

**BUDGET REVIEW AT 6:15 P.M.**

**VILLAGE OF BARTLETT**  
**BOARD AGENDA**  
**MARCH 19, 2019**  
**7:00 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. INVOCATION
4. PLEDGE OF ALLEGIANCE
5. \*CONSENT AGENDA\*

*All items listed with an asterisk\* are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event, the item will be removed from the General Order of Business and considered at the appropriate point on the agenda.*

\*6. MINUTES: Board & Committee Minutes–March 5, 2019

\*7. BILL LIST: March 19, 2019

8. TREASURER'S REPORT: January, 2019  
Sales Tax Report –November, 2018  
Motor Fuel Tax Report – December, 2018

9. PRESIDENT'S REPORT:  
A. Community Rating System (CRS) Award

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

11. TOWN HALL: (Note: Three (3) minute time limit per person)

12. STANDING COMMITTEE REPORTS:

A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS

1. Ordinance Approving of a Preliminary/Final Plat of Resubdivision of Lot 72 of the Moureau's Crest View Addition to Bartlett and Granting Variations

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GABRENYA

1. None

C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

1. None

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN CAMERER

1. None

E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARONARO

1. Resolution Approving of the Intergovernmental Agreement Between the County of DuPage and the Village of Bartlett
2. Resolution Approving of the Towing Services Agreement Between the Village of Bartlett and Bloomingdale Rescue & Recovery, Inc.

F. PUBLIC WORKS COMMITTEE, CHAIRMAN REINKE

1. Ordinance Amending the Bartlett Municipal Code Section 6-11-1303.1: Schedule V, No Parking Zones
- \*2. Resolution Approving of the Purchase of Electricity by the Village of Bartlett at a Price Not to Exceed \$0.053/kWh
- \*3. Resolution Approving Amendment No. 1 of the Non-Exclusive License Agreement Between the Village of Bartlett and T-Mobile Central LLC, a Delaware Limited Liability Company, Successor in Interest to Cook Inlet/Voice Stream Operating Company, LLC
- \*4. Resolution Approving the Amendment and Extension to the Agreement Between the Village of Bartlett and Synagro Central, LLC

13. NEW BUSINESS

14. QUESTION/ANSWER: PRESIDENT & TRUSTEES

15. ADJOURNMENT



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**March 5, 2019**

---

1. CALL TO ORDER

President Wallace called the regular meeting of March 5, 2019 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:00 p.m. in the Council Chambers.

2. ROLL CALL

PRESENT: Trustees Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Economic Development Coordinator Tony Fradin, Senior Management Analyst Sam Hughes, Human Resources Director Janelle Terrance, Acting Community Development Director Roberta Grill, Finance Director Todd Dowden, IT Coordinator Chris Hostetler, Public Works Director Dan Dinges, Public Works Engineer Bob Allen, Wastewater Supervisor John Pullia, Building Director Brian Goralski, Head Golf Professional Phil Lenz, Grounds Superintendent Kevin DeRoo, Food & Beverage Manager Paul Petersen, Police Chief Patrick Ullrich, Deputy Chief Geoff Pretkelis, Deputy Chief Chuck Snider, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

3. INVOCATION – Pastor Alex Culpepper from Alliance Bible Church, gave the invocation.

4. PLEDGE OF ALLEGIANCE

5. CONSENT AGENDA

President Wallace stated that all items marked with an asterisk on the Agenda are considered to be routine and will be enacted by one motion. He further stated that there will be no separate discussion of these items unless a Board member so requests, in which event, that item will be removed from the Consent Agenda and considered at the appropriate point on the Agenda. He asked if there were any items a Board member wished to remove from the Consent Agenda, or any items a Board member wished to add to the Consent Agenda.

Trustee Reinke stated that he would like to add items 1 and 2 under Public Works, Resolution 2019-17-R, a Resolution Awarding Contract and Approving the Contract Agreement Between Independent Mechanical Industries, Inc. and the Village of Bartlett for the Lake Street Pump Station Upgrades Project and Resolution 2019-18-R, a Resolution of Support for the Submittal of an Invest in Cook Grant for the Construction of



**VILLAGE OF BARTLETT  
BOARD MINUTES  
March 5, 2019**

---

the West Bartlett Road/Devon Avenue Drainage Swale & Bike Path Replacement Project to the Consent Agenda.

President Wallace then recited each item that was originally on the Consent Agenda and each item that was added to the Consent Agenda, including the nature of the matters being considered and other information to inform the public of matters being voted upon on the Amended Consent Agenda. He then stated that he would entertain a motion to approve the Amended Consent Agenda, and the items designated to be approved by consent therein.

Trustee Camerer moved to amend the Consent to add items 1 and 2 under Public Works, Resolution 2019-17-R, a Resolution Awarding Contract and Approving the Contract Agreement Between Independent Mechanical Industries, Inc. and the Village of Bartlett for the Lake Street Pump Station Upgrades Project and Resolution 2019-18-R, a Resolution of Support for the Submittal of an Invest in Cook Grant for the Construction of the West Bartlett Road/Devon Avenue Drainage Swale & Bike Path Replacement Project and that motion was seconded by Trustee Deyne.

**ROLL CALL VOTE TO AMEND THE CONSENT AGENDA**

AYES: Trustees Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke  
NAYS: None  
ABSENT: None  
**MOTION CARRIED**

Trustee Deyne moved to approve the Amended Consent Agenda, and all items designated to be approved by consent therein as amended, and that motion was seconded by Trustee Carbonaro.

**ROLL CALL VOTE TO APPROVE THE AMENDED CONSENT AGENDA AND CONSENT ITEMS THEREIN**

AYES: Trustees Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke  
NAYS: None  
ABSENT: None  
**MOTION CARRIED**

6. MINUTES – Covered and approved under the Consent Agenda.
7. BILL LIST – Covered and approved under the Consent Agenda.
8. TREASURER'S REPORT - None



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**March 5, 2019**

---

9. PRESIDENT'S REPORT

President Wallace stated that the Police Department wanted to present the National Night Out award.

Sergeant Kyle Rybaski stated that the Village received a 1<sup>st</sup> place trophy for National Night Out for the 2018 competition. We were chosen to be 1<sup>st</sup> out of 44 cities across the nation. They could not think of a better way to celebrate the conclusion of the 25<sup>th</sup> anniversary of National Night Out. He recalled that in the beginning, National Night Out was celebrated by turning on the porch lights and it has now progressed to a 5 day event with over 5,000 people in attendance. He thanked the Mayor and Trustees for their support. A special thanks went to the Public Works department, Bartlett Park District, Bartlett Fire Protection District, Bartlett Hills Golf Club, Lions Club, Bartlett Rotary Club and all the vendors that made this event possible and unlike any other town around us. He thanked the Village Administrator and Assistant Village Administrator for their continued support and freedom for new ideas. He thanked the residents for their support of the police department for events such as this. It is with this event and so many others that they are able to break down barriers and build positive and lasting relationships within the community. He also recognized the Community Service Officers, who truly shine during National Night Out. He also thanked the crime prevention team.

He announced that the theme for this year is "Giving Back" which showcases how many ways they give back to the community. The National Night Out events begin on July 27, 2019 and go through August 6, 2019.

10. QUESTION/ANSWER: PRESIDENT & TRUSTEES

Trustee Hopkins stated that he reached out to Mr. Skrycki regarding the CN railroad track extension. He asked for a brief overview.

Village Administrator Paula Schumacher stated that they had a conversation with CN today. They are laying four miles of additional single track from Shoe Factory Road to Spaulding. They currently have twenty trains running and they meet head to head. When this happens, one train has to stop, one has to go off to the side so the other can pass by. This additional track will allow the trains going in the opposite directions to slowly pass each other. They will no longer be idling but this will not help the time that the gates are down and residents are waiting at crossings. They were told that CN is looking at a new "flight pattern" configuration to reduce some of the times that the gates are down at West Bartlett Road and Stearns Road. They are moving through the process now with the Army Corps and there are some wetland issues to address along with a number of hearings. They hope to be completed by the year end and they think it will take about six months to construct that track.





**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**March 5, 2019**

---

Trustee Reinke asked if there was a way to independently verify that this is what is going to be the result and they are not just figuring out another way to bring in more trains.

Ms. Schumacher stated that it was her main question for them. Logically it made sense that if the trains were moving quicker, they would be bringing in more trains. Their response was that this track addition is meant to more efficiently move the number of trains that they have now. They could not give a number or verify any increase in the number of trains - she was skeptical.

Trustee Camerer asked if she discussed the potential feasibility study and the bridge or that the Village would like to have their involvement with this project.

Ms. Schumacher stated that they have encouragement from CN to call them in a couple of weeks when they have the new "flight pattern". She intends to seek their full participation.

11. TOWN HALL - None

12. STANDING COMMITTEE REPORTS

A. BUILDING & ZONING COMMITTEE, CHAIRMAN HOPKINS

Trustee Hopkins stated that Ordinance 2019-19, an Ordinance Amending Title 4, Chapter 1, Section 4-1-1 of the Bartlett Municipal Code and Adopting the 2017 US Public Health Service FDA Food Code by Reference was covered and approved under the Consent Agenda.

B. COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE, CHAIRMAN GABRENYA

Trustee Gabrenya stated that there was no report.

C. FINANCE & GOLF COMMITTEE, CHAIRMAN DEYNE

Trustee Deyne stated that there was no report.

D. LICENSE & ORDINANCE COMMITTEE, CHAIRMAN CAMERER

Trustee Camerer stated that the Computer Replacement Program Purchase was covered and approved under the Consent Agenda.

E. POLICE & HEALTH COMMITTEE, CHAIRMAN CARBONARO

Trustee Carbonaro stated that there was no report.



**VILLAGE OF BARTLETT**  
**BOARD MINUTES**  
**March 5, 2019**

---

F. PUBLIC WORKS COMMITTEE, CHAIRMAN REINKE

Trustee Reinke stated that items 1-3 under Public Works, Resolution 2019-17-R, a Resolution Awarding Contract and Approving the Contract Agreement Between Independent Mechanical Industries, Inc. and the Village of Bartlett for the Lake Street Pump Station Upgrades Project; Resolution 2019-18-R, a Resolution of Support for the Submittal of an Invest in Cook Grant for the Construction of the West Bartlett Road/Devon Avenue Drainage Swale & Bike Path Replacement Project; Resolution 2019-20-R, a Resolution Approving the Contract Between the Village of Bartlett and Graf Tree Care for the Bartlett Complete Public Tree Inventory were covered and approved under the Consent Agenda.

13. NEW BUSINESS - None
14. QUESTION/ANSWER: PRESIDENT & TRUSTEES - None
15. ADJOURN TO COMMITTEE OF THE WHOLE MEETING

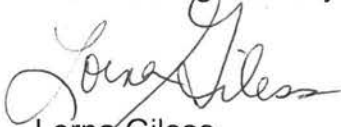
President Wallace stated that the Board will be going into the Committee of the Whole meeting immediately following the close of this meeting.

There being no further business to discuss, Trustee Camerer moved to adjourn the regular Board meeting and that motion was seconded by Trustee Deyne.

ROLL CALL VOTE TO ADJOURN

AYES: Trustees Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke  
NAYS: None  
ABSENT: None  
MOTION CARRIED

The meeting was adjourned at 7:29 p.m.

  
Lorna Gilles  
Village Clerk



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 5, 2019**

---

President Wallace called the Committee of the Whole meeting of March 5, 2019 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 6:30 p.m. in the Council Chambers.

PRESENT: Chairmen Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Economic Development Coordinator Tony Fradin, Senior Management Analyst Sam Hughes, Human Resources Director Janelle Terrance, Acting Community Development Director Roberta Grill, Finance Director Todd Dowden, IT Coordinator Chris Hostetler, Public Works Director Dan Dinges, Public Works Engineer Bob Allen, Wastewater Supervisor John Pullia, Building Director Brian Goralski, Head Golf Professional Phil Lenz, Grounds Superintendent Kevin DeRoo, Food & Beverage Manager Paul Petersen, Police Chief Patrick Ullrich, Deputy Chief Geoff Pretkelis, Deputy Chief Chuck Snider, Village Attorney Bryan Mraz and village Clerk Lorna Giles.

President Wallace stated that they will be reviewing the proposed budget, adjourning to the Board meeting at 7:00 followed by the Committee of the Whole meeting continuation.

Chairman Deyne stated that they will begin with the 2019-20 Proposed Budget Review.

Village Administrator Paula Schumacher stated that as a result of continued initiatives related to fiscal health, economic development, and expenditure reduction, she was pleased to present for their consideration, the proposed annual budget. 78% of our households are identified in the 2010 census as "family households". Many of our efforts in planning and budgeting focus on this large demographic. We work to keep Bartlett a place where people want to raise their families. However, more and more we are concerned about making our community accessible to every generation. The community snapshot of the village provided by CMAP predicts that in 2022 our population over the age of 55 will be 28.7%. Throughout this proposed budget you will find examples of how the village is prioritizing resources to benefit this increasing segment of our population.

Much of what we discuss tonight is funded from the general corporate levy. The village's portion of the total property tax bill is about 10%. The general corporate levy is budgeted to be flat from the prior year. This is the eighth year Bartlett has kept the levy flat or reduced.

We will start off with central services then move to the civic funding discussion. Then move right into the administration and professional services budget review, followed by police and if possible, golf.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 5, 2019**

---

**Central Services**

Information Technology Coordinator Chris Hostetler began his review of the central services budget and stated that it funds the items that can't be easily attributable to any individual department. These include building maintenance, utilities, etc. as well as information technology.

They have no personnel requests. His capital outlay totaled \$234,000 and he reminded the board that these items are paid out of the equipment replacement fund. This fund is a pay-as-you-go type of fund where when they purchase particular items or software, they estimate the life of that and then set aside that money each year so the money is accumulated and available for replacement.

Ms. Schumacher suggested that they move on to civic funding.

Assistant Village Administrator Scott Skrycki stated that civic group funding is part of the administration budget. The village board instituted a formal process for civic group funding in June of 2015. In the memo, it highlights the dollars that were granted in 2018/2019, the dollars requested in 2019/2020 and the dollars staff proposes to fund. There was one new requestor, the Alignment Collaborative for Education. Given the boards direction from last year, staff followed the same methodology for this budget and reduced the civic group funding 5% across the board for all civic groups. There is a lot of dollars that are allocated to these special events and civic groups that are not reflected in the memo. That includes police and public works time. In total, our event costs for just police in 2018 was \$49,000, with the bulk of that going toward the Fourth of July festivities, Heritage Days and Lions Day Dash are also included in this.

President Wallace asked if all outside events were included in the \$49,000.

Mr. Skrycki said it included the Fourth of July, Heritage Days and the Lions Club Run.

Chairman Reinke asked about public works.

Mr. Skrycki stated that public works was in addition to this and it depends on whether they can get the barricades setup within the flow of their regular business day.

Chairman Reinke asked if we had a ballpark for a dollar figure.

Ms. Schumacher stated that she thought it ranged from \$20,000 to \$32,000.

President Wallace stated that the village's primary responsibility with these events is safety and fostering community events. At the strategic plan meeting the board discussed fostering the community. He was not in favor of decreasing the amount that was given last year and asked for the committee's opinion.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 5, 2019**

---

He stated that he thought these events fostered community and economic results than what we are giving in the grants. There is a lot of traffic flow and a lot of people that are seeing things that they don't necessarily know about if they aren't going to these events. It's more of a marketing thing than it is a donation, in his opinion.

Chairman Deyne agreed and stated that he did not want to reduce it by 5% last year either. He feels strongly that these events bring people in, promotes the village and helps out the businesses. He asked about the Alignment Collaborative Group.

Ms. Schumacher stated that it is a cooperative effort the school district has with the business community. It is the program which we had the pilot internship program with. We are planning to expand our participation with that, increasing the number of interns over the summer from 5 to 7. We plan to up our role in the group. It was a blanket request for funding from everyone that participates in that collaborative. We did not fund it because we are such a big part of their internship program and that is how we support that organization. Staff dedicates a lot of time and effort working with the students on interviewing skills, resume writing and exposing them to different careers at the village. Staff works closely with the students while we have them, and do exit interviews when they leave. They get a real life experience that is unique. We are excited and happy to do it and look forward to expanding it this summer.

Additionally, the village is a family focused community and she believed 78% of family's in Bartlett are identified as family households. She stated that the village is also a community with a growing number of multi-generational households and we want to be open to that segment of the population. There is a study from AARP that says one in five older adults highlights social isolation as one of their major problems and some of the ways she thought we address that is with robust communication and we also have engaging community events that bring people out of their homes, into a sense of a lively community that they are a part of. As we have more multigenerational households, these kinds of civic events will continue to appeal to a broad range and foster that healthy lifestyle.

Chairman Camerer stated that he is concerned about bringing in some of these groups like the Alignment Collaborative for Education. It seems to fall outside of the civic group funding.

Ms. Schumacher stated that the village does not restrict applications and they are a non-profit organization that's separate from the school district, they sent out the funding request and staff thought it should be part of this discussion and not a separate response.

President Wallace stated that he has been involved with the organization since its inception. They are very aggressively looking for ways to help the students at Bartlett get into different fields for kids that might not go to college. It is a strong program for that.





**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 5, 2019**

---

Ms. Schumacher stated that when staff met with Get Fresh Produce, we found that they are a major supporter of the Alliance and they work with the high school on getting kids into jobs that do not go to college.

Chairman Camerer liked the organizations purpose, he just didn't think it should be included in this discussion.

Chairman Reinke confirmed that staff was not proposing to give any money to them.

President Wallace stated the he believed Hanover Park and Carol Stream both donate to this organization. He asked if anyone had an opinion on the Bartlett Veterans Memorial Foundation.

Chairman Camerer stated that he was on the committee when it was formed and it has been brought through phase #2. He asked what the \$12,000 was being requested for.

Senior Management Analyst Samuel Hughes stated that they want to add a pillar for each branch of the military at the site.

Ms. Schumacher stated that this was another one that staff does not recommend funding. We do a lot of in-kind support at the memorial.

Mr. Skrycki stated that we do some irrigation, the village assisted in getting the ginkgo trees there and staff based the decision off not funding it last year.

President Wallace disagreed with not funding anything they are requesting. Since the village is funding part of the Park Foundation, he didn't see how we can pass up on the Veterans Memorial.

Chairman Reinke asked if he was proposing to increase the budget for civic group funding or just reallocating last year's number. He was not in favor of increasing the amount from last year.

President Wallace stated that we know the impact of a lot of these events and they are immense. He suggested that they adjourn this meeting and talk about it later in the evening.

Chairman Deyne moved to adjourn the Committee of the Whole meeting and that motion was seconded by Chairman Carbonaro.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 5, 2019**

---

ROLL CALL VOTE TO ADJOURN

AYES: Chairmen Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke  
NAYS: None  
ABSENT: None  
MOTION CARRIED

The Committee of the Whole proposed budget meeting adjourned at 7:01 p.m.

President Wallace called the Committee of the Whole meeting of March 5, 2019 of the President and Board of Trustees of the Village of Bartlett to order on the above date at 7:29 p.m. in the Council Chambers.

PRESENT: Chairmen Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Economic Development Coordinator Tony Fradin, Senior Management Analyst Sam Hughes, Human Resources Director Janelle Terrance, Acting Community Development Director Roberta Grill, Finance Director Todd Dowden, IT Coordinator Chris Hostetler, Public Works Director Dan Dinges, Public Works Engineer Bob Allen, Wastewater Supervisor John Pullia, Building Director Brian Goralski, Head Golf Professional Phil Lenz, Grounds Superintendent Kevin DeRoo, Food & Beverage Manager Paul Petersen, Police Chief Patrick Ullrich, Deputy Chief Geoff Pretkelis, Deputy Chief Chuck Snider, village Attorney Bryan Mraz and village Clerk Lorna Giles.

President Wallace stated that they will continue their discussion regarding civic funding.

Ms. Schumacher stated that she heard three things in the civic group funding discussion. The first was keeping the funding at the level it was last year, secondly, the memo states a 5% reduction in funding and the last item was reallocating some of the dollars to provide a donation to the veterans. She asked for direction from the board.

President Wallace asked if anyone else had opinions on civic group funding.

Chairman Hopkins stated that he did not want the dollar amount to increase and thought the village should keep it the same. He asked if there was a reason why we chose not to propose a dollar amount for the veteran's memorial.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 5, 2019**

---

Mr. Skrycki stated that was the direction that was given last year. Last year, during the budget meeting, we went back and forth and it was decided that no new applicants would be taken in and the current applicants would be reduced by 5%.

Chairman Deyne stated that he is for keeping the amount that was given last year.

President Wallace stated that he wishes there was a way to monetize the benefit the village gets from these events, but there isn't really a way to do that and it is subjective. He feels strongly that these groups are part of the fabric that creates Bartlett. He asked the board if everyone was comfortable with keeping the amount that was given last year.

There was a consensus.

Chairman Carbonaro asked about including the veteran's organization.

Chairman Camerer confirmed that we did not include the veterans last year because they were a new entry into the process.

President Wallace stated that if we keep the amount that we had last year without the 5% reduction, we can donate the difference to the veteran's memorial.

Chairman Hopkins stated that he was on board with doing that and Chairman Camerer agreed.

President Wallace stated that the board would now proceed with the proposed budget review.

**Administration**

Village Administrator Paula Schumacher stated that department productivity, workflow, service demands, community safety and personal costs are evaluated throughout the year. A particular focus in the recent weeks has been placed on combining the building and community development departments under one. This is been an ongoing effort and will continue into the next month. They are evaluating all front-line customer service interactions, the development process and all the inspection services. The emphasis will be on rethinking the service delivery methods for better efficiencies and the ease of use and customer service as well as cross training opportunities. The management team has really been digging deep into this endeavor. They have talked to their individual department staff to figure out what works and what doesn't. They are looking at their entire workflow process and not just how the employees interact with each other but how they interact with residents in the business community right down to the physical space. It is a large endeavor and something that administration is going to be dedicating a lot of time to.



## VILLAGE OF BARTLETT COMMITTEE MINUTES March 5, 2019

---

President Wallace stated that the effort put into this is massive. The goal is to maintain the level of professionalism that we have but also to become one of the most efficient villages in the metro.

Assistant Village Administrator Scott Skrycki stated that this department budget is framed off of a new strategic plan, one that the board elicited the community to be involved in as well. It comes on the heels of the two largest infrastructure projects in the history of the village. Other highlights include a continued education of the water switch. They will be doing more media, Bartletter, and more videos. They are going to be doing more video production and resident FAQ's to educate residents on our services.

This budget adds one full-time employee and removes an intern. Over the last two years, three hundred ordinances have been passed and along with that workload comes more support. Our economic development efforts are now teamed with administration and there is a lot more concerted effort.

Professional Development remains the same but includes an economic development certification course. There are only 33 certified economic development coordinators in the State of Illinois and Tony is actually one of them. Professional Association had no changes from last year.

The BEDA program is requesting an increase to \$250,000. If you look at the strategic plan, 43% of those items are economic development. They are creating a lot of momentum and people are calling the village a lot more. They are working with influential business expansions along Route 59 and they are exciting prospects. This money comes from video gaming profits and was reviewed and approved by the Economic Development Commission (EDC).

Chairman Gabrenya asked if they foresee changing the criteria at all and increasing the budget or the similar criteria but being able to honor more requests.

Ms. Schumacher stated that last year was the initial piloting of this program. Midway through, the board asked for additional prospectus information in the form of a business development plan. The EDC had a robust discussion about the program and it was approved. One of the additional caveats was that in addition to the application process and the business development plan, there are several layers of review. These are rebates and not blank checks upfront. The investment that these businesses are making in the community are long-lasting and brick-and-mortar along with equipment. They enhance the real estate in our community and we certainly hope that those businesses thrive and stay there. In the event that they do not, the investment still remains in the community. This mitigates the risk for this type of program.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 5, 2019**

---

Chairman Gabrenya stated that she appreciated that the program was geared toward small businesses in smaller increments.

President Wallace asked if that fund was depleted from last year.

Mr. Skrycki stated that there is \$25,000 left and given the timeline, it will probably be unspent and will not be carried over.

Chairman Reinke stated that it scared him when he looked at salaries going back to 2015 and the requested 2019. It shows a significant increase and cracks the one million dollar mark. He understood that shuffling personnel around and that is what is driving it. He stated that the health insurance only increased one percent that was a wonderful job.

Ms. Schumacher stated that last year they moved right from doing the budget to the healthcare plan. They will be doing this sooner this year to give the board enough time to evaluate changes in time for open enrollment.

Mr. Skrycki stated that two employees from human resources and one from community development were shifted to this budget as well.

**Professional Services**

Ms. Schumacher stated that the professional services budget includes funding for a feasibility study for a grade separation at Stearns and Bartlett Roads. They have added \$100,000 into the engineering services line item for that request.

Finance Director Todd Dowden stated that professional services includes an actuarial consultant, legal services, engineering, lobbyist and labor attorney.

Chairman Camerer asked the village attorney if he is going to be requesting a five percent increase.

Village Attorney Bryan Mraz stated that his rates vary. Some things can be charged to a developer. He charges by the hour and staff sends out invoices for things that can be billed out for reimbursement.

Chairman Reinke stated that he assumes he is charging market rate and it is not unusual to charge at a higher rate when it is a developer's time or he is in court.

President Wallace stated that they had an adjudication discussion in the past and he wondered if there were any numbers showing what we used to collect compared to what it costs us now.





**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 5, 2019**

---

Mr. Dowden stated that the fines are up slightly but there is not a huge increase. He stated that they are gaining money from the lower housing court fees. The administrative hearing is \$4,500 per year in legal fees which is very low compared to what we paid in housing court.

**Police Department**

Police Chief Patrick Ullrich stated that his budget has increased by 4%, primarily attributed to increased personnel costs in the central services contributions. This budget includes a request to expand their staffing level by filling one civilian investigation secretary and one civilian records clerk position. They are both existing positions that have been held open over the years.

Capital Outlay requests totaled \$154,000 of which \$37,000 comes from the vehicle replacement program and \$47,700 from the equitable sharing fund.

One of the items that the board discussed in detail was number 14, small unmanned aircraft system (drone) for \$19,000.

Chairman Reinke asked if there was a cheaper model

Chief Ullrich stated that other communities are budgeting double this amount and he is proposing to use the equitable sharing funds (seized money).

Chairman Camerer asked about having shared capabilities with the fire department. His other concern is with the upkeep with the FAA and staying certified with the ongoing cost.

Chief Ullrich stated that he sent two people to a training class, sergeants Yarwood and Rakiewicz, and they have both been certified by the FAA as pilots. They could share with other agencies but one of the stipulations to using equitable sharing funds is that it has to be used by the police department exclusively. They could assist with an investigation but they will not be able to let another agency or another department within the village use it. He suggests using this drone as a "test" to see how easy it is and what the certifications are. The more they get used to it and see how they can utilize it might bring ideas for the villages utilization in the future.

Ms. Schumacher stated that this reminds her of the discussions they had about GIS. It was a significant investment and they weren't quite sure how to utilize it or how the applications worked. Once they made the investment, they found 101 other ways to utilize it that they did not anticipate. The chief convinced her that there is significant value and that is where she would feel most comfortable making the investment in this equipment. They will evaluate its usefulness before they would expand further purchases.

Chairman Carbonaro stated that if it is used to save a child's life, it is worth it.



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 5, 2019**

---

Sergeant Scott Yarwood stated that the costs seem exorbitantly high because you are not just buying a drone. You are getting a thermal imaging camera, forward-looking infrared camera, GPS technology, three camera heads. They need at least fourteen batteries to keep the bird in the air for a significant amount of time. Battery life is from 20 to 34 minutes depending on payload and wind. Fees, regulations, memberships are nonexistent right now. The FAA has a very liberal control of the drones. The State has more restrictive requirements. The State tells them what they **could** use the drone for and the FAA says what they **can't** use the drone for.

The drone will be used for investigations when they have a search warrant that is authorized by a court. They can use it for emergencies and natural disasters such as tornadoes. Drones are a work force multiplier and a work hour reducer. The drone can do what seventeen bodies could do in an hour, in a matter of minutes. It gets them to the people that need help quicker and prevents exposure for officers. In the last five years he can think of four or five high profile flights where the drone could have been helpful for the Village of Bartlett. The State of Illinois allows them to use it for missing persons, traffic crash investigations, crime scene investigations and nationally recognized terrorism threats. He felt that this is where law enforcement needs to go and traditionally Bartlett is ahead of the game. He also added that National Night Out would also benefit with better advertising to record events.

Chairman Hopkins asked what other municipalities have a drone.

Mr. Yarwood stated Hanover Park, Elgin and several others.

Chairman Gabrenya talked about the \$49,000 spent on police security at special events and asked if this drone could reduce those costs for things specifically like the Fourth of July.

Chief Ullrich stated that when there are that many people at an event, they needed to respond with manpower. At this point they are prohibited from flying it over crowds.

Chairman Reinke asked them to forward further information to the Board such as a YouTube video.

Chief Ullrich stated that he would get that out to them.

Chairman Camerer inquired about the specific specifications of the drone and commented that they could buy an ultralight for \$19,000.

Mr. Yarwood stated that the specific model they are requesting has become the industry standard. He will forward the specifics to the board.



## VILLAGE OF BARTLETT COMMITTEE MINUTES

March 5, 2019

---

Chairman Hopkins was interested to know how public works could possibly use the drone and maybe split between the two. He would hate to see it used only a handful of times in the police department.

President Wallace stated that Chairman Carbonaro makes a good point when it comes to safety. He hated trailing other communities when it comes to that. If it could find a lost child and save hours and hours of search time, he is all for it. He thought they were beating around a relatively small budget item.

Mr. Ullrich stated that in a critical incident like Aurora or when there are barricaded people in houses, the drone could go up and monitor if someone comes out of the house. It could help prevent escape and enable the police to position officers around the perimeter.

Chairman Camerer stated that he understood the value and the need but if we just build a \$20,000,000 police facility, the incidental expenses would not be an issue. He thought they should be careful about even four percent raises in the police budget.

Chief Ullrich stated that he proposes that these funds come out of equitable sharing which is money that was seized. It is not coming out of the village budget.

Ms. Schumacher stated that they will provide additional information to the board so they can further evaluate this before they move forward.

Mr. Yarwood stated if they would have had this drone when they had a missing child case where the child was in a swamp, he felt they would have found this child within fifteen minutes as opposed to the hours it took to find him. They knew where his last known location was but they just could not get to it. They brought in every resource they possibly could to find that child. He felt strongly that the child could have been found with the infrared capabilities and the heat thermal imaging of this drone within minutes of being in the air.

Mr. Ullrich stated that had they have applied for \$151,945 in grant funds for fiscal year 2019-20. They will continue the mobile outreach program in the neighborhoods throughout the village. They will continue offering the citizens police academy classes as well as teen police academy. They will continue promoting village standard for service delivery. He spoke about the Frontline software that they are utilizing and the advantages to resident complaints. They expect to receive the CALEA accreditation (7<sup>th</sup> year).

They have seen some retirements in their staff and he continues to seek out specialized leadership training programs to train the command staff. Deputy Chief Geoff Pretkelis was selected by the FBI to attend the FBI National Academy. They continue to train staff on the concept of crisis intervention and becoming certified. 81% of the sworn personnel



**VILLAGE OF BARTLETT  
COMMITTEE MINUTES  
March 5, 2019**

---

have been trained in crisis intervention and this is important because they continue to see a rise in mental health related calls throughout the community.

President Wallace stated that when it comes to police budgets, what can we do to ward off what we see in the news all the time? What is the highest and best use of training? How can we assure that we are not vulnerable in general areas of the community where things are happening? He asked if we had any jurisdiction over expired FOID cards?

Chief Ullrich stated that they do and they are looking at that right now to make sure that they have contacted everyone and asked them to surrender their FOID card. He stated that criminals are going to do this thing whether they have a FOID card or not. If they get notification from the state that somebody's concealed carry or FOID card is revoked, they are reaching out and telling them to turn it in to the police where it will be documented.

President Wallace stated that he thought that more proactive things out in the community, awareness and active shooter training in different high profile areas should be done.

Chief Ullrich stated that they are in the very early stages of planning a Business Academy. Part of that could be active shooter training and procedures for terminating an employee. He stated that they are doing active shooter training for all village staff next week. They have tested all of the panic buttons within the village hall. They are willing to do that for any other business as well as training. He mentioned the religious leaders breakfast from last year and stated that his department has been in contact with several of them regarding setting up training. They are present at all of the school emergency lockdown drills and work with the schools and document everything. They are very active and encourage all of the officers to do walk-throughs at schools and businesses to have a presence and know the layouts of the buildings as well as the business community getting to know the officers.

