



**VILLAGE OF BARTLETT
COMMITTEE MINUTES
November 20, 2018**

President Wallace called the Committee of the Whole meeting to order at 7:23 p.m.

PRESENT: Chairmen Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke and President Wallace

ABSENT: None

ALSO PRESENT: Village Administrator Paula Schumacher, Assistant Village Administrator Scott Skrycki, Management Analyst Sam Hughes, Finance Director Todd Dowden, Acting Community Development Director Roberta Grill, Public Works Director Dan Dinges, Public Works Engineer Bob Allen, Management Analyst Tyler Isham, Building Director Brian Goralski, Food and Beverage Manager Paul Petersen, Chief Patrick Ullrich, Deputy Chief Chuck Snider, Deputy Chief Geoff Pretkelis, Village Attorney Bryan Mraz and Village Clerk Lorna Giles.

COMMUNITY AND ECONOMIC DEVELOPMENT, CHAIRMAN GABREYNA

Siri Grocery Store BEDA Application

Chairman Gabreyna stated that the first item is the Siri Indian Grocery, which has been in business on Rt. 59 in Bartlett for the past six years. She asked Tony Fradin to review the item.

Economic Development Coordinator Tony Fradin stated that this business is located in the Apple Valley Center. They sell grocery items and dry goods of particular interest to the Indian community. They have had some thought over the past few years of expanding their services and providing hot food service that could be delivered or purchased on their premises. Staff has worked with the owner over a number of years and he has mentioned his desire to have hot food for years. When the BEDA program was created this past May, it was published in the June issue of the Bartletter. Sunder Nookala, the owner of Siri Indian Grocery, contacted staff about the program to expand. He has taken on a business partner with extensive experience in the restaurant industry. He has owned an Indian restaurant in Schaumburg for the past 18 years. This project will be somewhere in the \$75,000 range and they originally asked for a BEDA grant in the range of \$30,000-\$45,000, but staff recommends the amount of \$15,000 for this BEDA grant. They appeared before the Economic Development Commission at the August 13th meeting at which time they recommended in favor of the \$15,000. The slight delay between August 13th and now was that staff asked them to produce a business plan for your consideration. The owners of the Grocery store and their new partner, Jaikumar (Jay) Balasubramanian are in the audience to answer any questions you may have.

Chairman Camerer asked what the existing square footage was.



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Mr. Nookala stated, 1,400 sq.ft.

Chairman Reinke asked how the garbage was handled and if there were any complaints.

Mr. Nookala stated that there is a dumpster in the back and have not had a complaint in the six years they have been open.

Chairman Camerer asked how they plan to handle their grease traps.

Mr. Balasubramanian stated that the grease trap is inside and will be cleaned out about every 12 weeks. Additionally, they will not have a deep fryer so they won't have any oils to recycle.

Chairman Deyne asked Mr. Fradin to explain where the BEDA money comes from.

Mr. Fradin stated that it is a new line item of \$150,000 this year and staff has correlated it with the amount of revenues the Village collects from the video gaming tax.

President Wallace stated that he envisions it as similar to a Caputo's grocery store.

Assistant Village Administrator stated that the business is very similar to the Polish Deli on the other side of town.

President Wallace asked if it was only vegetarian and stated that he thought the number of meals per day seemed high.

Mr. Nookala stated that they project more on the weekends than the weekdays.

President Wallace stated that he appreciated the petitioner expanding his business in Bartlett.

The item was furthered on to the next Board Meeting for a final vote.

FINANCE AND GOLF, CHAIRMAN DEYNE

Proposed Capital Budget

Chairman Deyne asked Finance Director, Todd Dowden to review the item.

Mr. Dowden stated that this is the five year capital projects. The 2019-2020 year of the plan will roll into the regular budget as the capital budget. It accounts for \$20,951,176. He stated that he will be going over the new projects that the Board has not yet seen in previous years. This year there are four new projects that have been added. The first one



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is the downtown crosswalks and he asked Public Works Director Dan Dinges to explain it.

Mr. Dinges that this project would take care of the downtown crosswalks to meet ADA requirements with the red truncated domes. The big expense that is included with that project is the PED gates at Oak St. for pedestrians. They are the major expense of this project. Staff applied for an RTA grant, however, we did not get the grant, so we are looking at applying for other grants. The project is contingent on grants and will not move forward without getting them.

