.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**April 2, 2019**

---

Mr. Pearson also stated that he was an unofficial representative of the Weathersfield subdivision and they were concerned about the proposed warehouses in what used to be a corn field.

**Andrew Lazzara, 1179 Foxboro Court**

Mr. Lazzara stated that he called the village about three weeks ago regarding garbage on Sayer Road. He stated that there are several beer bottles and garbage near the roadway.

President Wallace stated that even though this is a county owned easement, it is certainly possible that public works could assist. He suggested that in the future they could use the GO Request form and send a picture from their smartphone.

Trustee Gabrenya asked if the “adopt a road” program that Rotary does can be utilized in these kinds of areas? She thought there were a lot of community groups and neighborhoods that might participate in this. She asked if it was the village program?

Ms. Schumacher stated that they could do another push to social media and in the newsletter to see if there are some groups that would like to get involved with that program.

**Ken Murawski, 1186 Lynnfield Lane**

Mr. Murawski stated that he had concerns with the traffic flow on Stearns and Route 59. He referred to the lane in front of the daycare center when traveling westbound. It protrudes out into the lane and then cuts back in.

Mr. Dinges stated that they are not done with the intersection improvements. They completed the north half and once they get done with the south half, all of the lanes will be shifting over. They have talked to IDOT about it and they put up a reflector. This is an interim situation and will be rectified when the remainder of the improvements are completed.

**12. STANDING COMMITTEE REPORTS**

**A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS**

Trustee Camerer recused himself from the meeting at 7:28 p.m.

Trustee Hopkins presented Ordinance 2019-28, an Ordinance Approving an Amendment to the Planned Unit Development in Accordance with a Third Site Plan/PUD Plan Amendment, Granting Special Use Permits and Granting Variations for the Streets of Bartlett (formerly the Bartlett Plaza Shopping Center).



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**April 2, 2019**

---

Trustee Hopkins moved to approve Ordinance 2019-28, an Ordinance Approving an Amendment to the Planned Unit Development in Accordance with a Third Site Plan/PUD Plan Amendment, Granting Special Use Permits and Granting Variations for the Streets of Bartlett (formerly the Bartlett Plaza Shopping Center) and that motion was seconded by Trustee Reinke.

Trustee Hopkins thanked the petitioner for bringing this project before them. He thought it would bring a good improvement to this area.

**ROLL CALL VOTE TO APPROVE ORDINANCE 2019-28, APPROVING AMENDMENTS, SPECIAL USES AND VARIATIONS FOR STREETS OF BARTLETT**

**AYES:** Trustees Camerer, Deyne, Gabrenya, Hopkins, Reinke

**NAYS:** None

**ABSENT:** Trustee Carbonaro

**MOTION CARRIED**

Trustee Camerer returned to the meeting at 7:30 p.m.

**B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GABRENYA**

Trustee Gabrenya stated that there was no report.

**C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE**

Trustee Deyne presented Resolution 2019-29-R, a Resolution Adopting the Village of Bartlett Budget for Fiscal Year 2019-2020.

Trustee Deyne moved to approve Resolution 2019-29-R, a Resolution Adopting the Village of Bartlett Budget for Fiscal Year 2019-2020 and that motion was seconded by Trustee Camerer.

Trustee Hopkins inquired about the police department requesting two additional records clerk's.

Chief Ullrich stated that they requested one additional records clerk and one investigations secretary.

Trustee Deyne asked if this includes the drone? The answer was yes.

President Wallace verified that next year's budget will have a separate line item for things paid for by the equitable sharing fund.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**April 2, 2019**

---

Trustee Hopkins asked if most of the training for the drone could also come from the equitable sharing fund?

Chief Ullrich stated that he would take a look at it but the cost of training is only about \$250.

**ROLL CALL VOTE TO APPROVE RESOLUTION 2019-29-R, ADOPTING THE BUDGET FOR FISCAL YEAR 2019-2010**

AYES: Trustees Camerer, Deyne, Gabrenya, Hopkins, Reinke

NAYS: None

ABSENT: Trustee Carbonaro

**MOTION CARRIED**

**D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN CAMERER**

Trustee Camerer stated that Resolution 2019-30-R, a Resolution Approving the Removal of Dangerous Trees in the Heritage Oaks Tree Preservation Easement at 321 S. Oak was covered and approved under the Consent Agenda.

**E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARBONARO**

President Wallace in the absence of Trustee Carbonaro stated that there was no report.

**F. PUBLIC WORKS COMMITTEE, CHAIRMAN REINKE**

Trustee Reinke stated that Resolution 2019-31-R, a Resolution Approving of the Village Hall Parking Lot Resurfacing Agreement Between the Village of Bartlett and Chicagoland Paving Contractors Inc.; Resolution 2019-32-R, a Resolution Approving of the Agreement Between the Village of Bartlett and Schroeder Asphalt Services Inc. for the 2019 Various Streets Project; Resolution 2019-33-R, a Resolution Approving of 2019 Water Main Replacement Agreement Between the Village of Bartlett and Gerardi Sewer & Water Co.; Resolution 2019-34-R, a Resolution Approving of the Master Pole Attachment Agreement Between New Cingular Wireless PCS, LLC and the Village of Bartlett; Resolution 2019-35-R, a Resolution Approving Amendment No. 1 of the Non-Exclusive License Agreement Between the Village of Bartlett and T-Mobile Central LLC, a Delaware Limited Liability Company; Resolution 2019-36-R, a Resolution Ratifying of the Electricity Supply Agreements Between the Village of Bartlett and Constellation NewEnergy, Inc. were covered and approved under the Consent Agenda.

**13. NEW BUSINESS**

Trustee Camerer asked if the arborist is in charge of the flower baskets?





**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**April 2, 2019**

---

Mr. Dinges stated that they have found a nursery that has a self-watering basket that only needs watering once per week so they are going to try them out.

Trustee Camerer stated that he thought it would beautify our entrance into the downtown.

President Wallace asked staff to work with the village attorney in tweaking the ordinance regarding political signs.

Village Attorney Bryan Mraz stated that this is a First Amendment right that he was potentially impinging on and when it's political, it's even more protective. He looked at the cases and they are all federal district or Court of Appeals and that is why the ordinance is set up to return signs. Since the signs are their personal property we have to give them back. He will check for updates and does not disagree, from a common sense standpoint, if they are in violation and we take the signs, we just give them back to them to put back up. He understood that it did not make sense but some of those cases don't make sense. They will look at imposing a fine but wanted the board to understand that they have restrictions because of the constitutional rights and that is how the ordinance was drafted.

14. QUESTION/ANSWER: PRESIDENT & TRUSTEES - None

15. ADJOURN TO COMMITTEE OF THE WHOLE MEETING

President Wallace stated that the Board will be going into the Committee of the Whole meeting immediately following the close of this meeting.

There being no further business to discuss, Trustee Deyne moved to adjourn the regular Board meeting and that motion was seconded by Trustee Camerer.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Camerer, Deyne, Gabrenya, Hopkins, Reinke

NAYS: None

ABSENT: Trustee Carbonaro

MOTION CARRIED

The meeting was adjourned at 7:36 p.m.

Lorna Gilless  
Village Clerk