There being no further business to discuss, Chairman Reinke moved to adjourn the Committee meeting and that motion was seconded by Chairman Deyne.

**ROLL CALL VOTE TO ADJOURN**

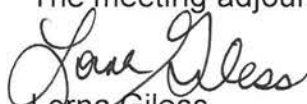
**AYES:** Chairmen Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke

**NAYS:** None

**ABSENT:** None

**MOTION CARRIED**

The meeting adjourned at 8:50 p.m.

  
Lorna Gilles  
Village Clerk



**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 3/19/2019**

**10000-GENERAL FUND**

**210002-GROUP INSURANCE PAYABLE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 DEARBORN NATIONAL LIFE	MONTHLY INSURANCE - MARCH 2019	2,657.86
** 1 FIDELITY SECURITY LIFE	MONTHLY INSURANCE - MARCH 2019	999.46
** 1 JOSEPH HARTRAY	DENTAL INSURANCE PREMIUM REFUND	24.85
	<b>INVOICES TOTAL:</b>	<b>3,682.17</b>

**1100-VILLAGE BOARD/ADMINISTRATION**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	127.86
	<b>INVOICES TOTAL:</b>	<b>127.86</b>

**523100-ADVERTISING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	HOUSING CONF/ICSC REGISTRATIONS	373.00
	<b>INVOICES TOTAL:</b>	<b>373.00</b>

**530115-SUBSCRIPTIONS/PUBLICATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CITYTECH USA INC	ANNUAL MEMBERSHIP FEE	390.00
1 DOWNTOWN IDEA EXCHANGE	SUBSCRIPTION FEE	198.50
	<b>INVOICES TOTAL:</b>	<b>588.50</b>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	VEHICLE MAINTENANCE/I-PASS FEES	231.92
	<b>INVOICES TOTAL:</b>	<b>231.92</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	COLOROX WIPES/PURELL	34.88
1 WAREHOUSE DIRECT	ENVELOPES/ADDRESS LABELS	86.01
	<b>INVOICES TOTAL:</b>	<b>120.89</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	ILCMA CONFERENCE FEE/LODGING	375.84
** 1 SAM'S CLUB	FOOD PURCHASES/SUPPLIES	34.44
** 1 PAULA SCHUMACHER	ILCMA CONFERENCE EXPENSES	388.89
	<b>INVOICES TOTAL:</b>	<b>799.17</b>

\*\* Indicates pre-issue check.



**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 3/19/2019**

**543900-COMMUNITY RELATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	LUNCH MEETING	68.71
<b>INVOICES TOTAL:</b>		<b>68.71</b>

**543910-HISTORY MUSEUM EXPENSES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	ANCESTRY.COM DUES/SUPPLIES	250.74
<b>INVOICES TOTAL:</b>		<b>250.74</b>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 A-1 TROPHIES & AWARDS INC	ENGRAVED NAME PLATE	15.25
1 AMAZON CAPITAL SERVICES INC	AC PLUG ADAPTER	31.12
** 1 CARDMEMBER SERVICE	MEETING REFRESHMENTS/SUPPLIES	62.66
1 COMCAST	VPN SERVICE	31.57
1 LOCALGOVNEWS.ORG	MEMBERSHIP RENEWAL	640.00
<b>INVOICES TOTAL:</b>		<b>780.60</b>

**1200-PROFESSIONAL SERVICES**

**523400-LEGAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ANCEL GLINK DIAMOND BUSH DICIANNI	PROFESSIONAL SERVICES	877.50
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	925.00
1 LAW OFFICES OF ROBERT J KRUPP PC	PROFESSIONAL SERVICES	2,025.00
1 STORINO RAMELLO & DURKIN	PROFESSIONAL SERVICES	750.00
<b>INVOICES TOTAL:</b>		<b>4,577.50</b>

**523401-ARCHITECTURAL/ENGINEERING SVC**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GEWALT HAMILTON ASSOCIATES INC	TRAFFIC PASS THRU	348.00
1 V3 COMPANIES LTD	1501 W BARTLETT ENGINEERING REVIEW	800.04
<b>INVOICES TOTAL:</b>		<b>1,148.04</b>

**1210-LIABILITY INSURANCE**

**544100-LIABILITY INSURANCE PREMIUMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTERGOVERNMENTAL RISK MGMT AGENCY	VOLUNTEER COVERAGE 11/1/18-11/1/19	850.00
<b>INVOICES TOTAL:</b>		<b>850.00</b>

**544200-LIABILITY INS DEDUCTIBLE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 INTERGOVERNMENTAL RISK MGMT AGENCY	UNDERGROUND STORAGE TANKS	347.26
1 INTERGOVERNMENTAL RISK MGMT AGENCY	UNDERGROUND STORAGE TANKS	664.32

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 3/19/2019**

1	INTERGOVERNMENTAL RISK MGMT AGENCY UNDERGROUND STORAGE TANKS	2,923.36
1	INTERGOVERNMENTAL RISK MGMT AGENCY JANUARY DEDUCTIBLE	8,312.71
<u>INVOICES TOTAL:</u>		<u>12,247.65</u>

**1400-FINANCE**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	68.92
<u>INVOICES TOTAL:</u>		<u>68.92</u>

**529000-OTHER CONTRACTUAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 PROSHRED NORTH	PAPER SHREDDING SERVICES	140.00
<u>INVOICES TOTAL:</u>		<u>140.00</u>

**530115-SUBSCRIPTIONS/PUBLICATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 LOCALGOVNEWS.ORG	MEMBERSHIP RENEWAL	160.00
<u>INVOICES TOTAL:</u>		<u>160.00</u>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	CALCULATOR/BADGE HOLDERS	181.71
1 WAREHOUSE DIRECT	PAPER/CALCULATOR RIBBONS	86.66
1 WAREHOUSE DIRECT	BINDERS/SCISSORS/TAPE	32.61
1 WAREHOUSE DIRECT	BINDER	19.97
1 WAREHOUSE DIRECT	FORKS/MOUSE PAD/SUPPLIES	33.78
<u>INVOICES TOTAL:</u>		<u>354.73</u>

**532300-POSTAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FEDERAL EXPRESS CORP	BC TIF PAYOUT	17.43
<u>INVOICES TOTAL:</u>		<u>17.43</u>

**1500-COMMUNITY DEVELOPMENT**

**530115-SUBSCRIPTIONS/PUBLICATIONS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMERICAN PLANNING ASSOCIATION	SENIOR PLANNER JOB POSTING	100.00
<u>INVOICES TOTAL:</u>		<u>100.00</u>

**542100-REBATES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ZIEGLER'S ACE HARDWARE	SALES TAX REBATE	6,519.82
<u>INVOICES TOTAL:</u>		<u>6,519.82</u>

\*\* Indicates pre-issue check.

VILLAGE OF BARTLETT  
DETAIL BOARD REPORT  
INVOICES DUE ON/BEFORE 3/19/2019

**1600-BUILDING**

**526000-SERVICE TO MAINTAIN VEHICLES**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	25.17
	<u>INVOICES TOTAL:</u>	<u>25.17</u>

**526005-PLAN REVIEW SERVICES**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 FIRE SAFETY CONSULTANTS INC	PLAN REVIEW SERVICES	2,529.40
1 KESLIN ENGINEERING INC	PLAN REVIEW SERVICES	10,341.45
1 KESLIN ENGINEERING INC	PLAN REVIEW SERVICES	1,100.00
1 KESLIN ENGINEERING INC	PLAN REVIEW SERVICES	1,850.00
	<u>INVOICES TOTAL:</u>	<u>15,820.85</u>

**532200-OFFICE SUPPLIES**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 WAREHOUSE DIRECT	RUBBERBANDS	8.51
	<u>INVOICES TOTAL:</u>	<u>8.51</u>

**543101-DUES**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 KENNETH BURRIS	ANNUAL PLUMBING INSPECTORS DUES	70.00
	<u>INVOICES TOTAL:</u>	<u>70.00</u>

**546900-CONTINGENCIES**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 LOCALGOVNEWS.ORG	MEMBERSHIP RENEWAL	160.00
	<u>INVOICES TOTAL:</u>	<u>160.00</u>

**570100-MACHINERY & EQUIPMENT**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 WAREHOUSE DIRECT	CHAIR	249.85
	<u>INVOICES TOTAL:</u>	<u>249.85</u>

**1700-POLICE**

**522400-SERVICE AGREEMENTS**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	74.57
1 MICROSYSTEMS INC	ARCHIVAL MICROFILM STORAGE	216.00
1 PROSHRED NORTH	PAPER SHREDDING SERVICES	120.00
1 ULTRA STROBE COMMUNICATIONS INC	MONTHLY SERVICE FEE	1,235.00
	<u>INVOICES TOTAL:</u>	<u>1,645.57</u>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 3/19/2019**

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	1,350.73
<b>INVOICES TOTAL:</b>		<b>1,350.73</b>

**522700-COMPUTER SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 LEADSONLINE	ANNUAL SERVICE AGREEMENT	3,688.00
<b>INVOICES TOTAL:</b>		<b>3,688.00</b>

**524240-IMPOUNDING ANIMALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COOK COUNTY ANIMAL	ANIMAL SERVICES	50.00
1 HEARTLAND ANIMAL HOSPITAL PC	LUTHER EXAM/VACCINES	222.68
<b>INVOICES TOTAL:</b>		<b>272.68</b>

**526000-SERVICE TO MAINTAIN VEHICLES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	LICENSE PLATE RENEWAL FEES	103.37
1 HAWK FORD OF ST CHARLES	VEHICLE MAINTENANCE	63.32
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	1,316.99
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	298.30
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	19.95
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	19.95
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	387.72
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	19.95
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	19.95
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	19.95
1 MEINEKE CAR CARE CENTER	VEHICLE MAINTENANCE	25.00
1 MR CAR WASH	FEBRUARY 2019 CAR WASHES	74.75
1 RICK SADOWSKI	VEHICLE GRAPHICS REMOVAL	90.00
<b>INVOICES TOTAL:</b>		<b>2,459.20</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	FOOD PURCHASES/SUPPLIES	351.71
1 ARROWHEAD FORENSICS	EVIDENCE TAPE	339.28
** 1 CARDMEMBER SERVICE	DISPLAY CASE MATERIALS/KEY TAGS	223.44
1 DIY AWARDS	NATIONAL SHIELD AWARD	170.96
1 HOME DEPOT CREDIT SERVICES	SNOW BINS/CLEANING SUPPLIES	193.73
** 1 SAM'S CLUB	FOOD PURCHASES/SUPPLIES	149.08
1 WAREHOUSE DIRECT	HOT CUPS	7.67
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	18.37
<b>INVOICES TOTAL:</b>		<b>1,454.24</b>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 3/19/2019**

**530110-UNIFORMS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STREICHER'S INC	BODY ARMOR	1,310.00
<b>INVOICES TOTAL:</b>		<b>1,310.00</b>

**530125-SHOOTING RANGE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STREICHER'S INC	TRAINING AMMUNITION	2,536.00
1 STREICHER'S INC	TRAINING AMMUNITION	1,120.00
<b>INVOICES TOTAL:</b>		<b>3,656.00</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	CD/DVD LABELS/HANGING FOLDERS	125.26
<b>INVOICES TOTAL:</b>		<b>125.26</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 HOME DEPOT CREDIT SERVICES	SNOW BINS/CLEANING SUPPLIES	7.00
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	12.36
<b>INVOICES TOTAL:</b>		<b>19.36</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	NPELRA/GATA SEMINAR REGISTRATIONS	970.00
1 COLLEGE OF DUPAGE	COURSE REGISTRATION	225.00
** 1 ILLINOIS LAW ENFORCEMENT ALARM	CONFERENCE REGISTRATION FEES	200.00
1 NORTH EAST MULTI-REGIONAL	TRAINING FEES	750.00
1 VAN METER & ASSOCIATES INC	CLASS TUITION FEE	180.00
<b>INVOICES TOTAL:</b>		<b>2,325.00</b>

**542000-PLANNING & RESEARCH**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 POWERDMS INC	ANNUAL SERVICE AGREEMENT	5,015.25
<b>INVOICES TOTAL:</b>		<b>5,015.25</b>

**542810-SAFETY PROGRAM EXPENSES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALEXIAN BROTHERS CORPORATE	PERSONNEL TESTING	40.00
<b>INVOICES TOTAL:</b>		<b>40.00</b>

**543101-DUES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 SECRETARY OF STATE	NOTARY PUBLIC RENEWAL/C BARWACZ	10.00
** 1 SECRETARY OF STATE	NOTARY PUBLIC RENEWAL/H FAURIE	10.00
1 WEST BEND MUTUAL INSURANCE CO	NOTARY RENEWAL/H FAURIE	50.00

\*\* Indicates pre-issue check.



VILLAGE OF BARTLETT  
DETAIL BOARD REPORT  
INVOICES DUE ON/BEFORE 3/19/2019

INVOICES TOTAL: 70.00

**545200-POLICE/FIRE COMMISSION**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALEXIAN BROTHERS CORPORATE	PERSONNEL TESTING	136.00
1 STEPHEN A LASER ASSOCIATES	POLICE OFFICER REPORT	225.00
	INVOICES TOTAL:	<u>361.00</u>

**1800-STREET MAINTENANCE**

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALTORFER INDUSTRIES INC	WHEEL LOADER RENTAL	3,510.00
1 COMCAST	VPN SERVICE	2.10
1 VERIZON WIRELESS	WIRELESS SERVICES	193.55
1 VERIZON WIRELESS	WIRELESS SERVICES	68.10
	INVOICES TOTAL:	<u>3,773.75</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMMONWEALTH EDISON CO	ELECTRIC BILL	25.34
	INVOICES TOTAL:	<u>25.34</u>

**526000-SERVICE TO MAINTAIN VEHICLES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 KAMMES AUTO & TRUCK REPAIR INC	VEHICLE MAINTENANCE	90.00
1 RUSSO'S POWER EQUIPMENT INC	POLE PRUNER MAINTENANCE	36.00
1 ULTRA STROBE COMMUNICATIONS INC	ANTENNA CABLE REPLACEMENT	114.95
1 WINDSHIELD CENTERS LLC	WINDSHIELD REPLACEMENT	389.00
	INVOICES TOTAL:	<u>629.95</u>

**527130-SIDEWALK & CURB REPLACEMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GARY MCNELLY	PUBLIC SIDEWALK REPLACEMENT	533.00
	INVOICES TOTAL:	<u>533.00</u>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AIRGAS NORTH CENTRAL	MATERIALS & SUPPLIES	29.00
1 AMAZON CAPITAL SERVICES INC	CAR CHARGER	17.98
1 FASTENAL COMPANY	MATERIALS & SUPPLIES	68.81
1 JSN CONTRACTORS SUPPLY	MARKING PAINT	177.60
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	5.98
	INVOICES TOTAL:	<u>299.37</u>

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 3/19/2019**

**530150-SMALL TOOLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FASTENAL COMPANY	DRILL BITS	30.66
1 NAPA AUTO PARTS	EQUIPMENT MAINTENANCE SUPPLIES	161.46
1 RUSSO'S POWER EQUIPMENT INC	SAW BLADES/CHAINS	183.44
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	7.98
<b>INVOICES TOTAL:</b>		<b>383.54</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WAREHOUSE DIRECT	INK CARTRIDGE	98.64
1 WAREHOUSE DIRECT	KITCHEN TOWELS/COFFEE/SUPPLIES	294.45
<b>INVOICES TOTAL:</b>		<b>393.09</b>

**534230-SNOW PLOWING SALT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MORTON SALT INC	ROAD SALT	11,973.58
1 MORTON SALT INC	ROAD SALT	3,405.52
<b>INVOICES TOTAL:</b>		<b>15,379.10</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CAROL STREAM LAWN & POWER	AIR FILTER	10.99
1 GRAINGER	SAW BLADE	468.62
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	21.49
1 MARTIN IMPLEMENT SALES INC	EQUIPMENT MAINTENANCE SUPPLIES	619.39
1 MONROE TRUCK EQUIPMENT INC	EQUIPMENT MAINTENANCE SUPPLIES	28.12
1 MONROE TRUCK EQUIPMENT INC	EQUIPMENT MAINTENANCE SUPPLIES	777.55
1 NAPA AUTO PARTS	EQUIPMENT MAINTENANCE SUPPLIES	135.04
1 RANDALL PRESSURE SYSTEMS INC	EQUIPMENT MAINTENANCE SUPPLIES	7.06
1 RUSSO'S POWER EQUIPMENT INC	EQUIPMENT MAINTENANCE SUPPLIES	225.70
1 SAUBER MFG CO	EQUIPMENT MAINTENANCE SUPPLIES	488.00
1 ZIEGLER'S ACE HARDWARE	MATERIALS & SUPPLIES	70.68
<b>INVOICES TOTAL:</b>		<b>2,852.64</b>

**534400-STREET MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRIMCO INC	MAINTENANCE SUPPLIES	159.23
1 GRIMCO INC	MAINTENANCE SUPPLIES	275.10
1 STEINER ELECTRIC COMPANY	STREET LIGHT MATERIALS	148.12
1 TRAFFIC CONTROL & PROTECTION INC	TRAFFIC SIGNS	667.50
1 TRAFFIC CONTROL & PROTECTION INC	SIGN STAND	40.50
1 TRAFFIC CONTROL & PROTECTION INC	MAINTENANCE MATERIALS	210.00
<b>INVOICES TOTAL:</b>		<b>1,500.45</b>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 3/19/2019**

**534500-GROUNDS MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AUTO TRUCK GROUP	MAINTENANCE SUPPLIES	160.62
1 KEITH WATSON	SNOW PLOW PURCHASE	706.20
<b>INVOICES TOTAL:</b>		<b>866.82</b>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 STEINER ELECTRIC COMPANY	LIGHTING SUPPLIES	6.44
1 STEINER ELECTRIC COMPANY	LIGHT FIXTURES	349.31
1 UNIFIRST CORPORATION	MATS	14.04
1 UNIFIRST CORPORATION	MATS	17.86
1 UNIFIRST CORPORATION	MATS	17.86
<b>INVOICES TOTAL:</b>		<b>405.51</b>

**534800-STREET LIGHTS MAINT MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMPERAGE ELECTRICAL SUPPLY INC	ELECTRICAL SUPPLIES	252.20
1 STEINER ELECTRIC COMPANY	STREET LIGHT MATERIALS	338.64
<b>INVOICES TOTAL:</b>		<b>590.84</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NAMS CANADA INC	PLANNING WORKSHOP REGISTRATION	883.34
<b>INVOICES TOTAL:</b>		<b>883.34</b>

**570100-MACHINERY & EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 LEE JENSEN SALES CO INC	PROTECTIVE SHORING	2,589.33
<b>INVOICES TOTAL:</b>		<b>2,589.33</b>

**4200-MUNICIPAL BLDG PROJECTS EXP**

**585058-2016 POLICE STATION**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CHICAGO COMMUNICATIONS LLC	PHASE 2 EQUIPMENT INSTALLATION	14,740.00
1 FREDERICK QUINN CORPORATION	POLICE STATION PAYOUT #20	469,890.00
1 WILLIAMS ASSOCIATES ARCHITECTS LTD	POLICE STATION	9,540.15
<b>INVOICES TOTAL:</b>		<b>494,170.15</b>

**430000-DEVELOPER DEPOSITS FUND**

**261344-TRAILER BOND- RYAN -BRT.RIDGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WILLIAM RYAN HOMES INC	TRAILER BOND REFUND	500.00

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 3/19/2019**

INVOICES TOTAL: 500.00

**5000-WATER OPERATING EXPENSES**

**520025-ELGIN WATER AGREEMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CITY OF ELGIN	ELGIN WATER BILL	424,825.77
<u>INVOICES TOTAL:</u>		<u>424,825.77</u>

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WATER REMEDIATION TECHNOLOGY	BASE TREATMENT CHARGE/W-4	11,015.08
1 WATER REMEDIATION TECHNOLOGY	BASE TREATMENT CHARGE/W-7	2,293.33
<u>INVOICES TOTAL:</u>		<u>13,308.41</u>

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	193.55
<u>INVOICES TOTAL:</u>		<u>193.55</u>

**522720-PRINTING SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	FEBRUARY 2019 BILLING	733.78
<u>INVOICES TOTAL:</u>		<u>733.78</u>

**522800-ANALYTICAL TESTING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SUBURBAN LABORATORIES INC	ANALYTICAL TESTING	2,161.75
<u>INVOICES TOTAL:</u>		<u>2,161.75</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	1,861.22
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	4,132.50
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	361.85
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	2,419.36
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	2,574.54
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	8,706.47
1 NICOR GAS	GAS BILL	24.92
1 NICOR GAS	GAS BILL	317.44
<u>INVOICES TOTAL:</u>		<u>20,398.30</u>

**527120-SVCS TO MAINT MAINS/STORM LINE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 WELCH BROS INC	GRAVEL PURCHASE	976.50
<u>INVOICES TOTAL:</u>		<u>976.50</u>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
**INVOICES DUE ON/BEFORE 3/19/2019**

**530100-MATERIALS & SUPPLIES**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 USA BLUE BOOK	SAMPLING VALVES	90.81
	<u>INVOICES TOTAL:</u>	<u>90.81</u>

**532200-OFFICE SUPPLIES**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 WAREHOUSE DIRECT	KITCHEN TOWELS/COFFEE/SUPPLIES	84.69
	<u>INVOICES TOTAL:</u>	<u>84.69</u>

**534300-EQUIPMENT MAINTENANCE MATLS**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 CORE & MAIN LP	EQUIPMENT MAINTENANCE SUPPLIES	1,455.00
1 GRAINGER	EQUIPMENT MAINTENANCE SUPPLIES	124.65
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	21.48
1 USA BLUE BOOK	EQUIPMENT MAINTENANCE SUPPLIES	531.38
	<u>INVOICES TOTAL:</u>	<u>2,132.51</u>

**534600-BUILDING MAINTENANCE MATERIALS**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 UNIFIRST CORPORATION	MATS	14.04
1 UNIFIRST CORPORATION	MATS	17.86
1 UNIFIRST CORPORATION	MATS	17.86
	<u>INVOICES TOTAL:</u>	<u>49.76</u>

**534810-METER MAINTENANCE MATERIALS**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 WATER RESOURCES INC	WATER METER MATERIALS	75.00
	<u>INVOICES TOTAL:</u>	<u>75.00</u>

**541600-PROFESSIONAL DEVELOPMENT**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 AMERICAN WATER WORKS ASSOCIATION	MEMBERSHIP RENEWAL	83.00
1 NAMS CANADA INC	PLANNING WORKSHOP REGISTRATION	883.33
	<u>INVOICES TOTAL:</u>	<u>966.33</u>

**543101-DUES**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 MID CENTRAL WATER WORKS ASSOC	ANNUAL MEMBERSHIP DUES	100.00
	<u>INVOICES TOTAL:</u>	<u>100.00</u>

**546900-CONTINGENCIES**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 LEE JENSEN SALES CO INC	PROTECTIVE SHORING	2,589.33
	<u>INVOICES TOTAL:</u>	<u>2,589.33</u>

\*\* Indicates pre-issue check.



VILLAGE OF BARTLETT  
DETAIL BOARD REPORT  
INVOICES DUE ON/BEFORE 3/19/2019

**500000-WATER FUND**

**121054-WATER/SEWER BILLING A/R**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CREF X BARTLETT INDUSTRIAL LLC	REFUND/WATER BILL OVERPAYMENT	3,343.66
1 WINHERE BRAKE PARTS INC	REFUND/WATER BILL OVERPAYMENT	1,052.35
	<u>INVOICES TOTAL:</u>	<u>4,396.01</u>

**5090-WATER CAPITAL PROJECTS EXP**

**581037-DWC PUMP STA,STORAGE,LAND**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 JOSEPH J HENDERSON & SON INC	LAKE MICHIGAN WATER RECEIVING STATION	454,182.33
	<u>INVOICES TOTAL:</u>	<u>454,182.33</u>

**5100-SEWER OPERATING EXPENSES**

**522500-EQUIPMENT RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VERIZON WIRELESS	WIRELESS SERVICES	193.55
	<u>INVOICES TOTAL:</u>	<u>193.55</u>

**522720-PRINTING SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SEBIS DIRECT INC	FEBRUARY 2019 BILLING	733.78
	<u>INVOICES TOTAL:</u>	<u>733.78</u>

**522800-ANALYTICAL TESTING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SUBURBAN LABORATORIES INC	ANALYTICAL TESTING	239.90
	<u>INVOICES TOTAL:</u>	<u>239.90</u>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	68.07
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	84.91
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	73.00
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	270.02
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	103.81
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	279.79
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	230.92
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	232.68
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	144.70
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	305.69
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	245.10
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	343.12
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	501.99

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 3/19/2019**

1	CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	1,064.71
1	CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	145.45
1	CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	34,923.48
1	CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	32,751.27
1	NICOR GAS	GAS BILL	29.41
1	NICOR GAS	GAS BILL	101.16
1	NICOR GAS	GAS BILL	29.33
1	NICOR GAS	GAS BILL	100.34
1	NICOR GAS	GAS BILL	98.21
1	NICOR GAS	GAS BILL	30.66
1	NICOR GAS	GAS BILL	29.36
1	NICOR GAS	GAS BILL	31.28
1	NICOR GAS	GAS BILL	86.94
1	NICOR GAS	GAS BILL	67.40
<b>INVOICES TOTAL:</b>			<b>72,372.80</b>

**526000-SERVICE TO MAINTAIN VEHICLES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	EJ EQUIPMENT INC	VEHICLE MAINTENANCE	1,855.27
<b>INVOICES TOTAL:</b>		<b>1,855.27</b>	

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	FASTENAL COMPANY	MATERIALS & SUPPLIES	43.31
1	HINCKLEY SPRING WATER CO	DISTILLED WATER	51.73
<b>INVOICES TOTAL:</b>		<b>95.04</b>	

**530120-CHEMICAL SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	HAWKINS INC	CHEMICAL SUPPLIES	3,199.27
1	SOLENIS LLC	CHEMICAL SUPPLIES	8,931.00
1	STATE INDUSTRIAL PRODUCTS	CHEMICAL SUPPLIES	377.66
1	STATE INDUSTRIAL PRODUCTS	CHEMICAL SUPPLIES	2,908.12
<b>INVOICES TOTAL:</b>		<b>15,416.05</b>	

**530160-SAFETY EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	LEE JENSEN SALES CO INC	PROTECTIVE SHORING	2,589.34
<b>INVOICES TOTAL:</b>		<b>2,589.34</b>	

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	WAREHOUSE DIRECT	KITCHEN TOWELS/COFFEE/SUPPLIES	262.56
<b>INVOICES TOTAL:</b>		<b>262.56</b>	

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT	
1	CORE & MAIN LP	EQUIPMENT MAINTENANCE SUPPLIES	389.00

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 3/19/2019**

1 GRAINGER	ELECTRIC HEATING UNIT/SUPPLIES	849.42
1 KONICA MINOLTA BUSINESS	COPIER MAINTENANCE SERVICE	21.48
	<b>INVOICES TOTAL:</b>	<b>1,259.90</b>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMPERAGE ELECTRICAL SUPPLY INC	MAINTENANCE SUPPLIES	1,047.06
1 UNIFIRST CORPORATION	MATS	14.04
1 UNIFIRST CORPORATION	MATS	17.87
1 UNIFIRST CORPORATION	MATS	17.87
	<b>INVOICES TOTAL:</b>	<b>1,096.84</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NAMS CANADA INC	PLANNING WORKSHOP REGISTRATION	883.33
	<b>INVOICES TOTAL:</b>	<b>883.33</b>

**510000-SEWER FUND**

**200504-FRWRD PAYABLE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FRWRD	KANE COUNTY SEWER TREATMENT	429.60
	<b>INVOICES TOTAL:</b>	<b>429.60</b>

**5200-PARKING OPERATING EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 T2 SYSTEMS CANADA INC	MONTHLY EMS SERVICES	400.00
1 UNIFIRST CORPORATION	MATS	16.78
1 UNIFIRST CORPORATION	MATS	19.26
1 UNIFIRST CORPORATION	MATS	19.26
	<b>INVOICES TOTAL:</b>	<b>455.30</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	VPN SERVICE	126.90
1 NICOR GAS	GAS BILL	392.70
	<b>INVOICES TOTAL:</b>	<b>519.60</b>

**529000-OTHER CONTRACTUAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	DSL LINE FOR METRA PAY BOXES	40.23
	<b>INVOICES TOTAL:</b>	<b>40.23</b>

\*\* Indicates pre-issue check.

VILLAGE OF BARTLETT  
DETAIL BOARD REPORT  
INVOICES DUE ON/BEFORE 3/19/2019

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AUTOMATED PARKING TECHNOLOGIES LLC	PAY BOX REPAIRS	310.50
<b>INVOICES TOTAL:</b>		<b>310.50</b>

**5500-GOLF PROGRAM EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 DIGITAL GOLF TECHNOLOGIES	SYSTEM RENTAL FEE	250.00
1 JOHNSON CONTROLS SECURITY SOLUTIONS	QUARTERLY BILLING	303.53
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - FEB 2019	275.62
1 ROSCOE CO	MATS	159.21
<b>INVOICES TOTAL:</b>		<b>988.36</b>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 FUNDERBURK ROOFING INC	ROOF REPAIRS	561.00
<b>INVOICES TOTAL:</b>		<b>561.00</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	32.99
<b>INVOICES TOTAL:</b>		<b>32.99</b>

**534333-PURCHASES - GOLF CLUBS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MIZUNO USA INC - NDC	GOLF CLUBS	347.07
<b>INVOICES TOTAL:</b>		<b>347.07</b>

**534335-PURCHASES - MISC GOLF MDSE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 SUPERSPEED GOLF LLC	MISC. GOLF MERCHANDISE	437.10
<b>INVOICES TOTAL:</b>		<b>437.10</b>

**5510-GOLF MAINTENANCE EXPENSES**

**522300-UNIFORM RENTALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 3/19/2019**

1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
1 CINTAS CORPORATION	UNIFORM RENTAL	25.00
		<b>INVOICES TOTAL: 225.00</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	11.00
		<b>INVOICES TOTAL: 11.00</b>

**526000-SERVICE TO MAINTAIN VEHICLES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 VALLEY HYDRAULIC SERVICE INC	VEHICLE MAINTENANCE SUPPLIES	85.89
		<b>INVOICES TOTAL: 85.89</b>

**532000-AUTOMOTIVE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 REINDERS INC	AUTOMOTIVE SUPPLIES	170.41
		<b>INVOICES TOTAL: 170.41</b>

**534300-EQUIPMENT MAINTENANCE MATLS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 REINDERS INC	EQUIPMENT MAINTENANCE SUPPLIES	197.75
		<b>INVOICES TOTAL: 197.75</b>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 TOP TO BOTTOM INSTALLATIONS	BURGLAR ALARM MONITORING	150.00
		<b>INVOICES TOTAL: 150.00</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MIDWEST ASSOC OF GOLF COURSE	MEETING REGISTRATION	100.00
		<b>INVOICES TOTAL: 100.00</b>

**5560-GOLF RESTAURANT EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMPLETE BAR SYSTEMS INC	CLEANED BEER LINES	50.00
1 GREAT LAKES SERVICE	MONTHLY SERVICE AGREEMENT	192.87
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - FEB 2019	36.19
		<b>INVOICES TOTAL: 279.06</b>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ECOLAB	MAINTENANCE SUPPLIES	112.73

\*\* Indicates pre-issue check.