Chairman Hopkins asked what type of grant staff anticipates on getting.

Mr. Dinges stated that the RTA grant was an 80/20 split and if it went through the RTA, they would have picked up 10% of the 20%, so staff was really hoping to get that, however, the project didn't meet all of their requirements they requested so it did not score high enough. The grants we are looking into might not be as good as the 80/20 or 90/10 split, but staff is hopeful that they will be close to that.

Mr. Dinges reviewed the Oak St. parking lot project next. He stated that it is a newly acquired lot, just south of Banbury Fair. The project would be somewhere near 40 parking stalls in the lot.

Chairman Camerer asked if these would be free spots.

Mr. Dinges stated that it is to be determined, but he believed that the current plan is free public parking.

Mr. Dinges stated that the next project is Lake St. frontage. The right of way is currently owned by IDOT, with the RT. 59 and Lake St. intersection improvements. IDOT approached us and asked if the Village wanted to take over the roadway after they were done with the project. Currently, the road doesn't have a curb or gutter. Since staff is looking at potential development in the area, we were thinking that it should be brought up to the Village standard.

President Wallace asked what the estimated completion date for the Lake St. and Rt. 59 improvements.

Mr. Dinges stated that they are trying to have the road improvements done by Christmas time. They will have cleanup work in addition to that, but the majority of the road improvements should be done this year.

Mr. Dinges stated that the Schick Road and West branch DuPage River Bridge is another project. Village bridges need to be inspected and that bridge will need to be redone in the



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near future. This would be step one, getting the engineering study done to see what is needed and get it into the capital program since that will be a significant project.

Chairman Reinke stated that he thought that project was recently completed.

Mr. Dinges stated that the Schick Railroad Bridge was completed this year and the one on Struckman. This one has had a top coat redone, but this would be more of the guts of the support system. IDOT may ask the Village to post a weight limit for it at some point in the future. We are not at that point, but it should be put in the program shortly to get started.

Chairman Reinke asked how long a project like that takes.

Mr. Dinges stated that it will require lane closures, but he doesn't have an exact estimate of how long the total completion would take.

Mr. Dowden stated that staff will now give you an update on some of the ongoing projects.

Mr. Dinges stated that the first project is the water infrastructure project. Right now, the 30" water main is in place. Hopefully Bittersweet will be paved on Friday. JJ Henderson has been working on the receiving station and they have started digging the hole for the metering station. The first reservoir project is moving along and the 24" water main that will be heading west from Bittersweet is planned to start next week. We have been putting the word out that Stearns Road is going to be down to one lane with flaggers. They have to get all the way to South Bartlett Road, so that will take some time. During the first week of December, the contractor that is going to do the directional drilling down by Apple Orchard will also get started. West of South Bartlett, there will be some temporary lane closures, but it is wide enough that we should be able to keep two way traffic during construction. The construction installing the 12" at Villa Olivia has been moving along on that project as well, so we are full steam ahead at this point.

Chairman Camerer asked about the lad for the pump station storage tank.

Mr. Dinges stated that they have been in discussions with Brewster Creek Business Park for property there for an elevated tower.

Mr. Dinges stated that the next project is the Devon Excess Flow Project. The Board will see an engineering contract for that at the next meeting or the following. We are expecting the draft IGA with MWRD soon. We have agreed to rebuild their existing lift station at Devon and Berteau, building a four million dollar storage at our waste site and abandoning our Devon wastewater treatment plant. The permit the Village is in violation of with the IEPA will go away with this strategy. The plan is to get that project completed by the end of September 2020, which is when that permit would be renewed.



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President Wallace stated that he believed MWRD couldn't handle that amount of flow.

Mr. Dinges stated that they want the four million gallon storage tanks so they have a buffer to regulate how much they are getting at a time.

Mr. Dinges stated the Bittersweet wastewater treatment plant project needs to have the engineering portion started later this winter. The project could take about four years total with construction and engineering. The facility will pretty much be completely rehabbed and we will be able to meet the phosphorus limit when it gets added to the permit.

Mr. Dowden stated that at the next meeting staff will bring the resolution to approve the 20 million dollars that will roll into the operating budget for the 209-2020 fiscal year budget.

Chairman Camerer asked why the cost for painting the water towers are so varied.