**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
INVOICES DUE ON/BEFORE 3/19/2019

INVOICES TOTAL: 112.73

**524120-UTILITIES**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	5.50
<u>INVOICES TOTAL:</u>		<u>5.50</u>

**534320-PURCHASES - FOOD & BEVERAGE**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	222.84
1 EUCLID BEVERAGE LLC	BEER PURCHASE	372.79
1 EUCLID BEVERAGE LLC	BEER PURCHASE	141.41
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	25.00
1 LAKESHORE BEVERAGE	BEER PURCHASE	52.87
1 SCHAMBERGER BROTHERS INC	BEER PURCHASE	177.40
1 SOUTHERN GLAZER'S OF IL	LIQUOR PURCHASE	188.07
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	242.97
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE	1,682.73
1 TEC FOODS INC	COFFEE PURCHASE	76.95
<u>INVOICES TOTAL:</u>		<u>3,183.03</u>

**5570-GOLF BANQUET EXPENSES**

**511200-TEMPORARY SALARIES**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 CAROL'S EVENT STAFFING INC	TEMPORARY STAFFING	636.00
<u>INVOICES TOTAL:</u>		<u>636.00</u>

**522400-SERVICE AGREEMENTS**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 ALSCO	LINEN SERVICES	70.30
1 ALSCO	LINEN SERVICES	85.00
1 CLUBTEC	MONTHLY SOFTWARE SUPPORT	58.00
1 GREAT LAKES SERVICE	MONTHLY SERVICE AGREEMENT	192.88
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - FEB 2019	36.19
<u>INVOICES TOTAL:</u>		<u>442.37</u>

**522500-EQUIPMENT RENTALS**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 SIGN-A-RAMA	WEDDING BANNER	45.00
1 SIGN-A-RAMA	WEDDING BANNER	45.00
<u>INVOICES TOTAL:</u>		<u>90.00</u>

**523100-ADVERTISING**

<u>VENDOR</u>	<u>INVOICE DESCRIPTION</u>	<u>INVOICE AMOUNT</u>
1 EXAMINER PUBLICATIONS INC	FISH FRY ADVERTISING	60.00

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 3/19/2019**

1 PAUL PETERSEN	HELP WANTED AD	33.57
1 PAUL PETERSEN	ADVERTISING	30.00
<b>INVOICES TOTAL:</b>		<b>123.57</b>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ECOLAB	MAINTENANCE SUPPLIES	112.74
<b>INVOICES TOTAL:</b>		<b>112.74</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CONSTELLATION NEW ENERGY INC	ELECTRIC BILL	5.50
<b>INVOICES TOTAL:</b>		<b>5.50</b>

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	38.99
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	31.27
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	29.88
1 SYSCO FOOD SERVICES - CHICAGO	PLASTIC UTENSILS	42.87
<b>INVOICES TOTAL:</b>		<b>143.01</b>

**532200-OFFICE SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	DIGITAL PAPER	22.89
1 WAREHOUSE DIRECT	PAPER/PACKAGING TAPE	64.54
<b>INVOICES TOTAL:</b>		<b>87.43</b>

**534320-PURCHASES - FOOD & BEVERAGE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 BREAKTHRU BEVERAGE ILLINOIS LLC	LIQUOR PURCHASE	791.38
1 CAPUTO'S FRESH MARKETS	FOOD PURCHASE	14.28
1 EUCLID BEVERAGE LLC	BEER PURCHASE	96.25
1 GRECO AND SONS INC	CREDIT - RETURN	-47.99
1 GRECO AND SONS INC	CREDIT - RETURN	-24.99
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	350.92
1 GRECO AND SONS INC	FOOD PURCHASE/SUPPLIES	210.22
1 HIGHLAND BAKING COMPANY	FOOD PURCHASE	61.52
1 HIGHLAND BAKING COMPANY	FOOD PURCHASE	47.88
1 LAKESHORE BEVERAGE	BEER PURCHASE	52.88
1 SOUTHERN GLAZER'S OF IL	LIQUOR PURCHASE	752.28
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE/SUPPLIES	1,546.75
1 SYSCO FOOD SERVICES - CHICAGO	FOOD PURCHASE	658.20
1 TEC FOODS INC	COFFEE PURCHASE	76.95
<b>INVOICES TOTAL:</b>		<b>4,586.53</b>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 3/19/2019**

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 AMAZON CAPITAL SERVICES INC	CREDIT - RETURN	-20.00
<b>INVOICES TOTAL:</b>		<b>-20.00</b>

**6000-CENTRAL SERVICES EXPENSES**

**522400-SERVICE AGREEMENTS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 THYSSENKRUPP ELEVATOR CORPORATION	ELEVATOR MAINTENANCE	2,262.31
<b>INVOICES TOTAL:</b>		<b>2,262.31</b>

**522700-COMPUTER SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 COMCAST	VPN SERVICE	86.90
1 TKB ASSOCIATES INC	LASERFICHE UPGRADE/INSTALLATION	350.00
<b>INVOICES TOTAL:</b>		<b>436.90</b>

**523001-PERSONNEL TESTING**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALEXIAN BROTHERS CORPORATE	PERSONNEL TESTING	291.00
<b>INVOICES TOTAL:</b>		<b>291.00</b>

**524100-BUILDING MAINTENANCE SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 MIDWEST MECHANICAL	HEATING UNIT REPAIRS	406.89
1 MULTISYSTEM MANAGEMENT COMPANY INC	JANITORIAL SERVICES - FEB 2019	3,752.00
1 UNIFIRST CORPORATION	MATS	53.28
1 UNIFIRST CORPORATION	MATS	69.99
1 UNIFIRST CORPORATION	MATS	69.99
<b>INVOICES TOTAL:</b>		<b>4,352.15</b>

**524110-TELEPHONE**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CALL ONE	TELEPHONE BILL	217.30
** 1 CARDMEMBER SERVICE	DSL LINE FOR VILLAGE HALL	197.56
1 VERIZON WIRELESS	WIRELESS SERVICES	358.21
1 VERIZON WIRELESS	WIRELESS SERVICES	114.03
<b>INVOICES TOTAL:</b>		<b>887.10</b>

**524120-UTILITIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 NICOR GAS	GAS BILL	5,571.08
<b>INVOICES TOTAL:</b>		<b>5,571.08</b>

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT  
 DETAIL BOARD REPORT  
 INVOICES DUE ON/BEFORE 3/19/2019**

**530100-MATERIALS & SUPPLIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 ALBERTSONS - SAFEWAY	RETIREMENT GIFT/FOOD PURCHASE	304.62
1 CLIFFORD-WALD	PLOTTER PAPER	174.72
1 GREAT LAKES COCA-COLA	SOFT DRINK PURCHASE	258.72
1 GREAT LAKES COCA-COLA	SOFT DRINK PURCHASE	254.64
1 MIDWEST SALT LLC	SNOW SHOVEL	99.99
** 1 SAM'S CLUB	FOOD PURCHASES/SUPPLIES	215.94
1 WAREHOUSE DIRECT	PAPER/CALCULATOR RIBBONS	402.36
1 WAREHOUSE DIRECT	SOFT DRINK PURCHASE	54.48
1 WAREHOUSE DIRECT	FORKS/MOUSE PAD/SUPPLIES	49.50
<b>INVOICES TOTAL:</b>		<b>1,814.97</b>

**534600-BUILDING MAINTENANCE MATERIALS**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 GRIMCO INC	MAGNETIC SHEETING	42.17
<b>INVOICES TOTAL:</b>		<b>42.17</b>

**541600-PROFESSIONAL DEVELOPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 CBT NUGGETS LLC	TRAINING FEES	1,198.00
<b>INVOICES TOTAL:</b>		<b>1,198.00</b>

**546900-CONTINGENCIES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	GET WELL GIFT	95.02
1 TOWN & COUNTRY GARDENS	FLOWERS	261.96
<b>INVOICES TOTAL:</b>		<b>356.98</b>

**570100-MACHINERY & EQUIPMENT**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
** 1 CARDMEMBER SERVICE	CLOUD SERVICES	14.05
<b>INVOICES TOTAL:</b>		<b>14.05</b>

**7000-POLICE PENSION EXPENDITURES**

**523400-LEGAL SERVICES**

VENDOR	INVOICE DESCRIPTION	INVOICE AMOUNT
1 REIMER & DOBROVOLNY PC	LEGAL SERVICES	362.69
<b>INVOICES TOTAL:</b>		<b>362.69</b>

**GRAND TOTAL: 1,655,812.40**

\*\* Indicates pre-issue check.

**VILLAGE OF BARTLETT**  
**DETAIL BOARD REPORT**  
**INVOICES DUE ON/BEFORE 3/19/2019**

GENERAL FUND	104,440.39
MUNICIPAL BUILDING FUND	494,170.15
DEVELOPER DEPOSITS FUND	500.00
WATER FUND	927,264.83
SEWER FUND	97,427.96
PARKING FUND	1,325.63
GOLF FUND	13,094.04
CENTRAL SERVICES FUND	17,226.71
POLICE PENSION FUND	362.69
<b>GRAND TOTAL</b>	<b>1,655,812.40</b>



CASH & INVESTMENT REPORT  
January 31, 2019

Fund	12/31/2018			1/31/2019		
	Receipts	Disbursements		Receipts	Disbursements	
General	12,682,071	1,924,148	1,413,541	1,924,148	12,171,464	12,171,464
MFT	2,910,652	6,530	94,058	6,530	2,998,180	2,998,180
Debt Service	99,266	250	1,698	250	100,713	100,713
Capital Projects	40,559	0	55	0	40,614	40,614
Municipal Building	2,996,813	745,445	9,237	745,445	2,260,605	2,260,605
Developer Deposits	2,390,858	0	47,033	0	2,437,891	2,437,891
59 & Lake TIF	0	58,699	0	58,699	(58,699)	(58,699)
BC Municipal TIF	749,893	50,388	1,040	50,388	700,545	700,545
Bluff City Tif Municipal	51,090	0	69	0	51,159	51,159
Water	6,402,935	1,553,893	1,973,961	1,553,893	6,823,002	6,823,002
Sewer	19,827,376	280,557	425,801	280,557	19,972,620	19,972,620
Parking	67,069	11,184	32,500	11,184	88,385	88,385
Golf	672,459	164,383	41,324	164,383	549,400	549,400
Central Services	536,628	54,475	97,145	54,475	579,297	579,297
Vehicle Replacement	3,645,186	27,601	50,988	27,601	3,668,573	3,668,573
<b>TOTALS</b>	<b>53,072,855</b>	<b>4,877,552</b>	<b>4,188,448</b>	<b>4,877,552</b>	<b>52,383,751</b>	<b>52,383,751</b>

Fund	12/31/2018			1/31/2019		
	Receipts	Disbursements		Receipts	Disbursements	
BC Project TIF	7,484,252	0	3	0	7,484,255	7,484,255
Bluff City Project TIF	3,407	0	5	0	3,411	3,411
Bluff City SSA Debt Srv.	49,276	0	146	0	49,421	49,421
Police Pension	39,603,380	180,994	1,919,928	180,994	41,342,314	41,342,314

*Todd Dowden*  
Todd Dowden  
Finance Director

VILLAGE OF BARTLETT TREASURER'S REPORT  
 REVENUE & EXPENDITURE BUDGET COMPARISONS BY FUND  
 FISCAL YEAR 2018/19 as of January 31, 2019

Fund	Revenues			Expenditures		
	Actual	Current Year Budget	Prior YTD %	Actual	Current Year Budget	Prior YTD %
General	16,757,036	22,259,999	75.28%	17,275,997	24,035,326	71.88%
MFT	882,981	2,179,958	40.50%	1,443,685	3,548,225	40.69%
Debt Service	2,588,507	3,206,718	80.72%	3,198,568	3,198,750	99.99%
Capital Projects	536	400	134.05%	0	0	0.00%
Municipal Building	2,377,835	2,489,650	95.51%	4,713,978	9,378,906	50.26%
Developer Deposits	108,741	105,000	103.56%	1,300,000	1,528,000	85.08%
Bluff City SSA	5,875,648	993,020	591.69%	6,666,618	1,155,000	577.20%
59 & Lake TIF	0	78,000	0.00%	58,699	78,000	75.25%
Bluff City Municipal TIF	29,974	28,500	105.17%	0	28,000	0.00%
Bluff City Project TIF	6,682,753	1,881,000	1.59%	6,679,943	1,880,000	355.32%
Brewster Creek Municipal TIF	701,141	668,000	104.96%	441,034	708,877	62.22%
Brewster Creek Project TIF	7,503,878	8,360,000	89.76%	4,342,863	8,463,720	51.31%
Water	10,773,008	39,932,200	26.98%	10,347,250	39,206,347	26.39%
Sewer	3,885,263	5,075,000	76.56%	2,859,188	5,626,286	50.82%
Parking	169,196	231,500	73.09%	152,105	217,042	70.08%
Golf	1,795,879	2,397,150	74.92%	1,714,369	2,347,087	73.04%
Central Services	876,108	1,162,763	75.35%	852,377	1,458,006	58.46%
Vehicle Replacement	505,825	651,770	77.61%	290,097	356,500	81.37%
Police Pension	2,725,429	4,747,655	57.41%	1,435,983	4,747,655	30.25%
Subtotal	64,239,736	96,448,283	66.61%	63,772,753	107,961,727	59.07%
Less Interfund Transfers	(5,042,352)	(6,334,068)	79.61%	(5,042,352)	(6,334,068)	79.61%
Total	59,197,384	90,114,215	65.69%	58,730,401	101,627,659	57.79%

VILLAGE OF BARTLETT TREASURER'S REPORT  
 MAJOR REVENUE BUDGET COMPARISONS  
 FISCAL YEAR 2018/19 as of January 31, 2019

Fund	Current Year		Percent	Prior YTD %
	Actual	Budget		
Property Taxes	8,832,984	10,943,187	80.72%	81.70%
Sales Taxes (General Fund)	1,848,179	2,425,000	76.21%	76.41%
Income Taxes	2,944,024	3,700,000	79.57%	90.11%
Telecommunications Tax	604,466	765,000	79.02%	83.92%
Home Rule Sales Tax	594,702	1,333,000	44.61%	0.00%
Real Estate Transfer Tax	642,471	645,000	99.61%	89.96%
Building Permits	397,790	690,000	57.65%	99.57%
MFT	837,605	1,095,000	76.49%	75.91%
Water Charges	7,417,516	9,900,000	74.92%	60.20%
Sewer Charges	3,709,632	4,945,000	75.02%	59.00%
Interest Income	485,154	248,900	194.92%	131.09%
Gas Utility Tax	75,104	25,000	300.41%	49.55%
Electric Utility Tax	20,077	10,000	200.77%	72.39%

VILLAGE OF BARTLETT TREASURER'S REPORT  
 GOLF FUND DETAIL (Excluding Capital Projects)  
 FISCAL YEAR 2018/19 as of January 31, 2019

Fund	Current Year		Percent
	Actual	Budget	
<b>Golf Program</b>			
Revenues	1,019,543	1,428,150	71.39%
Expenses	902,339	1,335,621	67.56%
Net Income	117,205	92,529	126.67%
<b>F&amp;B - Restaurant</b>			
Revenues	129,244	156,000	82.85%
Expenses	234,676	313,051	74.96%
Net Income	(105,431)	(157,051)	67.13%
<b>F&amp;B - Banquet</b>			
Revenues	532,321	685,000	77.71%
Expenses	523,208	632,815	82.68%
Net Income	9,113	52,185	17.46%
<b>F&amp;B - Midway</b>			
Revenues	114,770	128,000	89.66%
Expenses	54,147	65,600	82.54%
Net Income	60,623	62,400	97.15%
<b>Golf Fund Total</b>			
Revenues	1,795,879	2,397,150	74.92%
Expenses	1,714,369	2,347,087	73.04%
Net Income	81,509	50,063	162.81%

**Sales Taxes**

Month	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
May	126,506	175,701	173,657	178,983	170,734	186,214	201,320	200,041
June	164,604	195,692	193,303	201,968	200,031	224,385	219,629	227,783
July	165,519	190,898	186,097	188,547	194,738	211,186	224,268	218,236
August	177,919	180,797	184,425	190,872	206,213	209,930	215,328	211,089
September	187,893	182,163	189,650	183,399	198,880	206,205	208,760	215,922
October	177,758	165,188	170,530	188,055	212,286	212,435	219,639	196,081
November	161,152	181,865	174,037	179,846	204,437	207,123	221,599	221,276
December	164,341	165,852	153,005	163,529	178,413	201,075	206,836	
January	167,926	168,154	210,506	187,865	194,219	190,934	196,530	
February	157,086	147,189	151,678	141,054	149,630	167,837	180,413	
March	177,777	147,039	128,886	141,609	161,850	159,411	167,379	
April	152,124	162,595	153,553	170,308	178,006	186,494	194,753	
<b>Total</b>	<b>1,980,605</b>	<b>2,063,133</b>	<b>2,069,327</b>	<b>2,116,036</b>	<b>2,249,438</b>	<b>2,363,230</b>	<b>2,456,454</b>	

**% increase      1.06%      4.17%      0.30%      2.26%      6.30%      5.06%      3.94%      -0.15%**

**Budget      1,950,000      1,975,000      2,010,000      2,075,000      2,115,000      2,205,000      2,400,000      2,425,000**



Warrant/EFT#: EF 0017650

<b>Fiscal Year</b>	2019	<b>Issue Date</b>	01/09/19
<b>Warrant Total</b>	\$221,276.11	<b>Warrant Status</b>	

Agency	Contract	Invoice	Voucher	Agency Amou
492 - REVENUE		A1406242	9A1406242	\$221,276.

IOC Accounting Line Details

Fund	Agency	Organization	Appropriation	Object	Amount	
0189	492	27	44910055	4491	\$221,276.11	DIST

Payment Voucher Description

Line Text

- 1 IL DEPT. OF REVENUE AUTHORIZED THIS PAYMENT ON 01/08/2019
- 2 MUNICIPAL 1 % SHARE OF SALES TAX
- 3 LIAB MO: OCT. 2018 COLL MO: NOV. 2018 VCHR MO: JAN. 2019
- 4 ?'S PHONE: 217 785-6518 EMAIL: REV.LOCALTAX@ILLINOIS.GOV
- 61 MUNICIPAL 1 % SHARE OF SALES TAX

**MOTOR FUEL TAX**

Month	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
May	85,450	89,115	104,788	106,665	89,988	93,139	91,478	86,848
June	83,830	75,066	71,924	80,212	58,408	58,737	72,645	79,592
July	78,002	87,721	84,361	89,915	103,948	94,278	95,252	93,416
August	90,041	87,924	99,063	61,056	100,154	89,533	89,970	90,079
September	88,420	76,347	70,076	83,006	67,441	79,032	79,527	75,247
October	79,216	83,510	90,026	89,337	87,626	91,489	91,053	98,725
November	88,011	89,027	77,655	90,552	101,486	93,216	92,796	92,950
December	92,981	85,014	103,117	103,771	93,002	97,757	91,055	89,502
January	115,721	82,788	90,866	97,525	89,828	92,928	93,233	
February	83,346	70,348	83,687	74,031	90,531	88,602	80,765	
March	84,943	83,251	65,802	37,978	77,861	75,544	80,062	
April	82,622	70,866	75,969	95,841	93,782	90,224	94,336	
<b>Subtotal</b>	<b>1,052,583</b>	<b>980,978</b>	<b>1,017,334</b>	<b>1,009,889</b>	<b>1,054,055</b>	<b>1,044,479</b>	<b>1,052,174</b>	<b>706,359</b>
Plus:								
High Growth	29,046	29,031	37,678	37,682	37,743	37,801	37,266	36,909
Jobs Now	179,796	179,796	179,796	359,592				
<b>Total</b>	<b>1,261,425</b>	<b>1,189,805</b>	<b>1,234,808</b>	<b>1,407,163</b>	<b>1,091,798</b>	<b>1,082,280</b>	<b>1,089,440</b>	<b>743,268</b>
Budget	1,250,000	1,250,000	1,175,000	1,188,990	1,025,000	1,067,287	1,095,000	1,095,000
Annual Inc in \$								
w/o High Growth	-0.07%	-6.80%	3.71%	-0.73%	4.37%	-0.91%	0.74%	-1.71%



**Illinois Department of Transportation**  
2300 South Dirksen Parkway / Springfield, Illinois / 62764

Bureau of Local Roads & Streets  
217-782-1662

Municipality Report

January 2, 2019

Bartlett

**MOTOR FUEL TAX ALLOTMENT AND TRANSACTIONS FOR DECEMBER, 2018**

Beginning Unobligated Balance		<b>\$3,435,998.55</b>
Motor Fuel Tax Allotment	\$89,502.38	
Minus Amount Paid to State	\$0.00	
Net Motor Fuel Tax Allotment		<b>\$89,502.38</b>
Plus Credits Processed		\$0.00
Minus Authorizations Processed		\$0.00
Current Unobligated Balance		<b>\$3,525,500.93</b>

---

**PROCESSED TRANSACTIONS:**



# Agenda Item Executive Summary

Item Name      Resubdivision of Lot 72 Moureau's Crest View      Committee  
Addition to Bartlett      or Board      Board

## BUDGET IMPACT

Amount:    N/A      Budgeted    N/A  
List what fund    N/A

## EXECUTIVE SUMMARY

The Petitioner is requesting:

### Preliminary/Final Plat of Resubdivision

#### Variations:

- a) A 4 foot reduction from the required 45 foot rear yard on Lot 1, and
- b) A 9 foot reduction from the required 45 foot rear yard on Lot 2

The above requests are to create two (2) single-family lots on an existing 13,878 square foot property (Lot 72 of the Moureau's Crest View Addition to Bartlett) located at the northwest corner of North Chase and East North Avenues.

The Plan Commission reviewed the Petitioner's request for a Preliminary/Final Plat of Resubdivision at their meeting on February 14, 2019. The Commission recommended **approval** subject to the conditions outlined by Staff in their report.

The Zoning Board of Appeals reviewed the Petitioner's variation requests at their meeting on March 7, 2019. The Zoning Board recommended **approval** subject to the findings outlined in the Staff Report.

*Staff is requesting this item be expedited to allow the Petitioner to obtain building permits during this construction season.*

## ATTACHMENTS (PLEASE LIST)

CD Memo, Ordinance w/Exhibit A, Minutes from the Plan Commission and Zoning Board of Appeals, Applicant Cover Letter, Application, Location Map, Plat of Survey, Preliminary/Final Plat of Resubdivision, Proposed Building Location and Tree Preservation Plan

## ACTION REQUESTED

- For Discussion only
- Resolution
- Ordinance - Move to approve Ordinance #2019- \_\_\_\_\_ An Ordinance Approving of a Preliminary/Final Plat of Resubdivision of Lot 72 of the Moureau's Crest View Addition to Bartlett and Granting Variations
- Motion

Staff:      Roberta Grill, Acting Com Dev Director

Date:      March 8, 2019

**COMMUNITY DEVELOPMENT MEMORANDUM**

19-27

DATE: March 8, 2019  
TO: Paula Schumacher, Village Administrator  
FROM: Roberta B. Grill, Acting Com Dev Director *RBG*  
RE: **(#18-22) Resubdivision of Lot 72 Moureau's Crest View Addition to Bartlett**

---

**PETITIONER**

Attorney Ahmed Motiwala on behalf of JASY Construction Engineering Consultants Corporation (Owners)

**SUBJECT SITE**

Lot 72 of the Moureau's Crest View Addition to Bartlett (northwest corner of North Chase and East North Avenues)

**REQUESTS**

**Preliminary/Final Plat of Resubdivision**

**Variations:**

- a) A 4 foot reduction from the required 45 foot rear yard on Lot 1; and
- b) A 9 foot reduction from the required 45 foot rear yard on Lot 2

***Staff is requesting this item be expedited to allow the Petitioner to obtain building permits during this construction season.***

**SURROUNDING LAND USES**

	<u>Land Use</u>	<u>Comprehensive Plan</u>	<u>Zoning</u>
<b>Subject Site</b>	<b>Vacant</b>	<b>Village Center Residential</b>	<b>SR-4</b>
North	Single-Family	Village Center Residential	SR-4
South	Multi-Family	Attached Residential- Med. Den.	SR-6
East	Single-Family	Village Center Residential	SR-4
West	Single-Family	Village Center Residential	SR-4

**ZONING HISTORY**

Through the Staff's research and as shown on the Village's Annexation Map, this parcel has been part of Bartlett since its incorporation in 1891 and was shown on the Village's first Zoning Map (1941) as part of the Residential District. The Moureau's Crest View Addition to Bartlett was platted and recorded in 1926. According to the 1962 Zoning Map the property was zoned R-1 Single Family Residence. During the comprehensive rezoning of the Village in 1978, the property was rezoned to the SR-4 Suburban Residence Zoning District.

### CURRENT DISCUSSION

1. The Petitioner is requesting a **Preliminary/Final Plat of Resubdivision** for Lot 72 of the Moureau's Crest View Addition to Bartlett. The 13,878 square foot (0.318 acre) vacant parcel would be resubdivided to create two single family lots.
2. Lot 1 consisting of 6,166 square feet and Lot 2 consisting of 7,713 square feet would both meet the minimum lot standards for the SR-4 Zoning District; including the 60 ft. minimum lot width and the 6,000 sq. ft. minimum lot size requirements. Lot 1 would have access off of E. North Avenue and Lot 2 would have access off North Chase Avenue.
3. The Preliminary/Final Plat of Resubdivision includes public utility and drainage easements along all property lines in accordance with the Subdivision Ordinance.
4. Since the subject property is less than 3 acres, no detention is required for this subdivision. However, PCBMPs (Post-Construction Best Management Practices) will be required on an individual lot basis if the new impervious area is more than 2,500 square feet to meet the DuPage County Stormwater Ordinance regulations. (This will be reviewed by the Building and Public Works Departments during the building permit review process.)
5. As required in the Subdivision Ordinance, the Petitioner will plant parkway trees along the existing rights-of-way spaced not less than forty feet (40') nor more than sixty feet (60') apart.
6. There are existing concrete sidewalks along North Chase Avenue and E. North Avenue that are currently deteriorating. As part of the subdivision requirements, these sidewalks will be removed and replaced.
7. The Petitioner is also requesting two **variations**:
  - a) A 4 foot reduction from the required 45 foot rear yard on Lot 1; and
  - b) A 9 foot reduction from the required 45 foot rear yard on Lot 2.
8. This project would result in a net density of 6.3 dwelling units/net acre and is consistent with the Comprehensive Plan which designates the area as "Village Center Residential, 5-7 dwelling units/net acre".
9. The Engineering Plans are currently being reviewed.
10. New addresses will be assigned to each of the lots if the subdivision is approved.

### RECOMMENDATION

1. The Staff recommends **approval** of the Petitioner's requests subject to the following conditions and Findings of Fact:
  - A. Staff approval of the Engineering Plans;



- B. A public improvements completion agreement (PICA) must be submitted and approved by the Village Board; and
  - C. Building permits shall be required for all construction activities.
2. The Plan Commission reviewed the Petitioner's request for a Preliminary/Final Plat of Resubdivision at their meeting on February 14, 2019 and recommended **approval** subject to the conditions outlined above by the Staff.
3. The Zoning Board of Appeals reviewed the Petitioner's variation requests at their meeting on March 7, 2019 and recommended **approval** based upon the following:
- A. That the particular physical surroundings, shape or topographical condition of the specific property involved would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations were carried out.
  - B. That conditions upon which the petition for a variation is based are unique to the property for which the variations are sought and are not applicable, generally, to other property within the same zoning classifications.
  - C. That the purpose of the variation is not based exclusively upon a desire to make money out of the property.
  - D. That the alleged difficulty or hardship is caused by the provision of this Title and has not been created by any person presently having an interest in the property.
  - E. That the granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhoods in which the property is located.
  - F. That the proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion in the public streets, or increase the danger of fire, or endanger the public safety, or substantially diminish or impair property values within the adjacent neighborhood.
  - G. That the granting of the variance requested will not confer on the applicant any special privilege that is denied by the provisions of this Title to other lands, structures or buildings in the same district.
4. The Ordinance along with Exhibit A, the minutes from the Plan Commission and Zoning Board of Appeals meetings and additional background information are attached for your review and consideration.

ORDINANCE 2019- \_\_\_\_\_

**AN ORDINANCE APPROVING OF A PRELIMINARY/FINAL PLAT OF  
RESUBDIVISION OF LOT 72 OF THE MOUREAU'S CREST VIEW ADDITION TO  
BARTLETT AND GRANTING VARIATIONS**

---

**WHEREAS**, JASY Construction Engineering Consultants Corporation is the owner of Lot 72 of the Moureau's Crest View Addition to Bartlett consisting of 0.318 acres located at the northwest corner of East North Avenue and North Chase Avenue in the Village of Bartlett, legally described as follows:

LOT SEVENTY-TWO (72) IN MOUREAU'S CREST VIEW ADDITION TO BARTLETT, BEING A SUBDIVISION IN THE SOUTH HALF OF THE NORTHWEST QUARTER OF SECTION 35, TOWNNSHIP 41 NORTH, RANGE 9, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS

and zoned SR-4 (Suburban Residence), herein referred to as the "Subject Property"; and

**WHEREAS**, JASY Construction Engineering Consultants Corporation (the "Owners"), petitioned the Village for approval of a Preliminary/Final Plat of Resubdivision for Lot 72 in Moureau's Crest View Addition to Bartlett to create two (2) single family lots and requested variations for (a) a four (4) foot reduction from the required 45 foot rear yard on Lot 1 and (b) a nine (9) foot reduction from the required 45 foot rear yard on Lot 2; and

**WHEREAS**, the Bartlett Plan Commission reviewed the Petition with respect to the Preliminary/Final Plat of Resubdivision at its meeting on February 14, 2019 (Case #18-22) and has recommended to the Corporate Authorities that the Preliminary/Final Plat of Resubdivision be approved, subject to the conditions set forth in its report; and

**WHEREAS**, the Bartlett Zoning Board of Appeals conducted a public hearing and reviewed the variation requests for (a) a four (4) foot reduction from the required 45 foot

rear yard on Lot 1 and (b) a nine (9) foot reduction from the required 45 foot rear yard on Lot 2, ("the Variations"); at their meeting on March 7, 2019 and recommended approval subject to the findings set forth in its report; and

**WHEREAS**, the Corporate Authorities have determined that it is in the public interest to approve the Preliminary/Final Plat of Resubdivision based upon the conditions set forth in its report and in Sections Three and Four of this Ordinance, and grant the variations based on the findings of fact set forth in its report and in Section One of this Ordinance;

**NOW, THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois (the "Corporate Authorities") as follows:

**SECTION ONE:** The Corporate Authorities hereby make the following findings of fact with respect to the Variations, assuming that all of the conditions set forth in Sections Three and Four of this Ordinance will be satisfied:

- A. That the particular physical surroundings, shape or topographical condition of the specific property involved would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations were carried out.
- B. That conditions upon which the petition for the Variations are based are unique to the Subject Property for which the Variations are sought and are not applicable, generally, to other property within the same zoning classifications.
- C. That the purpose of the Variations are not based exclusively upon a desire to make money out of the Subject Property.
- D. That the alleged difficulty or hardship is caused by the provision of the Zoning Ordinance and has not been created by any person presently having an interest in the Subject Property.
- E. That the granting of the Variations will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhoods in which the Subject Property is located.

- F. That the proposed Variations will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion in the public streets, or increase the danger of fire, or endanger the public safety, or substantially diminish or impair property values within the adjacent neighborhood.
- G. That the granting of the Variations requested will not confer on the applicant any special privilege that is denied by the provisions of the Bartlett Zoning Ordinance to other lands, structures or buildings in the same district.

**SECTION TWO:** The Variations to allow for (a) a four (4) foot reduction from the required 45 foot rear yard on Lot 1 and (b) a nine (9) foot reduction from the required 45 foot rear yard on Lot 2, are hereby granted, subject to the findings set forth in Section One, and subject to the conditions set forth in Sections Three and Four of this Ordinance.

**SECTION THREE:** The Preliminary/Final Plat of Resubdivision of Lot 72 Moureau's Crest View Addition to Bartlett prepared by Rogina Engineers and Surveyors, LLC, dated December 18, 2018 and last revised March 11, 2019, attached hereto as **Exhibit A**, and expressly made part of this Ordinance (the "Preliminary/Final Plat of Resubdivision") is hereby approved, subject to the following conditions:

1. **Public Improvement Security.** Prior to commencing construction, the Owner shall submit (i) an irrevocable standby letter of credit, in form set forth in the Bartlett Subdivision and PUD Ordinance (the "Subdivision Ordinance") except as otherwise approved by the Village Attorney and in amounts approved by the Village Engineer (the "Letter of Credit"), issued by a federally insured financial institution which meets the minimum requirements therefor under the Subdivision Ordinance, or (ii) a performance bond and a labor and material payment bond in form set forth in the Subdivision Ordinance, except as otherwise approved by the Village Attorney, issued by a surety authorized by the Illinois Department of Insurance to issue and sign sureties in Illinois, with a financial strength rating ("FSR") of at least A- from A.M. Best Company, Inc., Moody's Investor Service, Standard & Poors Corporation, or similar rating agency (the "Performance and Payment Bonds"), or (iii) a cash bond in form set forth in the Subdivision Ordinance except as otherwise approved by the Village Attorney, to ensure that the on-site and off-site public improvements for the Subject Property will be timely completed and fully paid for by the Owner.

2. **Easements.** Prior to commencing construction, the recording of easements approved by the Village Attorney and the Village Engineer for all drainage, detention and

retention facilities and public utilities with appropriate access thereto, as set forth in the Subdivision Ordinance and as may be required based upon the final engineering plans submitted by the Owner and approved by the Village Engineer in his reasonable discretion.

3. Cash Donations. Upon submittal of an application for issuance of a building permit, the Owner therefor shall pay cash donations in accordance with the Bartlett Donation Ordinance then in effect and amended from time to time, and shall pay the sum of \$140.00 per single family lot to the Municipal Building Fund.

4. Road Improvements. There are no road improvements as part of this development.

5. Prior to the issuance of a building permit for the Subject Property, the Owner shall execute and deliver to the Village a Public Improvements Completion Agreement (the "PICA") in form set forth in the Subdivision Ordinance, except as modified and approved by the Village Attorney, agreeing to construct, complete and fully pay for all of the on-site and off-site Public Improvements in strict accordance with the final engineering plans for the Subject Property as the same may be approved by the Village Engineer, and in compliance with the Subdivision Ordinance, which PICA shall provide, among other things, that in the event any Public Improvements, including, without limitation, erosion control, site grading, all stormwater management improvements, detention basins, retention ponds (if any), storm sewers, curbs, gutters, driveway approaches, roads, sidewalks, bike paths, street lights, sanitary sewers, water mains, hydrants, manhole covers, appurtenances and other underground improvements, and required landscaping in any right of way or on public property (collectively, the "Public Improvements"), and/or any of the existing public improvements on or within 1,000 feet of the Subject Property, are damaged it shall be presumed to be as a result of the on-site or off-site construction activities of the Owner, or its contractors and/or any of their respective sub-contractors, and that all such damage shall be promptly repaired, or caused to be repaired, to the Village's satisfaction by the Owner without cost to the Village.

6. Protection of Public Improvements. Prior to the issuance of a building permit for the Subject Property, the Owner shall cause to have been deposited with the Village security as provided in Section Three, paragraph 1, of this Ordinance that it will not only complete and fully pay for the Public Improvements, but also that it will maintain the Public Improvements for a period of 15 to 22 months after acceptance of the Public Improvements by the Corporate Authorities. The duration of the maintenance period (between 15 and 22 months) shall be determined by the Village Engineer based on the time of year when the project commences and is scheduled to be completed. Upon completion of the Public Improvements, the Owner shall transfer title thereto to the Village by warranty Bill of Sale in the form prescribed in the Subdivision Ordinance and shall deposit a maintenance "security" in accordance with the requirements of the Subdivision Ordinance prior to the acceptance of the Public Improvements by the Corporate Authorities.



7. All existing and new utilities and communication facilities on the Subject Property, including telephone, electric and cable television which serve and/or will serve the Subject Property, or any part hereof, shall be installed underground. The Owner shall promptly notify all utility and communication companies of the need for such underground installation and services prior to the construction of any improvements for the development and shall provide the Village with a copy of such notice.

8. No construction of any Public Improvements on or adjacent to the Subject Property, including, but not limited to, site grading, shall commence until the Owner and all contractors hired by them to construct the Public Improvements have furnished the Village with certificates of insurance evidencing that each of them has in place commercial general liability, business auto liability, worker compensation and employer's liability insurance in such amounts and coverages as required in the Subdivision Ordinance, except as otherwise approved by the Village Attorney, and naming the Village as additional insureds thereon.

9. Prior to commencing construction, the Owner shall submit an Erosion Control Plan to the Village Engineer for his review and approval. During construction the Owner shall adhere to measures for the prevention of soil erosion pursuant to the Village Erosion Control Ordinance, or the "Procedures and Standards for Urban Soil Erosion and Sedimentation Control in Illinois", published in 1981, as amended, and the recommended procedures of the DuPage County Soil and Water Conservation District, whichever is more restrictive.

10. The development of the Subject Property, shall be governed by the requirements of the Subdivision Ordinance, the Bartlett Building Code (the "Building Code"), the Bartlett Zoning Ordinance (the "Zoning Ordinance"), and the other provisions of the Bartlett Municipal Code as the same are amended from time to time and in effect and of general applicability, except to the extent that any such ordinance or code is expressly and specifically modified by this Ordinance, or other ordinances specifically related to the development of the Subject Property.

11. Sidewalks. Prior to issuance of an occupancy permit for the applicable lot in the Resubdivision, the existing four (4) foot wide sidewalks along North Chase Avenue and East North Avenue along the frontage of the lot for which an occupancy permit applied for, shall be replaced by the Owner, or its grantee, with five (5) foot wide sidewalks as required and in accordance with the Subdivision Ordinance.

12. Parkway Trees. Parkway trees shall be provided and spaced at intervals of 40-60 feet as required in the Subdivision Ordinance and approved by the Village Arborist.

13. The Subject Property shall be developed by the Owner in strict accordance with the Preliminary/Final Plat of Resubdivision of Lot 72 Moureau's Crest View Addition to Bartlett and the final engineering plans as may be approved by the Village Engineer and in accordance with the procedures therefor set forth in the Subdivision Ordinance.



14. Lot 1 shall have access to East North Avenue and Lot 2 shall have access to North Chase Avenue.

15. Satisfaction of the additional conditions set forth in Section Four of this Ordinance.

**SECTION FOUR:** The Variations granted in Section Two, the Preliminary/Final Plat of Resubdivision approved in Section Three of this Ordinance, are based upon and are hereby made contingent upon the satisfaction of the following conditions:

1. Approval of the Final Engineering Plans (consistent with the preliminary engineering plans for the Subject Property) by the Village Engineer;
2. A Public Improvement Completions Agreement (PICA) must be submitted and approved by the Village Attorney and Village Board before any construction activities on the Subject Property;
3. Building permits shall be required for all construction activities.

**SECTION FIVE:** The violation of any of the above conditions shall be cause for the rescission of the findings of fact set forth in Section One, the revocation of the Variations granted in Section Two, and the revocation of the Preliminary/Final Plat of Resubdivision approval in Section three of this Ordinance with respect to the Subject property.

**SECTION SIX: SEVERABILITY.** The various provisions of this Ordinance are to be considered as severable, and if any Court of competent jurisdiction shall hold any part or portion of this Ordinance invalid, such decision shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION SEVEN: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION EIGHT: EFFECTIVE DATE.**

This Ordinance shall be in full

force and effect after its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: March 19, 2019

APPROVED: March 19, 2019

\_\_\_\_\_  
Kevin Wallace, Village President

ATTEST:

\_\_\_\_\_  
Lorna Gilles, Village Clerk

**CERTIFICATION**

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2019- \_\_\_\_\_ enacted on March 19, 2019 and approved on March 19, 2019 as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Gilles, Village Clerk



# PRELIMINARY / FINAL PLAT OF RESUBDIVISION OF LOT 72 MOUREAU'S CREST VIEW ADDITION TO BARTLETT

A RESUBDIVISION OF LOT 72 IN MOUREAU'S CREST VIEW ADDITION TO BARTLETT, BEING A  
SUBDIVISION IN THE SOUTH HALF OF THE NORTHWEST QUARTER OF SECTION 35,  
TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN,  
IN BARTLETT, COOK COUNTY, ILLINOIS.

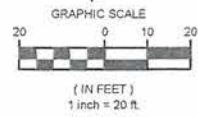
**RECEIVED  
COMMUNITY DEVELOPMENT**

**MAR 12 2019**

**VILLAGE OF  
BARTLETT**

**EXHIBIT A**

STATE OF ILLINOIS)  
SS  
COUNTY OF COOK)



THIS IS TO CERTIFY THAT I, MICHAEL R. ROGINA, AN ILLINOIS PROFESSIONAL LAND SURVEYOR HAVE SURVEYED, RESUBDIVIDED AND PLATTED FOR THE OWNERS THEREOF THAT PART OF THE SOUTH HALF OF THE NORTHWEST QUARTER(S) OF SECTION 35, TOWNSHIP 41 NORTH, RANGE 9 EAST EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

LOT 72 IN MOUREAU'S CREST VIEW ADDITION TO BARTLETT, BEING A SUBDIVISION IN THE SOUTH HALF OF THE NORTHWEST QUARTER OF SECTION 35, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN BARTLETT, COOK COUNTY, ILLINOIS AND CONTAINING 0.318 ACRES MORE OR LESS.

I FURTHER CERTIFY THAT IRON STAKES HAVE BEEN SET AT ALL LOT CORNERS, POINTS OF CURVATURE AND TANGENCY, EXCEPT WHERE CONCRETE MONUMENTS ARE INDICATED, AND THAT THE PLAT HEREON DRAWN CORRECTLY REPRESENTS SAID SURVEY AND SUBDIVISION. DIMENSIONS ARE GIVEN IN FEET AND DECIMAL PARTS THEREOF.

I FURTHER CERTIFY THAT THE FOREGOING PROPERTY FALLS WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF BARTLETT, AND I FURTHER CERTIFY THAT NO PART OF SAID PROPERTY IS SITUATED WITHIN A FLOOD HAZARD AREA, AS PER NATIONAL FLOOD INSURANCE PROGRAM, FLOOD INSURANCE RATE MAP, COMMUNITY PANEL NUMBER 17031C03061, EFFECTIVE DATE 8/19/2008.

DATED AT JOLIET, ILLINOIS, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

ILLINOIS PROFESSIONAL LAND SURVEYOR #3516  
LICENSE EXPIRES 11/30/20

**OWNER'S AND SCHOOL DISTRICT CERTIFICATE**

STATE OF ILLINOIS)  
SS  
COUNTY OF COOK)

THIS IS TO CERTIFY THAT THE UNDERSIGNED IS (ARE) THE LEGAL OWNER(S) OF THE LAND DESCRIBED ON THE SUBJECT PLAT, AND HAS (HAVE) CAUSED THE SAME TO BE SURVEYED AND SUBDIVIDED AS INDICATED THEREON, FOR THE USES AND PURPOSES HEREIN SET FORTH. ALSO, THIS IS TO CERTIFY THAT THE PROPERTY BEING SUBDIVIDED AFORESAID AND, TO THE BEST OF OWNER'S KNOWLEDGE AND BELIEF, SAID SUBDIVISION LIES ENTIRELY WITHIN THE BOUNDARIES OF THE U-46 SCHOOL DISTRICT.

DATED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

JASY CONSTRUCTION ENGINEERING  
CONSULTANTS CORPORATION  
OWNER(S)

**NOTARY'S CERTIFICATE**

STATE OF ILLINOIS)  
SS  
COUNTY OF COOK)

I HEREBY CERTIFY THAT \_\_\_\_\_, WHOSE NAME(S) IS (ARE) SUBSCRIBED IN THE FOREGOING CERTIFICATE IS (ARE) KNOWN TO ME AS SUCH OWNER(S).

GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

NOTARY PUBLIC  
SEAL

MY COMMISSION EXPIRES: \_\_\_\_\_

**PLAN COMMISSION CERTIFICATE**

STATE OF ILLINOIS)  
SS  
COUNTY OF COOK)

REVIEWED BY THE PLAN COMMISSION OF THE VILLAGE OF BARTLETT, COOK, DUPAGE, AND KANE COUNTIES, ILLINOIS THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

BY: \_\_\_\_\_  
PLAN COMMISSION CHAIRMAN  
ATTEST:

PLAN COMMISSION SECRETARY

**RECORDER'S CERTIFICATE**

STATE OF ILLINOIS)  
SS  
COUNTY OF COOK)

THIS INSTRUMENT WAS FILED FOR RECORD IN THE RECORDER'S OFFICE OF COOK COUNTY, ILLINOIS, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_ AT \_\_\_\_ O'CLOCK \_\_\_\_ M. AND RECORDED AS DOCUMENT NO. \_\_\_\_\_

BY: \_\_\_\_\_  
COOK COUNTY RECORDER OF DEEDS

**VILLAGE OF BARTLETT CERTIFICATE**

STATE OF ILLINOIS)  
SS  
COUNTY OF COOK)

APPROVED AND ACCEPTED BY THE PRESIDENT AND BOARD OF TRUSTEES OF VILLAGE OF BARTLETT, COOK, DUPAGE AND KANE COUNTIES, ILLINOIS,

THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

BY: \_\_\_\_\_  
VILLAGE PRESIDENT

ATTEST: \_\_\_\_\_

VILLAGE CLERK

**UTILITY EASEMENTS APPROVED AND ACCEPTED**

**COMMONWEALTH EDISON**

SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_  
PRINTED NAME: \_\_\_\_\_ TITLE \_\_\_\_\_

**AT&T**

SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_  
PRINTED NAME: \_\_\_\_\_ TITLE \_\_\_\_\_

**NICOR**

SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_  
PRINTED NAME: \_\_\_\_\_ TITLE \_\_\_\_\_

**COMCAST**

SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_  
PRINTED NAME: \_\_\_\_\_ TITLE \_\_\_\_\_

**VILLAGE TREASURER CERTIFICATE**

STATE OF ILLINOIS)  
SS  
COUNTY OF COOK)

I, \_\_\_\_\_ TREASURER FOR THE VILLAGE OF BARTLETT, COOK, DUPAGE AND KANE COUNTIES, ILLINOIS, DO HEREBY CERTIFY THAT THERE ARE NO DELINQUENT OR UNPAID CURRENT OR FORFEITED SPECIAL ASSESSMENTS OR ANY DEFERRED INSTALLMENTS THEREOF THAT HAVE BEEN APPORTIONED AGAINST THE TRACT OF LAND INCLUDED ON THE SUBJECT PLAT.

DATED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

BY: \_\_\_\_\_  
VILLAGE TREASURER

**COUNTY CLERK CERTIFICATE**

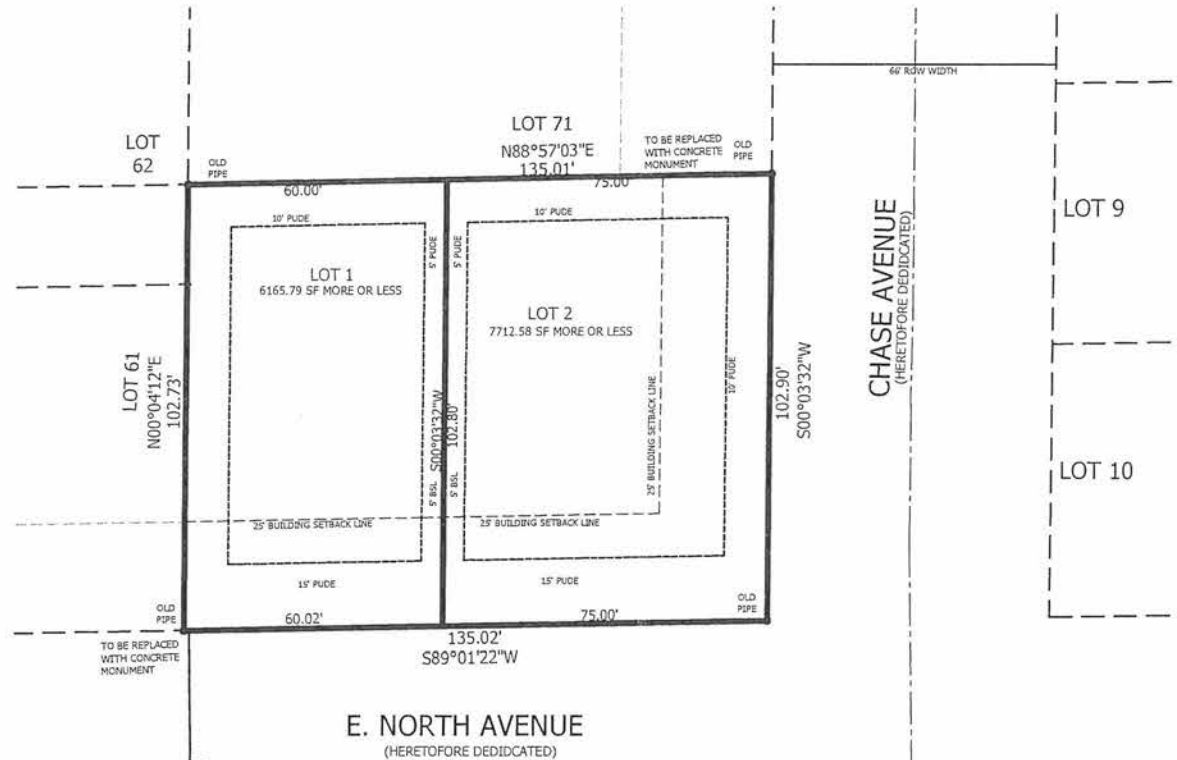
STATE OF ILLINOIS)  
SS  
COUNTY OF COOK)

I, \_\_\_\_\_ COUNTY CLERK OF COOK COUNTY, ILLINOIS, DO HEREBY CERTIFY THAT THERE ARE NO DELINQUENT GENERAL TAXES, NO UNPAID CURRENT GENERAL TAXES, NO UNPAID FORFEITED TAXES, AND NO REDEEMABLE TAX SALES AGAINST ANY OF THE LAND INCLUDED IN THE SUBJECT PLAT.

I FURTHER CERTIFY THAT I HAVE RECEIVED ALL STATUTORY FEES IN CONNECTION WITH THE SUBJECT PLAT.

GIVEN UNDER MY HAND AND SEAL AT COOK COUNTY, ILLINOIS THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_

BY: \_\_\_\_\_  
COUNTY CLERK



**EASEMENT PROVISIONS**

AN EASEMENT FOR SERVING THE SUBDIVISION AND OTHER PROPERTY WITH ELECTRIC AND COMMUNICATIONS SERVICE IS HEREBY RESERVED FOR AND GRANTED TO:

COMMONWEALTH EDISON COMPANY, NICOR, COMCAST  
AND  
AT & T, GRANTEEES

THEIR RESPECTIVE SUCCESSORS AND ASSIGNS, JOINTLY AND SEVERALLY, TO INSTALL, OPERATE, MAINTAIN AND REMOVE, FROM TIME TO TIME, FACILITIES USED IN CONNECTION WITH OVERHEAD AND UNDERGROUND TRANSMISSION AND DISTRIBUTION OF ELECTRICITY AND SOUNDS AND SIGNALS IN, OVER, UNDER, ALONG AND UPON THE SURFACE OF THE PROPERTY SHOWN WITHIN THE DOTTED LINES ON THE PLAT AND MARKED "EASEMENT", THE PROPERTY DESIGNATED IN THE DECLARATION OF CONDOMINIUM AND/OR ON THIS PLAT AS "COMMON ELEMENTS", AND THE PROPERTY DESIGNATED ON THE PLAT AS A "COMMON AREA OR AREAS", AND THE PROPERTY DESIGNATED ON THE PLAT FOR STREETS AND ALLEYS, WHETHER PUBLIC OR PRIVATE, TOGETHER WITH THE RIGHT TO INSTALL REQUIRED SERVICE CONNECTIONS OVER OR UNDER THE SURFACE OF EACH LOT AND COMMON AREA OR AREAS, TO SERVE IMPROVEMENTS THEREON, OR ON ADJACENT LOTS, AND COMMON AREA OR AREAS, THE RIGHT TO CUT, TRIM, OR REMOVE TREES, BUSHES AND ROOTS AS MAY BE REASONABLY REQUIRED INCIDENT TO THE RIGHTS HEREIN GIVEN, AND THE RIGHT TO ENTER UPON THE SUBDIVIDED PROPERTY FOR ALL SUCH PURPOSES. OBSTRUCTIONS SHALL NOT BE PLACED OVER GRANTEEES' FACILITIES OR IN, UPON OR OVER THE PROPERTY WITHIN THE DOTTED LINES MARKED "EASEMENT" WITHOUT THE PRIOR WRITTEN CONSENT OF GRANTEEES. AFTER INSTALLATION OF ANY SUCH FACILITIES, THE GRADE OF THE SUBDIVIDED PROPERTY SHALL NOT BE ALTERED IN A MANNER SO AS TO INTERFERE WITH THE PROPER OPERATION AND MAINTENANCE THEREOF.

THE TERM "COMMON ELEMENTS" SHALL HAVE THAT MEANING SET FORTH FOR SUCH TERMS IN SECTION 2(E) OF "AN ACT IN RELATION TO CONDOMINIUMS" (ILLINOIS REVISED STATUTES, CH. 30, PAR. 302(E)), AS AMENDED FROM TIME TO TIME.

THE TERM "COMMON AREA OR AREAS" IS DEFINED AS A LOT, PARCEL OR AREA OF REAL PROPERTY, THE BENEFICIAL USE AND ENJOYMENT OF WHICH IS RESERVED IN WHOLE AS AN APPURTENANCES TO THE SEPARATELY OWNED LOTS, PARCELS OR AREAS WITHIN THE PLANNED DEVELOPMENT, EVEN THOUGH SUCH BE OTHERWISE DESIGNATED ON THE PLAT BY TERMS SUCH AS, "OUTLOT", "COMMON ELEMENTS", "OPEN SPACE", "OPEN AREA", "COMMON GROUND", "PARKING AND COMMON AREA". THE TERMS "COMMON AREA OR AREAS" AND "COMMON ELEMENTS" INCLUDE REAL PROPERTY SURFACED WITH INTERIOR DRIVEWAYS AND WALKWAYS, BUT EXCLUDE REAL PROPERTY PHYSICALLY OCCUPIED BY A BUILDING, SERVICE BUSINESS DISTRICT OR STRUCTURES SUCH AS A POOL OR RETENTION POND, OR MECHANICAL EQUIPMENT.

RELOCATION OF FACILITIES WILL BE DONE BY GRANTEEES AT COST OF GRANTOR/LOT OWNER, UPON WRITTEN REQUEST.

**NOTE:**

1. FENCES INSTALLED IN THE FRONT AND CORNER SIDE YARDS SHALL NOT EXCEED 4 FEET IN HEIGHT.
2. PARKWAY TREES SHALL HAVE A MINIMUM TRUNK DIAMETER (MEASURED 12 INCHES ABOVE THE GRADE) OF NOT LESS THAN TWO AND ONE-HALF INCHES (2-1/2") AND SHALL BE PLANTED IN ALL PARKWAYS BY THE SUBDIVIDER/DEVELOPER THROUGHOUT THE ENTIRE SUBDIVISION ALONG EXISTING RIGHTS OF WAY ABUTTING THE PROPOSED DEVELOPMENT. IF TREES ARE MISSING, PARKWAYS TREES SHALL BE SPACED NOT LESS THAN FORTY FEET (40') NOR MORE THAN SIXTY FEET (60') APART. PARKWAY TREES SHALL BE CENTERED WITHIN PARKWAYS BETWEEN THE CURB AND SIDEWALK OR BIKE PATH. NO PARKWAY TREES SHALL BE PLANTED WITHIN FIFTY FEET (50') OF THE INTERSECTION, MEASURED FROM THE LOT CORNER OF THE TWO (2) INTERSECTING LOT LINES ADJACENT TO THE PUBLIC RIGHTS OF WAY. REASONABLE EFFORT SHALL BE MADE TO KEEP PARKWAY TREES FROM OBSTRUCTING THE VIEW OF CROSS TRAFFIC AT INTERSECTIONS, AND FROM INTERFERING WITH UPRIGHT UTILITIES, SUCH AS FIRE HYDRANTS AND STREETLIGHTS. TREE PLANTING LOCATIONS ARE TO BE STAKED FOR REVIEW AND APPROVAL BY THE VILLAGE ARBORIST PRIOR TO PLANTING.
3. THE MAXIMUM IMPERVIOUS SURFACE PERCENTAGE FOR ALL BUILDINGS AND STRUCTURES (PRINCIPAL AND ACCESSORY USES, EXCLUDING POOLS) INCLUDING PAVED, IMPERVIOUS, OR TRAVELED SURFACES ON A LOT SHALL NOT EXCEED 40%.

**NOTE:**

PUDE PUBLIC UTILITY DRAINAGE EASEMENT	<b>RETURN / MAIL TO:</b>
BSL BUILDING SETBACK LINE	VILLAGE OF BARTLETT
(M) MEASURED	ATTN: COMMUNITY DEVELOPMENT
(R) RECORD	228 S. MAIN
	BARTLETT, IL 60103

6392.01

**VILLAGE OF BARTLETT PUBLIC UTILITY EASEMENT PROVISIONS**

A PERPETUAL EASEMENT IS HEREBY GRANTED TO THE VILLAGE OF BARTLETT, COOK, DUPAGE AND KANE COUNTIES, ILLINOIS, ITS SUCCESSORS AND ASSIGNS, OVER, UPON, ACROSS, THROUGH AND UNDER THOSE PORTIONS OF THE ABOVE DESCRIBED REAL ESTATE DESIGNATED PUBLIC UTILITY EASEMENT ON THIS PLAT, FOR THE PURPOSE OF INSTALLING, LAYING, CONSTRUCTING, OPERATING, MAINTAINING, REPAIRING, RENEWING AND REPLACING: WATERMANS, SANITARY SEWER LINES, STORM SEWER LINES, STREET LIGHT CABLES AND ANY OTHER VILLAGE UTILITIES, TOGETHER WITH ALL APPURTENANT STRUCTURES, INCLUDING, BUT NOT LIMITED TO: MANHOLES, WET WELLS, LIFT STATIONS, FIRE HYDRANTS, VALVE VAULTS, STREET LIGHTS AND ANY AND ALL OTHER FIXTURES AND EQUIPMENT REQUIRED FOR THE PURPOSE OF SERVING THE ABOVE DESCRIBED REAL ESTATE WITH WATER SERVICE, SANITARY SEWER SERVICE, STORM WATER COLLECTION, STREET LIGHTING AND OTHER MUNICIPAL SERVICES AND FOR THE PURPOSE OF PROVIDING INGRESS TO AND EGRESS FROM THE PROPERTY SHOWN HEREON FOR EMERGENCY VEHICLES OF ANY AND ALL TYPES WHATSOEVER. IN NO EVENT SHALL ANY PERMANENT BUILDING(S) BE PLACED UPON THE SAID EASEMENT AREAS, BUT THE EASEMENT AREAS MAY BE USED FOR GARDENS, SHRUBS, LANDSCAPING AND OTHER SUCH PURPOSES THAT DO NOT, AND WILL NOT IN THE FUTURE, INTERFERE UNREASONABLY WITH THE EASEMENT RIGHTS HEREIN GRANTED TO THE VILLAGE OF BARTLETT.

REV. 3 - PER VILLAGE OF BARTLETT VERBAL COMMENT 3/11/19  
REV. 2 - PER VILLAGE OF BARTLETT REVIEW 1/23/19  
REV. 1 - PER VILLAGE OF BARTLETT REVIEW 12/18/18

PIN 06-35-112-013

**ROGINA**  
ENGINEERS & SURVEYORS, L.L.C.  
1225 Channahon Road, Joliet, Illinois 61729-0777 FAX 815/729-0782  
Professional Design Firm License No. 184-066843 - Exp. 4/30/2019





Village of Bartlett  
Plan Commission Meeting Minutes  
February 14, 2019

---

**(#18-22) Moureau's Crest View Addition to Bartlett**

Preliminary/Final Plat of Resubdivision of Lot 72

**Petitioner: Ahmed Motiwala**

**A. Zubko** stated this property is located at the northwest corner of Chase Avenue & North Avenue. The property is zoned SR-4 which is Suburban Residence District. The Petitioner is requesting a Preliminary/Final Plat of Resubdivision for Lot 72 of the Moureau's Crest View Addition to Bartlett. The 13,878 square foot (0.318 acre) vacant parcel would be resubdivided to create two single family lots.

Lot 1 consisting of 6,100 square feet and Lot 2 consisting of 7,700 square feet would both meet the minimum lot standards for the SR-4 Zoning District; including the 60 ft. minimum lot width and the 6,000 sq. ft. minimum lot size requirements. Lot 1 would have access off of E. North Avenue and Lot 2 would have access off North Chase Avenue.

The Preliminary/Final Plat of Resubdivision includes public utility and drainage easements along all property lines in accordance with the Subdivision Ordinance.

Since the subject property is less than 3 acres, no detention is required for this subdivision. As required in the Subdivision Ordinance, the Petitioner will plant parkway trees along the existing rights-of-way spaced not less than forty feet (40') nor more than sixty feet (60') apart. This will be installed once the homes are actually built.

There are existing concrete sidewalks along North Chase Avenue and E. North Avenue that are currently deteriorating. As part of the subdivision requirements, these sidewalks will be removed and replaced by the petitioner.

The Petitioner is also requesting two variations:

- a) A 4 foot reduction from the required 45 foot rear yard on Lot 1; and
- b) A 9 foot reduction from the required 45 foot rear yard on Lot 2.

The Variations will be discussed by the Zoning Board of Appeals at their meeting on March 7, 2019.

The Engineering Plans are currently being reviewed.

New addresses will be assigned to each of the lots if the subdivision is approved.

The Staff recommends approval of the petitioner's request subject to the following conditions:

Staff approval of the Engineering Plans;

A public improvements completion agreement (PICA) must be submitted and approved by the Village Board; and

Building permits shall be required for all construction activities.



Village of Bartlett  
Plan Commission Meeting Minutes  
February 14, 2019

---

**J. Lemberg** asked the Petitioner if there was anything he wanted to add to **A. Zubko's** comments. **Mr. Motiwala** stated no.

**J. Lemberg** asked **A. Zubko** about the detention and storm water comments in the packet that states to "meet the DuPage County Stormwater Ordinance regulations". **J. Lemberg** stated that this property is in Cook County. **A. Zubko** replied yes, all of Bartlett as a whole, follows the DuPage County Stormwater Ordinance regulations, no matter what county you are in. This is so the whole Village follows the same regulations. **J. Lemberg** asked if Bartlett doesn't like Cook County Codes. **A. Zubko** stated she didn't believe Cook County has any codes.

**J. Lemberg** asked if anyone on the Commission had any other comments or questions. **A. Hopkins** asked for some clarification regarding the house that is already built on the corner of Marion, if they wanted to build a fence in their back yard, wouldn't they need a variance because it's a corner lot. **A. Zubko** stated they would still need to meet the setback regulations, so it could only be 25 feet off of North Ave. The only issue would be if they wanted a four foot fence closer to North Avenue.

**J. Lemberg** asked if anyone on the Commission had any other comments or questions. **J. Allen** stated the minimum size lot is 6000 sq. ft., this looks like they will be very close to their neighbor on Chase. **A. Zubko** stated that property owner actually owned this lot. **J. Miaso** asked **Mr. Motiwala** the proposed value of the homes being built. **Mr. Motiwala** stated the house value will be around \$300,000. **D. Negele** asked if the homes will be single or two story houses with basements. **Mr. Motiwala** stated without basements.

**J. Lemberg** then asked for a motion to approve the Petitioner's request for the Preliminary/Final Plat of Subdivision of Lot 72, subject to the conditions.

**Motioned by: J. Miaso**  
**Seconded by: D. Negele**

**Roll Call**

**Ayes: J. Allen, D. Negele, M. Hopkins, A. Hopkins, J. Miaso, J. Lemberg and D. Gunsteen**  
**Nays: None**

**The motion carried.**





Village of Bartlett  
Zoning Board of Appeals Minutes  
March 7, 2019

---

**Case (#18-22) Moureau's Crest View Addition to Bartlett (Lot 72)**

Variations:

- a) A 4 foot reduction from the required 45 foot rear yard on Lot 1; and
- b) A 9 foot reduction from the required 45 foot rear yard on Lot 2

**Public Hearing**

**The following Exhibits were presented:**

**Exhibit A - Picture of Sign**

**Exhibit B - Mail Affidavit**

**Exhibit C - Notification of Publication**

Petitioner, **Mr. Mohammed Ahmed** was sworn in by **M. Werden**.

**Mr. Ahmed** stated he would like to subdivide Lot 72 into 2 lots.

**K. Stone** stated this parcel has been part of Bartlett since its incorporation in 1891. It was recorded in 1926 as part of Moureau's Crest View Addition to Bartlett. The petitioner is proposing to subdivide this into two lots. This went before the Plan Commission on February 14<sup>th</sup>, they reviewed the plans and recommended approval of the Plat of Subdivision. Both lots meet the minimum lot width and size requirements for the SR-4 Zoning District. Lot 1 would have access off of E. North Avenue and Lot 2 would have access off North Chase Avenue.

Since the subject property is less than 3 acres, no storm water detention is required for this subdivision. The Petitioner will plant parkway trees along the existing rights-of-way as required by the subdivision ordinance. There are existing concrete sidewalks along North Chase Avenue and E. North Avenue that are currently deteriorating; a part of the subdivision requirements, these sidewalks will be removed and replaced.