Mr. Dinges stated that the big difference is that the Main St. tower is ground storage so the risk for workers is not as great as a regular water tower and it's not as big. The Oneida water tower is on the north side and has several legs, so more surface area. We bid this tower a few years ago and it came in higher than budgeted so it was not done. That tower also has lead paint, so it will need to be blasted and have a curtain hung around it.

Chairman Camerer asked if it will ever be less to paint them.

Mr. Dinges stated that staff homes that once they are blasted, we might just be able to do a top cost.

President Wallace asked if it is sand blasting or vapor blasting.

Mr. Dinges stated that it is sand blasting.

Chairman Wallace asked when the last time some of these have been blasted.

Mr. Dinges states the he did not know if some of them have ever been blasted because they still have lead paint. Once you have to put the curtain on and bring it all down to bare metal, it gets expensive.

President Wallace asked if all the structures were made out of the same material.

Mr. Dinges stated that they were all steel.

Chairman Camerer asked how many salt buildings we currently have.



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Mr. Dinges stated that currently there is one at public works and one on Devon. With the four million gallon storage tanks needed for MWRD, the Village has to remove the Devon salt storage. By moving the salt storage to public works, staff should only need one end loader instead of two.

Chairman Camerer asked about the cost of surveying the sewer lines.

Mr. Dinges stated that it was the water main leak survey that listens for leaks in the pipes. Half of the Village was done last year and the other half will be done in 2019. Staff has made the repairs that were found the first year and the Village's unaccounted for loss has decreased a large amount. It is necessary because part of joining up with Lake Michigan through our IDNR allocation, it is a requirement that your unaccounted for water is 10% or less, and we are at that point now.

Chairman Reinke stated that he would like to see the amount going towards bike paths to be increased.

Chairman Camerer stated that the Park District is only giving us about \$10,000.

Mr. Dinges stated that it used to be that the park District would put in \$10,000 per year and the Village would put in \$10,000. This year, we asked that they increase to \$20,000 but they were unable to do it this year. With the Village crews doing the work, the \$40,000 will go a lot further, and a lot of it will come down to how much time our guys have available to be able to get a lot of that done. An additional thing we are considering is seal coating the paths so they last longer. The water main that is going in on Stearns Road will require a lot of the paths over there to be replaced, so a lot of those will be new next spring.

Chairman Reinke asked if the Park District will be giving \$20,000 this year.

Mr. Dinges stated that it is not for sure yet.

Chairman Reinke asked if the Village had an IGA with the Park District on this.

Mr. stated that we do not.

Chairman Camerer stated that the Bike and Run Committee has been wanting more funds for bike paths for years.

Chairman Hopkins asked how other committees handle bike paths.

Mr. Dinges stated that it is all different. Some have an agreement with the Park District, some do not. Most towns do not do their own paving though.



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Chairman Hopkins asked if most towns have an IGA with their Park Districts.

Mr. Dinges stated that staff would have to do a survey to know for sure, but he guessed that most of the paths were the town's responsibility unless it was on park District property.

Village Attorney Bryan Mraz stated that he concurred with Mr. Dinges.

Chairman Hopkins asked which roads we will be resurfacing.

Public Works Engineer Bob Allen stated that the Beaver Pond area will be done, a portion of Stearns Road and the Timberline neighborhood.

LICENSE AND ORDINANCE, CHAIRMAN CAMERER

2019 Annual Meetings Schedule

Chairman Camerer asked staff to explain the agenda item.

Village Administrator Paula Schumacher stated that staff is anticipating doing the budget reviews with our regular committee schedule, so we are not going to have the regular meeting in between that we usually do for the budget review. She asked for clarification on whether the Board wanted the meeting to start early to do a review, have the Board meeting and then have the committee meeting to continue the budget review like we have done in past years.

Chairman Camerer asked if he meeting would start around 5:30 p.m. and the review would start at 6:00 pm., with the Board meeting starting at 7:00 p.m.

President Wallace entertained a motion to adjourn to the end of the committee of the whole meeting.

Trustee Camerer moved to adjourn and Trustee Deyne seconded the motion.



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ROLL CALL VOTE TO ADJOURN THE MEETING

AYES: Trustee Camerer, Carbonaro, Deyne, Gabrenya, Hopkins, Reinke.
NAYS: None
ABSENT: None
MOTION CARRIED

The meeting adjourned at 8:01 p.m.

Sam Hughes
Deputy Village Clerk