The Petitioner is also requesting two variations from the rear yard setback:

- a) A 4 foot reduction from 45 foot rear yard on Lot 1 to reduce it to 41 feet; and
- b) A 9 foot reduction from 45 foot rear yard on Lot 2 to reduce it to 36 feet.

This project is consistent with the Comprehensive Plan and new addresses will be assigned to each lot.

The discussion tonight is for the two variance requests on Lot 1 and 2.

**M. Werden** stated Lot 2 will face east and Lot 1 will face south. The sidewalks requirements are wider than previously required, will the sidewalks meet the new code? **K. Stone** stated yes it will.

**M. Werden** asked if there were any questions from the board.

**J. Banno** asked if this project will meet the impervious surface requirement. **K. Stone** stated that will be looked at once a building permit comes in. Right now they are asking for variances without a specific building pad so an impervious calculation cannot be done without knowing the size of the driveways and the actual footprint of the proposed buildings. **J. Banno** stated there is a difference between the





Village of Bartlett  
Zoning Board of Appeals Minutes  
March 7, 2019

setback widths around the properties from one page to the other within the packet and the setback distance along East North Avenue. **K. Stone** stated it's a 25 foot building setback requirement. Looking at the proposed building map is what the Petitioner is proposing for the building to be with a setback of 35 feet to be in line with the other homes on Chase Avenue. It's a recorded 25 foot building setback line. **J. Banno** questioned the setback of 35 feet on North Avenue. **K. Stone** stated the building setback is required to be 25 feet, but we cannot condition a variation. What they are showing is 35 feet, and it's not something we can restrict, they could go up to the 25 foot setback line. **J. Banno** stated it looks as though the two buildings will be very close together, maybe a 10 foot distance between the two buildings. **K. Stone** stated this is correct. The SR4 Zoning District requires 5 feet. **J. Banno** stated yes, but this is not what we are voting on.

**G. Koziol** stated this is a reasonable request to effectively use this land by building 2 homes.

**M. Werden** opened the Public Hearing portion of the meeting to the public.

**Amy Jehezian** who resides at 105 N. Marion Avenue stated she owns the home on the left side of Lot 1 and is questioning how close this will come to her property line. **K. Stone** stated they must be at least 10 feet from her property line and must put in a 10 foot utility easement. The building setback line shows 5 feet however they are not allowed to build within an easement. This will mean they will be at least 10 feet away from **A. Jehezian's** property line. **A. Jehezian** asked if they are planning to put up a fence or will it be an open area. **K. Stone** stated at this point, this meeting is just for variations, no building permits have been submitted.

**M. Werden** asked if there were any further discussions or recommendations from the board.

**G. Koziol** made a motion to pass along a positive recommendation to the Village Board to approve Case #18-22, Moureau's Crest View Addition to Bartlett (Lot 72).

**M. Werden** closed the Public Hearing portion of the meeting.

Motioned by: **G. Koziol**

Seconded by: **J. Banno**

**M. Werden** closed the Public Hearing portion of the meeting.

Roll Call

Ayes: **M. Werden, G. Koziol, B. Bucaro, J. Rasmussen, L. Hanson and J. Banno**

Nayes: None

The motion carried.

**M. Werden** advised the Petitioner to stay in touch with **K. Stone** as to when this case will be on the Village Board agenda. **K. Stone** stated at this time she was not sure of the date.



4438 Oakton Street  
Skokie, IL 60076  
Phone 847.786.8999 | Fax 847.786.8998  
www.MALawillinois.com

Ahmed Motiwala, Esq.  
Ahmed@malawillinois.com

January 3, 2019

President and Board of Trustees  
Village of Bartlett  
228 S. Main Street,  
Bartlett, IL 60103

RECEIVED  
COMMUNITY DEVELOPMENT

JAN 03 2019

VILLAGE OF  
BARTLETT

**RE: Resubdivision of Lot 72 Moureau's crest view addition to Bartlett**

To Whom It May Concern:

Please be advised that this firm has been retained by Jasy Construction Engineering Consultants Corporation to assist in submitting the appropriate application necessary for approval of the subdivision of the lot located at the above referenced address into two smaller lots. The owner's intent is to build two single-family houses (one on each lot), which is believed will be a better use of the land. Furthermore, the owner is requesting a zoning variance for which an application is attached.

We look forward to working with you and would be happy to answer any inquiries you may have in this regard.

Sincerely,  
M&A LAW FIRM

A handwritten signature in black ink, appearing to read 'Ahmed R. Motiwala', written over a horizontal line.

Ahmed R. Motiwala



# VILLAGE OF BARTLETT DEVELOPMENT APPLICATION

For Office Use Only  
 Case # 2018-22  
 RECEIVED  
 COMMUNITY DEVELOPMENT  
 NOV 01 2018  
 VILLAGE OF  
 BARTLETT

PROJECT NAME LOT 72 SPLIT

### PETITIONER INFORMATION (PRIMARY CONTACT)

Name: AHMED MOTIWALA

Street Address: 4438 OAKTON STREET

City, State: SKOKIE, IL

Zip Code: 60076

Email Address: [REDACTED]

Phone Number: [REDACTED]

Preferred Method to be contacted: Email

### PROPERTY OWNER INFORMATION

Name: JASY CONSTRUCTION ENGINEERING CONSULTANTS CORP.

Street Address: [REDACTED]

City, State: HANOVER PARK, IL

Zip Code: 60133

Phone Number: [REDACTED]

OWNER'S SIGNATURE: [Signature] Date: 7/19/18  
 (OWNER'S SIGNATURE IS REQUIRED or A LETTER AUTHORIZING THE PETITION SUBMITTAL.)

### ACTION REQUESTED (Please check all that apply)

- Annexation
  - PUD (preliminary)
  - PUD (final)
  - Subdivision (preliminary)
  - Subdivision (final)
  - Site Plan (please describe use: commercial, industrial, square footage): \_\_\_\_\_
  - Unified Business Center Sign Plan
  - Other (please describe) \_\_\_\_\_
- Text Amendment
  - Rezoning See Dropdown to See Dropdown
  - Special Use for: \_\_\_\_\_
  - Variation: Rear yards 4' + 9' reduction



**SIGN PLAN REQUIRED?** No

*(Note: A Unified Business Center Sign Plan is required for four or more individual offices or businesses sharing a common building entrance or private parking lot.)*

**PROPERTY INFORMATION**

**Common Address/General Location of Property:** 110 N. CHASE AVENUE (LOT 72)

**Property Index Number ("Tax PIN"/"Parcel ID"):** 06-35-112-013-0000

**Zoning:** Existing: SR-4  
(Refer to Official Zoning Map)

**Land Use:** Existing: See Dropdown

Proposed: SR-4

Proposed: See Dropdown

**Comprehensive Plan Designation for this Property:** Village Center Residential  
(Refer to Future Land Use Map)

**Acreage:** 13,858 SQ. FT.

**For PUD's and Subdivisions:**

No. of Lots/Units: 2

Minimum Lot: Area 6,000 Width 65 FT Depth 102 FT.

Average Lot: Area \_\_\_\_\_ Width \_\_\_\_\_ Depth \_\_\_\_\_

**APPLICANT'S EXPERTS** (If applicable, including name, address, phone and email)

**Attorney** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Engineer** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Other** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## FINDINGS OF FACT FOR VARIATIONS

Both the Zoning Board of Appeals and the Village Board must decide if the requested variation is in harmony with the general purpose and intent of the Zoning Ordinance and if there is a practical difficulty or hardship in carrying out the strict letter of the regulations of the Zoning Ordinance.

The Zoning Board of Appeals shall make findings based upon evidence presented on the following standards: **(Please respond to each of these standards in writing below as it relates to your case. It is important that you write legibly or type your responses as this application will be included with the staff report for the ZBA and Village Board to review.)**

1. That the particular physical surroundings, shape or topographical condition of the specific property involved would result in a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of the regulations were carried out.

When the two (front and back) setbacks are accounted for there is only 32.73 feet of depth remaining which is not sufficient to build a house upon.

2. That conditions upon which the petition for a variation is based are unique to the property for which the variation is sought and are not applicable, generally, to other property within the same zoning classifications.

This lot is unique given the fact that it is an older neighborhood and the lot is smaller than other neighborhood.

3. That the purpose of the variation is not based exclusively upon a desire to make more money out of the property.

This is correct, without the variation, the Seller would be unable to build a house upon the lot.

4. That the alleged difficulty or hardship is caused by the provisions of this Title and has not been created by any person presently having an interest in the property.

True the setback line is based upon existing title. The lot is large enough to accommodate two houses if subdivided, however, based upon the current zoning, it would not be possible without the zoning variance.

5. That the granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhoods in which the property is located.

True, on the contrary, with the proposed zoning variance, the owner would be able to build two standard houses on the lot which will conform with the neighborhood in general.

6. That the proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the congestion in the public streets, or increase the danger of fire, or endanger the public safety, or substantially diminish or impair property values within the adjacent neighborhood.

That is correct.

7. That the granting of the variance requested will not confer on the applicant any special privilege that is denied by the provisions of this Title to other lands, structures or buildings in the same district.

That is correct.



**ACKNOWLEDGEMENT**

I understand that by signing this form, that the property in question may be visited by village staff and Board/Commission members throughout the petition process and that the petitioner listed above will be the primary contact for all correspondence issued by the village.

I certify that the information and exhibits submitted are true and correct to the best of my knowledge and that I am to file this application and act on behalf of the above signatures.

Any late, incomplete or non-conforming application submittal will not be processed until ALL materials and fees have been submitted.

SIGNATURE OF PETITIONER: \_\_\_\_\_

*Nd. Jameel Ahmed*

PRINT NAME: JASY CONSTRUCTION ENGINEERING CONSULTANTS CORPORATION

DATE: 7/19/18

**REIMBURSEMENT OF CONSULTANT FEES AGREEMENT**

The undersigned hereby acknowledges his/her obligation to reimburse the Village of Bartlett for all necessary and reasonable expenses incurred by the Village for review and processing of the application. Further, the undersigned acknowledges that he/she understands that these expenses will be billed on an ongoing basis as they are incurred and will be due within thirty days. All reviews of the petition will be discontinued if the expenses have not been paid within that period. Such expenses may include, but are not limited to: attorney's fees, engineer fees, public advertising expenses, and recording fees. Please complete the information below and sign.

NAME OF PERSON TO BE BILLED: MOHAMMED JAMEEL AHMED

ADDRESS: \_\_\_\_\_

Hanover Park, IL 60133

PHONE NUMBER: \_\_\_\_\_

EMAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

*Nd. Jameel Ahmed*

DATE: 7/19/18

# ZONING/LOCATION MAP

Lot 72 Moureau's Crest View Addition Split  
Case #18-22 - Preliminary/Final Plat of Subdivision



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus, USDA, USGS, AeroGRID, IGN, and the GIS User Community



# PLAT OF SURVEY

LOT 72 IN MOUREAU'S CREST VIEW ADDITION TO BARTLETT, BEING A SUBDIVISION IN THE SOUTH HALF OF THE NORTHWEST QUARTER OF SECTION 35, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN BARTLETT, COOK COUNTY, ILLINOIS AND CONTAINING 0.318 ACRES MORE OR LESS.

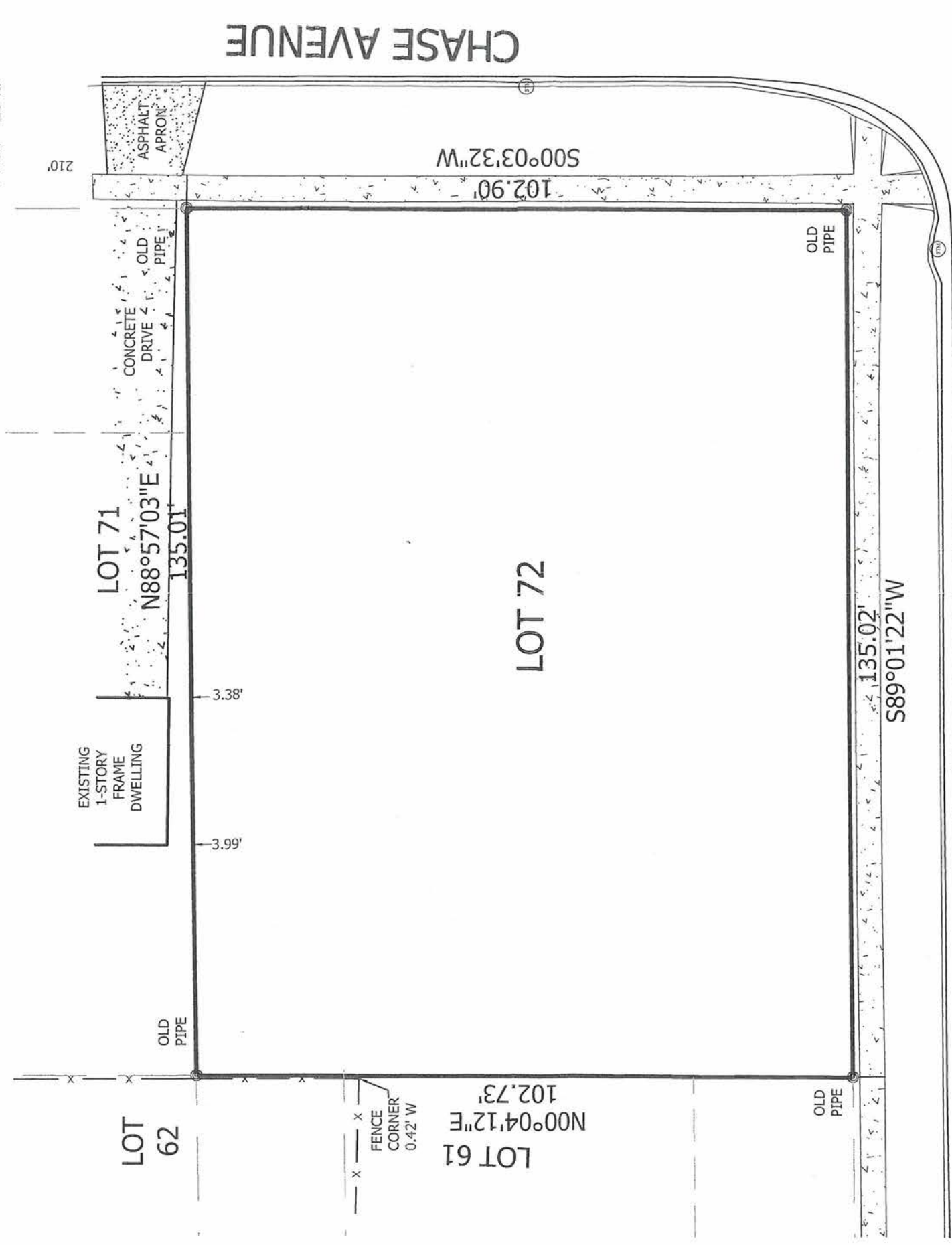
RECEIVED  
COMMUNITY DEVELOPMENT

JAN 25 2019

VILLAGE OF  
BARTLETT



( IN FEET )  
1 inch = 20 ft.



E. NORTH AVENUE

NOTES:

- PUDE PUBLIC UTILITY
- DRAINAGE EASEMENT
- BSL BUILDING SETBACK LINE
- (M) MEASURED
- (R) RECORD

STATE OF ILLINOIS )  
COUNTY OF WILL )

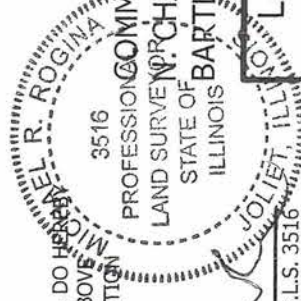
I, MICHAEL R. ROGINA, ILLINOIS PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT I HAVE SURVEYED THE PROPERTY DESCRIBED IN THE ABOVE CAPTION AND THAT THIS PLAT OF SURVEY IS A CORRECT REPRESENTATION THEREOF.

DATED THIS 18TH DAY OF DECEMBER, 2018

*(Signature)*

MICHAEL R. ROGINA

I.P.L.S. 3516  
LICENSE EXPIRES 11/30/2018

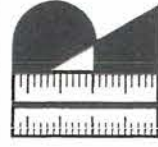


COMPARE DESCRIPTION AND POINTS BEFORE BUILDING AND REPORT ANY APPARENT DIFFERENCE TO THE SURVEYOR.  
REFER TO DEED OR GUARANTEE TITLE POLICY FOR BUILDING LINE RESTRICTIONS OR EASEMENTS NOT SHOWN ON PLAT OF SURVEY.  
TO INSURE AUTHENTICITY OF ANY COPIES, THEY MUST BEAR THE SURVEYOR'S IMPRESSED SEAL.  
THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.

LOT 72, IN MOUREAU'S CREST VIEW ADDITION  
TO BARTLETT SUBDIVISION

06-35-112-013

SCALE: 1" = 20' FIELDWORK DATE: 09-11-18 DRAWN BY: JCC



**ROGINA**

ENGINEERS & SURVEYORS, L.L.C.  
1225 Channahon Road Joliet, Illinois 815/729-0777 FAX 815/729-0782  
Professional Design Firm License No. 184-006843 - Exp. 4/30/2019

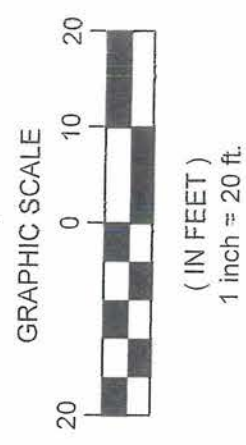
F.B.  
PAGE

REV. 1 - PER VILLAGE REVIEW 12/ 18/18

ARCHITECTURAL STUDIOS, LTD. FILE NO: 6392.01

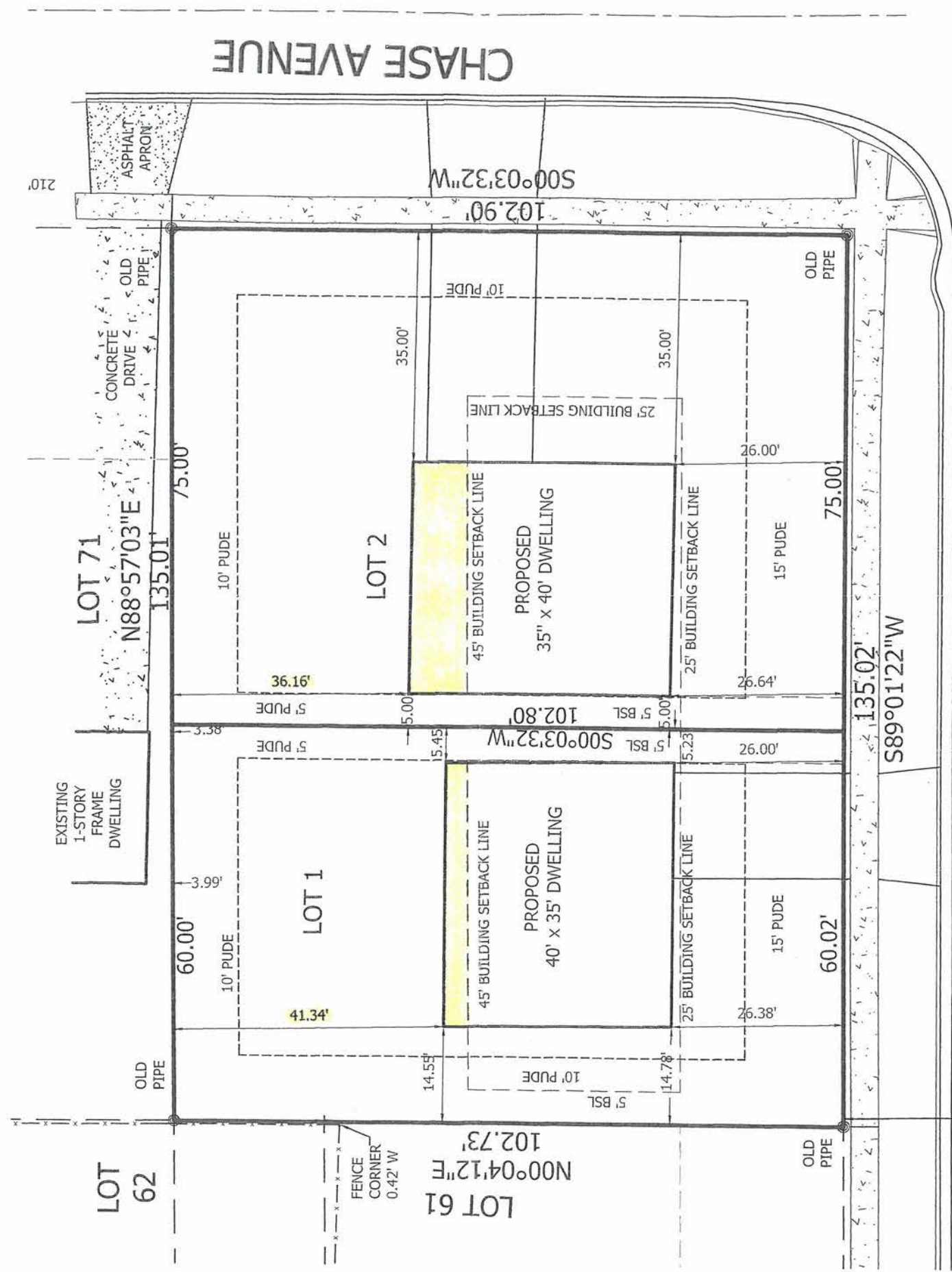


# PROPOSED BUILDING LOCATION PLAN



PROPOSED VARIANCES REQUESTED:

- REDUCTION IN THE EXISTING REAR YARD BUILDING SETBACK



E. NORTH AVENUE

73' ROW WIDTH

RECEIVED  
COMMUNITY DEVELOPMENT  
JAN 25 2019  
VILLAGE OF  
BARTLETT

PIN 06-35-112-013

PROPOSED BUILDING LOCATION PLAN OF RESUBDIVISION OF  
LOT 72 MOUREAU'S CREST VIEW ADDITION TO BARTLETT

SCALE: 1" = 20'    FIELDWORK DATE:    REVISED FIELDWORK DATE:    DRAWN BY: JCC

**ROGINA**  
ENGINEERS & SURVEYORS, L.L.C.  
1225 Chamamah Road    Joliet, Illinois    815/729-0777    FAX 815/729-0782  
Professional Design Firm License No. 184-006843 - Exp. 4/30/2019

ARCHITECTURAL STUDIOS, LTD.    FILE NO: 6392.01

NOTES:

- PUDE PUBLIC UTILITY
- DRAINAGE EASEMENT
- BSL BUILDING SETBACK LINE
- (M) MEASURED
- (R) RECORD

F.B.  
PAGE

01/23/19







# Agenda Item Executive Summary

Item Name      Intergovernmental Agreement Between the      Committee  
County of DuPage and the Village of Bartlett      or Board      Board

## BUDGET IMPACT

Amount:	\$13,434.00	Budgeted	Yes
List what fund	General Fund		

## EXECUTIVE SUMMARY

The attached Intergovernmental Agreement between the County of DuPage and the Village of Bartlett acknowledges the Village's decision declining to participate in the county's police records management system, but instead requesting the DuPage ETSB to allow for an interface between the police department's ID Networks records management system and the county's computer aided dispatch system (CAD). The agreement specifies the cost for constructing the interface will be \$11,130, as well as interface maintenance costs of \$2,304.00 in year 1, \$2,373.12 in year two and \$2,444.31 in year three of the agreement.

## ATTACHMENTS (PLEASE LIST)

- Memo

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Motion: I move to approve Resolution 2019-\_\_\_\_, A RESOLUTION APPROVING OF THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTY OF DUPAGE AND THE VILLAGE OF BARTLETT.**

Staff:              Patrick B. Ullrich, Chief of Police

Date:              3/7/2019



**POLICE DEPARTMENT MEMORANDUM**  
**19-20**

**DATE:** March 1, 2019  
**TO:** Paula Schumacher, Village Administrator  
**FROM:** Patrick Ullrich, Chief of Police *pu*  
**RE:** Intergovernmental Agreement Between the County of DuPage and the Village of Bartlett

In May 2016, our department was notified that the DuPage County Emergency Telephone System Board (ETSB) was initiating a project to create a county-wide records management system (RMS) for law enforcement agencies and fire departments within the county. On May 27, 2016, ETSB Chairman Gary Grasso and DuPage State's Attorney Bob Berlin sent out a memorandum to all law enforcement agencies and fire departments in the county and requested each agency to sign a letter of intent to participate in the project, which is called the DuPage Integrated Justice Information System (DuJIS). Costs for those agencies that elected to participate in the project were to be determined by the total number of agencies that signed up to participate in the DuJIS project.

A second component to the DuJIS project is that the ETSB was going to be replacing the county's computer aided dispatch (CAD) consoles and software, which is the way we receive our police calls for service from DU-COMM.

On July 26, 2016, our department sent a letter to Chairman Grasso and State's Attorney Berlin informing them of our decision to not participate in the RMS portion of the DuJIS project. This decision was based on the fact that we were under contractual obligations with our current RMS vendor, ID Networks, until 2020.

We acknowledged that in order to continue receiving CAD data in our current RMS, our department would be responsible for purchasing a CAD interface to connect to our RMS and that the cost would be approximately \$11,300. We also stated that although we were unable to participate in DuJIS at the current time due to contractual obligations with our current RMS vendor, we wanted to reserve the right to evaluate the benefits of fully participating in DuJIS when our RMS contract expires in 2020.

The attached Intergovernmental Agreement between the County of DuPage and the Village of Bartlett acknowledges that we declined to enter into an intergovernmental agreement for the police records management system, but instead requested the ETSB to allow for an interface between our ID Networks records management system and the CAD system in order to receive our CAD data.

The agreement stipulates the initial cost for the interface will be \$11,130, as well as an annual maintenance cost of \$2,304 for year one. Both of the costs are included in our FY20 budget. Additionally, the annual maintenance costs will increase by 3% per year, so year two will be \$2,373.12 and year three will be \$2,444.31.

After many delays, the DuJIS law enforcement records management system and CAD system are expected to go live in June 2019. If this IGA is approved, we will begin receiving our CAD info from the new system into our existing RMS at that time. We will then evaluate how well our current configuration is performing, as well as evaluate what the other DuPage law enforcement agencies think of the new DuPage police records management system. If there is positive feedback and we feel there would be benefits to our department joining the RMS portion, we will explore that, as well as the associated costs, prior to the end of the ETSB's contract with the RMS provider Hexagon in 2021/2022.

**MOTION: I move to approve Resolution 19-\_\_\_\_\_, A RESOLUTION APPROVING OF THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTY OF DUPAGE AND THE VILLAGE OF BARTLETT**

**RESOLUTION 2019 - \_\_\_\_\_**

**A RESOLUTION APPROVING OF THE INTERGOVERNMENTAL AGREEMENT  
BETWEEN THE COUNTY OF DU PAGE AND THE VILLAGE OF BARTLETT**

---

**BE IT RESOLVED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** The Intergovernmental Agreement Between the County of DuPage, Illinois, on its own behalf and on behalf of the Emergency Telephone System Board of DuPage County; and the Village of Bartlett, Illinois, dated as of March 19, 2019 (the "Agreement"), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

**SECTION TWO:** That the Village President and the Village Clerk are hereby authorized and directed to sign and attest, respectively, the Listing Extension Agreement on behalf of the Village of Bartlett.

**SECTION THREE: SEVERABILITY.** The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

**SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FIVE: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: March 19, 2019

APPROVED: March 19, 2019

\_\_\_\_\_  
Kevin Wallace, Village President

ATTEST:

\_\_\_\_\_  
Lorna Giles, Village Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2019 - \_\_\_\_\_ enacted on March 19, 2019, and approved on March 19, 2019, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk

**INTERGOVERNMENTAL AGREEMENT BETWEEN  
THE COUNTY OF DUPAGE, ILLINOIS  
AND  
THE VILLAGE OF BARTLETT, ILLINOIS**

This intergovernmental agreement between the County of DuPage, Illinois, a body corporate and politic on its own behalf and on behalf of the Emergency Telephone System Board of DuPage County and the village of Bartlett, Illinois, a municipal corporation (“Participant”).

**Recitals**

**WHEREAS**, the County of DuPage (“County”), Illinois is a unit of local government and a body corporate and politic, organized and existing pursuant to the Illinois Counties Code; and

**WHEREAS**, the Emergency Telephone System Board (“ETSB”) of DuPage County, Illinois is an emergency telephone system board established by the County of DuPage pursuant to the Emergency Telephone System Act and having the powers and duties conferred by the Act and those defined by County Ordinance; and

**WHEREAS**, the Participant is a unit of local government and a municipal corporation organized and existing pursuant to the Illinois Municipal Code comprised of territory located within the geographical boundaries of DuPage County; and

**WHEREAS**, the Constitution of the State of Illinois, the Intergovernmental Cooperation Act, and other provisions of Illinois law authorize units of local government contract or otherwise associate among themselves, to obtain or share services and to exercise, combine, or transfer any power or function, in any manner not prohibited by law or by ordinance, and to use their credit, revenues, and other resources to pay costs and to service debt related to intergovernmental activities; and

**WHEREAS**, in the exercise of its statutory duties, the ETSB implemented one computer-aided dispatch (CAD) system throughout DuPage County to ensure the dispatch of an appropriate emergency response to telephone calls placed to 9-1-1; and

**WHEREAS**, the ETSB procured a police report management system (RMS) for the use of police agencies within DuPage County as well as the Sheriff; and

**WHEREAS**, the Participant currently reimburses the ETSB for the use of the ETSB’s licensed NetRMS System or has procured an RMS solution for its own use; and

**WHEREAS**, the CAD and RMS systems currently in use throughout DuPage County have reached or are rapidly approaching the end of their useful life; and

**WHEREAS**, the County, the Clerk of the Circuit Court, the State’s Attorney, the Sheriff, the ETSB, the DuPage Mayors and Managers Conference, the DuPage County Chiefs of Police Association, the DuPage County Fire Chiefs’ Association and others have collaborated to implement the DuPage Justice Information System (“DuJIS”) Project with the goal of integrating

the various information systems used by judicial and emergency response agencies throughout the County using modern technology and standardized reporting methods; and

**WHEREAS**, the replacement of the existing CAD and RMS systems with modern technology adhering to national data standards is a key priority of the DuJIS Project; and

**WHEREAS**, the Participant has transmitted a letter of intent declining to participate in the unified police report management system described in this Agreement; and

**WHEREAS**, The Participant has requested an interface be developed to connect the CAD system to their legacy RMS system; and

**WHEREAS**, the ETSB has agreed to perform the duties set forth in this Agreement and has requested that the County execute this Agreement on its behalf; and

**WHEREAS**, the DuPage County Board has approved, executed, and transmitted a letter of intent to participate in the unified police report management system described in this Agreement on behalf of the State's Attorney, Sheriff, and Department of Probation and Court Services and to perform the duties set forth in this Agreement; and

**WHEREAS**, the ETSB with the cooperation of the County's Procurement Division and input from law enforcement record managers throughout DuPage County, solicited and evaluated proposals for one unified CAD and police report management system, and has awarded a contract to the Vendor for the system described in this Agreement; and

**WHEREAS**, through its participation in this Agreement, the Participant has agreed to reimburse the ETSB or defer its future costs in a total amount equal to the cost incurred by the ETSB in its acquisition and licensing of the interface to the DuJIS System attributable to the Participant through scheduled payments to the PRMS System Fund described herein.

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements contained herein, the Parties hereto hereby agree as follows:

## **Article I. General Provisions**

Section 1.01 Recitals Incorporated. The recitals set forth above are incorporated and made a part of this Agreement as if fully contained herein.

Section 1.02 Purpose. The Participant has declined to enter an Intergovernmental Agreement ("Agreement") for the purpose of implementing a modern unified police report management system ("PRMS" or "System") throughout DuPage County, to provide for the long term operation and maintenance of the System, and to create and maintain an equipment replacement fund to provide for the System's eventual upgrade and replacement. The Participant has instead requested that the ETSB allow for an interface for their existing report writing system from ID Networks to the CAD system in order to receive CAD data.

Section 1.02.1 Participation in the DuPage Justice Information System. In the event that the Participant elects to participate in PRMS at a later date, the costs and fees incorporated herein shall apply including any upgrades. The PRMS Oversight Committee will have the sole discretion to amend the costs and fees paid by Participant.

Section 1.02.2 Access to DuJIS PRMS. The Participant acknowledges and agrees that it will not have access to the PRMS master data based unless it agrees to the costs equivalent to membership and including providing access to its RMS data based information.

Section 1.03 Scope. The Parties intend that this Agreement shall in all respects govern or provide for the implementation, operation, maintenance, upgrade, and replacement of the System.

Section 1.04 Definitions. As used in this Agreement,

- (a) "County" means the County of DuPage, Illinois and all departments, agencies and instrumentalities thereof under the direct supervision and control of the County Board. The term "County" does not include the ETSB, the Circuit Clerk, the State's Attorney, the Judiciary or the elected County Officers;
- (b) "Circuit Clerk" means the Clerk of the Circuit Court of the Eighteenth Judicial Circuit, DuPage County, Illinois
- (c) "ETSB" means the Emergency Telephone System Board of DuPage County;
- (d) "Information Technology Department" means the County's Information Technology Department or its successor agency;
- (e) "Manager" means the employee appointed by a mayor with the advice and consent of the municipality's corporate authorities to manage the day-to-day operations of a municipality.
- (f) "Mayor" means the elected chief executive officer of a municipality regardless of the title used for such position used by the municipality.
- (g) "Municipality" means a city, village, or incorporated town;
- (h) "NIBRS" means National Incident Based Reporting System, an incident-based reporting system used by law enforcement agencies in the United States for collecting and reporting data on crimes. Local, state and federal agencies generate NIBRS data from their records management systems
- (i) "NIEM" means National Information Exchange Model. NIEM is an XML-based information exchange framework from the United States. NIEM represents a collaborative partnership of agencies and organizations across all levels of government (federal, state, tribal, and local) and with private industry. The purpose of this partnership is to effectively and efficiently share critical information at key decision points throughout the whole of the justice, public safety, emergency and disaster management, intelligence, and homeland security enterprise. NIEM is designed to develop, disseminate, and support enterprise-wide information exchange standards and processes that will enable jurisdictions to automate information sharing.
- (j) "Parties" means the County, the ETSB, and the Participant collectively.



- (k) "Party" means a party to this agreement, e.g. the County, the ETSB, or the Participant;
- (l) "Sheriff" means the DuPage County Sheriff;
- (m) "State's Attorney" means the DuPage County State's Attorney;
- (n) "Treasurer" means the DuPage County Treasurer;
- (o) "Vendor" means Intergraph Corporation, Inc., a subsidiary of Hexagon, AB;

Section 1.05 Joint Purchasing. To the greatest extent authorized by the Constitution and laws of Illinois, a joint-purchasing agreement is hereby created between the County, the ETSB, and the Participant for the joint purchase of personal property, supplies, and services. At the request of any Party, the County, ETSB or the Participant may include that Party as an additional participant in any invitation to bid, request for proposal or contract. Each Party will be responsible for its own purchase of any personal property, supplies, or service made pursuant to such solicitation.

Section 1.06 System Configuration. The Parties agree that the system shall be configured as one unified, countywide application adhering to NEIM and NIBRS standards, The Parties agree that the map of the system shall be configured as one unified, countywide map to allow for seamless reporting and analytics. The standard configuration of the system will not be modified to accommodate the legacy report writing system of the Participant.

Section 1.07 Agreement Non-Exclusive. The Participant acknowledges and understands that the County and the ETSB will enter into similar Agreements with other municipalities and units of local government for the purposes and objectives set forth in the Recitals and the duties owed to the Participant by the remaining Parties are not exclusive.

Section 1.08 Participation by Other County Agencies. The Participant acknowledges that the County and the ETSB will enter into similar Agreements with the State's Attorney, the Sheriff, and other elected County officers or agencies not under the direct supervision and control of the County Board. These officers or agencies shall participate in the System on the same terms as the municipal participants.

## **Article II. Responsibilities of the County**

Section 2.01 Generally. The County shall administer the System on behalf of the Participant.

Section 2.02 Staff. The County shall employ such staff persons as the PRMS Oversight Committee and the Information Technology Department deem necessary to maintain and manage the System database. The portion of the cost of the salary and benefits of such persons which are directly attributable to their work on the System shall be paid from the System Operation Fund. The PRMS Oversight Committee and the Information Technology Department shall determine the percentage of each such staff person's duties that are attributable to the System.

Section 2.03 Database Management. The County, in cooperation with the ETSB, shall co-maintain the hardware on which the System database resides.

Section 2.04 PRMS Equipment Replacement Fund. The County shall create a reserve fund in the County treasury known as the PRMS Equipment Replacement Fund. Upon direction by the Oversight Committee, the County shall transfer funds from the Equipment Replacement Fund to the PRMS Operation Fund for disbursement in accordance with the provisions of Article V. The PRMS Equipment Replacement Fund shall be an interest bearing account and the funds therein shall not be co-mingled with any other funds. The County shall maintain a record of the individual contributions of each Participant for deposit into the PRMS Equipment Fund.

Section 2.05 PRMS Operation Fund. The County shall create a fund in the County the treasury which shall be known as the System Operation Fund. The County shall not permit expenditures from the PRMS System Operation Fund unless directed to do so by the PRMS Oversight Committee. The System Operation Fund shall be an interest bearing account and the funds therein shall not be co-mingled with any other funds.

Section 2.06 System Oversight. The County shall create a PRMS Oversight Committee as set forth in Article V of this Agreement.

Section 2.07 The County shall require the County Auditor to audit the PRMS Equipment Replacement Fund and the PRMS Operation Fund annually for compliance with this Article and report thereon to the County Board and to the PRMS Oversight Committee.

### **Article III. Responsibilities of the ETSB**

Section 3.01 Procurement. The ETSB shall award the contract for the acquisition of the System to the Vendor and pay from its funds, subject to reimbursement from the System Operation Fund, the costs of System licensing and implementation.

Section 3.02 Staffing. The ETSB shall oversee the implementation of the System and maintain its associated database until the County is able to retain staff as set forth in Section 2.02 or April 1, 2017, whatever occurs first.

Section 3.03 Project Management. The ETSB shall provide project management services for the implementation of the System.

Section 3.04 Deliverables. The ETSB shall ensure that the PRMS Vendor performs its responsibilities under the contract.

Section 3.05 Co-Maintenance. The ETSB, in cooperation with the County, shall maintain the hardware where any portion of the System cohabitates with the ETSB's CAD or related applications.

## **Article IV. Responsibilities of the Participant**

Section 4.01 Payment. The Participant shall make annual payments to the County for interface costs and annual maintenance costs attributable thereto as set forth in Appendix A, Table 5: "Interface Costs" (line item entitled Image Trend). The County and the Participant may from time-to-time agree mutually to amend this schedule to reflect changes in the number of licenses required by the Participant.

Section 4.02 Operation. The Participant shall ensure that its personnel utilize the System in accordance with the policies and regulations the PRMS Oversight Committee may from time to time adopt, including those which require the standardization of data and data entry procedures. The Participant acknowledges and agrees that it will not have access to the PRMS data base unless it becomes a member or agrees to pay the equivalent cost of membership for access to the data base on a read-only basis.

Section 4.03 Network Connectivity. The Participant shall, at its own expense, provide network connectivity to the System that shall conform to the minimum specifications ETSB may from time to time adopt. If the Participant becomes a member of PRMS the Participant shall, at its own expense, provide network connectivity to the System that shall conform to the minimum specifications which the PRMS Oversight Committee may from time to time amend based on the operating needs of the system

Section 4.04 Hardware. The Participant shall, at its own expense, procure and maintain such hardware as may be necessary for the use of the System by its personnel that shall conform to minimum specifications that the PRMS Oversight Committee may from time to time adopt.

Section 4.05 Data Storage. The Participant is responsible for the documentation, retention and management of electronic data storage. Any expungements or deletions will be authorized by the Participant and/or performed by the Participant and, if needed, assisted by the County via service ticket request.

Section 4.06 Data Ownership. The Participant shall retain ownership of all electronic data it provides to the System.

4.07 Security. The Participant shall follow all County and ETSB security procedures and policies.

## **Article V. PRMS Oversight Committee**

Section 5.01 Composition. The PRMS Oversight Committee shall consist of twelve (12) members appointed as follows:

- (a) Three (3) members appointed by and who shall serve at the pleasure of the Chairman of the County Board;
- (b) The Sheriff or his or her designee;

- (c) The State's Attorney or his or her designee;
- (d) One (1) member appointed by and who shall serve at the pleasure of the Chairman of the ETSB;
- (e) One (1) member from each of the six (6) County Board districts appointed by the mayors of each municipality participating in the System in each district who shall be a mayor or a manager. The mayors shall appoint their respective members for two-year terms commencing on June 1 of odd numbered years and until their successor is appointed. A municipality shall be deemed to be located in the County Board district where its principal office is located, or if a municipality's principal office is located outside of DuPage County, in the County Board district containing the largest portion of the municipality's population. In electing committee members under this Article, each mayor shall be entitled to cast one (1) vote for each user license issued to the mayor's municipality.

Section 5.02 Powers and Duties. The PRMS Oversight Committee shall:

- (a) Provide for the selection and terms of its officers;
- (b) Organize and appoint members to committees and working groups, which shall include, but need not be limited to a
  - (i) Finance Committee;
  - (ii) Law Enforcement Executive Committee; and a
  - (iii) DuPage County Police Records Management Systems User Committee.
- (c) Develop policies and regulations governing System usage consistent with the goal of standardization;
- (d) Review requests to join the System and determine a fair share payment of the applicant;
- (e) Review and approve the minimum specifications for any hardware used with the System and ensure participant compliance;
- (f) Review and determine minimum specifications for network connections to the System and ensure participant compliance;
- (g) Direct the County to transfer funds from the Equipment Replacement Fund or make disbursements to the System Operation Fund as set forth in Section 5.03;
- (h) Fully comply with the requirements of the Open Meetings Act and the Freedom of Information Act;
- (i) Determine, no less frequently than annually, the total number of user licenses required for System access and allocate those licenses among system Participants. The PRMS Oversight Committee and the affected Participant shall jointly agree to an increase or decrease the allocation of users to a Participant.
- (j) Determine the budget for the annual operation of the PRMS System.
- (k) Adopt reasonable rules consistent with the provisions of this Agreement for the ongoing administration, operation, and replacement of the System.

- (l) Establish policies and procedures to provide for the withdrawal of any Participant from the System including any process for the return of all or a portion of moneys in the Equipment Replacement Fund attributable to the Participant.
- (m) Provide guidance and advice to the Information Technology Department as to the job performance of County employees assigned to administer or manage the System.
- (n) Make recommendations to the Information Technology Department as to changes in personnel requirements necessary to operate the System efficiently.

Section 5.03 Finance and Procurement Policies.

- (a) In General. The Oversight Committee shall have the sole authority to authorize the County to transfer funds from the Equipment Replacement Fund to the System Operation Fund and to authorize expenditures from the Operation Fund.
- (b) Competitive Bidding Required. The provisions of state law applicable to the procurement of services, materials, equipment, or supplies, other than professional services, by County Boards as set forth in Section 5-1022 of the Counties Code shall apply to all contracts authorized by the PRMS Oversight Committee.
- (c) Applicability of the DuPage County Procurement Ordinance. The provisions of the DuPage County Procurement Ordinance shall apply to all purchases authorized by the Oversight Committee. Where the Procurement Ordinance specifies that an action must be taken by the County Board, the Oversight Committee shall have the authority to act. Where the Procurement Ordinance provides that an action must be taken by the Chairman of the County Board, the Chairman of the Oversight Committee shall have the authority to Act.
- (d) Transfers from the Equipment Replacement Fund. The Oversight Committee shall from time-to-time direct the Treasurer to transfer funds from the PRMS Equipment Replacement Fund to the PRMS Operation Fund for disbursement. The Oversight Committee may use funds transferred in accordance with this paragraph to pay any costs associated with the upgrade or replacement of the System and for the payment of contractual obligations for the PRMS.
- (e) Expenditures from the System Operation Fund. The Oversight Committee shall use moneys in the System Operation Fund for the purposes of



- (i) Reimbursing the ETSB for costs it expended in the implementation of the System
- (ii) Deferring costs which the ETSB may incur in its normal operations in an aggregate amount not to exceed the total costs expended by the ETSB in the implementation of the System
- (iii) Paying the ongoing periodic costs associated with maintaining the System,
- (iv) Paying the costs of system upgrades when such funds have been transferred from the Equipment Replacement Fund, or.
- (v) Any other purpose the PRMS Oversight Committee may expressly authorize.

**Article VI. Finance**

Section 6.01 Initial Cost Allocations. Participant shall pay \$11,130.00 for the interface costs and \$2,304.00 for annual maintenance costs for implementation and year 1. Pursuant to Amendment 1 of the contract between Hexagon and ETSB, a new term has been negotiated. The new contract length is three(3) years with an option to renew in year four (4). The cost for maintenance is an incremental increase of three percent (3%) per year

Year 1 (Q3 2019)	Year 2 (Q3 2020)	Year 3 (Q3 2021)
\$2,304.00	\$2,373.12	\$2,444.31

ETSB anticipates that the option to renew and hardware/software upgrade will begin on or about November, 2021. If the ETSB and PRMS Users elect to go forward with Option to Renew, and the Participant elects to continue in the same manner, the costs for maintenance will be calculated based on the changes to the system. ETSB will not be responsible for costs associated with configuration needed for the IDNetworks interface resulting in the change of platform.

In the event Participant elects to fully participate in the PRMS system, then the following provisions would apply. The Participant must provide notice to ETSB and the PRMS Oversight Committee of its intent to investigate joining the system. The Parties agree that there could be unknown costs to bring the Participant into the PRMS system. The PRMS Manager upon notification of the Participants intent to investigate joining, will work with the Participant and Hexagon to determine if there will be additional costs and provide a quote of those costs to the Chief Financial Officer.

The County Chief Financial Officer shall provide the Participant and the PRMS Oversight Committee with an estimated total cost for the Participant to join the system based on the costs in the Contract and Amendment 1 attributable to the Participant. The cost estimate will include the total costs of System acquisition anticipated to be paid by the ETSB, and the total number of System wide.

Section 6.02 Costs Attributable to System Operation. The following costs are deemed attributable to System Operation and shall be paid from the System Operation Fund:

- (a) The total cost of annual system licensing and maintenance paid to the vendor including the cost of maintenance and licensing for any interfaces;

- (b) The full salary, benefits of County personnel devoting 100% of their duties to the maintenance or operating of the PRMS System;
- (c) The portion of the salary, benefits, and related expenses of County personnel devoting at least 40% of their duties to the maintenance or operation of the System as determined by the Oversight Committee for PRMS;
- (d) Ongoing maintenance costs of System equipment;
- (e) Other costs related to PRMS System Operation when expressly determined as such and authorized by the Oversight Committee.

Section 6.03 System Cost Allocation Formula. The Oversight Committee shall allocate the cost of System operation among Participants in accordance with the following formulae:

*Total System Cost*

$$= (tCapital costs) + (salary and benefits of System personnel) \\ + (projected annual maintenance costs) \\ + (other authorized costs including Equipment replacement Contribution)$$

$$\frac{Total System Cost}{total number of authorized users systemwide} = Per User Cost$$

$$Per User Cost * (number of licenses allocated to Participant) = Annual Participant Cost$$

Section 6.04 Equipment Replacement Costs. The Oversight Committee shall annually compute the estimated costs associated with replacing the PRMS System at the end of its useful life and determine, based on the number of users allocated to each Participant, each Participant's anticipated proportional share of the cost of System replacement following the expiration of the Agreement. Each Participant's anticipated proportional share of the cost of system replacement costs shall be divided by the number of years in the term of this Agreement and shall represent the Participant's annual share of system replacement that each Participant shall pay for deposit into the Equipment Replacement Fund.

Section 6.05 Invoice Schedule. The County shall determine the frequency for which it shall invoice the Participant for System Operation and Equipment Replacement. Each Participant shall pay such invoice in accordance with the provisions of the Local Government Prompt Payment Act.

## **Article VII. Term and Termination**

Section 7.01 Effective Date. This Agreement shall commence upon its execution by the Parties. The obligations of the respective Parties as set forth in this Agreement shall be binding on the Parties immediately except as specifically set forth in the Agreement.

Section 7.02 Term of Agreement. The Agreement shall remain in effect for seven (7) years and shall renew annually each year thereafter unless the Parties agree to a longer extension.

Section 7.03 Termination by Election of Parties. After the initial term of this Agreement, either

party wishing to terminate this Agreement may do so for any reason upon one-hundred twenty (120) days written notice to the other.

### **Article VIII. Miscellaneous Terms**

Section 8.01 No Joint Venture. This Agreement shall not be construed in such a way that any Party is or is deemed to be, the representative, agent, employee, partner, or joint venture of the other. The Parties shall not have the authority to enter into any agreement, nor to assume any liability, on behalf of any other party, nor to bind or commit the other party in any manner, except as expressly provided herein.

Section 8.02 Notice. All notices required to be given pursuant to this Agreement shall be in writing and addressed to the parties at their respective addresses set forth below. All such notices shall be deemed duly given if personally delivered, or if deposited in the United States mail, registered or certified return receipt requested, or upon receipt of facsimile transmission. Notice given as provided herein does not waive service of summons or process.

**If to the County, to:**

Attention: DuPage County  
c/o Emergency Telephone System Board  
421 County Farm Road  
Wheaton, IL 60187

**If to the Participant, to:**

Patrick B. Ullrich  
Chief of Police  
Bartlett Police Department  
228 S. Main Street  
Bartlett, IL 60103

Section 8.03 Entire Agreement. This Agreement constitutes the entire agreement with respect to the subject matter hereof and supersedes all other prior and contemporary agreements, understandings, representations, negotiations, and commitments between the Parties with respect to the subject matter hereof.

Section 8.04 Approval Required and Binding Effect. This Agreement between the shall not become effective unless authorized by each Party's respective corporate authorities or governing body. This Agreement constitutes a legal, valid and binding agreement, enforceable against the Parties.

Section 8.05 Representations. Each party represents that it the authority to enter into this Agreement and undertake the duties and obligations contemplated by this Agreement and that it has taken or caused to be taken all necessary action to authorize the execution and delivery of this Agreement.

Section 8.06 Covenant Not to Sue. The Parties hereby covenant and agree that each shall not sue, institute, cause to be instituted or permit to be instituted on its behalf, or by or on behalf of its

past, present or future officials, officers, employees, attorneys, agents or assigns, any proceeding or other action with or before any local, state and/or federal agency, court or other tribunal, against the other party, its board members, officers, commissioners, employees, attorneys, agents or assigns, arising out of, or from, or otherwise relating, directly or indirectly, to this Agreement to the extent authorized by law.

Section 8.07 Indemnification. The Parties hereby release and agree that each shall indemnify and hold harmless the other party and all of its present, former and future officers, including board members, commissioners, employees, attorneys, agents and assigns from and against any and all losses, liabilities, damages, claims, demands, fines, penalties, causes of action, costs and expenses whatsoever, including, but not limited to, attorneys' fees and court costs, present or future, known or unknown, sounding in law or equity that arise out of or from or otherwise relate, directly or indirectly, to this Agreement to the extent authorized by law, including, but not limited to any injury or damage caused by the failure of System to function properly, the quality of the data contained in the System, or the failure of the System to operate as designed. This Section is an agreement between local public entities to allocate or share liability from an injury resulting from their joint undertaking of a shared function under Article VII of the Local Government and Governmental Employees Tort Immunity Act.

Section 8.08 Committee Composition. The Committees set forth in Article V and Article VII of this Agreement, may from time to time and by a two-thirds votes of members entitled to be appointed, make changes to the composition, manner of selection, or number of their respective memberships.

Section 8.09 Nothing in this Agreement allows for access to the Master Name Index unless a full member or pursuant to a payment schedule negotiated through the PRMS committee.

Section 8.10 Amendments. This Agreement may be amended upon the written agreement of the parties.

**WHEREFORE**, the parties have signed and executed this Agreement as of the date written below in the County of DuPage, State of Illinois.

Dated: March 19, 2019

Dated: \_\_\_\_\_, 2019

VILLAGE OF BARTLETT

COUNTY OF DU PAGE

By: \_\_\_\_\_  
Kevin Wilson, President

By: \_\_\_\_\_  
Daniel J. Cronin, Chairman

Attest:

Attest:

\_\_\_\_\_  
Lorna Gilles, Village Clerk

\_\_\_\_\_  
Jean Kaczmarek, County Clerk



# Agenda Item Executive Summary

Item Name      Towing Services Agreement Between the Village of Bartlett and Bloomingdale Rescue & Recovery, Inc.      Committee or Board      Board

## BUDGET IMPACT

Amount:	N/A	Budgeted	N/A
List what fund	N/A		

## EXECUTIVE SUMMARY

Attached is a Resolution Approving of the Towing Services Agreement Between the Village of Bartlett and Bloomingdale Rescue & Recovery, Inc., as presented.

## ATTACHMENTS (PLEASE LIST)

Police Department Memo  
Resolution  
Towing Services Agreement

## ACTION REQUESTED

- X Resolution
- X Motion

**MOTION: I move the passage of Resolution 2019 - \_\_\_\_, A RESOLUTION APPROVING OF THE TOWING SERVICES AGREEMENT BETWEEN THE VILLAGE OF BARTLETT AND BLOOMINGDALE RESCUE & RECOVERY, INC.**

Staff:              Geoffrey Pretkelis, Deputy Chief of Police  
                        Patrick Ullrich, Chief of Police

Date:              March 8, 2019



**POLICE DEPARTMENT MEMORANDUM**  
**19-21**

**DATE:** March 8, 2019

**TO:** Paula Schumacher, Village Administrator

**FROM:** Geoffrey T. Pretkelis, Deputy Chief of Police 

**RE:** Approval of the Resolution Approving the Contract Between the Village of Bartlett and Bloomingdale Rescue & Recovery Inc.

On Monday, January 28, 2019, the Village announced that it would be requesting proposals for towing services from qualified properly licensed towing contractors for the Village of Bartlett. The legal notice for the Request for Proposals (RFP) was published in the Daily Herald. The RFP was also posted on the Village's website and electronically sent to ten different tow companies that were located within five miles of the Village corporate limits. The sealed proposals were due prior to Monday, February 18, 2019 at 11:00 am.

The recommended costs listed within the RFP were based on surveying the current or recent towing contracts of other local police departments such as Hanover Park, Streamwood, Carol Stream, Schaumburg, Elgin, and Downer's Grove. Some of the language contained within the RFP was based on similar language discovered in other local police department's towing contracts. Other language contained within the RFP was based on information obtained from the Professional Towing & Recovery Operators of Illinois, the Illinois Commerce Commission, and the tow rotation list state law that went into effect on January 1, 2016.

The Village originally received three sealed proposals from Bloomingdale Rescue & Recovery, Inc., Arties Incorporated, and Redmon's Towing. However, Redmon's Towing asked to have its proposal removed from consideration after the Village refused its request to modify the proposal requirements to increase towing fees.

A selection committee consisting of three members of the Police Department evaluated the proposals submitted by Bloomingdale Rescue & Recovery, Inc. and Arties Incorporated based on their compliance with the terms and conditions of the RFP. The selection committee inspected their vehicle storage sites and the condition of their towing equipment. It also contacted other local police departments that utilized the towing services of Bloomingdale Rescue & Recovery, Inc. and Arties Incorporated. The selection committee checked Bloomingdale Rescue & Recovery, Inc.'s and Arties Incorporated's references and also inquired about their towing response times and other performance factors.

After Village Attorney Bryan Mraz met with the selection committee and reviewed its findings, the selection committee recommended the Village enter into a single towing contract with Bloomingdale Rescue & Recovery, Inc. since Arties Incorporated did not meet the requirements of the RFP.

I recommend the Village Board pass the attached Resolution approving of the towing services agreement between the Village of Bartlett and Bloomingdale Rescue & Recovery Inc.

**MOTION: I move the passage of Resolution 2019 - \_\_\_\_, A RESOLUTION APPROVING OF THE TOWING SERVICES AGREEMENT BETWEEN THE VILLAGE OF BARTLETT AND BLOOMINGDALE RESCUE & RECOVERY, INC**

RESOLUTION 2019 - \_\_\_\_\_

**A RESOLUTION APPROVING OF THE TOWING SERVICES  
AGREEMENT BETWEEN THE VILLAGE OF BARTLETT AND  
BLOOMINGDALE RESCUE & RECOVERY, INC.**

---

**BE IT RESOLVED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** The Towing Services Agreement between the Village of Bartlett and Bloomingdale Rescue & Recovery, Inc. dated March 19, 2019 (the "Agreement"), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

**SECTION TWO:** That the Village Administrator is hereby authorized and directed to sign the Agreement on behalf of the Village of Bartlett.

**SECTION THREE: SEVERABILITY.** The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

**SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FIVE: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

\_\_\_\_\_  
Kevin Wallace, Village President

ATTEST:

\_\_\_\_\_  
Lorna Giles, Village Clerk

#### CERTIFICATION

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2019 - \_\_\_\_\_ enacted on March 19, 2019, and approved on March 19, 2019, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk

TOWING SERVICES AGREEMENT

Effective Date: \_\_\_\_\_, 2019

CONTRACTOR: Bloomingsdale Posiver Recovery, Inc. ("Contractor")  
155 W. LAKE ST.  
Bloomingsdale IL 60108

VILLAGE: Village of Bartlett ("Village")  
228 South Main Street  
Bartlett, Illinois 60103  
630-837-0800

TERM:

We, the authorized signatories, on behalf of the aforementioned Contractor and the Village, agree to the following terms and conditions, effective on the last date of signature below:

1. The Village hereby authorizes and directs Contractor to remove and tow all illegally parked, trespassing, abandoned, disabled, impounded or other vehicles from property located within the corporate limits of the Village of Bartlett only upon a valid call for service as provided herein.

2. **Calls for Service.** Notwithstanding any other provision of this Agreement, services per this Agreement are to be rendered only upon request of the Chief of Police or the Director of Public Works of the Village or by their respective designees. The Contractor, upon said request, immediately shall send a tow truck(s) to the designated location. At the direction of a Bartlett police officer or public works employee at the scene, the Contractor shall remove the vehicle or vehicles from the scene directly to the company's lot as defined herein, or if requested by the owner and/or operator of the vehicle, and when possible, to a location specified by said owner and/or operator of the vehicle within a ten (10) mile radius from the towing agency's place of business for the price(s) specified in this Agreement. If the Contractor is present or arrives where a tow is needed and it has not been requested by the Bartlett Police Department directly or through DuComm, or the owner or operator of the disabled vehicle, the police officer, unless acting under Section 11-1431 of the Vehicle Code, shall advise the Contractor's tow operator to leave the scene and no tow, storage or service fee may be charged therefor.

3. Operators of towing vehicles shall obey all lawful orders of Village police officers and/or public works employees and shall render every assistance when it has been determined that illegally parked vehicles or other hazards or nuisances must be removed from public property, and/or when it is determined that a hazard exists, removed from private property.

4. The Contractor shall consider calls from the Village Police Department (the "Police Department") or Public Works Department as having first priority over requests for towing services from other parties. The Contractor will furnish the Police Department with the names of all other agencies with which the Contractor has a towing contract or agreement when this Agreement becomes effective; and shall notify the Police Department when any other contracts or agreements are entered into by the Contractor during the term of this Agreement.

5. **Hours of Operation.** The Contractor shall, at a minimum, maintain office hours of operation consistent with normal business hours of at least 9:00 a.m. to 5:00 p.m., Monday through Friday, at the owner's rented storage facility located within five (5) miles of the corporate



limits of the Village of Bartlett. Contractor shall in addition provide access to said facility for the recovery of vehicles 24 hours per day, 365 days per year, except when outside of said normal business hours access to said facility for recovery shall be provided by the Contractor within thirty (30) minutes of a request therefor by the Village or the vehicle owner/operator. There shall be no additional charge for providing access for recovery of a vehicle outside of normal business hours.

6. Minimum Towing Equipment Specifications. Contractor shall own or lease a minimum of five (5) tow trucks which shall include at a minimum:

- A. Not less than two (2) flat bed tow trucks with the capability of towing a full sized passenger vehicle on its bed; and
- B. Not less than one (1) heavy duty tow truck with a tandem axle with a boom capacity and under-lift rating of 35,000 lbs., with a tow rating of 80,000 lbs.; and
- C. Not less than one (1) heavy duty tow truck with a tandem or tri-axle with a 50 ton recovery boom capacity and an under-lift rating of 55,000 lbs. with a tow capacity of 80,000 lbs.
- D. At least one piece of equipment capable of removing a vehicle which has been rendered totally inoperable and cannot be moved using ordinary towing equipment and procedures.

7. Village directed towing is performed solely as a public service. The Police Department and the Village limit their responsibility to their decision to tow a vehicle. In the event the owner and/or operator of any towed vehicle demands a hearing with respect to any tow, the Contractor shall immediately notify the Chief of Police, if available; otherwise, the Towing Administrator, if available; otherwise, a Deputy Chief of Police, and direct any such party requesting a hearing to the Bartlett Police Department. In the event of an error or other determination that the vehicle was improperly towed, if requested by the Village Police Department or Public Works Department, the Contractor will cancel all charges to the vehicle owner.

8. The cost of removal and towing service under this Agreement will be borne by Contractor and charged to the owner or operator of the removed and towed vehicle in accordance with applicable laws and regulations or orders issued thereunder. The Contractor will have the responsibility to bill the owner and/or lawful operator of the removed and towed vehicle in accordance with the following schedule of fees:

- A. Base towing fee for impounds, disabled, and arrests (up to and including three quarter (3/4) ton vehicles without heavy loads, together with an additional fifteen (15) minute street clean-up including flatbed tow vehicles):  
\$75.00 / Disabled  
\$75.00 Arrest/Impound
- B. Base towing fee for accidents or wrecks (up to and including three-quarter (3/4) ton vehicles without heavy loads, together with an additional fifteen (15) minute street clean-up including flat bed tow vehicles):  
\$110.00
- C. Additional charge for use of winch, for other than normal towing, as circumstances warrant (up to 35' of cable):  
\$50.00 if towed  
\$.00 if not towed
- D. Dolly Fee  
\$45.00

Village of Bartlett -- Request for Proposal (Towing Services)  
Page 27

- E. Per day, or any portion thereof, for storage beginning 24 hours form time of tow (no charge for first day) \$35.00
- F. For vehicle with a GVM of 8,000 lbs. or greater \$120.00/hour
- G. When a vehicle is towed at owner's request to a place other than the Contractor's place of business, the rate per mile will be: \$3.00 per mile (within a 10 mile radius)
- H. After business hours release of vehicle: No Charge
- I. Service Calls
  - (1) Normal business hours: \$30.00
  - (2) After normal business hours: \$35.00
- J. Impound Fee: No Charge
- K. When a tow vehicle is required to relocate vehicles during Village snow removal and/or other emergency related operations and/or Village special events, the hourly rate will be: \$50.00
- L. Village vehicles -- tow or service within a 10 mile radius of the corporate limits of the Village of Bartlett: No charge
- M. Relocation of vehicles pursuant to Village construction projects: No Charge
- N. Towing company must accept cash, debit card, credit card, cashier's check or wire transfer as payment.
- O. Contractor shall prominently display the Approved Schedule of Fees at Contractor's business offices and all other locations where any vehicles relocated hereunder are stored by or on behalf of Contractor.

("Approved Schedule of Fees")

9. Operators of towing vehicles will obey all lawful orders of police officers and/or public works employees and will render every assistance when it has been determined that illegally parked vehicles or other hazards must be removed from public property. Further, operators of towing vehicles will comply with all provisions of Section 5/11-1413(c) of the Illinois Vehicle Code in the removal of glass and other debris that is left on the roadway at the scene of accidents, as well as covering oil or grease deposits ("Clean-up Services"). Contractor will provide Clean-up Services at no additional charge provided the Contractor is providing vehicle removal services. In the event the Village requests Clean-up Services only (i.e., no vehicle removal services requested), Contractor shall provide such Clean-up Services at a fee of \$25.00 per Clean-up Service and shall perform said service within one hour of request by the Village.

10. No service or repair of any kind will be performed on any impounded vehicle without the written approval of the owner or his agent at the time the vehicle is impounded by the Police Department. Further, no contract or order for service or repairs will be entered into with the owner and/or operator of the vehicle or his agent until such time as the vehicle has been released by the Police Department.

11. The Contractor will be responsible for police impounded vehicles in its custody. Such vehicles will be kept in a secure enclosure until released to their owners or other legal disposition is made. The vehicle storage site must include a paved surface or otherwise a surface in sound condition (i.e., free of potholes, ruts or other hazards so that vehicles are not damaged or become excessively dirty). The storage site must be completely enclosed with solid fencing of not less than six (6) feet in height that includes a locking gate. The fenced in outdoor storage area shall be not less than 16,000 square feet in size and shall be capable of storing at least seventy-five (75) vehicles with sufficient drive aisles. The vehicle storage site must be fully illuminated by overhead artificial light from dusk until dawn, or turned on by motion detectors. The vehicle storage site shall comply with all federal, state and local laws and municipal ordinances. The Contractor shall provide the vehicle storage site with sufficient supervision and video surveillance to provide protection to the stored vehicles from theft and vandalism. The vehicle storage site must be located no farther than five (5) miles from the corporate limits of the Village of Bartlett. All administrative towing fees imposed by the Department must be paid to the Department before the vehicle may be released by the Contractor.

12. The vehicle storage site must also include a fully enclosed area, secure from unauthorized access, capable of storing vehicles designated with a "police hold" while police investigations relating to the vehicle are pending. Vehicles on police hold may be stored for extended periods of time with the fully enclosed indoors and secure area on the towing firm's property and shall be stored for such time at no cost to the Village. No police impounded vehicle will be released unless the release has been authorized by the Police Department. Also, no property will be released or removed from an impounded vehicle which has not been authorized for release by the Police Department unless approval has been granted in writing by a Bartlett police officer.

13. Notwithstanding any right to a statutory lien on the personal property belonging to a vehicle owner of a towed and stored vehicle by the Contractor, the Contractor shall immediately release to the vehicle owner upon said owner's request any of the following personal property irrespective as to whether any towing and/or storage fees are due and owed to the Contractor: Child restraint system as defined in Section 4 of the Child Passenger Protection Act; other child booster seats; eye glasses; food; medicine; perishable property; any operator's licenses; any cash, credit cards or checks or check books; any wallet, purse or other property containing operator's license or other identifying documents or materials; cash, credit cards, checks and any check books (collectively, the "Excepted Personal Property"); and shall release to a person other than the vehicle owner personal property belonging to that person; if that person provides adequate proof that the personal property requested belongs to that person, and shall release items of Excepted Personal Property to the spouse, mother, father, brother or sister of the vehicle owner with authorization of the vehicle owner. This section will not apply to the contents of any vehicle that is seized as evidence prior to the release by the Police Department.

14. Vehicles that are impounded as evidence or require special handling such as fingerprinting, photographing, searching, etc. will not be removed or inspected by any person unless authorized to do so by a Bartlett police officer. In such cases where a vehicle is towed and/or impounded for investigatory and/or evidentiary purposes, Contractor shall waive all towing, storage, and other fees, costs, and expenses. Notwithstanding the foregoing, Contractor may charge the vehicle owner storage fees at the daily rate provided for herein, for the time period commencing on the date on which the vehicle owner receives notice from the Village that the Village has authorized the vehicle release until and including the date on which the vehicle owner removes said vehicle from Contractor's storage facility.

15. Contractor shall comply with Section 1.5 of the Labor and Storage Lien Act (770 ILCS 45/1.5) in all respects at no additional charge to the Village or to the vehicle owner, operator or lien holder.

16. The Approved Schedule of Fees as set forth in paragraph 8 of this Agreement will not be increased during the term or any extended term of this Agreement. Any charge, invoice, bill, or demand for any fee or fees for any services provided for herein in excess of the Approved Schedule of Fees ("Excessive Billing") by any Contractor or by any of its employees, agents, or subcontractors, or anyone acting on behalf of any of them, shall be a material breach of this Agreement.

17. The Contractor will have the burden of checking with the Police Department every ten (10) days in regard to the status of vehicles towed by the Bartlett Police Department and not approved for release. If this is not done, the vehicle owner/operator will be responsible for only the first ten (10) days of storage fees.

18. There will be no charge for the first day of storage following any tow. The first day will be considered the twenty-four (24) hour period from the time that the tow was requested.

19. In those situations where after a judicial determination, or after determination by an administrative hearing officer, it is found that the Village will be responsible for either the towing, storage, or other fee, charge, or expense, the Contractor agrees to waive that portion of such charges, fee or expense for which the Village has been determined to be liable. In those instances where the Village cancels a tow prior to the Contractor securing the vehicle onto the tow truck, neither the Village nor the vehicle owner and/or operator shall be liable for any towing and/or storage fees and/or any other expenses or fees.

20. Indemnification. To the fullest extent permitted by law, Contractor shall protect, indemnify, hold and save harmless, and defend the Village, and its officers, officials, employees, agents, and volunteers against any and all losses, claims, actions, causes of action, demands, damages, costs and expenses, including, without limitation attorneys' fees and all expenses of litigation of every nature (i) arising out of or in connection with the Contractor's services hereunder or its failure to comply with its obligations as set forth in the Contract, and/or (ii) caused in whole or in part by any illegal, negligent, reckless, willful, or unauthorized act, omission, or failure to act by Contractor, its employees, operators, subcontractors of any tier, agents, and/or any person or entity acting on behalf of any of them or for whose acts any of them may be liable (collectively, "Contractor's Agents"), except such loss or damage which was caused by the sole negligence or willful misconduct of the Village. The Contractor shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith, and, if any judgment shall be rendered against the Village, its officers, officials, employees, volunteers and/or agents, in any such action, the Contractor shall, at its own expense, satisfy and discharge the same.

Contractor expressly understands and agrees that any bond or insurance policies required by this Agreement, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village, its officers, officials, employees, volunteers and agents, as herein provided.

In any and all claims against the Village, its officers, officials, employees, volunteers and/or agents, the indemnification obligations under this Agreement shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or any subcontractor of any tier under workers' or workmen's compensation acts, disability benefit acts or other employee benefit acts.



This indemnification obligation shall survive the expiration and/or termination of this Agreement.

21. Contractor will secure and maintain in effect, at its own expense, all licenses, permits or approvals required under applicable laws, regulations and orders pertaining to its activities under this Agreement and will provide copies of same to the Village.

22. This Agreement shall remain in effect until January 31, 2021 (the "Initial Term"), unless terminated prior to said expiration date by the Village as provided for herein, or extended by the Village for up to two (2) additional two (2) year terms (each an "Extended Term"). Based on the quality of performance of the Contractor as determined by the Village in its sole and absolute discretion, this Agreement may be extended by the Village Administrator. Each extension shall be for an additional two (2) year period, upon the same terms and conditions by mutual agreement of the parties. This Agreement may only be extended up to two (2) times for a maximum Extended Term of four (4) additional years for a potential total term of six (6) years (an Initial Term of two (2) years, a First Extended Term, and an additional two (2) years and a Second Extended Term for an additional two years at the Village's option).

23. Contractor shall furnish, install and maintain four (4) signs meeting the requirements of 625 ILCS 5/4-203(f)(5) and warning that unauthorized parked vehicles will be removed and towed to the Contractor's storage facilities from such property or properties, as designated by the Village. Such signs shall be furnished by Contractor at no cost to the Village, and any additional signs shall be charged at the rate Contractor customarily charges for such signs, but in no event more than \$50 per sign. Contractor shall comply with all of the provisions set forth in Section 625 ILCS 5/4-203(f) of the Illinois Vehicle Code, as amended, which Section of the Vehicle Code is hereby incorporated into this Agreement by this reference.

24. The Contractor shall immediately notify the Police Department and Public Works Department of any operational changes, e.g., new equipment, changes in location of storage lots, new tow truck operators, etc. Failure to notify the Police Department will result in suspension of the use of the Contractor's services until inspections are conducted evidencing compliance with these specifications. No new tow truck operators shall perform towing services within the Village or at its request until said operator's criminal background check has been completed and approved by the Towing Administrator.

25. All towing and related services provided for herein shall be provided by Contractor. No contract awarded by the Village shall be assigned or any part subcontracted without the written consent of the Chief of Police. Approved subcontracts shall contain language which incorporates the terms and conditions of the Contract.

26. Contractor, its employees, operators, subcontractors, agents, and anyone acting on behalf of any of them, shall at all times act in a courteous and professional manner in their performance of any work or acts authorized hereunder. Failure to act in a courteous and/or professional manner may result in the Contractors removal from the rotation list.

27. If the Contractor fails to perform the towing and other services as provided in this Agreement, or otherwise breaches or defaults under any provision of this Agreement, the Village may terminate this Agreement and enter into an Agreement with another towing service provider, and seek damages or pursue such other legal or equitable remedies as may be available under Illinois law. In the event the Contractor is found by a court of competent jurisdiction to be in breach or default, and provided the Village is not found to be in material breach of the Agreement,



Contractor shall, in addition, be liable to Village for its reasonable attorneys' fees and other reasonable costs incident to Contractor's breach or default.

28. **Insurance Requirements.** Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, employees, or subcontractors. The types of insurance, minimum coverages, and amounts shall be:

**A. Coverage shall be at least as broad as:**

- i. **Commercial General Liability Insurance (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
- ii. **Comprehensive Automobile Liability Insurance:** Insurance Services Office Form Number CA 0001 covering any auto (Code 1), or if contractor has no owned autos, hired (Code 8) and non-owned autos (Code 9), including loading and unloading of all owned, hired and/or non-owned vehicles, with combined single limits coverage no less than \$1,000,000 per accident for bodily injury and property damage.
- iii. **Workers' Compensation insurance** as required by the State of Illinois with Statutory Limits covering every person operating a tow truck on behalf of the Contractor, , and Employer's Liability Insurance with limits of no less than \$1,000,000 per accident for bodily injury or disease.
- iv. **Garage Keepers Legal Liability.** The Contractor shall provide garage keepers' legal liability insurance coverage for vehicles in its custody utilizing the "direct primary" form of insurance, and must indicate all storage areas utilized pursuant to this Agreement. The minimum amount of garage keepers coverage shall be \$100,000 covering fire and/or thefts from or damage done to vehicles while in storage, and \$100,000 minimum on-hook coverage or cargo insurance.

If the Contractor maintains broader coverage and/or higher limits than the minimums shown above, the Village requires and shall be entitled to the broader coverage and/or higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the Village.

**B. Other Insurance Provisions**

The insurance policies are to contain, or be endorsed to contain, the following provisions:

**i. Additional Insured Status**

The Village of Bartlett, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Consultant's insurance (at

least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 forms if later revisions used).

**ii. Primary Coverage**

For any claims related to the Contract, the Contractor's insurance coverage shall be primary coverage at least as broad as ISO CG 20 01 04 13 as respects the Village, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the Village, its officers, officials, employees, or volunteers shall be in excess of the Contractor's insurance and shall not contribute with it.

**iii. Notice of Cancellation**

Each insurance policy required above shall state that coverage shall not be cancelled, except with not less than 30 days prior written notice to the Village.

**iv. Waiver of Subrogation**

Contractor hereby grants to the Village a waiver of any right to subrogation which any insurer of the Contractor may acquire against the Village by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the Village has received a waiver of subrogation endorsement from the insurer.

**v. Self-Insured Retentions**

Self-Insured retentions must be declared to and approved by the Village. The Village may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or Village.

**vi. Acceptability of Insurers**

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the Village.

**vii. Claims Made Policies**

If any of the required policies provide coverage on a claims-made basis:

- a. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
- b. Insurance must be maintained and evidence of insurance must be provided *for at least five (5) years after completion of the contract work.*
- c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of *five (5) years* after completion of work.

**viii. Verification of Coverage**

Contractor shall furnish the Village with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the Village before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The Village reserves

the right to require complete, certified copies of any required insurance policies, including endorsements required by these specifications, at any time.

**ix. Subcontractors**

Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that the Village is an additional insured on insurance required from subcontractors. Subcontractors, if any, may only be allowed and used if pre-approved by the Chief of Police.

**x. Special Risks or Circumstances**

The Village reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

29. **Compliance with Applicable Laws.** Contractor shall comply with all applicable laws, regulations, codes, statutes and ordinances of any federal, state or local government, or any agency thereof, regardless of whether such law, regulation, ordinance or order is expressly referenced in this Agreement, as may relate to the performance of this Agreement.

30. It is understood, acknowledged and agreed that the relationship of Contractor and its employees to the Village is that of an independent contractor. Contractor is neither a joint venture nor a partner with the Village. No officer, employee, or agent of Contractor, or any other person performing services for Contractor is, or shall be, an employee of the Village, nor shall any such person be entitled to benefits of employees of the Village. Contractor, and not the Village, shall be solely and exclusively responsible for the timely payment of all employment related taxes, charges, and costs, including, but not limited to, state and federal unemployment taxes, Social Security, Medicare Withholding, and state and federal income taxes. Contractor fully indemnifies and holds harmless the Village against and from any and all such claims, including all attorneys' fees and expenses of litigation.

31. A. The Contractor shall maintain a separate tow log or other acceptable record keeping system for the Bartlett Police Department and the Bartlett Public Works Department that will include at a minimum the following information:

- (i) Time, date, location of tow (from and to), hold information if applicable, police officer or public works employee authorizing the tow and police report or incident number.
- (ii) Make, model, vehicle registration and vehicle identification number of the towed vehicle.
- (iii) Itemized billing of basic tow charge, special tow charges, storage charges and vehicle repair charges, if any.
- (iv) Signed release form completed by the person claiming a vehicle.
- (v) Mechanism (customer complaint form) approved by the Chief of Police or his designee for vehicle owners reporting complaints about charges, additional vehicle charges, additional vehicle damage, lost or stolen items or other complaints. Completed forms shall be forwarded to the Chief of Police as soon as possible after the complaint has been filed.

Items (i) and (ii) above shall be maintained in a separate log book. All police related records will be open at any time for inspection by the Chief of Police or his designee.

B. The Village reserves the right upon ten (10) days prior written notice to audit the above mentioned billing information of Contractor in order to verify that the amount(s) billed to any vehicle owner is in accordance with the Approved Schedule of Fees or approved Fee Increase (the "Audit"). In the event the Audit reveals any Excessive Billing, as defined in paragraph 15 herein, then Contractor shall pay the cost of such audit, and Contractor shall immediately refund such amount of Excessive Billing to the vehicle owner having paid said Excessive Billing.

32. The Contractor immediately shall report to the Police Department any acts of theft, vandalism or attempts of same to any vehicle towed as authorized by the Village. If the offense occurs within the corporate limits of the Village of Bartlett the requirement shall be met by filing an incident report with the Police Department. If the offense occurs outside the corporate limits of the Village of Bartlett, such report shall be in writing and contain the date and time of the offense, a complete description of items stolen or damage incurred, a complete description of the car including make, model, year, license plate number, vehicle identification number and owner's information. Additionally, the Bartlett Police Department's original report and incident numbers under which the tow was authorized and the name of the police agency with which the report is being filed will be provided.

33. The Specifications for Towing and Storage of Vehicles attached hereto are hereby expressly incorporated into this Agreement. The Request for Proposal and the Contractor's Proposal attached hereto are hereby expressly incorporated into this Agreement. The Contractor's Proposal, the RFP, the Detailed Specifications, and the Towing Services Agreement shall collectively constitute the Contract between the Contractor and the Village.

34. Contractor acknowledges that the Freedom of Information Act (5 ILCS 140/1, et seq.) ("FOIA") may apply to public records in the possession of the Contractor or its subcontractor(s), if any. Contractor, and all of its subcontractor(s) (if any), shall cooperate with the Village within the time limits provided within the FOIA.

35. A. Contractor, its employees, operators and anyone acting on its behalf, will conduct their business in an orderly, ethical manner and will use every means to gain and justify the confidence of the motoring public. Village satisfaction in dealings with Contractor will be of primary importance along with other factors such as, but not limited to response time, condition of equipment, cooperation with the Village and compliance with the terms and conditions of this Towing Agreement.

B. Contractor will be evaluated on a performance basis by the Towing Administrator. The Towing Administrator in his or her discretion may suspend the Contractor and remove it from the towing rotation list for up to ninety (90) days. The Police Chief, in his sole discretion, may remove the Contractor from the rotation list indefinitely upon his determination that Contractor's performance is unsatisfactory or otherwise deficient. Additionally, any failure to comply with the Detailed Specifications, any applicable law(s) or regulation(s) of the State of Illinois, the Federal Government or any agency thereof, or the Village of Bartlett, any breach of any term or condition of the RFP, the Towing Agreement, and/or failure to cooperate with the Village may result in the suspension or removal of Contractor from the rotation list, and/or the termination of this Agreement and the next alternative firm be inserted in its place. Notwithstanding said suspension or removal and termination, Contractor's insurance and indemnification obligations hereunder shall remain in effect for any act, omission or other incident giving rise to a claim that occurred or arises out of a tow or any other service, act or omission that took place prior to the date of termination.



C. The Village may remove Contractor from the rotation list and/or any tow operator of the Contractor upon its finding by the Police Chief, or his designee, of any of the following:

- (1) The Contractor made a false statement on its Proposal for Police Towing Service, the Towing Application Questionnaire, and/or any of the Certifications submitted with its Proposal;
- (2) The driver's license of any operator employed by Contractor and/or who performs dispatching and/or towing services for or on behalf of Contractor issued by the Secretary of State has been suspended or revoked; or
- (3) Any officer, director, shareholder, manager, member, partner, or principal of the Contractor, or any operator employed by Contractor and/or who performs towing services for or on behalf of Contractor has been convicted, during the preceding 5 years, or following the execution of this Agreement, of any criminal offense of the State of Illinois or any other jurisdiction involving any of the following, and the holder does not make a compelling showing that he is nevertheless fit to be a Contractor and/or an operator:
  - (i) Bodily injury or attempt to inflict bodily injury to another;
  - (ii) Theft of property or attempted theft of property; or
  - (ii) Sexual assault or attempted sexual assault of any kind.
- (4) The suspension or revocation of the Contractor's Safety Relocator Registration or Public Carrier Certificate of the Illinois Commerce Commission (the "ICC") or the failure to keep, maintain or otherwise have in place either the Safety Relocator Registration or Public Carrier Certificate.
- (5) The failure to keep, maintain and have in place all of the insurance coverages as provided in Section 7 of this Towing Agreement, or the cancellation of any such policies.
- (6) The failure to continue to meet the Detailed Specifications, Terms and Conditions, or any other requirements set forth in the RFP.
- (7) Any other default under or breach of this Agreement.

36. **Successors and Assigns.** This Agreement shall be binding upon and inure to the benefit of the Parties, their respective successors and assigns. Contractor shall not assign or in any manner transfer this Agreement or any interest herein, without the prior express written consent of the Village, which it may withhold in its sole and absolute discretion.

37. This Agreement may be terminated by the Village without cause on thirty (30) days prior written notice to the Contractor. Upon termination or expiration of this Agreement, nothing contained herein shall terminate the Contractor's indemnification obligations contained in this Agreement, and the Contractor shall have a continuing obligation to transfer all vehicles in its possession to another location as directed by the Village and turn over all records with respect to said stored vehicles and to fully cooperate with the Village and the Village's designee for any such transfers and turn over of towed and stored vehicles.



38. **Complaint Process.** Any customer receiving services from the Towing Operator under these rules who has a complaint regarding the service received or fee charged shall have the right to file his complaint with the Towing Administrator, who shall investigate such complaint and determine a resolution of such conflict. If the customer or Towing Operator does not wish to accept the determination of the Towing Administrator, he may appeal the decision of the Towing Administrator to the Chief of Police, who shall review the complaint and conduct any additional investigation he deems appropriate. The Chief of Police may sustain the decision of the Towing Administrator or modify it, as he deems appropriate. The decision of the Chief of Police on all complaints appealed shall be final.

39. **Refunds.** The Towing Administrator has the authority to require the Contractor to make refunds where overcharges have been made. Failure to comply may result in a suspension of police- directed towing privileges. In the event that a vehicle is impounded in error and/or cleared by (found not liable) an administrative hearing decision, the Contractor agrees to waive all fees, including but not limited to towing and storage, associated with the tow at the customer's request. Notice of such error or administrative decision will be made to the Contractor by the Towing Administrator.

40. **Proper DL Classification.** Each person operating a towing recovery vehicle on behalf of Contractor must be classified for the type of towing operation he/she shall be performing and vehicle he/she shall be operating and must submit proof of classification to the Village. Contractor shall be responsible to update the Village as to any new hires or change in status of any of its towing operators.

41. **IDOT Training.** Every employee and person operating a towing or recovery vehicle on behalf of the Contractor shall have completed a Traffic Incident Management Training Program approved by the Illinois Department of Transportation ("IDOT TIMPT Training"). Contractor shall provide written proof of the satisfactory completion of IDOT TIMPT Training for each such towing operator.

42. **Owner/Driver Fingerprinting.** Pursuant to 625 ILCS 5/4-203.5, Illinois law enforcement agencies keeping a tow rotation list MAY require tow company owners and operators to submit fingerprints to the Illinois State Police (ISP) for the purpose of obtaining state and Federal Bureau of Investigation (FBI) criminal history record information. The Village of Bartlett has elected to require tow company owners and operators of any tow company awarded a towing contract by the Village to submit fingerprints for a criminal background check of all of its owners and operators. These non- criminal justice (NCJ) submissions will require the law enforcement agency to obtain an NCJ ORI from the ISP, execution of an NCJ user agreement, and registration to utilize a secure web portal to retrieve the responses. The use of LEADS or a criminal justice ORI for this purpose is prohibited. These fingerprints should be scanned and transmitted to the ISP by a state licensed live scan vendor. There are state and FBI fees associated with NCJ criminal history checks. The live scan vendor will also charge a service fee. It is recommended the individuals make payment directly to the live scan vendor at the time of fingerprint scanning in order for the law enforcement agency to avoid the responsibility of collecting and forwarding the required fees to the ISP. In the event the Contractor is awarded a towing Contract and is added to any rotation list, then within thirty (30) days of the execution of this Agreement by the parties, each owner of Contractor and each person operating a vehicle on behalf of Contractor shall submit his or her fingerprints to the Illinois State Police Department in the form and manner prescribed by the Department. For purposes of this paragraph "each owner of Contractor" means all officers, directors and shareholders of the Contractor if it is a corporation, or each manager and member if it is a limited liability company, or each partner if it is a partnership, or the sole proprietor if a sole proprietorship. These fingerprints should be transmitted through a live scan fingerprint vendor licensed by the Illinois Department of Financial

and Professional Regulation. These fingerprints shall be checked against the fingerprint records now and hereafter filed with the Department of State Police and Federal Bureau of Investigation criminal history records databases. The Department of State Police shall charge a fee for conducting the criminal history record check, which shall be deposited in the State Police Services Fund and shall not exceed the actual cost of the State and national criminal history record check. The Department of State Police shall furnish, pursuant to positive identification, all Illinois conviction information and national criminal history record information to the Bartlett Police Department. A person may not own a towing service or operate a tow vehicle on behalf of Contractor included on a tow rotation list if that person has been convicted, during the five (5) years preceding the date the Contractor's Proposal was submitted, of a criminal offense involving one or more of the following:

- Bodily injury or attempt to inflict bodily injury to another person;
- Theft of property or attempted theft of property;
- Sexual assault or attempted sexual assault of any kind.

43. Miscellaneous.

a. This Agreement supersedes all prior Agreements and understandings, both written and oral, of the parties with respect to the subject matter hereof.

b. Changes in the number, gender and grammar of terms and phrases herein when necessary to conform this Agreement to the circumstances of the parties hereto shall in all cases, be assumed as though in each case fully expressed therein.

c. This Agreement shall be construed, governed and enforced according to the laws of the State of Illinois, and the proper venue for the enforcement of this Agreement shall be the Circuit Court of DuPage County.

d. This Agreement is entered into solely for the benefit of the contracting parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party.

e. If any clause, phrase, provision or portion of this Agreement or the application thereof, to any person or circumstance, shall be invalid or unenforceable under applicable law, such event shall not affect, impair or render invalid or unenforceable the remainder of this Agreement, nor shall it affect the application of any other clause, phrase, provision or portion hereof to other persons or circumstances.

VILLAGE:

Dated: \_\_\_\_\_, 2019

VILLAGE OF BARTLETT

By: \_\_\_\_\_

Paula Schumacher  
Village Administrator

CONTRACTOR:

Dated: \_\_\_\_\_, 2019

Bloomington Rescue + Recovery Inc  
[Insert Name of Contractor]

By: Robert Scoville  
Its President

Attest:  
Robert Scoville  
Its Secretary



# Memo

---

**To:** Paula Schumacher, Village Administrator  
**From:** Dan Dinges, Director of Public Works  
**Subject:** **Grant Street No Parking Zone**  
**Date:** March 11, 2019

---

At the request of the village board, the police department and public works department have reviewed Grant Street at the location referenced below for a potential no parking zone location to increase safety. Based on staff review, staff recommends "No Parking" signs between the following locations:

Grant Street on the east side, from 395 feet to 725 feet south of the intersection of Grant Street and Lincoln Drive. This would be a proposed no parking zone of 330 feet. A map is attached for reference.

## **RECOMMENDATION**

Staff recommends amending Section 6-11-1303.1: Schedule V, No Parking Zones to include the area referenced above.

## **MOTION**

**I MOVE TO APPROVE ORDINANCE # 2019-\_\_\_\_, AN ORDINANCE AMENDING THE BARTLETT MUNICIPAL CODE SECTION 6-11-1303.1: SCHEDULE V, NO PARKING ZONES**



# LOCATION MAP

No Parking on Grant St.  
961-975 Grant St.





**Ordinance 19-\_\_\_\_**

**AN ORDINANCE AMENDING THE BARTLETT MUNICIPAL CODE  
SECTION 6-11-1303.1: SCHEDULE V, NO PARKING ZONES**

**BE IT ORDAINED** by the President and Board of Trustees of the Village of Bartlett, Cook DuPage, and Kane Counties, Illinois, as follows:

**SECTION ONE:** That Section 6-11-1303.1: Schedule V, No Parking Zones, of the Bartlett Municipal Code, as amended is hereby further amended by adding the following:

Grant Street, on the east side from 395 feet to 725 feet south of the intersection of Grant Street and Lincoln Drive

**SECTION THREE: SEVERABILITY.** The provisions of this Ordinance are to be considered as severable and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION THREE: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FOUR: EFFECTIVE DATE.** This ordinance shall be in full force and effect upon its passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED:                    March 19, 2019**

**APPROVED:                March 19, 2019**

---

**Kevin Wallace, Village President**

**ATTEST:**

---

**Lorna Giles, Village Clerk**

**CERTIFICATION**

**I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance 2019-\_\_\_\_ enacted on March 19, 2019 and approved on March 19, 2019 as the same appears from the official records of the Village of Bartlett.**

---

**Lorna Giles, Village Clerk**



# Agenda Item Executive Summary

Item Name	Electricity Purchase	Committee or Board	Board
-----------	----------------------	-----------------------	-------

## BUDGET IMPACT

Amount:	Varies	Budgeted	yes
List what fund	Various Enterprise Funds (Water, Sewer, Golf) and General Fund for Street Lights		

## EXECUTIVE SUMMARY

In 2007, Com Ed began charging customers both a rate for power and a rate for distribution. Com Ed also stopped generating electricity and started purchasing power on the open market. Although Com Ed no longer generates electricity, they continue to act as the power distribution company regardless who supplies the electricity. Our franchise agreement with Com Ed remains in place, thus a portion of our municipal electricity use continues to be at no cost. Electricity used for street lighting, water pumping, the wastewater treatment plant, and Bartlett Hills is set at market rates. Fixing the cost of electricity at a guaranteed market rate over the course of a contract helps us provide stability and savings to our budgets for these accounts.

Our current contract agreements expire in December 2020 therefore, we are looking at finding the best time to bid out for electricity pricing. The Village works with a private energy advisor, Satori Energy, to review our usage and secure competitive pricing from 3<sup>rd</sup> party suppliers.

Due to the volatility in electric prices, our advisor is recommending a not-to-exceed approval for the accounts below:  
 Less than or equal to \$0.050/kWh for Enterprise Accounts  
 Less than or equal to \$0.030/kWh for Street Lighting Account

She is also recommending that we lock in the rate for up to 36 months. Based on preliminary pricing she has received from the suppliers, she believes we should be able to be less than these rates and save money in the long run. With this approval, our advisor will go out to bid for electric prices when the market looks favorable and we will be able to lock in the prices immediately. Once the prices are locked we will provide the final prices to the Board. This is very similar to what was done the last time we went out for pricing and with the Police Building bonds.

## ATTACHMENTS (PLEASE LIST)

Memo, Resolution, Satori Energy preliminary pricing

## ACTION REQUESTED

- For Discussion Only
- Resolution**
- Ordinance
- Motion

**MOTION:** I move the Village Board approve Resolution 2019 - \_\_\_\_\_, a Resolution Approving of the Purchase of Electricity by the Village of Bartlett at a Price Not-to-Exceed \$0.050/kWh.

Staff:	Dan Dinges, Director of Public Works	Date:	3/11/2019
--------	--------------------------------------	-------	-----------

# PUBLIC WORKS MEMO



DATE: March 11, 2019

TO: Paula Schumacher  
Village Administrator

FROM: Dan Dinges, PE  
Director of Public Works

SUBJECT: Electricity Purchase

In 2007, Com Ed began charging customers both a rate for power and a rate for distribution. Com Ed also stopped generating electricity and started purchasing power on the open market. Although Com Ed no longer generates electricity, they continue to act as the power distribution company regardless who supplies the electricity. Our franchise agreement with Com Ed remains in place, thus a portion of our municipal electricity use continues to be at no cost. Electricity used for street lighting, water pumping, the wastewater treatment plant, and Bartlett Hills is set at market rates. Fixing the cost of electricity at a guaranteed market rate over the course of a contract helps us provide stability and savings to our budgets for these accounts.

Our current contract agreements expire in December 2020 therefore, we are looking at finding the best time to bid out for electricity pricing. The Village works with a private energy advisor, Satori Energy, to review our usage and secure competitive pricing from 3rd party suppliers.

Due to the volatility in electric prices, our advisor is recommending a not-to-exceed approval for the accounts below:

- Less than or equal to \$0.050/kWh for Enterprise Accounts
- Less than or equal to \$0.030/kWh for Street Lighting Account

She is also recommending that we lock in the rate for up to 36 months. Based on preliminary pricing she has received from the suppliers, she believes we should be able

to be less than these rates and save money in the long run. With this approval, our advisor will go out to bid for electric prices when the market looks favorable and we will be able to lock in the prices immediately. Once the prices are locked we will provide the final prices to the Board. This is very similar to what was done the last time we went out for pricing and with the Police Building bonds.

**MOTION:**

I move the Village Board approve Resolution 2019 - \_\_\_\_\_, a Resolution Approving of the Purchase of Electricity by the Village of Bartlett at a Price Not-to-Exceed \$0.050/kWh.



**RESOLUTION 2019 - \_\_\_\_\_**

**A RESOLUTION APPROVING OF THE PURCHASE OF ELECTRICITY  
BY THE VILLAGE OF BARTLETT AT A PRICE NOT TO EXCEED \$0.053/kWh**

---

**BE IT RESOLVED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** The Electricity Supply Agreement between the Village of Bartlett and the low bidder as determined by the Village's energy consultant through the Metropolitan Energy Collaborative, Satori Energy, in form as approved by the Village Attorney (the "Agreement"), at a cost not to exceed \$0.050/kWh for Enterprise Accounts, and at a cost of not to exceed \$0.03/kWh for Street Lighting Accounts, as determined by the Village Finance Director and the Village Administrator, is hereby approved.

**SECTION TWO:** That the Village Administrator and the Village Clerk are hereby authorized and directed to sign and attest, respectively, the Agreement on behalf of the Village of Bartlett, provided it is executed within the next 30 days.

**SECTION THREE: SEVERABILITY.** The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

**SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FIVE: EFFECTIVE DATE.** This Resolution shall be in full force

and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: March 19, 2019

APPROVED: March 19, 2019

\_\_\_\_\_  
Kevin Wallace, Village President

ATTEST:

\_\_\_\_\_  
Lorna Giles, Village Clerk

**CERTIFICATION**

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2019 - \_\_\_\_\_ enacted on March 19, 2019, and approved on March 19, 2019, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk

# Village of Bartlett (Street Lighting)

## Electric Supply Pricing Proposal

QUOTE  
DATE:  
3/11/2019

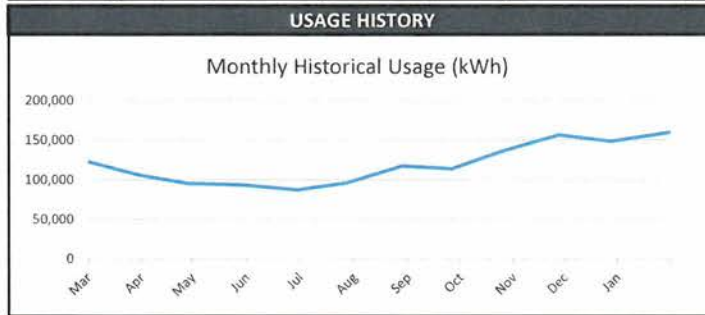


QUOTE INFORMATION	
Projected Start Date:	December 2020
Utility:	ComEd - IL
Number of Accounts:	1
Annual kWh:	1,436,299
Product Quoted:	Fixed

CURRENT PROVIDER INFORMATION	
Supply Provider:	Constellation
Electric Rate (\$/kWh):	\$0.03458
Annual Supply Cost:	\$49,667
Product:	Fixed
Contract End Date:	December 2020

MOST COMPETITIVE SUPPLY QUOTES						
Term Length	Rate (\$/kWh)	Supplier	Annual Contract Expense	Annual Impact (\$)	Annual Impact (%)	Total Contract Impact (\$)
12 Months	<b>\$0.02747</b>	AEP Energy	\$39,455	↓ \$10,212	↓ 20.6%	↓ \$10,212
18 Months	<b>\$0.02816</b>	AEP Energy	\$40,446	↓ \$9,221	↓ 18.6%	↓ \$13,832
24 Months	<b>\$0.02717</b>	AEP Energy	\$39,024	↓ \$10,643	↓ 21.4%	↓ \$21,286
36 Months	<b>\$0.02700</b>	AEP Energy	\$38,780	↓ \$10,887	↓ 21.9%	↓ \$32,661

QUOTE PRESENTATION						
Supplier	12 Months	18 Months	24 Months	36 Months	Credit Status	Bandwidth
AEP Energy	<b>\$0.02747</b>	<b>\$0.02816</b>	<b>\$0.02717</b>	<b>\$0.02700</b>	Approved	100%
Constellation	\$0.02893	\$0.02963	\$0.02776	\$0.02766	Approved	100%
Engie Resources	\$0.03533	\$0.03545	\$0.03477	\$0.03484	Approved	100%
Hudson Energy	\$0.03219	\$0.03292	\$0.03151	\$0.03181	Approved	100%
mc2 Energy Services	\$0.03320	\$0.03366	\$0.03241	-	Approved	100%
MP2 Energy	\$0.03140	\$0.03170	\$0.03052	\$0.03076	Approved	100%
Champion Energy	\$0.02883	\$0.02974	\$0.02811	\$0.02794	Approved	100%
Liberty Power	\$0.03137	\$0.03179	\$0.03067	\$0.03112	Pending Approval	100%
Aggressive Energy	\$0.03501	\$0.03546	\$0.03440	-	Pending Approval	100%
Freepoint Energy	\$0.03107	\$0.03160	\$0.03035	-	Pending Approval	100%
Ambit Energy	\$0.04539	-	-	-	Approved	100%



ACCOUNT INFORMATION			
Account Number	Service Address	Annual kWh	Usage %
2124118021	169 Regency Dr. Lite Rt/25, Bartlett, IL 60103	1,436,299	100.0%

CAPACITY INFORMATION		
Electricity supply rates are typically comprised of six major components: energy, capacity, transmission, ancillary costs, line losses, and Renewable Portfolio Standard (RPS) costs. Capacity itself is a regulated cost, meaning that the cost will be the same regardless of which supplier you choose to purchase your energy from. The table to the right shows the fluctuating costs of capacity over the next several years.	Planning Year	Est. Cost (\$/kWh)
	June 2017 - May 2018	\$0.01600
	June 2018 - May 2019	\$0.02209
	June 2019 - May 2020	\$0.02072
	June 2020 - May 2021	\$0.01942
June 2021 - May 2022	\$0.02007	

### NOTES AND DISCLAIMERS

- Pricing as quoted is valid until 5PM CST of the Quote Date.
- This offer is presented on behalf of the named providers and is to the best knowledge of Satori Energy.
- Satori Energy is not responsible for any changes relative to this offer that are unknown to us.
- Historical annual kWh is determined by calculating the last 12 months of usage as provided from the local utility.
- This proposal incorporates all costs except meter rentals, facility costs, delivery costs, and any city, county, or state sales tax and gross receipts tax (which are not subject to deregulation).
- This analysis is only for the named client's review and the client agrees not to share this proprietary information with any third parties unless required by law. Either party breaking this covenant will be liable for damages.
- All suppliers retain the ability to adjust prices due to a change in law imposed by a Governmental Authority or the regional Independent System Operator ("ISO").
- All savings and expense impact figures displayed in the above proposal are estimates based on historical usage.
- Pricing from Constellation and AEP Energy were refreshed on the quote date. The remaining supplier bids were adjusted based on market movement.



# Village of Bartlett (Pumping)

## Electric Supply Pricing Proposal

QUOTE DATE:  
3/11/2019

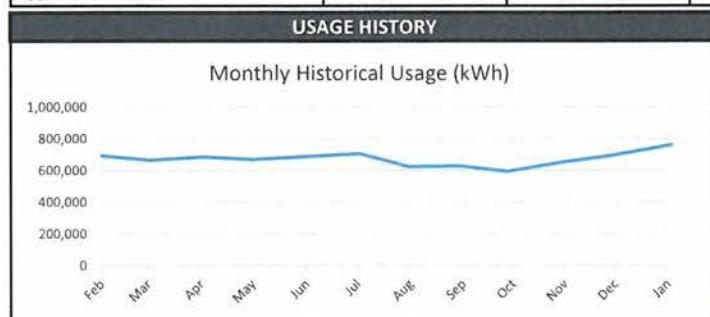


QUOTE INFORMATION	
Projected Start Date:	December 2020
Utility:	ComEd - IL
Number of Accounts:	30
Annual kWh:	8,073,390
Product Quoted:	Fixed

CURRENT PROVIDER INFORMATION	
Supply Provider:	Constellation
Electric Rate (\$/kWh):	\$0.05287
Annual Supply Cost:	\$426,840
Product:	Fixed
Contract End Date:	December 2020

MOST COMPETITIVE SUPPLY QUOTES						
Term Length	Rate (\$/kWh)	Supplier	Annual Contract Expense	Annual Impact (\$)	Annual Impact (%)	Total Contract Impact (\$)
12 Months	<b>\$0.04753</b>	MP2 Energy	\$383,728	↓ \$43,112	↓ 10.1%	↓ \$43,112
18 Months	<b>\$0.04772</b>	Direct Energy	\$385,262	↓ \$41,578	↓ 9.7%	↓ \$62,367
24 Months	<b>\$0.04725</b>	Direct Energy	\$381,468	↓ \$45,372	↓ 10.6%	↓ \$90,745
36 Months	<b>\$0.04758</b>	Direct Energy	\$384,132	↓ \$42,708	↓ 10.0%	↓ \$128,125

QUOTE PRESENTATION						
Supplier	12 Months	18 Months	24 Months	36 Months	Credit Status	Bandwidth
Constellation	\$0.04878	\$0.04895	\$0.04827	\$0.04803	Approved	100%
Dynegy Energy Services	\$0.04952	\$0.04958	\$0.04927	\$0.04932	Approved	100%
Hudson Energy	\$0.05033	\$0.05059	\$0.05083	\$0.05182	Approved	100%
Champion Energy	\$0.04926	\$0.04960	\$0.04891	\$0.04872	Approved	100%
AEP Energy	\$0.04776	\$0.04791	\$0.04775	\$0.04777	Approved	100%
Ambit Energy	\$0.05263	-	-	-	Approved	100%
MP2 Energy	<b>\$0.04753</b>	\$0.04794	\$0.04795	\$0.04899	Approved	100%
Direct Energy	\$0.04756	<b>\$0.04772</b>	<b>\$0.04725</b>	<b>\$0.04758</b>	Approved	100%
Freepoint Energy	\$0.04798	\$0.04817	\$0.04781	-	Pending Approval	100%
Reliant Energy	\$0.04915	\$0.04929	\$0.04869	\$0.04873	Approved	100%
Aggressive Energy	\$0.04931	\$0.04951	\$0.04918	-	Pending Approval	100%



**INVOICE TYPES**

- **Single (POR/UCB):** The account(s) would be invoiced through the utility, with the supplier of choice's charges displayed as its own line item. This is typically the simplest option as you will receive an invoice directly from the utility as well as make a single payment to the utility for each account.
- **Single:** The account(s) would be invoiced by the supplier of choice for both the supply charges as well as the utility's charges for delivery and taxes. Only a single payment will need to be made to the supplier of choice.
- **Dual:** The account(s) would receive two separate invoices every month; one from the supplier of choice for all supply charges, and another from the utility for delivery and taxes.

**CAPACITY INFORMATION**

Electricity supply rates are typically comprised of six major components: energy, capacity, transmission, ancillary costs, line losses, and Renewable Portfolio Standard (RPS) costs. Capacity itself is a regulated cost, meaning that the cost will be the same regardless of which supplier you choose to purchase your energy from. The table to the right shows the fluctuating costs of capacity over the next several years.

Planning Year	Est. Cost (\$/kWh)
June 2017 - May 2018	\$0.01600
June 2018 - May 2019	\$0.02209
June 2019 - May 2020	\$0.02072
June 2020 - May 2021	\$0.01942
June 2021 - May 2022	\$0.02007

**NOTES AND DISCLAIMERS**

- Pricing as quoted is valid until 5PM CST of the Quote Date.
- This offer is presented on behalf of the named providers and is to the best knowledge of Satori Energy.
- Satori Energy is not responsible for any changes relative to this offer that are unknown to us.
- Historical annual kWh is determined by calculating the last 12 months of usage as provided from the local utility.
- This proposal incorporates all costs except meter rentals, facility costs, delivery costs, and any city, county, or state sales tax and gross receipts tax (which are not subject to deregulation).
- This analysis is only for the named client's review and the client agrees not to share this proprietary information with any third parties unless required by law. Either party breaking this covenant will be liable for damages.
- All suppliers retain the ability to adjust prices due to a change in law imposed by a Governmental Authority or the regional Independent System Operator ("ISO").
- All savings and expense impact figures displayed in the above proposal are estimates based on historical usage.
- Pricing from Constellation, AEP Energy, Direct Energy, MP2 Energy and Reliant Energy were refreshed on the quote date. The remaining supplier bids were adjusted based on market movement.

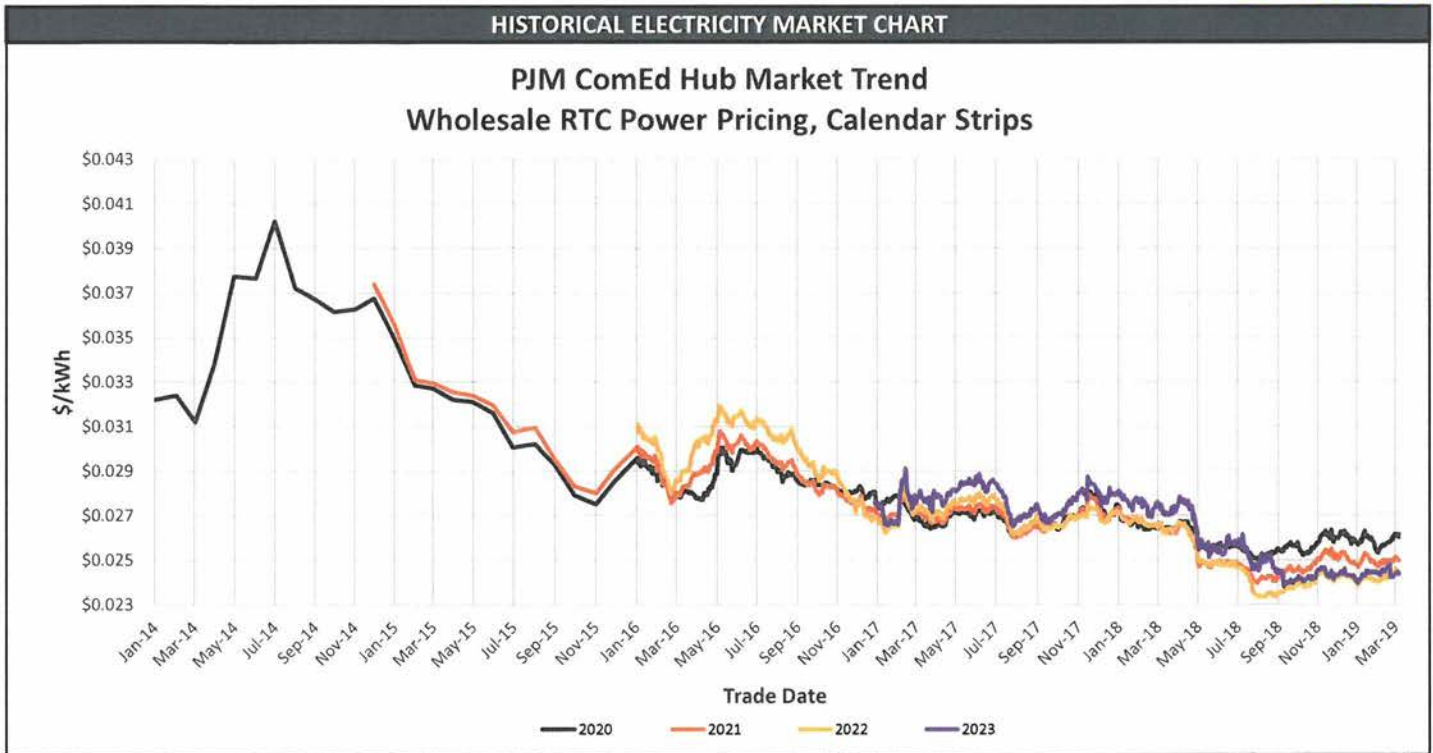
# Village of Bartlett (Pumping)

## Detailed Account Information

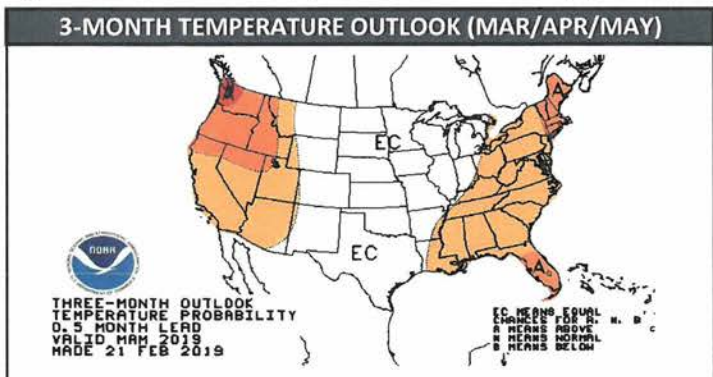


ACCOUNT INFORMATION					
Utility	Account Number	Service Address	Annual Usage	% of Usage	Start Date
ComEd - IL	0458018043	28w 011 Schick Rd, Bartlett, IL 60103	32,802	0.41%	December 2020
ComEd - IL	0484046004	31w 124 Lake St., Bartlett, IL 60103	589,210	7.30%	December 2020
ComEd - IL	0549158054	300 Main St., Bartlett, IL 60103	117,360	1.45%	December 2020
ComEd - IL	0575137021	315 Devon Ave, Bartlett, IL 60103	74,954	0.93%	December 2020
ComEd - IL	0779095037	390 Bluehorn Cir, Lift Station, Bartlett, IL 60103	35,209	0.44%	December 2020
ComEd - IL	1043095059	1561 Old Forge Dr, Bartlett, IL 60103	14,445	0.18%	December 2020
ComEd - IL	1106356004	800 W Oneida, Bartlett, IL 60103	479,254	5.94%	December 2020
ComEd - IL	1251136063	271 S Oak Ave, Bartlett, IL 60103	24,011	0.30%	December 2020
ComEd - IL	1303030123	900 S Route 59, Bartlett, IL 60103	38,081	0.47%	December 2020
ComEd - IL	1979136001	502 Jervey Lane, Bartlett, IL 60103	5,463	0.07%	December 2020
ComEd - IL	1992121017	01 Bartlett Road, Bartlett, IL 60103	23,634	0.29%	December 2020
ComEd - IL	2200061081	207 E Country Dr, Bartlett, IL 60103	16,724	0.21%	December 2020
ComEd - IL	2759011000	1595 Petersdorf, Bartlett, IL 60103	17,700	0.22%	December 2020
ComEd - IL	3214100001	1120 Auburn Lane, Bartlett, IL 60103	4,315	0.05%	December 2020
ComEd - IL	3760148000	1430 Brew ster Creek Blvd, Bartlett, IL 60103	38,501	0.48%	December 2020
ComEd - IL	4033130008	Sign, Pebble Beach Rd 0 Se R 59, Bartlett, IL 60103	4,563	0.06%	December 2020
ComEd - IL	4410158042	1150 Bittersweet Dr, Bartlett, IL 60103	5,045,787	62.50%	December 2020
ComEd - IL	4488133066	28w 480 Sterns Rd, Bartlett, IL 60103	1,193,783	14.79%	December 2020
ComEd - IL	4631147098	1791 Ariana Dr, Bartlett, IL 60103	14,053	0.17%	December 2020
ComEd - IL	4665038035	120 Railroad Ave, Bartlett, IL 60103	2,997	0.04%	December 2020
ComEd - IL	4748003003	944 W Sterns Rd, Bartlett, IL 60103	10,722	0.13%	December 2020
ComEd - IL	4833047022	138 Oneida Ave, Bartlett, IL 60103	1,003	0.01%	December 2020
ComEd - IL	4839083022	691 Sand Diego Place, Bartlett, IL 60103	15,105	0.19%	December 2020
ComEd - IL	5163011019	535 Devon Ave, Bartlett, IL 60103	19,826	0.25%	December 2020
ComEd - IL	5216103002	1442 Woodland Hills Dr, Bartlett, IL 60103	8,804	0.11%	December 2020
ComEd - IL	5228140042	120 Railroad Ave, Bartlett, IL 60103	70,032	0.87%	December 2020
ComEd - IL	5450032000	2011 Westridge Hill Drive, Bartlett, IL 60103	39,748	0.49%	December 2020
ComEd - IL	5827123021	818 Kent Circle, Bartlett, IL 60103	69,894	0.87%	December 2020
ComEd - IL	7463066003	2255 South Wind Drive, Bartlett, IL 60103	46,190	0.57%	December 2020
ComEd - IL	0183077205	222 E Schick Rd., Lift Station, Bartlett, IL 60103	19,220	0.24%	December 2020





### HISTORICAL TRENDS



#### NATURAL GAS STORAGE DATA ANALYSIS

WORKING GAS IN UNDERGROUND STORAGE			
Time Frame	Storage Level (Bcf)	Today vs. Then (Bcf)	Today vs. Then (%)
Current	1,390	-	-
One Year Ago	1,633	- 243	- 14.9%
Five-Year Average	1,854	- 464	- 25.0%

*The natural gas market is a strong driver of electricity pricing due to the fact that much of the marginal electric generation in the US is fueled by natural gas plants. Because the two commodities are so closely correlated it is important to understand and factor in the status of the natural gas market when making a decision regarding an electricity supply contract. Arguably the most important indicator to follow is where current natural gas storage levels are compared to historical levels, which is displayed in the table above.*



# Agenda Item Executive Summary

Item Name      T-Mobile License Agreement #1 at Kent Circle      Committee  
Water Tower      or Board      Board

## BUDGET IMPACT

Amount:	NA (+\$2,800/month)	Budgeted	NA
List what fund	Water Fund		

## EXECUTIVE SUMMARY

T-Mobile has approached the Village to extend their license agreement with the Village. We currently have a license agreement with T-Mobile that expires on December 31, 2020.

The amendment includes a new monthly license fee of \$2,800.00 for the first five year term. The amendment includes three additional five year terms for a total of 20 years.

The Village Attorney and I have negotiated and reviewed this amendment with T-Mobile and believe this agreement is consistent with the existing agreements we currently have.

## ATTACHMENTS (PLEASE LIST)

Memo, Amendment #1, Resolution

## ACTION REQUESTED

- For Discussion Only
- Resolution
- Ordinance
- Motion:

**MOTION:** I MOVE TO APPROVE RESOLUTION 2019-\_\_\_\_, A RESOLUTION APPROVING AMENDMENT NO. 1 OF THE NON-EXCLUSIVE LICENSE AGREEMENT BETWEEN THE VILLAGE OF BARTLETT AND T-MOBILE CENTRAL LLC, A DELAWARE LIMITED LIABILITY COMPANY, SUCCESSOR IN INTEREST TO COOK INLET/VOICE STREAM OPERATING COMPANY, LLC.

Staff:              Dan Dinges, Director of Public Works

Date:              03/8/19

# PUBLIC WORKS MEMO



DATE: March 8, 2019

TO: Paula Schumacher  
Village Administrator

FROM: Dan Dinges, PE  
Director of Public Works

SUBJECT: T-Mobile License Agreement Amendment No. 1 at Kent Circle Water Tower

T-Mobile has approached the Village to extend their license agreement with the Village. We currently have a license agreement with T-Mobile that expires on December 31, 2020.

The amendment includes a new monthly license fee of \$2,800.00 for the first five year term. The amendment includes three additional five year terms for a total of 20 years.

The Village Attorney and I have negotiated and reviewed this amendment with T-Mobile and believe this agreement is consistent with the existing agreements we currently have.

## **MOTION:**

I MOVE TO APPROVE RESOLUTION 2019-\_\_\_\_, A RESOLUTION APPROVING AMENDMENT NO. 1 OF THE NON-EXCLUSIVE LICENSE AGREEMENT BETWEEN THE VILLAGE OF BARTLETT AND T-MOBILE CENTRAL LLC, A DELAWARE LIMITED LIABILITY COMPANY, SUCCESSOR IN INTEREST TO COOK INLET/VOICE STREAM OPERATING COMPANY, LLC.

RESOLUTION 2019 - \_\_\_\_\_

**A RESOLUTION APPROVING AMENDMENT NO. 1 OF THE NON-EXCLUSIVE LICENSE AGREEMENT BETWEEN THE VILLAGE OF BARTLETT AND T-MOBILE CENTRAL LLC, A DELAWARE LIMITED LIABILITY COMPANY, SUCCESSOR IN INTEREST TO COOK INLET/VOICE STREAM OPERATING COMPANY, LLC.**

---

**BE IT RESOLVED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** The Amendment No. 1 of the Non-Exclusive License Agreement dated January 16, 2001, between the Village of Bartlett and T-Mobile Central LLC, a Delaware Limited Liability Company, successor in interest to Cook Inlet/Voice Stream Operating Company, LLC (the "Agreement"), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

**SECTION TWO:** That the Village President and the Village Clerk are hereby authorized and directed to sign and attest, respectively, the Agreement on behalf of the Village of Bartlett.

**SECTION THREE: SEVERABILITY.** The various provisions of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

**SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.



**SECTION FIVE: EFFECTIVE DATE.** This Resolution shall be in full force

and effect upon passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED:

APPROVED:

\_\_\_\_\_  
Kevin Wallace, Village President

ATTEST:

\_\_\_\_\_  
Lorna Giles, Village Clerk

**CERTIFICATION**

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2019 - \_\_\_\_\_ enacted on March 19, 2019, and approved on March 19, 2019, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giles, Village Clerk

## **FIRST AMENDMENT TO NON-EXCLUSIVE LICENSE AGREEMENT**

This First Amendment to Non-Exclusive License Agreement (the "**Amendment**") is effective as of the date of execution by the last party to sign (the "**Effective Date**") by and between Village of Bartlett, an Illinois home rule municipal corporation ("**Licensor**") and T-Mobile Central LLC, a Delaware limited liability company, successor in interest to Cook Inlet/Voice Stream Operating Company, LLC ("**Licensee**") (collectively, the "**Parties**").

Licensor and Licensee (or their predecessors-in-interest) entered into that certain Non-Exclusive License Agreement dated January 16, 2001 (the "**Agreement**") whereby the Licensor granted the Licensee a license to utilize a 20' x 20' area of land at the base of the water tower (the "**Tower**") on the property commonly known as 818 Kent Circle, Bartlett, IL 60103 (the "**Kent Circle Water Tower Property**"), an Access License, and a non-exclusive license to utilize certain space on the Tower (collectively, the "**Licensed Premises**") to install, maintain, operate and replace certain Cabinets, Mounting Frames, Antennas, utility lines, electronic equipment and support structures and facilities as those terms are defined therein and which are incorporated herein.

NOW, for good and valuable consideration, Licensor and Licensee agree as follows:

1. The Agreement is in full force and effect and neither Licensor nor Licensee is in breach under the terms of the Agreement.
2. The Agreement would otherwise expire on December 31, 2020 by its own terms, unless extended and amended by mutual agreement of the parties as provided herein.
3. At the expiration of the Agreement, the Term of the Agreement will automatically be extended for four (4) additional and successive five (5) year terms (each a "**Renewal Term**"), provided, that Licensee may elect not to renew by providing Licensor thirty (30) days' notice prior to the expiration of the then current Renewal Term.
4. At the commencement of the first Renewal Term provided for in this Amendment, Licensee shall pay Licensor Two Thousand Eight Hundred and No/100 Dollars (\$2,800.00) per month ("**Rent**") in advance, by the fifth day of each month. Any Rent previously paid from and after the commencement of the first Renewal Term provided for in this Amendment shall be offset against the new Rent. Rent shall be adjusted, effective on the first day of the second Renewal Term and each subsequent Renewal Term, by an amount equal to fifteen percent (15%) over the Rent for the immediately preceding Renewal Term. This Rent adjustment shall supersede and replace any prior Rent adjustments.
5. Any charges payable under the Agreement other than Rent shall be billed by Licensor to Licensee within twelve (12) months from the date in which the charges were incurred or due; otherwise the same shall be deemed time-barred and be forever waived and released by Licensor.
6. All notices, requests, demands and other communications shall be in writing and shall be effective three (3) business days after deposit in the U.S. mail, certified, return receipt requested or upon receipt if personally delivered or sent via a nationally recognized courier to the addresses set forth

below. Licensor or Licensee may from time to time designate any other address for this purpose by providing written notice to the other party.

If to Licensee:  
T-Mobile USA, Inc.  
12920 SE 38th Street  
Bellevue, WA 98006  
Attn: Lease Compliance/ CH14295B

If to Licensor:  
Village of Bartlett IL  
Attention: Dan Dinges  
228 South Main Street  
Bartlett, Illinois, 60103

- 7. Licensor will execute a Memorandum of Agreement at Licensee's request, but the same shall be subject to the approval of the Licensor's attorney, who shall be the duly appointed and acting Village Attorney for the Village of Bartlett, Illinois at the time of said request (the "Village Attorney"). If the Property is encumbered by a deed, mortgage, or other security interest, Licensor will also execute a subordination, non-disturbance, and attornment agreement in form as approved by the Village Attorney.
- 8. Except as expressly set forth in this Amendment, the Agreement otherwise is unmodified. To the extent any provision contained in this Amendment conflicts with the terms of the Agreement, the terms and provisions of this Amendment shall control. Each reference in the Agreement to itself shall be deemed also to refer to this Amendment.
- 9. This Amendment may be executed in duplicate counterparts, each of which will be deemed an original. Signed electronic copies of this Amendment will legally bind the Parties to the same extent as originals.
- 10. Each of the Parties represents and warrants that it has the right, power, legal capacity and authority to enter into and perform its respective obligations under this Amendment.

IN WITNESS, the Parties execute this Amendment as of the Effective Date.

**Licensor:**  
**Village of Bartlett, an Illinois home rule municipal corporation**

**Licensee:**  
**T-Mobile Central LLC, a Delaware limited liability company**

By: \_\_\_\_\_

By: *Cheryl A. Downs*

Print Name: \_\_\_\_\_

Print Name: Cheryl A. Downs

Title: \_\_\_\_\_

Title: Director, Technology Property Management

Date: \_\_\_\_\_

Date: 2-26-19

*Kelly Dunham* 2/19/19  
T-Mobile Contract Attorney





# Memo

---

**To:** Paula Schumacher, Village Administrator  
**From:** Dan Dinges, Director of Public Works  
**Subject:** **Synagro Sludge Hauling Contract Extension**  
**Date:** March 11, 2019

---

## **BACKGROUND**

The Village of Bartlett has had a contract with Synagro Central, LLC for the hauling and land application of biosolids (sludge) produced at the Wastewater Treatment Plant. The current contract is set to expire on March 31, 2019.

## **DISCUSSION**

Staff sought out bids from sludge hauler companies. Three (3) companies responded with one (1) of the companies stating they were not interested in the project, Stewart Spreading bid at \$24.85 per cubic yard and Synagro Central, LLC was the lowest price at \$20.36 per cubic yard. Their current price is \$20.14 per cubic yard, with the increase being attributed to the change in the Consumer Price Index (CPI) for the area. Attached is the Synagro amendment for review.

## **RECOMMENDATION**

Staff recommends approval of the extension and amendment to the sludge hauler contract with Synagro Central, LLC.

## **MOTION**

**I MOVE TO APPROVE RESOLUTION #2019-\_\_\_\_-R, A RESOLUTION APPROVING THE AMENDMENT AND EXTENSION TO THE AGREEMENT BETWEEN THE VILLAGE OF BARTLETT AND SYNAGRO CENTRAL, LLC**

**RESOLUTION 2019 - \_\_\_ - R**

**A RESOLUTION APPROVING THE AMENDMENT AND EXTENSION TO THE AGREEMENT BETWEEN THE VILLAGE OF BARTLETT AND SYNAGRO CENTRAL, LLC**

---

**BE IT RESOLVED** by the President and Board of Trustees of the Village of Bartlett, Cook, DuPage and Kane Counties, Illinois, as follows:

**SECTION ONE:** The agreement between the Village of Bartlett and Synagro Central, LLC dated as of April 7, 2015 (the "Agreement"), is hereby amended to include the extension dated February 15, 2019 (the "Amendment"), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

**SECTION TWO:** That the Village President is hereby authorized and directed to sign the Amendment to the Agreement on behalf of the Village of Bartlett.

**SECTION THREE: SEVERABILITY.** The various provision of this Resolution are to be considered as severable, and of any part or portion of this Resolution shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Resolution.

**SECTION FOUR: REPEAL OF PRIOR RESOLUTIONS.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION FIVE: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

**ROLL CALL VOTE:**

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED            March 19, 2019**

**APPROVED        March 19, 2019**

\_\_\_\_\_  
**Kevin Wallace, Village President**

**ATTEST:**

\_\_\_\_\_  
**Lorna Giless, Village Clerk**

**CERTIFICATION**

I, the undersigned, do hereby certify that I am the Village Clerk of the Village of Bartlett, Cook, DuPage, and Kane Counties, Illinois, and that the foregoing is a true, complete and exact copy of Resolution 2019 - \_\_\_-R, enacted on March 19, 2019, and approved on March 19, 2019, as the same appears from the official records of the Village of Bartlett.

\_\_\_\_\_  
Lorna Giless, Village Clerk



**AMENDMENT No. 1 FOR HAULING AND LAND APPLICATION OF  
CLASS "B" BIOSOLIDS FILTER CAKE BETWEEN  
THE VILLAGE OF BARTLETT, IL  
AND  
SYNAGRO CENTRAL, LLC**

THIS AMENDMENT ("Amendment") is made as of February 15, 2019 to the above referenced agreement dated as of April 7, 2015 (as amended, modified and supplemented as of the date hereof, the "Agreement") by and between The Village of Bartlett, IL ("Customer") and Synagro Central, LLC ("Service Provider").

WITNESSETH:

WHEREAS, Customer and Service Provider are parties to the Agreement; and

WHEREAS, the Agreement expires by its terms on March 31, 2019; and

WHEREAS, Customer and Service Provider desire to extend and/ or amend certain terms of the Agreement as set forth herein;

NOW, THEREFORE, in consideration of the mutual covenants contained herein the parties hereto intending to be legally bound hereby agree as follows:

1. The term of the contract shall be extended for a period of three (1) year commencing on April 1, 2019 and continuing through March 31, 2020. Customer and Service Provider further agree that at the end of this term, this Contract may be extended for additional periods as mutually agreed in writing by both parties.
  
2. The pricing set forth in this amendment reflects the change in the Consumer Price Index (CPI) for the Chicago- Gary- Kenosha, IL- IN- WI index; All items; Not Seasonally Adjusted;

The proposed price effective April 1, 2019 shall be:

Quantity	UNIT	CURRENT RATE	Year 1 Rate
2600	Cubic Yard	\$20.14	\$20.36

3. All other terms of the Agreement remain in full force and effect.





IN WITNESS WHEREOF, the parties have executed this Amendment to the Agreement as of the date and year above first written.

The Village of BARTLETT, IL

SYNAGRO CENTRAL LLC

By: \_\_\_\_\_

By: \_\_\_\_\_

Name:

Name:

Title:

Title:

Date:

Date:

ek